

The Corporation of the City of Kawartha Lakes

Agenda

Kawartha Lakes Municipal Heritage Committee Meeting

KLMHC2018-007

Thursday, September 13, 2018

4:30 P.M.

Weldon Room

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Councillor Rob Macklem

William Bateman

Dorothy Carroll

Jim Garbutt

Joan Skelton

Michael Sloboda

Accessible formats and communication supports are available upon request.

1.	Call to Order	
2.	Administrative Business	
2.1	Adoption of Agenda	
2.2	Declaration of Pecuniary Interest	
2.3	Adoption of Minutes	
2.3.1	Minutes, Kawartha Lakes Municipal Heritage Committee August 2, 2018	4 - 10
2.3.2	Minutes, Kawartha Lakes Municipal Heritage Committee August 10, 2018	11 - 14
3.	Deputations	
3.1	Jorg Peterson, Manager, Building and Property Division	
4.	Outreach Sub-Committee	
4.1	Heritage Awards update	
5.	Heritage Designation Sub-Committee	
5.1	Council Report for 52 Somerville 2nd Concession, Fenelon Falls and Palestine Community Hall	
6.	Correspondence	
7.	New or Other Business	
7.1	Downtown Lindsay Heritage Facades and Signage Workshop and newbrochure	
7.2	Heritage By-lawAmendment Update	
7.3	Downtown Lindsay HCD Plan and Fenelon Falls, Oak Street HCD Plan - accessible versions	
7.4	Fenelon Falls, Oak Street HCD Sign Update	

8. **Next Meeting**

9. **Adjournment**

The Corporation of the City of Kawartha Lakes
Minutes
Kawartha Lakes Municipal Heritage Committee
Meeting

KLMHC2018-005
Thursday, August 2, 2018
4:00 P.M.
Economic Development Boardroom
Economic Development
180 Kent Street West, Lindsay, Ontario

Members:
Councillor Rob Macklem
William Bateman
Dorothy Carroll
Jim Garbutt
Joan Skelton
Michael Sloboda

Accessible formats and communication supports are available upon request.

1. Call to Order

W. Bateman called the meeting to order at 4:00 p.m. with the following members present Councillor R. Macklem, D. Carroll, J. Garbutt, and M. Sloboda.

Staff Present: D. Soule, Economic Development Officer - Arts, Culture and Heritage, J. Johnston, Recording Secretary, D. Harding - Planner II, Brittany Lutes, Economic Development Summer Student.

Absent: J. Skelton

2. Administrative Business

2.1 Adoption of Agenda

KLMHC2018-024

Moved By Councillor Macklem

Seconded By J. Garbutt

That the agenda be adopted with the following amendments:

Add 3.4 Hobbies & Beyond Signage

Remove 4. Closed Session

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest noted.

2.3 Adoption of Minutes

2.3.1 Minutes, Kawartha Lakes Municipal Heritage Committee Meeting

May 3, 2018

KLMHC2018-025

Moved By M. Sloboda

Seconded By D. Carroll

That the minutes of the Kawartha Lakes Municipal Heritage Committee meeting held on May 3, 2018, be adopted as circulated.

Carried

3. Deputations

3.1 Ongoing Capital Projects Update - Jocelyn Gill, Supervisor, Capital Projects Delivery

Update was provided to committee regarding the renovations taking place at 180 Kent Street. The original heritage windows have been restored with the original glass and have been installed.

Door replacements to accommodate accessibility requirements to be completed on the north and south of building by end of August. Bylaw door to be replaced as well.

New windows to be installed on the north side of the building which is not heritage designated. They will not be double paned and will be more energy efficient.

The committee inquired about an earlier suggestion regarding restoring the original brick work by removing the paint at 180 Kent Street W. The Building manager is aware of request and will respond to the committee.

3.2 26 Francis Street Council Chambers - Jocelyn Gill, Supervisor, Capital Projects Delivery

Council chamber renovation permit is the top priority. Drawings of the renovation work to be undertaken were circulated to committee members (architectural and electrical drawings as well as type of fixtures).

A key aspect of these renovations is improvements for accessibility and acoustics. In addition, the restoration of plaster on the ceiling of the Council Chambers is being undertaken. The committee asked about the qualifications of the contractors given the potential for further damage to the plaster ceiling from vibration. The firm undertaking the repair of the plaster ceiling is a highly experienced company from Ottawa.

Wood doors - new paint and hardware.

There are time constraints. They hope to award to contractors in next few weeks with completion by Dec 3rd for inauguration.

Lighting fixtures are also being switched for LED fixtures but will replicate what is currently in place and introduce new valence fixtures that are compatible with heritage character of the Chambers.

Committee to review and provide feedback within 2 weeks.

KLMHC2018-026

Moved By M. Sloboda

Seconded By J. Garbutt

THAT the committee accept the report from J. Gill, Supervisor, Capital Projects Delivery and propose a special meeting on Friday, Aug 10 at 4pm.

Carried

3.3 Bethany Library Entrance Doors - Angela Yurick, Facility Project Delivery Coordinator

Even though the Bethany Library building is not heritage designated, an update regarding changes to the door (accessibility buttons, wider door and entrance, peaked roof (keeping the 1/2 circle window)) was presented to the committee.

An architect has been hired to help with the project.

Changes are also taking place to the front entrance of the Lindsay Library. The front entrance step is a trip hazard. A cement slab will come out 6 - 8 feet then the step down.

KLMHC2018-027

Moved By M. Sloboda

Seconded By Councillor Macklem

THAT the committee accept the report from A. Yurick, Facility Project Delivery Coordinator.

Carried

3.4 Hobbies & Beyond Signage

Business owner (Charles) and sign company owner (Darcy) attended meeting to hear the committee's recommendations on the Downtown Lindsay Heritage Conservation District Plan sign guidelines. A modified version of the proposed sign was agreed upon and Auto Trim & Signs will forward the new design to staff for the committee's approval.

4. Closed Session

Item 4 was deleted with the adoption of the agenda.

5. Outreach Sub-Committee

5.1 Heritage Awards Update

The sub-committee will convene ASAP to determine whether the proposed September 18 council meeting is still achievable for the awards ceremony.

KLMHC2018-028

Moved By J. Garbutt

Seconded By Councillor Macklem

THAT the committee expand the OSPREY Heritage Awards Committee to include M. Sloboda, D. Carroll and R. Macklem.

Carried

6. Heritage Designation Sub-Committee

6.1 41 Melbourne Street, Lindsay

Site visit took place earlier this year and M. Sloboda confirmed that the property is worthy of designation. Evaluation form cannot be located due to change of committee members. Another site visit will be set up to complete the form and commence preparing the by-law to designate the property.

W. Bateman will go with M. Sloboda if a new meeting needs to be scheduled.

6.2 Adam Sellen Log House Property

Michael carried out a site visit with the owner. It is a very well restored log structure originally built circa 1845. The owner is keen to get it designated including the inside and some of its contents.

KLMHC2018-029

Moved By J. Garbutt

Seconded By M. Sloboda

THAT the Municipal Heritage Committee recommend that 52 Somerville 2nd Concession, Fenelon Falls be considered for designation as a heritage site; and

THAT staff forward a report outlining the recommended designation to Council for their consideration.

Carried

6.3 Palestine Community Hall

A site visit was completed by S. Peeken and D. Soule a few months ago. The assessment form for the property has been completed and designation is recommended for historical reasons.

KLMHC2018-030

Moved By Councillor Macklem

Seconded By M. Sloboda

THAT the Palestine Community Hall be designated and a by-law for the property be prepared for presentation to council.

Carried

7. Correspondence

Letter from Ministry of Environment received acknowledging receipt of our letter to them.

ON Heritage CHO News Spring & Summer 2018 circulated to committee.

ON History Journal 2018 was circulated.

8. New or Other Business

8.1 By-Law Amendments - Debra Soule, Economic Development Officer, Arts, Culture & Heritage and Brittany Lutes, Economic Development Summer Student

D. Soule, B. Lutes and M. Sloboda have completed the amendment of the by-laws that do not meet the current requirements of the Ontario Heritage Act. Letters regarding the proposed amendments have been sent out to all affected property owners.

Committee members to attend a special meeting on Friday, August 10, 2018 to make their recommendation to council on the adoption of the amended by-laws.

The committee thanked Brittany for all of her hard work to help prepare the by-law amendments.

8.2 Plaques & Signs - Debra Soule, Economic Development Officer, Arts, Culture & Heritage

The current list of plaques that need to be received by property owners is to be sent to D. Soule so she can compare it to the new list acquired during the by-law amendment process.

8.3 Grand Hotel Site Plans

Development plans that have been received by Planning were reviewed by the committee. The committee's recommendations are to be forwarded to Planning Division, in a response from Economic Development by August 7th, 2018.

KLMHC2018-031

Moved By M. Sloboda

Seconded By Councillor Macklem

THAT the applicant be required to submit interior drawings that show how exterior architectural features will be displayed in the atrium with interpretative panels as part of the condition of heritage approval.

Carried

8.4 Downtown Lindsay Reconstruction - MHC Advice to Engineering

KLMHC2018-032

Moved By M. Sloboda

Seconded By D. Carroll

THAT the committee's comments and recommendations as compiled and forwarded by D. Soule, Economic Development Officer - Arts, Culture and Heritage (as attached to the minutes) be submitted to Public Works.

Carried

8.5 Listed Properties Update - Debra Soule, Economic Development Officer, Arts, Culture & Heritage

Tabled to next meeting on Aug 10th.

9. Next Meeting

The next meeting will be Friday, August 10 at 3:00 p.m. in the Economic Development Boardroom at the Lindsay Service Centre (180 Kent Street West, Lindsay).

10. Adjournment

KLMHC2018-033

Moved By J. Garbutt

Seconded By D. Carroll

That the Kawartha Lakes Municipal Heritage Committee Meeting adjourn at 5:55 p.m.

Carried

The Corporation of the City of Kawartha Lakes
Minutes
Kawartha Lakes Municipal Heritage Committee
Meeting

KLMHC2018-006
Friday, August 10, 2018
3:00 P.M.
Economic Development Boardroom
Economic Development
180 Kent Street West, Lindsay, Ontario

Members:
Councillor Rob Macklem
William Bateman
Dorothy Carroll
Jim Garbutt
Joan Skelton
Michael Sloboda

Accessible formats and communication supports are available upon request.

1. Call to Order

W. Bateman called the meeting to order at 3:02 p.m. with the following members present Councillor R. Macklem, D. Carroll, J. Skelton and M. Sloboda.

Staff Present: D. Soule, Economic Development Officer - Arts, Culture and Heritage Officer and J. Johnston, Recording Secretary.

Late Arrival: J. Garbutt at 3:06 p.m.

2. Administrative Business

2.1 Adoption of Agenda

KLMHC2018-034

Moved By M. Sloboda

Seconded By Councillor Macklem

That the agenda be adopted as circulated with the following amendment:

4.2 be changed to say Heritage By-laws

Carried

3. Outreach Sub-Committee

3.1 Heritage Awards Sub-Committee

Update on plan of action for the awards ceremony on September 18.

The awards ceremony will take place on September 18th beginning at 12pm.
Judges are: S. Peeken, D. Illman, G. Scott.

Director Marshall confirmed there would be funds available for a reception. The budget for the committee is now included in the Arts, Culture and Heritage budget. Current expenses are: \$200 (approximately) for plaques, \$250 for refreshments. The committee is anticipating around 35 attendees for the ceremony.

There could potentially be presentation of 1 plaque to the owner 3 Kent Street. D. Soule to contact other owners to see if they want their plaques presented to them in public at the awards ceremony or not.

Committee would like to consider de-designating the pavilion at 72 Francis Street in Fenelon Falls as there is not much of the original gazebo left but cannot find too much information regarding it. Committee members pointed out that the address on the by-law for this gazebo may be incorrect since there is another

historically note-worthy gazebo in Fenelon Falls. There is a little white gazebo with a handmade plaque on it that members feel is the correct gazebo to be designated. No changes are to be made to 72 Francis Street until more information is found.

An error was made at time of amalgamation that ended up incorrectly listing the General Store at 973 Eldon Road in Oakwood. It was recently discovered that it is the antique store across the street from it located at 977 Eldon Road that is the designated building. The property owners will be notified by staff.

4. New or Other Business

4.1 Council Chamber Renovations

KLMHC2018-035

Moved By J. Garbutt

Seconded By M. Sloboda

That the committee approve the proposed renovations to Council Chambers and Victoria Room according to the plans presented by J. Gill at the Municipal Heritage Committee August 2nd meeting.

Carried

4.2 Heritage Signs

Committee members reviewed the amended by-laws and provided their feedback.

Two letters were sent to property owners. The first letter provided information about the by-law amendments. The second letter included the new amended by-law as well as the original by-law. Feedback was received from some of the property owners.

KLMHC2018-036

Moved By M. Sloboda

Seconded By D. Carroll

That the committee approve the draft amended designation by-laws as presented and recommend that Council repeal and replace these by-laws.

Carried

5. Next Meeting

The next meeting will be Thursday, September 6 at 4:00 p.m. in the Economic Development Boardroom at the Lindsay Service Centre (180 Kent Street West, Lindsay).

6. Adjournment

KLMHC2018-037

Moved By M. Sloboda

Seconded By D. Carroll

That the Kawartha Lakes Municipal Heritage Committee Meeting adjourn at 3:55 p.m.