

The Corporation of the City of Kawartha Lakes

Agenda

Kawartha Lakes Municipal Heritage Committee Meeting

KLMHC2018-002

Thursday, March 1, 2018

4:00 P.M.

Economic Development Boardroom

Economic Development

180 Kent Street West, Lindsay, Ontario

Members:

Councillor Rob Macklem

Joan Abernethy

William Bateman

Dorothy Carroll

Jim Garbutt

Shelly Peeken

Joan Skelton

Michael Sloboda

Accessible formats and communication supports are available upon request.

1.	Call to Order	
2.	Administrative Business	
2.1	Adoption of Agenda	
2.2	Declaration of Pecuniary Interest	
2.3	Adoption of Minutes	
2.3.1	KLMHC2018-002.2.3.1 Minutes, Heritage Victoria Meeting October 5, 2017	4 - 10
2.3.2	KLMHC2018-002.2.3.2 Minutes, Kawartha Lakes Municipal Heritage Committee December 7, 2017	11 - 14
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3.	Deputations	
3.1	KLMHC2018-002.3.1 41 Melbourne Street W, Lindsay - Application for Designation Tracey Godin	
4.	Outreach Sub-Committee	
5.	Heritage Designation Sub-Committee	
5.1	KLMHC2018-002.5.1 Former Parkins Sawmill	
6.	Correspondence	

7. New or Other Business

7.1 KLMHC2018-002.7.1

Update from Heritage Awards Sub-Committee

7.2 KLMHC2018-002.7.2

Economic Development Officer - Arts, Culture and Heritage Update

7.2.1 KLMHC2018-002.7.2.1

Update on plaques

7.2.2 KLHMC2018-002.7.2.2

Potential incentive programs for heritage properties

7.2.3 KLMHC2018-002.7.2.3

Listed properties communication

8. Next Meeting

9. Adjournment

The Corporation of the City of Kawartha Lakes
MINUTES
HERITAGE VICTORIA

HV2017-010
Thursday, October 5, 2017
4:00 P.M.
Economic Development Boardroom
Municipal Service Centre
180 Kent Street W., Lindsay, ON K9V 2Y6

MEMBERS:
Councillor Rob Macklem
Joan Abernethy
William Bateman
Dorothy Carroll
Jim Garbutt
Skelly Peeken
Joan Skelton
Michael Sloboda

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER

W. Bateman called the meeting to order at 4:07 p.m. with the following members present J. Abernethy, D. Carroll, J. Garbutt, and J. Skelton.

Staff Present: D. Soule, Arts, Culture and Heritage Officer and Recording Secretary and David Harding, Planning Department

Absent: Councillor R. Macklem, S. Peeken, M. Sloboda

2. ADMINISTRATIVE BUSINESS

2.1 Adoption of Agenda

HV2017- 039

Moved By Joan Abernethy

Seconded By Jim Garbutt

RESOLVED THAT the agenda be adopted as circulated.

CARRIED

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest noted.

2.3 Adoption of Minutes

2.3.1 HV2017-010.2.3.1

Minutes, Heritage Victoria Committee
August 3, 2017

HV2017-040

Moved By Jim Garbutt

Seconded By Dorothy Carroll

RESOLVED THAT the minutes of the Heritage Victoria meeting held on August 3, 2017 be adopted as circulated.

CARRIED

2.3.2 HV2017-010.2.3.2

Minutes, Heritage Victoria Committee
August 11, 2017

HV2017-041

Moved By Jim Garbutt

Seconded By Joan Abernethy

RESOLVED THAT the minutes of the Heritage Victoria meeting held on August 11, 2017, be adopted as circulated.

CARRIED

3. Deputations

There were no deputations.

4. NEW OR OTHER BUSINESS

4.1 Economic Development Officer – Arts, Culture and Heritage Update

4.1.1 HV2017-010.4.1.1

Debra Soule, Arts, Culture and Heritage Economic Development Officer
Update on Downtown Lindsay Heritage Conservation District By-law

- Rescheduled to October 24th meeting at City's request

4.1.2 HV2017-010.4.1.2

Debra Soule, Arts, Culture and Heritage Economic Development Officer Report
on the 2017 Doors Open Event

- Joan provided a report on this year's "150 years of Cultural and Religious Diversity" Doors Open event, which was extremely well-planned and well attended.

A motion to receive report.

HV2017-042

Moved By Joan Abernethy

Seconded By Jim Garbutt

CARRIED

4.1.3 HV2017-010.4.1.3

Debra Soule, Arts, Culture and Heritage Economic Development Officer
Heritage Awards Committee

- Joan A. presented the proposed Awards program and described its parameters for 2018.
- The committee suggests that the program proposal concept for Heritage Awards be recommended.

HV2017-043

Moved By Jim Garbutt

Seconded By Dorothy Carroll

- A budget and schedule be prepared by the end of Oct. for inclusion in the next Council meeting report.

4.1.4 HV2017-010.4.1.4

Debra Soule, Arts, Culture and Heritage Economic Development Officer
Potential List of Properties that Hold an Interest from a Heritage Perspective

- Debra asked the committee for any questions and recommendations on the List of Properties. Should we notify the property owners re: being on the list? Bill noted that some municipalities do and some don't notify property owners. The list should be available to the public, if they are not notified prior to its adoption. We need to make a recommendation to Council on this.

Motion for staff to prepare report to Council recommending that a listed properties section be added to the municipality's Heritage Register.

HV2017-044

Moved By Joan Abernethy

Seconded By Jim Garbutt

CARRIED

4.1.5 HV2017-010.4.1.5

Debra Soule, Arts, Culture and Heritage Economic Development Officer
Report to Council Pertaining to the Committee's 2017 Work Plan

- Committee members recommend that the work plan be deferred to next meeting (Wed Nov. 8th, 2017).

4.1.6 HV2017-010.4.1.6

Debra Soule, Arts, Culture and Heritage Economic Development Officer
Staff Support for the Heritage Victoria Committee

- Debra noted that staff from Planning and Economic Development will be assuming roles in administrative support for Heritage Victoria.

4.1.7 HV2017-010.4.1.7

Debra Soule, Arts, Culture and Heritage Economic Development Officer
Review of Grand hotel Façade Design and Decision

- The committee recommends approval of the proposed Façade for the redevelopment of the Grand hotel property and the abutting property. The committee agrees that it meets the conditions required by council. (photo attached).

HV2017-045

Moved by Jim Garbutt

Seconded by Joan Skelton

CARRIED

5. OUTREACH SUB-COMMITTEE

No report

6. HERITAGE DESIGNATION SUB-COMMITTEE

6.1 HV2017-010.6.1

The committee is supportive of approving this application, with the following items be listed to preserve in the designation by-law:

- The building structure
- Original stone foundation
- Original supporting beams
- Original wood floor
- Wainscoting
- Stained glass window

The Application for Designation for the Kinmount United Church was received and reviewed by the committee. The Heritage Victoria Committee recommend that the Kinmount United Church be considered for designation as a heritage site; and that staff forward a report outlining the recommended designation to Council for their consideration.

HV2017-046

Moved By Joan Skelton

Seconded By Joan Abernethy

CARRIED

6.2 HV2017-010.6.2

Debra Soule, Arts, Culture and Heritage Economic Development Officer
Update – Application for Heritage Designation
52 Concession Road 2, Fenelon Falls

- The following applications are in progress.
- An application for alteration to the designated property located at 28 Albert South is also in progress.
- The Sellan log home can be visited and photographed by heritage Victoria Committee members if the owner can find a family member or friend to provide access to the property.

7. CORRESPONDENCE

There was no correspondence reviewed by the Committee.

- OHS Bulletin circulated

8. OTHER

- There is a Heritage Permit Application in progress for 28 Albert St. S in Lindsay. Citizen Appointments
- The Clerk's office is advertising vacancies

9. NEXT MEETING

The next meeting will be Thursday Nov. 8th at 4:00 p.m in the Economic Development Boardroom, 180 Kent Street, Lindsay.

10. ADJOURNMENT

HV2017-047

Moved By Jim Garbutt

Seconded By Joan Skelton

RESOLVED THAT the Heritage Victoria Meeting adjourn at 6:00 p.m.

CARRIED



Figure 1 Streetscape Design of proposed development

The Corporation of the City of Kawartha Lakes

MINUTES

KAWARTHA LAKES MUNICIPAL HERITAGE COMMITTEE

KLMHC2017-012

Thursday, December 7, 2017

4:00 P.M.

Economic Development Boardroom

Municipal Service Centre

180 Kent St. W., Lindsay, Ontario K9V 2Y6

MEMBERS:

Councillor Rob Macklem

Joan Abernethy

William Bateman

Dorothy Carroll

Shelly Peeken

Joan Skelton

Michael Sloboda

Jim Garbutt

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER

Chair W. Bateman called the meeting to order at 4:08 p.m. with the following Committee members present: Joan Abernethy, Councillor R. Macklem, Dorothy Carroll, Shelly Peeken, Joan Skelton, Michael Sloboda

Staff present: D. Soule, Economic Development Officer - Arts, Culture and Heritage, Recording Secretary

Absent: Jim Garbutt

2. ADMINISTRATIVE BUSINESS

2.1 Adoption of Agenda

KLMHC2017-048

Moved by Councillor Rob Macklem

Seconded by J. Abernethy

RESOLVED THAT the Agenda for the Meeting of the Kawartha Lakes Municipal Heritage Committee on December 7, 2017 be adopted.

CARRIED

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest

2.3 Adoption of Minutes

2.3.1 KLMHC2017- 012.2.3.1

Minutes, Kawartha Lakes Municipal Heritage Committee
August 3, 2017

KLMHC2017-049

Moved By J. Skelton

Seconded By Councillor R. Macklem

RESOLVED THAT the minutes of the Kawartha Lakes Municipal Heritage Committee meeting held on August 3rd, 2017, be adopted as circulated.

CARRIED

3. DEPUTATIONS

There were no deputations.

4. NEW OR OTHER BUSINESS

4.1 Economic Development Officer – Arts, Culture and Heritage Update

4.1.1 KLMHC2017-012.4.1.1

Debra Soule, Economic Development Officer - Arts, Culture and Heritage provided an update on November, 2017 Council reports. Committee Terms of Reference changes were approved by Council (Kawartha Lakes Municipal Heritage Committee, to add two additional committee members one representing Oak Street HCD and one representing Downtown Lindsay HCD) and to change the name of the committee to the Kawartha Lakes Municipal Heritage Committee.

4.1.2 KLMHC2017-012.4.1.2

Debra Soule, Economic Development Officer - Arts, Culture and Heritage provided an update on Heritage Conservation Districts. The appeal period for the Downtown Lindsay Heritage Conservation District closed on December 4th with no appeals lodged. Therefore the District is now official.

4.1.3 KLMHC2017-012.4.1.3

Council Reports for Municipal Heritage Committee have been submitted and will be considered by Council on December 12, 2017 regarding the Committee's Work Plan achievements for 2017 and the proposed work plan for the Committee for 2018.

5. OUTREACH SUB-COMMITTEE

5.1 KLMHC2017-012.5.1

The Heritage Awards Outreach Sub-committee asked for feedback on the proposed Heritage Awards Program. Recommendations included combining these awards within another existing KI awards program and reducing the number of awards proposed from twelve to seven.

KLMHC2017-050

Moved By M. Sloboda

Seconded By J. Skelton

RESOLVED THAT the sub-committee implement the KL Heritage Awards program as amended and move forward with the implementation of the program with community partners.

CARRIED

6. HERITAGE DESIGNATION SUB-COMMITTEE

- 6.1 The property owner from 41 Melbourne Street W. Lindsay was not in attendance, therefore this item will be deferred to the next committee meeting in February, 2018.

7. CORRESPONDENCE

The committee received copies of the Community Heritage Ontario newsletter which was distributed to members. The correspondence includes a renewal notice for 2018.

KLMHC2017-051

Moved By S. Peeken

Seconded By Councillor R. Macklem

RESOLVED THAT staff renew the committee's annual membership and pay the required \$75.00 fee from the Municipal Heritage Committee budget.

CARRIED

8. OTHER

Review of Heritage Plaques should be added to the February meeting agenda.

9. NEXT MEETING

The next meeting will be Thursday, February 1, 2018 at 4:00 p.m. in the Economic Development Boardroom at 180 Kent Street in Lindsay.

10. ADJOURNMENT

KLMHC2017-052

Moved By J. Abernethy

Seconded By M. Sloboda

RESOLVED THAT the Kawartha Lakes Municipal Heritage Committee Meeting adjourn at 6:00 p.m.

CARRIED

The Corporation of the City of Kawartha Lakes

Minutes

Kawartha Lakes Municipal Heritage Committee Meeting

KLMHC2018-001

Thursday, February 1, 2018

4:00 P.M.

Economic Development Boardroom

Economic Development

180 Kent Street West, Lindsay, Ontario K9V 2Y6

Members:

Councillor Rob Macklem

Joan Abernethy

William Bateman

Dorothy Carroll

Jim Garbutt

Joan Skelton

Michael Sloboda

Accessible formats and communication supports are available upon request.

1. Call to Order

D. Soule called the meeting to order at 4:05 pm with the following members present: Councillor R. Macklem, J. Abernethy, W. Bateman, D. Carroll, J. Garbutt, J. Skelton, M. Sloboda

Staff Present: D. Soule, Economic Development Officer - Arts, Culture and Heritage, D. Harding, Planning Division Representative, J. Johnston, Recording Secretary

Absent: S. Peeken

1.1 Appointment of Chair

D. Soule opened the nominations for Chair of the City of Kawartha Lakes Municipal Heritage Committee.

Moved By Councillor Macklem

Seconded By M. Sloboda

RESOLVED THAT William Bateman be appointed as Chair of the Kawartha Lakes Municipal Heritage Committee for 2018.

Carried

1.2 Appointment of Vice-Chair

D. Soule opened the nominations for Vice-Chair of the City of Kawartha Lakes Municipal Heritage Committee.

Moved By W. Bateman

Seconded By J. Skelton

RESOLVED THAT Jim Garbutt be appointed as Vice-Chair for the Kawartha Lakes Municipal Heritage Committee for 2018.

W. Bateman assumed the role of Chair at 4:07 pm.

Carried

2. Administrative Business

2.1 Adoption of Agenda

Addition:

6.2 Plaques

KLMHC2018-001

Moved By J. Garbutt

Seconded By M. Sloboda

RESOLVED THAT the agenda for the February 1, 2018 Municipal Heritage Committee meeting be adopted as circulated with the 1 additional item.

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest noted.

2.3 Adoption of Minutes

2.3.1 KLMHC2018-001.2.3.1

Minutes, Kawartha Lakes Municipal Heritage Committee
December 7, 2017

RESOLVED THAT the review and adoption of minutes of the December 7, 2017 Municipal Heritage Committee meeting be deferred until next meeting to provide new admin staff with the time to prepare them. October and December 2017 minutes as well as February 2018 minutes to be included in next meeting's agenda for adoption.

3. Deputations

3.1 KLMHC2018-001.3.1

180 Kent Street West renovations update - Jocelyn Gill, Supervisor, Capital Project Delivery

Update was provided regarding:

renovations being undertaken at 180 Kent Street

Olde Gaol portico designs

City Hall Phase 2 renovations

Removal of east wall at the Olde Gaol property - Building & Property are bringing in archeological consultants to help assess this property

updating existing signage at Coronation Hall and Oakwood Library

Stone wall at Bobcaygeon library

Fenelon Falls Museum improvements for an accessible entrance

KLMHC2018-002

Moved By M. Sloboda

Seconded By J. Garbutt

RESOLVED THAT Building & Property staff report back to the Kawartha Lakes Municipal Heritage Committee regarding paint removal from the bricks on the 180 Kent Street building.

Carried

KLMHC2018-003

Moved By M. Sloboda

Seconded By J. Garbutt

RESOLVED THAT Building & Property staff bring a report forward on entranceway and portico to the Olde Gaol.

Carried

4. New or Other Business

4.1 KLMHC2018-001.4.1

Report back on Council decision re: Kinmount United Church - Debra Soule, Economic Development Officer - Arts, Culture and Heritage

The report recommending designation of the Kinmount United Church was approved at Council at the January 30, 2018 Council meeting. We will now proceed with Notice of Appeal.

5. Outreach Sub-Committee

6. Heritage Designation Sub-Committee

6.1 KLMHC2018-001.6.1

41 Melbourne Street, Lindsay

The property owner from 41 Melbourne Street W., Lindsay was not in attendance; therefore this item will be deferred to the next committee meeting in March, 2018.

6.2 KLMHC2018-001.6.2

Outstanding Plaques:

1. Davidson Home in Township of Mariposa
2. Fenelon Falls Gazebo

3. Beecroft Farm
4. Fenelon Falls Post Office
5. Manilla Public Library
6. Sturgeon Point Church
7. Cameron General Store

Committee divided up plaques research and delivery for these.

D. Soule to order new plaques for:

1. 3 Kent Street, Lindsay
2. Kinmount United Church
3. Norland School Hall

Will also order 5 extra sets of bolts for the plaques on hand that are missing the hardware.

7. Correspondence

December 2017 newsletter from Community Heritage Ontario arrived and was circulated.

8. Other

8.1 KLMHC2018-001.8.1

Economic Development Officer - Arts, Culture and Heritage Update

8.1.1 KLMHC2018-001.8.1.1

Photographic documentation of The Grand

Mark Ridout is taking photos inside and out of The Grand including drone shots of the roof and has offered to provide copies to Debra for documentation of the Grand.

8.1.2 KLMHC2018-001.8.1.2

Awards Program Planning - Joan Abernethy, Committee Member

The Committee discussed the Inaugural Heritage Awards taking place at the September Council meeting. The Committee also discussed coordinating the plaque presentation with the awards ceremony since this would create broader recognition and publicity of heritage in Kawartha Lakes.

Nomination packages will be put together and circulated.

8.1.3 KLMHC2018-001.8.1.3

Community Heritage Ontario Membership - Bill Bateman, Chairperson

KLMHC2018--004

Moved By J. Abernethy

Seconded By D. Carroll

RESOLVED THAT staff renew the Kawartha Lakes Municipal Heritage Committee's membership with Community Heritage Ontario for 2018.

Carried

8.1.4 KLMHC2018-001.8.1.4

Community Heritage Ontario - request for letter to Ministry of Environment, Debra Soule, Economic Development Officer, Arts, Culture and Heritage

The Chair will prepare a letter in support of this request and will also make a deputation to council.

9. Next Meeting

The next meeting will be Thursday, March 1st at 4:00 p.m. in the Economic Development Boardroom at the Lindsay Service Centre (180 Kent Street West, Lindsay).

10. Adjournment

KLMHC2018-005

Moved By M. Sloboda

Seconded By Councillor Macklem

RESOLVED THAT the Kawartha Lakes Municipal Heritage Committee Meeting adjourn at 6:10 p.m.

Carried