

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Executive Committee Meeting**

**2018-04**  
**Thursday, June 7, 2018**  
**9:00 A.M.**  
**Purchasing Boardroom**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Councillor Pat Dunn**  
**Councillor Mary Ann Martin**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**

**Accessible formats and communication supports are available upon request.**

# **1. Call to Order**

Mayor Letham called the meeting to order at 9:02 a.m. Councillors P. Dunn, M.A. Martin, K. Seymour-Fagan and A. Veale were in attendance.

Early departure: Councillor Veale left at 10:37 a.m.

## **2. Administrative Business**

### **2.1 Adoption of Agenda**

**Moved By** Councillor Martin

**Seconded By** Councillor Dunn

**That** the agenda be adopted as circulated.

**Carried**

### **2.2 Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest noted.

### **2.3 Adoption of Minutes**

**Moved By** Councillor Veale

**Seconded By** Councillor Seymour-Fagan

**That** the minutes of the Executive Committee meeting held on April 5, 2018, be adopted as circulated.

**Carried**

## **3. Deputations/Presentations**

## **4. Correspondence**

## **5. New or Other Business**

### **5.1 Audit Review of 2017 Financial Statements - C. Daynes**

Carolyn Daynes provided an overview of the 2017 Financial Statements and gave a presentation.

**Moved By** Councillor Veale

**Seconded By** Councillor Dunn

**That** the presentation by Carolyn Daynes City Treasurer, regarding Audit Review of 2017 Financial Statements, be received and forwarded to Council for consideration.

**Carried**

## 5.2 Committee Review Discussion - R. Taylor

City CAO Ron Taylor provided a summary of City committees for discussion.

Councillor Veale left the meeting at 10:37 a.m. and did not return.

**Moved By** Councillor Dunn

**Seconded By** Councillor Seymour-Fagan

**That** the presentation by CAO Ron Taylor, regarding Committee Review Discussion, be received.

**Carried**

## 5.3 Council Policy and Procedures - R. Taylor/C. Ritchie

City CAO Ron Taylor and Clerk Cathie Ritchie provided a Council Policies, Procedures and By-Laws 2018 document for review.

**Moved By** Councillor Dunn

**Seconded By** Councillor Martin

**That** the document presented by CAO Ron Taylor and Clerk Cathie Ritchie, regarding Council Policies, Procedures and By-laws for 2018, be received and included in the minutes.

**Carried**

### 5.3.1 Council Policy Inventory

## 5.4 Procedural By-law Discussion - R. Taylor/C. Ritchie

CAO Ron Taylor and Clerk Cathie Ritchie led a discussion about the draft Procedural By-Law.

**Moved By** Councillor Martin

**Seconded By** Councillor Seymour-Fagan

**That** the updated timelines on the Procedural By-Law be received.

**Carried**

**6. Closed Session**

**7. Next Meeting**

Mayor Andy Letham announced that this was the final meeting of the Executive Committee and thanked the members for their service.

**8. Adjournment**

**Moved By** Councillor Dunn

**Seconded By** Councillor Martin

**That** the Executive Committee Meeting adjourn at 10:59 a.m.

**Carried**