

The Corporation of the City of Kawartha Lakes

Agenda

Regular Council Meeting

CC2018-22

Tuesday, December 11, 2018

Open Session Commencing at 2:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Doug Elmslie

Councillor Patrick O'Reilly

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1.	Call to Order	
2.	Opening Ceremonies	
2.1	Call Open Session to Order	
2.2	O Canada	
2.3	Moment of Silent Reflection	
2.4	Adoption of Open Session Agenda	
3.	Disclosure of Pecuniary Interest	
4.	Notices and Information by Members of Council and Staff	
5.	Minutes	
5.1	CC2018-22.7.1	16 - 23
	Special Council Information Meeting Minutes of November 13, 2018	
	That the Minutes of the November 13, 2018 Special Council Information Meeting, be received and adopted.	
5.2	CC2018-22.7.2	24 - 37
	Special Council Meeting Minutes of November 13, 2018	
	That the Minutes of the November 13, 2018 Special Council Meeting, be received and adopted.	
5.3	CC2018-22.7.3	38 - 42
	Inaugural Council Meeting Minutes of December 3, 2018	
	That the Minutes of the December 3, 2018 Inaugural Council Meeting, be received and adopted.	
6.	Committee of the Whole Minutes	
7.	Planning Committee Minutes	

8.	Presentations	
8.1	Presentation on Retail Cannabis Sales	43 - 57
	Ron Taylor, CAO Alix Scarr, Senior Licensing Officer	
9.	Deputations	
10.	Consent Matters	
	That all of the proposed resolutions shown in Section 10.1 and 10.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.	
10.1	Reports	
10.1.1	CAO2018-007	58 - 110
	Council Policy Updates Ron Taylor, Chief Administrative Officer	
	<p>That Report CAO2018-007, Council Policies - Updates, be received;</p> <p>That the policy entitled Council Expense Policy, attached as Appendix B to Report CAO2018-007, be adopted and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions;</p> <p>That the policy entitled Council Committee, Board and Task Force Policy, attached as Appendix D to Report CAO2018-007, be adopted and numbered for inclusion in the City's Policy Manual, replacing Policy 028 CAO 002 Non-Legislated Committees of Council;</p> <p>That the policy entitled Code of Conduct and Ethics – Members of Committees, Boards & Task Forces, attached as Appendix E to Report CAO2018-007, be adopted and numbered for inclusion in the City's Policy Manual;</p> <p>That the following Council policies be rescinded:</p> <ul style="list-style-type: none"> • Policy 037-CAO-006 – Artifacts • Policy 038-CAO-023 – Archives Program • Policy 101 CAO 018 - Sale of Municipal History Books • Policy 131-CAO-023 - Definitions for Policies relating to Electronic Records and Information Technology Assets • Policy 139-CAO-031 – Management of E-mail Records 	

10.1.2 CAO2018-006 111 - 278

Committees Update and Terms of Reference

Ron Taylor, Chief Administrative Officer

That Report CAO2018-006, **Committees/Boards Terms of Reference**, be received;

That the proposed terms of reference for various legislated and non-legislated Committees and Boards of Council, as outlined in Appendix B and C to Report CAO2018-006 be approved, and replace all predecessor versions of terms of reference; and

That staff bring forward to Council any necessary amendments to by-laws, where required, to implement Council legislated and non-legislated Committees and Boards.

10.1.3 MAYOR2018-001 279 - 286

Councillor Appointments

Mayor Andy Letham

That Report MAYOR 2018-001, **Council Appointments**, be received;

That the following appointments begin December 11, 2018 and continue for the entire term of Council ending December 2022, with a mid-term review of appointments in 2020;

Legislated Committee/Board	Councillor(s) Appointed
Kawartha Lakes Accessibility Advisory Committee	Councillor Veale
Drainage Board	Councillor Veale Councillor Ashmore
Kawartha Lakes Municipal Heritage Committee	Councillor Ashmore
Kawartha Lakes Haliburton Housing Corporation Board	Councillor Elmslie Councillor Dunn
Planning Advisory Committee	Mayor Letham Councillor Seymour-Fagan Councillor Veale Councillor O'Reilly
Fenelon Landfill Public Review Committee	Councillor Elmslie
Lindsay Ops Landfill Public Review Committee	Councillor Dunn
Municipal By-Law Appeals Committee	Councillor Yeo Councillor Dunn Councillor Ashmore
Public Library Board	Councillor Veale
Victoria Manor Committee of Management	Councillor Seymour-Fagan Councillor Elmslie Councillor O'Reilly
Lindsay Downtown Business Improvement Area Board	Councillor O'Reilly Councillor Dunn
Non-Legislated Advisory Committees and Boards	Councillor(s) Appointed
Agriculture Development Advisory Committee	Councillor Veale
Bobcaygeon Legacy C.H.E.S.T Fund Grant	Councillor Seymour-Fagan

Committee	Councillor Dunn Councillor O'Reilly
Lindsay Legacy C.H.E.S.T Fund Grant Committee	
Kawartha Lakes Environmental Advisory Committee	Councillor Richardson
Kawartha Lakes Cemetery Board	Councillor Yeo
Fenelon Falls Museum Board	Councillor Elmslie
Fenelon Falls Powerlinks Committee	Councillor Elmslie
Joint Social and Housing Services Advisory Committee	Councillor Elmslie Councillor Dunn Councillor O'Reilly
Kinmount Committee for Planning and Economic Development	Mayor Letham Councillor Seymour-Fagan
Lindsay Nayoro Twinning Committee	Mayor Letham Councillor O'Reilly
Kawartha Lakes Parks Advisory Committee	Mayor Letham Councillor Seymour-Fagan Councillor Richardson
Transit Advisory Committee	Councillor O'Reilly Councillor Richardson
Wilson Estate Advisory Committee	Mayor Letham Councillor Dunn Councillor O'Reilly
Kawartha Lakes Airport Advisory Committee	Councillor Dunn
High Water Bill/ Mandatory Connections Appeals Committee	Councillor Yeo Councillor Dunn Councillor Ashmore
Downtown Revitalization Advisory Committee	Mayor Letham
Kawartha Lakes Waste Management Advisory Committee	Councillor Yeo Councillor Veale Councillor Ashmore

Agencies	Councillor(s) Appointed
Ganaraska Region Conservation Authority Board	Councillor Richardson
Kawartha Region Conservation Authority Board	Mayor Letham Councillor Seymour-Fagan Councillor Dunn
Otonabee Region Conservation Authority Board	Councillor Richardson
Lake Simcoe Conservation Authority Board	Councillor Yeo
Haliburton, Kawartha, Pine Ridge District Health Unit Board	Councillor Elmslie Councillor Richardson
Kawartha Lakes Community Health Care Initiative	Councillor Veale
Kawartha Lakes Police Service Board	Mayor Letham Councillor O'Reilly
Ross Memorial Hospital Board	Councillor Ashmore
Community Policing Advisory Committee (OPP)	Councillor Seymour-Fagan Councillor Elmslie Councillor Ashmore

That the following appointments begin December 11, 2018 and continue for 1 year until December 11, 2019;

Legislated Committee/Board	Councillor(s) Appointed
Committee of Adjustment	Councillor Yeo
Fenelon Cemetery Board	Councillor Elmslie

10.1.4 RS2018-030 287 - 304

Proposed 2019 Lease Agreement between Dunsford Community Centre Inc. and the City of Kawartha Lakes (26 Community Centre Road, Dunsford)
Laura Carnochan, Law Clerk

That Report RS2018-030, Proposed 2019 Lease Agreement between Dunsford Community Centre Inc. and the City of Kawartha Lakes (26 Community Centre Road, Dunsford), be received;

That the Mayor and Clerk be authorized to execute the Lease Agreement attached as Appendix B on behalf of the Corporation of the City of Kawartha Lakes, being a Lease Agreement with Dunsford Community Centre Inc. for the purpose of leasing space for the Dunsford Library for a one year term.

10.1.5

CS2018-017

305 - 308

Bobcaygeon Legacy C.H.E.S.T. Fund 2019 Allocation

LeAnn Donnelly

That Report CS2018-017, Bobcaygeon Legacy C.H.E.S.T. Fund 2019 Allocation, be received;

That total funding in the amount of \$87,026.00 be provided, with the allocation to come from the Bobcaygeon Legacy C.H.E.S.T. Fund Reserve (3.24320), for the projects as approved by the Bobcaygeon Legacy C.H.E.S.T. Fund Grant Committee at its meeting of November 1, 2018 as follows:

Bobcaygeon Skating Club	\$ 2,068.00
Ontario Open Fiddle and Step	\$ 2531.00
Bobcaygeon Music Council	\$ 9,000.00
Bobcaygeon Canada Day Committee	\$13,274.00
Bobcaygeon Horticultural Society	\$ 2,500.00
Impact 32 – Beautify Our Bobcaygeon	\$12,105.00
Bobcaygeon Curling Club	\$ 4,000.00
Bobcaygeon Minor Baseball	\$ 2,190.00
Bobcaygeon Splash Pad Enhancement	\$ 7,500.00
Boyd Heritage Museum	\$ 8,000.00
Kawartha Settlers Village	\$11,858.00
Royal Canadian Legion Branch 239	\$12,000.00

That \$7,788.86 (10% of interest earned) be retained in the principle of the Bobcaygeon Legacy C.H.E.S.T. Fund Reserve (3.24320) for inflationary growth of the fund; and

That the estimated balance of \$68,412.94 not distributed through the 2019 allocation be made available for funding disbursement in a future year.

10.1.6

CS2018-018

309 - 312

Lindsay Legacy C.H.E.S.T. Fund 2019 Allocation

LeAnn Donnelly, Executive Assistant, Community Services

That Report CS2018-018, Lindsay Legacy C.H.E.S.T. Fund 2019

Allocation, be received;

That total funding in the amount of \$288,375.45 be provided for the projects as approved by the Lindsay Legacy C.H.E.S.T. Fund Grant Committee at its meeting of November 14, 2018, with the allocation to come from the Lindsay Legacy C.H.E.S.T. Fund Reserve (3.24310), as follows:

Kawartha Art Gallery	\$ 24,748.24
A Place Called Home	\$ 60,656.35
United Way for the City of Kawartha Lakes	\$ 27,400.00
The Rotary Club of Lindsay	\$ 69,264.00
Royal Canadian Legion Br. 67	\$ 29,000.00
Lindsay Lynx Hockey Association	\$ 25,000.00
Proud Canadian Citizens Committee (sponsor Optimist Club)	\$ 52,306.86

That the total amount of \$230,074.82 of interest earned in 2018 be disbursed in 2019 without retaining a percentage for inflationary growth due to the limited funds for distribution in 2019;

That \$40,000.00 from the cancelled project by Community Care Foundation be made available for funding disbursement in 2019; and

That the estimated balance of \$19,832.59 not distributed through the 2018 allocation be made available for funding disbursement in 2019.

10.1.7

HS2018-004

313 - 316

Kawartha Lakes Health Care Initiative Return of Service Incentive Repayment

Rod Sutherland, Director, Human Services

That Report HS2018-004, **Kawartha Lakes Health Care Initiative: Return of Service Incentive Repayment**, be received;

That Kawartha Lakes Health Care Initiative retain the repaid Doctor recruitment incentive of \$17,650.24 for the sole purpose of supporting upcoming recruitment incentives prior to further Doctor Recruitment Reserve funding being requested from the City; and

THAT any future reimbursements of Doctor recruitment incentives to the Kawartha Lakes Health Care Initiative resulting from a cancelled Return of Service Agreement be retained by the Kawartha Lakes Health Care Initiative for the sole purpose of supporting future recruitment incentives.

10.1.8	EA2018-015	317 - 322
	<p>Proposed 2019 Early-Start Capital Projects Adam Found, Manager of Corporate Assets</p> <p>That Report EA2018-015, Proposed 2019 Early-Start Capital Projects, be received; and That the capital projects identified in Appendix A to Report EA2018-015 be approved and included in the 2019 Tax-Supported Capital Budget or 2019 Water-Wastewater Capital Budget, whichever budget is appropriate.</p>	
10.1.9	EA2018-016	323 - 333
	<p>Redirection for Development Charges Reserve Reconciliation Adam Found, Manager of Corporate Assets</p> <p>That Report EA2018-016, Redirection for Development Charges Reserve Reconciliation, be received; and That the 2009-2016 development charges reserve reconciliation referred to by Council Resolution CR2016-894 be expanded to include the 2017-2018 period and be prepared as part of the 2019 DC study and by-law update.</p>	
10.1.10	WWW2018-011	334 - 422
	<p>Drinking Water Quality Management System Review and Endorsement Julie Henry, Quality Management and Policy Coordinator</p> <p>That Report WWW2018-011, Drinking Water Quality Management System Review and Endorsement, be received; That the City of Kawartha Lakes Water and Wastewater Quality Management System be endorsed by Council in order to maintain accreditation as an Operating Authority; That the City of Kawartha Lakes Quality Management System Policy statements be adopted; That the Ontario Clean Water Agency Quality Management System be endorsed by Council in order maintain accreditation as an Operating Authority; and That the Ontario Clean Water Agency Quality Management System Policy statements be adopted.</p>	

10.2	Correspondence	
10.2.1	CC2018-22.10.2.1	423 - 423
	Drainage Area of the Sandringham Municipal Drain Dale McFeeters	
	That the November 16, 2018 correspondence from Dale McFeeters, regarding the Sandringham Municipal Drain, be received.	
10.3	Items Extracted from Consent	
11.	Petitions	
12.	Other or New Business	
13.	Adoption of Closed Session Agenda	
14.	Disclosure of Pecuniary Interest in Closed Session Items	
15.	Closed Session	
15.1	CC2018-22.15.1	
	Closed Session Minutes, Regular Council Meeting of September 25, 2018 Municipal Act, 2001 s.239(2)(b)	
15.2	CLK2018-011	
	Appointments to the Kawartha Lakes Accessibility Advisory Committee 2019 Personal Matters about Identifiable Individuals Municipal Act, 2001 s.239(2)(b) Barbara Condie, Accessibility Officer	
15.3	PLAN2018-082	
	Member Appointments to the City of Kawartha Lakes Planning Advisory Committee Personal Matters About Identifiable Individuals Municipal Act, 2001 s.239(2)(b) Chris Marshall, Director of Development Services	

- 15.4 PLAN2018-083
- Member Appointments - Committee of Adjustment
Personal Matters About Identifiable Individuals
Municipal Act, 2001 s.239(2)(b)
Richard Holy, Manager of Planning**
- 15.5 ED2018-016
- Municipal Heritage Committee Appointments
Personal Matters About Identifiable Individuals
Municipal Act, 2001 s.239(2)(b)
Debra Soule, Economic Development Officer Arts, Culture and Heritage**
- 15.6 LIB2018-001
- Public Appointees to the City of Kawartha Lakes Public Library Board
(Term of Council 2019-2022)
Personal Matters About Identifiable Individuals
Municipal Act, 2001 s.239(2)(b)
Jamie Anderson, CEO Kawartha Lakes Public Library**
- 15.7 WM2018-011
- Appointments to the Public Review Committee for the Fenelon Falls
Landfill
Personal Matters about Identifiable Individuals
Municipal Act, 2001 s.239(2)(b)
Bryan Robinson, Director of Public Works**
- 15.8 WM2018-012
- Appointments to the Public Review for the Lindsay Ops Landfill
Personal Matters about Identifiable Individuals
Municipal Act, 2001 s.239(2)(b)
Bryan Robinson, Director of Public Works**
16. **Matters from Closed Session**
17. **By-Laws**
- That the By-Laws shown in Section 15.1 of the Agenda, namely: Items
15.1.1 to and including 15.1.15 be read a first, second and third time,
passed, numbered, signed and the corporate seal attached.**

17.1	By-Laws by Consent	
17.1.1	CC2018-22.17.1.1	424 - 426
	A By-law to Levy Interim Taxes for 2019 in the City of Kawartha Lakes	
17.1.2	CC2018-22.17.1.2	427 - 463
	A By-Law to Repeal and Replace By-law 2016-206, as amended, being a By-law to Establish and Require Payment of Fees for Information, Services, Activities and Use of City Property in The City of Kawartha Lakes (known as the Consolidated Fees By-law)	
17.1.3	CC2018-22.17.1.3	464 - 466
	A By-law to Repeal and Replace By-law 2007-008, as Amended, being a By-law to Establish and Govern The City of Kawartha Lakes Accessibility Advisory Committee.	
17.1.4	CC2018-22.17.1.4	467 - 469
	By-law to Repeal and Replace City of Kawartha Lakes By-law 2006-193, Being a By-law to Provide for the Composition of and Appointment to the City of Kawartha Lakes Public Library Board	
17.1.5	CC2018-22.17.1.5	470 - 472
	A By-law to Repeal and Replace By-law 2015-054, being a By-law to Establish The City of Kawartha Lakes Drainage Board.	
17.1.6	CC2018-22.17.1.6	473 - 475
	A By-law to Levy the Cost of Maintenance Works Undertaken on the Rich Municipal Drain in the City of Kawartha Lakes	
17.1.7	CC2018-22.17.1.7	476 - 479
	A By-Law to Amend Bylaw Mariposa 1981-33 and to Provide for the Levying of Costs Resulting from Maintenance of the Rich Drain.	
17.1.8	CC2018-22.17.1.8	480 - 483
	A By-law to Levy the Cost of Maintenance Works Undertaken on the Kime Municipal Drain in the City of Kawartha Lakes	

17.1.9	CC2018-22.17.1.9	484 - 486
	A By-law to Levy the Cost of Maintenance Works Undertaken on the Hall Municipal Drain in the City of Kawartha Lakes	
17.1.10	CC2018-22.17.1.10	487 - 509
	A By-Law to Amend Bylaw Ops 1975-1309 and to Provide for the Levying of Costs Resulting from Maintenance of the Ops Drain 1.	
17.1.11	CC2018-22.17.1.11	510 - 511
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (Weatherbee, Alyssa)	
17.1.12	CC2018-22.17.1.12	512 - 513
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (Smith, Joshua)	
17.1.13	CC2018-22.17.1.13	514 - 515
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (McDonnell, Brett)	
17.1.14	CC2018-22.17.1.14	516 - 517
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (Found, Joseph)	
17.1.15	CC2018-22.17.1.15	518 - 519
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (Larkin, Scott)	
17.2	By-Laws Extracted from Consent	
18.	Notice of Motion	
19.	Confirming By-Law	
19.1	CC2018-22.19.1	520 - 520
	A By-Law to Confirm the Proceedings of a Regular Council Meeting of Council, Tuesday, December 11, 2018	
20.	Adjournment	