

The Corporation of the City of Kawartha Lakes

Agenda

Regular Council Meeting

CC2018-02

Tuesday, February 13, 2018

Closed Session Commencing at 1:30 p.m. Open Session Commencing at 2:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. **Call to Order**
2. **Adoption of Closed Session Agenda**
3. **Disclosure of Pecuniary Interest in Closed Session Items**
4. **Closed Session**
 - 4.1 CC2018-02.4.1
**Closed Session Minutes, Regular Council Meeting
January 30, 2018
Municipal Act, 2001 s.239(2)(b)(e)(f)**
 - 4.2 LGL2018-002
**South Pond Farms - 1020 Gray Road - Update on Compliance Issues
Solicitor-Client Privilege
Municipal Act, 2001 s.239(2)(f)
Robyn Carlson, City Solicitor**
5. **Opening Ceremonies**
 - 5.1 Call Open Session to Order
 - 5.2 O Canada
 - 5.3 Moment of Silent Reflection
 - 5.4 Adoption of Open Session Agenda
6. **Disclosure of Pecuniary Interest**
7. **Notices and Information by Members of Council and Staff**
 - 7.1 Council
 - 7.2 Staff
8. **Matters from Closed Session**

9.	Minutes:	
9.1	CC2018-02.8.1	15 - 45
	Regular Council Meeting of January 30, 2018	
	That the Minutes of the January 30, 2018 Regular Council Meeting, be received and adopted.	
10.	Presentations and Deputations	
10.1	CC2018-02.9.1	
	Proposed CKL Local Improvement Loan Program Presentation Ron Taylor, CAO Andrew Wallen, General Manager and Paul Reeds, Chair of Board of Directors, Kawartha Lakes Community Futures Development Corporation	
10.2	CC2018-02.9.2	46 - 72
	Lindsay Transit Master Plan Presentation Todd Bryant, Manager of Fleet and Transit	
11.	Consent Matters	
	That all of the proposed resolutions shown in Section 11.1 and 11.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.	
11.1	Reports	
11.1.1	CAO2018-001	73 - 76
	Proposed CKL Local Improvement Loan Program Ron Taylor, CAO	

That Report CAO2018-001, **Proposed CKL Local Improvement Loan Program**, be received;

That the CAO be authorize to negotiate an agreement with Kawartha Lakes Community Futures Development Corporation for an interest free improvement loan to a maximum of \$500,000; and

That staff report back to Council on the details of implementing a Community Improvement Plan to incent local non-residential building improvements, inclusive of a supporting CKL Local Improvement Loan Program.

11.1.2

TR2018-001

77 - 171

Lindsay Transit Master Plan

Todd Bryant Manager Fleet and Transit

That Report TR2018-001, **Lindsay Transit Master Plan**, be received;

That Council approve the recommendations of the draft “The City of Kawartha Lakes Lindsay Transit Master Plan 2018” report as outlined in Appendix A to Report TR2018-001;

That Staff be authorized to place the Master Plan report on the City website for public review; and

That Staff be directed to update the Capital Asset Management Plan based on the recommendations in the Master Plan.

11.1.3

RS2018-005

172 - 237

Proposed Amendments to Realty Services Policies and Procedures – Proposed Amendments to By-law 2010-118 and Policy 032-CAO-005
Robyn Carlson, City Solicitor and Acting Manager of Realty Services

That Report 2018-005, **Proposed Amendments to Realty Services Policies and Procedures – Proposed Amendments to By-law 2010-118 and Policy 032-CAO-005**, be received;

That By-law 2010-118, A By-law to Regulate the Acquisition and Disposition of Municipal Real Property in and for the Corporation of the City of Kawartha Lakes, as amended in accordance with Appendix A to Report 2018-005, be approved;

That the policy entitled, Disposal of Real Property Policy, attached as Appendix E to Report 2018-005, be adopted and numbered for inclusion into the City's Policy Manual, replacing Policy C-204-DEV-001;

That the policy entitled, Land Management, attached as Appendix G to Report 2018-005, be adopted and numbered for inclusion into the City's Policy Manual, replacing Policy 032-CAO-005;

That By-law 2016-009, A By-law to Provide Authority for the Execution of Certain Documents and Affix the Corporate Seal on Behalf of the City of Kawartha Lakes, as amended to date, be further amended to remove the words "of City Property" from the heading to section 5.03;

That amending by-laws be advanced to Council for adoption, accordingly; and

That Policy C-195-ED-004, Lease of City Owned Agricultural Land, attached as Appendix H to Report 2018-005, be repealed.

11.1.4

RS2018-006

238 - 277

Proposed By-law to Regulate Encroachments onto City Property

Robyn Carlson, City Solicitor and Acting Manager of Realty Services

That Report 2018-006, **Proposed By-law to Regulate Encroachments onto City Property**, be received;

That the City Lands Encroachment By-law attached as Appendix A be approved;

That the policy entitled, Dock Encroachments, attached as Appendix B to Report 2018-006, be adopted and numbered for inclusion in the City's Policy Manual;

That the Consolidated Fees and Charges By-law 2016-206 be amended accordingly; and

That the necessary by-laws be brought forward for adoption.

11.1.5	CS2018-004	278 - 301
	<p>Coboconk Medical Centre Update Craig Shanks, Director of Community Services</p> <p>That Report CS2018-004, Coboconk Medical Centre Update, be received; and</p> <p>That Staff be directed to terminate the lease of a temporary facility for the purposes of the provision a Medical Centre in the community of Coboconk at the end of the current lease term (January 2019).</p>	
11.1.6	CS2018-005	302 - 304
	<p>Closure of Outstanding 2016 Approved Bobcaygeon Legacy C.H.E.S.T. Fund Projects Lisa Peimann, Executive Assistant to Community Services</p> <p>That Report CS2018-005, Closure of Outstanding 2016 Approved Bobcaygeon Legacy C.H.E.S.T. Fund Projects, be received;</p> <p>That Projects 330251, 330252, 330253, 330354, 330255, 330256, 330257, 330259 and 330260, be closed due to completion; and</p> <p>That project 330258, Bobcaygeon Lawn Bowling, in the amount of \$540.00, be closed with a surplus and be placed back into the Bobcaygeon Legacy C.H.E.S.T. Fund Reserve Account 3.24320 to be made available for distribution in future grant funding years.</p>	
11.1.7	PRC2018-004	305 - 310
	<p>Consolidated Trails By-Law 2007-107 Review Jenn Johnson, Manager, Parks, Recreation and Culture</p> <p>That Report PRC2018-004, Consolidated Trails By-Law 2007-107 Review, be received, and;</p> <p>That a By-Law to amend By-Law 2007-107, being a by-law to regulate and govern trail uses along the Victoria Rail Trail Corridor in the City of Kawartha Lakes be presented to Council for adoption.</p>	
11.1.8	CORP2018-002	311 - 317
	<p>Property Tax Treatment of Vacant Residential Land Jennifer Stover, Director of Corporate Services</p>	

That the Ministry of Finance be notified of the City's interest in encouraging the development of vacant residential land that has been draft plan approved through a higher tax rate; and

11.1.9	PUR2018-005	318 - 320
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Ashley Wykes, Buyer
Justin Chevrier, Supervisor Network Services and Client Support

That DCB Business Systems Inc. O/A OT Group of Belleville, being the highest scoring proponent be selected for award of Proposal 2017-37-OP Supply, Installation and Maintenance of Digital Multi-Functional Printing Devices for a sixty (60) month lease;

That additional agreements entered into for the lease of a printing device be executed according to the Purchasing Management Directive Table of Authority; and

11.1.10	PUR2018-006	321 - 323
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Ashley Wykes, Buyer
Jörg Petersen, Manager Building and Property

That Report PUR2018-006 Proposal 2017-82-CP Demolition and Removal of Buildings and Structures at Various City Locations be received;

That Jones Group Ltd. of McGregor, being the highest scoring proponent, be selected for the award of Proposal 2017-82-CP Demolition and Removal of Buildings and Structures at Various City Locations for a proposed cost of \$263,380, plus HST;

That the demolition cost of \$263,380 plus \$15,000 contingency for a total of \$278,380 be financed from the General Contingency Reserve (1.32090);

That the Property Development Reserve (1.32035), with a current estimated balance of \$150,000, reimburse the General Contingency Reserve (1.32090) once it has sufficient funds from future sales of land in 2018 and 2019;

That subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFP 2017-82-CP; and

That the Financial Services Division be authorized to issue a purchase order.

11.1.11

DEV2018-002

324 - 355

Kawartha Lakes Healthy Environment Plan

Funding Agreement MCIP15346

Denise Williams, Strategy Management

That Report DEV2018-002, **Kawartha Lakes Healthy Environment Plan Funding Agreement MCIP15346**, be received;

That the City of Kawartha Lakes develop a Greenhouse Gas Emissions Reduction and Community Energy Plan that will include specific tasks; who will accomplish them and when they will be implemented, estimated costs and an implementation and monitoring strategy; and

That the City of Kawartha Lakes committed and spent \$75,000 from its existing Operating budget in 2016 toward the costs of this initiative; and

THAT the Mayor and Clerk be authorized to execute the Kawartha Lakes Healthy Environment Plan Funding Agreement MCIP15346 attached as appendix A to this report.

11.1.12	DEV2018-003	356 - 425
	<p>Ontario Municipal Commuter Cycling (OMCC) Program Grant Chris Marshall, Director of Development Services</p> <p>That Report DEV2018-003, Ontario Municipal Commuter Cycling (OMCC) Program Grant, be received; and</p> <p>That the necessary by-law authorizing the execution of an agreement with the Ministry of Transportation be presented to Council for adoption.</p>	
11.1.13	EA2018-006	426 - 434
	<p>Revisions to 2018 Gravel Resurfacing Program Adam Found, Manager of Corporate Assets</p> <p>That Report EA2018-006, Revisions to 2018 Gravel Resurfacing Program, be received; and</p> <p>That the revisions to the 2018 Gravel Resurfacing Program (RD1806), as indicated in Appendix A attached to Report EA2018-006, be adopted.</p>	
11.1.14	EA2018-007	435 - 439
	<p>Amendment to Clean Water and Wastewater Fund Transfer Payment Agreement Adam Found, Manager of Corporate Assets</p> <p>That Report EA2018-007, Amendment to Clean Water and Wastewater Fund Transfer Payment Agreement, be received; and</p> <p>That the Mayor and City Clerk be authorized to execute the Transfer Payment Agreement amendment attached as Appendix A to Report EA2018-007.</p>	
11.1.15	HH2018-001	440 - 457
	<p>Progress on Addressing Homelessness Hope Lee, Administrator/Manager of Housing</p>	

That Report HH2018-001, Progress on Addressing Homelessness, be received; and

That the City of Kawartha Lakes, in its capacity as Service Manager for both the City of Kawartha Lakes and the County of Haliburton, recommit participation to the 20,000 Homes Campaign under the refocused aim to end chronic homelessness in 20 communities and house 20,000 of Canada's most vulnerable homeless people by July 1, 2020 committing to:

1. Adopting a functional end to chronic homelessness measure defined generally as three or less people experiencing chronic homelessness sustained for at least three consecutive months;
2. Committing to the Campaign's five key activities (as outlined in Attachment A to Report HH2018-001); and
3. Adopting the amended Canadian Observatory on Homelessness Definition of Homelessness as the local definition (as outlined in Attachment B to HH2018-001).

11.1.16 WM2018-001 458 - 465

2018 Fenelon Landfill Public Review Committee Work Plan

Kerri Snoddy, Waste Technician

That Report WM2018-001, **2018 Fenelon Landfill Public Review Committee Work Plan**, be received; and

That the 2018 Fenelon Landfill Public Review Committee Work Plan as outlined in Appendix A to Report WM2018-001, be approved.

11.1.17 MLE2018-001 466 - 478

Coldstream Road Parking By-law Amendment to Establish Prohibited Parking Areas

Aaron Sloan, Manager of Municipal Law Enforcement

That Report MLE2018-001, **Coldstream Road Parking By-law Amendment to Establish Prohibited Parking Areas**, be received;

That prohibited parking be added to both sides of the roadway starting at Hemlock St. continuing east approximately 440m ending in front of 140 Coldstream Rd.; and

That the necessary By-Law be forwarded to Council for adoption at a future meeting.

11.2	Correspondence	
11.2.1	CC2018-02.11.2.1	479 - 480
	<p>Memo - Councillor Pollard – Authorizing an Absence in accordance with the Municipal Act Cathie Ritchie, City Clerk</p> <p>That the February 13, 2018 memorandum from Cathie Ritchie, City Clerk, regarding Councillor Pollard – Authorizing an Absence in accordance with the Municipal Act, be received; and That Councillor John Pollard is authorized to be absent from City Council Meetings exceeding three successive months in accordance with Section 259(1)(c) of the Municipal Act, 2001, as amended.</p>	
11.2.2	CC2018-02.11.2.2	481 - 482
	<p>Memo -Federal Action on the Conservation of Heritage Properties William Bateman, Chair Kawartha Lakes Municipal Heritage Committee</p> <p>That the February 5, 2018 memorandum from William Bateman, Chair of the Kawartha Lakes Municipal Heritage Committee regarding Federal Action on the Conservation of Heritage Properties, be received.</p>	
11.2.3	CC2018-02.11.2.3	483 - 485
	<p>Memo - Preserving Canada's Heritage: The Foundation for Tomorrow Rob Macklem, Councillor</p>	

Whereas The House of Commons Standing Committee on Environment and Sustainable Development - Report 10 - Preserving Canada's Heritage: The Foundation for Tomorrow makes recommendations regarding the preservation of Canada's heritage;

And Whereas the Kawartha Lakes Municipal Heritage Committee recommends Council support the Standing Committees recommendations contained in Report 10;

Therefore Be It Resolved That the memorandum from Councillor Macklem dated February 13, 2018 be received; and

That Council support the recommendations of the Federal House of Commons Standing Committee on Environment and Sustainable Development contained in Report 10 - Preserving Canada's Heritage: The Foundation for Tomorrow; and

That this motion be sent to the honorable Catherine McKenna Minister of Environment, Bill Morneau Minister of Finance, and Jamie Schmale MP.

11.3 Items Extracted from Consent

12. **Committee of the Whole and Planning Committee Minutes**

13. **Petitions**

14. **Other or New Business**

15. **By-Laws**

That the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.8 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

15.1 By-Laws by Consent

15.1.1 CC2018-02.15.1.1 486 - 486

A By-law to Amend By-law 2018-007, being A By-law to Authorize the Financing of Capital Projects by Debenture with the Royal Bank

15.1.2 CC2018-02.15.1.2 487 - 488

A By-law to Amend By-law 2005-328 being A By-law to Establish Speed Limits (Mary Street West, Omemee and Park Street, Bobcaygeon)

15.1.3	CC2018-02.15.1.3	489 - 490
	A By-law to Assume Springdale Drive, Registered Plan 383 (PIN: 63205-0527(LT) and the corresponding 0.3 metre reserve, Registered Plan 383 (PIN 63205-0535(LT)), Part Lamb Avenue, Registered Plan 383 (PIN: 63205-0530(LT)), and Part Lawson Avenue, Registered Plan 383 (PIN: 63205-0531(LT)), Geographic Township of Ops, The Corporation of the City of Kawartha Lakes	
15.1.4	CC2018-02.15.1.4	491 - 508
	City Lands Encroachment By-Law	
15.1.5	CC2018-02.15.1.5	509 - 577
	A By-law to Authorize the Execution of an Agreement With Her Majesty The Queen in Right of the Province of Ontario as Represented by the Minister of Transportation for the Province of Ontario and the Corporation of the City of Kawartha Lakes - Ontario Municipal Commuter Cycling Program – 2018	
15.1.6	CC2018-02.15.1.6	578 - 578
	A By-law to Amend By-Law 2016-009, being a By-Law to Provide Authority for the Execution of Certain Documents and Affix the Corporate Seal on Behalf of the City of Kawartha Lakes	
15.1.7	CC2018-02.15.1.7	579 - 592
	A By-Law to Regulate the Disposition of Municipal Real Property in and for The Corporation of the City of Kawartha Lakes	
15.1.8	CC2018-02.15.1.8	593 - 595
	A By-law to Amend By-law 2007-107, being A By-law to Regulate and Govern Trail Uses Along the Victoria Rail Trail Corridor in the City of Kawartha lakes	
15.2	By-Laws Extracted from Consent	
16.	Notice of Motion	
17.	Closed Session (If Not Completed Prior to Open Session)	
18.	Matters from Closed Session	

19. Confirming By-Law

20. Adjournment