

# **The Corporation of the City of Kawartha Lakes**

## **Agenda**

### **Regular Council Meeting**

**CC2018-07**

**Tuesday, April 10, 2018**

**Closed Session Commencing at 1:00 p.m. Open Session Commencing at 2:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Andy Letham**  
**Councillor Isaac Breadner**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Gord James**  
**Councillor Gerard Jilesen**  
**Councillor Brian S. Junkin**  
**Councillor Rob Macklem**  
**Councillor Mary Ann Martin**  
**Councillor Gord Miller**  
**Councillor Patrick O'Reilly**  
**Councillor John Pollard**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Heather Stauble**  
**Councillor Stephen Strangway**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

Accessible formats and communication supports are available upon request.

1. **Call to Order**
2. **Adoption of Closed Session Agenda**
3. **Disclosure of Pecuniary Interest in Closed Session Items**
4. **Closed Session**
  - 4.1 CC2018-07.4.1  
**Closed Session Minutes, Regular Council Meeting  
March 20, 2018**  
Municipal Act, 2001 s.239(2)(b)(e)
  - 4.2 CLK2018-002  
**Appointments to the Kawartha Lakes Accessibility Advisory Committee  
April 2018**  
**Personal Matters About Identifiable Individuals**  
**Municipal Act, 2001, s239(2)(b)**  
Barb Condie, Accessibility Officer
  - 4.3 CLK2018-003  
**2018 Accessibility Awareness Recognition Awards**  
**Personal Matters About Identifiable Individuals**  
**Municipal Act, 2001, s239(2)(b)**  
Barb Condie, Accessibility Officer
  - 4.4 ED2018-005  
**Agricultural Development Advisory Board Citizen Appointments**  
**Personal Matters About Identifiable Individuals**  
**Municipal Act, 2001, s.239(2)(b)**  
Kelly Maloney, Agricultural Development Officer
  - 4.5 PLAN2018-037  
**Member Appointment to the City of Kawartha Lakes Environmental  
Advisory Committee (KLEAC)**  
**Personal Matters About Identifiable Individuals**  
**Municipal Act, 2001, s.239(2)(b)**  
Richard Holy, Manager of Planning

- 4.6 CEM2018-001
- Public Appointees to the City of Kawartha Lakes Joint Cemetery Board  
Personal Matters About Identifiable Individuals  
Municipal Act, 2001, s239(2)(b)  
Cathy Sleep, Municipal Cemeteries Administration**
- 4.7 RS2018-011
- City of Kawartha Lakes Lease of 322 Kent St. West, Lindsay and City of  
Kawartha Lakes Lease of 12 Peel Street, Lindsay  
Proposed or Pending Acquisition or Disposition of Land  
Municipal Act, 2001, s239(2)(c)  
Robyn Carlson, City Solicitor and Acting Manager of Realty Services;  
Jörg Petersen, Manager, Building and Property**

## **5. Opening Ceremonies**

- 5.1 Call Open Session to Order
- 5.2 O Canada
- 5.3 Moment of Silent Reflection
- 5.4 Adoption of Open Session Agenda

## **6. Disclosure of Pecuniary Interest**

## **7. Notices and Information by Members of Council and Staff**

- 7.1 Council
- 7.2 Staff

## **8. Matters from Closed Session**

## **9. Minutes**

- 9.1 CC2018-07.9.1

16 - 45

**Regular Council Meeting of March 20, 2018  
Special Council Information Meeting of March 27, 2018**

**That the Minutes of the March 20, 2018 Regular Council and March 27, 2018 Special Council Information Meetings, be received and adopted.**

9.2	CC2018-07.9.2	46 - 50
	<b>Executive Committee Meeting of March 1, 2018</b>	
	<b>That</b> the Draft Minutes of the March 1, 2018 Executive Committee Meeting, be received.	
10.	<b>Presentations and Deputations</b>	
11.	<b>Consent Matters</b>	
	<b>That</b> all of the proposed resolutions shown in Section 11.1 and 11.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.	
11.1	Reports	
11.1.1	CORP2018-003	51 - 55
	<b>2017 Annual Report on Council Remuneration and Expenses</b> Leanne Mitchell, Senior Accountant	
	<b>That</b> Report CORP2018-003, <b>2017 Annual Report on Council Remuneration and Expenses</b> , be received for information purposes.	
11.1.2	PUR2018-014	56 - 59
	<b>Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall</b> Ashley Wykes, Buyer Ron Raymer, Deputy Fire Chief	

**That** Report PUR2018-014, **Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall**, be received;

**That** Carbon Contracting Inc. of Lindsay, being the highest scoring proponent be selected for the award of Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall for a proposal cost of \$582,000 plus HST;

**That** funding in the amount of \$191,914 including a \$15,000 contingency be released from the Capital Reserve for the purpose of awarding this contract;

**That** subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFP 2018-15-CP; and

**That** the Financial Services Division be authorized to issue a purchase order.

11.1.3

PUR2018-015

60 - 63

**Proposal 2018-28-CP Design, Supply and Installation of Playground Equipment**

Ashley Wykes, Buyer

Ryan Smith, Parks and Open Space Supervisor

**That** Report PUR2018-015, **Proposal 2018-28-CP Design, Supply and Installation of Playground Equipment**, be received;

**That** Openspace Solutions Inc. of Wellesley, being the highest scoring proponent be selected for the award of Proposal 2018-28-CP Design, Supply and Installation of Playground Equipment for a proposal cost of \$318,314.00 plus HST;

**That** the option to renew the contract for two (2) additional, one (1) year terms be awarded based on budget and performance;

**That** subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFP 2018-28-CP; and

**That** the Financial Services Division be authorized to issue a purchase order.

11.1.4	<p>PUR2018-016</p> <p><b>Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation (Bobcaygeon Trailer Park and Beach Park)</b>  Ashley Wykes, Buyer  Rod Porter, Capital and Special Projects Supervisor</p> <p><b>That Report PUR2018-016, Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation (Bobcaygeon Trailer Park and Beach Park), be received;</b></p> <p><b>That</b> Landscape Planning Ltd. of Richmond Hill, being the highest scoring proponent be selected for the award of Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation for a proposal cost of \$131,310.00 plus HST;</p> <p><b>That</b> subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFP 2018-30-CP; and</p> <p><b>That</b> the Financial Services Division be authorized to issue a purchase order.</p>	64 - 67
11.1.5	<p>ED2018-004</p> <p><b>Agricultural Development Advisory Board 2018 Work Plan</b>  Kelly Maloney, Agriculture Development Officer</p> <p><b>That Report ED2018-004, Agricultural Development Advisory Board 2018 Work Plan, be received;</b></p> <p><b>That</b> the Agricultural Development Advisory Board 2017 Accomplishments, be received; and</p> <p><b>That</b> the 2018 work plan for the Agricultural Development Advisory Board, be approved.</p>	68 - 77
11.1.6	<p>PLAN2018-019</p> <p><b>A By-law to Deem Lot 54 and Part Lakeshore Park, Part 16, 57R-8884, Registered Plan 126, Geographic Township of Verulam, being 37 Oak Park Road (Allen – D30-2018-002)</b>  Janet Wong, Planner II</p>	78 - 85

**That** Report PLAN2018-019, **Allen – D30-2018-002**, be received;

**THAT** a Deeming By-law respecting Lot 54, Registered Plan 126 and Part Lakeshore Park, Registered Plan 126, Part 16, 57R-8884, substantially in the form attached as Appendix D to Report PLAN2018-019, be approved and adopted by Council; and

**THAT** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

11.1.7

PLAN2018-028

86 - 92

**A By-law to Deem Block A, Registered Plan 277, Geographic Township of Verulam, being 64 Lakeland Road (Finley – D30-2018-007)**  
Janet Wong, Planner II

**That** Report PLAN2018-028, **Finley – D30-2018-007**, be received;

**That** a Deeming By-law respecting Block A, Registered Plan 277, substantially in the form attached as Appendix C to Report PLAN2018-028, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

11.1.8

PLAN2018-030

93 - 100

**A By-law to Deem Lot 9 and Block 10, Registered Plan 573, 14 and 24 Jubbs Shore Road, Geographic Township of Fenelon (Bereznicki) – Planning File D30-2018-001**  
David Harding, Planner II

**That** Report PLAN2018-030, **Bereznicki – D30-2018-001**, be received;

**That** a Deeming By-law respecting Lot 9 and Block 10, Registered Plan 573, substantially in the form attached as Appendix D to Report PLAN2018-030, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

**An application to amend the City of Kawartha Lakes Oak Ridges Moraine Zoning By-law 2005-133 to remove the Holding (H) symbol to permit an industrial storage building on Lot 4, Plan 57M-781, geographic Township of Manvers, now City of Kawartha Lakes and municipally known as 30 Sandbourne Drive (2546198 Ontario Inc.)**

Mark LaHay, Planner II

**That** Report PLAN2018-033, respecting **Lot 4, Geographic Township of Manvers, 2546198 Ontario Inc. – Application D06-17-023**, be received;

**That** Zoning By-Law Amendment application D06-17-023 identified as 30 Sandbourne Drive, City of Kawartha Lakes, as generally outlined in Appendix C to Report PLAN2018-033, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

**A By-law to Deem Lot 8, Registered Plan 70, former Village of Bobcaygeon, being 25 Prince Street West (Sweeney)**

Mark LaHay, Planner II

**That** Report PLAN2018-034, respecting **Lot 8, Registered Plan 70, former Village of Bobcaygeon, Sweeney – Application D30-2018-006**, be received;

**That** a Deeming By-law respecting Lot 8, Registered Plan 70, substantially in the form attached as Appendix D to Report PLAN2018-034, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**An application to amend the Town of Lindsay Zoning By-law 2000-75 to remove the Holding One (H1) symbol to permit the redevelopment of the Logie Street Park on Part of Lot 18, Concession 6, former Town of Lindsay, now City of Kawartha Lakes and identified as 325 Logie Street. (The Corporation of the City of Kawartha Lakes)**

Sherry L. Rea, Development Planning Supervisor



**That** Report PLAN2018-035, respecting **Part Lot 18, Concession 6, former Town of Lindsay and identified as 325 Logie Street; Application No. D06-2018-015**, be received;

**That** a Zoning By-law Amendment respecting Application D06-2018-015, substantially in the form attached as Appendix D to Report PLAN2018-035, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

11.1.12

ENG2018-006

131 - 148

**Ministry of the Environment and Climate Change Transfer of Review Agreement 2018 – Request for Execution**

Christina Sisson, Supervisor, Development Engineering

**That** Report ENG2018-006, **Ministry of the Environment and Climate Change Transfer of Review Agreement – Request for Execution**, be received;

**That** the Director of Engineering and Corporate Assets be authorized to execute the newly updated and expanded agreement to facilitate the City of Kawartha Lakes engaging in the review of municipal works, including storm and sanitary sewers and stormwater management design, as provided for in the agreement; and

**That** the newly updated and expanded agreement provides for the transfer of review for stormwater management design to the Lake Simcoe Region Conservation Authority within the LSRCA watershed.

11.1.13

HH2018-002

149 - 152

**Municipal Housing Facilities By-law Amendment**

Hope Lee, Administrator/Manager of Housing

**That** Report HH2018-002, **Municipal Housing Facilities By-law Amendment**, be received;

**That** Bylaw 2006-262 be amended as follows to allow:

1. The provisions of By-law 2006-262 approved by council prior to the amendment to continue in full force and effect and apply to those existing municipal housing facilities already approved pursuant to By-law 2006-262;
2. The provisions attached as Schedule A to the amending By-law to apply to any and all municipal housing facilities and grants approved by the City after the date of this By-law; and

**That** the necessary amending By-law be brought forward for adoption.

11.1.14      HH2018-003      153 - 157

**Development Charges Rebate Program**

Hope Lee, Administrator/Manager of Housing

**That** Report HH2018-003, **Development Charges Rebate Program**, be received; and

**That** the Service Manager is designated as program administrator which includes the approval of the Expression of Interest submitted on March 2, 2018 and authorization to enter into a Transfer Payment Agreement with the Ministry of Housing on the City's behalf if selected to receive funding.

11.1.15      WM2018-005      158 - 163

**Curbside Battery Collection Program**

David Kerr, Manager Environmental Services

**That** Report WM2018-005, **Curbside Battery Collection**, be received;

**That** Council approve the continuation of the curbside battery collection program annually, with semi-annual collection frequency to occur in the spring and fall; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements with Raw Materials Company Inc. required by the approval of this program.

11.2      Correspondence

**2018 Annual Service Plan including the 2018 Budget for the Haliburton, Kawartha, Pine Ridge District Health Unit**

Heather Stauble, Councillor

**That** the March 13, 2018 correspondence from Mark Lovshin, Chair, Board of Health for the Haliburton, Kawartha, Pine Ridge (HKPR) District Health Unit to the Honourable Helena Jaczek, regarding the 2018 Annual Service Plan including the 2018 Budget for the HKPR District Health Unit, be received;

**That** the City of Kawartha Lake support the HKPR District Health Unit request to for approval of its 2018 Annual Service Plan including the 2018 Budget; and

**That** this resolution be circulated to:

- Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock
- Lou Rinaldi, MPP, Northumberland-Quinte West
- Dr. David Williams, Chief Medical Officer of Health
- Roselle Martino, Assistant Deputy Minister, Population and Public Health Division, MOHLTC
- Haliburton County
- Northumberland County
- Association of Municipalities of Ontario
- Association of Local Public Health Agencies
- Ontario Boards of Health; and
- Eastern Ontario Wardens' Caucus.

**Parking on York Street North and Peel Street east of William Street, Lindsay**

Pat Dunn, Councillor

**That** the April 10<sup>th</sup>, 2018 memo from Councillor Dunn regarding Parking on York Street North and Peel Street East, be received;

**That** the parking by-law be amended to allow parking on the West side of York Street North (in front of the Legion), to allow parking on the South side of Peel Street East (East of William Street), to prohibit parking on the East side of York Street North (in front of the Legion); and

**That** the by-law be brought forward to the next available council meeting for approval by council.

11.3 Items Extracted from Consent

**12. Committee of the Whole and Planning Committee Minutes**

12.1 CC2018-07.12.1 167 - 172

**Special Planning Advisory Committee Meeting of March 28, 2018**

**That** the Minutes of the March 28, 2018 Special Planning Advisory Committee Meeting, be received and the recommendations be adopted.

**13. Petitions**

13.1 CC2018-07.13.1 173 - 179

**Petition Regarding Stray and Feral Cats**

(Full Petition with 526 signatures available in Clerks Office)  
Keith Stata

**14. Other or New Business**

**15. By-Laws**

**That** the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.10 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

15.1	By-Laws by Consent	
15.1.1	CC2018-07.15.1.1	180 - 189
	<p><b>A By-law to Authorize Certain New Capital Works of the Corporation of the City of Kawartha Lakes (The Municipality); to Authorize the Submission of an Application to Ontario Infrastructure and Land Corporation (OILC) for Financing such new Capital Works and Certain Other Ongoing Capital Works; to Authorize Temporary Borrowing from OILC to Meet Expenditures in Connection with All of Such Works; and to Authorize Long Term Borrowing for All Such Works Through the Issue of Debentures to OILC</b></p>	
15.1.2	CC2018-07.15.1.2	190 - 191
	<p><b>A By-Law To Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan of Subdivision in Accordance with the Planning Act PIN 631270826 (LT), Described as Lot 54, Plan 126 and PIN # 631270713 (LT), Described As Part Lakeshore Park, Plan 126, Part 16, 57R-8884, Geographic Township Of Verulam, now City Of Kawartha Lakes (37 Oak Park Road - Allen)</b></p>	
15.1.3	CC2018-07.15.1.3	192 - 193
	<p><b>A By-Law to Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan of Subdivision in Accordance with the Planning Act PIN 631270795 (LT), Described As Block A, Registered Plan 277, Geographic Township of Verulam, now City of Kawartha Lakes (64 Lakeland Road - Finley)</b></p>	
15.1.4	CC2018-07.15.1.4	194 - 195
	<p><b>A By-Law To Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan Of Subdivision in Accordance with the Planning Act PIN 63162-0777 (LT) and PIN 63162-0778 (LT), Described As Lot 9 and Block 10, Registered Plan 573, Geographic Township Of Fenelon, now City Of Kawartha Lakes (14 and 24 Jubbs Shore Road - Bereznicki)</b></p>	
15.1.5	CC2018-07.15.1.5	196 - 198
	<p><b>A By-Law to Amend the Oak Ridges Moraine Zoning By-Law 2005-133 to Remove the Holding Symbol (H) from a Zone Category on Property within the City Of Kawartha Lakes (Lot 4, Plan 57M-781 - 2546198 Ontario Inc.)</b></p>	

15.1.6	CC2018-07.15.1.6	199 - 200
	<b>A By-Law to Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan Of Subdivision In Accordance with the Planning Act PIN # 63130-0132 (LT), Described As Lot 8, Plan 70, Former Village of Bobcaygeon, now City Of Kawartha Lakes (25 Prince Street West - Sweeney)</b>	
15.1.7	CC2018-07.15.1.7	201 - 203
	<b>A By-law to Amend the Town of Lindsay Zoning By-law 2000-75 to Remove the Holding One (H1) Symbol from a Zone Category on Property within the City of Kawartha Lakes (Part of Lot 18, Concession 6, former Town of Lindsay -The Corporation of the City of Kawartha Lakes)</b>	
15.1.8	CC2018-17.15.1.8	204 - 211
	<b>A By-law to Amend By-Law 2006-262 to Provide For Municipal Housing Facilities and Grants for the City of Kawartha Lakes</b>	
15.1.9	CC2018-07.15.1.9	212 - 214
	<b>A By-Law to Amend the Township of Verulam Zoning By-Law No. 6-87 to Rezone Land within the City Of Kawartha Lakes (Vacant Land on Rehill Drive - Gurr)</b>	
15.1.10	CC2018-07.15.1.10	215 - 217
	<b>A By-Law to Amend the Village of Bobcaygeon Zoning By-Law No. 16-78 to Rezone Land within The City Of Kawartha Lakes (30 King Steet East - Nichol)</b>	
15.2	By-Laws Extracted from Consent	
15.2.1	CC2018-07.15.2.1	218 - 220
	<b>A By-law to Authorize the Sale of Municipally Owned Property Legally Described as Part of Lot 21, Concession 6, in the Geographic Township of Fenelon, City of Kawartha Lakes described as Parts 1, 2, and 3 on Plan 57R-10633, being PIN: 63162-0789 (LT) and to Authorize an Easement in Favour of the City of Kawartha Lakes over Parts 2 and 3 on Plan 57R-10633</b>	
16.	Notice of Motion	

- 17. Closed Session (If Not Completed Prior to Open Session)
- 18. Matters from Closed Session
- 19. Confirming By-Law
  - 19.1 CC2018-07.19.1 221 - 221
  - A By-law to Confirm the Proceedings of a Regular Meeting of Council, Tuesday, April 10, 2018
  - That a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, April 10, 2018 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.
- 20. Adjournment