

The Corporation of the City of Kawartha Lakes

Agenda

Transit Advisory Committee Meeting

TAC2019-001

Thursday, April 11, 2019

1:30 P.M.

Purchasing Boardroom

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Lynda Dasilva

Norm Price

Accessible formats and communication supports are available upon request.

1.	Call to Order	
1.1	TAC2019-001 Orientation	
1.2	TAC2019-001 Election of Chair and Vice-Chair Positions	
2.	Administrative Business	
2.1	Adoption of Agenda	
2.2	Declaration of Pecuniary Interest	
2.3	Adoption of Minutes	
2.3.1	TAC2019-001 Minutes, Transit Advisory Board, September 13, 2018	4 - 7
3.	Reports to Council	
3.1	TAC2019-001 Lindsay Transit Ridership Programs	
3.2	TAC2019-001 Transit Advisory Committee Annual Report	
4.	Work Group Startup	
4.1	TAC2019-001 Customer Service Working Group Member Volunteer	
5.	Deputations/Presentations	
6.	Business Arising From Previous Minutes	
7.	Correspondence	

- 8. **Statistical Reports**
- 9. **New or Other Business**
- 9.1 TAC2019-001
 Investing in Canada Infrastructure Program (ICIP) Transit Stream
- 9.2 TAC2019-001
 2019 Transit Advisory Board Work Plan (Discussed in Item 4)
- 10. **Question Period**
- 11. **Closed Period**
- 12. **Next Meeting Date**
- 13. **Adjournment**

**KAWARTHA LAKES TRANSIT ADVISORY BOARD
MEETING MINUTES
September 13, 2018
Location: Weldon Room – 26 Francis Street**

Members Present: Lynda Palmer – Chair; Norm Price – Vice Chair; Enzo Ingribelli; Gord James; Heather Stauble;; Bryan Robinson – Director, Public Works

Guest Present:

Staff Present: Kendra Allan – Recording Secretary

1. CALL TO ORDER

Meeting was called to order by Lynda Palmer at 10:06 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

NIL

3. ADOPTION OF AGENDA

It was **Moved** by Heather Stauble and **Seconded** by Norm Price,
THAT the Agenda be adopted as printed.

CARRIED

4. ADOPTION OF MINUTES - May 10, 2018

It was **Moved** by Norm Price and **Seconded** by Heather Stauble,
THAT the Minutes of the May 10, 2018 be adopted as printed.

CARRIED

5. WORK GROUP REPORTING

5.1 Customer Service working Group

Customer Service Working Group (CSWG) did not meet over the summer as the Master Plan is still being worked on and a new Council is about to be elected.

It was **Moved** by Heather Stauble and **Seconded** by Gord James,
THAT the verbal report be received.

CARRIED

5.2 Budget Working Group

The Budget Working Group of the Transit Advisory Board also did not meet over the summer.

It was **Moved** by Heather Stauble and **Seconded** by Gord James,

THAT the verbal report be received.

CARRIED

6. DEPUTATIONS

NIL

7. BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

8. CORRESPONDENCE

The chair has responded to all of the correspondence in regards to rural transportation with the exception of the newest submission. She will be responding with the Council resolution.

It was moved by Heather Stauble and Seconded by Gord James.

THAT the correspondence in regards to rural transportation be received and be forwarded to Council as an attachment to the 2019 work plan.

CARRIED

9. STATISTICAL REPORTS

The Committee would like to see the specialized stats not done in varying shades of blue as they are hard to read.

It was reported that the new booking system is going well and as more is learned statistical data provided to the committee can be expanded. Statistics that report no-shows, stop usage and on/offers will be provided quarterly.

Additional marketing should occur to increase the knowledge that out of town visitors can access our specialized service.

It was **Moved** by Heather Stauble and **Seconded** by Norm Price,

THAT the report be received.

CARRIED

10. NEW BUSINESS

10.1 Transit Hub Survey

60% of the respondents found the new hub is safer, adds convenience and is more accommodating. The survey showed that the respondents felt there was a lack of downtown stops. One stop has been added to the Red route as a result. More investigation on additional stops will occur as the City is currently involved in a parking study as well as a redesign of the downtown area. Bus stops should be considered in these projects.

Axis Pharmacy at the hub location has begun selling tokens from their location. The City is currently investigating a token machine placement.

As the current brochure does not list all of the stops the BIA is requesting that a complete copy of the stops be sent to them electronically.

It was **Moved** by Heather Stauble and **Seconded** by Gord James,

THAT the report be received.

CARRIED

10.2 Proposed 2019 TAB Workplan

Goal #2 in the proposed 2019 TAB Workplan to be amended to read “commence and monitor Sunday ridership”

Todd has made the necessary changes to the workplan and will submit to Council

It was **Moved** by Heather Stauble and **Seconded** by Gord James,

That the 2019 Workplan be accepted as amended.

CARRIED

11. QUESTION PERIOD

NIL

12. CLOSED SESSION

NIL

13. ADJOURNMENT

It was **Moved** by Gord James

THAT the meeting be adjourned at 10:59 a.m.

CARRIED

14. NEXT MEETING DATE:

The next Transit Advisory Board meeting has no more scheduled meetings before the new Council is elected.

_____Chair