

# **The Corporation of the City of Kawartha Lakes**

## **AGENDA**

### **REGULAR COUNCIL MEETING**

**CC2017-08**

**Tuesday, March 21, 2017**

**Closed Session Commencing at 1:00 p.m. Open Session Commencing at 2:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **MEMBERS:**

**Mayor Andy Letham**  
**Councillor Isaac Breadner**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Gord James**  
**Councillor Gerard Jilesen**  
**Councillor Brian S. Junkin**  
**Councillor Rob Macklem**  
**Councillor Mary Ann Martin**  
**Councillor Gord Miller**  
**Councillor Patrick O'Reilly**  
**Councillor John Pollard**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Heather Stauble**  
**Councillor Stephen Strangway**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

1. CALL TO ORDER
2. ADOPTION OF CLOSED SESSION AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST IN CLOSED SESSION ITEMS
4. CLOSED SESSION
  - 4.1 CC2017-08.4.1  
  
Confidential Minutes, Regular Council Meeting  
March 7, 2017  
Municipal Act, 2001 s.239(2)(f)
  - 4.2 CS2017-005  
  
Craig Shanks, Director of Community Services  
Public Appointees to the Carden Recreation Centre Volunteer  
Management Board  
Personal Matters About Identifiable Individuals  
Municipal Act, 2001 s. 239(2)(b)
  - 4.3 LGL2017-03  
  
Robyn Carlson, City Solicitor  
Municipal Responsibility to Maintain Roads  
Solicitor-Client Privilege  
Municipal Act, 2001 s.239(2)(f)
5. OPENING CEREMONIES
  - 5.1 Call Open Session to Order
  - 5.2 O Canada
  - 5.3 Moment of Silent Reflection
  - 5.4 Adoption of Open Session Agenda
6. DISCLOSURE OF PECUNIARY INTEREST
7. MATTERS FROM CLOSED SESSION

**8. PUBLIC INFORMATION**

8.1 Presentations

8.2 Invited Guests (Quarterly Basis)

8.3 Notices and Information by Members of Council and Staff

8.3.1 Council

8.3.2 Staff

8.4 Notice of Motion

**9. DEPUTATIONS**

9.1 CC2017-08.9.1

Doug Carroll

Proposed Amendment to the Township of Fenelon Zoning By-law for  
Tow-All Inc.

(Item 10.3.12 on the Agenda)

9.2 CC2017-08.9.2

Joanne Jones

Ken Greig

Proposed Amendment to the Township of Fenelon Zoning By-law for  
Tow-All Inc.

(Item 10.3.12 on the Agenda)

**10. CONSENT MATTERS**

**RESOLVED THAT** all of the proposed resolutions shown in Section 10.1,  
10.2 and 10.3 of the Agenda be approved and adopted by Council in the  
order that they appear on the agenda and sequentially numbered.

10.1 Correspondence

10.1.1 CC2017-08.10.1.1

Councillor Stauble

Resolution from Township of Cavan-Monaghan

Requesting Ontario Cancel Contracts for Unneeded Generating  
Capacity

16 - 16

	<p><b>RESOLVED THAT</b> the correspondence from the Township of Cavan Monaghan, regarding their Council Resolution Requesting Ontario Cancel Contracts for Unneeded Generating Capacity, be received.</p>	
10.1.2	<p>CC2017-08.10.1.2</p> <p>Memorandum Chris Marshall, Director of Development Services Additional Information with Regard to Report PLAN2017-016 (To be Circulated with the Amended Agenda)</p> <p><b>RESOLVED THAT</b> the March 21, 2017 Memorandum from Director Marshall, regarding Report PLAN2017-016, be received.</p>	
10.1.3	<p>CC2017-08.10.1.3</p> <p>Brian Houghton Correspondence Regarding the Ward Boundary Review</p> <p><b>RESOLVED THAT</b> the March 8, 2017 correspondence from Brian Houghton, regarding the Ward Boundary Review, be received.</p>	17 - 17
10.1.4	<p>CC2017-08.10.1.4</p> <p>Deborah Brewster, Logistics Coordinator, Ride for Sight Request for an Exemption to the Noise By-law for the Ride for Sight Event on June 16th to 18th, 2017</p> <p><b>RESOLVED THAT</b> the correspondence from Deborah Brewster of Ride for Site requesting a noise by-law exemption, be received; and <b>THAT</b> the noise by-law exemption be granted for the Ride for Sight Event from 11:00 p.m. on June 16, 2017 to 1:00 a.m. on June 17, 2017 and from 11:00 p.m. June 17, 2017 to 1:00 a.m. on June 18, 2017 at the Fenelon Falls Fairgrounds.</p>	18 - 18
10.2	Minutes from:	
10.2.1	Council	
10.2.1.1	<p>CC2017-08.10.2.1.1</p> <p>Minutes, Special Council Information Meeting March 6, 2017</p> <p><b>RESOLVED THAT</b> the Minutes of the March 6, 2017 Special Council Information Meeting, be received and adopted.</p>	19 - 24

10.2.1.2	CC2017-08.10.2.1.2	25 - 37
	Minutes, Regular Council Meeting March 7, 2017	
	<b>RESOLVED THAT</b> the Minutes of the March 7, 2017 Regular Council Meeting, be received and adopted.	
10.2.2	Committees of Council, Advisory Boards and Task Forces	
10.3	Reports	
10.3.1	CORP2017-006	38 - 42
	Carolyn Daynes, Treasurer 2016 Annual Report on Council Remuneration and Expenses	
	<b>RESOLVED THAT</b> Report CORP2017-006, <b>2016 Annual Report on Council Remuneration and Expenses</b> , be received.	
10.3.2	PUR2017-020	43 - 45
	Karen Buckley, Buyer Richard Monaghan, Sr. Engineering Technician 2017-29-OT Roadside Protection - Installation and Replacement of Guardrails	
	<b>RESOLVED THAT</b> Report PUR2017-020, <b>Tender 2017-29-OT Roadside Protection – Installation and Replacement of Guiderails</b> , be received;	
	<b>THAT</b> Peninsula Construction Inc. of Fonthill be selected for the award of Tender 2017-29-OT for Roadside Protection – Installation and Replacement of Guiderails, for a tendered amount of \$106,474.00, plus HST;	
	<b>THAT</b> subject to receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Tender 2017-29-OT Roadside Protection – Installation and Replacement of Guiderails; and	
	<b>THAT</b> the Purchasing Division be authorized to issue a purchase order.	
10.3.3	PUR2017-021	46 - 49
	Karen Buckley, Buyer Richard Monaghan, Sr. Engineering Technician Tender 2017-31-OT Supply, Delivery and Application of Calcium Chloride	

**RESOLVED THAT** Report PUR2017-021, **Tender 2017-31-OT Supply, Delivery and Application of Calcium Chloride**, be received;  
**THAT** Morris Chemicals (9618732 Canada Inc.), of Lakefield, be selected for the award of Tender 2017-31-OT Supply, Delivery and Application of Calcium Chloride for the tender price of \$340,000.00, plus HST;  
**THAT** additional funds from the Contingency Reserve in the amount of \$65,000.00 be added to the 2017 operating budget for the supply, delivery and application of calcium chloride, for a total operating budget of \$360,000.00, in order to award this tender and provide a contingency to accommodate for additional calcium chloride should it be required in the 2017 operation season;  
**THAT** Council approve the option to renew this tender for an additional two, one year terms, pending budget approval and vendor performance;  
**THAT** subject to receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award 2017-31-OT Supply, Delivery and Application of Calcium Chloride; and  
**THAT** the Purchasing Division be authorized to issue a purchase order.

10.3.4

PUR2017-022

50 - 52

Karen Buckley, Buyer  
David Kerr, Manager, Environmental Services  
Tender 2017-25-OT Laboratory Services for Environmental Monitoring at Various Open and Closed Landfill Sites

**RESOLVED THAT** Report PUR2017-022, for **Tender 2017-25-OT Laboratory Services for Environmental Monitoring at Various Open and Closed Landfill Sites**, be received;  
**THAT** Caduceon Environmental Laboratories, of Richmond Hill, be selected for the award of Tender 2017-25-OT Laboratory Services for Environmental Monitoring at Various Open and Closed Landfill Sites, with pricing held firm for a two year period, at an annual tender cost of \$112,900.00, plus HST;  
**THAT** Council approve the option to renew this tender for an additional three, one year terms, pending budget approval and vendor performance;  
**THAT**, subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the contract to award; and  
**THAT** the Purchasing Division be authorized to issue a purchase order.

10.3.5

PUR2017-023

53 - 56

Karen Buckley, Buyer  
Single Source Request to Procure One Land Ambulance

**RESOLVED THAT** Report PUR2017-023, **Single Source Request to Procure One Land Ambulance**, be received;  
**THAT** the single source procurement request to procure one land ambulance from Crestline Coach Ltd. of Saskatoon, SK for a cost of \$144,112.70, be approved;  
**THAT** the Purchasing Division be authorized to issue a purchase order;  
**THAT** this land ambulance procurement increase the department fleet size by one ambulance.

10.3.6

PUR2017-024

57 - 59

Launa Lewis, Buyer  
 2015-95-OP Insurance and Risk Management Renewal

**RESOLVED THAT** Report PUR2017-024 2015-95-OP Insurance and Risk Management Renewal, be received;  
**THAT** the Renewal for the General Insurance Program for the term January 1, 2017 to January 1, 2018 be awarded to Frank Cowan Company at a cost of \$2,412,104 (including applicable taxes) and the annual premium be funded through the 2017 Operating Budget;  
**THAT** annual renewals with Frank Cowan Company be contingent on satisfactory negotiations with regards to pricing and service performance for a further three, one year terms, in accordance with the Purchasing Policy; and  
**THAT** the Mayor and Clerk be authorized and directed to execute all associated documents related to the renewal of the General Insurance Program.

10.3.7

PUR2017-025

60 - 66

Debbie Ball, Buyer  
 Corby Purdy, Supervisor/Infrastructure, Design, Construction  
 Tender 2017-20-CT - River Road Bridge Reconstruction

**RESOLVED THAT** Report PUR2017-025, **Tender 2017-20-CT River Road Bridge Reconstruction**, be received;  
**THAT** 2220742 Ontario Ltd. o/a Bronte Construction of Milton, be selected for the award of Tender 2017-20-CT for River Road Bridge Reconstruction for the tender price of \$2,124,875.00, plus HST;  
**THAT** MMM Group be selected for the single source award for contract administration and inspection in the amount of \$148,491.00 plus HST;  
**THAT** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award these tenders; and  
**THAT** Purchasing Division be authorized to issue a Purchase Order.

Debbie Ball, Buyer

Mike Farquhar, Supervisor Technical Services

Tenders for the Resurfacing Program

- Tender 2017-08-CT Rural Resurfacing - Supply and Place Granular Material
- Tender 2017-09-CT Prep-Work
- Tender 2017-10-CT Rural Resurfacing Program



**RESOLVED THAT** Report PUR2017-026 for three tenders for the Resurfacing Program, being:

- Tender 2017-08-CT – Supply and Place Granular Material
- Tender 2017-09-CT – Prep-work for Various Roads; and
- Tender 2017-10-CT – Rural Resurfacing Program

be received;

**THAT** Robert E. Young Construction Ltd. of Selwyn, be selected for the award of Tender 2017-08-CT for the Rural Resurfacing – to Supply and Place Granular Material for Various Roads for the tender price of \$438,537.10 plus HST;

**THAT** Royel Paving Limited of Lindsay, be selected for the award of Tender 2017-09-CT for the Rural Resurfacing - Prep Work for the tender price of \$290,082.25 plus HST;

**THAT** Royel Paving Limited of Lindsay, be selected for the award of Tender 2017-10-CT Rural Resurfacing Program for the tender price of \$1,534,099.80 plus HST;

**THAT** Council authorize the transfer of \$230,250 back to the Capital projects reserve from program 983170400 (RD1704) Urban and Arterial Resurfacing;

**THAT** Council authorizes the increase of \$230,250 to the Capital budget program 983170500 (RD1705) from the Capital Projects Reserve;

**THAT** Council authorizes the award of the provisional items for Skyline Road and Meadowview Road under Tender 2017-08-CT to Robert E. Young Construction Ltd. in the amount of \$97,742.60 plus HST;

**THAT** Council authorizes the award of the provisional items for Skyline Road and Meadowview Road under Tender 2017-10-CT to Royel Paving Limited of Lindsay in the amount of \$305,611.20 plus HST;

**THAT** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award these tenders; and

**THAT** Purchasing Division be authorized to issue Purchase Orders as applicable.

10.3.9

HS2017-002

76 - 85

Rod Sutherland, Director, Human Services

Victoria Manor Further Extension of Management Agreement

**RESOLVED THAT** Report HS2017-002, **Victoria Manor Further Extension of Management Agreement**, be received;  
**THAT** the Amending Agreement between the Corporation of the City of Kawartha Lakes and Sienna Senior Living Inc. extending the term of the Victoria Manor Management Agreement to August 31, 2017, substantially in the form of Appendix B to Report HS2017-002, be approved subject to any required approval by the Ministry of Health and Long Term Care; and  
**THAT** the Mayor and City Clerk be authorized to execute any documents and agreements required by the approval of this Letter.

10.3.10	PRC2017-003	86 - 90
	Shelley Cooper, Supervisor, Community Partnership and Programs 2017 Canada 150th Celebration Community Fund Allocation	
	<b>RESOLVED THAT</b> Report PRC2017-003, <b>2017 Canada 150<sup>th</sup> Celebration Community Fund Allocation</b> , be received.	
10.3.11	WWW2017-003	91 - 256
	Helena Milchin-Raposo, Contract Coordinator 2016 Annual Waterworks Summary Report	

**RESOLVED THAT** Report WWW2017-003, **2016 Annual Waterworks Summary Report** be received in accordance with reporting requirements of Ontario Regulation 170/03 Schedule 22 under the *Safe Drinking Water Act*, 2002 for the following Drinking Water Systems (DWS) owned by the City of Kawartha Lakes:

- Birchpoint Estates DWS
- Bobcaygeon DWS
- Canadiana Shores DWS
- Fenelon Falls DWS
- Janetville DWS
- King's Bay DWS
- Kinmount DWS
- Southview Estates DWS
- Mariposa Estates DWS
- Norland DWS
- Lindsay DWS
- Manilla DWS
- Manorview DWS
- Pinewood DWS
- Omemee DWS
- Pleasant Point DWS
- Woodfield DWS
- Woodville DWS
- Victoria Place DWS
- Sonya DWS
- Western Trent/Palmina DWS

10.3.12

ENG2017-003

257 - 276

Joseph Kelly, Senior Engineering Technician  
Request for Traffic Control - Portage Road and Kirkfield Road

**RESOLVED THAT** Report ENG2017-003, **Request for Traffic Control – Portage Road and Kirkfield Road**, be received;  
**THAT** an all-way stop be installed at the intersection of Portage Road and Kirkfield Road;  
**THAT** the necessary By-law for the above recommendations be forwarded to council for adoption; and  
**THAT** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

10.3.13

PLAN2017-016

277 - 291

Mark LaHay, Planner II

An Application to Change the Highway Commercial Exception Six (C2-6) (H) Holding Zone which will be amended to also permit a towing facility. The property is known as 317 Ranchers Road and legally described as Part of Lot 14, Conc. 7, being Part 3, 57R-6073, Geographic Township of Fenelon, now in the City of Kawartha Lakes (TOW-ALL INC.)

**RESOLVED THAT** Report PLAN2017-016, respecting Part of Lot 14, Conc. 7, Part 3, 57R-6073, geographic Township of Fenelon, identified as 317 Ranchers Road, Application D06-16-011, be received;  
**THAT** application D06-16-011, respecting a proposed Amendment to the Township of Fenelon Zoning By-law to permit a towing facility substantially in the form attached as Appendix 'E' to Report PLAN2017-016 be approved and adopted by Council;  
**THAT** in accordance with Section 34(17) of the Planning Act, Council having considered the change to the proposed Zoning By-law Amendment to leave the existing Holding (H) symbol in place with a condition for its removal that the subject property be subject to site plan control, deems no further public notice to be necessary; and  
**THAT** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of these applications.

10.3.14

ED2017-006

292 - 297

Rebecca Mustard, Manager, Economic Development  
 Rural Economic Development Fund Application Request for Downtown Revitalization Implementation

**RESOLVED THAT** Report ED2017-006, **Rural Economic Development Fund Application Request for Downtown Revitalization Implementation**, be received;

**THAT** the project “Downtown Revitalization Implementation” be approved for an application to the Rural Economic Development Program with a total project cost of up to \$200,000 with the City’s 50% contribution coming from the Economic Development Reserve; and

**THAT** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

10.4	Items Extracted from Consent	
10.4.1	CLK2017-002  Judy Currins, City Clerk Ward Boundary Update	298 - 337
10.4.2	PW2017-001  Rodney Porter, East Area Maintenance Manager Policy Updates - Assumption of Private and Unassumed Roads	338 - 348
10.4.3	PW2017-002  Rodney Porter, East Area Maintenance Manager Limited Service Agreements - Private Roads	349 - 389
10.4.4	PW2017-003  Rodney Porter, East Area Maintenance Manager Limited Service Agreements - Unassumed Roads	390 - 398
11.	<b><u>COMMITTEE OF THE WHOLE</u></b>	
12.	<b><u>COMMITTEE OF THE WHOLE AND PLANNING COMMITTEE MINUTES</u></b>	
12.1	CC2017-08.12.1  Minutes, Planning Committee Meeting March 8, 2017	399 - 407
13.	<b><u>CORRESPONDENCE AND PETITIONS</u></b>	
14.	<b><u>OTHER OR NEW BUSINESS</u></b>	

**15. BY-LAWS**

**RESOLVED THAT** the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.5 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**15.1 By-Laws by Consent**

**15.1.1 CC2017-08.15.1.1 408 - 409**

A By-law to Amend the Township of Manvers Zoning By-law No. 87-06 to Rezone Land within the City of Kawartha Lakes (Wilson)

**15.1.2 CC2017-08.15.1.2 410 - 410**

A By-law to Amend the Township of Fenelon Zoning By-law No. 12-95 to Rezone Land within the City of Kawartha Lakes (Tow-All Inc.)

**15.1.3 CC2017-08.15.1.3 411 - 413**

A By-law of the Corporation of the City of Kawartha Lakes to Authorize Financing of Capital Projects by Debenture with the Royal Bank

**15.1.4 CC2017-08.15.1.4**

A By-law to Re-Divide, Alter and Decrease the Number of Wards in the City of Kawartha Lakes

**15.1.4.1 Option 1 414 - 417**

**15.1.4.2 Option 2 418 - 421**

**15.1.4.3 Option 3 422 - 426**

**15.1.4.4 Option 4 427 - 431**

**15.1.5 CC2017-08.15.1.5 432 - 433**

A By-law to Provide for the Erection of Stop Signs in the City of Kawartha Lakes

**15.2 By-Laws Extracted from Consent**

**16. CLOSED SESSION (IF NOT COMPLETED PRIOR TO OPEN SESSION)**

**17. MATTERS FROM CLOSED SESSION**

**18. CONFIRMING BY-LAW**

19. ADJOURNMENT