

Council Memorandum

Date:	April 30, 2024
To:	Council
From:	Mayor Elmslie
Re:	City of Kawartha Lakes O.P.P. Detachment Board Transition

Recommendation

That the Memorandum from Mayor Elmslie, **regarding the City of Kawartha Lakes O.P.P. Detachment Board Transition**, be received;

That the By-Law to Establish the City of Kawartha Lakes O.P.P. Detachment Board, as attached as Appendix A to this Memorandum, be brought forward to Council for approval;

That the City of Kawartha Lakes Community Policing Advisory Committee (CPAC) be dissolved;

That Councillor Ashmore, Councillor Richardson and Councillor Warren be appointed to the City of Kawartha Lakes O.P.P. Detachment Board, for the balance of the current term of Council;

That Staff be directed to initiate the process to recruit for one public member for appointment to the City of Kawartha Lakes O.P.P. Detachment Board, for the balance of the current term of Council;

That the Mayor and Clerk be authorized to execute the Agreement attached as Appendix B to this Memorandum, regarding Assumption of Policing Responsibility by the Commissioner for the Provisions of Services;



That Staff be directed to schedule the first meeting of the City of Kawartha Lakes O.P.P. Detachment Board;

That Staff be directed to provide draft Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board to the Board at their first Board Meeting for consideration; and

That Staff be directed to report back to Council with the final version of the Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board.

Rationale

As of April 1, 2024, the Community Safety and Policing Act, 2019 was revised to require that an Ontario Provincial Police Detachment Board be established for each detachment that provides policing in a municipality.

As such, it is necessary for Council to establish the City of Kawartha Lakes O.P.P. Detachment Board (“the Board”) which will replace the City of Kawartha Lakes Community Policing Advisory Committee (CPAC). A By-Law to Establish the City of Kawartha Lakes O.P.P. Detachment Board has been attached as Appendix A to this Memorandum.

It is recommended that the existing members of the Community Policing Advisory Committee, being Councillor Ashmore, Councillor Richardson and Councillor Warren, be appointed to the Detachment Board for the balance of the current term of Council.

The Detachment Board will be comprised of three (3) members of Council, one public member appointed by Council and one provincial appointee appointed by the Minister. It is recommended that staff initiate recruitment for the public member to be appointed to the Detachment Board.

The Board will operate within the requirements of the Community Safety and Policing Act, 2019 and within the requirements of the associated Regulation, being Ontario Regulation 135/24.

As part of the transition process, it will be necessary for the Agreement attached as Appendix B to this Memorandum to be executed to confirm the transition from the Community Policing Advisory Committee to the Board.

The Terms of Reference for the Board will be developed by Staff to outline the mandate of the Board, in keeping with applicable legislation and Provincial guidelines. The terms of reference will include, but are not limited to, requirements to:

- (a) consult with the Commissioner regarding the selection of a detachment commander and otherwise participate, in accordance with the regulations made by the Minister, in the selection of the Detachment Commander;
- (b) determine objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the Detachment Commander or his or her designate;
- (c) advise the Detachment Commander with respect to policing provided by the detachment;
- (d) monitor the performance of the Detachment Commander;
- (e) review the reports from the Detachment Commander regarding policing provided by the detachment; and
- (f) on or before June 30 in each year, provide an annual report to the municipalities and band councils regarding the policing provided by the detachment in their municipalities or First Nation reserves. 2019, c. 1, Sched. 1, s. 68 (1); 2023, c. 12, Sched. 1, s. 28.

Staff is targeting June of 2024 to schedule and hold the inaugural meeting of the Detachment Board. Members require certain training be completed in advance of participating in Board meetings. Staff is monitoring the provincial appointment process, and will assist in onboarding that appointee to the Board, and training, when known.

Staff will consult with the Board regarding the recommended draft Terms of Reference for the Board and will report back to Council with the final version of the draft Terms of Reference for Council approval.

Appendix A – Draft By-Law to Establish the Kawartha Lakes O.P.P. Detachment Board



2024-XXX By-Law to
Establish the Kawartha:

Appendix B – Agreement – Policing Services



Appendix B