

The Corporation of the City of Kawartha Lakes

Agenda

Regular Council Meeting

CC2018-08

Tuesday, April 24, 2018

Closed Session Commencing at 1:30 p.m. Open Session Commencing at 2:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. **Call to Order**
2. **Adoption of Closed Session Agenda**
3. **Disclosure of Pecuniary Interest in Closed Session Items**
4. **Closed Session**
 - 4.1 CC2018-08.4.1
**Closed Session Minutes, Regular Council Meeting
April 10, 2018
Municipal Act, 2001. s.239(b)(c)**
 - 4.2 ED2018-006
**Drainage Task Force - Appointments
Personal Matters About Identifiable Individuals
Municipal Act, 2001, s.239(2)(b)
Kelly Maloney, Agricultural Development Officer**
5. **Opening Ceremonies**
 - 5.1 Call Open Session to Order
 - 5.2 O Canada
 - 5.3 Moment of Silent Reflection
 - 5.4 Adoption of Open Session Agenda
6. **Disclosure of Pecuniary Interest**
7. **Notices and Information by Members of Council and Staff**
 - 7.1 Council
 - 7.2 Staff
8. **Matters from Closed Session**

9.	Minutes	
9.1	CC2018-08.9.1	18 - 39
	Regular Council Meeting Minutes of April 10, 2018	
	That the Minutes of the April 10, 2018 Regular Council Meeting, be received and adopted.	
9.2	CC2018-08.9.2	40 - 43
	Draft Executive Committee Meeting Minutes of April 5, 2018	
	That the Draft Minutes of the April 5, 2018 Executive Committee Meeting, be received.	
10.	Presentations and Deputations	
10.1	CC2018-08.10.1	
	Barron Road Sidewalk Petition (Item 13.1 on the Agenda) Patrick O'Neill Tammy Brumwell	
11.	Consent Matters	
	That all of the proposed resolutions shown in Section 11.1 and 11.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.	
11.1	Reports	
11.1.1	CLK2018-004	44 - 77
	Updated Election Documents - Use of Corporate Resources Policy, Accessibility Plan, and Election Sign By-law Cathie Ritchie, City Clerk	

That Report CLK2018-004, Updated Election Documents - Use of Corporate Resources Policy, Accessibility Plan and Election Sign By-law, be received;

That the policy entitled Use of Corporate Resources for Election Purposes, attached as Appendix A to Report CLK 2018-004 be adopted and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions; and

That a by-law to approve the **2018 Election Accessibility Plan** attached as Appendix B and the **Election Sign By-law** repealing By-law 2013-113 attached as Appendix C be forwarded to Council for adoption.

11.1.2 CS2018-003 78 - 81

Closure of Lindsay Legacy C.H.E.S.T. Fund Projects

Lisa Peimann, Executive Assistant, Community Services

That Report CS2018-003, Closure of Lindsay Legacy C.H.E.S.T. Fund Projects, be received;

That projects LCL089, 330242, 330243, 330244, 330245, 330246, 330247, 337130, 330249, and 330250, be closed due to completion; and

That project LCL095, Young's Community Foundation, in the amount of \$4,882.13, be closed with a surplus and be placed back, or retained, into the Lindsay Legacy C.H.E.S.T. Fund Reserve Account 3.24310 for inflationary growth of the fund.

That project 330248 remain open.

11.1.3 CS2018-006 82 - 90

Coboconk Medical Centre New Facility and Cost Estimate

Craig Shanks, Director of Community Services

That Report CS2018-006, Coboconk Medical Centre New Facility Cost Estimate, be received.

11.1.4 CS2018-007 91 - 96

Kawartha North Request for Funding

Craig Shanks, Director of Community Services

That Report CS2018-007, **Kawartha North Funding Request**, be received; and

That Council supports the Kawartha North Family Health Team grant application to the Ministry of Seniors Affairs for Active Living Centre.

11.1.5

PRC2018-005

97 - 152

Request to Rescind Parks, Recreation and Culture Council Policies
Jenn Johnson, Manager of Parks, Recreation and Culture Division

That Report PRC2018-005, **Parks, Recreation and Culture Policy Update**, be received;

That the following policies be rescinded and removed from the policy manual;

033 CCS 005	Integrated Plant Health Care Policy
035 CCS 007	Harmonization/User Fee Task Force Policy
020 CCS 003	Trails Maintenance/Management and Trans-Canada Trail
109 CCS 013	PRC Fees and Charges Policy
CP2016-008	Community Partnership and Development Fund Program Policy
CP2016-009	50/50 Community Project Capital Funding Initiative Policy
034 CCS 006	Sponsorship and Dedication Policy
046 CCS 008	Border Communities Policy
C-163 CCS 015	Off-Leash Dog Park Policy
053 CCS 009	Display and Sale of Tickets/Merchandise Policy
C-109 CCS 002	Ice Facility Allocation Policy
088 EPW 006	Monuments and Markers Policy - Fenelon Falls Cemetery

That the following policies be adopted, numbered and inserted in the Corporate Policy and Procedures Manual;

073 CCS 011	Alcohol Management of Municipal Premises Policy
141 CCS 014	Fenelon Falls Powerlinks – Fund Disbursement Policy

11.1.6

PRC2018-006

153 - 158

Wilson Fields East Fence

Craig Shanks, Director of Community Services

That Report PRC2018-006, **Wilson Fields East Fence**, be received for information.

11.1.7 PRC2018-007 159 - 187

Bethany Property Update

Craig Shanks, Director of Community Services

That Report PRC2018-007, **Bethany Property Update**, be received.

11.1.8 CORP2018-006 188 - 193

2018 Tax Policies

Jennifer Stover, Director of Corporate Services

That Report CORP2018-006, 2018 Tax Policies, be received;

That optional property classes for the 2018 tax year are not adopted;

That the tax rate reduction for vacant and excess land in the commercial and industrial class be set as 30% and 35% respectively for 2018;

That the tax rate reduction for First Class Undeveloped Farm Land be set at 45% for 2018;

That the capping and threshold parameters be established as follows:

	Commercial	Industrial
Annualized Tax Limit	10%	10%
Prior Year's CVA Tax Limit	10%	10%
CVA Tax Threshold for Protected Properties (Increasers) (\$0 to \$500)	500	500
CVA Tax Threshold for Clawed Back Properties (Decreasers) (\$0 to \$500)	500	500
Properties that were at CVA Tax in 2017 or that would cross over CVA Tax in 2017 are to be excluded from capping.	Yes	Yes

That the decrease clawback parameters for 2018 be set at 0% for multi-residential, commercial and industrial;

That Council approve the 2018 tax ratios as outlined in Appendix A to report CORP2018-006; and

That the necessary by-laws be forwarded to Council for adoption.

11.1.9 CAO2018-004 194 - 197

Council Remuneration Update – Tax Exempt Status

Ron Taylor, Chief Administrative Officer

That Report CAO2018-004, Council Remuneration Update, be received;

That the first pay of the next term of Council be fully taxed;

That Council salaries be adjusted to gap the loss in total remuneration from the elimination of the tax exempt status as outlined in Report CAO2018-004 and effective the next term of Council (2018-2022); and

That the necessary by-law be forwarded to Council for adoption.

11.1.10 PUR2018-008 198 - 201

Tender Awards Q4 2017 and Q1 2018

Launa Lewis, Supervisor of Financial Services

That Report PUR2018-008, **Tender Awards Q4 2017 and Q1 2018**, be received.

11.1.11 PUR2018-017 202 - 204

2018-51-SS Airport Management

Launa Lewis, Supervisor of Financial Services

Douglas Erlandson, Chair of Kawartha Lakes Municipal Airport Board

That Report PUR2018-017 **2018-51-SS Airport Management**, be received;

That Loomex Property Management Limited of Peterborough be selected for the award of a Single Source for Airport Management for an annual cost of \$145,000.00 plus applicable taxes, annually, for a five year term;

That the Airport Board incorporate the applicable amount into future operating/capital budgets to cover the costs; and

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award Tender 2018-51-SS.

11.1.12 PUR2018-019 205 - 210

Tender 2018-48-CT Hamilton Street Reconstruction

Ashley Wykes, Buyer

Corby Purdy, Supervisor, Infrastructure Design and Construction

That Report PUR2018-019, Tender 2018-48-CT Hamilton Street Reconstruction, be received;

That Hard-Co Construction Ltd. of Whitby be selected for the award of Tender 2018-48-CT Hamilton Street Reconstruction for the tender price of \$2,321,309.92 plus HST;

That funding in the amount of \$489,375.00 be released from the Capital Reserve for the purpose of awarding this contract;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award this tender; and

That the Financial Services Division be authorized to issue a purchase order.

11.1.13 PUR2018-020 211 - 213

2018-54 Single Source Purchase of One Land Ambulance

Marielle van Engelen, Buyer

Andrew Rafton, Commander of Operations

That Report PUR2018-020, **2018-54 Single Source Purchase of One Land Ambulance**, be received;

That Council authorize the single source purchase of one land ambulance to Crestline Coach Ltd. of Saskatoon, SK for the provision of one (1) -2018 land ambulance, at a total cost of \$144,511.03 not including HST and

That upon approval, the Financial Services be authorized to issue a purchase order.

11.1.14 PUR2018-029 214 - 217

Tender 2018-43-CT Design/Build of Fabric Covered Material Storage Structure, Including Demolition of Existing Structure

Marielle van Engelen, Buyer

Richard Monaghan, Senior Engineering Technician

That Report PUR2018-029, 2018-43-CT **Design/Build of Fabric Covered Material Storage structure, Including Demolition of Existing Structure**, be received;

That Van Pelt Construction Inc. of Mitchell, be selected for the award of Tender 2018-43-CT Design/Build of Fabric Covered Material Storage structure, Including Demolition of Existing Structure for the tender price of \$185,245.00 plus HST;

That Capital Project 991170101 – Lindsay Depot Roof Replacement, be closed and the remaining balance of \$19,657.80 be transferred back to the capital reserves;

That Capital Project 991160901 – Lindsay Depot 4 Bay Pole Barn, be closed and the remaining balance of \$5,637.52 be transferred back to the capital reserves;

That \$25,000 be transferred from the capital reserves to cover additional funding required to complete project 991180102 – Design/Build of Fabric Covered Material Storage Structure, Including Demolition of Existing Structure and;

That Financial Services be authorized to issue a purchase order.

11.1.15

EA2018-010

218 - 235

Cost Recovery for the Urbanization of Colborne St. W. in Lindsay
Adam Found, Manager of Corporate Assets

That Report EA2018-010, **Cost Recovery for the Urbanization of Colborne St. W. in Lindsay**, be received;

That the City Treasurer transfer \$1,229,585 from the Roads and Related account of the Development Charges Reserve to the Capital Reserve to complete cost recovery for the urbanization of Colborne St. W. in Lindsay, this being the capital work authorized by Town of Lindsay By-Law 97-56; and

That Council be presented with a by-law to repeal Town of Lindsay By-Laws 97-56 and 99-11.

11.1.16

EA2018-011

236 - 240

Committed Excess Capacity Designation for Ongoing Growth-Related Projects
Adam Found, Manager of Corporate Assets

That Report EA2018-011, **Committed Excess Capacity Designation for Ongoing Growth-Related Projects**, be received;

That it be the intention of Council to finance with development charges the projects identified in Appendix A attached to Report EA2018-011;

That the excess capacity created by these projects be designated as committed excess capacity in accordance with the Development Charges Act and its regulation O. Reg. 82/98; and

That the development charges financing of these projects be retroactively determined and corrected, as may be required, at an appropriate time through a future Council-approved reconciliation of the Development Charges Reserve.

11.1.17

ENG2018-008

241 - 244

Request for Speed Reduction - Ballyduff Road and Lotus Road

Joseph Kelly, Senior Engineering Technician

That Report ENG2018-008 **Request for Speed Reduction – Ballyduff Road and Lotus Road** be received; and

That the speed limit of Ballyduff Road from a point 250m east of Lotus Road to a point 810m west of Lotus Road be posted at 50 km/h; and

That the speed limit of Lotus Road from Ballyduff Road to a point 400m north of Ballyduffy Road be posted at 50 km/h; and

That the necessary by-laws for the above recommendations be forwarded to Council for adoption; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

11.1.18

ENG2018-009

245 - 250

Request for Speed Reduction - CKL Road 8

Joseph Kelly, Senior Engineering Technician

That Report ENG2018-009 **Request for Speed Reduction – CKL Road 8** be received; and

That the speed limit of CKL Rd 8 from West St to a point 500m westerly be posted at 50 km/h; and

That the speed limit of CKL Rd 8 from a point 500m west of West St to a point 900m westerly be posted at 60 km/h; and

That the necessary by-laws for the above recommendations be forwarded to Council for adoption; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

11.1.19

ENG2018-010

251 - 266

Request for Traffic Control - Peace Road and Yankee Line and Emily Park Road

Joseph Kelly, Senior Engineering Technician

That Report ENG2018-010 **Request for Traffic Control - Peace Road and Yankee Line/Emily Park Road**, be received;

That an all-way stop be installed at the intersection of Peace Road and Yankee Line/Emily Park Road;

That flashing red beacons be installed, warning of the all-way stop at the intersection of Peace Road and Yankee Line/Emily Park Road;

That the necessary By-laws for the above recommendations be forwarded to council for adoption;

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

11.1.20

HS2018-001

267 - 269

Green Municipal Fund Agreement

Rod Sutherland, Director of Human Services

That Report HS2018-001, **Green Municipal Fund Agreement**, be received; and

That the necessary by-law authorizing the execution of an agreement with the Federation of Canadian Municipalities be presented to Council for adoption.

11.1.21	WM2018-007	270 - 273
	<p>Lindsay Ops Landfill Reuse Bin Pilot Project David Kerr, Manager of Environmental Services</p> <p>That Report WM2018-007, Lindsay Ops Landfill Reuse Bin Pilot Project, be received; and</p> <p>That the continuation of the Lindsay Ops Landfill Reuse Bin Project in partnership with Habitat for Humanity, be approved.</p>	
11.2	Correspondence	
11.2.1	CC2018-08.11.2	274 - 275
	<p>Mandatory Connection Pat Dunn, Councillor</p> <p>That the memo from Councillor Dunn entitled “Mandatory Connection” dated April 24, 2018 be received;</p> <p>That Staff be directed to review the impact and results of implementation of Resolution CR2017-643 and report their findings to Council;</p> <p>That Staff be directed to provide a report updating Council on the results of the Pilot Project for Mandatory Connections in Fenelon Falls and a review of alternatives for addressing physical connection requirements outlined in By-Law 2014-255; and</p> <p>That Staff report to Council no later than the end of Q3, 2018.</p>	
11.3	Items Extracted from Consent	
11.3.1	CC2018-08.11.3.1	
	<p>Commissioning of a Downtown Parking Strategy Presentation Adam Found, Manager of Corporate Assets</p>	
11.3.2	EA2018-009	276 - 289
	<p>Commissioning of a Downtown Parking Strategy Adam Found, Manager of Corporate Assets</p>	

That Report EA2018-009, **Commissioning of a Downtown Parking Strategy**, be received;

That a Downtown Parking Strategy project be added to the 2018 Parking Lots capital program (9831812) with a budget of \$100,000 financed 67.5% from the Administration Account of the Development Charges Reserve and 32.5% from the Economic Development Reserve; and

That the excess capacity created by this project be designated as committed excess capacity in accordance with the Development Charges Act and its regulation O. Reg. 82/98.

12. Committee of the Whole and Planning Committee Minutes

12.1 CC2018-08.12.1 290 - 299

Planning Advisory Committee Meeting Minutes of April 11, 2018

That the Minutes of the April 11, 2018 Planning Advisory Committee Meeting be received and the recommendations be adopted.

13. Petitions

13.1 CC2018-08.13.1 300 - 301

Barron Road Sidewalk Petition

Mr. and Mrs. Brian Marritt

Mr. and Mrs. Patrick O'Neill

14. Other or New Business

15. By-Laws

That the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.17 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

15.1 By-Laws by Consent

15.1.1 CC2018-08.15.1.1 302 - 320

A By-law to Establish Tax Rates in the City of Kawartha Lakes

15.1.2	CC2018-08.15.1.2	321 - 323
	A By-law to Set Tax Rate Reductions for the Prescribed Subclasses in the City of Kawartha Lakes	
15.1.3	CC2018-08.15.1.3	324 - 328
	A By-law to Specify the Capping and Threshold Parameters for 2018 in the City of Kawartha Lakes	
15.1.4	CC2018-08.15.1.4	329 - 331
	A By-law to Establish 2018 Tax Ratios in the City of Kawartha Lakes	
15.1.5	CC2018-08.15.1.5	332 - 334
	A By-law to Limit Tax Decreases on Commercial, Industrial and Multi-Residential Properties for 2018 in the City of Kawartha Lakes	
15.1.6	CC2018-08.15.1.6	335 - 337
	A By-Law To Amend The Township of Fenelon Zoning By-Law No. 12-95 To Rezone Land Within The City Of Kawartha Lakes - Bereznicki	
15.1.7	CC2018-08.15.1.7	338 - 340
	A By-Law To Amend The Township of Emily Zoning By-Law No. 1996-30 To Rezone Land Within The City Of Kawartha Lakes - Gingrich	
15.1.8	CC2018-08.15.1.8	341 - 342
	A By-law to Repeal By-law 2016-001, being A By-law to Appoint Additional Deputy Clerks for the City of Kawartha Lakes for Specific Purposes	
15.1.9	CC2018-08.15.1.9	343 - 344
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes - English	
15.1.10	CC2018-08.15.1.10	345 - 347
	A By-law to Stop Up and Close Part of the Original Shore Road Allowance in Front of Lot 30, Concession 3, in the Geographic Township of Dalton, City of Kawartha Lakes, Designated as Part 1 on Reference Plan 57R-10642, to Authorize the Sale of the Land to the Abutting Owners	

15.1.11	CC2018-08.15.1.11	348 - 424
	A By-law to Authorize the Execution of an Agreement With the Federation of Canadian Municipalities and the Corporation of the City of Kawartha Lakes – Green Municipal Fund Project #15491	
15.1.12	CC2018-08.15.1.12	425 - 434
	A By-Law to Repeal and Replace By-law 2013-113 and to Regulate the Placement of Election Signs in the City of Kawartha Lakes	
15.1.13	CC2018-08.15.1.13	435 - 453
	A By-law to Approve the 2018 Election Accessibility Plan for the City of Kawartha Lakes	
15.1.14	CC2018-08.15.1.14	454 - 455
	A By-law to Repeal Town of Lindsay By-law 97-56, as amended by By-law 99-11, being A By-law to Provide for Certain Work to be Undertaken in Respect of the Reconstruction of Colborne Street West with Full Municipal Services, and the Imposition by the Corporation of the Town of Lindsay of Fees and Charges Associated With the Costs of the Work Against Benefitting Landowners	
15.1.15	CC2018-08.15.1.15	456 - 457
	A By-law to Amend By-law 2012-173, being A By-law to Regulate Parking (Amendment No. 16)	
15.1.16	CC23018-08.15.1.16	458 - 459
	A By-law to Amend By-law 2005-328 being A By-law to Establish Speed Limits (CKL Road 8, Ballyduff Road, Lotus Road)	
15.1.17	CC2018-08.15.1.17	460 - 462
	A By-law to Provide for the Erection of Stop Signs in the City of Kawartha Lakes (Peace Road (CKL Road 14) and Yankee Line (CKL Road 14)/Emily Park Road (CKL Road 10) Geographic Township of Emily)	
15.2	By-Laws Extracted from Consent	
16.	Notice of Motion	
17.	Closed Session (If Not Completed Prior to Open Session)	

18. Matters from Closed Session

19. Confirming By-Law

19.1 CC2018-08.19.1

463 - 463

**A By-law to Confirm the Proceedings of a Regular Meeting of Council,
Tuesday, April 24, 2018**

That a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, April 24, 2018 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

20. Adjournment