

The Corporation of the City of Kawartha Lakes

Agenda

Regular Council Meeting

CC2018-07

Tuesday, April 10, 2018

Closed Session Commencing at 1:00 p.m. Open Session Commencing at 2:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. **Call to Order**
2. **Adoption of Closed Session Agenda**
3. **Disclosure of Pecuniary Interest in Closed Session Items**
4. **Closed Session**
 - 4.1 CC2018-07.4.1
**Closed Session Minutes, Regular Council Meeting
March 20, 2018**
Municipal Act, 2001 s.239(2)(b)(e)
 - 4.2 CLK2018-002
**Appointments to the Kawartha Lakes Accessibility Advisory Committee
April 2018**
Personal Matters About Identifiable Individuals
Municipal Act, 2001, s239(2)(b)
Barb Condie, Accessibility Officer
 - 4.3 CLK2018-003
2018 Accessibility Awareness Recognition Awards
Personal Matters About Identifiable Individuals
Municipal Act, 2001, s239(2)(b)
Barb Condie, Accessibility Officer
 - 4.4 ED2018-005
Agricultural Development Advisory Board Citizen Appointments
Personal Matters About Identifiable Individuals
Municipal Act, 2001, s.239(2)(b)
Kelly Maloney, Agricultural Development Officer
 - 4.5 PLAN2018-037
**Member Appointment to the City of Kawartha Lakes Environmental
Advisory Committee (KLEAC)**
Personal Matters About Identifiable Individuals
Municipal Act, 2001, s.239(2)(b)
Richard Holy, Manager of Planning

- 4.6 CEM2018-001
- Public Appointees to the City of Kawartha Lakes Joint Cemetery Board
Personal Matters About Identifiable Individuals
Municipal Act, 2001, s239(2)(b)
Cathy Sleep, Municipal Cemeteries Administration**
- 4.7 RS2018-011
- City of Kawartha Lakes Lease of 322 Kent St. West, Lindsay and City of
Kawartha Lakes Lease of 12 Peel Street, Lindsay
Proposed or Pending Acquisition or Disposition of Land
Municipal Act, 2001, s239(2)(c)
Robyn Carlson, City Solicitor and Acting Manager of Realty Services;
Jörg Petersen, Manager, Building and Property**

5. Opening Ceremonies

- 5.1 Call Open Session to Order
- 5.2 O Canada
- 5.3 Moment of Silent Reflection
- 5.4 Adoption of Open Session Agenda

6. Disclosure of Pecuniary Interest

7. Notices and Information by Members of Council and Staff

- 7.1 Council
- 7.2 Staff

8. Matters from Closed Session

9. Minutes

- 9.1 CC2018-07.9.1

16 - 45

**Regular Council Meeting of March 20, 2018
Special Council Information Meeting of March 27, 2018**

**That the Minutes of the March 20, 2018 Regular Council and March 27,
2018 Special Council Information Meetings, be received and adopted.**

9.2	CC2018-07.9.2	46 - 50
	Executive Committee Meeting of March 1, 2018	
	That the Draft Minutes of the March 1, 2018 Executive Committee Meeting, be received.	
10.	Presentations and Deputations	
11.	Consent Matters	
	That all of the proposed resolutions shown in Section 11.1 and 11.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.	
11.1	Reports	
11.1.1	CORP2018-003	51 - 55
	2017 Annual Report on Council Remuneration and Expenses Leanne Mitchell, Senior Accountant	
	That Report CORP2018-003, 2017 Annual Report on Council Remuneration and Expenses , be received for information purposes.	
11.1.2	PUR2018-014	56 - 59
	Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall Ashley Wykes, Buyer Ron Raymer, Deputy Fire Chief	

That Report PUR2018-014, **Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall**, be received;

That Carbon Contracting Inc. of Lindsay, being the highest scoring proponent be selected for the award of Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall for a proposal cost of \$582,000 plus HST;

That funding in the amount of \$191,914 including a \$15,000 contingency be released from the Capital Reserve for the purpose of awarding this contract;

That subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFP 2018-15-CP; and

That the Financial Services Division be authorized to issue a purchase order.

11.1.3

PUR2018-015

60 - 63

Proposal 2018-28-CP Design, Supply and Installation of Playground Equipment

Ashley Wykes, Buyer

Ryan Smith, Parks and Open Space Supervisor

That Report PUR2018-015, **Proposal 2018-28-CP Design, Supply and Installation of Playground Equipment**, be received;

That Openspace Solutions Inc. of Wellesley, being the highest scoring proponent be selected for the award of Proposal 2018-28-CP Design, Supply and Installation of Playground Equipment for a proposal cost of \$318,314.00 plus HST;

That the option to renew the contract for two (2) additional, one (1) year terms be awarded based on budget and performance;

That subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFP 2018-28-CP; and

That the Financial Services Division be authorized to issue a purchase order.

11.1.4	<p>PUR2018-016</p> <p>Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation (Bobcaygeon Trailer Park and Beach Park) Ashley Wykes, Buyer Rod Porter, Capital and Special Projects Supervisor</p> <p>That Report PUR2018-016, Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation (Bobcaygeon Trailer Park and Beach Park), be received;</p> <p>That Landscape Planning Ltd. of Richmond Hill, being the highest scoring proponent be selected for the award of Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation for a proposal cost of \$131,310.00 plus HST;</p> <p>That subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFP 2018-30-CP; and</p> <p>That the Financial Services Division be authorized to issue a purchase order.</p>	64 - 67
11.1.5	<p>ED2018-004</p> <p>Agricultural Development Advisory Board 2018 Work Plan Kelly Maloney, Agriculture Development Officer</p> <p>That Report ED2018-004, Agricultural Development Advisory Board 2018 Work Plan, be received;</p> <p>That the Agricultural Development Advisory Board 2017 Accomplishments, be received; and</p> <p>That the 2018 work plan for the Agricultural Development Advisory Board, be approved.</p>	68 - 77
11.1.6	<p>PLAN2018-019</p> <p>A By-law to Deem Lot 54 and Part Lakeshore Park, Part 16, 57R-8884, Registered Plan 126, Geographic Township of Verulam, being 37 Oak Park Road (Allen – D30-2018-002) Janet Wong, Planner II</p>	78 - 85

That Report PLAN2018-019, **Allen – D30-2018-002**, be received;

THAT a Deeming By-law respecting Lot 54, Registered Plan 126 and Part Lakeshore Park, Registered Plan 126, Part 16, 57R-8884, substantially in the form attached as Appendix D to Report PLAN2018-019, be approved and adopted by Council; and

THAT the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

11.1.7

PLAN2018-028

86 - 92

A By-law to Deem Block A, Registered Plan 277, Geographic Township of Verulam, being 64 Lakeland Road (Finley – D30-2018-007)
Janet Wong, Planner II

That Report PLAN2018-028, **Finley – D30-2018-007**, be received;

That a Deeming By-law respecting Block A, Registered Plan 277, substantially in the form attached as Appendix C to Report PLAN2018-028, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

11.1.8

PLAN2018-030

93 - 100

A By-law to Deem Lot 9 and Block 10, Registered Plan 573, 14 and 24 Jubbs Shore Road, Geographic Township of Fenelon (Bereznicki) – Planning File D30-2018-001
David Harding, Planner II

That Report PLAN2018-030, **Bereznicki – D30-2018-001**, be received;

That a Deeming By-law respecting Lot 9 and Block 10, Registered Plan 573, substantially in the form attached as Appendix D to Report PLAN2018-030, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

11.1.9	PLAN2018-033	101 - 108
	<p>An application to amend the City of Kawartha Lakes Oak Ridges Moraine Zoning By-law 2005-133 to remove the Holding (H) symbol to permit an industrial storage building on Lot 4, Plan 57M-781, geographic Township of Manvers, now City of Kawartha Lakes and municipally known as 30 Sandbourne Drive (2546198 Ontario Inc.) Mark LaHay, Planner II</p> <p>That Report PLAN2018-033, respecting Lot 4, Geographic Township of Manvers, 2546198 Ontario Inc. – Application D06-17-023, be received;</p> <p>That Zoning By-Law Amendment application D06-17-023 identified as 30 Sandbourne Drive, City of Kawartha Lakes, as generally outlined in Appendix C to Report PLAN2018-033, be approved and adopted by Council; and</p> <p>That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.</p>	
11.1.10	PLAN2018-034	109 - 117
	<p>A By-law to Deem Lot 8, Registered Plan 70, former Village of Bobcaygeon, being 25 Prince Street West (Sweeney) Mark LaHay, Planner II</p> <p>That Report PLAN2018-034, respecting Lot 8, Registered Plan 70, former Village of Bobcaygeon, Sweeney – Application D30-2018-006, be received;</p> <p>That a Deeming By-law respecting Lot 8, Registered Plan 70, substantially in the form attached as Appendix D to Report PLAN2018-034, be approved and adopted by Council; and</p> <p>That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.</p>	
11.1.11	PLAN2018-035	118 - 130
	<p>An application to amend the Town of Lindsay Zoning By-law 2000-75 to remove the Holding One (H1) symbol to permit the redevelopment of the Logie Street Park on Part of Lot 18, Concession 6, former Town of Lindsay, now City of Kawartha Lakes and identified as 325 Logie Street. (The Corporation of the City of Kawartha Lakes) Sherry L. Rea, Development Planning Supervisor</p>	

That Report PLAN2018-035, respecting **Part Lot 18, Concession 6, former Town of Lindsay and identified as 325 Logie Street; Application No. D06-2018-015**, be received;

That a Zoning By-law Amendment respecting Application D06-2018-015, substantially in the form attached as Appendix D to Report PLAN2018-035, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

11.1.12

ENG2018-006

131 - 148

Ministry of the Environment and Climate Change Transfer of Review Agreement 2018 – Request for Execution

Christina Sisson, Supervisor, Development Engineering

That Report ENG2018-006, **Ministry of the Environment and Climate Change Transfer of Review Agreement – Request for Execution**, be received;

That the Director of Engineering and Corporate Assets be authorized to execute the newly updated and expanded agreement to facilitate the City of Kawartha Lakes engaging in the review of municipal works, including storm and sanitary sewers and stormwater management design, as provided for in the agreement; and

That the newly updated and expanded agreement provides for the transfer of review for stormwater management design to the Lake Simcoe Region Conservation Authority within the LSRCA watershed.

11.1.13

HH2018-002

149 - 152

Municipal Housing Facilities By-law Amendment

Hope Lee, Administrator/Manager of Housing

That Report HH2018-002, **Municipal Housing Facilities By-law Amendment**, be received;

That Bylaw 2006-262 be amended as follows to allow:

1. The provisions of By-law 2006-262 approved by council prior to the amendment to continue in full force and effect and apply to those existing municipal housing facilities already approved pursuant to By-law 2006-262;
2. The provisions attached as Schedule A to the amending By-law to apply to any and all municipal housing facilities and grants approved by the City after the date of this By-law; and

That the necessary amending By-law be brought forward for adoption.

11.1.14 HH2018-003 153 - 157

Development Charges Rebate Program

Hope Lee, Administrator/Manager of Housing

That Report HH2018-003, **Development Charges Rebate Program**, be received; and

That the Service Manager is designated as program administrator which includes the approval of the Expression of Interest submitted on March 2, 2018 and authorization to enter into a Transfer Payment Agreement with the Ministry of Housing on the City's behalf if selected to receive funding.

11.1.15 WM2018-005 158 - 163

Curbside Battery Collection Program

David Kerr, Manager Environmental Services

That Report WM2018-005, **Curbside Battery Collection**, be received;

That Council approve the continuation of the curbside battery collection program annually, with semi-annual collection frequency to occur in the spring and fall; and

That the Mayor and Clerk be authorized to execute any documents and agreements with Raw Materials Company Inc. required by the approval of this program.

11.2 Correspondence

2018 Annual Service Plan including the 2018 Budget for the Haliburton, Kawartha, Pine Ridge District Health Unit

Heather Stauble, Councillor

That the March 13, 2018 correspondence from Mark Lovshin, Chair, Board of Health for the Haliburton, Kawartha, Pine Ridge (HKPR) District Health Unit to the Honourable Helena Jaczek, regarding the 2018 Annual Service Plan including the 2018 Budget for the HKPR District Health Unit, be received;

That the City of Kawartha Lake support the HKPR District Health Unit request to for approval of its 2018 Annual Service Plan including the 2018 Budget; and

That this resolution be circulated to:

- Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock
- Lou Rinaldi, MPP, Northumberland-Quinte West
- Dr. David Williams, Chief Medical Officer of Health
- Roselle Martino, Assistant Deputy Minister, Population and Public Health Division, MOHLTC
- Haliburton County
- Northumberland County
- Association of Municipalities of Ontario
- Association of Local Public Health Agencies
- Ontario Boards of Health; and
- Eastern Ontario Wardens' Caucus.

Parking on York Street North and Peel Street east of William Street, Lindsay

Pat Dunn, Councillor

That the April 10th, 2018 memo from Councillor Dunn regarding Parking on York Street North and Peel Street East, be received;

That the parking by-law be amended to allow parking on the West side of York Street North (in front of the Legion), to allow parking on the South side of Peel Street East (East of William Street), to prohibit parking on the East side of York Street North (in front of the Legion); and

That the by-law be brought forward to the next available council meeting for approval by council.

11.3 Items Extracted from Consent

12. Committee of the Whole and Planning Committee Minutes

12.1 CC2018-07.12.1 167 - 172

Special Planning Advisory Committee Meeting of March 28, 2018

That the Minutes of the March 28, 2018 Special Planning Advisory Committee Meeting, be received and the recommendations be adopted.

13. Petitions

13.1 CC2018-07.13.1 173 - 179

Petition Regarding Stray and Feral Cats

(Full Petition with 526 signatures available in Clerks Office)
Keith Stata

14. Other or New Business

15. By-Laws

That the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.10 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

15.1	By-Laws by Consent	
15.1.1	CC2018-07.15.1.1	180 - 189
	<p>A By-law to Authorize Certain New Capital Works of the Corporation of the City of Kawartha Lakes (The Municipality); to Authorize the Submission of an Application to Ontario Infrastructure and Land Corporation (OILC) for Financing such new Capital Works and Certain Other Ongoing Capital Works; to Authorize Temporary Borrowing from OILC to Meet Expenditures in Connection with All of Such Works; and to Authorize Long Term Borrowing for All Such Works Through the Issue of Debentures to OILC</p>	
15.1.2	CC2018-07.15.1.2	190 - 191
	<p>A By-Law To Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan of Subdivision in Accordance with the Planning Act PIN 631270826 (LT), Described as Lot 54, Plan 126 and PIN # 631270713 (LT), Described As Part Lakeshore Park, Plan 126, Part 16, 57R-8884, Geographic Township Of Verulam, now City Of Kawartha Lakes (37 Oak Park Road - Allen)</p>	
15.1.3	CC2018-07.15.1.3	192 - 193
	<p>A By-Law to Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan of Subdivision in Accordance with the Planning Act PIN 631270795 (LT), Described As Block A, Registered Plan 277, Geographic Township of Verulam, now City of Kawartha Lakes (64 Lakeland Road - Finley)</p>	
15.1.4	CC2018-07.15.1.4	194 - 195
	<p>A By-Law To Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan Of Subdivision in Accordance with the Planning Act PIN 63162-0777 (LT) and PIN 63162-0778 (LT), Described As Lot 9 and Block 10, Registered Plan 573, Geographic Township Of Fenelon, now City Of Kawartha Lakes (14 and 24 Jubbs Shore Road - Bereznicki)</p>	
15.1.5	CC2018-07.15.1.5	196 - 198
	<p>A By-Law to Amend the Oak Ridges Moraine Zoning By-Law 2005-133 to Remove the Holding Symbol (H) from a Zone Category on Property within the City Of Kawartha Lakes (Lot 4, Plan 57M-781 - 2546198 Ontario Inc,)</p>	

15.1.6	CC2018-07.15.1.6	199 - 200
	A By-Law to Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan Of Subdivision In Accordance with the Planning Act PIN # 63130-0132 (LT), Described As Lot 8, Plan 70, Former Village of Bobcaygeon, now City Of Kawartha Lakes (25 Prince Street West - Sweeney)	
15.1.7	CC2018-07.15.1.7	201 - 203
	A By-law to Amend the Town of Lindsay Zoning By-law 2000-75 to Remove the Holding One (H1) Symbol from a Zone Category on Property within the City of Kawartha Lakes (Part of Lot 18, Concession 6, former Town of Lindsay -The Corporation of the City of Kawartha Lakes)	
15.1.8	CC2018-17.15.1.8	204 - 211
	A By-law to Amend By-Law 2006-262 to Provide For Municipal Housing Facilities and Grants for the City of Kawartha Lakes	
15.1.9	CC2018-07.15.1.9	212 - 214
	A By-Law to Amend the Township of Verulam Zoning By-Law No. 6-87 to Rezone Land within the City Of Kawartha Lakes (Vacant Land on Rehill Drive - Gurr)	
15.1.10	CC2018-07.15.1.10	215 - 217
	A By-Law to Amend the Village of Bobcaygeon Zoning By-Law No. 16-78 to Rezone Land within The City Of Kawartha Lakes (30 King Steet East - Nichol)	
15.2	By-Laws Extracted from Consent	
15.2.1	CC2018-07.15.2.1	218 - 220
	A By-law to Authorize the Sale of Municipally Owned Property Legally Described as Part of Lot 21, Concession 6, in the Geographic Township of Fenelon, City of Kawartha Lakes described as Parts 1, 2, and 3 on Plan 57R-10633, being PIN: 63162-0789 (LT) and to Authorize an Easement in Favour of the City of Kawartha Lakes over Parts 2 and 3 on Plan 57R-10633	
16.	Notice of Motion	

- 17. Closed Session (If Not Completed Prior to Open Session)
- 18. Matters from Closed Session
- 19. Confirming By-Law
 - 19.1 CC2018-07.19.1 221 - 221
 - A By-law to Confirm the Proceedings of a Regular Meeting of Council, Tuesday, April 10, 2018
 - That a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, April 10, 2018 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.
- 20. Adjournment

The Corporation of the City of Kawartha Lakes

Minutes

Regular Council Meeting

CC2018-05

Tuesday, March 20, 2018

**Closed Session Commencing at 1:00 p.m. Open Session Commencing at 2:00
p.m.**

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Councillor Isaac Breadner

Councillor Pat Dunn

Councillor Doug Elmslie

Councillor Gord James

Councillor Gerard Jilesen

Councillor Brian S. Junkin

Councillor Rob Macklem

Councillor Mary Ann Martin

Councillor Gord Miller

Councillor Patrick O'Reilly

Councillor John Pollard

Councillor Kathleen Seymour-Fagan

Councillor Heather Stauble

Councillor Stephen Strangway

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. Call to Order

Mayor Letham called the Meeting to order at 1:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, A. Veale and E. Yeo were in attendance.

Absent: Councillor G. Jilesen and S. Strangway

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth , City Solicitor R. Carlson, Directors B. Robinson and C. Shanks, Manager R. Holy and Supervisor L. Barrie were also in attendance.

Late Arrival: Director J. Rojas arrived at 1:08 p.m. during Closed Session.

2. Adoption of Closed Session Agenda

CR2018-120

Moved By Councillor Junkin

Seconded By Councillor James

That the Closed Session agenda be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest in Closed Session Items

There were no declarations of pecuniary interest noted.

4. Closed Session

CR2018-121

Moved By Councillor Macklem

Seconded By Councillor Elmslie

That Council convene into closed session at 1:00 p.m. in order to consider matters on the Tuesday, March 20, 2018 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) of the Municipal Act, S.O. 2001. S.25.

Carried

5. Opening Ceremonies

5.1 Call Open Session to Order

Mayor Letham called the Open Session of the Meeting to order at 2:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, A. Veale and E. Yeo were in attendance.

Absent: Councillors G. Jilesen and S. Strangway

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth and various other staff members were also in attendance.

Early Departure: Councillor P. Dunn 3:25 p.m.

5.2 O Canada

The Meeting was opened with the singing of 'O Canada'.

5.3 Moment of Silent Reflection

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

5.4 Adoption of Open Session Agenda

CR2018-126

Moved By Councillor Elmslie

Seconded By Councillor Seymour-Fagan

That the Agenda for the Open Session of the Regular Council Meeting of Tuesday, March 20, 2018, be adopted as circulated and with the following amendments:

Addition - Consent Correspondence

Item 11.2.3

Planning Advisory Committee Recommendation PAC2018-017

Part of Lots 8 and 9, Concession 3, Geographic Township of Manvers, and identified as 510 Telecom Road, Darmar Farms Inc. - Application D06-17-002

Bob Clark, Principal Planner, Clark Consulting Services

Carried

6. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest noted.

7. Notices and Information by Members of Council and Staff

7.1 Council

Mayor Letham

- Inspector Mark Mitchell has been named the next police chief for the City of Kawartha Lakes Police Service, effective August 31, 2018.

Councillor Veale:

- Congratulations to the Woodville Minor Hockey Midgets who will be playing Norwich in the All Ontario Championships this weekend.

Councillor O'Reilly:

- United Way of City of Kawartha Lakes hosts the 50th Anniversary Community Champions Dinner March 22nd at 5:00 p.m. at Celebrations, Lindsay.
- The Kawartha Lakes Arts Council Annual General Meeting will be held March 29th at 6:00 p.m. at Celebrations, Lindsay.
- Lindsay and District Model Railroaders Annual Train Show will be April 7th and 8th from 10:00 a.m. to 4:00 p.m. at the Victoria Park Armoury.
- Business for the Arts is hosting the artsVest Kawartha Lakes Wrap Celebration at the Kawartha Gallery March 22nd from 5:00 to 6:00 p.m.
- March 20th is International Day of Happiness 2018.
- The Kawartha Lakes 'Oldtimers' hockey team will be travelling to Scotland to participate in a hockey tournament.
- Happy Easter.

7.2 Staff

8. Matters from Closed Session

Item 4.3

The City Solicitor provided information and was given instruction relating to Ontario Municipal Board Case PL120217.

Item 4.2

CR2018-127

Moved By Councillor Elmslie

Seconded By Councillor Junkin

That following member of the public be appointed to the Fenelon Landfill Public Review Committee:

Mike Wilson for a three (3) year term ending December 31, 2020.

Carried

9. Minutes

9.1 CC2018-05.9.1

Special Council Information Meeting of February 27, 2018
Regular Council Meeting of March 6, 2018

CR2018-128

Moved By Councillor Dunn

Seconded By Councillor Breadner

That the Minutes of the February 27, 2018 Special Council Information Meeting and the March 6, 2018 Regular Council Meeting, be received and adopted.

Carried

9.2 CC2018-05.9.2

Executive Committee Meeting of February 8, 2018

CR2018-129

Moved By Councillor Pollard

Seconded By Councillor Martin

That the Minutes of the February 8, 2018 Executive Committee Meeting, be received.

Carried

10. Presentations and Deputations

10.1 CC2018-05.10.1

Proposed Maintenance and Liability Agreement - Hickory Beach

Ken Shipman

Ken Shipman, member of Hickory Beach Docking Association (HBDA), a subset of the Hickory Beach Association (HBA), attended Council to express

their support of the proposed Maintenance and Liability Agreement with the City. He advised that the HBA will incur and underwrite liability insurance and has established rules for use that would be overseen and enforced by elected Directors. He noted that the proposed agreement will allow the community and all members of the public right-of-use of the property and mitigate liability to the City. Mr. Shipman responded to questions from members of Council.

CR2018-130

Moved By Councillor Martin

Seconded By Councillor Pollard

That the deputation of Ken Shipman, regarding Proposed Maintenance and Liability Agreement - Hickory Beach, be received.

Carried

11. Consent Matters

The following items were requested to be extracted from the Consent Agenda:

Councillor Elmslie Items 11.1.1, 11.1.15 and 11.1.19

Councillor Junkin Items 11.1.4

Councillor Stauble Items 11.2.1

Councillor Miller Item 11.2.2

Moved By Councillor Junkin

Seconded By Councillor Martin

That all of the proposed resolutions shown in Section 11.1 and 11.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered, save and except Items 11.1.1, 11.1.4, 11.1.15, 11.1.19, 11.2.1 and 11.2.2.

Carried

11.1 Reports

11.1.2 CAO2018-002

Local Improvement Loan Program - Agreement with Community Future Development Corporation

Ron Taylor, Chief Administrative Officer

CR2018-131

That Report CAO2018-002, **Local Improvement Loan Program – Agreement with Community Futures Development Corporation (CFDC)**, be received;

That the City of Kawartha Lakes provides \$500,000 in matching loan funding for community improvements from the Contingency Reserve;

That the Contingency Reserve be replenished with interest as improvement loans are paid back;

That staff be authorized to initiate a city-wide Community Improvement Plan (CIP) in accordance with the requirements of the Planning Act and as generally outlined in Report CAO2018-002; and

That the Mayor and Clerk be authorized to execute any agreement and/or promissory note to secure the maximum \$500,000 interest-free loan from the CFDC to support community improvement projects.

Carried

11.1.3 CAO2018-003

Transit Council Resolution CR2018-045 - Clarification

Ron Taylor, Chief Administrative Officer

CR2018-132

That Report CAO2018-003, **Transit Council Resolution CR2018-045 – Clarification**, be received.

Carried

11.1.5 PUR2018-009

2018-22-CT St. Paul and Denniston Street Reconstruction

Launa Lewis, Supervisor Financial Services

Corby Purdy, Supervisor/Infrastructure, Design, Construction

CR2018-133

That Report PUR2018-009 **2018-22-CT St. Paul and Denniston Street Reconstruction**, be received;

That Coco Paving Inc. of Bowmanville, be selected for the award of Tender 2018-22-CT St. Paul and Denniston Street Reconstruction for the tender price of \$3,218,695.46, plus HST;

That DM Wills Associates Ltd. be selected for the single source award for contract administration and inspection in the amount of \$122,250 plus HST;

That funds in the amount of \$189,561 be transferred to the project from the Sewer Infrastructure Reserve to cover the balance of projects 998151701 and 998170502. The current balance of the reserve is \$1,473,632;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award this tender; and

That Purchasing Division be authorized to issue a Purchase Order.

Carried

11.1.6 PUR2018-010

2018-24-CT East Street Watermain Replacement in Bobcaygeon

Launa Lewis, Supervisor Financial Services

Corby Purdy, Supervisor/Infrastructure, Design, Construction

CR2018-134

That Report PUR2018-010 **2018-24-CT East Street Watermain Replacement in Bobcaygeon**, be received;

That Balterre Contracting Ltd. of Peterborough, be selected for the award of Tender 2018-24-CT East Street Watermain Replacement in Bobcaygeon for the total tender price of \$727,757.93, plus HST;

That funds in the amount of \$240,714 be transferred to the project from the Water Infrastructure Reserve to cover the balance of project 998170104. The current balance of the reserve is \$1,311,574;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award this tender; and

That Purchasing Division be authorized to issue a Purchase Order.

Carried

11.1.7 PUR2018-011

2018-19-CQ Design Services for Durham St. W., Glenelg St. W. and Bay Street

Launa Lewis, Supervisor Financial Services

Corby Purdy, Supervisor/Infrastructure, Design, Construction

CR2018-135

That Report PUR2018-011, **2018-19-CQ Design Services for Durham St. W., Glenelg St. W. and Bay Street**, be received;

That CIMA Canada of Bowmanville be selected for the award of Request for Quotation 2018-19-CQ Design Services for Durham St. W., Glenelg St. W. and Bay Street for the total cost of \$61,025.73 plus HST;

That the scope of work for Glenelg Street West design be added to capital program RD1803;

That subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Quotation 2018-19-CQ; and

That the Purchasing Division be authorized to issue a purchase order.

Carried

11.1.8 PUR2018-012

Quotation 2018-36-OQ Microsoft Enterprise Licensing Agreement

Ashley Wykes, Buyer

CR2018-136

That Report PUR2018-012, **Quotation 2018-36-OQ Microsoft Enterprise Licensing Agreement**, be received;

That CDW Canada Corp. of Etobicoke be awarded Quotation 2018-36-OQ Microsoft Enterprise Licensing Agreement for a three year term for the total quotation amount of \$724,611.00 (not including HST);

That the option to renew this agreement for one additional three (3) year term be approved pending vendor performance and in accordance with the Purchasing Policy;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute an agreement; and

That the Financial Services Division be authorized to execute the purchase order to award this contract.

Carried

11.1.9 PUR2018-013

Tender 2018-01-CT Construction of Concrete Sidewalks, Curbs and Gutters

Launa Lewis, Supervisor Financial Services

Corby Purdy, Supervisor/Infrastructure, Design, Construction

CR2018-137

That Report PUR2018-013 **2018-01-CT Construction of Concrete Sidewalks, Curbs and Gutters**, be received;

That Signature Contractors of Oldcastle be selected for the award of Tender 2018-01-CT – Construction of Concrete Sidewalks, Curbs and Gutters for the tender price of \$439,474.00 excluding HST;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award Tender 2018-01-CT; and

That the Financial Services Division be authorized to issue a purchase order.

Carried

11.1.10 PLAN2018-017

Revision to Consolidated Fees By-Law

Richard Holy, Manager of Planning

CR2018-138

That Report PLAN2018-017, **Revised Consolidated Fees By-Law**, be received;

That By-Law 2016-206 be amended to remove the following fees from Schedule E - Planning in the Consolidated Fees By-Law as follows;

E – 1 Planning Fees		
Service Description	Unit	Fees Effective January 1, 2018
OMB Appeal Processing Fee		
OMB Appeal Processing Fee	each	
Consent or Minor Variance Applications		\$150.00
All other Planning Act Applications		\$300.00

That By-law 2016-206 be amended to include the following new fees in Schedule E – Planning in the Consolidated Fees By-Law as follows;

E – 1 Planning Fees		
Service Description	Unit	Fees Effective January 1, 2018
Administration		
Prescreening Application to Open a Road Allowance	each	\$200.00
Deeming By-law or Repeal of Deeming By-law		
Deeming Application where required as a condition of consent	each	\$385.00
Minor Variance		
Minor Variance for Approval of Accessibility Structures	each	\$550.00 plus \$220.00 advertising fee
Preparation of Development Agreement		
Where required to facilitate the merger of one or more properties	each	\$1,500.00

That the fee amendments contained in Report PLAN2018-017 be approved; and

That the attached By-law be forwarded to Council for adoption.

Carried

11.1.11 PLAN2018-020

A By-law to Deem Lots 11 and 12, Registered Plan 291, Geographic Township of Fenelon, being 584 Birch Point Road (Kelly - D30-2018-003)
Janet Wong, Planner II

CR2018-139

That Report PLAN2018-020, **A By-law to Deem Lots 11 and 12, Registered Plan 291, Geographic Township of Fenelon, being 584 Birch Point Road (Kelly - D30-2018-003)**, be received;

That a Deeming By-law respecting Lots 11 and 12, Registered Plan 291, substantially in the form attached as Appendix D to Report PLAN2018-020, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Carried

11.1.12 PLAN2018-021

A By-law to Deem Lot 13, Registered Plan 55, Former Village of Bobcaygeon, being 235 Front Street West (Maguire - D30-2018-004)

Janet Wong, Planner II

CR2018-140

That Report PLAN2018-021, **A By-law to Deem Lot 13, Registered Plan 55, former Village of Bobcaygeon, being 235 Front Street West (Maguire - D30-20018-004)**, be received;

That a Deeming By-law respecting Lot 13, Registered Plan 55, substantially in the form attached as Appendix D to Report PLAN2018-021, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Carried

11.1.13 PLAN2018-027

An Application to Amend the Township of Manvers Zoning By-law 87-06 to remove the Holding (H) Symbol to Permit 3 Single Detached Dwellings on Part of Lot 25, Concession 8, Geographic Township of Manvers, now City of Kawartha Lakes - Woodland Hills Community Inc. and Watersmeet Corporation

Richard Holy, Manager of Planning

CR2018-141

That Report PLAN2018-027, **Woodland Hills Community Inc. and Watersmeet Corporation - D06-17-032**, be received for information;

That a Zoning By-law Amendment respecting Application D06-17-032, substantially in the form attached as Appendix C to Report PLAN2018-027, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Carried

11.1.14 SOC2018-001

Children's Services Update and 2018 Funding Allocations

Janine Mitchell, Manager Social Services

CR2018-142

That Report SOC2018-01, **2018 Children's Services Update and Funding Allocations**, be received.

Carried

11.1.16 WWW2018-005

2017 Annual Waterworks Summary Report

Julie Henry, Quality Management and Policy Coordinator

Attachments are available on the City Website at:

<https://www.kawarthalakes.ca/en/living-here/water-and-wastewater-services.aspx>

CR2018-143

That Report WWW2018-005, **2017 Annual Waterworks Summary Report**, be received; in accordance with reporting requirements of Ontario Regulation 170/03 Schedule 22 under the Safe Drinking Water Act, 2002 for the following Municipal Residential Drinking Water Systems (DWS) owned by the City of Kawartha Lakes:

- Birchpoint Estates DWS
- Bobcaygeon DWS
- Canadiana Shores DWS

- Fenelon Falls DWS
- Janetville DWS
- King's Bay DWS
- Kinmount DWS
- Lindsay DWS
- Manilla DWS (Woods of Manilla)
- Manorview DWS
- Mariposa Estates DWS
- Norland DWS
- Omemee DWS (Victoria Glen)
- Pinewood DWS
- Pleasant Point DWS
- Sonya DWS
- Southview Estates DWS
- Victoria Place DWS
- Western Trent DWS
- Woodfield DWS
- Woodville DWS

Carried

11.1.17 TR2018-004

Rescind Transit Charter Policy C 180 EPW 017

Todd Bryant, Manager of Fleet and Transit Services

CR2018-144

That Report TR2018-004, **Rescind Transit Charter Policy C 180 EPW 017**, be received;

That Council rescinds Transit Charter policy C 180 EPW 017; and

That the attached Management Directive titled Transit Charters, be adopted and updated as necessary by Staff in accordance with Council Policy CP2016-003 (City of Kawartha Lakes – Policy System), as amended.

Carried

11.1.18 RD2018-001

Potential to Utilize City Owned Pits for the Provision of Gravel for City Wide Gravel Resurfacing

David Lembke, Acting West Maintenance Area Manager

CR2018-145

That Report RD2018-001, **Potential to Utilize City Owned Pits for the Provision of Gravel for City Wide Gravel Resurfacing**, be received; and

That Staff be directed to maintain pit operation practices to provide aggregate for operational needs and to supply gravel to the capital gravel program where deemed feasible by the Director of Public Works.

Carried

11.2 Correspondence

11.2.3 CC2018-05.11.2.3

**Planning Advisory Committee Recommendation PAC2018-017
Part of Lots 8 and 9, Concession 3, Geographic Township of Manvers, and
identified as 510 Telecom Road, Darmar Farms Inc. - Application D06-17-
002**

Bob Clark, Principal Planner, Clark Consulting Services

CR2018-146

That the March 15, 2018 correspondence from Bob Clark, Principal Planner, Clark Consulting Services, regarding **Planning Advisory Committee Recommendation PAC2018-017, Part of Lots 8 and 9, Concession 3, Geographic Township of Manvers, and identified as 510 Telecom Road, Darmar Farms Inc. - Application D06-17-002**, be received.

Carried

11.3 Items Extracted from Consent

11.1.1 RS2018-010

Hickory Beach Licensing Agreement

Robyn Carlson, City Solicitor and Acting Manager of Realty Services

CR2018-147

Moved By Councillor Elmslie

Seconded By Councillor Seymour-Fagan

That Section 1 of the Hickory Beach Licensing Agreement be amended by adding:

"The Association shall have non-exclusive use of the property; the property may be used by the general public."

Carried

CR2018-148

Moved By Councillor Elmslie

Seconded By Councillor Martin

That Section 15 of the Hickory Dock Licensing Agreement be amended to read as follows:

"Termination Upon Notice and at End of Term: Each party has the right to terminate this agreement by giving 180 days prior written notice to the other party upon breach of the intent of the agreement by the 1st party."

Carried

CR2018-149

Moved By Councillor Elmslie

Seconded By Councillor Seymour-Fagan

That Report RS2018-010, **Hickory Beach Licensing Agreement**, be received;

That Council approves in principle the concept of licensing the use of property legally described as PIN 63125-0326, known as "Hickory Beach" in the former Township of Verulam, to the Hickory Beach Docking Association on a non-exclusive basis;

That the Licensing Agreement, attached as Appendix A to Report RS2018-010, as amended, be approved; and

That the Mayor and Clerk are authorized to execute an agreement substantially in the form as set out in Appendix A to Report RS2018-010.

Carried

11.1.4 LIC2018-002

Canine Day Boarding

Alix Hick, Senior Licensing Officer
Richard Holy, Manager of Planning

Moved By Councillor Junkin

Seconded By Councillor Martin

That Report LIC2018-002, **Canine Day Boarding**, be received; and

That no further action be taken on the matter at this time.

Motion Failed

CR2018-150

Moved By Councillor Elmslie

Seconded By Councillor Breadner

That Report LIC2018-002, **Canine Day Boarding**, be received; and

That staff be directed to prepare an amendment to By-Law 2014-141, a By-Law to Licence, Regulate, and Govern Kennels in Kawartha Lakes, to include licensing provisions to permit and regulate canine day boarding facilities located in industrial and commercial zones within the City of Kawartha Lakes and report back by the end of the third quarter of 2018.

Carried

11.1.15 WM2018-004

Adopt a Road Program

David Kerr, Manager Environmental Services

CR2018-151

Moved By Councillor Elmslie

Seconded By Councillor Seymour-Fagan

That Report WM2018-004, **Adopt A Road Program**, be received;

That the City of Kawartha Lakes endorses the revised Adopt a Road Program as outlined in Report WM2018-004;

That this policy applies to arterial and secondary roads only of classifications 1, 2, 3 and 4, in accordance with Policy 123 EPW 009, Roadway Level of Service Policy;

That local roads can be included upon application; and

That volunteers and groups participating in the current Adopt a Road Program be advised of the revised program changes in writing.

Carried

11.1.19 RD2018-002

Rescind Installation of Banners Over City Roads Policy

Bryan Robinson, Director of Public Works

CR2018-152

Moved By Councillor Junkin

Seconded By Councillor Martin

That Report RD2018-002, **Rescind Installation of Banners Over City Roads Policy**, be received;

That Council rescinds Installation of Banners Over City Roads policy C 140 EPW 012; and

That the attached Management Directive titled Installation of Banners Over City Roads be adopted and updated as necessary by Staff in accordance with Council Policy CP2016-003 (City of Kawartha Lakes – Policy System), as amended.

Carried

11.2.1 CC2018-05.11.2.1

Memo - Per Diem and Mileage Compensation for Council Members Serving on Committees/Boards/Agencies (2018-2022 Council Term)

Mayor Andy Letham (on behalf of Executive Committee)

CR2018-153

Moved By Councillor Stauble

Seconded By Councillor Martin

That the memorandum from Mayor Letham, on behalf of Executive Committee and dated March 20 2018, be received.

Carried

CR2018-154

Moved By Councillor Dunn

Seconded By Councillor Miller

That mileage paid to any Council Member for attendance at any committee, board or agency, on behalf of the City of Kawartha Lakes, in fulfilling their responsibilities as a member of Council, be compensated through the established Council budget and not through any budget of that committee, board or agency;

That no Per Diems be paid to any Council Member for attendance at any committee, board or agency meeting, on behalf of the City of Kawartha Lakes, in fulfilling their responsibilities as a committee, board or agency appointee;

That any committee, board or agency that currently budgets mileage and/or per diems as compensation to City of Kawartha Lakes Council Members be requested to eliminate this compensation from their budgets effective the 2018-2022 term of Council; and

That the necessary by-law and/or policy amendment(s) be brought forward to Council for approval by end of Q2, 2018.

A recorded vote was requested by Mayor Letham.

Recorded	For	Against	Absent
Mayor Letham	X		
Councillor Breadner	X		
Councillor Dunn	X		
Councillor Elmslie	X		
Councillor James	X		
Councillor Jilesen			X
Councillor Junkin		X	
Councillor Macklem		X	
Councillor Martin	X		
Councillor Miller	X		
Councillor O'Reilly	X		

Councillor Pollard		X	
Councillor Seymour-Fagan	X		
Councillor Stauble		X	
Councillor Strangway			X
Councillor Veale	X		
Councillor Yeo		X	
Results	10	5	2
			Carried

11.2.2 CC2018-05.11.2.2

Memo - Scheduling of Council and Committee Meetings (2018-2022 Council Term)

Mayor Andy Letham (on behalf of Executive Committee)

Moved By Councillor Miller

Seconded By Councillor Martin

That the memorandum from Mayor Letham, on behalf of the Executive Committee, and dated March 20 2018, regarding **Scheduling of Council and Committee Meetings (2018-2022 Council Term)**, be received; and

That the matter be referred back to staff to further explore options for the scheduling of meetings, effective the next term of Council.

Motion Failed

CR2018-155

Moved By Councillor Elmslie

Seconded By Councillor Martin

That the memorandum from Mayor Letham, on behalf of the Executive Committee, and dated March 20 2018, regarding **Scheduling of Council and Committee Meetings (2018-2022 Council Term)** be received; and

That Option 1, Status Quo, be approved with the exception that one (1) Regular Council Meeting each quarter be scheduled in the evening at the discretion of the Mayor, effective the next term of Council (2018-2022).

Carried

Councillor Dunn left the Council Chambers at 3:35 p.m. and did not return.

12. Committee of the Whole and Planning Committee Minutes

12.1 CC2018-05.12.1

Planning Advisory Committee Meeting of March 7, 2018

Councillor Stauble requested that Planning Advisory Committee Recommendation PAC2018-017, be extracted.

CR2018-156

Moved By Councillor O'Reilly

Seconded By Councillor Miller

That the Minutes of the March 7, 2018 Planning Advisory Committee Meeting be received and the recommendations be adopted, save and except recommendation PAC2018-017.

Carried

PAC2018-017

Moved By Councillor Stauble

Seconded By Councillor Junkin

That Report PLAN2018-023, respecting **Part of Lots 8 and 9, Concession 3, Geographic Township of Manvers, and identified as 510 Telecom Road, Darmar Farms Inc. – Application D06-17-002**, be received;

That application D06-17-002 be referred back to staff for a legal review to ensure due diligence regarding liability, noise issues and contractual issues.

A recorded vote was requested by Councillor Stauble.

Recorded	For	Against	Absent
Mayor Letham		X	
Councillor Breadner		X	
Councillor Dunn			X
Councillor Elmslie	X		
Councillor James		X	

Councillor Jilesen			X
Councillor Junkin	X		
Councillor Macklem	X		
Councillor Martin	X		
Councillor Miller		X	
Councillor O'Reilly		X	
Councillor Pollard		X	
Councillor Seymour-Fagan		X	
Councillor Stauble	X		
Councillor Strangway			X
Councillor Veale		X	
Councillor Yeo		X	
Results	5	9	3

Motion Failed

CR2018-157

Moved By Councillor O'Reilly

Seconded By Councillor James

That Report PLAN2018-023, respecting **Part of Lots 8 and 9, Concession 3, Geographic Township of Manvers, and identified as 510 Telecom Road, Darmar Farms Inc. – Application D06-17-002**, be received;

That a Zoning By-law Amendment respecting application D06-17-002, substantially in the form attached as Appendix D to Report PLAN2018-023, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

- 13. **Petitions**
- 14. **Other or New Business**
- 15. **By-Laws**

The mover requested the consent of Council to read the by-laws by number only.

CR2018-158

Moved By Councillor Stauble

Seconded By Councillor Pollard

That the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.7 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

15.1 By-Laws by Consent

15.1.1 By-law 2018-041

A By-law to Repeal By-law 2017-090, being a By-law to Appoint an Inspector and Municipal Law Enforcement Officer for the City of Kawartha Lakes (A. Yurick)

15.1.2 By-law 2018-042

A By-law to Amend By-law 2017-216, being a By-law to Regulate Fences in the City of Kawartha Lakes (Amendment No. 1)

15.1.3 By-law 2018-043

A By-law to Amend By-law 2016-206, the Consolidated Fees By-law in the City of Kawartha Lakes (Amendment No. 8)

15.1.4 By-law 2018-044

A By-law to Deem Part of a Plan of Subdivision, previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan of Subdivision in Accordance with the Planning Act, PIN 631270423 (LT), Described as Lot 13, Registered Plan 55, Former Village of Bobcaygeon, now City of Kawartha Lakes (235 Front Street West – Maguire)

15.1.5 By-law 2018-045

A By-law to Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan of Subdivision In Accordance with the Planning Act, PIN 631650702 (LT) and PIN 631650703 (LT), Described as Lot 11 and Lot 12, Registered Plan 291, Geographic Township of Fenelon, now City of Kawartha Lakes (584 Birch Point Road – Kelly)

15.1.6 By-law 2018-046

A By-law to Amend the Township of Manvers Zoning By-law 87-06 to Remove the Holding (H) Symbol from a Zone Category on Property within the City of Kawartha Lakes (Woodland Hills Community Inc. and Watersmeet Corporation)

15.1.7 By-law 2018-047

A By-law to Amend the City of Kawartha Lakes Oak Ridges Moraine Zoning By-law No. 2005-133 to Rezone Land within the City of Kawartha Lakes (510 Telecom Road – Darmar Farms Inc.)

15.2 By-Laws Extracted from Consent

16. Notice of Motion

17. Closed Session (If Not Completed Prior to Open Session)

18. Matters from Closed Session

19. Confirming By-Law

19.1 By-law 2018-048

A By-law to Confirm the Proceedings of a Regular Meeting of Council, Tuesday, March 20, 2018

CR2018-159

Moved By Councillor Macklem

Seconded By Councillor Breadner

That a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, March 20, 2018 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

20. Adjournment

CR2018-160

Moved By Councillor Yeo

Seconded By Councillor Breadner

That the Council Meeting adjourn at 3:56 p.m.

Carried

Read and adopted this 10th day of April, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

The Corporation of the City of Kawartha Lakes
Minutes
Special Council Information Meeting

CC2018-06
Tuesday, March 27, 2018
Open Session Commencing at 1:00 p.m.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. Call to Order

Mayor Letham called the meeting to order at 1:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie and Administrative Assistant K. Lewis were also in attendance.

Absent: Councillor S. Strangway

2. Adoption of Agenda

CR2018-161

Moved By Councillor Elmslie

Seconded By Councillor Martin

That the Agenda for the Open Session of the Special Council Information Meeting of Tuesday, March 27, 2018, be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest noted.

4. Presentations and Deputations

4.1 CC2018-06.4.1

A Three Point Plan for Expanded Rural Transportation

Mike Perry

Marina Hodson

Mike Perry and Marina Hodson attended Council and provided an overview of A Three Point Plan for Expanded Rural Transportation.

CR2018-162

Moved By Councillor Pollard

Seconded By Councillor Stauble

That the presentation by Mike Perry and Marina Hodson, regarding **A Three Point Plan for Expanded Rural Transportation**, be received.

Carried

4.2 CC2018-06.4.2

Request for Letter of Support - Seniors Watch

Rob Cowell, President, Canadian Union of Postal Workers for Peterborough Local

Rob Cowell, President, Canadian Union of Postal Workers for Peterborough Local requested Council to provide a Letter of Support for recommendations made by the Standing Committee on Government Operations and Estimates regarding Canada Post Services.

CR2018-163

Moved By Councillor Junkin

Seconded By Councillor Elmslie

That the deputation of Rob Cowell, President, Canadian Union of Postal Workers for Peterborough Local, regarding **Request for Letter of Support - Seniors Watch**, be received.

Carried

4.3 CC2018-06.4.3

Academy Theatre Update

Alex McLeod

Tom Collver

Alex McLeod attended Council and provided an update on the Academy Theatre.

CR2018-164

Moved By Councillor Martin

Seconded By Councillor Miller

That the presentation by Alex McLeod regarding **Academy Theatre Update** be received.

Carried

4.4 CC2018-06.4.4

Conservation Authorities Core Service Review

Chris Marshall, Director of Development Services

Chris Marshall, Director of Development Services introduced Anna Kalnina, Planner II and they provided an overview of the Conservation Authorities Core Service Review. Director Marshall and Mark Majchrowski, Chief Administrative Officer, Kawartha Conservation responded to questions from Council members.

CR2018-165

Moved By Councillor Breadner

Seconded By Councillor Martin

That the presentation by Chris Marshall, Director of Development Services and Anna Kalnina, Planner II, regarding **Conservation Authorities Core Service Review**, be received.

Carried

Council recessed at 3:23 p.m. and reconvened at 3:28 p.m.

4.5 CC2018-06.4.5

Election Update

Ron Taylor, CAO

Cathie Ritchie, City Clerk

Ron Taylor, CAO and Cathie Ritchie, City Clerk provided an overview on the 2018 Election. Ms. Ritchie and Joel Watts, the Deputy Returning Officer responded to questions from Council members.

CR2018-166

Moved By Councillor Martin

Seconded By Councillor Elmslie

That the presentation by Ron Taylor, CAO and Cathie Ritchie, City Clerk, regarding **Election Update**, be received.

Carried

5. **Reports**

6. **Closed Session**

7. Matters from Closed Session

8. Confirming By-Law

8.1 By-law 2018-049

A By-law to Confirm the Proceedings of a Special Information Meeting of Council, Tuesday, March 27, 2018

CR2018-167

Moved By Councillor Elmslie

Seconded By Councillor Dunn

That a by-law to confirm the proceedings of a Special Council Information Meeting held Tuesday, March 27, 2018 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

9. Adjournment

CR2018-168

Moved By Councillor Yeo

Seconded By Councillor Macklem

That the Council Meeting adjourn at 4:04 p.m.

Carried

Read and adopted this 10th day of April, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

The Corporation of the City of Kawartha Lakes
MINUTES
EXECUTIVE COMMITTEE

2018-002
Thursday, March 1, 2018
9:00 A.M.
Weldon Room
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:
Mayor Andy Letham
Councillor Pat Dunn
Councillor Mary Ann Martin
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale

Accessible formats and communication supports are available upon request.

1. **CALL TO ORDER**

Mayor Letham called the meeting to order at 9:00 a.m. Councillors Councillor Dunn, Martin, Seymour-Fagan and A. Veale were in attendance.

Guest Councillor B. Junkin was in attendance.

Staff members R. Taylor, J. Rojas and C. Marshall were also in attendance.

2. **ADMINISTRATIVE BUSINESS**

2.1 **Adoption of Agenda**

Moved By Councillor Veale

Seconded By Councillor Martin

RESOLVED THAT the agenda for the March 1, 2018 Executive Committee be adopted as circulated.

CARRIED

2.2 **Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest noted.

2.3 **Adoption of Minutes**

Moved By Councillor Veale

Seconded By Councillor Dunn

RESOLVED THAT the minutes from the February 8, 2018 Executive Committee meeting be adopted as circulated.

CARRIED

3. **DEPUTATIONS/PRESENTATIONS**

4. **CORRESPONDENCE**

5. **NEW OR OTHER BUSINESS**

5.1 **Development Services Policy Updates-C. Marshall**

C. Marshall provided the committee with an update on Development Services Policies. He advised that there are some minor revisions to a couple policies due to a change in legislation.

Moved By Councillor Veale

Seconded By Councillor Dunn

RESOLVED THAT the verbal update from C. Marshall be received and

THAT the policy changes be sent to Council for recommendation.

CARRIED

5.2 Engineering Policy Updates

J. Rojas outlined the engineering policies and advised that there are a couple that will be rescinded. The policies will be coming to Council in the near future with reports.

Moved By Councillor Veale

Seconded By Councillor Martin

RESOLVED THAT the verbal update from J. Rojas be received and

THAT the policy changes be sent to Council for recommendation.

CARRIED

5.3 Per Diems & Mileage for Councillor members on Committees (new Term of Council) A. Letham

A. Letham advised that he is proposing that no mileage and no per diems to be paid from agencies of the committees that Councillors will sit on during next term of Council.

Moved By Councillor Veale

Seconded By Councillor Dunn

RESOLVED THAT the verbal update from A. Letham be received and

THAT the Mayor bring forward a memo on behalf of Executive Committee, recommending:

- 1) Mileage paid to any City Councillor for attendance at any committee, board or agency, on behalf of the City of Kawartha Lakes, in their responsibilities as a

Councillor, be paid through the council budget and not through any budget of the committee, board or agency.

- 2) No Per Diems be paid to any City Councillor for attendance at any committee, board or agency, on behalf of the City of Kawartha Lakes, in their responsibilities as a Councillor.
- 3) Any committee, board or agency that currently budgets mileage and/or per diems for City of Kawartha Lakes Councillors, be requested to adjust their budgets accordingly moving forward and

THAT these recommendations be forwarded to council for consideration and discussion.

CARRIED

5.4 Scheduling of regular Council meetings in the evening (New Term of Council) A. Letham

A. Letham advised that our strategic plan states that we will enhance accessibility to government services and by having meetings in the evening we can achieve this. It will also open the door for attracting new people and consideration should be given to evening meetings.

Moved By Councillor Seymour-Fagan

Seconded By Councillor Dunn

RESOLVED THAT the Verbal update from A.Letham be received and

THAT the mayor bring forward a memo to council on behalf of Executive Committee, regarding the scheduling of council and committee meetings for the next term of council and

THAT three option be presented for consideration:

- 1) Status Quo (same schedule of daytime meetings as currently adapted).
- 2) Evening Regular council meetings only (committees and special meetings would remain as currently adapted).
- 3) All regular and special council meetings, as well as committee meetings of council be held in the evening hours and

THAT report 2015-019, previously circulated and adapted by council be included with memo and

THAT consideration be given to reviewing this after 2 years and

THAT these options be forwarded to council for consideration and discussion.

CARRIED

6. CLOSED SESSION

7. **NEXT MEETING**

The next meeting of the Executive Committee will be Thursday, April 5, 2018 at 9:00 a.m. in the Human Resources Boardroom.

8. **ADJOURNMENT**

Moved By Councillor Dunn

Seconded By Councillor Veale

RESOLVED THAT the March 1, 2018 Executive Committee meeting adjourn at 10:15 a.m.

CARRIED

The Corporation of the City of Kawartha Lakes

Council Report

CORP2018-003

Date: April 10, 2018

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier:

Subject: 2017 Annual Report on Council Remuneration and Expenses

Author/Title: Leanne Mitchell **Signature:**

Recommendation(s):

RESOLVED THAT Report CORP2018-003, **2017 Annual Report on Council Remuneration and Expenses**, be received for information purposes.

Department Head: _____

Corporate Services Director / Other: _____

Chief Administrative Officer: _____

Background:

The Municipal Act, 2001, in subsection 284(1), requires that the Treasurer of each municipality provide, on or before March 31st, to the Council of the municipality, an itemized statement of remuneration and expenses, paid in the previous year, to each member of Council in respect to their services as a member of Council or as an officer of a local board, to which the members has been appointed by Council. The summary, in Attachment A, has been provided individually to the Mayor and Council in March 2018.

The report must also include remuneration and expenses paid in the previous year to persons other than Council, appointed by the municipality, to serve as a member of a local board.

A local board, as per the Municipal Act, means a municipal service board, public library board, police services board, planning board, or any other board, commission, committee, body or local authority established or exercising any power under any Act with respect to the affairs or purposes of one or more municipality, excluding a school board and a conservation authority. Given the above definition of local board the police services board remuneration and expenses has been provided in addition to council remuneration and expenses.

Council Expenses:

Salary expenses for the Mayor and Council have increased by approximately 1.0% over 2016 salaries. In 2016 Council passed the following motion:

Moved by Councillor O'Reilly, seconded by Councillor Martin,
RESOLVED THAT Section 2.01 and Section 3.01 of By-law 2007-036 that relates to the annual increase of Mayor and Council to be in accordance with the National Consumer Pricing Index for the prior year be waived, and **THAT** for the years 2015, 2016, 2017 and 2018, that a market adjustment of 1.0% be approved, effective January 1st of each respective year.
CARRIED CR2015-118

Given this direction the 1% increase in wages from 2016 is reasonable.

Overall mileage is comparable to 2016. Conferences, seminars and other expenses have decreased from 2016 by approximately 28%.

Police Board Expenses:

Police Board salaries have remained relatively the same compared to 2016. Expenses have increased from 2016 by approximately 4%. Conferences and other expenses were comparable to the previous year.

Rationale:

This report is presented in order to comply with the Municipal Act, 2001.

Other Alternatives Considered:

Not applicable. Information report only.

Financial Considerations:

Not applicable. Information report only.

Relationship of Recommendation(s) To Strategy Map:

This 2017 Annual Report on Council Remuneration and Expenses does not directly impact or align with a specific Strategic Priority.

Consultations:

Miranda Warren, General Clerk, Treasury
Leah Rea, Executive Assistant-Police Services

Attachments:

Attachment A – 2017 Council Remuneration and Expenses
Attachment B – 2017 Police Services Board Remuneration and Expenses



CORP2018-003
Attachment A & B.xls

Phone: 705-324-9411 x1252

E-Mail: cdaynes@city.kawarthalakes.on.ca

Department Head: Jennifer Stover

Department File: Corporate Services

TREAS2018-003-Attachment A
2017 Annual Report on Council Remuneration and Expenses

Council/Board Member	Council Salary		Re-imbursement of Expenses Incurred									
	Taxable Income		Total Taxable	Non-taxable		Total Non-Taxable	Total Salary & Car Allowance	Mileage	Conferences & Seminars (Note 2)	Other Eligible Expenses (Note 3)	Expenses Subtotal	TOTAL Salary plus Expenses
	Salary	Car Allowance		Salary	Car Allowance							
Breadner, Isaac	17,963.46	2,400.00	20,363.46	8,968.26	1,200.00	10,168.26	30,531.72	-	-	6.74	6.74	30,538.46
Dunn, Pat	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	353.91	2,115.59	1,860.86	4,330.36	34,262.08
Elmslie, Doug	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	-	-	935.62	935.62	30,867.34
James, Gord	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	-	-	839.11	839.11	30,770.83
Jilesen, Gerard	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	183.26	-	6.74	190.00	30,121.72
Junkin, Brian	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	1,379.61	76.31	847.66	2,303.58	32,235.30
Letham, Andrew	50,677.33	4,800.00	55,477.33	25,300.67	2,400.00	27,700.67	83,178.00	894.24	3,007.28	1,131.34	5,032.86	88,210.86
Macklem, Robert	17,696.66	2,400.00	20,096.66	8,835.06	1,200.00	10,035.06	30,131.72	2,768.29	-	1,324.24	4,092.53	34,224.25
Martin, Mary Ann	17,963.46	2,400.00	20,363.46	8,968.26	1,200.00	10,168.26	30,531.72	2,513.08	3,274.54	2,493.41	8,281.03	38,812.75
Miller, Gordon	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	1,908.69	-	1,357.53	3,266.22	33,197.94
O'Reilly, Patrick	19,164.06	2,400.00	21,564.06	9,567.66	1,200.00	10,767.66	32,331.72	846.50	3,434.02	995.12	5,275.64	37,607.36
Pollard, John	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	36.92	-	1,663.62	1,700.54	31,632.26
Seymour, Kathleen	17,963.46	2,400.00	20,363.46	8,968.26	1,200.00	10,168.26	30,531.72	2,087.89	2,866.76	1,759.10	6,713.75	37,245.47
Stauble, Heather	17,896.76	2,400.00	20,296.76	8,934.96	1,200.00	10,134.96	30,431.72	1,924.47	907.25	4,251.51	7,083.23	37,514.95
Strangway, Stephen	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	2,254.93	-	869.01	3,123.94	33,055.66
Veale, Andrew	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	-	-	6.74	6.74	29,938.46
Yeo, Emmett	17,563.26	2,400.00	19,963.26	8,768.46	1,200.00	9,968.46	29,931.72	1,530.91	-	1,658.82	3,189.73	33,121.45
2017 COUNCIL TOTALS	334,957.79	43,200.00	378,157.79	167,227.73	21,600.00	188,827.73	566,985.52	18,682.70	15,681.75	22,007.17	56,371.62	623,357.14
2016 COUNCIL TOTALS	328,410.49	43,200.00	371,610.49	163,959.16	21,600.00	185,559.16	557,169.65	21,433.77	52,153.78		73,587.55	630,757.20

Note 1

Councillor salaries differ because some councillors received additional payments for their duties as Deputy-Mayor .

Note 2

Includes meals, accommodations, taxi fares, etc for all conferences and training attended by Councillors. Also includes expenses for town hall meetings.
Policy 054 CAO 011-Town Hall Meetings & Policy 166 HR 031-Council Expenses

Note 3

Includes office supplies, telephone, cell phone and internet useage by Councillors.
Policy 090 ADM 004-Council Computer

This table was prepared using 2017 payroll data and accounts payable records covering payments made directly to members of City Council and the Police Services Board, as well as payments made on behalf of members from January 1 to December 31, 2017

TREAS2018-003-Attachment B
2017 Annual Report on Council Remuneration and Expenses

Police Services Board

Council/Board Member	Per Diem			Re-imbursement of Expenses			TOTAL Per Diem plus Expenses
	Taxable	Non-taxable	Per Diem Subtotal	Mileage	Conferences Seminars & Other Expenses (Note 2)	Expenses Subtotal	
Blackburn, David	3,150.00	1,575.00	4,725.00	584.37	3,886.18	4,470.55	9,195.55
Letham, Andy	1,650.00	825.00	2,475.00	-	-	-	2,475.00
English, Christina	2,100.00	1,050.00	3,150.00	-	-	-	3,150.00
Polito, Sal	2,716.67	1,358.33	4,075.00	220.65	2,073.66	2,294.31	6,369.31
O'Reilly, Patrick	1,600.00	800.00	2,400.00	-	-	-	2,400.00
Thomas, Donald	2,950.00	1,475.00	4,425.00	249.45	2,186.93	2,436.38	6,861.38
2017 POLICE SERVICES BOARD	14,166.67	7,083.33	21,250.00	1,054.47	8,146.77	9,201.24	30,451.24
2016 POLICE SERVICES BOARD	14,116.67	7,058.33	21,175.00	860.33	7,993.26	8,853.59	30,028.59

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2018-014

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: Ward 2

Subject: Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall

Author Name and Title: Ashley Wykes, Buyer
Ron Raymer, Deputy Chief

Recommendation(s):

That Report PUR2018-014, Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall be received;

That Carbon Contracting Inc. of Lindsay, being the highest scoring proponent be selected for the award of Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall for a proposal cost of \$582,000 plus HST;

That funding in the amount of \$191,914 including a \$15,000 contingency be released from the Capital Reserve for the purpose of awarding this contract;

That subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFP 2018-15-CP; and

That the Financial Services Division be authorized to issue a purchase order.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

During the 2017 budget process, a capital project was approved to refurbish the Coboconk Fire Hall as part of the overall consolidation plan of the Fenelon, Coboconk and Baddow fire response area and to accommodate a Fire/Paramedic shared facility. The Paramedic Service was under a lease in the Coboconk OPP station which expired at the end of 2016. As there is surplus space in the Coboconk Fire Hall to accommodate the Paramedic Service, the City chose not to renew the lease for a 5 year term (at a cost of approximately \$20,000 over that time period) and the service continues to use this space with a month to month lease. The refurbishment project extends the lifecycle of the Coboconk Fire Hall by approximately 30 years and will accelerate improvements to the facility to support consolidated staffing and emergency services. A new build would not be required within the 10 year capital plan, resulting in a cost avoidance of \$1,750,000. The current Coboconk facility for Paramedic Service does not have indoor parking for the ambulance which is required to climate control the contents.

Request for Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall was advertised and released in accordance with the Purchasing Policy. The proposal closed on February 22, 2018 and was opened in public by Andy Letham, Mayor and Ashley Wykes, Buyer. Two proposals were submitted as outlined in the chart below:

Company Name
Carbon Contracting Inc.
Gay Company Ltd.

Each proposal was carefully evaluated based on the criteria in the proposal document.

Rationale:

Carbon Contracting Inc. of Lindsay, being the highest scoring proponent, be selected for the award of Proposal 2018-15-CP Design Build Services for the Coboconk Fire Hall for a proposal cost of \$582,000 plus HST.

Other Alternatives Considered:

This project was approved in the 2017 capital budget. There were some delays with the design of the renovation due to the age of the building and some investigation that was required before the architect design could be completed. Once the design was complete, a proposal was issued by the Financial Services department.

The lowest bid exceeded the budget in the following areas:

Back up Generator – not included in original budget \$20,845.00
Re-grading/paving parking lot – proposal amount higher than budgeted \$80,000
Asbestos Abatement – not included in original budget \$17,500.00

The backup generator is required in emergency service buildings to continue operations in the event of a power outage i.e. to operate bay doors, emergency lighting, operate water systems. This part of the project was included in the quote in the proposal but council could choose to complete this at a later date. There is currently a smaller generator at this location that will provide limited power if there was a power outage however it is not of sufficient size to operate the entire building.

The budgeted amount for re-grading and paving was for the parking and driveway area in the front portion of the property, however, the back area of the property requires significant attention. A survey was required to be completed to determine what was city owned land vs. private land. The lot had become overgrown with a mixture of invasive plant and tree species. These trees and plants have been cut down however the root structure remains and is threatening to undermine the stability of the existing grading and structural integrity of the existing retaining wall. This will require scraping of the organic material down to solid ground, backfill to the appropriate level, proper grading and asphalt. This work can be deferred and completed separately from the renovation project if council chooses to do so however a failure in the retaining system may require future emergency procurement.

Asbestos abatement is required to be completed with the project. It was not included in the original budget as the fire service was unaware of the extent of the asbestos in this building.

Council could chose to defer the backup generator and the re-grading of the parking lot which would remove \$100,845.00 from the proposal. The proposal would then be awarded at \$481,155.00.

Financial/Operation Impacts:

Funding for this project will come from the 2017 Capital budget in the amount of \$445,872 and the Capital Reserve in the amount of \$191,914.

Project Number	Project Budget	Other Committed Funds	Project Balance	Proposal Amount (incl HST)	HST Rebate	Contingency	Total Cost	Project Balance
932172201	\$445,872	\$29,542	\$416,330	\$657,660	(\$64,416)	\$15,000	\$608,244	(\$191,914)
Capital Reserve	\$191,914	\$0	\$191,914	\$0	\$0	\$0	\$0	\$191,914
Total	\$628,740	\$29,542	\$599,198	\$657,660	(\$64,416)	\$15,000	\$608,244	\$0

If Council chooses to remove the back-up generator and the re-grading of the parking lot, the project would still be over budget by \$88,294 which would need to come from the Capital Reserve. Any funding for the project that remains unspent upon completion of the project will be returned to the capital reserve.

The amortization of the building and the ongoing operating costs are 50% funded by the Ministry of Health grant. It is anticipated that \$152,000 will be recovered over the life cycle of the building through grant funding on the amortization.

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

This report aligns with the Strategic Enabler of Efficient Infrastructure and Asset Management.

Consultations:

Junior Accountant

Department Head E-Mail: mpankhurst@kawarthlakes.ca

Department Head: Mark Pankhurst

Department File: 2018-15-CP

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2018-015

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: Various

Subject: Proposal 2018-28-CP Design, Supply and Installation of
Playground Equipment

Author Name and Title: Ashley Wykes, Buyer
Ryan Smith, Parks and Open Space Supervisor

Recommendation(s):

That Report PUR2018-015, Proposal 2018-28-CP Design, Supply and
Installation of Playground Equipment be received;

That Openspace Solutions Inc. of Wellesley, being the highest scoring proponent
be selected for the award of Proposal 2018-28-CP Design, Supply and
Installation of Playground Equipment for a proposal cost of \$318,314.00 plus
HST;

That the option to renew the contract for two (2) additional, one (1) year terms be
awarded based on budget and performance;

That subject to the receipt of the required documents, the Mayor and City Clerk
be authorized to execute the agreement to award RFP 2018-28-CP; and

That the Financial Services Division be authorized to issue a purchase order.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

The City of Kawartha Lakes has been replacing playground equipment on an annual, as required basis. The sites for replacement are determined based on the condition of the structure and the surrounding play surface. This provides an opportunity to update structures to meet current safety standards and accessibility requirements.

The existing sites with equipment identified for replacement are:

- Reaboro Community Park
- Lions Park
- Oakwood Park
- Little Britain Park
- Memorial Park

The areas of new sites for playground equipment are:

- Scugog Meadows Park
- Wilson Fields Complex

The playgrounds are designed to suit the demographic for the areas where they are proposed and the intended user groups. This project was approved by Council as Parkland Siteworks Program-PR1801.

Request for Proposal 2018-28-CP Design, Supply and Installation of Playground Equipment was advertised and released in accordance with the Purchasing Policy. The proposal closed on March 1, 2018 and was opened in public by Andy Letham, Mayor and Ashley Wykes, Buyer. Seven proposals were submitted as outlined in the chart below:

Company Name
Playground Planners
Park N Play Design Co. Ltd.
Henderson
Openspace Solutions Inc.
New World Park Solutions
ABC Recreation
Blue Imp

Each proposal was carefully reviewed by the evaluation team based on the criteria in the proposal document.

References were checked for Openspace Solutions Inc. with no issues identified.

Rationale:

Openspace Solutions Inc. of Wellesley, being the highest scoring proponent is recommended for the award of Proposal 2018-28-CP Design, Supply and Installation of Playground Equipment for a proposal cost of \$318,314.00 plus HST. The initial term of the contract is for two (2) years, with an option to extend the contract for an additional two (2), one year terms based on performance and budget.

Other Alternatives Considered:

No other alternatives are being considered as the highest scoring proponent is being recommended.

Financial/Operation Impacts:

Funding for the project will come from the 2017 and 2018 Capital budgets.

Project Number	Project Budget	Other Committed Funds *see below	Project Balance	Tender Amount (incl HST)	HST Rebate	Contingency	Total Cost	Project Balance
950170101 Little Britain CC	\$55,500	0	\$55,500	\$50,849	(\$5,058)	0	\$45,791	\$9,709
950170102 Oakwood CC	\$55,500	0	\$55,500	\$50,836	(\$5,057)	0	\$45,779	\$9,721
950180123 Scugog Meadows	\$64,000	0	\$64,000	\$39,550	(\$3,934)	0	\$35,616	\$31,384
950180124 Lions Park	\$64,000	0	\$64,000	\$53,469	(\$5,319)	0	\$48,150	\$15,850
950180125 Memorial Park	\$64,000	0	\$64,000	\$67,791	(\$6,743)	0	\$61,048	\$2,952
950180126 Reaboro Park	\$64,000	0	\$64,000	\$39,550	(\$3,934)	0	\$35,616	\$28,384
Wilson Fields	\$110,000	0	\$110,000	\$57,649	(\$5,734)	0	\$51,915	\$58,085
Totals	\$477,000	0	\$477,000	\$359,694	(\$35,779)	0	\$323,915	\$153,085

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

The installation of playground equipment relates to the strategic plan by providing exceptional quality of life through improvements to accessibility and youth access to recreation in the City of Kawartha Lakes. The playgrounds and playground surfacing to be installed meets or exceeds AODA guidelines.

Consultations:

Junior Accountant

Department Head E-Mail: cshanks@kawarthalakes.ca

Department Head: Craig Shanks

Department File: 2018-28-CP

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2018-016

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: Ward 13

Subject: Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation (Bobcaygeon Trailer Park and Beach Park)

Author Name and Title: Ashley Wykes, Buyer
Rod Porter, Capital and Special Projects Supervisor

Recommendation(s):

That Report PUR2018-016, Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation (Bobcaygeon Trailer Park and Beach Park) be received;

That Landscape Planning Ltd. of Richmond Hill, being the highest scoring proponent be selected for the award of Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation for a proposal cost of \$131,310.00 plus HST;

That subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFP 2018-30-CP; and

That the Financial Services Division be authorized to issue a purchase order.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the Council Meeting of December 13, 2016, Council adopted the following resolution:

CR2016-1269

RESOLVED THAT Report PRC2016-010, **Municipal Trailer Park Options - Bobcaygeon**, be received;

THAT at the end of the 2017 season, the Trailer Park operations at the Bobcaygeon Beach Park, be discontinued;

THAT staff be directed to continue to review other potential community Recreation and Tourism uses for the Bobcaygeon Beach Park property to service the needs of the Bobcaygeon Community and the City of Kawartha Lakes and have the first public meeting to gather community ideas in March 2017; and

THAT staff review and include in 2018 budget, a Bobcaygeon Beach Park Master Plan program, including further public and stakeholder consultation.

This report addresses that direction.

Request for Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation was advertised and released in accordance with the Purchasing Policy. The proposal closed on March 1, 2018 and was opened in public by Andy Letham, Mayor and Ashley Wykes, Buyer. Seven proposals were submitted with one firm declining to submit as outlined in the chart below:

Company Name
Stefan Bolliger Associates Inc. (Decline to Bid stated their schedules would not permit them to submit a proposal)
Landscape Planning Ltd.
Brown and Storey Architects Inc.
CIMA+ Canada Inc.
Basterfield and Associates Inc.

Shift Landscape Architecture
Greenland International Consulting Ltd.
Stewart C. McElroy and Associates Inc.

Each proposal was carefully evaluated based on the criteria and requirements in the proposal document. The proposal submission from Stewart C. McElroy and Associates was disqualified as they did not submit their bid in compliance with the procurement request. References were checked for Landscape Planning with no issues identified.

Rationale:

Landscape Planning Ltd. of Richmond Hill, being the highest scoring proponent be selected for the award of Proposal 2018-30-CP Consulting Services for Development of Park Conceptual Design, Permitting and Public Consultation for a proposal cost of \$131,310.00 plus HST.

Other Alternatives Considered:

No other alternatives are being considered as the highest scoring proponent is being recommended.

Financial/Operation Impacts:

Funding for the project will come from the 2018 Capital budget.

Project Number	Project Budget	Other Committed Funds *see below	Project Balance	Tender Amount (incl HST)	HST Rebate	Contingency	Total Cost	Project Balance
950180105	\$245,000	\$0	\$245,000	\$148,380	(\$14,759)	0	\$133,621	\$111,379

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

This report aligns with the following strategic goals:

- Goal 1 – A Vibrant and Growing Economy
 - The development of the property will contribute to economic development and potentially increased tourism.

- Goal 2 – An Exceptional Quality of Life
 - Walkability and accessibility will be considered in the development of the property.
- Goal 3 – A Healthy Environment
 - Protecting water quality and natural features will be considered during the planning stages of the redevelopment of the property.

Consultations:

Junior Accountant

Department Head E-Mail: cshanks@kawarthlakes.ca

Department Head: Craig Shanks

Department File: 2018-30-CP

The Corporation of the City of Kawartha Lakes

Council Report

Report Number ED2018-004

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All

Subject: Agricultural Development Advisory Board 2018 Work Plan

Author Name and Title: Kelly Maloney, Agriculture Development Officer

Recommendation(s):

That Report ED2018-004, **Agricultural Development Advisory Board 2018 Work Plan**, be received;

THAT the Agricultural Development Advisory Board 2017 Accomplishments be received; and

THAT the 2018 work plan for the Agricultural Development Advisory Board be approved.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the Council Meeting of February 7, 2017, Council adopted the following resolution:

CR2017-102

RESOLVED THAT Report ED2017-002, Agricultural Development Advisory Board 2017 Work Plan, be received;

THAT the Agricultural Development Advisory Board 2016 Accomplishments be received; and

THAT the 2017 work plan for the Agricultural Development Advisory Board, be approved.

This report summarizes the work undertaken in 2017 and proposes a work plan for 2018 as per Policy number 028 CAO 002 – Non-legislated Committees of Council.

Rationale:

The Agriculture Development Advisory Board undertook to implement the 2017 Work Plan approved by Council (Attachment A). The following are the accomplishments achieved during the year (with further detail provided in Attachment B):

1. Provided feedback to Municipal Law Enforcement on Animal (Exotic) By-Law
2. Advised Council on Farmland Values and requested consideration on Tax Ratios
3. Advised Council on Drainage Issues
4. Provided feedback to Public Works Staff regarding Diverting Construction Waste from Landfill
5. Provided comments to Council regarding Surplus Farmhouse Severances
6. Provided feedback to Kawartha Conservation on their Shallow Ground Water Monitoring Project
7. Provided comments on Wildlife Damage Compensation Program
8. VIP Agriculture Tour planned and hosted in partnership with Kawartha Lakes Haliburton Federation of Agriculture
9. Speaker training materials provided for members working at Trade Shows and other Public Events
10. East Central Farm Show booth supported by volunteer ADAB members
11. 40 “Share the Roads” signs installed with the slogan “Active Farming Area” displayed with the Slow Moving Vehicle symbol

The 2018 work plan for the Agriculture Development Advisory Board is also attached. This work plan needs to be adopted by Council to set the direction of Committee work for 2018. It identifies to the Committee what Council feels is important for the Committee to achieve during the year. In some cases, there may be multiple years assigned to a project due to its scope.

The Agricultural Development Advisory Board has set five main projects for consideration that is reflected within their work plan (Attachment C).

Other Alternatives Considered:

The submissions within this report follow policy and direction of Council with respect to Committees of Council so no other alternatives were considered. However, if Council wishes the Committee to review items or make recommendations on issues not included in their respective work plan or remove items that they do not want reviewed, Council may amend the work plan and return it to the Committee.

Financial/Operation Impacts:

With the adoption of work plans and annual reports, Council has developed a way for committees of Council to be accountable for their important input into the future of this municipality. Efforts can now be refocused from administrative (non-value added) duties to more in-depth work by the volunteers (value added).

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

The ADAB Committee of Council relates to the Council Adopted Strategic Plan in the areas of A Vibrant and Growing Economy. Through consultation and advice provided by local citizens involved in the agricultural sector, Council is able to support a stronger local economy and healthier environment through the delivery of programs and policy decisions that provide support to the sector.

Consultations:

Agricultural Development Advisory Board.

Attachments:

Attachment A: 2017 ADAB Work Plan



2017 ADAB Work
Plan.pdf

Attachment B: 2017 ADAB Work Plan Review



2017 ADAB Work
Plan Review.docx

Attachment C: 2018 ADAB Work Plan



2018 ADAB Work
Plan.docx

Department Head E-Mail: cmarshall@kawarthalakes.ca

Department Head: Chris Marshall

Committee Work Plan Tool	
Committee Name:	Agricultural Development Advisory Board
Work plan for Year:	2017
Approved by Council:	February 7, 2017

Goal	Measurement Stages	Timeline	Measurement for Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas- eg. Exotic Animals	a) As issues arise b) ADAB Meetings called c) Items Discussed d) Report to Council	Ongoing	Council Adoption
2. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	a) Set Sub-committee b) Hold Planning Meeting c) Contact Hosts d) Send Invitations e) Prepare Program f) Register Invitees g) Host Tour h) Thank Hosts	~February ~April ~May ~July ~August ~August ~September ~September	Committee set Meeting Held Hosts Confirmed Invitations Sent Program Complete Bus Filled Tour Held & Council Informed Thank you's Sent
3. ADAB Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAB	a) Identify training on Speaking to The Public b) Set Volunteer Schedule c) Work Booth at Show	~ February ~ February ~ March	ADAB and CKL farm business operators better able to speak publicly on issues affecting agriculture Farm Businesses Connected with ADAB representatives
4. Drainage Concerns	a) Solicit input from ADAB members b) Meet with Drainage Advisory Board c) Draft joint submission for Council consideration	~ January ~ February ~ March	Council adoption

<p>5. Installation of Share The Roads Signs</p>	<p>a) Confirm mapping of sign locations with GIS</p> <p>b) Participate with Public works in marking sign locations</p> <p>c) Oversee installation of signs</p>	<p>~ January</p> <p>~ March</p> <p>~ April</p>	<p>35 Share the Roads signs installed on high use roads by non-rural traffic (cottage/vacation routes)</p>
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Agricultural Development Advisory Board Work Plan Review

Committee Name: Agricultural Development Advisory Board

Work plan for Year: 2017

Approved by Council: February 7, 2017

Goal	Accomplishments	Measurement for Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas	<ul style="list-style-type: none"> a) Provided feedback to Municipal Law Enforcement on Animal (Exotic) By-Law b) Advised Council on Farmland Values and requested consideration on Tax Ratios c) Advised Council on Drainage Issues d) Provided feedback to Public Works Staff regarding Diverting Construction Waste from Landfill e) Provided comments to Council regarding Surplus Farmhouse Severances f) Provided feedback to Kawartha Conservation on their Shallow Ground Water Monitoring Project g) Provided comments on Wildlife Damage Compensation Program 	<ul style="list-style-type: none"> a) Council adopted new Animal By-law b) Council adopted 2017 Tax Ratios c) Council directed that a Drainage Task Force be struck d) Consultant working with PW staff considered alternative disposition for construction waste e) Council supported correspondence from West Lincoln f) KRCA was supported in identifying suitable hosts for a 25 year Shallow Ground Water Monitoring Project g) Council provided support and additional feedback in seeking additional amendments to the Wildlife Damage Compensation Program

Goal	Accomplishments	Measurement for Success
2. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	a) VIP Agriculture Tour planned and hosted in partnership with Kawartha Lakes Haliburton Federation of Agriculture.	Approximately 60 people in attendance. Toured Mariposa Dairy, Brown Farms Oakwood Ltd., Jamie Marquis Trucking Inc., and Simcoe Street Meat Packers Ltd.
3. ADAB Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAB	a) Speaker training materials provided for members working at Trade Shows and other Public Events. b) East Central Farm Show booth supported by volunteer ADAB members	ADAB and CKL farm business operators better able to speak publicly on issues affecting agriculture Farm Businesses Connected with ADAB representatives
4. Drainage Concerns	a) Solicit input from ADAB members b) Met with members of Drainage Advisory Board c) Met with Director of Engineering and reviewed current policies d) Presented concerns to Council	Council struck a Drainage Task Force
5. Installation of Share The Roads Signs	a) Confirmed mapping of sign locations with GIS b) Participate with Public works in marking sign locations c) Installation of signs	40 "Active Farming Area", Slow Moving Vehicle, "Share the Roads" signs installed on roads with high non-rural (cottage/vacation) travellers

Committee Work Plan Tool

Committee Name: Agricultural Development Advisory Board

Work plan for Year: 2018

Approved by Council:

2018 Agricultural Development Advisory Board Work Plan			
Goal	Measurement Stages	Timeline	Measurement for Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas	<ul style="list-style-type: none"> a) As issues arise b) ADAB Meetings called c) Items Discussed d) Report to Council 	Ongoing	Council Adoption
2. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	<ul style="list-style-type: none"> a) Set Sub-committee b) Hold Planning Meeting c) Contact Hosts d) Send Invitations e) Prepare Program f) Register Invitees g) Host Tour h) Thank Hosts 	<ul style="list-style-type: none"> a) February b) April c) May d) July e) August f) August g) September h) September 	Committee set Meeting Held Hosts Confirmed Invitations Sent Program Complete Bus Filled Tour Held & Council Informed Thank you letters sent
3. ADAB Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAB	<ul style="list-style-type: none"> a) Set Volunteer Schedule b) Work Booth at Show 	<ul style="list-style-type: none"> a) February b) March 	ADAB and CKL farm business operators better able to speak publicly on issues affecting agriculture Farm Businesses Connected with ADAB representatives
4. Agricultural Awards and Hall of Fame	<ul style="list-style-type: none"> a) Provide support as Champions of the Initiative, soliciting other volunteer supporters b) Attend information planning meetings as available 	January-December	Agricultural Awards created and initial awards given, with winners forming the inductees to the Agricultural Hall of Fame

2018 Agricultural Development Advisory Board Work Plan

5. Maintain and Service Share The Roads Signs	<ul style="list-style-type: none">a) Identify missing or damaged signs in need of replacement or repairb) Receive support from agricultural organizations or businesses wishing to sponsor additional signs	ongoing	Share the Roads signs maintained in a visually appealing manner to encourage road safety with farm vehicles
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The Corporation of the City of Kawartha Lakes

Council Report

Report Number PLAN2018-019

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: 13

Subject: A By-law to Deem Lot 54 and Part Lakeshore Park, Part 16, 57R-8884, Registered Plan 126, geographic Township of Verulam, being 37 Oak Park Road (Allen – D30-2018-002)

Author Name and Title: Janet Wong, Planner II

Recommendations:

RESOLVED THAT Report PLAN2018-019, “Allen – D30-2018-002”, be received;

THAT a Deeming By-law respecting Lot 54, Registered Plan 126 and Part Lakeshore Park, Registered Plan 126, Part 16, 57R-8884, substantially in the form attached as Appendix “D” to Report PLAN2018-019, be approved and adopted by Council; and

THAT the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

Proposal:	To deem Lot 54 Registered Plan 126 and Part Lakeshore Park, Registered Plan 126, Part 16, 57R-8884, not to be a lot within a registered plan of subdivision.
Owner:	Heidi Allen
Applicant:	Kent Randall, EcoVue Consulting Services Inc.
Official Plan:	“Waterfront” – City of Kawartha Lakes Official Plan
Zone:	“Residential Type One (R1) Zone” – Township of Verulam Zoning By-law Number 6-87
Site Servicing:	Private individual well and septic system
Existing Use:	Shoreline Residential
Adjacent Uses:	North: Sturgeon Lake East: Shoreline Residential South: Tier 2 shoreline residential West: Shoreline Residential

Rationale:

The owner is seeking to sever 0.55 ha. of land with an existing septic system for the purposes of a lot addition from property described as Lots 49 - 53, Registered Plan 126 (east side of Juniper Park Road). The consent application (D03-16-029) was conditionally approved May 12, 2017 by the Director of Development Services. The deeming by-law is required in order to allow the 0.55 ha. severed lands to merge on title with 37 Oak Park Road described as Lot 54, Registered Plan 126. As part of this application, the owner is also seeking to deem Part Lakeshore Park, Registered Plan 126, which is also part of 37 Oak Park Road, such that the three components will legally merge together into one lot. Please refer to Appendices “B” and “C”. The owner has requested that Council pass a Deeming By-law to effect the consolidation of Lot 54 and Part Lakeshore Park, Part 16, 57R-8884. Lots 49 to 53, Plan 126 had previously been deemed not to be part of a registered plan by By-law 33-92.

Adoption and subsequent registration of this Deeming By-law (Appendix “D”) will allow the applicant to register the deed to effect the consolidation intended by consent application D03-16-029. The effect of this Deeming By-law is that Lot 54 and Part Lakeshore Park, Part 16, 57R-8884 will consolidate into one lot and allow for the lot addition to legally occur. The legal description will remain as – Lot 54, Plan 126 and Part Lakeshore Park, Plan 126, Part 16, 57R-8884. All agency comments have been addressed through consent file D03-16-029.

Other Alternatives Considered:

There are no other alternatives considered to be appropriate or represent good planning. The Deeming By-law is the appropriate method to legally consolidate the applicant's lands.

Financial/Operation Impacts:

The cost of registering the By-law is included in the application fee. There are no financial implications for the City.

Relationship of Recommendations to the 2016-2019 Strategic Plan:

The City's Strategic Plan outlines Council's vision for the municipality. The vision consists of three main Strategic Goals: that of a vibrant and growing economy, an exceptional quality of life, and a healthy environment.

This application aligns with the quality of life and healthy environment priorities by creating a shoreline property with buildings and an appropriate area for servicing associated with the dwelling to be located on one lot.

Conclusion:

The consolidation of the lands will allow for the creation of a lot with structures and servicing associated with the lot to be located on one property. Planning staff do not anticipate any negative impacts as a result of the consolidation.

Attachments:

Appendix "A" – Location Map

Appendix "B" – Consent Application Sketch

Appendix "C" – Registered Plan 159 and Reference Plan 57R-8884

Appendix "D" – Draft Deeming By-law



Appendix A.pdf



Appendix B.pdf



Appendix C.pdf



Appendix D.pdf

Department Head E-Mail: cmarshall@kawarthlakes.ca

Department Head: Chris Marshall

Department File: D30-2018-002

to

REPORT PLAN2018-019

FILE NO: D30-2018-002

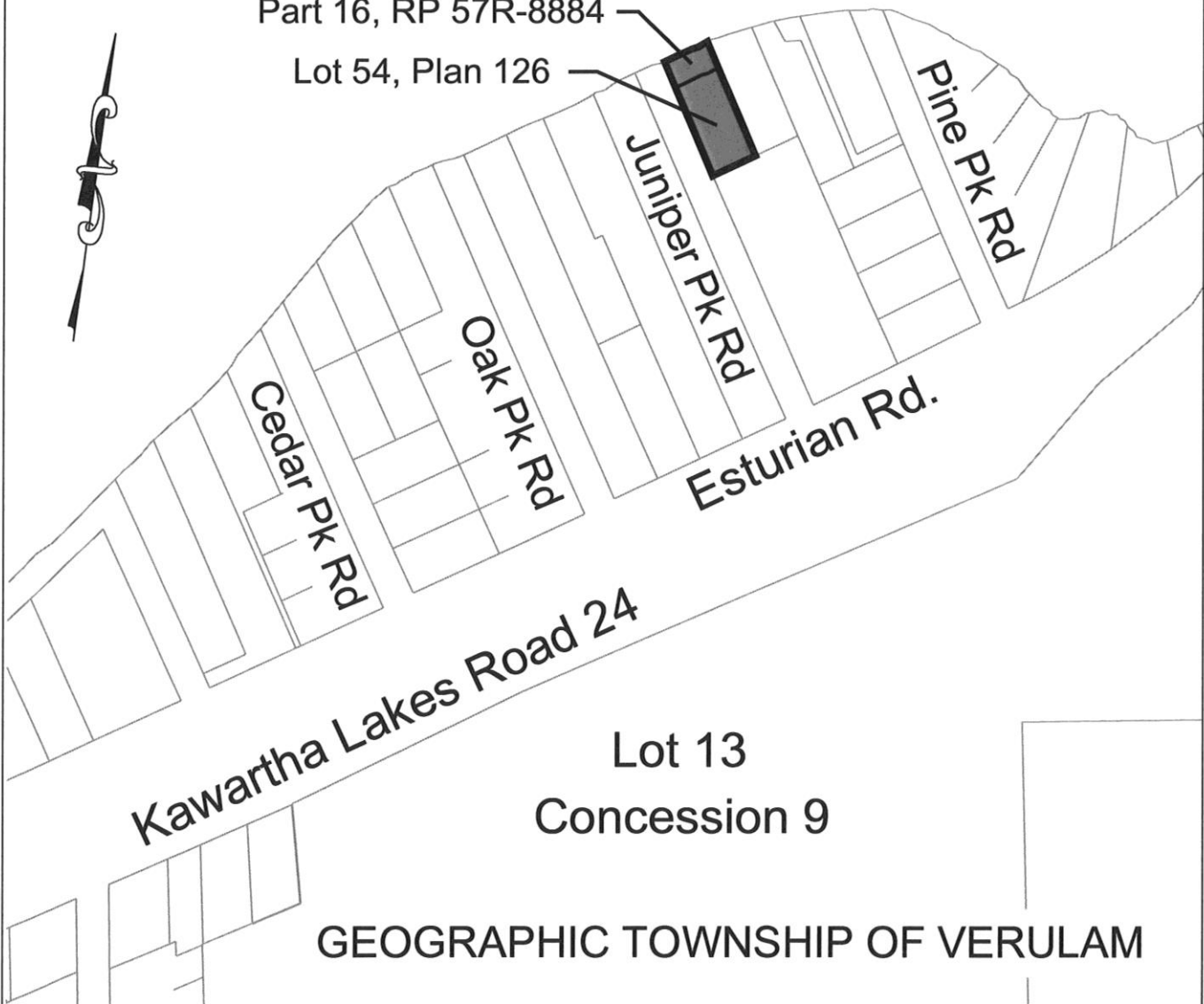


Land Subject to Deeming By-Law
(Lot 54, Plan 126 and Pt. Lakeshore Park, Plan 126
Part 16, RP 57R-8884)

Sturgeon Lake

Part 16, RP 57R-8884

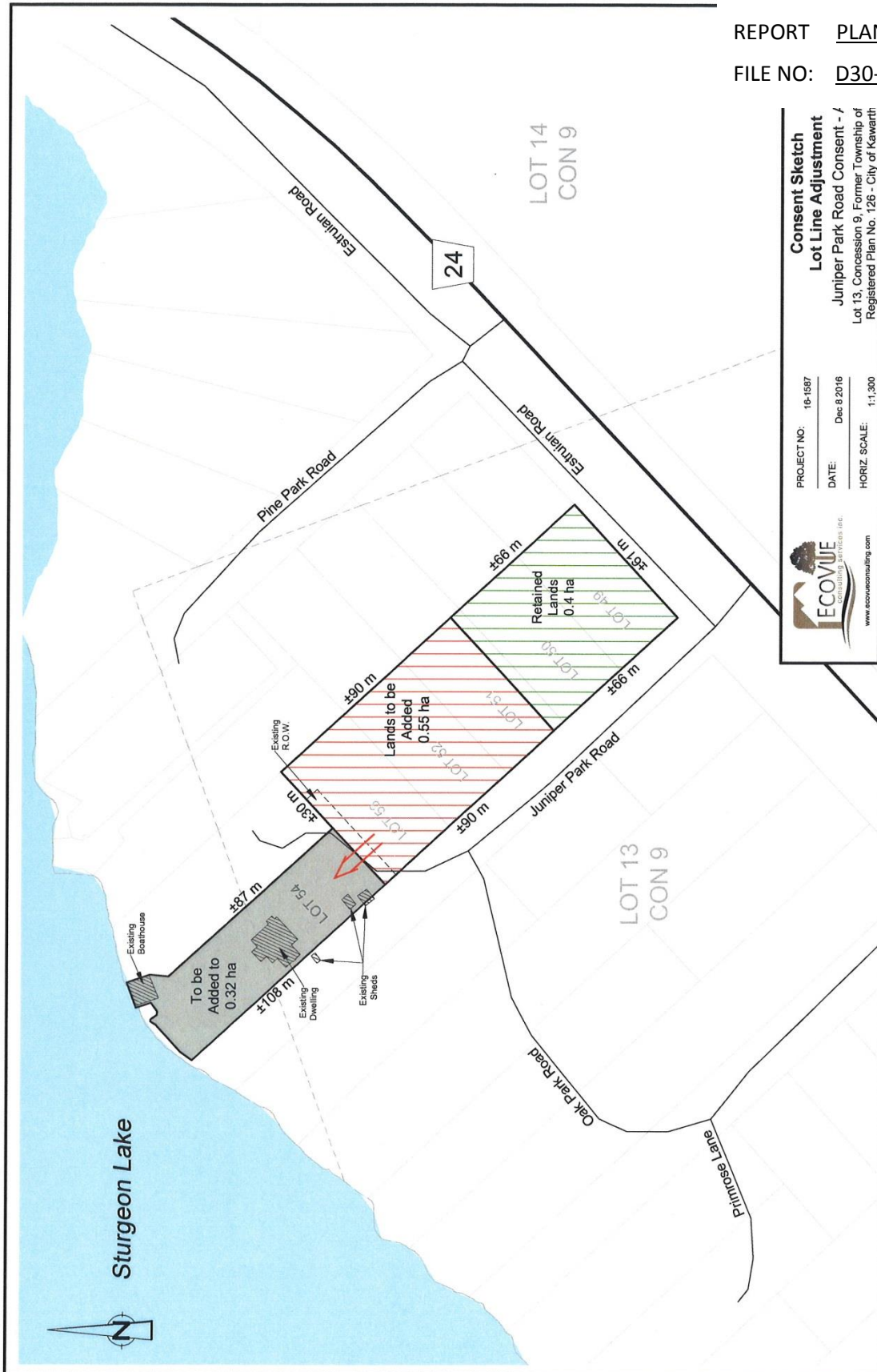
Lot 54, Plan 126



to

REPORT PLAN2018-019

FILE NO: D30-2018-002



Consent Sketch
Lot Line Adjustment
Juniper Park Road Consent - /
 Lot 13, Concession 9, Former Township of
 Registered Plan No. 126 - City of Kawartha

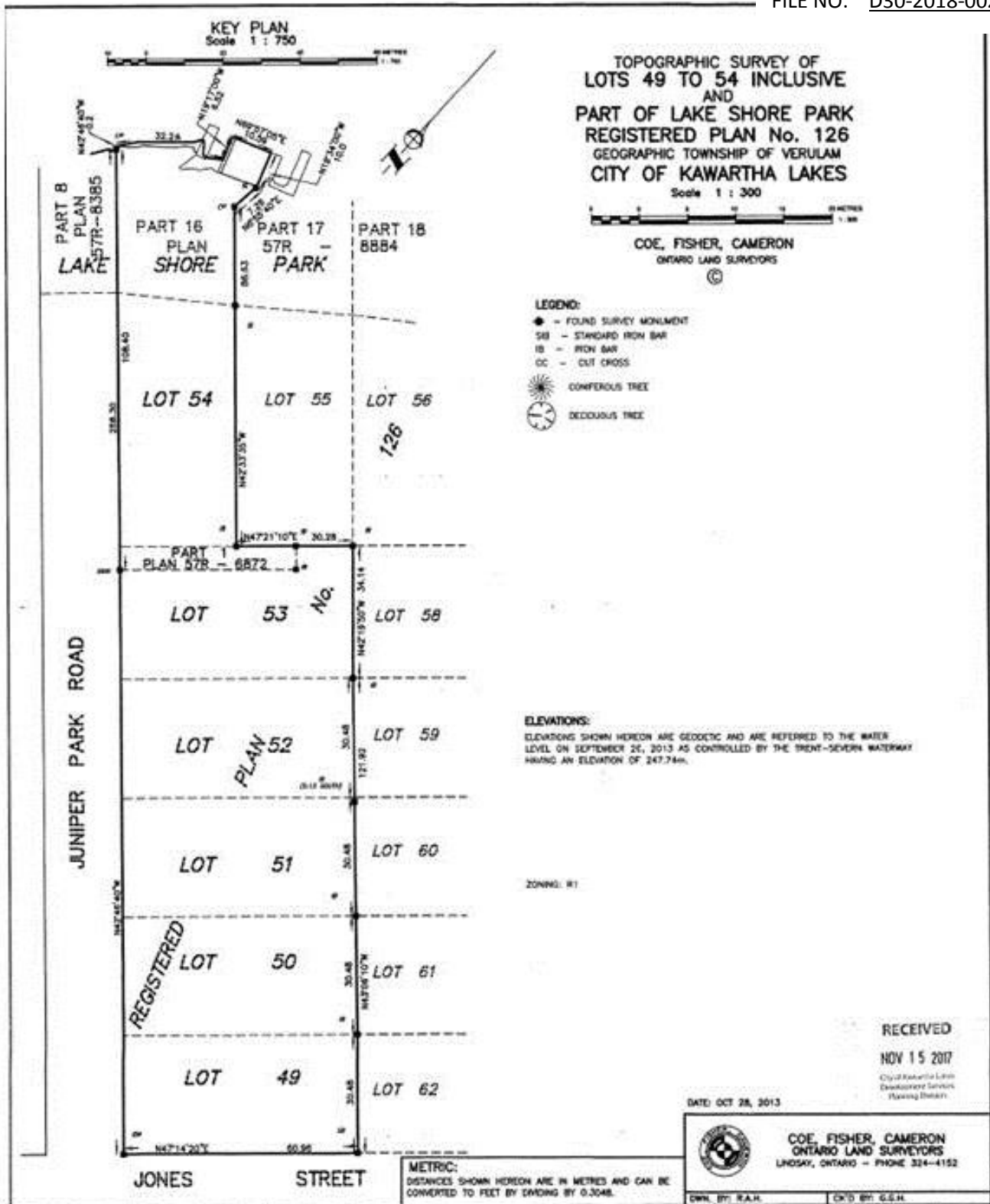
PROJECT NO: 16-1587
 DATE: Dec 8 2016
 HORIZ. SCALE: 1:1,300

ECOVUE
 CONSULTING SERVICES INC.
 www.ecovueconsulting.com

to

REPORT PLAN2018-019

FILE NO: D30-2018-002



to

REPORT PLAN2018-019FILE NO: D30-2018-002**The Corporation of the City of Kawartha Lakes****By-Law 2018 -**

**A By-Law To Deem Part of a Plan of Subdivision,
Previously Registered For Lands Within Kawartha Lakes,
Not to be a Registered Plan of Subdivision in Accordance with The Planning Act
PIN 631270826 (LT), Described As Lot 54, Plan 126 and PIN # 631270713 (LT),
Described As Part Lakeshore Park, Plan 126, Part 16, 57R-8884, Geographic
Township Of Verulam, Now City Of Kawartha Lakes**

File D30-2018-002, Report PLAN2018-019, respecting 37 Oak Park Road – ALLEN

Recitals

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a deeming By-law, by the owner of the land described in Section 1 of this By-law in order to permit consolidation of lands through consent application D03-16-029.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owner(s) of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-__.

Section 1:00 Details

- 1.01 **Property Affected:** PIN 631270826(LT) and PIN 631270713 (LT). The Property affected by this By-law is described as Lot 54 Registered Plan 126, subject to an easement as in R468844 and Part Lakeshore Park, Registered Plan 126, as closed by R412770, Part 16, 57R-8884, geographic Township of Verulam, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2:00 General Terms

2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ____ day of _____, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PLAN2018-028

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: 7

Subject: A By-law to Deem Block A, Registered Plan 277, geographic Township of Verulam, being 64 Lakeland Road (Finley – D30-2018-007)

Author Name and Title: Janet Wong, Planner II

Recommendations:

RESOLVED THAT Report PLAN2018-028, Finley – D30-2018-007, be received;

THAT a Deeming By-law respecting Block A, Registered Plan 277, substantially in the form attached as Appendix “C” to Report PLAN2018-028, be approved and adopted by Council; and

THAT the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

Proposal:	To deem Block A, Registered Plan 277 not to be a lot within a registered plan of subdivision
Owners:	John Finley and Mira Finley
Applicant:	John Finley
Official Plan:	“Waterfront” – City of Kawartha Lakes
Zone:	“Residential Type One (R1) Zone” – Township of Verulam Zoning By-law Number 6-87
Site Servicing:	Private well and septic system
Existing Use:	Residential
Adjacent Uses:	North: Rural woodland East: Rural woodland South: Shoreline Residential and Sturgeon Lake West: Shoreline Residential

Rationale:

The owners own and use 64 and 70 Lakeland Road as a single lot although they are considered to be two separate parcels. The dwelling is located on 70 Lakeland Road which is legally described as Part Lot 15, Concession 8. There are accessory buildings on both parcels with a garage and a boathouse that cross the lot line between the two parcels. The owners are seeking to merge the two properties as one. This will also allow the entire property to be considered as one lot for future redevelopment with a new dwelling. The deeming by-law is required in order to allow Block A, Registered Plan 277 to consolidate with Part Lot 15, Concession 8. Please refer to Appendix “B”.

Adoption and subsequent registration of this Deeming By-law (Appendix “C”) will consolidate Block A, Registered Plan 277 with 70 Lakeland Road. The legal description will remain as Block A, Registered Plan 277 and Part of Lot 15, Concession 8.

Other Alternatives Considered:

There are no other alternatives considered to be appropriate or represent good planning. The Deeming By-law is the appropriate method to legally consolidate the applicant’s lands.

Financial/Operation Impacts:

The cost of registering the By-law is included in the application fee. There are no financial implications for the City.

Relationship of Recommendations to the 2016-2019 Strategic Plan:

The City's Strategic Plan outlines Council's vision for the municipality. The vision consists of three main Strategic Goals: that of a vibrant and growing economy, an exceptional quality of life, and a healthy environment.

This application aligns with the quality of life and healthy environment priorities by creating a property with accessory structures associated with the dwelling to be located on one lot.

Conclusion:

The consolidation of the lands will allow for the residential dwelling along with associated amenity space to be located on one property as well as future residential redevelopment. Planning staff do not anticipate any negative impacts as a result of the consolidation.

Attachments:

Appendix "A" – Location Map

Appendix "B" – Real Property Report – Block A, Registered Plan 277 and Part Lot 15, Concession 8

Appendix "C" – Draft Deeming By-law



Appendix A.pdf



Appendix B.pdf



Appendix C.pdf

Department Head E-Mail: cmarshall@kawarthalakes.ca

Department Head: Chris Marshall

Department File: D30-2018-004

to

REPORT PLAN2018-028

FILE NO: D30-2018-007

GEOGRAPHIC TOWNSHIP OF VERULAM

Concession 8

Lot 15

Lakeland Road

**'LAND SUBJECT TO
DEEMING BY-LAW'**
(Block A, Registered Plan 277)

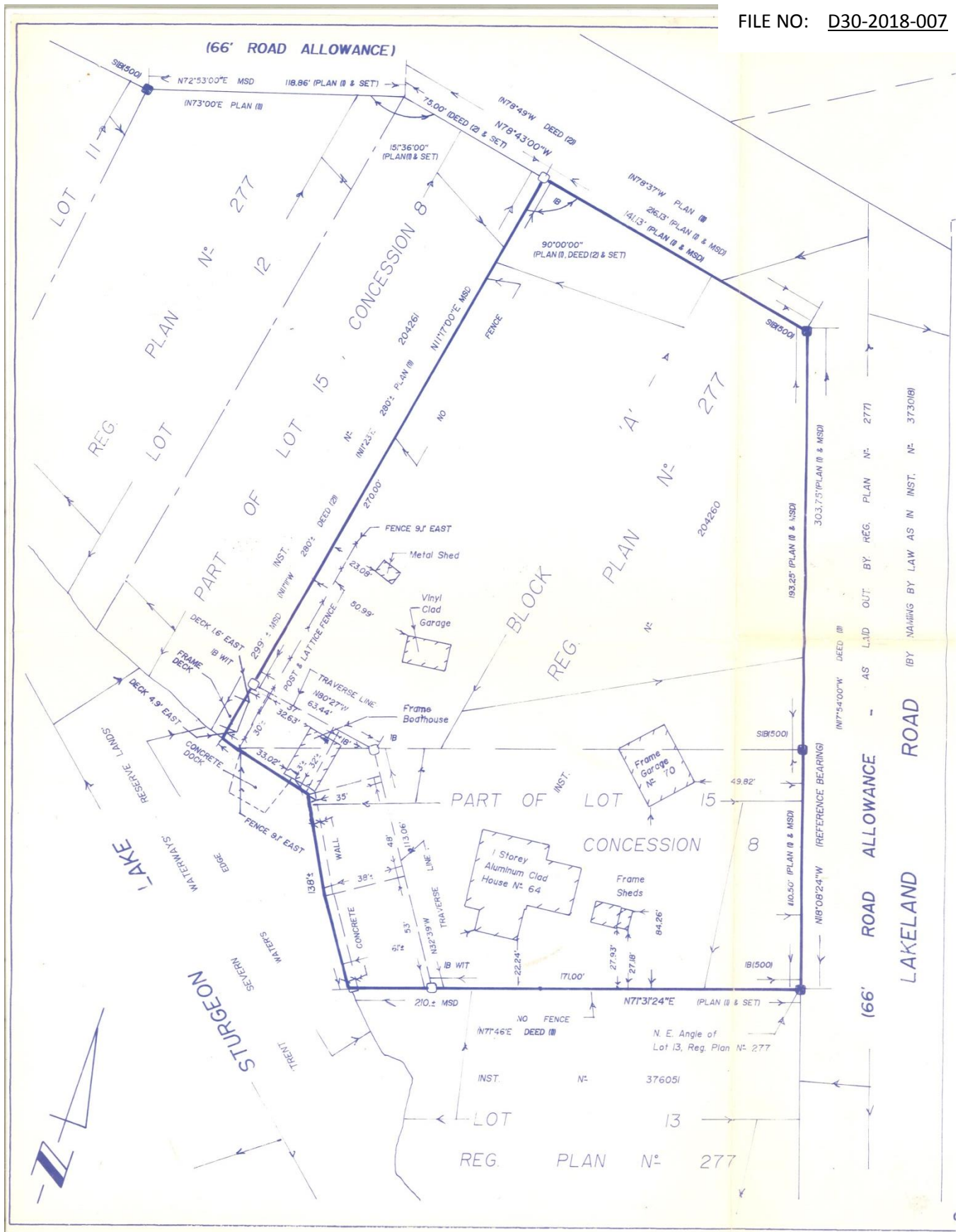


Sturgeon Lake

to

REPORT PLAN2018-028

FILE NO: D30-2018-007



The Corporation of the City of Kawartha Lakes**By-Law 2018-__**

**A By-Law to Deem Part of a Plan of Subdivision,
Previously Registered For Lands Within Kawartha Lakes,
Not to be a Registered Plan of Subdivision in Accordance with
The Planning Act PIN 631270795 (LT), Described As Block A,
Registered Plan 277, Geographic Township of Verulam, Now City
of Kawartha Lakes**

File D30-2018-007, Report PLAN2018-028, respecting 64 Lakeland Road –
Finley

Recitals

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a Deeming By-law, by the owners of the land described in Section 1 of this By-law in order to permit consolidation of lands located at 64 and 70 Lakeland Road.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owners of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-__.

Section 1.00: Details

- 1.01 **Property Affected:** PIN 631270795 (LT). The Property affected by this By-law is described as Block A, Registered Plan 277, geographic Township of Verulam, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2.00: General Terms

- 2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ____ day of
____, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PLAN2018-030

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: Ward 6 - Fenelon

Subject: A by-law to deem Lot 9 and Block 10, Registered Plan 573, 14 and 24 Jubbs Shore Road, geographic Township of Fenelon (Bereznicki) – Planning File D30-2018-001

Author: David Harding, Planner II

Recommendation:

RESOLVED THAT Report PLAN2018-030, “Bereznicki – D30-2018-001”, be received;

THAT a Deeming By-law respecting Lot 9 and Block 10, Registered Plan 573, substantially in the form attached as Appendix “D” to Report PLAN2018-030, be approved and adopted by Council; and

THAT the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

Proposal:	To deem Lot 9 and Block 10, Registered Plan 573, not to be lots within a registered plan of subdivision. See Appendices “A”, “B”, and “C”.		
Owner:	Lois (Elaine) and Robert (Rob) Bereznicki		
Official Plan:	“Waterfront” – City of Kawartha Lakes Official Plan		
Zone:	14 Jubbs Shore Road – “Rural Residential Type Three Exception Seven (RR3-7) Zone” 24 Jubbs Shore Road – “Rural Residential Type Three (RR3) Zone” Township of Fenelon Zoning By-law Number 12-95		
Site Servicing:	14 Jubbs Shore Road – Private individual well and sewage disposal system 24 Jubbs Shore Road – Private individual well and decommissioned sewage disposal system.		
Existing Use:	Shoreline Residential		
Adjacent Uses:	North, South, East:	Shoreline Residential	
	West:	Residential, Commercial	

Rationale:

The owners are proposing two lot line adjustments between two shoreline residential lots, see Appendix “C”. 14 Jubbs Shore Road (Block 10) will receive approximately 1,447.5 square metres from 24 Jubbs Shore Road (Lot 9). 24 Jubbs Shore Road will receive approximately 2,730.1 square metres from 14 Jubbs Shore Road.

On May 12, 2017, the Director of Development Services as delegated by Council granted provisional consent to applications D03-16-027 and 028. A condition within each decision required the adoption of a Deeming By-law. The owners have requested that Council pass a Deeming By-law (see Appendix “D”) in order to fulfill provisional consent conditions. Until the consents are finalized, the legal descriptions for the two properties will remain the same: Lot 9, and Block 10, Plan 573.

Other Alternatives Considered:

There are no other alternatives considered to be appropriate or represent good planning. The Deeming By-law is the appropriate method to legally consolidate the owners’ lands.

Financial/Operation Impacts:

The cost of registering the By-law is included in the application fee. There are no financial implications for the City.

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

The City's Strategic Plan outlines Council's vision for the municipality. The vision consists of three main Strategic Goals: that of a vibrant and growing economy, an exceptional quality of life, and a healthy environment.

This application aligns with the quality of life and healthy environment priorities by facilitating lot line adjustments to recognize how each property is used. 14 Jubbs Shore Road will receive lands abutting the canal, which has traditionally used as part of its yard space. There is currently a woodlot which spans both lots. The lands at 24 Jubbs Shore Road will permit the woodlot to be fully contained upon one lot.

Conclusion:

The consolidation of the lands will fulfill a condition of each provisional consent decision. Planning staff do not anticipate any negative impacts as a result of the consolidation.

Attachments:

Appendix A – Location Map
Appendix B – Aerial Photo
Appendix C – Surveyor's Sketch
Appendix D – Draft Deeming By-law


Appendix A to
PLAN2018-030.pdf


Appendix B to
PLAN2018-030.pdf


Appendix C to
PLAN2018-030.pdf


Appendix D to
PLAN2018-030.pdf

Department Head E-Mail: cmarshall@kawarthalakes.ca

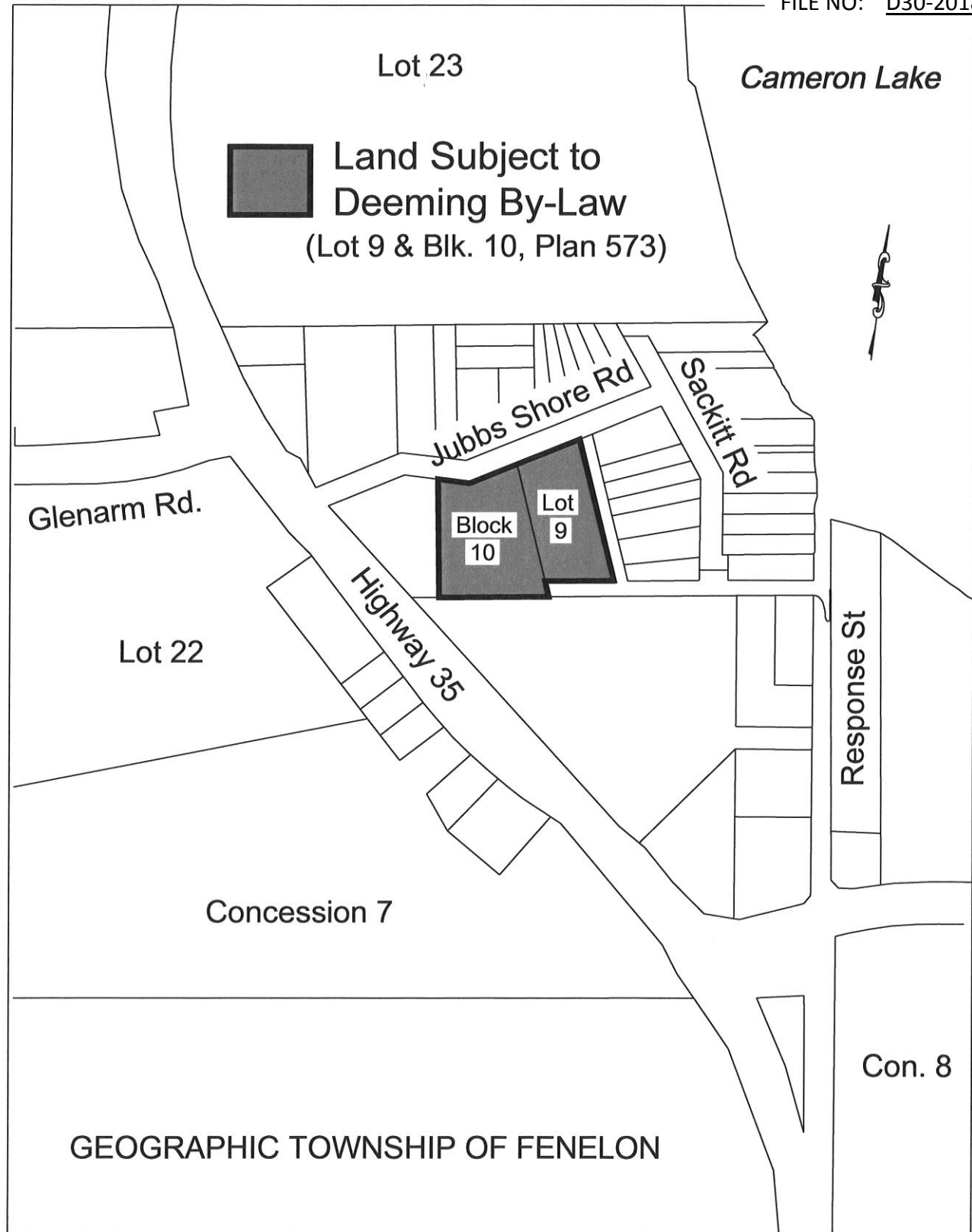
Department Head: Chris Marshall

Department File: D30-2018-001

to

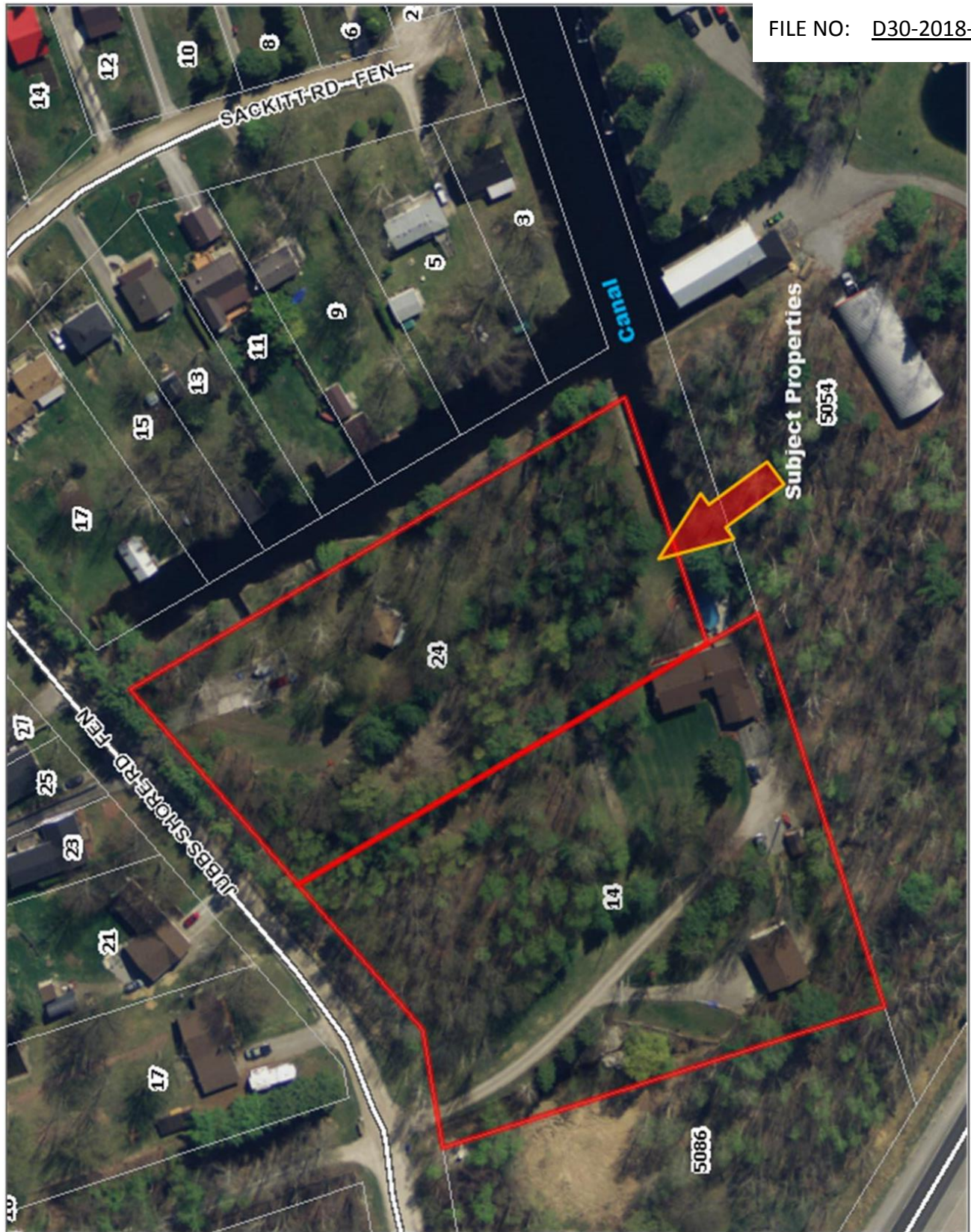
REPORT PLAN2018-030

FILE NO: D30-2018-001



14 & 24 Jubbs Shore Road, geographic Township of Fenelon

GEOMATICS
KAWARTHA LAKES
MAPPING



APPENDIX " B "

to

REPORT PLAN2018-030

FILE NO: D30-2018-001

This map is a user generated static output from an Internet mapping is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise
THIS MAP IS NOT TO BE USED FOR COMMERCIAL OR LEGAL PURPOSES



0.10 Kilometers
WGS_1984_Web_Mercator_Auxiliary_Sphere
© City Of Kawartha Lakes

to

The Corporation of the City of Kawartha Lakes REPORT PLAN2018-030
By-Law 2018 - FILE NO: D30-2018-001

**A By-Law To Deem Part of a Plan of Subdivision,
Previously Registered For Lands Within Kawartha Lakes,
Not To Be A Registered Plan Of Subdivision In Accordance With The Planning Act
PIN 63162-0777 (LT) and PIN 63162-0778 (LT), Described As Lot 9 and Block 10,
Registered Plan 573, Geographic Township Of Fenelon, Now City Of Kawartha
Lakes**

File D30-2018-001, Report PLAN 2018-030, respecting 14 and 24 Jubbs Shore Road – Bereznicki

Recitals:

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a Deeming By-law, by the owners of the land described in Section 1 of this By-law, in order to fulfill a condition of provisional consent required by the Director of Development Services through consent applications D03-16-027 and D03-16-028.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owner(s) of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-__.

Section 1:00 Details

- 1.01 **Property Affected:** PIN 63162-0777 (LT) and PIN 63162-0778 (LT). The Property affected by this By-law is described as Block 10 and Lot 9, Registered Plan 573, geographic Township of Fenelon, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision of the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2:00 General Terms

2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of **, 2018.

Andy Letham, Mayor

Cathie Ritchie, Clerk

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PLAN2018-033

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: 16

Subject: An application to amend the City of Kawartha Lakes Oak Ridges Moraine Zoning By-law 2005-133 to remove the Holding (H) symbol to permit an industrial storage building on Lot 4, Plan 57M-781, geographic Township of Manvers, now City of Kawartha Lakes and municipally known as 30 Sandbourne Drive (2546198 Ontario Inc.)

Author Name and Title: Mark LaHay, Planner II

Recommendation(s):

THAT Report PLAN2018-033, respecting **Lot 4, geographic Township of Manvers, “2546198 Ontario Inc. – Application D06-17-023”**, be received;

THAT Zoning By-Law Amendment application D06-17-023 identified as 30 Sandbourne Drive, City of Kawartha Lakes, as generally outlined in Appendix “C” to Report PLAN2018-033, be approved and adopted by Council; and

THAT the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

The application proposes to remove the Holding (H) symbol from Schedule “B” of the City of Kawartha Lakes Oak Ridges Moraine Zoning By-law 2005-133, which regulates development and the use of land on Lot 4, Plan 57M-781, in the geographic Township of Manvers. The removal of the Holding (H) symbol would permit the construction of an industrial storage building on the subject land (see Appendix “A” and “B” attached).

Owners:	2546198 Ontario Inc., c/o Ted Michalos
Applicant:	Andrew Vanner, Integribuild Construction Management Inc.
Legal Description:	Lot 4, Plan 57M-781, geographic Township of Manvers, now City of Kawartha Lakes.
Designation:	Rural Settlement Area on Schedule “2” of the City of Kawartha Lakes Oak Ridges Moraine Policy Area SPA-7 of the Official Plan (Amendment No. 104 to Victoria County Official Plan)
Zone:	“General Industrial Special One - Holding (M1-S1)(H) Zone” in the City of Kawartha Lakes Oak Ridges Moraine Zoning By-law 2005-133, as amended.
Site Servicing:	Private water well and septic system with ditches
Existing Uses:	Vacant land
Adjacent Uses:	North: Developed industrial land South: Vacant industrial land East: Vacant industrial land/John Street West: Highway 35

Rationale:

The subject land is vacant and is proposed to be developed with an industrial storage building at the south end of Sandbourne Drive abutting Highway 35 (see Appendix “A” and “B” attached).

In Bylaw- 2005-133, lands that have been placed in a “Holding Zone” pursuant to Section 36 of the Planning Act, as amended only permit non-structural agricultural uses, existing uses, and conservation or forestry uses exclusive of buildings or structures, as interim uses until the Holding Symbol “H” is removed by bylaw passed by Council of the City of Kawartha Lakes. The Holding Symbol “H” shall be removed at such time in the future when plans to develop the lands have been submitted and approved by the Corporation and the criteria detailed in the Official Plan have been met. When the Holding Symbol has been removed, the lands shall be developed according to the requirements of the Zone used in conjunction with the Holding Symbol.

The property is subject to site plan control. The applicant has recently entered into a site plan agreement with the City of Kawartha Lakes dated March 19, 2018. The Agreement secures for the proposed site plan works and contains the approved site plan drawings. Therefore, it is appropriate to remove the Holding (H) symbol.

Provincial Policies:

The application conforms to the 2017 Growth Plan for the Greater Golden Horseshoe (Growth Plan), the 2017 Oak Ridges Moraine Conservation Plan and is consistent with the 2014 Provincial Policy Statement.

Official Plan Conformity:

The land is designated “Rural Settlement Area” on Schedule “2” of the City of Kawartha Lakes Oak Ridges Moraine Policy Area SPA-7 of the Official Plan (Amendment No. 104 to Victoria County Official Plan). The proposed use on the property conforms to the applicable policies of the official plan designation.

Zoning By-law Compliance:

The property is zoned “General Industrial Special One - Holding (M1-S1)(H) Zone” in the City of Kawartha Lakes Oak Ridges Moraine Zoning By-law 2005-133, as amended, which permits the proposed industrial building on the subject land once the Holding (H) provision is removed.

Other Alternatives Considered:

No other alternatives have been considered.

Financial Impacts:

There are no financial considerations unless Council's decision is appealed by the owner to the Local Planning Appeal Tribunal. In the event of an appeal there could be costs for legal representation and planning staff.

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

The Council Adopted Strategic Plan identifies these Strategic Goals:

- A Vibrant and Growing Economy
- An Exceptional Quality of Life
- A Healthy Environment

This application aligns with the vibrant and growing economy goal as it provides opportunities for business growth.

Review of Accessibility Implications of Any Development or Policy:

Accessibility matters will be implemented through the Site Plan Approval and Building Permit processes.

Servicing Implications:

The property will be developed on private well and septic system services with roadside ditches.

Development Services – Planning Division Comments:

Staff supports the application based on the information contained in this report and as such, respectfully recommends that the proposed Zoning By-law application to remove the Holding (H) symbol be approved and adopted by Council.

Attachments:

The following attached documents may include scanned images of appendices, maps, and photographs. If you require an alternative format, please contact Mark LaHay, Planner II at 705.324.9411 x 1324.



Appendix 'A' – Location Map

Appendix 'B' – Proposed Site Plan, last revised October 24, 2017

Appendix 'C' – Draft Zoning By-law Amendment

Department Head E-Mail: cmarshall@kawarthalakes.ca

Department Head: Chris Marshall

Department File: D06-17-023

Geographic Township of Manvers

Sandy Hook Rd.

Highway #35

Sandbourne Dr.

John Street

SUBJECT LAND



APPENDIX " A "
to
REPORT PLAN 2018-033
FILE NO. 006-17-023

Concession 1

Lot 10

Lot 11



SITE NOTES:
 TOPOGRAPHICAL SURVEY COMPLETED BY ODE FISHER CAMERON,
 ONTARIO LAND SURVEYORS.

ZONING
 LOCATION - M1-S1 (H) INDUSTRIAL
 LOT 4, PLAN 57M-781
 GEOGRAPHIC TOWNSHIP OF KAWARTHA LAKES

PROPERTY AREA
 BUILDING AREA - 0.51 ha (5,140 sqm) (>4000 sqm)
 BUILDING COVERAGE - 11% (<50%)
 IMPERVIOUS COVERAGE - 1,022 sqm, 20% (NCL BUILDING)
 LANDSCAPE COVERAGE - 2,720 sqm, 53%

FRONT SETBACK
 27.0 METRES (>15m MINIMUM REQUIRED)
REAR SETBACK
 14.0 METRES (>15m MINIMUM REQUIRED)
WEST SIDE SETBACK
 14.0 METRES (>15m MINIMUM REQUIRED)
WTD SETBACK FROM HWY 35
 14.0 METRES (>15m MINIMUM REQUIRED)
REAR SETBACK
 16.69 METRES (>11m)

LOT FRONTAGE
 - 81m (>30m)
MAXIMUM BUILDING HEIGHT
 - 9.5m (<11m)

PARKING INDUSTRIAL
 - 457sqm/40sqm = 11.4 SPACES
PARKING OFFICE
 - 100.3sqm/20sqm = 5.0 SPACES
PARKING TOTAL
 - 17 SPACES (15 SPACES REQUIRED)
 CONCRETE CURB STOPS REQUIRED ALONG FRONT OF BUILDING

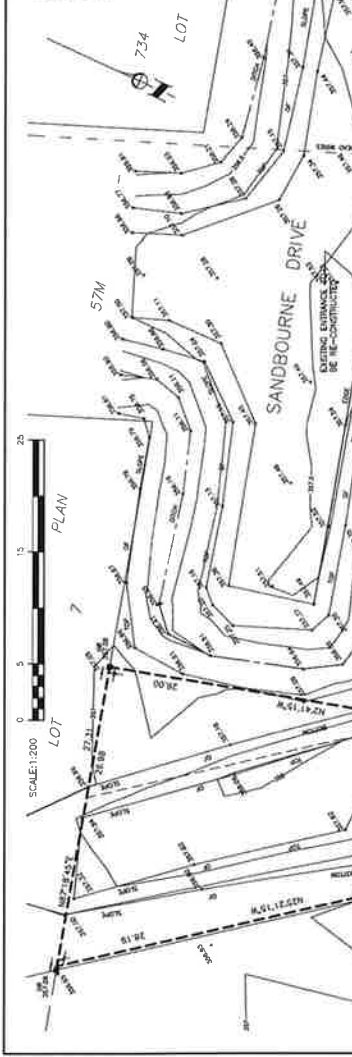
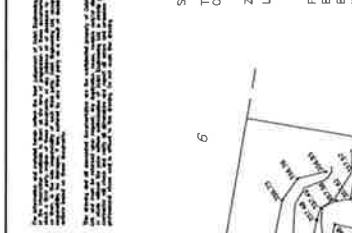
LOADING SPACES
 - 1 LOADING SPACE REQUIRED

ACCESSIBILITY PARKING
 - 1 (UP TO 20 SPACES) TO BE PARKED IMMEDIATELY

ACCESSIBILITY SIGNAGE
 DESIGNED IN ACCORDANCE WITH THE SFC SECTION 3.1.3
 OFF STREET VEHICULAR LOADING & PARKING FACILITIES 3.1.3(g)(v)

BUILDING CODES
 - OBC (2012), 3.2.2.7B GROUP F, DIVISION 3
 UP TO 2 STOREYS

GARBAGE/RECYCLING WILL BE HANDLED INTERNALLY



LEGEND

--- PROPERTY BOUNDARY
 --- CONTOUR (m)
 --- EXISTING GRADE
 --- PROPOSED GRADE
 --- SURFACE DRAINAGE/SLOPE
 --- MANHOLE
 --- HYDRO LINE
 --- WATER
 --- STORM
 --- UTILITY POLE
 --- SILT FENCE
 --- LIGHT STANDARD
 --- RAIN WATER LEADER
 --- ASPHALT SURFACE

APPENDIX "B"

to

REPORT PLAN 2018-033

FILE NO. 006-17-023

NO.	REVISION	DATE
2	IN ACCORDANCE WITH REVIEW COMMENTS	OCT 24/17
1	RE-ISSUED FOR SPA	AUG 25/17
0		

DOBRI ENGINEERING LTD.
 205 PETER ST. P.O. BOX 441,
 KAWARTHA LAKES, ONTARIO L7A 3Z5
 TEL: 905-866-1881
 email: info@dobri.ca

TED MICHALOS STORAGE FACILITY
 SITE PLAN
 30 SANDBOURNE DRIVE
 PONTY POOL, CITY OF KAWARTHA LAKES

SCALE
 1:200

DATE
 MAY-2-17

DATE
 MAY-2-17

DATE
 MAY-2-17

The Corporation of the City Of Kawartha Lakes**By-Law 2018 -****A By-Law To Amend The Oak Ridges Moraine Zoning By-Law 2005-133
To Remove The Holding Symbol (H) From A Zone Category On Property
Within The City Of Kawartha Lakes**

[File D06-17-023, Report PLAN2018-033, respecting Lot 4, Plan 57M-781 – 2546198 Ontario Inc.]

Recitals:

1. Section 36 of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to place a Holding (H) symbol on any zoning category assigned to property. The purpose of the Holding (H) symbol is to restrict the use of the property until conditions imposed by Council have been met.
2. The Council of the City of Kawartha Lakes enacted By-law No. 2005-133, which contained a Holding (H) symbol relating to the use of the property.
3. Council has received a request to remove the Holding (H) symbol from the General Industrial Special One Holding "M1-S1 (H)" Zone.
4. The conditions imposed by Council and shown in By-law 2005-133 are no longer required.
5. Council deems it appropriate to remove the Holding (H) symbol.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-.**

Section 1:00 Zoning Details

- 1.01 **Property Affected:** The Property affected by this By-law is described as Lot 4, Plan 57M-781, geographic Township of Manvers, now in the City of Kawartha Lakes.
- 1.02 **Schedule Amendment:** Schedule 'B' to By-law No. 2005-133 of the City of Kawartha Lakes is further amended to remove the Holding (H) symbol from the "General Industrial Special One - Holding [M1-S1(H)] Zone" for the land referred to as 'M1-S1', as shown on Schedule 'A' attached to this By-law.

Section 2:00 General Terms

- 2.01 **Effective Date:** This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Section 34 and 36 of the Planning Act R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of **, 2018.

Andy Letham, Mayor

Cathie Richie, City Clerk

THE CORPORATION OF THE CITY OF

KAWARTHA LAKES

THIS IS SCHEDULE 'A' TO BY-LAW _____ PASSED

THIS _____ DAY OF _____ 2018.

MAYOR _____

CITY CLERK _____

Geographic Township of Manvers

Sandy Hook Rd.

Highway #35

Sandbourne Drive

M1-S1

John Street



Concession 1

Lot 10

Lot 11

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PLAN2018-034

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: 7

Subject: A By-law to Deem Lot 8, Registered Plan 70, former Village of Bobcaygeon, being 25 Prince Street West (Sweeney)

Author Name and Title: Mark LaHay, Planner II

Recommendation(s):

That Report PLAN2018-034, respecting Lot 8, Registered Plan 70, former Village of Bobcaygeon, “Sweeney – Application D30-2018-006”, be received;

That a Deeming By-law respecting Lot 8, Registered Plan 70, substantially in the form attached as Appendix “D” to Report PLAN2018-034, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

Proposal:	The owner has requested Council pass a Deeming By-law to deem Lot 8, Registered Plan 70, not to be a lot within a registered plan of subdivision (see Appendices “A” and “B”)
Owner:	David Sweeney
Applicant:	Tom deBoer, TD Consulting
Legal Desc:	Lot 8 and Part Lot 9, Plan 70, being Part 1, Plan 57R-4111, former Village of Bobcaygeon
Official Plan:	“Urban”, Victoria County Official Plan
Zone:	“Urban Residential Type Two Special Thirteen (R2-S13) Zone” on Schedule ‘A’ of the Village of Bobcaygeon Zoning By-law No. 16-78
Site Servicing:	Municipal sanitary sewer and water supply
Existing Use:	Residential (single detached dwelling and residential accessory structures)
Adjacent Uses:	North: Industrial, Commercial, Duke Street East: Residential, Commercial, Main Street South: Prince Street, Residential, Commercial West: Residential, Joseph Street

Rationale:

The owner is proposing to construct a four (4) unit townhouse dwelling that spans the mutual lot line between Lot 8 and Part of Lot 9, Plan 70 (see Appendix “C”). As such, the proposal does not comply with the Zoning By-law. The lots must be effectively consolidated for the proposed development to proceed through the site plan approval process. This will also allow the entire property to be considered as one lot for the proposed redevelopment.

Adoption and subsequent registration of this Deeming By-law (see Appendix “D”) will consolidate Lot 8 with Part Lot 9, Plan 70, into one larger lot. The legal description will remain the same as Lot 8, Plan 70 and Part of Lot 9, Plan 70.

Other Alternatives Considered:

There are no other alternatives considered to be appropriate or represent good planning. The Deeming By-law is the appropriate method to legally consolidate the owner’s lands.

Financial/Operation Impacts:

The cost of registering the By-law is included in the application fee. There are no financial implications for the City.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The City's Strategic Plan outlines Council's vision for the municipality. The vision consists of three main Strategic Goals: that of a vibrant and growing economy, an exceptional quality of life, and a healthy environment.

This application aligns with the vibrant and growing economy and exceptional quality of life strategic goals as it increases the supply of housing to attract new residents, and improves walkability in the City of Kawartha Lakes.

Servicing Implications:

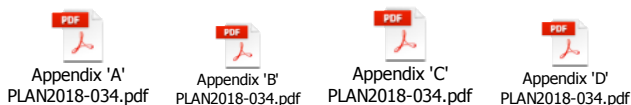
The lot is connected to full municipal services within the Bobcaygeon municipal service area.

Conclusions:

The consolidation of the lands will create one larger lot. As a result, a larger building envelope is available to site the proposed four (4) unit townhouse dwelling to enable approval through the site plan process. The deeming by-law will ultimately facilitate the issuance of a building permit for the proposed townhouse dwelling in compliance with the zoning by-law. Planning staff do not anticipate any negative impacts as a result of the consolidation.

Attachments:

The following attached documents may include scanned images of appendices, maps, and photographs. If you require an alternative format, please contact Mark LaHay, Planner II at 705.324.9411 x 1324.



Appendix "A" – Location Map

Appendix "B" – Reference Plan of Survey

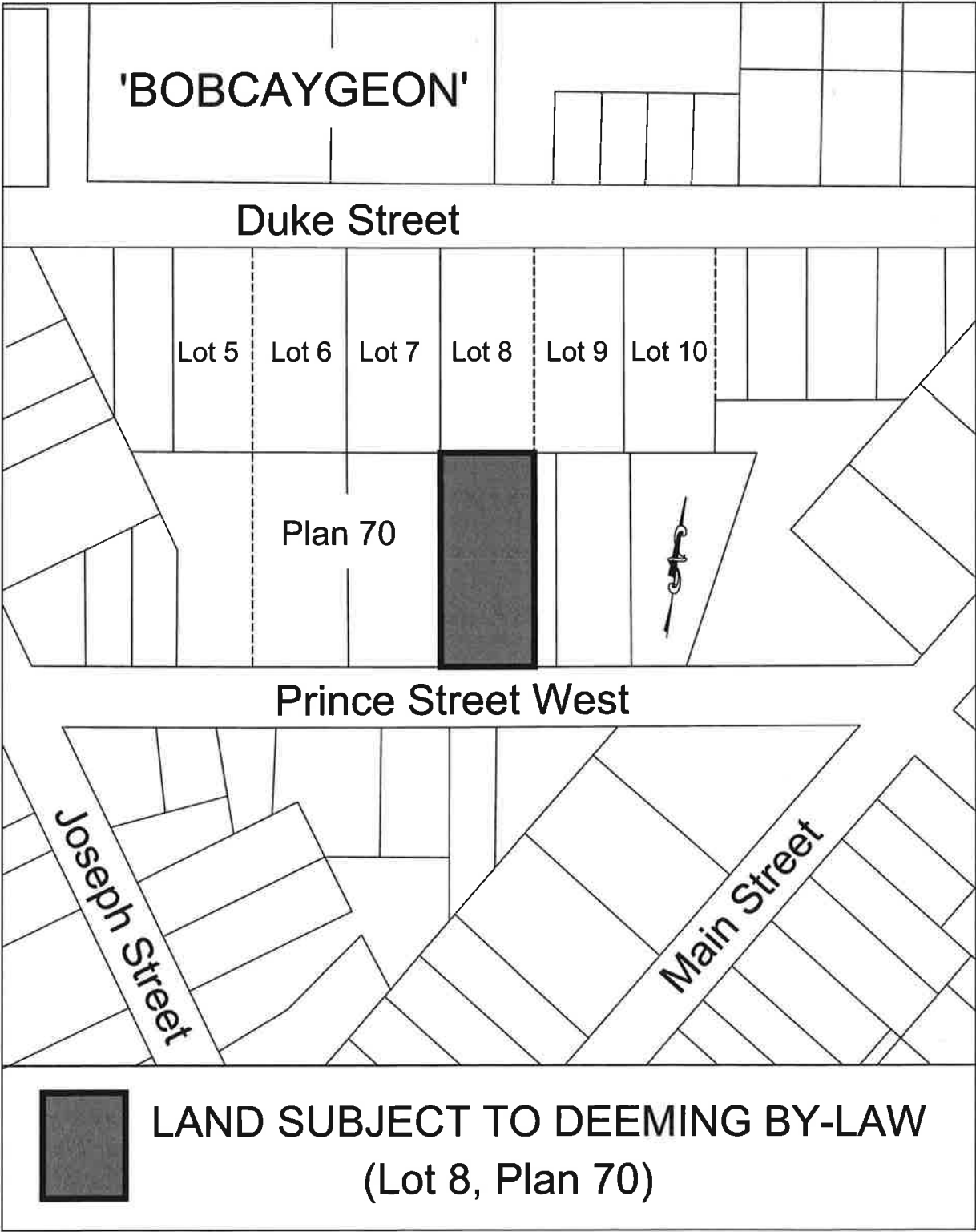
Appendix "C" – Applicant's proposed Site Plan, revised February 2018

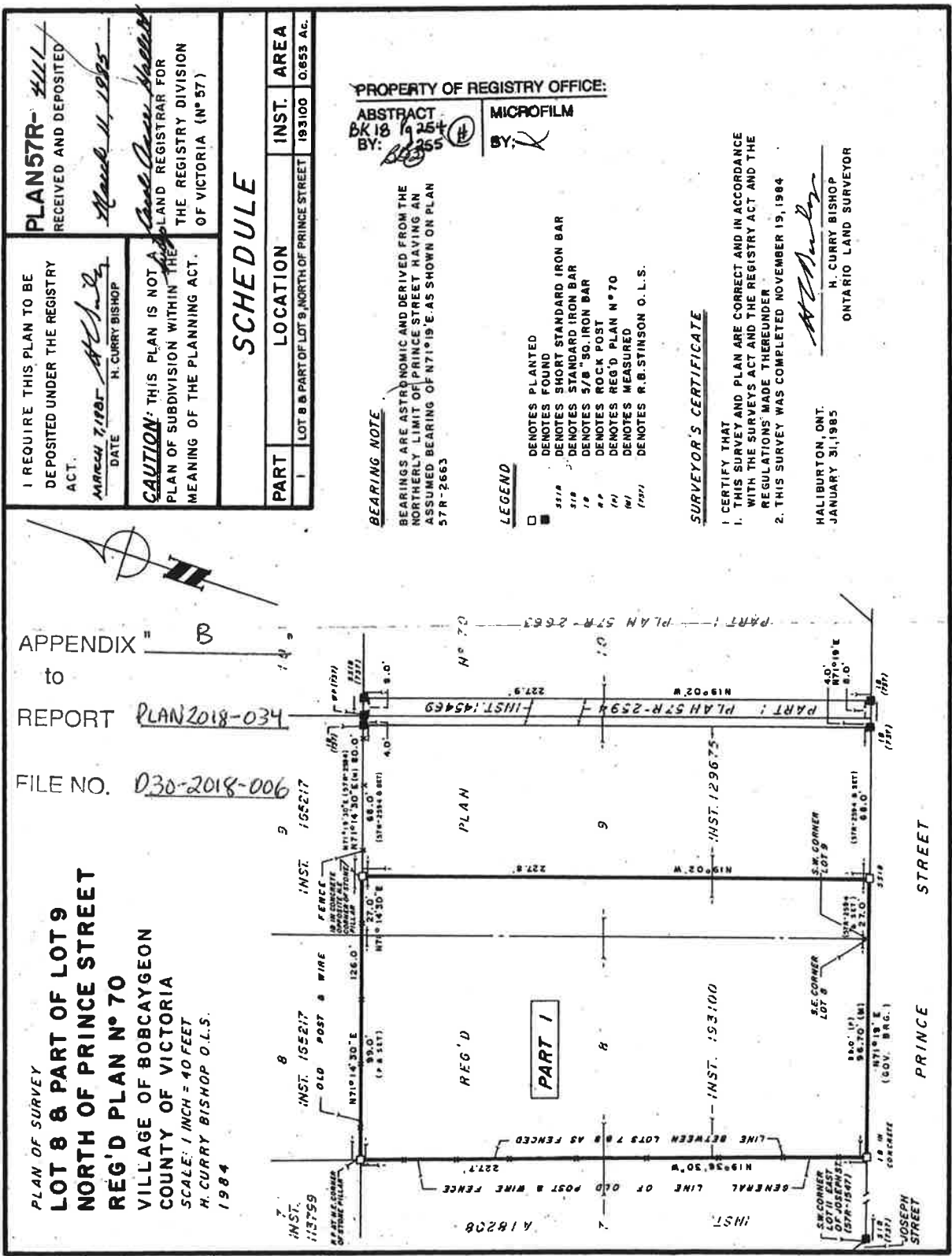
Appendix "D" – Draft Deeming By-law

Department Head E-Mail: cmarshall@kawarthalakes.ca

Department Head: Chris Marshall

Department File: D30-2018-006





The Corporation of the City of Kawartha LakesREPORT PLAN/2018-034**By-Law 2018 -**FILE NO. D30-2018-006

**A By-Law To Deem Part of a Plan of Subdivision,
Previously Registered For Lands Within Kawartha Lakes,
Not To Be A Registered Plan Of Subdivision In Accordance With The
Planning Act PIN # 63130-0132 (LT), Described As Lot 8, Plan 70,
Former Village of Bobcaygeon, Now City Of Kawartha Lakes**

[File D30-2018-006, Report PLAN 2018-034, respecting Lot 8, Plan 70, 25 Prince Street West – Sweeney]

Recitals:

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a deeming By-law, by the owner of the land described in Section 1 of this By-law.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owner(s) of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-__.

Section 1:00 Details

- 1.01 **Property Affected:** PIN # 63130-0132 (LT). The Property affected by this By-law is described as Lot 8, Registered Plan 70, former Village of Bobcaygeon, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision of the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2:00 General Terms

2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of **, 2018.

Andy Letham, Mayor

Cathie Ritchie, Clerk

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PLAN2018-035

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: Ward 12

Subject: An application to amend the Town of Lindsay Zoning By-law 2000-75 to remove the Holding One (H1) symbol to permit the redevelopment of the Logie Street Park on Part of Lot 18, Concession 6, former Town of Lindsay, now City of Kawartha Lakes and identified as 325 Logie Street. (The Corporation of the City of Kawartha Lakes)

Author Name and Title: Sherry L. Rea, Development Planning Supervisor

Recommendations:

Resolved that Report PLAN2018-035, respecting Part Lot 18, Concession 6, former Town of Lindsay and identified as 325 Logie Street; Application No. D06-2018-015, be received;

That a Zoning By-law Amendment respecting Application D06-2018-015, substantially in the form attached as Appendix “D” to Report PLAN2018-035, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

The application proposes to remove the Holding One (H1) symbol from Schedule “A” of the Town of Lindsay Zoning By-law 2000-75, which regulates development and the use of land on Part of Lot 18, Concession 6, former Town of Lindsay. The removal of the Holding One (H1) symbol on the land would allow for park enhancements at the Logie Street Park. See Appendix “A” and “B” attached.

Owners:	The Corporation of the City of Kawartha Lakes
Applicant:	Ryan Smith, Parks and Open Space Supervisor, Community Services
Legal Description:	Part of Lot 18, Concession 6, former Town of Lindsay, now City of Kawartha Lakes.
Designation:	Designated Parks and Open Space on Schedule “A” on the Town of Lindsay Official Plan.
Zone:	Parks and Open Space Holding One (OS)(H1) Zone in the Town of Lindsay Comprehensive Zoning By-law 2000-75, as amended
Lot Area:	3.5 ha.
Site Servicing:	Proposed full municipal services
Existing Uses:	Parkland - Lilac Gardens of Lindsay
Adjacent Uses:	North: Vacant land zoned for Future Residential Development West: Scugog River South and East: Logie Street

Rationale:

The subject land is located at the corner of Lindsay Street South and Logie Street and contains 3.5 ha. with a portion of the land developed with the Logie Street Park - Lilac Gardens of Lindsay. Community Services, in implementing Council's direction is proposing to enhance the development of the Logie Street Park to include such amenities as a 297 sq.m. water recreation facility, a 149 sq.m. open air pavilion, a 260 sq.m. public washroom/mechanical building, summer splash pad/winter skating oval together with several playgrounds and parking areas. See Appendix “A” and “B” attached.

The subject land is appropriately zoned for the park use; however, the zone category contains a Holding One (H1) provision that requires the completion of a satisfactory Environmental Impact Study (EIS) for any development or major redevelopment on the property. In support of the request to remove the Holding One (H1) provision on the property, Community Services Department submitted a Letter of Understanding from the KRCA that commits the City to addressing the

remaining concerns regarding the EIS submitted to the KRCA in support of the removal of the Holding One (H1) provision. See Appendix "C" attached. Community Services prepared a Tree Preservation Plan for the KRCA's review and have confirmed that the shoreline will remain largely naturalized. Work permits have been applied for with Parks Canada for the inwater works and with KRCA for works related to the regulated and riparian area along the shoreline of the Scugog River. Grading and Drainage Plans have been prepared for the proposed development on site and are currently being reviewed by City staff.

Notice of the application was circulated to the City's Engineering & Corporate Assets Department, Building Division and KRCA. All agencies and City departments indicate that they have no concerns with the removal of the Holding One (H1) provision.

Provincial Policies:

The application conforms to the 2017 Growth Plan for the Greater Golden Horseshoe (Growth Plan) and is consistent with the 2014 Provincial Policy Statement.

Official Plan Conformity:

The land is designated Parks and Open Space on Schedule "A" of the City of Kawartha Lakes Official Plan. The predominant use of land shall be primarily for the preservation and conservation of land and/or environment, as well as for the provision of outdoor recreational and educational opportunities and should be managed in such a fashion as to complement adjacent lands uses and protect such uses from any physical hazards. Active and passive recreation uses and facilities are permitted uses in the Parks and Open Space designation. The redevelopment of the Logie Street Park maintains the goals and objectives of the Parks and Open Space designation.

Zoning By-law Compliance:

The property is zoned Parks and Open Space Holding One (OS)(H1) Zone which permits the current park use on the property and is also the appropriate zone for the proposed enhancements.

Other Alternatives Considered:

No other alternatives have been considered.

Financial/Operation Impacts:

There are no financial considerations unless Council's decision is appealed by the owner to the Ontario Municipal Board. In the event of an appeal there could be costs for legal representation and planning staff.

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

The Council Adopted Strategic Plan identifies these Strategic Goals: A Vibrant and Growing Economy, An Exceptional Quality of Life and A Healthy Environment. This application aligns with both the Exceptional Quality of Life and A Healthy Environment goals as it permits active recreational uses and facilities on the property while preserving the majority of the natural shoreline along the Scugog River.

Review of Accessibility Implications of Any Development or Policy:

The accessibility standards established in the Building Code will be shown on any subsequent construction drawings, which must be approved by the City prior to the issuance of a building permit.

Servicing Implications:

The proposed park enhancements will be developed on full municipal services. The City's Building Division will continue to be involved through the permitting and construction phases. Planning Division has completed a zoning review of the proposed enhancements on the property.

Development Services – Planning Division Comments:

Staff supports the application, based on the information contained in this report and as such, respectfully recommend that the proposed Zoning By-law application to remove the Holding One (H1) symbol on the property be approved and adopted by Council.

Attachments:

The following attached documents may include scanned images of Appendices, maps, and photographs. If you require an alternative format, please contact Sherry Rea, Development Planning Supervisor 705.324.9411 x 1331.

Appendix 'A' – Location Map



Appendix 'A' -
Location Map.pdf

Appendix 'B' – Site Plan



Appendix 'B' - Site
Plan.pdf

Appendix 'C' – KRCA Comments to Remove Holding Provision



Appendix 'C' - KRCA
Comments to Remove

Appendix 'D' - Draft Zoning By-law



Appendix 'D' - Draft
Zoning By-law.pdf

Department Head E-Mail: cmarshall@city.kawarthalakes.on.ca

Department Head: Chris Marshall

Department File: D06-2018-015

'LINDSAY'

APPENDIX "A"

to
REPORT

PLAN 2018-035

FILE NO.

DOB 2018-015

Dobson
St.

Lindsay St. S.

Logie Street

Scugog River

Deacon Cr.

Maguire St.

Logan Lane

Victoria Rail Trail

Lindsay St. S.

Lindsay Golf and Country Club



SUBJECT LAND



March 22, 2018
KRCA File No. 16093

APPENDIX C
to
REPORT PLAN 2018-035
FILE NO. DOB-2018-015

Ryan Smith
Parks and Open Spaces Supervisor
City of Kawartha Lakes
89 St. David Street,
Lindsay, ON K9V 5K2

**Regarding: Logie Street Park – Lilac Gardens of Lindsay
325 Logie Street, Lindsay
City of Kawartha Lakes
City Project**

Dear Mr. Smith:

In Kawartha Conservation's previous comments, dated February 23, 2018, direction was provided under both Ontario Regulation 182/06 as well as our Memorandum of Understanding with the City in order to work towards a mutually agreeable park design/shoreline treatment that would address the needs of the City of Kawartha Lakes as well as the requirements of the *Conservation Authorities Act*, and direction provided by provincial policy, as it relates to Fish Habitat.

Subsequent to our letter, all interested parties met at Kawartha Conservation's offices on March 13, 2018, conducted a site visit on March 14, 2018, and I've engaged in additional discussion with our geotechnical peer reviewer in an effort to address outstanding technical concerns and to facilitate the continual advancement of this project.

Based on the two meetings and discussions with technical staff, attached is a red-lined revised site plan to assist in documenting the changes discussed on site that must be made to the final drawing set (both planning and permit), to reflect this letter.

Ontario Regulation 182/06

Slope Stability/Erosion Hazard

With regard to the erosion hazard assessment and geotechnical/slope stability analysis, the City had noted that the additional work required as outlined in our February 23, 2018 letter was undesirable given the additional costs and the time it would take to complete. A request was made of our peer reviewer to evaluate whether there was an erosion hazard setback distance that would provide a factor of safety to address the outstanding requirements.

With reference to the findings in the "Slope Stability and Erosion Hazard Limit Report" prepared by Cambium Inc., and the Erosion Hazard Limit in the Technical Guide – River & Stream Systems of Ministry of Natural Resources and Fisheries, Soil Engineers Ltd. were able to confirm that it would be more

KAWARTHA CONSERVATION
277 Kenrei Road, Lindsay, ON K9V 4R1
705.328.2271 Fax 705.328.2286
KawarthaConservation.com

Our Watershed Partners:

City of Kawartha Lakes • Region of Durham • Township of Scugog • Municipality of Clarington • Township of Brock • Municipality of Trent Lakes • Township of Cavan Monaghan



appropriate to use a 20 metre setback in the vicinity of the 40 x 40 ft Open Air Pavillion, considering a Toe Erosion Allowance of 8m, Stable Slope Allowance of 6m, and Erosion Access Allowance of 6m. Therefore, provided the Open Air Pavillion and trail system were shifted back to accommodate the 20m setback, the additional geotechnical work would not be required.

The remainder of the site could continue to use the 17m erosion hazard setback, as previously identified in the Cambium report.

Staff note that Kawartha Conservation continues to support the trail location within the 6 metre Provincial Erosion Access Allowance, but requests the City ensure the trail is shifted, as appropriate, to stay in the 6 metre allowance in the vicinity of where the 20 metre erosion hazard setback is applied.

Identified Area of Erosion

An area of erosion concern was identified between the lookout and the dock area, illustrated as waypoint 341 in our February 23, 2018 letter (circled in red on the attached redline site plan). McElroy and Associates will be preparing a riparian planting plan for this location to assist in mitigating future erosion issues.

Hazard Trees

It was discussed on site that should trees within the regulated area (tableland and shoreline) be determined to be hazardous to human safety, Kawartha Conservation does not object to their maintenance or removal, however the City is strongly encouraged to leave the root mass as well as trunk snags (1-2m in height) to encourage habitat creation and maintain slope stability.

Access Points within Regulated/Riparian Area

It has been decided that there will be two (2) access points to the river along the shoreline that will require removal of vegetation, construction and bank reinforcement; the viewing platform and the accessibility docks.

Viewing Platform

- Location identified on March 14, 2018 site visit (staked in the field), is acceptable;
- Is at grade with park trail;
- Will be constructed on piers driven to refusal enabling woody vegetation in-water to remain, where feasible;
- Clearing of vegetation at top of slope will extend the full width of the viewing platform;
- woody debris removed for construction of the platform is to be relocated up or down stream within the same distance of the shoreline as it was previously, and anchored (for stability) to maintain its function, where feasible

- Permit from Kawartha Conservation is required for shoreline stabilization works and construction of platform

Accessible Dock

- Location identified on March 14, 2018 site visit (staked in the field), is acceptable;
- Permanent access to dock requires a 3m wide removal of existing vegetation;
- A planting plan, approved by Kawartha Conservation is required for the restoration of the construction access for dock installation which exceeds 3m;
- Main dock is a permanent structure suspended above the water on piles driven to refusal;
- Some removal of in-water woody vegetation will be required to accommodate the docking structures;
- Up river portion of dock to be cantilevered from permanent dock (removed in winter);
- Down river portion of dock (accessible component) to be floating, anchored to permanent dock (removed in winter);
- woody debris removed for construction of the dock is to be relocated up or down stream within the same distance of the shoreline as it was previously, and anchored (for stability) to maintain its function, where feasible;
- Permit from Kawartha Conservation is required for shoreline stabilization works and construction of dock access

All development within a regulated area requires a Permit pursuant to Ontario Regulation 182/06 prior to site alteration. Staff note that the detailed design of both structures and their associated erosion and sediment control plans will be approved at the permitting stage.

City of Kawartha Lakes MOU

Fish Habitat

A significant concern associated with the initial proposal of the Logie Street Park shoreline treatment was that the naturally vegetated slope was being entirely hardened. Through consultation with the City and Parks Canada, it has been determined that the preferred approach to shoreline treatment for Logie Street Park is to allow the existing vegetation to remain along the shoreline and only harden the riverbanks in the immediate location of the viewing platform and the accessible dock.

As noted above under the heading Ontario Regulation 182/06, woody, in-water vegetation is to remain in situ, and where it must be removed for construction purposes, is to be relocated up or downstream where feasible, within the same distance of the shoreline, and anchored, such that it can continue to provide its intended ecological function.

Based on the revised approach to shoreline treatment for Logie Street Park, Kawartha Conservation no longer finds this project to have the potential to cause serious harm to fish that support a recreational fishery.

Future Opportunities

As a result of this park project, the City of Kawartha Lakes and Kawartha Conservation have identified future opportunities to enhance the riparian buffers contributing to fish habitat in the park.

- Invasive species (Buckthorn) removal along the Scugog River shoreline and restoration with a native, non-invasive species mix;
- Riparian enhancement along the regulated watercourse running parallel to Lindsay Street South at the southern boundary of the property

This work could be accomplished through a partnership and/or stewardship opportunity.

Summary

The Environmental Impact Study originally submitted in support of the Logie Street Park failed to address Kawartha Conservation's concerns associated with the regulated area and fish habitat, as detailed in staff's letter dated February 23, 2018. Subsequent to its issuance, the City of Kawartha Lakes, Parks Canada and Kawartha Conservation have worked together to address the identified concerns and achieve a mutually agreeable outcome that satisfies all parties, as identified in this letter and on the attached redlined site plan, dated March 14, 2018.

It is the preference of Kawartha Conservation to have an Environmental Impact Study revised prior to staff's approval, however in the interest of time, and the recognition of good faith between the City and Kawartha Conservation, staff are satisfied that the changes to be made to the plans, as outlined in this letter, will satisfy Kawartha Conservation's requirements of the Environmental Impact Study.

Please note however that all final plans, drawings and permit submission materials must reflect the changes as described herein.

Should you require any additional information, please do not hesitate to contact this office

Yours truly,



Katie Jane Harris, Resources Planner

cc: Rod Porter, City of Kawartha Lakes
Roberta Perdu, City of Kawartha Lakes
Christina Sisson, City of Kawartha Lakes
Jane Tymoshuk, Parks Canada
Debbie Farmer, Parks Canada
Ron Warne, Director of Planning, Development and Engineering, Kawartha Conservation
Stacy Porter, Regulations Department, Kawartha Conservation
Jenna Stephens, Risk Management Official/Source Protection Technician, Kawartha Conservation

**The Corporation of the City of Kawartha Lakes
By-law 2018 -**

A By-law to Amend the Town of Lindsay Zoning By-law 2000-75 to Remove the Holding One (H1) Symbol from a zone category on property within the City of Kawartha Lakes

[File D06-2018-015, Report PLAN2018-035 respecting Part of Lot 18, Concession 6, former Town of Lindsay – The Corporation of the City of Kawartha Lakes]

Recitals:

1. Section 36 of the *Planning Act* authorizes Council to place a Holding (H) symbol on any zoning category assigned to property. The purpose of the Holding (H) symbol is to restrict the use of the property until conditions imposed by Council have been met.
2. The Council of the City of Kawartha Lakes enacted By-law No. 2000-75, which contained a Holding One (H1) symbol relating to the use of the property.
3. Council has received a request to remove the Holding One (H1) symbol from the property with the Parks and Open Space Holding One (OS)(H1) Zone.
4. The conditions imposed by Council and shown in By-law No. 2000-75 have been met on the land.
5. Council deems it appropriate to remove the Holding One (H1) symbol.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-.**

Section 1:00 Zoning Details

- 1.01 **Property Affected:** The Property affected by this By-law is described as Part Lot 18, Concession 6, former Town of Lindsay, now in the City of Kawartha Lakes.
- 1.02 **Schedule Amendment:** Schedule 'A' to By-law No. 2000-75 for the former Town of Lindsay is further amended to remove the Holding One (H1) symbol from the "Parks and Open Space Holding One (OS)(H1)" Zone for the land referred to as 'OS', as shown on Schedule 'A' attached to this By-law.

Section 2:00 General Terms

- 2.01 **Force and Effect:** This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Section 34 and 36 of the *Planning Act*.

By-law read a first, second and third time, and finally passed, this ** day of April, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

APPENDIX " D "

to

REPORT

PLAN 2018-035.

FILE NO.

D06-2018-015.

THE CORPORATION OF THE CITY OF

KAWARTHA LAKES

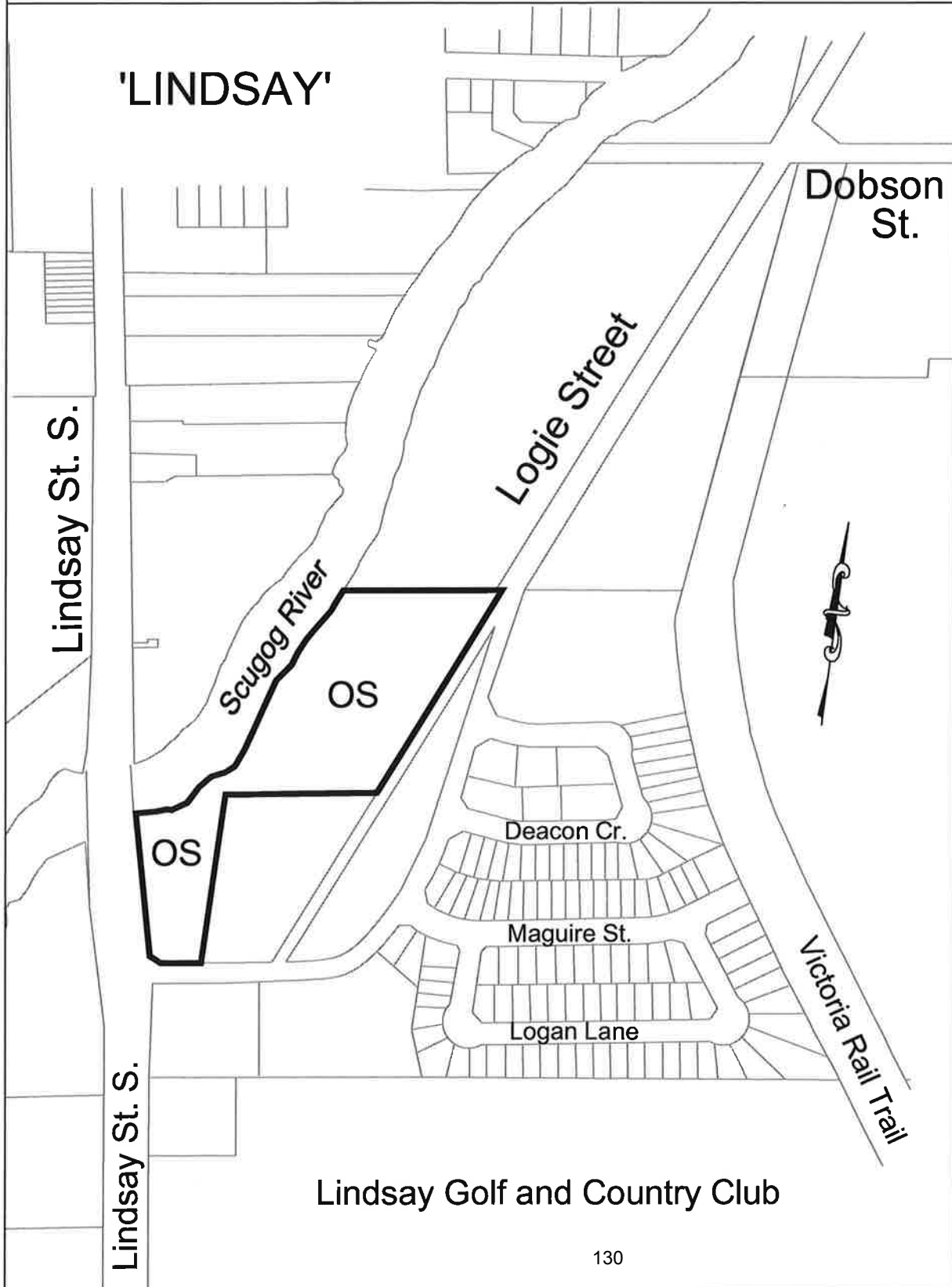
THIS IS SCHEDULE 'A' TO BY-LAW _____ PASSED

THIS _____ DAY OF _____ 2018.

MAYOR _____

CITY CLERK _____

'LINDSAY'



The Corporation of the City of Kawartha Lakes

Council Report

Report Number ENG2018-006

Date: April 10th, 2018

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Subject: Ministry of the Environment and Climate Change Transfer of Review Agreement 2018 – Request for Execution

Author/Title: Christina Sisson, Supervisor, Development Engineering

Recommendation(s):

RESOLVED THAT Report ENG2018-006, **Ministry of the Environment and Climate Change Transfer of Review Agreement – Request for Execution**, attached as Appendix A, be received;

THAT the Director of Engineering & Corporate Assets be authorized to execute the newly updated and expanded agreement to facilitate the City of Kawartha Lakes engaging in the review of municipal works, including storm and sanitary sewers and stormwater management design, as provided for in the agreement; and

THAT the newly updated and expanded agreement provides for the transfer of review for stormwater management design to the Lake Simcoe Region Conservation Authority within the LSRCA watershed.

Department Head:

Legal / Other:

Chief Administrative Officer:

Background:

At the Council Meeting of March 7th, 2017, Council adopted the following resolution:

RESOLVED THAT Report ENG2017-004, **Ministry of the Environment and Climate Change Transfer of Review Agreement – Request for Execution**, be received;

THAT the Ministry of the Environment and Climate Change Transfer of Review Agreement be approved for execution; and

THAT the Director of Engineering & Corporate Assets be authorized to execute the agreement to facilitate the City of Kawartha Lakes engaging in the review of municipal works as provided for in the agreement.

**CR2017-198
Carried**

Further to this agreement execution, the Ministry of the Environment and Climate Change in coordination with the Lake Simcoe Region Conservation Authority (LSRCA) developed an expanded Transfer of Review agreement for stormwater management review and recommended that the City of Kawartha Lakes be considered for this new and expanded agreement.

The LSRCA role for review of stormwater management is for those projects which are proposed within the LSRCA watershed and jurisdiction. The City's role in reviewing stormwater management is expanded within the City's jurisdiction and outside the LSRCA watershed. Through the meeting and discussion with LSRCA and MOECC, the City expressed an interest in this new and expanded agreement with an interest in providing an efficient review timeline for development and construction projects.

Rationale:

Similar to the previous agreement entered into, this agreement will provide for reduced timelines for review of both sewage works and stormwater management designs proposed under the capital program and through development applications. Applicable sewage works and stormwater management designs are identified as per Schedule "B" attached to this report (Sewage Works Allowed Under the Transfer of Review Program).

Other Alternatives Considered:

Environmental Compliance Approvals could continue to be solely reviewed by the MOECC.

Financial Considerations:

The Ministry has confirmed that the fees applicable for the review of ECA applications will be accepted and held by the City. Therefore, the City receives the financial compensation for the review.

Relationship of Recommendation(s) To Strategy Map:

The proposed transfer of review will align with the City's strategic objectives and actions:

- Protect and enhance water quality
- Develop and execute Low Impact Development (LID) Standards for the City
- Protect natural features and functions
- Develop municipal operations and practices that lead toward environmentally efficient municipal infrastructure

Review of Accessibility Implications of Any Development or Policy:

There are no accessibility implications with this proposed transfer of review.

Servicing Comments:

As part of any proposed design for sewage and stormwater management works, the City's Engineering staff review servicing capacity, downstream constraints and boundary conditions, and compatibility with all applicable standards and guidelines.

The transfer of review on behalf of the Ministry will integrate with that review.

Consultations:

Ministry of the Environment and Climate Change

Attachments:

Schedule “A” – Transfer of Review Agreement



Kawartha Lakes_ToR
2_0 LSRCA Municipalit

Schedule”B” – Sewage Works Allowed Under The Transfer of Review Program



Kawartha Lakes_ToR
2_0 LSRCA Municipalit

Phone: (705)324-9411 Extension. 1152, 1-888-822-2225 Extension 1152

E-Mail: csisson@kawarthalakes.ca

Department Head: Juan Rojas, Director of Engineering & Corporate Assets

Department File:

TRANSFER OF REVIEW AGREEMENT

B E T W E E N:

HER MAJESTY THE QUEEN in right of Ontario
as represented by the Minister of the Environment and Climate Change

(hereinafter referred to as the “**Crown**”)

- and -

City of Kawartha Lakes

(hereinafter referred to as the “**Municipality**”)

Date: 2018/03/12

Agreement Number: TOR-KAW-Le01-2018-5

Crown Representative:

Name: Christina Labarge, P.Eng.
Address: 135 St. Clair Avenue West
Toronto, ON, M4V 1P5

Telephone Number: 416-314-8001
E-Mail: christina.labarge@ontario.ca

Municipal Representative:

Name: Juan Rojas, P.Eng., PMP
Address: 12 Peel Street, P.O. Box 9000
Lindsay, ON K9V 5R8

Telephone Number: 705-324-9411 x 1151
E-Mail: jrojas@kawarthalakes.ca

DEFINITIONS

In this document,

“combined sewer” means a sewer that is intended to function simultaneously as a storm sewer and a sanitary sewer;

“discharge”, when used as a verb, includes add, deposit, emit or leak and, when used as a noun, includes addition, deposit, emission or leak;

“Environmental Compliance Approval” means an approval issued under Part II.1 of the *Environmental Protection Act*;

“combined sewer system” means a wastewater collection system which conveys sanitary wastewaters (domestic, commercial and industrial wastewaters) and stormwater runoff through a single- pipe system to a Sewage Treatment Plant or treatment works. Combined sewer systems which have been partially separated and in which roof leaders or foundation drains contribute stormwater inflow to the sewer system conveying sanitary flows are still defined as combined sewer systems;

“combined sewer overflow” is a discharge to the environment from a combined sewer system that usually occurs as a result of a precipitation event when the capacity of the combined sewer is exceeded. It consists of a mixture of sanitary wastewater and stormwater runoff and often contains high levels of floatables, pathogenic microorganisms, suspended solids, oxygen-demanding organic compounds, nutrients, oil and grease, toxic contaminants and other pollutants;

“Duty to Consult” pertains to the Crown’s legal obligation to consult with Indigenous peoples where it contemplates decisions or actions that may adversely impact asserted or established Indigenous or treaty rights;

“industrial land” means land used for the production, processing, repair, maintenance or storage of goods or materials, or the processing, storage, transfer or disposal of waste, but does not include land used primarily for the purpose of buying or selling,

- a. goods or materials other than fuel, or
- b. services other than vehicle repair services;

“Ministry” means the Ministry of the Environment and Climate Change;

“Municipality” includes a local board, as defined in the Municipal Affairs Act, and a board, commission or other local authority exercising any power with respect to municipal affairs or purposes, including school purposes, in an unorganized township or unsurveyed territory;

“municipal representative” means, an officer, employee or agent of the Municipality or a representative with the authority to bind the Municipality;

“natural environment” has the same meaning as in the *Environmental Protection Act*;

“owner” means a Municipality or person having authority to construct, maintain, operate, repair, improve or extend water works or sewage works;

“person” includes a Municipality;

“Professional Engineer” has the same meaning as in the *Professional Engineers Act*;

“sanitary sewer” means a sewer for the collection and transmission of residential, commercial, institutional or industrial sewage, or any combination thereof;

“sewage” includes drainage, storm water, commercial wastes and industrial wastes and such other matter or substance as is specified by the regulations;

“sewage works” means any works for the collection, transmission, treatment and disposal of sewage or any part of such works, but does not include plumbing to which the Building Code Act, 1992 applies;

“sewer” means any system of pipes, drains and appurtenances used for the collection or transmission of sewage, but does not include plumbing to which the Building Code Act, 1992 applies or a pumping facility;

“storm sewer” means a sewer for the collection and transmission of storm water drainage;

“stormwater” means rainwater runoff, water runoff from roofs, snowmelt and surface runoff; and

“stormwater management facility” means a facility for the treatment, retention, infiltration or control of storm water.

TERMS AND CONDITIONS

1. Agreement to Participate

The Municipality has agreed to participate in the Transfer of Review (TOR) program. The Municipality must ensure that all applications and their supporting documentation for an Environmental Compliance Approval (ECA) meet all applicable Terms and Conditions in this Agreement and any Schedules attached to this Agreement prior to submitting them to the Ministry for approval.

The Municipality can review and submit applications for their own municipal works projects. The Municipality may also submit applications for sewage works on behalf of other parties whose projects are entirely located within the municipal boundary of the Municipality and there is an agreement with the Municipality pursuant to the Planning Act which provides that ownership of the system may be transferred to the Municipality and the works require an Environmental Compliance Approval (ECA). It is the sole responsibility of the Municipality to ensure that any application submitted on behalf of another party meets all applicable requirements of the program.

The Ministry's legislated responsibilities including approval decisions as well as, compliance and enforcement actions remain unchanged under this program.

2. Commencement

This Agreement comes into force on the day that the agreement is signed by the Municipality. Once signed by the Municipality this agreement revokes any existing Transfer of Review Program Agreement that was in place prior to this Agreement. The Municipality must return the original copy of the signed agreement to the following address:

Supervisor
Application Review Unit
Client Services and Permissions Branch
Ministry of the Environment and Climate Change
135 St. Clair Ave. W.
Toronto, ON, M4V 1P5

3. Fees Required

In accordance with section 9 the Minister's Requirement for Fees made under s.179.1 of the Environmental Protection Act (EPA) the Municipality has the authority to collect the fee in respect of an application. Consideration under this agreement is the fee collected by the Municipality.

4. Sewage Works Subject to the Agreement

The Municipality may submit ECA applications for the works identified in Schedule A of this Agreement under the TOR program.

The Ministry and the Municipality may mutually agree to add works to Schedule A of the Agreement. The Ministry may also amend Schedule A with written notice to the Municipality.

5. Pre-submission Consultation Requirements

Where the Municipality is uncertain regarding the works that form part of the Transfer of Review Agreement in Schedule A, the Municipality shall require the applicant to engage in pre-submission consultation with the local Ministry District Office¹.

6. Consultation with other Agencies and other Approvals

Where Conservation Authority clearance or Niagara Escarpment Planning and Development Act permit is required, the approval, permit, or clearance letter must be obtained before the application is accepted for review.

Note: even if formal approval from the local Conservation Authority is not required, it is strongly recommended that applicants consult with the local Conservation Authority, particularly on stormwater related applications to determine if they have any concerns with the project, or if subject to any additional requirements such as the Lake Simcoe Phosphorous Offsetting Program. If the project does not occur within the boundary of a Conservation Authority, consultation with the local Ministry of Natural Resources and Forestry (MNRF) office is recommended.

7. Indigenous Consultation, Environmental Assessment, Environmental Bill of Rights Requirements

The Municipality must ensure that all applications satisfy any applicable requirements under the Environmental Assessment Act (EAA). The EAA and the associated regulations can be found at <https://www.ontario.ca/laws>.

The Municipality must include a summary of consultation (including Indigenous consultation if any²) on the application or the proposed development per Schedule B.

8. Complete Applications

Schedule B attached to this Agreement lists the minimum documentation applicants must submit to the Municipality for review. It is the responsibility of the Municipality to ensure applications for ECAs are complete and include the documents in Schedule B where applicable.

Schedule B also lists the minimum documents and forms that the Municipality must prepare and submit to the Ministry as part of the TOR program.

9. Incomplete Applications

Incomplete applications are those applications that do not have one of the items listed in Schedule B required to be prepared and submitted by either the applicant or Municipality where applicable.

The issuance of the Approval is contingent on the application being deemed complete. **Incomplete applications submitted to the Ministry will be returned to the Municipality without prior notice.**

¹ This document advises proponents, in certain sections, to contact the local Ministry District Office. They may be advised by the local District Office to contact the local Ministry Safe Drinking Water Branch (SDWB) office instead of or in addition to the District Office.

² Pre-consulting with the local Ministry District Office on the need Indigenous consultation is recommended to ascertain whether this consultation is required.

10. Submission of Applications

The Municipality must ensure that applicants for an ECA submit two (2) copies of all required completed application forms and supporting documentation listed in Schedule B to the Municipality.

In addition, the applicant must submit one (1) copy of the completed application forms and supporting documentation to the local Ministry District Office, addressed to the attention of the District Manager.

The local Ministry District Office normally has two (2) weeks in which to provide comments about the application to the participating Municipality or to indicate when comments will be forthcoming. The Municipality and the applicant are required to address and resolve any comments received from the local Ministry District Office. As a result of comments provided by the local District Office, changes to the project design and to the Environmental Compliance Approval application information may be required. If no comments have been received from the local Ministry District Office after two (2) weeks from receipt of the application it is generally assumed there are no concerns and concurrence has been given. The Municipality should note whether any feedback was provided within the two week period.

The Municipality keeps one (1) copy of the applicant's submitted information and, after completing their program responsibilities, submits one (1) copy along with any documentation and forms the Municipality is required to prepare (listed in Schedule B) to the Ministry.

11. Municipal Review of Applications

The Municipality is responsible for conducting the technical review and evaluation of the applicant's information. The Municipality may allow Lake Simcoe Region Conservation Authority (LSRCA) to act as a third party reviewer under this agreement. It is the responsibility of the Municipality to ensure that all applications reviewed by the LSRCA and their supporting documentation for an Environmental Compliance Approval (ECA) meet all applicable Terms and Conditions in this Agreement and any Schedules attached to this Agreement prior to submitting them to the Ministry for approval.

The technical review and evaluation must be done by one or more Professional Engineers with experience in the design and operation of sanitary and storm water works.

Only Professional Engineers employed by the Municipality or the Lake Simcoe Region Conservation Authority in the following services are allowed to conduct the technical review and evaluation of applications to be submitted under the TOR program:

- **Engineering and Corporate Assets Department**
- **Planning and Development, Lake Simcoe Region Conservation Authority**

The engineers that conducted the technical review and evaluation must be members in good standing with Professional Engineers Ontario (PEO) and must include their licence number with the application submission (as part of the Letter of Recommendation).

To avoid any potential conflict of interest situations, a Professional Engineer who has designed or certified the engineering drawings for the sewage works project must not review his/her own Environmental Compliance Approval application information under the program.

The results of the Professional Engineer's technical review and evaluation must be documented in a Letter of Recommendation that will be submitted to the Ministry. The Ministry will review the Letter of Recommendation to determine if approval should be granted.

Additional information on the municipal review of applications and the Letter of Recommendation can be found in Schedule C attached to this agreement.

12. Draft Environmental Compliance Approval

The Municipality must prepare and submit a draft Approval including the descriptions of the works to be approved and the terms and conditions of the Approval.

Schedule D contains sample templates for describing the works to be included in the Approval. The Ministry will add terms and conditions to the approval similar to those approvals whose applications are directly reviewed by the Ministry. In addition to standard terms and conditions, Municipalities may, with sufficient justification, request other conditions be added to the approval. However, the Ministry reserves the right to accept or deny such requests.

13. Application Processing Time, Approval or Refusal

The Ministry will endeavor to issue the Approval for submitted applications within 30 business days from the date they are deemed complete.

The Municipality should notify all applicants of this timeframe and that no further prioritization in the processing of TOR applications will be considered by the Ministry.

If, in the opinion of the Director, the Approval should be refused, a Refusal Notice will be issued to the applicant. The Notice will contain the reasons for the refusal and will be copied to the signatory of the Municipality's Letter of Recommendation.

An Approval or Refusal Notice issued under the TOR program is still subject to the associated appeal provisions under the Environmental Protection Act (EPA).

14. Audits

To ensure compliance with the TOR program, the Ministry will conduct audits of applications submitted under the program. This may include both random audits of applications before the Approval is issued, as well as more thorough audits of applications for which Approvals have been issued.

The audit of an application that has not been approved will consist of a full review by a Ministry Review Engineer (similar to the review conducted for direct submissions). As such, the issuance of the Approval for an application subjected to an audit may be delayed and the Ministry will not be able to meet the 30 day turn-around time.

The Ministry will contact the Municipality within two (2) business days of commencing an audit of an application for which an Approval has not yet been issued. The Ministry will discuss the nature of the audit, timing of the audit as well as any other additional requirements. The Municipality may also be required to provide additional information not included with the original application package.

In addition, the audit of applications already approved (or refused) may require additional information from the Municipality or applicant.

The results of the audit may lead the Ministry to take action including the alteration of works subject to the program, additional requirements for the Municipality's review or result in termination of the Municipality's participation in the program.

Please note that the Ministry may remove a participating Municipality from the program if it is discovered through an audit that its applicants are routinely delaying or not constructing approved works.

15. Annual Summary

On or before March 31st of each year that this agreement is in effect, the Municipality shall submit to the Ministry a summary list of the projects that the Municipality reviewed and submitted to the Ministry for the previous calendar year. The summary list shall include the name of the applicant, project name, location, list of works reviewed, date submitted and status (e.g. approved, refused, returned, in review). If possible, Ministry reference and/or approval numbers should also be included.

Summary lists are to be submitted electronically to the general mailbox of the Client Services and Permissions Branch at MOECCPermissions@ontario.ca marked to the attention of the Supervisor, Application Review Unit in the subject header of the email.

16. Amendments to or Termination of the Program

This agreement may be reviewed and amended at any time by mutual agreement of the signing parties.

The Municipality will notify the Ministry in writing of their intention to withdraw from the program. The Ministry will provide the Municipality a letter acknowledging receipt of this notice. The date specified in the acknowledgement letter will be the date of the Municipality's withdrawal from the program. Any applications that were submitted under the program by the Municipality prior to the date on the acknowledgement letter noted above will continue to be processed as a TOR application.

The Ministry may terminate the Municipality's participation in the program. The Ministry will notify the Municipality in writing of the Municipality's termination of the program. It is the sole responsibility of the Municipality to notify any parties that may be affected by the Municipality's termination in the program.

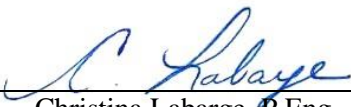
17. Signatures

I, the undersigned, of the Municipality have read and agree to the Terms and Conditions in this Agreement that the Municipality must abide by in order to submit applications for Environmental Compliance Approvals under the Ministry's Transfer of Review program.

Juan Rojas, P.Eng., PMP
Director of Engineering and Corporate Assets
City of Kawartha Lakes

Date

I, the undersigned, as a representative of the Ministry of the Environment and Climate Change agree to allow the City of Kawartha Lakes to participate in the Ministry's Transfer of Review program commencing on the date that this agreement has been signed by both the Ministry and the Municipality.


Christina Labarge, P.Eng.
Supervisor, Application Review Unit
Client Services and Permissions Branch,
MOECC

2018/03/12
Date

SCHEDULE A

SEWAGE WORKS ALLOWED UNDER THE TRANSFER OF REVIEW PROGRAM

Works allowed to be submitted under the TOR program by the Municipality are described in Sections 1 and 2 below. The works must also meet any requirements in the applicable section. Works that are not described in Section 1 or 2, do not meet any applicable requirements or to which Section 3 applies are not allowed to be submitted under the TOR program.

1. Standard Works Allowed

i) Allowed Sanitary Sewage Works

Unless specified in Section 3 of this Schedule, only ECA applications for the following sanitary sewage works are allowed to be submitted by the Municipality under the TOR Program:

- a. New or modified, municipal or private sanitary sewers, forcemains or siphons that:
 - i. are designed in accordance with the Ministry document *Design Guidelines for Sewage Works, 2008* (PIBS 6879) as amended from time to time;
 - ii. are not combined sewers; and
 - iii. do not discharge directly to a sewage treatment plant.
- b. New or modified, municipal or private sanitary sewage pumping stations that:
 - i. are designed in accordance with the Ministry document *Design Guidelines for Sewage Works, 2008* (PIBS 6879) as amended from time to time; and
 - ii. do not discharge directly to a sewage treatment plant.

For greater clarity, any sanitary sewage works that provide any treatment of sanitary sewage are not allowed to be submitted under the TOR program.

ii) Allowed Stormwater Works

Unless specified in Section 3 of this Schedule, only ECA applications for the following stormwater works are allowed to be submitted by the Municipality under the TOR Program:

- a. New or modified municipal or private storm sewers, ditches, culverts and grassed swales that:
 - i. are designed in accordance with the Ministry document *Stormwater Management Planning and Design Manual, 2003* (PIBS 4329e) as amended from time to time;
 - ii. are designed primarily for the collection and transmission of stormwater;
 - iii. discharge to existing storm sewers, other existing stormwater conveyance works, an approved stormwater management facility, or a Municipal Drain;
 - iv. for drainage works under the *Drainage Act*, approval of a petition for the modifications must be obtained under the *Drainage Act* prior to submitting an application for an ECA;
 - v. are not combined sewers or superpipes and does not connect to a combined sewer;
 - vi. are not located on industrial land or designed to service industrial land;
 - vii. do not propose to collect, store or discharge stormwater containing substances or pollutants (other than Total Suspended Solids, or oil and grease) detrimental to the environment or human health; and
 - viii. do not require the establishment and monitoring of effluent quality criteria.

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- b. New or modified, municipal or private oil/grit separators that:
- i. are designed in accordance with the Ministry document *Stormwater Management Planning and Design Manual, 2003* (PIBS 4329e) as amended from time to time;
 - ii. discharge to existing storm sewers, other existing stormwater conveyance, an approved stormwater management facility, or a Municipal Drain;
 - iii. for drainage works under the *Drainage Act*, approval of a petition for the modifications must be obtained under the *Drainage Act* prior to submitting an application for an ECA;
 - iv. are not located on industrial land or designed to service industrial land;
 - v. do not propose to collect, store or discharge stormwater containing substances or pollutants (other than Total Suspended Solids, or oil and grease) detrimental to the environment or human health; and
 - vi. do not require the establishment and monitoring of effluent quality criteria.

2. Additional Works Allowed

The Municipality may submit ECA applications for sanitary and/or stormwater works other than those allowed in Section 1 as described below and in accordance with any listed requirements.

The Municipality's TOR Program is expanded to include:

- a. Combined Sewers
- the rehabilitation of existing combined sewers where there is no increase in combined sewage overflow (CSO).
- b. Stormwater Management Facilities (wet ponds, wetlands, hybrid ponds, dry ponds)
- altering, modifying, adding, optimizing or expanding the retention capacity for existing approved stormwater management facilities, including stormwater outfalls, provided that:
 - if the proposed works are required to provide quality control, the works are designed to achieve Enhanced Level water quality control and erosion protection (i.e. 80% TSS removal); and
 - any attenuation design requirements are satisfied;
 - installing new stormwater management facilities, including stormwater outfalls, provided that:
 - if the proposed works are required to provide quality control, the works are designed to achieve Enhanced Level water quality control and erosion protection (i.e. 80% TSS removal); and
 - any attenuation design requirements are satisfied;
 - stormwater pumping stations.
- c. Lot Level and Conveyance Control (Low Impact Development) Measures
- altering, modifying, adding, optimizing or expanding the retention capacity for existing approved low impact development (LID) measures, including stormwater outfalls, provided that:

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SEWAGE WORKS ALLOWED UNDER THE TRANSFER OF REVIEW PROGRAM

- if the proposed works are required to provide quality control, the LID measures are designed to achieve Enhanced Level water quality control and erosion protection (i.e. 80% TSS removal); and
 - any attenuation design requirements are satisfied;
- installing new LID measures, including stormwater outfalls, provided that:
 - if the proposed works are required to provide quality control, the LID measures are designed to achieve Enhanced Level water quality control and erosion protection (i.e. 80% TSS removal);
 - any attenuation design requirements are satisfied; and
 - the design considers corrective and remediation measures in the event of lack of performance of the LID measures;
- rooftop, surface and underground storage with inlet control devices or orifices.

For Works listed in 2a through 2c the following requirements must be met:

- the Works must be designed in accordance with the Ministry documents *Design Guidelines for Sewage Works, 2008* (PIBS 6879) and *Stormwater Management Planning and Design Manual, 2003* (PIBS 4329e), as amended from time to time;
- the Works must receive drainage only from non-industrial lands, where industrial lands are defined by *Ontario Regulation 525/98*;
- any stormwater management pond listed in 2b above shall not be used as a snowmelt facility;
- for Works that are designed to partially infiltrate or exfiltrate into the surrounding soils during high flow conditions:
 - based on the type of works, the vertical separation distance between the highest groundwater table (i.e. spring runoff) and the lowest elevation of the works shall adhere to Table 4.1 of the Ministry document *Stormwater Management Planning and Design Manual, 2003* (PIBS 4329e); and
 - groundwater must not be utilized as a potable water resource anywhere drainage is captured by the stormwater management works;
- infiltration or exfiltration stormwater works include:
 - pervious pipes and catch-basins;
 - filtering systems, and infiltration trenches, such as, soak away pits attached to pervious catch-basins and sand filter beds;
 - infiltration basins;
 - pervious pipes and catch-basins with infiltration trench systems, rainwater and snow melt into the surrounding soils during high flow conditions; and
 - open channels, ditches, swale drainage systems, bio-swales, tree pits, and infiltration trenches on public roads, or right-of-ways, designed to exfiltrate part or all of the stormwater runoff from the adjacent road into the surrounding soils. These types of works are to include vegetative surfaces;
- for stormwater pumping stations, high level alarm systems, appropriate response time during emergency conditions, and redundancy in pumping arrangement must be provided;

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- for the rehabilitation of existing combined sewers, the Works must conform to *Ministry Procedure F-5-5, Determination of Treatment Requirements for Municipal and Private Combined and Partially Separated Sewer Systems*, as amended from time to time;
- for drainage works under the *Drainage Act*, approval of a petition for the modifications must be obtained under the *Drainage Act* prior to submitting an application for an ECA;
- the description of the works for a new or replacement outfall will identify the receiving watercourse if it discharges into any of the provincially recognized critical receivers and/or their tributaries;
- the applicant has consulted with the local Conservation Authority and obtained necessary clearance as required, if the works discharge to a surface water body;
- as part of the Letter of Recommendation, the Municipality has clearly identified all of the works which fall under this Section of Schedule A;
- the Municipality has notified all applicants for works allowed in this Section that the ECA may contain conditions requiring the development of an operation and maintenance program, including a spill contingency plan for the works; the Municipality shall include in their Letter of Recommendation any other conditions related to operation and maintenance of the works if applicable; and
- the Municipality shall maintain a report with detailed records of all the stormwater management works constructed during the year.

The report and records noted above are to include, but not be limited to, the approval number, date of approval, location, description of the stormwater management works, information about what, how, when, why and who operates and maintains the works.

The report must also include a summary of the operation and maintenance program activities, any trouble shooting activities, reports of any flooding conditions and/or any complaints received from the public. The report must also include a statement concerning the potential for these stormwater management systems to impact groundwater quality, which will be based upon the available evidence from inspection and maintenance activities.

The Ministry may require the submission of this report upon request. Further instructions on where and to whom the report is to be submitted will be provided by the Ministry.

In most cases, private works included in this Section will be subject to the requirements under the Environmental Bill of Rights (EBR), which includes mandatory posting of the project proposal on the Environmental Registry for a minimum of forty-five (45) days prior to the issuance of the Environmental Compliance Approval. Ontario Regulation 681/94 under the EBR sets forth the types of ECAs that are classified as Class I or II proposals which require posting on the Environmental Registry. All private wastewater ECAs are subject to posting on the Environmental Registry unless they relate to a discharge point which is already subject to an ECA approval and the proposed ECA would not permit an increase in the discharge of any specific contaminant from the discharge point. In addition, as per section 30 of the EBR, a proposal may be exempt from EBR requirements if the proposal has been considered in a substantially equivalent process of public participation.

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3. Works Not Allowed To Be Submitted

Under no circumstances are the following applications for Works identified in either Section 1 or 2 to be submitted under the TOR program:

- a. applications that are identified by the local Ministry District Office as being proposed within the zone of influence of a landfill area;
- b. applications for sanitary sewage works that provide any treatment of sanitary sewage;
- c. applications for Regional Stormwater Control Facilities or Regional Flood Control Facilities consisting of storm water management ponds that are designed to provide quality control or contain floods **greater than** the 100 year flood event;
- d. applications that are for airports or airparks;
- e. applications that are for pumping stations that service combined sewer systems;
- f. applications for projects that have received a Part II Order request, until the request has been decided;
- g. applications for projects that have undertaken an individual Environmental Assessment; and
- h. applications that are likely to trigger the Duty to Consult.

In addition, if the Municipality determines that the works listed in an application have been constructed or are being constructed before an Environmental Compliance Approval has been issued, the Municipality shall:

- i. immediately notify the local Ministry District Office; and
- ii. return the application and all associated documents and fees to the applicant and instruct them that the application will not be reviewed under the TOR program and that they must submit the application directly to the Ministry for review.

The Corporation of the City of Kawartha Lakes

Council Report

Report Number HH2018-002

Date: Tuesday, April 10th, 2018

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier:

Subject: Municipal Housing Facilities By-law Amendment

Author Name and Title: Hope Lee, Administrator/Manager of Housing

Recommendation(s):

That Report HH2018-002, Municipal Housing Facilities By-law Amendment, be received;

That Bylaw 2006-262 be amended as follows to allow:

1. The provisions of By-law 2006-262 approved by council prior to the amendment to continue in full force and effect and apply to those existing municipal housing facilities already approved pursuant to By-law 2006-262;
2. The provisions attached as Schedule "A" to the amending By-law to apply to any and all municipal housing facilities and grants approved by the City after the date of this By-law; and

That the necessary amending By-law be brought forward for adoption.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the Council Meeting of December 12, 2017 Council adopted the following resolution:

CR2017-1044

RESOLVED THAT Report HH2017-004, **Affordable Housing Framework**, be received;

That the Kawartha Lakes Haliburton Affordable Housing Framework, included as Appendix A and B to Report HH2017-004, be endorsed by Council and guide future City work plans and budget submissions;

That the 2018 programs outlined in Table 1 in Report HH2017-004, be approved; and

That any 2018 municipal funding not allocated by December 31, 2018 will be transferred into an Affordable Housing Reserve and used toward future year Housing Actions and targets.

CARRIED

This report addresses the amendment of By-law 2006-262 contemplated in that reports next step.

Rationale:

The Affordable Housing Framework set out a definition of affordable and includes a number of housing actions in order to encourage the development of both rental and ownership housing in the City's Service Manager area (both the City and the County of Haliburton).

The municipal housing facility by-law provides the authority for the City to give grants or aid to housing providers in order to increase the supply of rental and ownership housing when that housing meets the City's definition of affordable.

The existing by-law must continue, as a number of existing municipal housing facilities agreements are in force and continue to be in force since the enactment of By-law 2006-262 in September 2006. Table A describes the existing agreements.

Table A: Existing Housing Facilities Agreements

Housing Provider	Location of Units	Number of Units	Date of Agreement	Number of Years in Force
Fenelon Area Independent Living Association 2007	Fenelon Falls	25	December 17, 2007	35
Community Care Village Housing	Lindsay	51	September 30, 2009	35
Kawartha Lakes Haliburton Mental Health Services	Lindsay	18	September 30, 2009	25
Kawartha Lakes-Haliburton Housing Corporation (KLH)	Haliburton Village	24	July 30, 2012	40
KLH	Lindsay	29	December 13, 2016	40
KLH	Minden	12	March 24, 2015	40
KLH	Lindsay	12	December 13, 2016	40
KLH	Lindsay	16	December 13, 2016	40
KLH	Lindsay	24	March 31, 2017	40

The amending By-law will apply to any and all municipal housing facilities and grants that the City, in its Service Manager (SM) capacity, approves in the SM service area (the City or the County of Haliburton). The amending By-law ensures consistency within the Building By-law and the Development Charges By-law which provide for exemption of building permit or development charges when the unit meets the definitions of municipal housing facility and/or By-law 2006-262.

Within approved direction and using Federal, Provincial or Municipal funds, the Director of Human Services will authorize agreements with housing providers in the form of a forgivable interest free loan over a period of time. Where the aid to the housing provider includes exemption or reduction from real property tax, a project specific municipal housing facilities by-law and agreement will be approved by Council.

Any such agreement in respect of a rental unit will be registered on title in the form of a mortgage, in second place to any primary lender, forgiven at an equal rate per year over the affordability period.

An agreement in respect of an ownership unit will not be registered on title as the provision of the grant or aid ensure that only the first incoming household is provided an affordable unit. There is not an ongoing affordability period like the rental unit. It is expected that the ownership unit will be modest in size and type and therefore will generally be at or below the average resale price even during a future sale.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The recommendations of this report directly support the Actions under Goal 2: An Exceptional Quality of Life in the City of Kawartha Lakes Strategic Plan 2016-2019, specifically 2.2.2 Enhance access to community and human/health services and 2.2.3 Increase the supply of affordable housing.

Review of Accessibility Implications of Any Development or Policy:

As new units are proposed, accessibility needs will be considered.

Servicing Implications:

As new units are proposed, servicing implications will be considered.

Consultations:

FIJ Law LLP Barristers & Solicitors
City Clerk

Department Head E-Mail: rsutherland@kawarthalakes.ca

Department Head: Rod Sutherland

The Corporation of the City of Kawartha Lakes

Council Report

Report Number HH2018-003

Date: Tuesday, April 10th, 2018

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier:

Subject: Development Charges Rebate Program

Author Name and Title: Hope Lee, Administrator/Manager of Housing

Recommendation(s):

That Report HH2018-003, Development Charges Rebate Program, be received;
and

That the Service Manager is designated as program administrator which includes the approval of the Expression of Interest submitted on March 2, 2018 and authorization to enter into a Transfer Payment Agreement with the Ministry of Housing on the City's behalf if selected to receive funding.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

On April 20, 2017, the government announced its Fair Housing Plan, a comprehensive package of 16 measures to improve housing affordability, address demand, protect renters and buyers, increase the supply of housing, and improve information sharing.

The Development Charges Rebate Program is one of the measures to increase supply of housing, specifically purpose-built market rental development. The Program provides rebates for development charges and aims to reduce the construction costs of building market rental housing, particularly in those communities that are most in need of new purpose-built rental housing.

Under the Program, up to a total of \$125 million over five years is available as rebates for development charges, starting with 2018-19. Notional allocations for fiscal years 2018-19, 2019-20, and 2020-21 (\$25 million each year for a total of \$75 million) will be announced in spring 2018 in accordance with provincial accounting and budgetary practices.

To participate in the Development Charges Program, the Ministry of Housing (MHO) is inviting municipalities who charge multi-unit development charges and have been identified as being in need of new purpose-built market rental housing to submit an Expression of Interest (EOI). This includes municipalities that have:

- A vacancy rate of 3% or less, or
- High tenant populations (i.e. 20% or more of all households are rental households).

Additionally, municipalities with opportunities to approve rental housing developments within an approximate 500-800 metre radius of a major transit station area (MTSA) are also being invited to participate in the program. For the purposes of the program, MTSA includes commuter rail (i.e. GO Transit), subway, light rail or bus rapid transit.

The City is one of just over eighty municipalities invited to submit an EOI.

Program funding, if approved, will be provided according to the terms and conditions of a Transfer Payment Agreement (TPA) between the Province and the municipality.

There are no requirements for municipalities to contribute to the Program. However, municipalities are encouraged to consider providing municipal incentives, where possible, to purpose-built market rental developments eligible to receive provincial rebates under the program.

The Program cannot be used by municipalities to replace any existing housing programs and incentives that municipalities may already have with respect to

affordable (below-market) rental housing. For greater clarity, this Program cannot be used by municipalities to replace or support a municipal program or any municipal decision relating to deferrals or rebates or exemptions of development charges.

Under the Program, municipalities have the flexibility to determine the rental housing developments and units that will receive funding through this program based on local need, but within broad provincial program criteria:

- Developments must be consistent with the PPS and conform with the Growth Plan;
- Developments must align with other provincial priorities and lead to net new additional public good (rental housing, family-sized units, senior-friendly, close to transit and transit hubs);
- Developments and units receiving provincial rebates remain rental for a minimum of 20 years;
- Non-luxury rental units, where starting rents do not exceed 175% of AMR as published by Canada Mortgage and Housing Corporation (CMHC). Municipalities have the ability to set a lower threshold based on local circumstances and housing policies.

The following types of developments and units are not eligible under the Program:

- Single and semi-detached homes, duplexes/triplexes, and retirement homes;
- Units already receiving provincial capital subsidies under housing supply programs (e.g., under IAH – Rental Component);
- Luxury market rental units, where starting rents exceed 175% of Average Market Rents, as published by CMHC; and
- Market rental developments receiving a deferral of or exemption from the payment of development charges.

Municipalities have an option to designate their housing Service Manager as the administrator of the Program, and also submit an EOI on their behalf.

If a municipal council designates the housing Service Manager as the program administrator:

- The municipality must submit a copy of the municipal council's decision designating the housing Service Manager as program administrator, directing the Service Manager to submit an EOI to MHO, and authorizing the Service Manager to enter into a Transfer Payment Agreement with MHO on the municipality's behalf.
- The housing Service Manager must provide written confirmation from a person of appropriate authority of its willingness to act as program administrator.

Rationale:

On March 2, 2018 an EOI was submitted for program funding. The deadline for the submission of an EOI was March 2nd, 2018. This report recommends that council approve the submission of that EOI to MHO and designation of the Service Manager as outlined within the program.

Administration by the Service Manager (Housing division) is not required. However the EOI was prepared by the Housing division and has been submitted with the intention that access to this funding will further assist to encourage mixed purpose built rental (both affordable and market) as the Housing division in its role as Service Manager continues its work through the 10 Year Plan and the Affordable Housing Framework. This funding for the market units along with other tools and incentives for the affordable units will reduce developer's capital costs and hopefully encourage that development in the City rather than in some other municipality.

The EOI required a projection for the next 5 years beginning with the 2018-19 provincial fiscal year. The province does recognize that planning approval process can sometimes take a few years so to accommodate for any delays in planning approvals municipalities are given two years to rebate eligible developments. For example, allocations made in the fiscal year 2018-19 will need to be provided as rebates no later than March 31, 2020. If unable to rebate the allocation, MHO would either reconcile unspent funding or re-allocate the funding to another municipality.

MHO is to announce participating municipalities and their notional allocations early spring 2018 (starting with fiscal years 2018-19, 2019-20 and 2020-21) with a requirement to sign Transfer Payment Agreements immediately following.

Other Alternatives Considered:

Council could decide not to designate the Service Manager (Housing division) and have the Planning division administer. For the reasoning above, this is not the recommended approach.

Financial/Operation Impacts:

The EOI submitted by the City requested the following annual allocations:

2018-19 - \$100,000
2019-20 - \$130,000
2020-21 - \$150,000
2021-22 - \$475,000
2022-23 - \$475,000

The Service Manager had knowledge of three KLH mixed use purpose built rental projects being proposed over the next several years where this funding would be beneficial to the market units. The last two years are estimated in hopes that having the funding will encourage some larger, private developments on parcels of land like the old fairgrounds.

The program allows the use of up to 5% of allocations to cover administration costs. This has been considered in the funding requested above.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The recommendations of this report directly support the Actions under Goal 2: An Exceptional Quality of Life in the City of Kawartha Lakes Strategic Plan 2016-2019, specifically 2.2.2 Enhance access to community and human/health services and 2.2.3 Increase the supply of affordable housing.

Consultations:

Chief Building Official
Manager of Planning

Attachments:

Department Head E-Mail: rsutherland@kawarthalakes.ca

Department Head: Rod Sutherland

The Corporation of the City of Kawartha Lakes

Council Report

Report Number WM2018-005

Date: April 10, 2018
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All

Subject: Curbside Battery Collection Program

Author Name and Title: David Kerr, Manager Environmental Services

Recommendation(s):

RESOLVED THAT Report WM2018-005, **Curbside Battery Collection**, be received;

THAT Council approve the continuation of the curbside battery collection program annually, with semi-annual collection frequency to occur in the spring and fall; and

THAT the Mayor and Clerk be authorized to execute any documents and agreements with Raw Materials Company Inc. required by the approval of this program.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

The City in cooperation with Miller Waste Systems (Miller) and Raw Materials Company Inc. (RMC) have participated in a curbside used battery collection pilot program during 2016, 2017, and 2018. Council may recall that this pilot program was approved at the October 4, 2016 meeting through the following resolution:

RESOLVED THAT Report WM2016-011, **Curbside Used Battery Collection**, be received;

THAT the continuation of the curbside used battery collection pilot program for 2 years (2017 and 2018) with semi-annual collection frequency to occur in the spring and fall, be approved; and

THAT the Mayor and Clerk be authorized to execute any documents and agreements with Raw Materials Company Inc. required by the approval of this program.

CARRIED

In summary the pilot program has gone very well. Homeowners put out a plastic bag containing their used batteries for collection on top of their green recycling bins on the designated collection days. Miller collects the batteries at each stop along with the regular garbage and recycling. The batteries are placed in 5 gallon pails on the collection vehicles and then are brought back to designated locations where they are removed from the bags and further consolidated into 45 gallon drums that are picked up and transported to RMC's processing facility in Port Colborne, Ontario. The processing facility extracts the metals out of the batteries for use as raw materials for new products.

Four curbside battery collections have occurred in the City since 2016: the pilot collection in the fall of 2016, the spring and fall collections in 2017, and the spring collection in 2018. There is another upcoming collection scheduled in the fall of 2018 which will complete the pilot program.

The numbers of batteries collected and weights collected during the curbside events are presented in the following table:

Curbside Battery Collection Event	Number of 45 Gallon Drums Collected	Weight of Batteries Collected (lbs.)
Fall 2016	9.5	5,745
Spring 2017	12	7,106
Fall 2017	8	5,048
Spring 2018	9	5,500*

*Estimated based on number of drums collected in Spring 2018

In total an estimated 23,399 pounds of used batteries have been collected so far in the curbside program. In 2017 alone, 12,154 pounds of batteries were

collected curbside. In comparison, a total of 20,707 pounds of batteries were collected at both the Fenelon and Lindsay HHW depots for all of 2017. Therefore a year of curbside battery collection captures approximately 37% of the batteries disposed through battery and HHW collection. Even though the curbside battery collection has provided an alternate way for residents to dispose of batteries, the City has not seen a decrease in the amount of batteries collected at the HHW depots. In fact the overall weight of batteries collected has been increasing with time. This is illustrated in the table below:

Year	Batteries collected HHW Depots (lbs.)
2014	13,690
2015	18,220
2016	19,544
2017	20,707

This tells us the ease and convenience of the pilot program is successful in capturing a significant stream of batteries that might otherwise end up going to landfill. The program has been deemed a success as it kept heavy metals such as cadmium, chromium, lead and nickel out of the landfill. These heavy metals are toxic at low concentrations and by preventing them from going into the landfill helps ensure that leachate is cleaner and there is less risk to surface water and groundwater from the landfill. As well, removing the volume of batteries otherwise going to the landfill saves on landfill space and extends site life without expense to the city. Staff recommends continuing running the program around the second week of March and the first week in November to coincide with the time change, which is also advertised as the time to change smoke detector batteries. This time frame seems to be successful at capturing large quantities of batteries as homeowners are already thinking about battery changes.

Based on the success of this pilot program staff presented a recommendation to the Waste Strategy Task force on March 21, 2018 to continue this program on an annual basis. After some discussion the following resolution from the task force was made:

MOVED BY Councillor John Pollard
SECONDED BY Councillor Rob Macklem

RESOLVED THAT the Waste Strategy Task Force supports the staff recommendation to continue the curbside battery collection program annually, with semi-annual collection frequency to occur in the spring and fall.

CARRIED

The following section of this report provides further rationale to support this recommendation.

Rationale:

After the initial successful curbside battery collection in the fall of 2016, The Waste Strategy Task Force recommended the pilot program be extended for 2 additional years; so that there would sufficient information to base long term decisions on regarding whether or not a continued battery collection program is viable. Based on the continued success and high numbers of batteries collected in the program, staff believes the curbside battery program should continue.

Under the current funding model where Stewardship Ontario subsidizes battery collection, de-bagging, supply of collection containers and transportation to the processing site the business case will continue to support the program so that the City will either generate revenue or at the very least break even from a financial perspective. Miller has agreed to provide the collection of the batteries at no cost to the City for the remainder of their contract. Staff also recommends continuing partnering with RMC as they are currently the only company able to offer this type service in Ontario, and the City has had a very positive experience with them to date.

To further support the business case there are definite environmental benefits for keeping batteries and heavy metals out of our landfill sites and surrounding environment. As well waste batteries take up needless space at our landfill sites that could otherwise be used for the public to contain waste materials that are not recyclable.

Other Alternatives Considered:

The City could continue to only provide used battery collection and recycling at the two Household Hazardous Waste (HHW) Depots, located at the Fenelon and Lindsay Ops Landfill sites and scheduled round-up days. However, curbside battery collection has been shown to drastically improve battery recovery and recycling rates without decreasing the quantity received at HHW depots, resulting in an overall increase of the number of batteries diverted from landfill.

Financial/Operation Impacts:

The pilot program is subsidized through Stewardship Ontario and as a result of the large number of batteries collected there was no net cost to the City.

Stewardship Ontario currently funds the program at \$0.3 per pound of batteries collected. The following table outlines the main costs, funding, and overall net profit of the curbside battery collections during the pilot program:

Curbside Battery Collection Event	Cost	Funding	Net Profit
Fall 2016	\$1,839.41	\$1,839.41	\$0.00
Spring 2017	\$1120.00	\$2,119.00	\$999.00
Fall 2017	\$1120.00	\$1,509.57	\$389.57
Spring 2018	\$1120.00	\$1,650.00*	\$530.00*

*Estimated based on number of drums collected in Spring 2018

The initial pilot collection in the fall of 2016 resulted in a \$1,839.41 credit to the City (based on the \$0.3 per pound). The cost for battery bags from the initial collection from RMC was \$0.65/bag and based on 38,000 bags purchased the cost to the municipality was \$2441. Although there was a slight net loss of roughly \$600 (including internal advertising), RMC agreed to subsidize the difference so that the City broke even. Miller has agreed to not charge for the battery collection costs as it is non labour intensive for their staff. City staff expects any future curbside collection contractors would also not charge for this service. However if there was an unexpected cost for this service in the future such as reduction in funding or other unknown reason such as legislative change, staff would then apprise council and assess the merits of continuing the program vs cost and make recommendations regarding whether or not the program should continue.

After the initial curbside battery collection in 2016, the City chose to reduce costs by not ordering additional battery bags, and allowing residents to place their batteries for collection in any sealable plastic bag. Currently the only costs of the program are advertising and staff time spent sorting batteries. The majority of money spent on advertising is on roadside signage which costs an estimated \$750 per collection event. These costs are factored in the above table. The City takes advantage of free press releases, and free waste diversion ads to promote the program in print. Roughly two days of staff time is spent on sorting batteries after each curbside event before RMC picks up the batteries for processing. With advertising and staff time each curbside battery event currently costs around \$1120.00. This cost is balanced by the funding allowing the municipality to realize this program is a revenue source.

In summary, it is likely this initiative will essentially be near break-even from a financial perspective, but the City benefits from additional diversion from landfill. However should the funding model change staff would re-evaluate the program and make recommendations to Council regarding future collection.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The curbside used battery collection program contributes to both the quality of life and healthy environment goals as outlined in the Council Adopted Strategic Plan. Curbside battery collection will allow residents without access to an HHW

depot the opportunity to recycle their used batteries and will benefit the environment by keeping hazardous waste out of landfills.

Consultations:

Waste Strategy Task Force
Raw Materials Company (RMC) Inc.
Miller Waste Systems
Communications, Advertising and Marketing Officer

Attachments:

None.

Department Head E-Mail: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson

March 13, 2018

Honourable Helena Jaczek
Minister of Health and Long-Term Care
10th Floor, Hepburn Block
80 Grosvenor Street
Toronto, Ontario M7A 2C4

Dear Minister Jaczek:

Re: 2018 Annual Service Plan including the 2018 Budget for the Haliburton, Kawartha, Pine Ridge District Health Unit

At its meeting on February 15, 2018, the Board of Health for the Haliburton, Kawartha, Pine Ridge District Health Unit approved its 2018 Annual Service Plan (Plan) including the 2018 Budget. As the Board discussed the Plan and Budget, it expressed its concerns that the Ministry of Health and Long-Term Care (MOHLTC) had frozen base funding at 2014 levels for our Health Unit and others. Of course, the Board recognizes that there have been additions to base funding for targeted purposes such as the recent Harm Reduction Program Enhancement funding. Boards of health continue to face significant financial pressures as costs increase with no corresponding increase in base funding going into this fourth-year post-budget freeze. Locally, our obligated municipalities have increased their share of the Board's base funding every year to the point that now the ratio of cost-shared base funding is 29% municipal to the MOHLTC's 71%. We understand that the majority of Ontario boards of health are in a similar position.

As you know, the past couple of years have been a period of significant transformation for Ontario boards of health with the release of the new Ontario Public Health Standards (OPHS), amended and new protocols and guidelines to support the new OPHS and amendments to the *Health Protection and Promotion Act, 1990* and many of its Regulations. The Board is most appreciative of the Harm Reduction Program Enhancement funding, and other minor adjustments to base funding. However, the Board is concerned about the MOHLTC's increasing expectations regarding the new/amended OPHS, protocols and guidelines including those pertaining to Infection Prevention and Control Lapse investigations, engagement with the Local Health Integration Networks, the new School Health Program Standard, the Healthy Environments Program Standard requirement for health impact assessment related to climate change, and follow-up of hepatitis C cases to name a few, as well as the role of public health regarding opioids and the new cannabis legislation. Doing more with less is causing strain on staff and the Board is concerned about the psychological and physical well-being of Health Unit employees in light of ever-increasing requirements and our ability to deliver programs and services.

The Board has implemented many initiatives over the past four years to address the provincial funding shortfall including closing branch offices and renegotiating leases as well as utilizing technological solutions where feasible to address telephone and fax as well as organizational meetings. The Board recognizes its important role in community-based health promotion, disease prevention and health protection over a large geographic area with a low population density. The Board values its relationships with the broader health sector as well as its many community partners and stakeholders including local municipalities, school boards, children's aid societies, law enforcement, non-governmental

.../2

PROTECTION · PROMOTION · PREVENTION



HEAD OFFICE
200 Rose Glen Road
Port Hope, Ontario L1A 3V6
Phone · 1-866-888-4577
Fax · 905-885-9551



HALIBURTON OFFICE
Box 570
191 Highland Street, Unit 301
Haliburton, Ontario K0M 1S0
Phone · 1-866-888-4577
Fax · 705-457-1336



LINDSAY OFFICE
108 Angeline Street South
Lindsay, Ontario K9V 3L5
Phone · 1-866-888-4577
Fax · 705-324-0455

Honourable Helena Jaczek
March 13, 2018
Page 2

agencies and community coalitions and wishes to build on these relationships to implement the new OPHS. The Board is concerned that if the provincial share of the base budget remains frozen, decisions will need to be made regarding delivery of essential programs and services and the remaining programs may erode making them harder to re-build when not maintained at optimal levels.

The Board has again approved a 2% municipal increase for the Health Unit this year and has requested a 2% increase in its base funding from the MOHLTC in addition to some one-time requests to facilitate addressing new program requirements. Municipalities are also facing increasing cost pressures and may be challenged to continue to offset provincial funding with enhanced municipal support in the future. The Board respectfully requests that the MOHLTC approve its 2018 Annual Service Plan including the 2018 Budget. Lastly, with this request to approve the proposed budget, the Board would greatly appreciate earlier budget approval than the historic September to November timeline so that the Health Unit can effectively plan and implement one-time funding approvals.

Sincerely

BOARD OF HEALTH FOR THE HALIBURTON,
KAWARTHA, PINE RIDGE DISTRICT HEALTH UNIT



Mark Lovshin
Chair, Board of Health

ML/ALN/MCM:ed

Copy: Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock
Lou Rinaldi, MPP, Northumberland-Quinte West
Dr. David Williams, Chief Medical Officer of Health
Roselle Martino, Assistant Deputy Minister, Population and Public Health Division, MOHLTC
City of Kawartha Lakes
Haliburton County
Northumberland County
Association of Municipalities of Ontario
Association of Local Public Health Agencies
Ontario Boards of Health
Eastern Ontario Wardens' Caucus



Memo

To: Mayor Letham and Members of Council

From: Councillor Pat Dunn, Ward 10

Date: April 10th, 2018

Subject: Parking on York Street North and Peel Street East

Background

Concerns have been brought forward from the Royal Canadian Legion in Lindsay regarding parking confusion and access around their building on York Street North. For quite some time, parking has been prohibited on the West side of York Street North and both sides of Peel Street East of William Street. Parking is allowed on the East side of York Street North in the cut out area in front of the Legion. Lack of signage has led to some confusion in the area and in agreement with the Legion, it is proposed to change the parking by-law to allow parking on the West side of York Street North and the South side of Peel Street East. Prohibit parking on the East side of York Street North and North side of Peel Street East of William. This should improve traffic flow, work very well for the Legion, and increase access to a few more parking spots. This proposal has been reviewed by engineering recently and they indicate no concerns at this time.

Recommendation To Council

That the April 10th, 2018 memo from Councillor Dunn regarding Parking on York Street North and Peel Street East, be received,

That the parking by-law be amended to allow parking on the West side of York Street North (in front of the Legion), to allow parking on the South side of Peel Street East (East of William Street), to prohibit parking on the East side of York Street North (in front of the Legion).

That the by-law be brought forward to the next available council meeting for approval by council.

The Corporation of the City of Kawartha Lakes
Minutes
Planning Advisory Committee Meeting

PC2018-03
Wednesday, March 28, 2018
1:00 P.M.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Andy Letham
Councillor Brian Junkin
Councillor Rob Macklem
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor Heather Stauble
Councillor Andrew Veale
Mike Barkwell
Debbie Girard
Councillor Doug Elmslie

Accessible formats and communication supports are available upon request.

1. Call to Order and Adoption of Agenda

Chair O'Reilly called the meeting to order at 1:01 p.m. Mayor A. Letham, Councillors B. Junkin, R. Macklem, G. Miller, H. Stauble and A. Veale and M. Barkwell were in attendance.

Deputy Clerk and Recording Secretary J. Watts, Director of Development Services C. Marshall, Supervisor of Development Engineering C. Sisson, and Planning Officer - Large Developments I. Walker were also in attendance.

Absent: D. Girard

The Chair opened the meeting and introduced Planning Advisory Committee and the members of staff present.

Moved By Councillor Veale

Seconded By Councillor Macklem

That the agenda for the Wednesday, March 28, 2018 Planning Advisory Committee Meeting be adopted as circulated and with the following amendments:

Addition - Deputations:

Item 5.1

Amanda Dougherty, Landmark Associates Limited
Relating to Report PLAN2018-029 (Nichol)

Carried

2. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest noted.

3. Public Meeting

4. Business Arising from Public Meeting

5. Deputations

5.1 PC2018-03.5.1

Amanda Dougherty, Landmark Associates Limited
 Relating to Report PLAN2018-029 (Nichol)
 Item 7.2 on the Agenda

Ms. Dougherty spoke on behalf of the applicant, and thanked the committee for another opportunity to speak to application. She stated that they have reviewed the staff report, and are in agreement with the staff recommendation. As such she stated that they recommended that the committee adopt the staff recommendation.

6. Correspondence

7. City of Kawartha Lakes Reports

7.1 PLAN2018-003

Ian Walker, Planning Officer - Large Developments

An application to amend the Township of Verulam Zoning By-law to change the zone category to facilitate the creation of five (5) new residential lots for the property identified as Vacant Land on Rehill Drive, Verulam (Gurr)

Mr. Walker confirmed that a Public Meeting on this matter was held on August 16, 2017 in accordance with the Planning Act. He summarized the application, explaining that it proposes to change the zone category to facilitate the severance of five (5) residential lots within the Hamlet Settlement Area designation; and to retain the remainder of the lot as a rural residential lot which protects future agricultural uses. The application conforms to the Growth Plan and is consistent with the Provincial Policy Statement. Mr. Walker summarized the comments received to date, as detailed in his report, noting that concerns raised regarding road condition are to be addressed by requiring a pre-work road survey to note any potential deficiencies caused by the construction. The survey will be a condition of consent, and will be included in the consent agreement. Staff are recommending that the application be referred to Council for approval. He responded to questions from Committee members.

PAC2018-018

Moved By Councillor Miller

Seconded By Councillor Veale

That Report PLAN2018-003, respecting **Concession 3 Part of Lot 4, Geographic Township of Verulam, Gurr – Application D06-17-021**, be received;

That the zoning by-law amendment respecting application D06-17-021, substantially in the form attached as Appendix 'D' to Report PLAN2018-003, be approved and adopted by Council;

That in accordance with Section 34(17) of the Planning Act, Council having considered the change to the proposed Zoning By-law Amendment deems no further public notice to be necessary; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

7.2 PLAN2018-029

Ian Walker, Planning Officer - Large Developments

An application to amend the Village of Bobcaygeon Zoning By-law to add a microbrewery as a permitted use and amend the development standards for the property identified as 30 King Street East, Bobcaygeon (Nichol)

Mr. Walker confirmed that a Public Meeting on this matter was held on December 6, 2017 in accordance with the Planning Act, and a subsequent report was brought forward to the February 14, 2018 Planning Advisory Committee meeting. He summarized the application, explaining that it proposes to change the zone category from the Central Commercial (C1) Zone to a Central Commercial Exception ** (C1-S**) Zone on this property. The intent of the change is to permit a microbrewery as a permitted use, and to amend some of the development standards for the property subject to this application. The application conforms to the Growth Plan and is consistent with the Provincial Policy Statement. Mr. Walker summarized the comments received to date, as detailed in his report, noting that previous drainage concerns raised by the City's Engineering Division have now been addressed. Staff are recommending that the application be put forward to Council for approval. Mr. Walker and Ms. Sisson responded to questions from Committee members.

PAC2018-019

Moved By Mayor Letham

Seconded By Councillor Macklem

That Report PLAN2018-029, respecting **Plan 11, Range 7 Part of Lot 9 East William Street, Former Village of Bobcaygeon, Nichol – Application D06-17-030**, be received;

That the zoning by-law amendment respecting application D06-17-030, substantially in the form attached as Appendix 'C' to Report PLAN2018-029, be approved and adopted by Council;

That in accordance with Section 34(17) of the Planning Act, Council having considered the change to the proposed Zoning By-law Amendment deems no further public notice to be necessary; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

8. Adjournment

Moved By Councillor Veale

Seconded By Councillor Junkin

That the Planning Advisory Committee Meeting adjourn at 1:20 p.m.

Carried

Recommendations made at the March 28, 2018 Planning Advisory Committee Meeting:

PAC2018-018

Moved By Councillor Miller

Seconded By Councillor Veale

That Report PLAN2018-003, respecting **Concession 3 Part of Lot 4, Geographic Township of Verulam, Gurr – Application D06-17-021**, be received;

That the zoning by-law amendment respecting application D06-17-021, substantially in the form attached as Appendix 'D' to Report PLAN2018-003, be approved and adopted by Council;

That in accordance with Section 34(17) of the Planning Act, Council having considered the change to the proposed Zoning By-law Amendment deems no further public notice to be necessary; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

PAC2018-019

Moved By Mayor Letham

Seconded By Councillor Macklem

That Report PLAN2018-029, respecting **Plan 11, Range 7 Part of Lot 9 East William Street, Former Village of Bobcaygeon, Nichol – Application D06-17-030**, be received;

That the zoning by-law amendment respecting application D06-17-030, substantially in the form attached as Appendix 'C' to Report PLAN2018-029, be approved and adopted by Council;

That in accordance with Section 34(17) of the Planning Act, Council having considered the change to the proposed Zoning By-law Amendment deems no further public notice to be necessary; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

A NICE PLACE TO VISIT
HIGHLANDS CINEMA

KINMOUNT, ONTARIO. PHONE 488 2107

LOCATED NORTH OF THE MAIN STREET ON HWY. 121 JUST PAST ROKEBY LUMBER



Keith W. Stata

Box 85 ~ Kinmount, Ontario. K0M 2A0 705-488 2107

Mayor & Council,
c/o Office of the City Clerk,
26 Francis St.,
P.O. Box 9000,
Lindsay, ON K9V 5R8

Sirs: I left this petition in the Theatre Lobby last season for those who felt strongly enough about this issue to sign, & over 500 people did. I would note I made a presentation to Council re this problem, which is created by your taxpayers, in 2015. At that time Councillor Elmslie suggested, Council had already spent \$5,000.00 on the problem, he neglected to mention this problem was on City property at Victoria Manor, not the grand enterprise he made it out to be!

If Council could spend the outrageous amount of \$300,000.00 on a web-site you do have money to at least fund the Humane Society of Kawartha Lakes to provide free spay and neuter for people working with Ferals, and low cost spay and neuter for low income residents. While other progressive Municipalities are moving to try and solve the problem, you remain oblivious to the issue. Residents of Kawartha Lakes are taking these animals to other jurisdictions, who are rapidly tiring of picking up the slack for your inaction.

***“Just us and the cameras and all you
wonderful people out there in the dark...”***

I somehow don't think you get the depth of the problem. 1 un-spayed female feral cat given allowances for mortality can produce 442 cats in 5 years, and 49,021 cats in 10 years. People in Fenelon are struggling to raise money to spay and neuter ferals and are feeding over 200 cats, similar issues exist in Bobcaygeon, Kinmount and thru-out Kawartha Lakes. One group has over 200 cats at any one time, and rehomes hundreds working with pet stores. Many of these people are getting older and won't be here forever to clean up after you. These cats don't drop from the sky, nor are they delivered by storks they are created by stupid people in your City who acquire cats they don't spay and neuter. Since you can't fix stupid you have to legislate a solution. Highlands East started to deal with the problem some 5 years ago, have an annual budget for the cats, and no longer have a cat problem.

Here I personally house, feed, and provide veterinary care for 36 cats, half are stray domestics that would have been put down, and the rest are feral. Last year the Vet bills alone were the full amount of my pension. Then there is food, heat, supplies, and cleaning etc. Over the years I have probably rescued over 100 cats, but my effort pales in comparison to others in the area. The only difference here is if I don't find homes within the first 2 months they are given a permanent home here. All the cats here only represent the ones that turned up at my house, not the town as a whole. 30 years ago, you only saw one every few years. 10 years ago there were a few more around, today they are a flood. The really disturbing issue here is that ferals, and many frightened domestic strays don't like to be found, so what you actually see is only the tip of a very large problem. But enough is enough, I have no plans to, nor can I afford to, or at my age should I take in any more cats.

Last year someone dumped a kitten at the abandoned lumber yard across the street, by the time I trapped it, it was already too late as it had delivered 5 kittens, 4 of which were female. As usual The Humane Society of Kawartha Lakes was swamped with over 200 cats, Quinte had 250, Bracebridge, & Orillia weren't taking cats, and Muskoka Animal Welfare, and other agencies were swamped. A few days after this happened one of my staff called to report that someone had dumped two small kittens in their garage overnight. Then a lady up the road found a small kitten in her driveway. IT IS NOT THE CATS FAULT THEY FIND THEMSELVES IN THIS PREDICAMENT, AND THEY DESERVE BETTER. FURTHER THIS WOULDN'T BE AN ISSUE IF THEY HAD NEVER BEEN BORN!! When I got my first puppy we didn't have a car but my parents put the dog on a train to Lindsay to be spayed at the Vet. I was taught as a child that we should show compassion to animals, and a pet is a pet for life not just till we tire of it. A lot of people today, haven't gotten the memo.

I have attached a photo of 4 of the kittens, which by your measure should just go off and die!! It took 3 weeks to trap them all, and in the end they are wonderful cats that wound up costing me \$3,500.00 for spays, neuter and needles etc. Not to mention they had to be housed somewhere!

So fast forward one year, and another young cat showed up, with a male that has frequented the property for years and I feed. Of course it turned out to be female. This morning I looked out and low and behold there is another one probably female, and probably a sibling which apparently has been hanging out at the abandoned lumber yard.

I have been mulling over my options here, but frankly I am not running cats to Newmarket for free spay / neuters, nor am I investing in paying for any more out of my pocket. So in future I will feed them, and provide somewhere they can shelter in winter, so you do the math unless you plan on putting up some money to fix the problem you are going to have a LOT of cats in Kinmount. As to the domestic cats, if I can't find homes I fully intend to drop them off at the City Offices for you to figure out what to do with them, after all this is your problem, not mine, and frankly I have done enough, and had enough of your inaction!

Yours Truly,

A handwritten signature in dark ink, appearing to read 'Keith W. Stata', with a long horizontal flourish extending to the right.

Keith W. Stata,
Box 85,
Kinmount, ON
K0M 2A0
705 488 2199





WE THE UNDERSIGNED REQUEST THE CITY OF KAWARTHA LAKES START TO TAKE A MORE PROACTIVE APPROACH IN THE MATTER OF STRAY & FERAL CATS. WE FEEL THAT IN THE VERY MINIMUM FREE SPAY & NEUTER SHOULD BE AVAILABLE FOR FERAL CATS, & LOW COST SPAY & NEUTER FOR DOMESTIC CATS, OWNED BY LOW INCOME OWNERS. WE ALSO FEEL FUNDING SHOULD BE MADE AVAILABLE TO HUMANE SOCIETIES ABLE TO TAKE IN THE NUMEROUS ABANDONED DOMESTIC CATS IN THE AREA.

	NAME	ADDRESS	SIGNATURE
1	Liz Chapman	Cochlin	[Signature]
2	A Barracough	Minden	[Signature]
3	Dario McCarthy	Minden	[Signature]
4	Bridget McCarthy	Minden	[Signature]
5	Katherine Sperrard	Cannarvan	[Signature]
6	Julia [unclear]	Cannarvan	[Signature]
7	Sarah Pereira	Toronto	[Signature]
8	Diane Ferguson	WILLIAMSFORD	[Signature]
9	Doreen O'Leary	LINDSAY	[Signature]
10	Keely Becker	London	[Signature]
11	Samantha Detwiler	Buffalo, NY	[Signature]
12	Matthew Lindsay	Minden	[Signature]
13	John Miller	Bobcaygeon	[Signature]
14	Lindsay Jawett	Haliburton	[Signature]
15	Jennifer Jawett	Haliburton	[Signature]
16	Elaine Jayle	Haliburton	[Signature]
17	Brianne Bridgman	Haliburton	[Signature]
18	William West	Kennamont	[Signature]
19	Cristine Volpini	Hamilton	[Signature]
20	Leanne Morron	Ancaster	[Signature]
21	Melissa Downey	Hamilton	[Signature]
22	Grant Volpini	Hamilton	[Signature]
23	Christine Sa	Brampton	[Signature]
24	Madeline Keenmant-Walsh	Cameron	[Signature]
25	Alexander Bar	Toronto	[Signature]
26	Sharon Hamwood	Selwyn ON.	[Signature]
27	Michelle Risher	Pickering ON	[Signature]

The Corporation of the City of Kawartha Lakes

By-Law 201-

A By-law to Authorize Certain New Capital Works of the Corporation of the City of Kawartha Lakes (The “Municipality”); to Authorize the Submission of an Application to Ontario Infrastructure and Land Corporation (“OILC”) for Financing such new Capital Works and Certain Other Ongoing Capital Works; to Authorize Temporary Borrowing from OILC to Meet Expenditures in Connection with All of Such Works; and to Authorize Long Term Borrowing for All Such Works Through the Issue of Debentures to OILC

Whereas the *Municipal Act, 2001* (Ontario), as amended, (the “**Act**”) provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law (“**Schedule “A”**”) authorizing the ongoing capital work(s) described in column (2) of Schedule “A” (individually an “**Ongoing Capital Work**”, collectively the “**Ongoing Capital Works**”, as the case may be) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A”, subject in each case to approval by OILC of the financing for such Ongoing Capital Work(s) that will be requested by the Municipality in the Application as hereinafter defined;

And Whereas it is now deemed to be expedient to authorize for the purposes of the Municipality the new capital work(s) described in column (2) of Schedule “B” (individually a “**New Capital Work**”, collectively the “**New Capital Works**”, as the case may be) attached hereto and forming part of this By-law (“**Schedule “B”**”) in the amount of the respective estimated expenditure set out in column (3) of Schedule “B”, subject in each case to approval by OILC of the financing for such New Capital Work(s) that will be requested by the Municipality in the Application;

And Whereas before the Council of the Municipality approved the Ongoing Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Prior Updated Limit**”), and, on the basis of the authorized estimated expenditure for the Ongoing Capital Work or each Ongoing Capital Work, as the case may be, as set out in column (3) of Schedule “A” (individually an “**Ongoing Capital Work Authorized Expenditure**”), the Treasurer calculated the estimated annual amount payable in respect of the Ongoing Capital Work or each Ongoing Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Ongoing Capital Work or each Ongoing Capital Work, as the case may be, did not cause the Municipality to exceed the Prior Updated Limit, and accordingly the approval of the

Ontario Municipal Board pursuant to the Regulation, was not required before any such Ongoing Capital Work was authorized by the Council of the Municipality;

And Whereas in accordance with section 4 of the Regulation, the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and, on the basis of the authorized estimated expenditure for the New Capital Work or each New Capital Work, as the case may be, as set out in column (3) of Schedule “B” (individually, a “**New Capital Work Authorized Expenditure**”), the Treasurer calculated the estimated annual amount payable in respect of the New Capital Work or each New Capital Work, as the case may be, (collectively the “**New Estimated Annual Amount Payable**”) and determined that the New Estimated Annual Amount Payable does not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Municipal Board pursuant to the Regulation, is not required before any such New Capital Work is authorized by the Council of the Municipality;

And Whereas subsection 405(1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if, the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

And Whereas subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

And Whereas the Act provides that a municipality shall authorize long term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

And Whereas OILC has invited Ontario municipalities desirous of obtaining temporary and long term debt financing in order to meet capital expenditures incurred on or after January 1, 2004 in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application on the form provided by OILC;

And Whereas the Municipality has completed and submitted an application to OILC (the “**Application**”) to request financing for the Ongoing Capital Work(s) and for the New Capital Work(s) (all such capital works are hereinafter individually referred to as a “**Capital Work**”, collectively referred to as the “**Capital Works**”) by way of long term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

And Whereas OILC has accepted and has approved the Application;

Now therefore the Council of the Corporation of the City of Kawartha Lakes enacts as follows:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Works in the maximum aggregate principal amount of \$6,975,551.27 substantially in the form of Schedule "C" hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter approve, such execution and delivery to be conclusive evidence of such approval.
2.
 - (a) The undertaking of the New Capital Work or each New Capital Work, as the case may be, in the amount of the respective New Capital Work Authorized Expenditure set out in column (3) of Schedule "B" is hereby approved and authorized;
 - (b) any one or more of the Mayor and the Treasurer are hereby authorized to conclude contracts on behalf of the Municipality for the undertaking of the New Capital Work or of each New Capital Work, as the case may be, in accordance with the Municipality's usual protocol;
 - (c) where applicable, the Engineer of the Municipality will forthwith make such plans, profiles and specifications and furnish such information as in the opinion of the Engineer are necessary for the undertaking of the New Capital Work or of each New Capital Work, as the case may be; and
 - (d) where applicable, the undertaking of the New Capital Work or of each New Capital Work, as the case may be, shall be carried on and executed under the superintendence and according to the direction and orders of such Engineer.
3. The Mayor and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a "**Financing Agreement**") with OILC that provides for temporary and long term borrowing from OILC in respect of the Capital Works on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
4. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion of each Capital Work or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of each Capital Work, on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree, and to sign such evidence of indebtedness as OILC may require (the "**Note**") and to deliver the Note to OILC, such execution and delivery to be conclusive evidence of such agreement; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Works; provided that the amount of borrowings allocated to each

Capital Work does not exceed the Ongoing Capital Work Authorized Expenditure or New Capital Work Authorized Expenditure, as the case may be, for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" or Schedule "B", as the case may be, in respect of such Capital Work.

5. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long term borrow for the Capital Works and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the "**Debentures**"); provided that the principal amount of the Debentures issued in respect of each Capital Work does not exceed the Ongoing Capital Work Authorized Expenditure or the New Capital Work Authorized Expenditure, as the case may be, for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" or Schedule "B", as the case may be, in respect of such Capital Work.
6. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, as security for the payment by the Municipality of the indebtedness of the Municipality to OILC under the Note and/or the Debentures, as the case may be (the "Obligations"), the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay OILC on account of the Obligations and to pay such amounts to OILC from the Consolidated Revenue Fund.
7. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Note and/or any outstanding Debenture, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
8.
 - (a) The Mayor and/or the Treasurer are hereby authorized to execute and deliver the Note, the Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement and to execute and deliver the Note and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.
 - (b) The money realized in respect of the Note and the Debentures, including any premium, and any earnings derived from the investment of that

money, after providing for the expenses related to the execution and delivery of the Note and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

9. This By-law takes effect on the day of passing.

Enacted and Passed this 10th day of April, A.D. 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

Schedule "A"
to By-Law Number 2018-
(Ongoing Capital Work(s))

(1)	(2)	(3)	(4)
<u>By-Law Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
		\$	\$

See Attached for Ongoing Capital



Attachment A -
Ongoing Capital.pdf

Schedule "B"
to By-Law Number 2018
(New Capital Work(s))

(1)	(2)	(3)	(4)
<u>Capital Work Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
		\$	\$

See Attached for New Capital



Attachment B - New
Capital.pdf

ONGOING CAPITAL PROJECTS

City Code	Description of Capital Work	Estimated Expenditure	Loan Amount
10 Year -General Tax Levy Supported			
RD1601	Bridge Reconstruction	2,987,140.10	931,000.62
RD1610	Rural Resurfacing Program	3,267,998.82	762,064.45
Total Tax Levy Application Amount			1,693,065.07
20 Year - Water and Sewer Projects			
WW1506	Mariposa Estates Distribution System - Construction	809,951.84	8,555.39
WW1603	Thornhill Reservoir - Venting	58,441.33	47,185.33
WW1604	Lindsay WTP Chemical Bulk Tank Replacement	465,963.60	461,211.60
WW1609	Vimy St W&W Main Replacement - Construction	469,586.30	172,091.30
WW1610	Russell St W Watermain Replacement - Construction	367,646.69	56,595.09
WW1612	Lindsay Verulam Tower Exterior Coating System	993,702.58	699,907.58
WW1624	Elgin St Water & Sanitary D&C Phase 1	596,238.78	419,967.68
WW1625	Bond St W (Adelaide to Sussex) W&S - DC	523,583.24	25,935.24
Total Water and Sewer Application Amount			1,891,449.21
Total Application Request for Ongoing Capital Projects			3,584,514.28
Ongoing New			3,584,514.28
			3,391,036.99
			6,975,551.27

NEW CAPITAL PROJECTS

City Code	Description of Capital Work	Estimated Expenditure	Loan Amount
10 Year -General Tax Levy Supported			
RD1701	Bridge Reconstruction	1,699,254.91	1,082,787.52
Total Tax Levy Application Amount			1,082,787.52
25 Year - Housing Projects			
H09019	Devan Court	4,872,286.27	1,753,881.27
H14030	Pinegrove Place - Minden Hills	1,774,368.20	554,368.20
Total Housing Application Amount			2,308,249.47
Total Application Request for New Capital Projects			3,391,036.99

The Corporation of the City of Kawartha Lakes

By-Law 2018 -

**A By-Law To Deem Part of a Plan of Subdivision,
Previously Registered For Lands Within Kawartha Lakes,
Not to be a Registered Plan of Subdivision in Accordance with The Planning Act
PIN 631270826 (LT), Described As Lot 54, Plan 126 and PIN # 631270713 (LT),
Described As Part Lakeshore Park, Plan 126, Part 16, 57R-8884, Geographic
Township Of Verulam, Now City Of Kawartha Lakes**

File D30-2018-002, Report PLAN2018-019, respecting 37 Oak Park Road – ALLEN

Recitals

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a deeming By-law, by the owner of the land described in Section 1 of this By-law in order to permit consolidation of lands through consent application D03-16-029.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owner(s) of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-__.

Section 1:00 Details

- 1.01 **Property Affected:** PIN 631270826(LT) and PIN 631270713 (LT). The Property affected by this By-law is described as Lot 54 Registered Plan 126, subject to an easement as in R468844 and Part Lakeshore Park, Registered Plan 126, as closed by R412770, Part 16, 57R-8884, geographic Township of Verulam, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2:00 General Terms

2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ____ day of _____, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2018-____

A By-Law to Deem Part of a Plan of Subdivision, Previously Registered For Lands Within Kawartha Lakes, Not to be a Registered Plan of Subdivision in Accordance with The Planning Act PIN 631270795 (LT), Described As Block A, Registered Plan 277, Geographic Township of Verulam, Now City of Kawartha Lakes

File D30-2018-007, Report PLAN2018-028, respecting 64 Lakeland Road –
Finley

Recitals

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a Deeming By-law, by the owners of the land described in Section 1 of this By-law in order to permit consolidation of lands located at 64 and 70 Lakeland Road.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owners of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-____.

Section 1.00: Details

- 1.01 **Property Affected:** PIN 631270795 (LT). The Property affected by this By-law is described as Block A, Registered Plan 277, geographic Township of Verulam, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2.00: General Terms

- 2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ____ day of _____, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2018 -

A By-Law To Deem Part of a Plan of Subdivision, Previously Registered For Lands Within Kawartha Lakes, Not To Be A Registered Plan Of Subdivision In Accordance With The Planning Act PIN 63162-0777 (LT) and PIN 63162-0778 (LT), Described As Lot 9 and Block 10, Registered Plan 573, Geographic Township Of Fenelon, Now City Of Kawartha Lakes

File D30-2018-001, Report PLAN 2018-030, respecting Lot 9 and Block 10, Registered Plan 573, 14 and 24 Jubbs Shore Road – Bereznicki

Recitals:

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a Deeming By-law, by the owners of the land described in Section 1 of this By-law, in order to fulfill conditions of provisional consent required by the Director of Development Services through Consent Applications D03-16-027 and D03-16-028.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owner(s) of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-__.

Section 1:00 Details

- 1.01 **Property Affected:** PIN 63162-0777 (LT) and PIN 63162-0778 (LT). The Property affected by this By-law is described as Lot 9 and Block 10, Registered Plan 573, geographic Township of Fenelon, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision of the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2:00 General Terms

2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of **, 2018.

Andy Letham, Mayor

Cathie Ritchie, Clerk

The Corporation of the City Of Kawartha Lakes

By-Law 2018 -

A By-Law To Amend The Oak Ridges Moraine Zoning By-Law 2005-133 To Remove The Holding Symbol (H) From A Zone Category On Property Within The City Of Kawartha Lakes

[File D06-17-023, Report PLAN2018-033, respecting Lot 4, Plan 57M-781 – 2546198 Ontario Inc.]

Recitals:

1. Section 36 of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to place a Holding (H) symbol on any zoning category assigned to property. The purpose of the Holding (H) symbol is to restrict the use of the property until conditions imposed by Council have been met.
2. The Council of the City of Kawartha Lakes enacted By-law No. 2005-133, which contained a Holding (H) symbol relating to the use of the property.
3. Council has received a request to remove the Holding (H) symbol from the General Industrial Special One Holding “M1-S1 (H)” Zone.
4. The conditions imposed by Council and shown in By-law 2005-133 are no longer required.
5. Council deems it appropriate to remove the Holding (H) symbol.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-.**

Section 1:00 Zoning Details

- 1.01 **Property Affected:** The Property affected by this By-law is described as Lot 4, Plan 57M-781, geographic Township of Manvers, now in the City of Kawartha Lakes.
- 1.02 **Schedule Amendment:** Schedule ‘B’ to By-law No. 2005-133 of the City of Kawartha Lakes is further amended to remove the Holding (H) symbol from the “General Industrial Special One - Holding [M1-S1(H)] Zone” for the land referred to as ‘M1-S1’, as shown on Schedule ‘A’ attached to this By-law.

Section 2:00 General Terms

- 2.01 **Effective Date:** This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Section 34 and 36 of the Planning Act R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of **, 2018.

Andy Letham, Mayor

Cathie Richie, City Clerk

THE CORPORATION OF THE CITY OF

KAWARTHA LAKES

THIS IS SCHEDULE 'A' TO BY-LAW _____ PASSED
THIS _____ DAY OF _____ 2018.

MAYOR _____ CITY CLERK _____

Geographic Township of Manvers

Sandy Hook Rd.

Highway #35

Sandbourne Drive

John Street

M1-S1

Concession 1

Lot 10

Lot 11

The Corporation of the City of Kawartha Lakes

By-Law 2018 -

A By-Law To Deem Part of a Plan of Subdivision, Previously Registered For Lands Within Kawartha Lakes, Not To Be A Registered Plan Of Subdivision In Accordance With The Planning Act PIN # 63130-0132 (LT), Described As Lot 8, Plan 70, Former Village of Bobcaygeon, Now City Of Kawartha Lakes

[File D30-2018-006, Report PLAN 2018-034, respecting Lot 8, Plan 70, 25 Prince Street West – Sweeney]

Recitals:

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a deeming By-law, by the owner of the land described in Section 1 of this By-law.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owner(s) of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-__.

Section 1:00 Details

- 1.01 **Property Affected:** PIN # 63130-0132 (LT). The Property affected by this By-law is described as Lot 8, Registered Plan 70, former Village of Bobcaygeon, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision of the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2:00 General Terms

2.01 **Force and Effect**: This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of **, 2018.

Andy Letham, Mayor

Cathie Ritchie, Clerk

The Corporation of the City of Kawartha Lakes

By-law 2018 -

A By-law to Amend the Town of Lindsay Zoning By-law 2000-75 to Remove the Holding One (H1) Symbol from a zone category on property within the City of Kawartha Lakes

[File D06-2018-015, Report PLAN2018-035 respecting Part of Lot 18, Concession 6, former Town of Lindsay – The Corporation of the City of Kawartha Lakes]

Recitals:

1. Section 36 of the *Planning Act* authorizes Council to place a Holding (H) symbol on any zoning category assigned to property. The purpose of the Holding (H) symbol is to restrict the use of the property until conditions imposed by Council have been met.
2. The Council of the City of Kawartha Lakes enacted By-law No. 2000-75, which contained a Holding One (H1) symbol relating to the use of the property.
3. Council has received a request to remove the Holding One (H1) symbol from the property with the Parks and Open Space Holding One (OS)(H1) Zone.
4. The conditions imposed by Council and shown in By-law No. 2000-75 have been met on the land.
5. Council deems it appropriate to remove the Holding One (H1) symbol.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-.**

Section 1:00 Zoning Details

- 1.01 **Property Affected:** The Property affected by this By-law is described as Part Lot 18, Concession 6, former Town of Lindsay, now in the City of Kawartha Lakes.
- 1.02 **Schedule Amendment:** Schedule 'A' to By-law No. 2000-75 for the former Town of Lindsay is further amended to remove the Holding One (H1) symbol from the "Parks and Open Space Holding One (OS)(H1)" Zone for the land referred to as 'OS', as shown on Schedule 'A' attached to this By-law.

Section 2:00 General Terms

2.01 **Force and Effect:** This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Section 34 and 36 of the Planning Act.

By-law read a first, second and third time, and finally passed, this ** day of April, 2018.

Andy Letham, Mayor

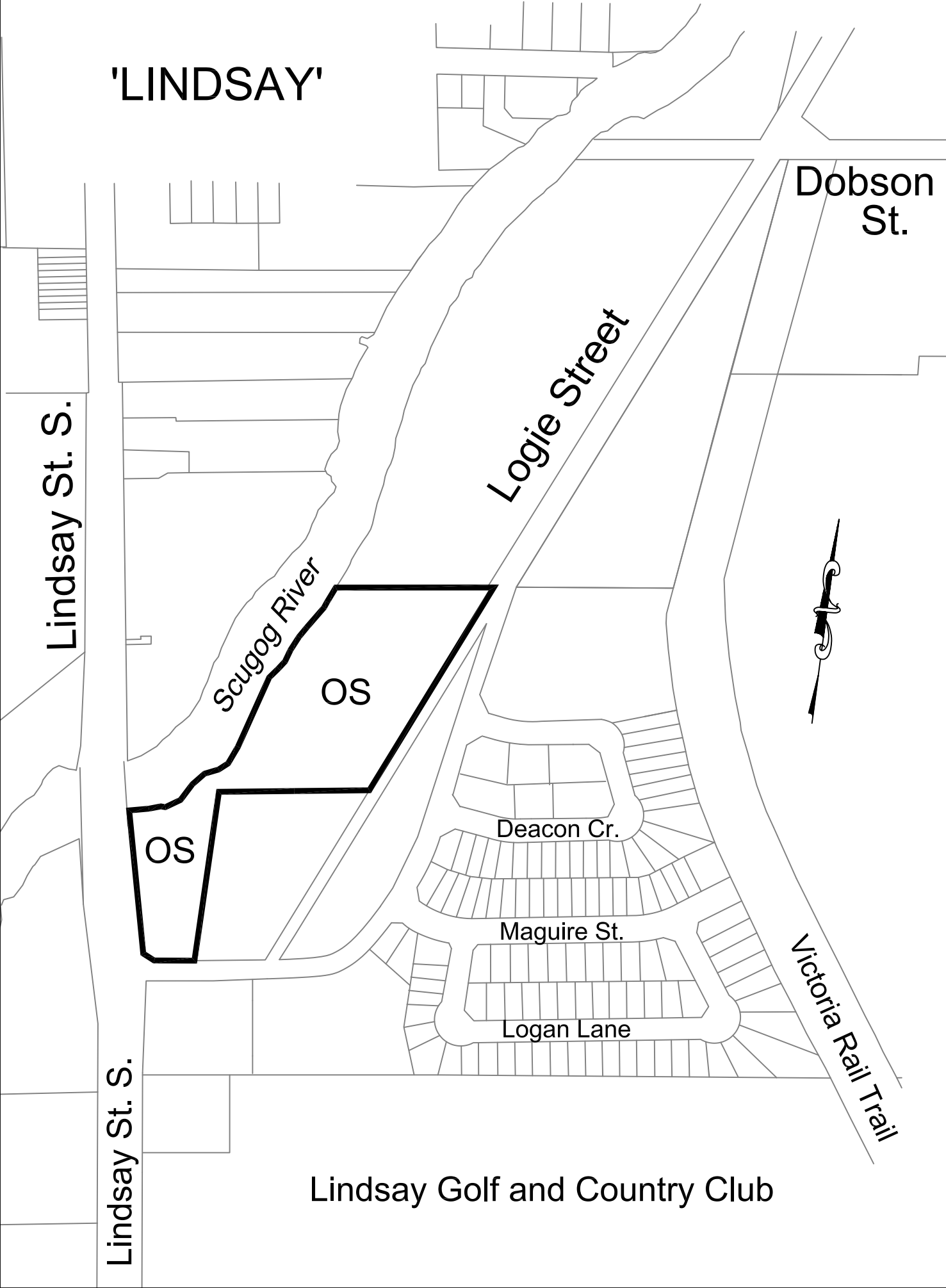
Cathie Ritchie, City Clerk

THE CORPORATION OF THE CITY OF

KAWARTHA LAKES

THIS IS SCHEDULE 'A' TO BY-LAW _____ PASSED
THIS _____ DAY OF _____ 2018.

MAYOR _____ CITY CLERK _____



The Corporation of the City of Kawartha Lakes

By-Law 2018-

A By-law to Amend By-Law 2006-262 to Provide For Municipal Housing Facilities and Grants for the City of Kawartha Lakes

Recitals

1. Whereas By-law 2006-262 was passed by the Council of The Corporation of the City of Kawartha Lakes on September 26, 2006 to provide for municipal housing facilities for its service area, as defined in the Housing Services Act, 2011, S.O. 2011, c. 6, Sched. 1.
2. And Whereas council wishes to amend By-law 2006-262 to enable The Corporation of the City of Kawartha Lakes to provide municipal housing facilities and grants in a manner not already contemplated in By-law 2006-262.
3. And Whereas the provisions of By-law 2006-262 approved by council prior to this amendment will continue in full force and effect and apply to those existing municipal housing facilities already approved pursuant to By-law 2006-262.
4. And Whereas from the effective date hereof, Schedule “A” attached to this By-law 2018- shall apply to any and all municipal housing facilities and grants for the City of Kawartha Lakes unless otherwise specifically provided in a housing facilities agreement or by-law approving a municipal housing facilities agreement.
5. And Whereas the provisions identified in Schedule “A”, attached hereto, shall be included and considered an amendment to By-law 2006-262 to provide for municipal housing facilities and grants for the City of Kawartha Lakes.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this amendment to By-Law 2006-262, as By-law 2018- .

Section 1.00: Amendment Details

- 1.01 **Amendment:** Section 2.12 is added to the General Terms of By-law 2006-262 as follows:

2.12 From the effective date of the passing of By-law 2018- , Schedule “A” attached to this by-law shall apply to any and all municipal housing facilities and grants for the City of Kawartha Lakes unless otherwise specifically provided in a housing facilities agreement or by-law approving a municipal housing facilities agreement and shall be included and considered an amendment to By-law 2006-262 to provide for municipal housing facilities and grants for the City of Kawartha Lakes.

- 1.02 **Amendment:** Schedule “A”, attached to this By-law shall be added as Schedule “A” to By-law 2006-262.

Section 2.00: Administration and Effective Date

- 2.01 **Administration of the By-law:** The Director is responsible for the administration of this by-law.
- 2.02 **Effective Date:** This By-law shall come into force on the date it is finally passed and may be cited as the Municipal Housing Facilities By-Law, as amended.

By-law read a first, second and third time, and finally passed, this 10th day of April, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

Schedule “A”

1. Whereas By-law 2006-262 was passed to provide for municipal housing facilities in the service area of the Corporation of the City of Kawartha Lakes, as defined in the Housing Services Act, 2011, S.O. 2011, c. 6, Sched. 1.
2. And Whereas Council consider it advisable to amend By-law 2006-262 to continue to provide municipal housing facilities and grants for the City of Kawartha Lakes in respect of municipal housing facilities approved by the City after the date of this By-law.
3. And Whereas the *Municipal Act*, S.O. 2001, c.25, subsection 107, as amended, allows municipalities to give grants or aid, on such terms as to security and otherwise that council considers to be in the interest of the municipality.
4. And Whereas the *Municipal Act*, subsection 110(1), as amended, allows municipalities to enter into agreements for the provision of municipalities facilities by any person.
5. And Whereas Ontario Regulation 603/06, as amended by Ontario Regulation 151/16, made under the *Municipal Act* allows the council of a municipality to enter into an agreement under subsection 110(1) of the *Municipal Act* for the provision of a variety of enumerated classes of municipal capital facilities.
6. And Whereas one of those enumerated classes is municipal housing project facilities for the purpose of exempting land from taxation under subsection 110(6) of the *Municipal Act*.
7. And Whereas Ontario Regulation 603/06, subsection 7(1)(a), as amended, requires that before a By-law authorizing an agreement respecting municipal housing project facilities is entered into a municipal housing facilities By-law must be enacted, which must comply with requirements set out in that Regulation.
8. And Whereas Council is of the opinion that making use of subsection 110(1) of the *Municipal Act* is a desirable means of increasing the supply of affordable rental and ownership housing by providing financial or other assistance at less than fair market value to private and non-profit housing providers on the criteria set out in this By-law.
9. And Whereas from the effective date hereof, the terms and provisions set out in this By-law 2018-____ shall be the terms and provisions referenced and applied for any and all municipal housing facilities and grants for the City of Kawartha Lakes approved by the City after the date of this By-law.

Section 1.00: Definitions and Interpretation

1.01 Definitions: In this by-law,

“Act” means the Municipal Act, S.O. 2001, c.25, as amended, and its regulations;

“affordable housing” means for the purpose of a municipal housing project facilities agreement shall be municipal housing project facilities in which,

- (a) Ownership housing with a purchase price resulting in annual accommodation costs not exceeding 30% of the gross annual household income of the lowest 60% of households within the service area or is at least 10% below the average resale price of a housing unit within the service area, whichever is the lesser,
- (b) Rental housing with a rental rate not exceeding 30% of the gross annual household income of the lowest 60% of renter households within the service area, or is at or below the average rental rate within the service area, whichever is the lesser.

“annual accommodation costs” means the sum of principal and interest payments, or equivalent financing payments, due and payable by a household on the first occasion that such payment is due following purchase of a unit that is subject to an agreement under this By-law and calculated based upon the following assumptions: (i) a 25-year amortization period; (ii) 5% interest rate; and (iii) a 10% down payment on the purchase price of a housing unit.

“average market rent” for municipal housing project facilities at any one time means the average market unit rent in the City of Kawartha Lakes as determined and amended from time-to-time by CMHC.

“City”, “City of Kawartha Lakes”, or “Kawartha Lakes” means The Corporation of the City of Kawartha Lakes and includes its entire geographical area.

“City Clerk” means the person appointed by Council to carry out the duties of the clerk described in section 228 of the Municipal Act, 2001.

“CMHC” means the Canada Mortgage and Housing Corporation.

“Council” or “City Council” means the municipal council for the City.

“Director” means the Director of Human Services, the person that holds that position and his or her delegate(s) or, in the event of organizational changes, another person designated by Council.

“housing provider” means a corporation or individual legally entitled to own real property in the City of Kawartha Lakes or the County of Haliburton.

“low and moderate income households” means those households with incomes falling at or below the 60th income percentile as published by the City in its role as service manager for the service area.

“municipal housing project facilities” means the municipal housing project facilities class of municipal capital facilities, as set out in Section 2(1) of Ontario Regulation 603/06, as amended;

“municipal housing project facilities agreement” means a municipal housing project facilities agreement as set out in Section 2.06(a) of this By-law;

“municipal housing project facilities By-law” means a By-law enacted by council pursuant to paragraph 18 of section 2 of Ontario regulation 603/06, as amended.

“unit size” means the size of a unit within a municipal housing project facility or potential municipal housing project facility, measured by the number of bedrooms.

“waiting list” means the City of Kawartha Lakes Centralized Waiting List or City’s Homeless By Name List, or successor waiting list, or any other waiting list as agreed to be Council in the municipal housing project facilities agreement.

“service area” means the City of Kawartha Lakes or the County of Haliburton.

1.02 **Interpretation Rules:**

- (a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.
- (b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

1.03 **Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: General Terms

2.01 The City may provide grants or aid in accordance with subsection 1.07(1) of the Act, on such terms as to security approved by the Director of Human Services of the City of Kawartha Lakes.

- 2.02 The City shall not provide a grant or aid to any person or group in accordance with subsection 107 of the Act unless it has determined that the housing units to be provided fall within the definition of affordable housing.
- 2.03 A grant or aid by the City pursuant to subsection 2.01 of this by-law shall be in the form of a forgivable interest free loan over a period.
- 2.04 For particular municipal housing project facilities, (a) in respect of rental housing, the housing units shall be made available only to individuals and families on the waiting list, subject to their ability to pay the affordable rent for the available unit and (b) in respect of ownership housing, the housing units shall be made available to individuals and families who acquire it as an affordable housing unit.
- 2.05 Under no circumstances shall a housing unit be made available,
- (a) at rent or at a price that is not within the definition of affordable housing; or
 - (b) to individuals or families who, if at the time the housing unit is to be sold to them or initially rented to them, would already own a residential property.
- 2.06
- (a) Council may pass By-laws permitting the City to enter into municipal housing project facilities agreements with housing providers pursuant to subsection 110(1) of the Act, as amended, for the provision of any of the classes of municipal capital facilities set out in subsection 110(1) of the Act.
 - (b) Upon passing a By-law referred to in Section 2.06, the clerk of the municipality shall give written notice of the By-law to the Minister of Finance or successor, as set out in subsection 110(5) of the Act.
- 2.07 In respect of the classes of municipal capital facilities set out in subsection 110(1) of the Act, but without limitation, a municipal housing project facilities agreement may:
- (a) provide for the provision of land, which can be provided through the following methods: (i) leasing municipal land, (ii) donating municipal land, or (iii) providing municipal land at below market value;
 - (b) provide for exemption for any applicable fee, charge or required security related to the development of all new affordable housing units;
 - (c) provide for exemption or reduction from real property tax of all new affordable rental housing developments with four or more units;
 - (d) waive or provide grants in lieu of parkland dedication fees for affordable housing developments;

- (e) provide a reduction in real property taxes for vacant homes that are donated or leased at below market value to community agencies for affordable housing;
 - (f) provide capital loans and grants for affordable housing; and
 - (g) provide a full or partial exemption for the affordable housing development from the payment of development charges imposed by the City under the *Development Charges Act*, 1997, S.O. 1997, c.27.
- 2.08 The municipal housing project facilities agreements shall include the following together with such other terms and provisions approved by the Director of Human Services of the City of Kawartha Lakes:
- (a) each unit in the municipal housing project facilities shall meet the definition of affordable housing;
 - (b) provisions reflecting those matters set out in Sections 2.04 and 2.05;
 - (c) units subject to the agreement are not to be rented or sold to the housing provider, or any individual not at arm's length to the housing provider or shareholders or directors of the housing provider;
 - (d) the municipal housing project facilities agreement shall be binding on the housing provider's heirs, successors and assigns;
 - (e) during the time period in which the municipal housing project facilities agreement is in force, the housing provider shall, as a condition precedent to a sale to a subsequent purchaser (save and except for the sale to eligible purchasers of individual ownership units), require the subsequent purchaser to enter into an agreement with the city, and that agreement shall impose the terms of the municipal housing project facilities agreement on that subsequent purchaser;
 - (f) in addition to a general indemnity, the housing provider shall specifically indemnify the City if the provision set out in the municipal housing facilities agreement is breached;
 - (g) a list of the benefits being conveyed to the housing provider under this By-law, including their estimated present day monetary value;
 - (h) if the housing provider or any subsequent purchaser or successor in title (save and except for the sale to eligible purchasers of individual ownership units) for as long as it meets the definition of affordable housing does not carry out its obligations under the agreement, the housing provider shall pay to the City the entire amount of benefits conveyed under the agreement, together with any applicable costs and interest; and

- (i) such other contractual provisions which are required to be inserted based on fundamental contractual and drafting principles satisfactory to the City of Kawartha Lakes.

The Corporation of the City of Kawartha Lakes

By-Law 2018 -

A By-Law To Amend The Township of Verulam Zoning By-Law No. 6-87 To Rezone Land Within The City Of Kawartha Lakes

[File D06-17-021, Report PLAN2018-003, respecting Concession 3 Part of Lot 4, Geographic Township of Verulam, identified as Vacant Land on Rehill Drive – Gurr]

Recitals:

1. Section 34 of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to determine the appropriate zoning categories and provisions assigned to land.
2. Council has received an application to amend the categories and provisions relating to a specific parcel of land to permit the severance of 5 residential lots on the subject land.
3. A public meeting to solicit public input has been held.
4. Council deems it appropriate to rezone the Property.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-__.

Section 1:00 Zoning Details

1.01 **Property Affected:** The Property affected by this by-law is described as Concession 3 Part of Lot 4, Geographic Township of Verulam, City of Kawartha Lakes.

1.02 **Textual Amendment:** By-law No. 6-87 of the Township of Verulam is further amended to add the following section to Section 8.3:

“8.3.26 On land zoned R1-26, the following requirements shall supersede the requirements of the R1 zone:

- | | | |
|----|----------------------|-----------|
| a. | Minimum Lot Area | 4000 sq.m |
| b. | Minimum Lot Frontage | 29 m |

All other requirements of the R1 Zone shall continue to apply.”

1.03 **Textual Amendment:** By-law No. 6-87 of the Township of Verulam is further amended to add the following section to Section 19.3:

“19.3.19 On land zoned A1-19, the following requirements shall supersede the requirements of the A1 zone:

- a. Minimum Lot Area
 - i. farm 8.0 ha
 - ii. other uses 4000 sq.m
 - with a maximum lot area of 1 hectare used for residential purposes
- b. Minimum Lot Frontage
 - i. farm 26 m
 - ii. other uses 26 m

All other requirements of the A1 Zone shall continue to apply.”

1.04 **Schedule Amendment**: Schedule ‘B’ to By-law No. 6-87 of the Township of Verulam is further amended to change the zone category from the “General Rural (A1) Zone” to the “Residential Type One Exception Twenty-Six (R1-26) Zone”, “General Rural Exception Nineteen (A1-19) Zone”, and “Open Space (OS) Zone” for the land referred to as ‘R1-26’, ‘A1-19’, and ‘OS’ respectively, as shown on Schedule ‘A’ attached to this By-law.

Section 2:00 Effective Date

2.01 **Effective Date**: This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Section 34 of the Planning Act R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of ***, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

THE CORPORATION OF THE CITY OF

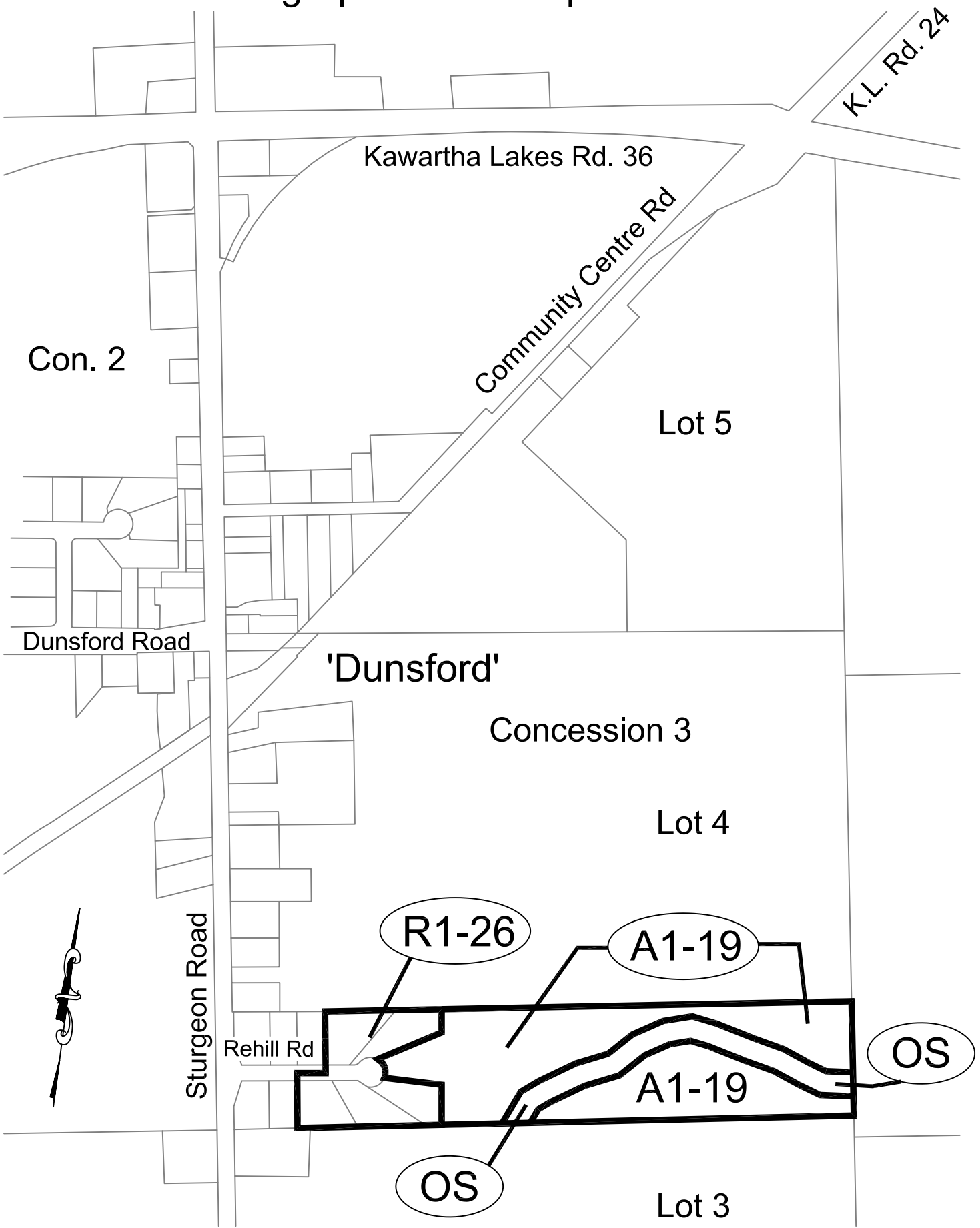
KAWARTHA LAKES

THIS IS SCHEDULE 'A' TO BY-LAW _____ PASSED
THIS _____ DAY OF _____ 2018.

MAYOR _____

CITY CLERK _____

Geographic Township of Verulam



The Corporation of the City of Kawartha Lakes

By-Law 2018 -

A By-Law To Amend The Village of Bobcaygeon Zoning By-Law No. 16-78 To Rezone Land Within The City Of Kawartha Lakes

[File D06-17-030, Report PLAN2018-029, respecting Plan 11 Range 7 Part of Lot 9 East of William Street, former Village of Bobcaygeon, identified as 30 King Street East – Nichol]

Recitals:

1. Section 34 of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to determine the appropriate zoning categories and provisions assigned to land.
2. Council has received an application to amend the categories and provisions relating to a specific parcel of land to permit a microbrewery use, and to amend the development standards on the subject land.
3. A public meeting to solicit public input has been held.
4. Council deems it appropriate to rezone the Property.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-__.

Section 1:00 Zoning Details

1.01 **Property Affected:** The Property affected by this by-law is described as Plan 11 Range 7 Part of Lot 9 East of William Street, former Village of Bobcaygeon, City of Kawartha Lakes.

1.02 **Textual Amendment:** By-law No. 16-78 of the Village of Bobcaygeon is further amended by adding the following definition and renumbering Section 2 accordingly:

“MICROBREWERY means a building or part thereof used for the brewing and retail sale of beer for public consumption on or off the premises; and includes the following as accessory uses: areas for sampling, retail display and retail sales”

1.03 **Textual Amendment:** By-law No. 16-78 of the Village of Bobcaygeon is further amended to add the following section to Section 11.5:

“m. Notwithstanding Sections 11.1, 11.2 b., 11.3, 3.13 a., 3.14, 3.15 a., and the definition of ‘Parking Space’ in Section 2.92, on land zoned C1-S13 the following requirements shall apply:

- i) A microbrewery shall be a permitted use;

- ii) Maximum lot coverage 35 %
- iii) Maximum number of dwelling units 1
- iv) For the microbrewery use listed in i) above in conjunction with the permitted dwelling unit, the minimum number of parking spaces for both uses together shall be six (6)
- v) A minimum of 1 loading space equal to one parking space not less than 2.75 m. in width, 5.2 m. in length, and not less than 14.3 sq. m. in area. Provided that this loading space shall be counted as part of the total number of parking spaces as required by iv) above
- vi) A parking space shall have a minimum width of 2.75 m., a minimum length of 5.8 m., and a minimum area of 15.95 sq. m., except where a parking space abuts the required landscape buffer, in which case the minimum length shall be reduced to 5.2 m. and the minimum area reduced to 14.3 sq. m.
- vii) A parking space used for accessible parking purposes shall have a minimum width of 3.6 m, a minimum length of 6.0 m., and an aisle with a minimum width of 1.2 m.
- viii) Where a "C1-S13" zone abuts an "O2" zone, when an opaque fence is provided in conjunction with the landscaping, a landscaped buffer may be reduced in width to 0.9 m.

All other requirements of the By-law shall apply to land zoned C1-S13.

- 1.04 **Schedule Amendment:** Schedule 'A' to By-law No. 16-78 of the Village of Bobcaygeon is further amended to change the zone category from the "Central Commercial (C1) Zone" to the "Central Commercial Special Thirteen (C1-S13) Zone" for the land referred to as 'C1-S13', as shown on Schedule 'A' attached to this By-law.

Section 2:00 Effective Date

- 2.01 **Effective Date:** This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Section 34 of the Planning Act R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of ***, 2018.

Andy Letham, Mayor

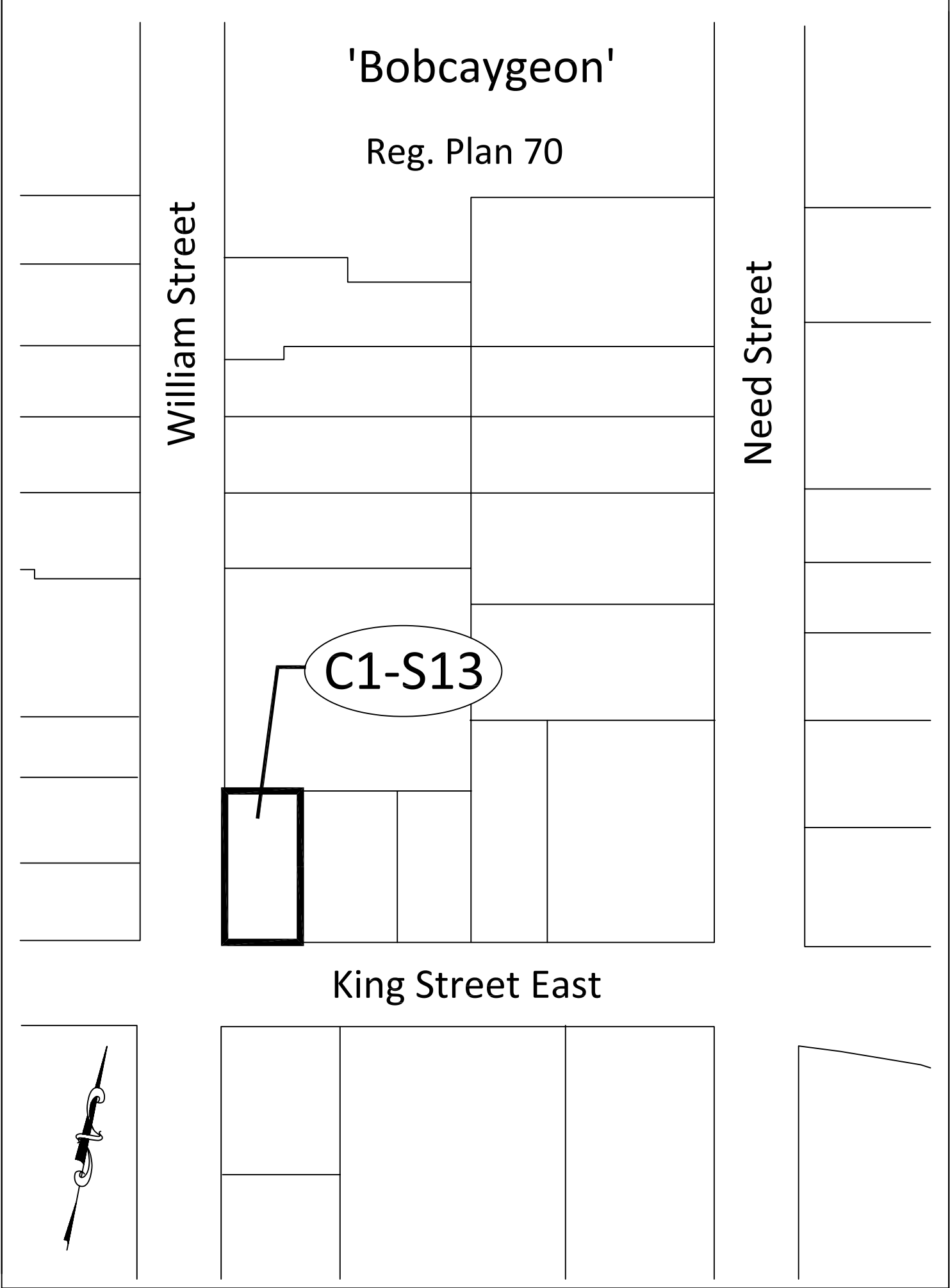
Cathie Ritchie, City Clerk

THE CORPORATION OF THE CITY OF

KAWARTHA LAKES

THIS IS SCHEDULE 'A' TO BY-LAW _____ PASSED
THIS _____ DAY OF _____ 2018.

MAYOR _____ CITY CLERK _____



The Corporation of the City of Kawartha Lakes

By-Law 2018-

A By-law to Authorize the Sale of Municipally Owned Property Legally Described as Part of Lot 21, Concession 6, in the Geographic Township of Fenelon, City of Kawartha Lakes described as Parts 1, 2, and 3 on Plan 57R-10633, being PIN: 63162-0789 (LT) and to Authorize an Easement in Favour of the City of Kawartha Lakes over Parts 2 and 3 on Plan 57R-10633

Recitals

1. The Subject Land was declared to be surplus to municipal needs by City Council on the 28th day of January, 2014 by the adoption of Report LM2014-003 by CR2014-101.
2. A map of the Subject Land can be found at Schedule "A".
3. Notice of intention of City Council to pass this by-law was given by notice duly published in the Kawartha Lakes This Week newspaper in the City of Kawartha Lakes on the 9th, 16th, and 23rd days of February, 2017, in accordance with the provisions of the Municipal Act and By-law 2010-118, as amended.
4. The proposed by-law came before Council for consideration at its regular meeting on the 10th day of April, 2018 at 2:00 p.m. and at that time no person objected to the proposed by-law nor claimed that his land would be prejudicially affected.
5. The sale of this land was approved by City Council on the 28th day of January, 2014 by the adoption of Report LM2014-003 by CR2014-101.
6. A conflict with regards to the sale of this land has been declared by a City Councillor, as the said Councillor represented the interests of the buyer. The said Councillor had no advantage in terms of knowledge (no knowledge of the appraised value), nor additional exposure to the property in advance of the property being listed for sale.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018- .

Section 1.00: Definitions and Interpretation

1.01 Definitions: In this by-law,

"City", "City of Kawartha Lakes" or "Kawartha Lakes" means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

"City Clerk" means the person appointed by Council to carry out the duties of the clerk described in section 228 of the Municipal Act, 2001;

"Council" or "City Council" means the municipal council for the City;

1.02 Interpretation Rules:

- (a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.
- (b) The words "include" and "including" are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

1.03 Statutes: References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 Severability: If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Sale of Surplus Property and Grant of Easement

2.01 Sale: Part of Lot 21, Concession 6, in the Geographic Township of Fenelon, City of Kawartha Lakes described as Parts 1, 2, and 3 on Plan 57R-10633, being PIN: 63162-0789 (LT) is hereby authorized to be sold to Sarah Jewell for Three Hundred Eighty-One Thousand Seven Hundred Dollars (\$381,700.00), plus HST, if applicable, inclusive of all additional costs associated with this transaction.

2.02 Easement: Concurrent to and in consideration for the transfer of Part of Lot 21, Concession 6, in the Geographic Township of Fenelon, City of Kawartha Lakes described as Parts 1, 2, and 3 on Plan 57R-10633, being PIN: 63162-0789 (LT), the City of Kawartha Lakes requires Sarah Jewell to convey and the City of Kawartha Lakes is authorized to accept an easement in favour of the City of Kawartha Lakes over Parts 2 and 3 on Plan 57R-10633.

Section 3.00: Effective Date

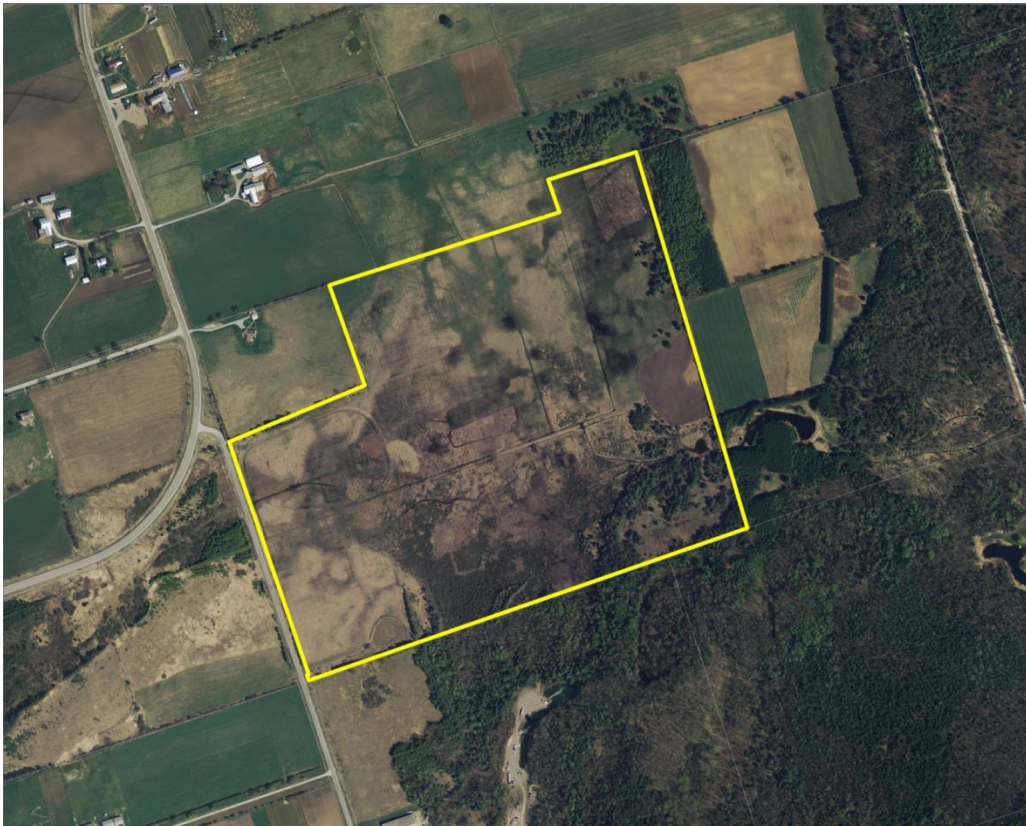
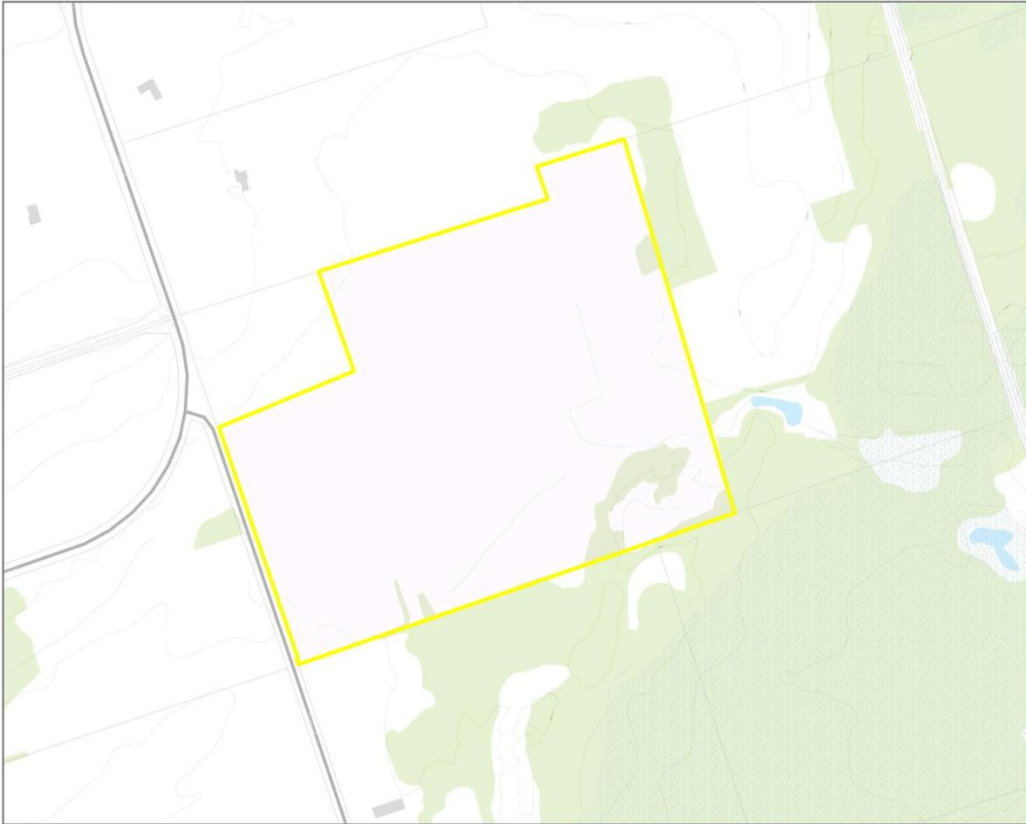
3.01 Effective Date: This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 10th day of April, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

Schedule A



The Corporation of The City of Kawartha Lakes

By-Law 2018-XXX

A By-law to Confirm the Proceedings of a Regular Meeting of Council, Tuesday, April 10, 2018

Recitals

1. The Municipal Act, 2001, S.O. 2001 c. 25 as amended, provides that the powers of a municipal corporation are exercised by its Council.
2. The Municipal Act, also provides that the Council's powers must be exercised by by-law.
3. For these reasons, the proceedings of the Council of The Corporation of the City of Kawartha Lakes at this meeting should be confirmed and adopted by by-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2018-XXX.

Section 1.00: Confirmation

- 1.01 The actions of the Council at the following meeting:

Tuesday, April 10, 2018 Regular Council Meeting and each motion, resolution and other action passed or taken by the Council at that meeting is, except where prior approval of the Ontario Municipal Board is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

- 1.02 The Mayor and the proper officials of the City are authorized and directed to do all things necessary to give effect to the actions of the Council referred to in Section 1.01 of this By-law. In addition, the Clerk is authorized and directed to affix the corporate seal to any documents which require it.

Section 2.00: General

- 2.01 This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 10th day of April, 2018.

Andy Letham, Mayor

Cathie Ritchie, City Clerk