

The Corporation of the City of Kawartha Lakes

Agenda

Regular Council Meeting

CC2018-16

Tuesday, August 14, 2018

Closed Session Commencing at 1:30 p.m. Open Session Commencing at 2:00 p.m.

Victoria Room

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. **Call to Order**
2. **Adoption of Closed Session Agenda**
3. **Disclosure of Pecuniary Interest in Closed Session Items**
4. **Closed Session**
 - 4.1 CC2018-16.4.1

**Closed Session Minutes, Regular Council Meeting of July 17, 2018
Municipal Act, 2001 s.239(2)(b)(c)(e)**
 - 4.2 LGL2018-007

**Farquhar - Lot 8 Walsh Rd
Advice that is Subject to Solicitor-Client Privilege
Municipal Act, 2001 s.239(2)(f)
Robyn Carlson, City Solicitor**
5. **Opening Ceremonies**
 - 5.1 Call Open Session to Order
 - 5.2 O Canada
 - 5.3 Moment of Silent Reflection
 - 5.4 Adoption of Open Session Agenda
6. **Disclosure of Pecuniary Interest**
7. **Notices and Information by Members of Council and Staff**
 - 7.1 Council
 - 7.2 Staff
8. **Matters from Closed Session**

9.	Minutes	
9.1	CC2018-16.9.1	15 - 51
	Regular Council Meeting Minutes of July 17, 2018	
	That the Minutes of the July 17, 2018 Regular Council Meeting, be received and adopted	
9.2	CC2018-16.9.2	52 - 55
	Drainage Board Meeting Minutes of July 26, 2018	
	That the Minutes of the July 26, 2018 Drainage Board Meeting, be received.	
10.	Presentations and Deputations	
10.1	CC2018-16.10.1	56 - 71
	Youth and Young Adult Strategy	
	Emma Drake, Economic Development Officer – Community	
	Brittany Lutes, Economic Development Summer Student – Arts, Culture and Heritage	
	Caroline Bull, Economic Development Summer Student – Agriculture	
	Lauren Tzogas, Economic Development Summer Student – Tourism	
	Elise Karklins, KLSBEC Summer Company Coordinator	
10.2	CC2018-16.10.2	72 - 74
	Seniors Play Parks	
	Penni Holdham	
10.3	CC2018-16.10.3	75 - 76
	Planning Fee Schedule and Minor Variance D20-2018-020	
	(Item 11.2.3 on the Agenda)	
	James Head	
10.4	CC2018-16.10.4	77 - 78
	Short Term Rentals	
	(Report LIC2018-005, Item 11.3.1 on the Agenda)	
	McGuire Beach Property Owner Association	
	Raymonde Blais Couture	

11. Consent Matters

That all of the proposed resolutions shown in Section 11.1 and 11.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

11.1 Reports

11.1.1 CLK2018-008

79 - 87

2018 Municipal Election - Compliance Audit Committee

Cathie Ritchie, City Clerk

That Report CLK2018-008, **2018 Municipal Election - Compliance Audit Committee**, be received;

That the revised Terms of Reference for the Compliance Audit Committee as attached to Report CLK2018-008 be approved;

That the Clerk and the Director of Corporate Service be authorized to recommend the proposed candidates for appointment to the Compliance Audit Committee; and

That a by-law be brought forward prior to October 1st, 2018 approving the terms of reference and committee members' appointments.

11.1.2 MLE2018-004

88 - 92

Parking By-law Amendments

Aaron Sloan, Manager, Municipal Law Enforcement and Licensing

That Report MLE2018-004, **Parking By-Law Amendments**, be received;

That the Parking By-law 2012-173, Schedule A be amended to include prohibited parking areas; and

That the necessary By-Law be forwarded to Council at a future meeting for adoption.

11.1.3 RS2018-024

93 - 109

Proposed closure of a portion of road allowance adjacent to 28 Mitchell Drive, Omeme and legally described as part of the road allowance between Lot 12, Concession 6 and 7, designated as Part 5 on 57R-7867, in the Geographic Township of Emily, City of Kawartha Lakes
Christine Oliver, Law Clerk – Realty Services

That Report RS2018-024, Proposed closure of a portion of road allowance adjacent to 28 Mitchell Drive, Omemee and legally described as part of the road allowance between Lot 12, Concession 6 and 7, designated as Part 5 on 57R-7867, in the Geographic Township of Emily, City of Kawartha Lakes, be received;

That the closure of the road allowance on the subject property, being a portion of road allowance adjacent to 28 Mitchell Drive, Omemee, and legally described as part of the road allowance between Lot 12, Concession 6 and 7, designated as Part 5 on 57R-7867, in the Geographic Township of Emily, City of Kawartha Lakes, be supported, in principle, in accordance with the provisions of By-law 2018-020, as amended, and the Municipal Act, 2001;

That staff be directed to finalize the process to stop up and close the said portion of the road allowance;

That a by-law (with any amendments deemed necessary) to close the road and authorize the release of the City's interest shall be passed; and

That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and release of the City's interest in the lands.

11.1.4

CS2018-013

110 - 118

Revised Terms of Reference for the Lindsay Legacy C.H.E.S.T. Fund Grant Committee

Lisa Peimann, Executive Assistant, Community Services

That Report CS2018-013, Revised Terms of Reference for the Lindsay Legacy C.H.E.S.T. Fund Grant Committee, be received; and

That the Lindsay Legacy C.H.E.S.T. Fund Grant Committee Terms of Reference as appended to the Report be approved and replace any predecessor Terms of Reference for the Lindsay Legacy C.H.E.S.T. Fund Grant Committee.

11.1.5

CORP2018-011

119 - 126

2017 Q4 Capital Close Extensions

Nicole Owens, Junior Accountant

That Report CORP2018-011, 2017 Q4 Capital Close Extensions, be received.

11.1.6	PUR2018-033	127 - 130
	<p>Procurement Awards Q2 2018 Launa Lewis, Supervisor of Financial Services</p> <p>That Report PUR2018-033, Procurement Awards for Q2, be received.</p>	
11.1.7	PUR2018-037	131 - 133
	<p>Request for Proposal 2018-79-OP Implementation of a Document Imaging Program Ashley Wykes, Buyer Leanne Mitchell, Supervisor, Cost Accounting</p> <p>That Report PUR2018-037, Request for Proposal 2018-79-OP Implementation of a Document Imaging Program, be received;</p> <p>That Forza Consulting B.V., of The Netherlands be selected for the award of proposal 2018-79-OP Implementation of a Document Imaging Program for the proposal cost of \$160,606 not including HST;</p> <p>That subject to receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award proposal 2018-79-OP; and</p> <p>That the Financial Services Division be authorized to issue a purchase order.</p>	
11.1.8	PUR2018-038	134 - 136
	<p>2018-81-CQ Road Lifecycle Extension – Asphalt Overlay Linda Lee, Buyer Mike Farquhar, Supervisor, Technical Services</p> <p>That Report PUR2018-038, 2018-81-CQ Road Lifecycle Extension – Asphalt Overlay, be received;</p> <p>That Royel Paving, A division of CRH Canada Group Inc., be selected for the award of 2018-81-CQ Road Lifecycle Extension – Asphalt Overlay, for the total quoted amount of \$267,839.50 plus HST.</p> <p>That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and</p> <p>That the Procurement Division be authorized to issue a Purchase Order.</p>	

11.1.9	ED2018-010	137 - 168
	<p>Youth and Young Adult Action Plan Denise Williams, Manager of Economic Development (Acting) Emma Drake, Economic Development Officer – Community</p> <p>That Report ED2018-010, Youth and Young Adult Action Plan, be received; and</p> <p>That the draft Youth and Young Adult Action Plan be referred back to staff to address and incorporate comments from Council and the public and be brought forward to a subsequent Council meeting.</p>	
11.1.10	PLAN2018-062	169 - 178
	<p>Removal of Holding (H) Symbol for Stoll Metal Sales Inc. Ian Walker, Planning Officer – Large Developments</p> <p>That Report PLAN2018-062, Removal of Holding (H) Symbol for Stoll Metal Sales Inc., be received;</p> <p>That Zoning By-Law Amendment application D06-2018-017 identified as 1993 Glenarm Road, City of Kawartha Lakes, as generally outlined in Appendix C to Report PLAN2018-062, be approved and adopted by Council; and</p> <p>That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.</p>	
11.1.11	PLAN2018-065	179 - 185
	<p>A by-law to deem Lots 31 and 32, Registered Plan 321, 38 Marlene Lane, Geographic Township of Carden (Morris) – Planning File D30-2018-011 David Harding, Planner II</p> <p>That Report PLAN2018-065, respecting Lots 31 and 32, Registered Plan 321, geographic Township of Carden, Morris – Application D30-2018-011, be received;</p> <p>That a Deeming By-law respecting Lots 31 and 32, Registered Plan 321, substantially in the form attached as Appendix D to Report PLAN2018-065, be approved and adopted by Council; and</p> <p>That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.</p>	

11.1.12	PLAN2018-066	186 - 195
	<p>An application to amend the Village of Omemee Zoning By-law 1993-15 to remove the Holding (H) symbol to permit a dwelling on former Part Midland Railway Lands, Part of Block 10, Plan 109, former Village of Omemee, now City of Kawartha Lakes (Westlake)</p> <p>Mark LaHay, Planner II</p> <p>That Report PLAN2018-066, respecting former Part Midland Railway Lands, Part of Block 10, Plan 109, Deane Street, former Village of Omemee, Westlake – Application D06-2018-021, be received;</p> <p>That Zoning By-Law Amendment application D06-2018-021, identified as 46 Deane Steet, City of Kawartha Lakes as generally outlined in Appendix C to Report PLAN2018-066, be approved and adopted by Council; and</p> <p>That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.</p>	
11.1.13	WWW2018-009	196 - 210
	<p>Woodville Drinking Water System Provincial Officer's Order Number 1-IXCS7</p> <p>Kayla Strackholder, Contract Coordinator</p> <p>That Report WWW2018-009, Woodville Drinking Water System Provincial Officer's Order Number 1-IXCS7, be received.</p>	
11.2	Correspondence	
11.2.1	CC2018-16.11.2.1	211 - 211
	<p>Request for Noise By-law Exemption</p> <p>Karol Hein</p> <p>That the July 20, 2018 e-mail correspondence from Karol Hein regarding a Request for Noise By-law Exemption, be received; and</p> <p>That the exemption of the City's Noise By-law 2005-025, as amended, for the wedding event being held at 442 Meadowview Road, Omemee, from 3:30 p.m. to 11:30 p.m. on August 18, 2018, be approved.</p>	

11.2.2	CC2018-16.11.2.2	212 - 212
	<p>Request for Noise By-law Exemption Amanda Smit</p> <p>That the July 19, 2018 correspondence from Amanda Smit regarding a Request for Noise By-law Exemption, be received; and</p> <p>That the exemption of the City's Noise By-law 2005-025, as amended, for the wedding event being held at 21 Ridgewood Road, Lindsay, from 2:00 p.m. on September 22, 2018 to 1:00 a.m. on September 23, 2018, be approved.</p>	
11.2.3	CC2018-16.11.2.3	213 - 213
	<p>Planning Fee Schedule and Minor Variance D20-2018-020 James Head</p> <p>That the (insert date) correspondence from James Head, regarding Panning Fee Schedule and Minor Variance D20-2018-020, be received.</p>	
11.2.4	CC2018-16.11.2.4	214 - 214
	<p>Reconstruction of Downtown Lindsay Lindsay Downtown BIA</p> <p>That the July 26, 2018 correspondence from the Lindsay Downtown Business Improvement Association, regarding Reconstruction of Downtown Lindsay, be received.</p>	
11.2.5	CC2018-16.11.2.5	215 - 218
	<p>Short Term Residential Rentals (Report LIC2018-005, Item 11.3.1 on the Agenda) Rolling Hills Estates Homeowners Association</p> <p>That the August 1, 2018 correspondence from Rolling Hills Estates Homeowners Association, regarding Short Term Residential Rentals, Report LIC2018-005, Item 11.1.1 on the Agenda, be received.</p>	
11.2.6	CC2018-16.11.2.6	219 - 219
	<p>Memo - Revised Council Meeting Schedule Cathie Ritchie, City Clerk</p>	

That the August 14, 2018 memorandum from Cathie Ritchie, City Clerk, regarding **Revised 2018 Council Meeting Schedule**, be received; and

That Council approves the revised 2018 Council Meeting Schedule as recommended in the 2018-08-14 Memorandum – Revised 2018 Council Meeting Schedule.

11.3 Items Extracted from Consent

11.3.1 LIC2018-005 220 - 243

Short Term Residential Rentals Follow-up Report

Alix Hick, Senior Licensing Officer

Aaron Sloan, Manger Municipal Law Enforcement

That Report LIC2018-005, **Short Term Residential Rentals Follow-up report**, be received;

That staff be directed to implement Option #1 Status Quo and Monitoring as outlined in Report LIC2018-004;

That By-Law 2016-206 be amended to amend **General Inspections (all Regulatory By-law Inspections not including Property Standards and Clean and Clear)**; and

That the necessary by-Law amendments be forwarded to Council for adoption.

11.3.2 PLAN2018-068 244 - 258

Planning Approvals Task Force Recommendations Update

Chris Marshall, Director of Development Services

That Report PLAN2018-068, **Planning Approvals Task Force Recommendations Update**, be received.

11.3.3 PLAN2018-069 259 - 331

Community Improvement Plan - Final

Leah Barrie, Policy Planning Supervisor

That Report PLAN2018-069, **Community Improvement Plan – Final**, be received;

That the By-law to adopt the Community Improvement Project Area and CIP, attached as Appendices A and B to Report PLAN2018-069, be approved by Council;

That the Mayor and Clerk be authorized to execute any documents and agreements required by this approval; and

That a \$100,000.00 contribution for Community Improvement Plan funding, with funding source options including the Economic Development Reserve, be included in the 2019 budget as a decision unit.

12. Committee of the Whole and Planning Committee Minutes

12.1 CC2018-16.12.1 332 - 336

Planning Advisory Committee meeting Minutes of August 1, 2018

That the Minutes of the August 1, 2018 Planning Advisory Committee Meeting be received.

13. Petitions

13.1 CC2018-16.13.1 337 - 342

Petition - McGregor Drive, Bobcaygeon
Patrick Callaghan

14. Other or New Business

15. By-Laws

That the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.13 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

15.1 By-Laws by Consent

15.1.1 CC2018-16.15.1.1 343 - 344

A By-law to Repeal By-law 2016-160, as amended, being A By-Law to Licence, Regulate and Govern Taxicab, Limousine, and Transportation Network Businesses and Their Owners, Operators, Brokers, and Drivers in Kawartha Lakes

15.1.2	CC2018-16.15.1.2	345 - 347
	A By-Law to Stop Up and Close Part of the Original Shore Road Allowance in Front of Lot 7, Concession 11, in the Geographic Township of Laxton, City of Kawartha Lakes, Designated as Parts 1, 2, 3, 4, and 5 on Reference Plan 57R-10644, and to Authorize the Sale of the Land to the Abutting Owners	
15.1.3	CC2018-16.15.1.3	348 - 350
	A By-law to Stop Up and Close Part of the Road Allowance Between the Townships of Manvers and Cavan, in the Geographic Township of Manvers, City of Kawartha Lakes, Designated as Part 1 on Reference Plan 57R-10661, Being Part of PIN: 63266-0465 (LT), and to Authorize the Sale of the Land to the Abutting Owners	
15.1.4	CC2018-16.15.1.4	351 - 352
	A By-law to Stop Up and Close that Portion of the Road Allowance Set Out As Part of Lot 1 on Plan 186 as in R173327; Part of Road Allowance between Concession 6 and 7; Part 5 on Plan 57R-7867, together with R173327, Being Part of PIN: 63253-0264 (LT), in the Geographic Township of Emily, City of Kawartha Lakes	
15.1.5	CC2018-16.15.1.5	353 - 354
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (J.C. Stubbings)	
15.1.6	CC2018-16.15.1.6	355 - 356
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (V. Stagliano)	
15.1.7	CC2018-16.15.1.7	357 - 358
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (G. Young)	
15.1.8	CC2018-16.15.1.8	359 - 360
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (R. Parson)	

15.1.9	CC2018-16.15.1.9	361 - 362
	A By-law to Amend By-law 2016-206, being the Consolidated Fees By-law in the City of Kawartha Lakes (Amendment No. 9)	
15.1.10	CC2018-16.15.1.10	363 - 365
	A By-law to Amend the Township of Fenelon Zoning By-law 12-95 to Remove the Holding Symbol (H) from a Zone Category on Property within the City of Kawartha Lakes (West Half Lot 21 and Part of Lot 22, Concession 5 - Brenneman)	
15.1.11	CC2018-16.15.1.11	366 - 368
	A By-Law to Deem Part of a Plan of Subdivision, Previously Registered for Lands Within Kawartha Lakes, <u>Not</u> to be a Registered Plan of Subdivision in Accordance with the Planning Act, PIN 63108-0660 (LT) And PIN 63108-0807 (LT), Described as Lot 31 and Lot 32, Registered Plan 321, Geographic Township of Carden, now City Of Kawartha Lakes (38 Marlene Lane (Lot 31) and Lot 32, Plan 321, Vacant Land on Marlene Lane – Morris)	
15.1.12	CC2018-16.15.1.12	369 - 371
	A By-Law to Amend the Village of Omemee Zoning By-Law 1993-15 to Remove the Holding Symbol (H) from a Zone Category on Property within the City of Kawartha Lakes (Former Part of Midland Railway Lands, Part of Block 10, Registered Plan 109, former Village of Omemee – Westlake)	
15.1.13	CC2018-16.15.1.13	372 - 436
	A By-law to Designate Lands within the City of Kawartha Lakes as a Community Improvement Project Area and to Adopt a Community Improvement Plan	
15.2	By-Laws Extracted from Consent	
16.	Notice of Motion	
17.	Closed Session (If Not Completed Prior to Open Session)	
18.	Matters from Closed Session	

19. Confirming By-Law

19.1 CC2018-16.19.1

437 - 437

**A By-law to Confirm the Proceedings of a Regular Meeting of Council,
Tuesday, August 14, 2018**

That a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, August 14, 2018 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

20. Adjournment