

The Corporation of the City of Kawartha Lakes

Agenda

Kawartha Lakes Accessibility Advisory Committee Meeting

KLAAC2018-007

Thursday, November 15, 2018

1:30 P.M.

Lindsay Library Meeting Room

Lindsay Library

190 Kent Street West, Lindsay, Ontario

Members:

Councillor Stephen Strangway

Donald Brown

Sharon Coupland

Lynda DaSilva

Mary Ann Fitzpatrick

Dick Foster

Bill Huskinson

Jane McLean

Crystal Morrissey

Elizabeth Peeters

Norm Price

Joan Skelton

Scott Howard

Ken Van Den Oetelaar

Accessible formats and communication supports are available upon request.

1. **Call to Order**
2. **Administrative Business**
 - 2.1 Adoption of Agenda
 - 2.2 Declaration of Pecuniary Interest
 - 2.3 Adoption of Minutes from Previous Meeting
 - 2.3.1 KLAAC2018-007.2.3.1 3 - 8

Kawartha Lakes Accessibility Advisory Committee Meeting Minutes of October 17, 2019

That the minutes of the Kawartha Lakes Accessibility Advisory Committee meeting held on October 17, 2018, be adopted as circulated.
3. **Deputations/Presentations**
4. **Correspondence**
5. **News/Updates from Working Groups, Staff and Council**
 - 5.1 Accessibility Officer Update
 - 5.2 Public Awareness (Public Education/Employment/Information&Communication)
 - 5.3 Public Spaces (Parks, Built Environment and Transportation (Transit))
 - 5.4 Councillor's Update

That the reports provided under agenda items 5.1, 5.2, 5.3, and 5.4 be received by Kawartha Lakes Accessibility Advisory Committee for information purposes.
6. **New or Other Business**
7. **Next Meeting**
8. **Adjournment**

The Corporation of the City of Kawartha Lakes
Minutes
Kawartha Lakes Accessibility Advisory Committee
Meeting

KLAAC2018-006
Wednesday, October 17, 2018
1:30 P.M.
Lindsay Library Meeting Room
Lindsay Library
190 Kent Street West, Lindsay, Ontario

Members:
Councillor Stephen Strangway
Donald Brown
Sharon Coupland
Lynda DaSilva
Mary Ann Fitzpatrick
Dick Foster
Bill Huskinson
Jane McLean
Crystal Morrissey
Elizabeth Peeters
Norm Price
Joan Skelton
Scott Howard
Ken Van Den Oetelaar

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1. Call to Order

N. Price called the meeting to order at 1:45 p.m. S. Coupland, L. DaSilva, M. Fitzpatrick, D. Foster, B. Huskinson, J. McLean, C. Morrissey and Councillor S. Strangway were in attendance.

2. Administrative Business

2.1 Adoption of Agenda

KLAAC2018-033

Moved By S. Coupland

Seconded By D. Foster

That the agenda be adopted as circulated.

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

2.3 Adoption of Minutes from Previous Meeting

2.3.1 Regular Accessibility Advisory Committee Meeting - September 13, 2018

KLAAC2018-034

Moved By L. DaSilva

Seconded By D. Foster

That the minutes of the Kawartha Lakes Accessibility Advisory Committee meeting held on October 17, 2018, be adopted as circulated.

Carried

3. Deputations/Presentations

4. Correspondence

5. News/Updates from Working Groups, Staff and Council

5.1 Accessibility Officer Update

B. Condie advised that E. Peeters will provide an update from the Public Awareness Working Group meeting held on Monday, October 15, 2018 which will speak to a number of items that are currently being worked on.

B. Condie provided an update on the Age-Friendly initiatives which include but are not limited to:

- Postcards and a Business Guide and now onto presentations to the business community;
- Lisa Morasse, Project Manager for Age Friendly, is working with Kawartha Lakes Community Future Development Corporation in association with the delivery of four workshop sessions in various business communities throughout the City of Kawartha Lakes.
- L. Morasse has also connected with the City's Communication Division. A videographer has been contracted, scripts are being developed and older adults have been recruited for the development of 2-3 minute training videos that can be hosted on the City website.

5.1.1 Advertisement for Committee Volunteers

B. Condie advised that the advertisement for eight (8) members is out and the deadline to apply is Friday, October 26, 2018. She advised that those reapplying are only required to submit a letter or email expressing their interest to remain on the Committee to the Clerk's Office. A discussion ensued about the proposed changes to the Committee structure, which includes reducing the voting membership to 10 plus a Council Liaison.

5.2 Public Awareness (Public Education/Employment/Information & Communication)

The Accessibility Forum is to be held October 23, 2019 with a suggested theme of "Accessible Education through to Accessible Employment". The following items were discussed in relation to the efforts being made to prepare for the event:

- Lynda Staples – has arranged for a videographer;
- Suggestions for the day are welcome;
- The event will run from 9:00 a.m. to 3:00 p.m.
- Scott Howard will be attending the Rethinking Disabilities Conference in Toronto. There may be speakers at that Conference who may be of interest to us. The group brainstormed, about the event and the items discussed included:
 - Arranging a presentation from the Ontario Chamber of Commerce;
 - Arranging for the Minister of Seniors and Accessibilities, the Honourable Raymond Sung Joon Cho, to attend as a possible closing speaker;
 - Including the Canadian Conference Board of Canada;
 - Including Victoria County Career Services ("VCCS") and Job Quest;
 - B. Condie will discuss food options with Fleming Catering Services;
 - Arrange for speech to text transcription, Communication Access Real-time Translation ("CART" and sign language interpreters;

- Arrange for the circulation of an invitation to attend. A save-the-date could be circulated in May of 2019 outlining an early registration deadline of September 1, 2019 and a final registration deadline of September 30, 2019;
- Discussed possibly holding concurrent sessions utilizing both lecture areas at Fleming College or the use of the individual theatre. It was noted that the arrangements would depend on the speakers that can be arranged for the day; and
- Approach Kawartha Lakes Community Futures Development Corporation to discuss funding opportunities as well as any suggestions they may have for topics of interest.

The Accessible Meetings Management Directive is currently being drafted. B. Condie will circulate a copy to the group for feedback.

The Committee was advised that the development of an accessibility training video is being considered. The Working Group has suggested that a series of short videos on various topics be explored rather than a 30 minute long format. Further discussion is to take place in the future.

Threshold tape is to be removed as a standing item on the Agenda. The Working group suggested that it be considered for “Tip of the Month” in April.

The Working Group will reach out to Chamber Offices and the Lindsay BIA regarding comments from the public about greater communication between the Kawartha Lakes AAC and the business groups. The Working Group will determine how the organizations would like to increase their interaction with the Kawartha Lakes AAC and will ask if they wish to arrange a meeting to discuss any particular topic.

The Working Group is examining the development of outreach materials to build awareness surrounding accessibility. The Committee raised the following items regarding that ongoing project:

- Suggested that once finalized the information be available at Service Ontario counters as well as the City’s Service Centres;
- Both draft brochures will be reviewed and suggestions from the Committee will be received by email or at the November Committee meeting; and
- B. Condie agreed to send the material to the Committee electronically as it becomes available.

The next Public Awareness meeting will be held on Wednesday, November 14th, 2018 at 10:00 a.m. in the Community Living Boardroom.

5.3 Public Spaces (Parks, Built Environment and Transportation (Transit))

There was no report from the Public Spaces Working Group.

N. Price advised that he continues to receive notification of Lindsay Parks meetings the night before the meeting day. This does not give him enough time to arrange transportation for attendance. He also noted that completing a review of site plans has been difficult due to illness and the resignation of a working group member.

5.4 Councillor's Update

Councillor Strangway held a brief discussion regarding the election process as well as a discussion regarding the suggested change to the Committee Structure. He advised that his last meeting as the Committee Liaison will be November 15th, 2019 as he is retiring from municipal politics. The Committee expressed their appreciation to Councillor Strangway for his support over the past several years and advised that he will be dearly missed at meetings.

KLAAC2018-035

Moved By L. DaSilva

Seconded By J. McLean

That the reports provided under agenda items 5.1, 5.2, 5.3, and 5.4 be received by Kawartha Lakes Accessibility Advisory Committee for information purposes.

Carried

6. New or Other Business

Lindsay Transit Bus Pass

M. Fitzpatrick asked if the Transit Supervisor could be approached to inquire about whether or not the monthly Bus pass could have an extended expiry date of January 7, 2019. The extension would give users an extra week to purchase their January bus pass as the City's Administration Offices are closed during the Christmas week. Barb agreed to contact the Transit Supervisor to inquire about the extension.

Ross Memorial Merger

M. Fitzpatrick made note of the Ross Memorial Hospital's proposed integration of services with the Peterborough Regional Health Centre. A discussion ensued surrounding the proposal.

Meetings

E. Peeters raised a concern about the need for this meeting. There was little on the agenda in need of a motion. She would prefer that meetings only be held if there is a need for the entire Committee to discuss a concern and make a motion. Discussion ensued and it was agreed that the Chair will carefully decide the need for meetings in the future.

7. Next Meeting

The next meeting will be held on Thursday, November 15, 2018 at 1:30 p.m. in the Lower Level Boardroom at the Lindsay Public Library.

8. Adjournment

KLAAC2018-035

Moved By L. DaSilva

Seconded By S. Coupland

That the Kawartha Lakes Accessibility Advisory Committee Meeting adjourn at 2:55 p.m.

Carried