

The Corporation of the City of Kawartha Lakes

Amended Agenda

Committee of the Whole Meeting

COW2019-05

Tuesday, May 7, 2019

Open Session Commencing at 1:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Councillor Ron Ashmore

Councillor Pat Dunn

Deputy Mayor Doug Elmslie

Councillor Patrick O'Reilly

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1.	Call to Order	
2.	Adoption of Agenda	
3.	Disclosure of Pecuniary Interest	
4.	Deputations	
4.1	COW2019-05.4.1	8 - 10
	Property Taxes and Water Bills in the City of Kawartha Lakes	
	Jan Evans	
	Jan Fyvie	
4.2	COW2019-05.4.2	11 - 13
	Encouraging Entrepreneurial Agri-Tourism Across City Divisions	
	Dromoland Orchard and Stables	
	Michael Bryant	
	Pauline Kiely	
4.3	COW2019-05.4.3	14 - 18
	Opposition to Events at Dromoland Orchard and Stables	
	Jeremy Lamperd	
5.	Presentations	
5.1	COW2019-05.5.1	19 - 34
	Otonabee Region Conservation Authority Update	
	Dan Marinigh, CAO/Secretary-Treasurer	
5.2	COW2019-05.5.2	
	Office of Strategy Management Program Update	
	Ron Taylor, CAO	
	Brenda Stonehouse, Strategy and Performance Specialist	
	Denise Williams, Strategy and Performance Specialist	
6.	Consent Matters	
	That all of the proposed resolutions shown in Section 6.1 and 6.2 of the Agenda be approved and adopted by Committee of the Whole in the order that they appear on the agenda and sequentially numbered.	

6.1 Reports

6.1.1 CORP2019-011

35 - 50

2018 Q4 Capital Close

Nicole Owens, Junior Accountant

Carolyn Daynes, Treasurer

That Report CORP2019-011, **2018 Q4 Capital Close**, be received;

That the capital projects identified in Attachment A to Report CORP2018-011 be approved to be closed due to completion;

That the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

Reserve	Report Closing Balance
Capital Projects Reserve	\$257,398.86
Victoria Manor Capital Project Reserve	\$9,759.10
Public Works Fleet Reserve	\$4,951.00
Sewer Infrastructure Reserve	\$287,027.51

That project 928170201 – Transit Scheduling System be reopened and an additional \$12,486.89 from Gas Tax Reserve be allocated to 928170201 – Transit Scheduling System to fund the project deficit and bring the balance to zero; expenses that were incorrectly allocated to operating;

That project 953100101 – Bobcaygeon Library Expansion be reopened to allow a refund in the amount of \$15,002.31 from the cancelled project to be returned to Capital Reserves;

That project 953180102 – City Hall HVAC be reclassified as a multi-year project with a closing date of December 31, 2021;

That project 953190102 – City Hall HVAC be closed and the remaining budget of \$619,268.02 and expenses of \$731.98 be transferred to 953180102 – City Hall HVAC;

That project 953190104 – City Hall Lighting Systems be closed and the remaining budget of \$99,268.02 and expenses of \$731.98 be transferred to 953180102 – City Hall HVAC;

That project 953190103 – City Hall Council Chambers and Victoria Room be closed and the budget of \$38,000.00 be transferred to 953180109 – City Hall Council Chambers and Victoria Room;

That the following projects be granted an extension to June 30, 2019:

- 928170401 – Upgrade/Replace Client Hardware
- 932170201 – Bethany Fire Station Replacement
- 932170901 – Bunker Gear
- 953170200 – Building Services
- 983150600 – Urban/Rural Reconstruction Project
- 998151201 – Lindsay WPCP Upgrades
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That the following projects be granted an extension to December 31, 2019:

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- 987180100 – Airport Siteworks

That \$1,700.00 of surpluses left in C0198 and C0161 from unpayable holdbacks be transferred to the Capital Reserves;

That \$14,253.60 of surplus left in WW1424 from holdbacks being held for deficiencies be transferred to the Water Infrastructure Reserve; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.1.2

ED2019-014

51 - 57

Agricultural Development Advisory Committee 2019 Work Plan

Kelly Maloney, Agriculture Development Officer

That Report ED2019-014, **Agricultural Development Advisory Committee 2019 Work Plan**, be received;

That the 2019 Agricultural Development Advisory Committee Work Plan, as outlined in Appendix B to Report ED2019-014, be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.1.3

PLAN2019-029

58 - 75

Metrolinx Telecommunication Facility Agreement

Ian Walker, Planning Officer – Large Developments

Robyn Carlson, City Solicitor

That Report PLAN2019-029, **Metrolinx Telecommunication Facility Agreement – D44-17-001**, be received for information; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the endorsement of this application.

Consolidated Stop Control Review on Various Roads

Joseph Kelly, Senior Engineering Technician

That Report ENG2019-010, **Consolidated Stop Control Review on Various Roads**, be received;

That an all-way stop with flashing beacons be installed at the intersection of Sturgeon Road and Peace Road;

That an all-way stop be installed at the intersection of Francis Street East and Concession Road;

That an all-way stop be installed at the intersection of Stinson's Bay Road and Graham Drive;

That an all-way stop be installed at the intersection of Quaker Road and Taylor's Road;

That an all-way stop be installed at the intersection of Quaker Road and Eden Road;

That an all-way stop be installed at the intersection of Summer Drive and Ball Point Road;

That a stop control be installed on the south approach of Springdale Drive at Champlain Boulevard;

That a stop control be installed on Strawberry Street at Naylor Road;

That a stop control be installed on Lyles Line at Devitt's Road;

That the necessary By-laws for the above recommendations be forwarded to council for adoption;

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.2

Correspondence

6.2.1

CC2019-05.6.2.1

Memorandum - Styrofoam Ban in Kawartha Lakes

Kathleen Seymour-Fagan, Councillor

That the May 7, 2019 memorandum from Councillor Seymour-Fagan regarding a **Styrofoam Ban**, be received;

That staff review the feasibility of banning Styrofoam from the City of Kawartha Lakes, in consultation with the Waste Management Advisory Committee;

That staff provide a report to Council by the end of Q4 2019 with a summary of the feasibility review for banning the use of Styrofoam and/or the effective management of Styrofoam as a waste product; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.2.2 CC2019-05.6.2.2

91 - 93

Correspondence - Boys and Girls Clubs of Kawartha Lakes Water Park Construction

Amy Terrill, Executive Director, Boys and Girls Clubs of Kawartha Lakes

6.3 Items Extracted from Consent

7. Closed Session

8. Matters from Closed Session

9. Adjournment



Request to Speak before Council

Request to Make a Deputation/Presentation to
Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

Jan Evans

Address: *

101 North Street

City/Town/Village:

Bobcaygeon

Province: *

Ontario

Postal Code:

K0M 1A0

Telephone: *

705-731-6456

Email: *

Kawarthasunsets@gmail.com

There can be a maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda.

Deputant One:

Jan Evans

Deputant Two:

Jan Fyvie

Please provide details of the matter to which you wish to speak: *

I wish to speak on the matter of property taxes and water bills within Kawartha Lakes.

Please attach any additional supporting documents you wish to provide and submit with this completed form.

Have you discussed this matter with City Staff?

☒ Yes

☐ No

If yes, Which department and staff member(s) have you spoken to?

What action are you hoping will result from your presentation/deputation? *

the action that needs to happen is a reduction AND elimination of certain fees attached to my property taxes.

By signing this form you are acknowledging that all of the information you are providing on this form is true, and giving the City permission to collect your personal information for the principal purpose of a request to make a deputation to Committee or Council as outlined below.

Signature:

Jan Evans

Date:

4/8/2019



The personal information is being collected by the City of Kawartha Lakes for the principal purpose of a request to make a deputation to Committee or Council pursuant to the City's procedural by-law. This information, including all attachments submitted may be circulated to members of Council, staff, the general public and posted on the City website. Questions about the collection of this information should be directed to the City Clerk or Deputy Clerk at 705 324-9411 ext. 1295 or 1322.

Do you understand how your information will be used and agree to allow the City to use your personal information provided on this form, including any attachments for the purposes of requesting to make a deputation to Committee or Council? *

☒ Yes

Please complete this form and return to the City Clerk's Office by submitting it online or:
Fax: 705-324-8110 Email: agendaitems@kawarthalakes.ca



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Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

Michael Bryant

Address: *

598 Elm Tree Road

City/Town/Village:

Little Britain

Province: *

Ontario

Postal Code:

K0M2C0

Telephone: *

705-340-9880

Email: *

mj.bryant@aol.com

There can be a maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda.

Deputant One:

Michael Bryant

Deputant Two:

Pauline Kiely

Please provide details of the matter to which you wish to speak: *

We are a Agri-tourism business in Little Britain called, Dromoland Orchard & Stables. We have hosted numerous events in conjunction with The City of Kawartha Lakes, including festivals and various events at our farm. We are currently the #1 Thing To Do on TripAdvisor in Kawartha Lakes, and we attract new business to our community bringing people from the GTA to our farm and community under the Agri-tourism banner that Economic Development promotes to rural CKL. Economic Development promotes and encourages this stimulus to the economy and then the Municipal Enforcement is not informed of the new directives by The Province of Ontario and OMAFRA. Further research indicates that CKL Agricultural zoning uses have not been upgraded and in fact are negligent, effecting our communities economic growth, and undue harassment to citizens trying to stimulate a depressed economic zone. The CKL Development Services treats business as a friend initially and then a foe, and this is not acceptable and needs to be addressed as it is effecting employment and commerce significantly.

Please attach any additional supporting documents you wish to provide and submit with this completed form.

Have you discussed this matter with City Staff?

☒ Yes

☐ No

If yes, Which department and staff member(s) have you spoken to?

What action are you hoping will result from your presentation/deputation? *

That Council will recognize and acknowledge that one Department cannot encourage an entrepreneurial Agri-tourism business and once it is up and running another Department harasses, embarrasses, and threatens fines to the business without knowledge of Provincial Mandate of OMAFRA stipulating new uses for agricultural properties. This is threatening our city and prosperity.

By signing this form you are acknowledging that all of the information you are providing on this form is true, and giving the City permission to collect your personal information for the principal purpose of a request to make a deputation to Committee or Council as outlined below.

Signature:

Date:

4/22/2019



The personal information is being collected by the City of Kawartha Lakes for the principal purpose of a request to make a deputation to Committee or Council pursuant to the City's procedural by-law. This information, including all attachments submitted may be circulated to members of Council, staff, the general public and posted on the City website. Questions about the collection of this information should be directed to the City Clerk or Deputy Clerk at 705 324-9411 ext. 1295 or 1322.

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Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

Jeremy Lamperd

Address: *

606 Elm Tree Road

City/Town/Village:

Little Britain

Province: *

ON

Postal Code:

K0M 2C0

Telephone: *

7059284929

Email: *

jeremylamperd@hotmail.com

There can be a maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda.

Deputant One:

Jeremy LAMPERD

Deputant Two:

First Name, Last Name

Please provide details of the matter to which you wish to speak: *

Recently I have received information that Dromoland Orchard and Stables of 598 Elm Tree Rd is looking to speak to council on Tuesday May 7th in regards to continuing hosting weddings and events on their property. Over the last 2 years Dromoland has been holding weddings/events on their property. Our issues that have been raised with both the city and bylaw is that their property is not suitable for hosting these events. Dromoland is located on a 5 acre parcel of land (being 1 acre wide and 5 acres deep). For the last 2 years they have set up a large event tent within a few meters of the property line and approximately 30 meters from out house. For their events they have a disk jockey who plays music for them over a professional sound system. The music is so loud that there is nowhere in my house that we can go to get away from it. In 2017 I had to have the police out to shut an event down there after 1am. As of 2018 they have started to shut the music off by 11pm, but the noise continues to be an issue. Beyond the music we then have to deal with the noise created by the large number of attendees. We have raised concern for the on road parking of guests leaving a large number of vehicles parked on the shoulders of Elm Tree Rd, which is a heavily traveled road in an 80km/h zone .

I am looking to present after Dromoland's representatives.

I have made numerous complaints that have been submitted to bylaw that should be accessible to you. As I have spoken to my Councillor Pat O'Riley in regards to this on-going issue.

I have videos documenting the noise and I have several photographs which are all available to you at your request. I just don't want to clog up your system with them all.

The 2 photographs that I have included show the event tent that they have put up for the last 2 years and a photo taken from my front door showing how close the tent is to my property.

Please attach any additional supporting documents you wish to provide and submit with this completed form.

Have you discussed this matter with City Staff?

☒ Yes

☐ No

If yes, Which department and staff member(s) have you spoken to?

What action are you hoping will result from your presentation/deputation? *

I am hoping that Council will stand with their decision to not allow Dromoland Orchard and Stables to continue with these events. Their current small property size and close proximity to residences is not suitable for the types of events that they are hosting.

By signing this form you are acknowledging that all of the information you are providing on this form is true, and giving the City permission to collect your personal information for the principal purpose of a request to make a deputation to Committee or Council as outlined below.

Signature:

Jeremy Lamperd

Date:

4/25/2019



The personal information is being collected by the City of Kawartha Lakes for the principal purpose of a request to make a deputation to Committee or Council pursuant to the City's procedural by-law. This information, including all attachments submitted may be circulated to members of Council, staff, the general public and posted on the City website. Questions about the collection of this information should be directed to the City Clerk or Deputy Clerk at 705 324-9411 ext. 1295 or 1322.

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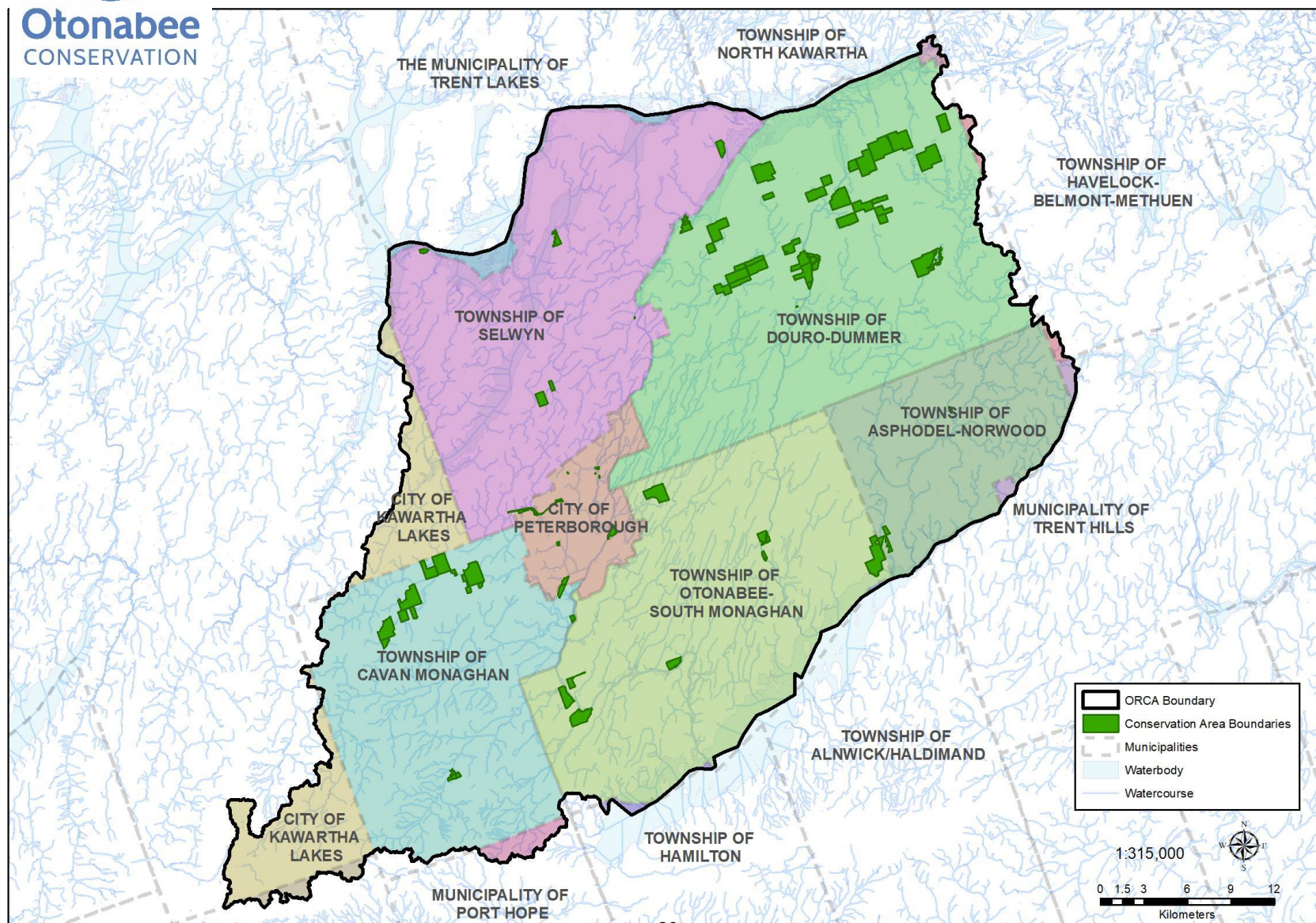
Conservation Report to City of Kawartha Lakes

Dan Marinigh
Chief Administrative Officer/Secretary-Treasurer
Otonabee Region Conservation Authority
2019



Otonabee
CONSERVATION

Otonabee Region watershed





Township of Asphodel-Norwood

Paula Warr



Township of Cavan Monaghan

Ryan Huntley



Township of Douro-Dummer

Karl Moher



Township of Otonabee-South Monaghan

Joe Taylor



Township of Selwyn

Andy Mitchell

Sherry Senis



Municipality of Trent Hills

Michael Metcalf



City of Kawartha Lakes

Tracy Richardson



City of Peterborough

Diane Therrien

Gary Baldwin

Kim Zippel



Vision:

A HEALTHY natural environment where Communities THRIVE.

Mission:

To be a LEADER in the Otonabee Region watershed for the CONSERVATION, PROTECTION and ENHANCEMENT of a healthy, natural environment.

Key Goals:

- Safeguard people and property from flooding and other natural hazards
- Contribute to the maintenance of a healthy and resilient natural environment
- Provide recreational opportunities in the natural environment
- Build awareness and understanding of the value of the natural environment

Commitment to Organizational Excellence





General Inquiries: 659
(20 answered in
Kawartha Lakes)

Permit Applications: 308
(7 permits issued in
Kawartha Lakes)

Planning Act applications:
317 received
(3 applications reviewed
in Kawartha Lakes)



- 13 snow course surveys completed
- 21 flood-related messages issued
- 5 low water messages issued



Federal funding secured to undertake updates to floodplain mapping of creeks, rivers and lakes to better protect residents and properties from natural hazards.





- Spring Water Awareness Program
- Be a Watershed Steward
- Yellow Fish Road
- Discovery Days

Within O-P SPA there are 2,256 affected parcels (well head protection areas and intake protection zones)

- 162 active files in 2018
- 74 Notices issued

Provide technical support to meet new regulatory requirements under *Safe Drinking Water Act* and *Clean Water Act*

New outreach and education products distributed and local events attended



Issued every 5 years (2013, 2018)

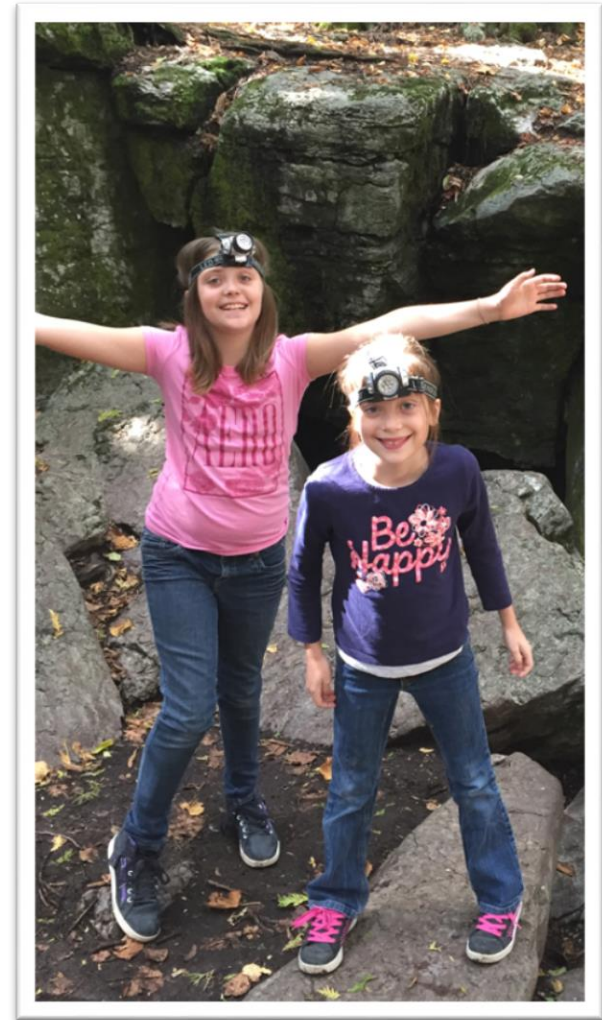
Reports on indicators:

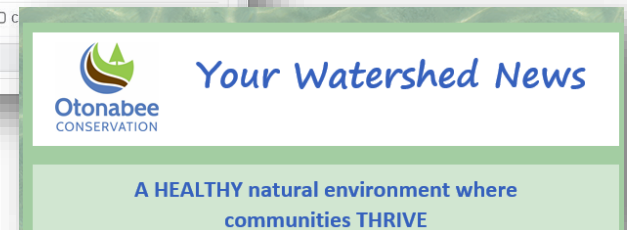
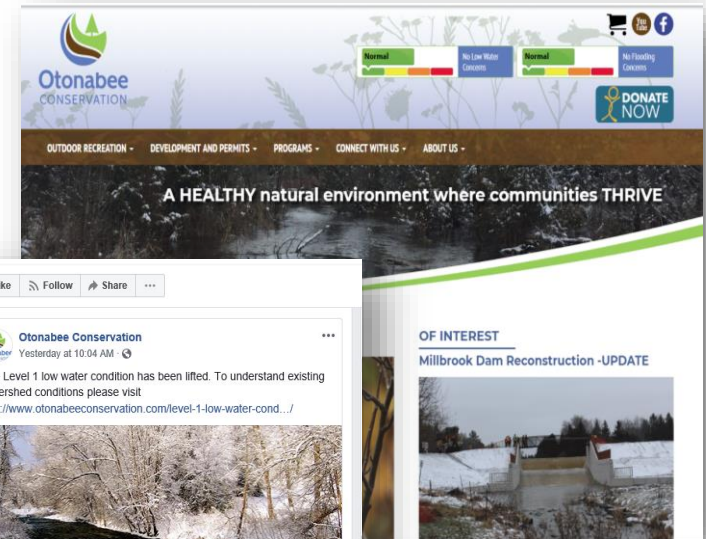
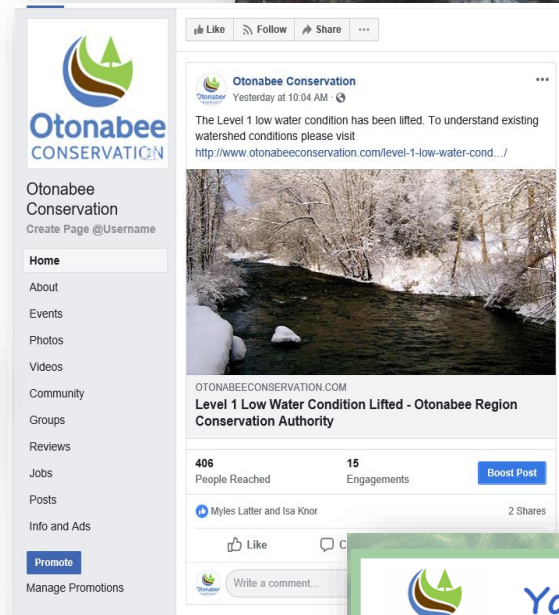
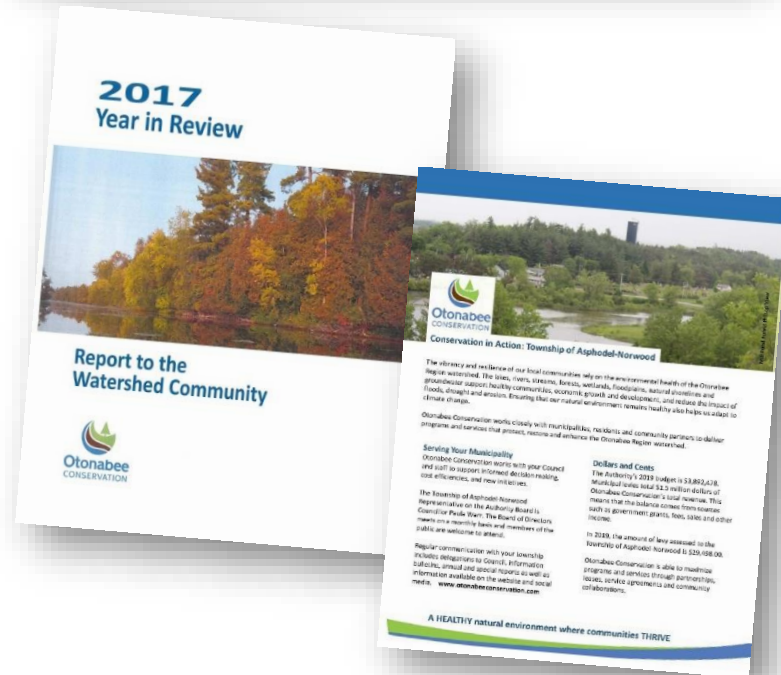
- Surface water quality
- Forest conditions
 - Forest cover
 - Forest interior
 - Forested riparian cover
- Groundwater quality
- Wetland cover



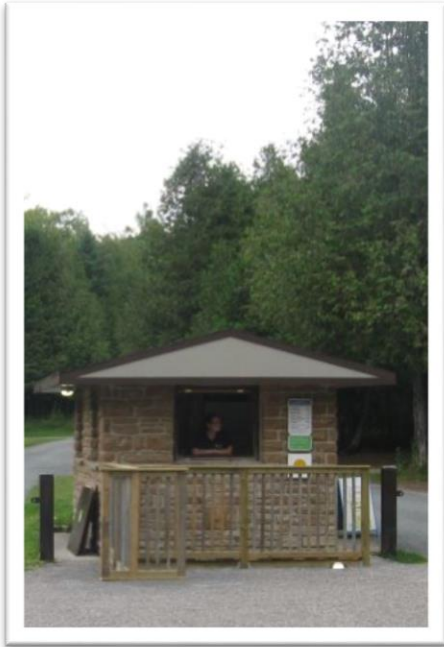


- 4,000 ha in watershed region
 - Forest lands
 - Wetlands
 - Waterfront
- Maintain 11 conservation areas for outdoor recreation
- Operate campgrounds at Warsaw Caves Conservation Area and Beavermead Campground
- Replaced Bridge on Jackson Creek Trail





- ✓ Replacement of the 50+ year old gatehouse at Warsaw Caves Conservation Area and Campground to meet accessibility standards and address staff security needs
- ✓ Renovate the Administrative office to improve customer service area and address accessibility requirements
- ✓ Repair the failing upstream retaining wall at the Hope Mill dam
- ✓ Complete engineering and design for repairs to three bridges on the Authority-owned portion of the Jackson Creek Trail
- ✓ Complete the Millbrook Dam Reconstruction project
- ✓ Substantive completion of new floodplain mapping for Meade Creek, Curtis Creek and Kawartha Lakes shoreline
- ✓ Rationalize hydrometric station with Water Survey of Canada





- ✓ Community engagement through educational programs and family-focused activities
- ✓ Watershed Map App – guide to exploring conservation lands and areas of municipal interest
- ✓ Celebratory Event – June 6th at Northview Gardens (Selwyn)
- ✓ Free Day Visit at Warsaw Caves Conservation Area on July 9th
- ✓ Otonabee Conservation Appreciation Week: July 7th – 13th
- ✓ Photo and Student Art Contests
- ✓ Closing Event in the fall

Questions?

The Corporation of the City of Kawartha Lakes

Committee of the Whole Report

Report Number CORP2019-011

Date: May 7, 2019

Time: 1:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Title: 2018 Q4 Capital Close

Author and Title: Nicole Owens, Junior Accountant

Recommendation(s):

That Report CORP2019-011, **2018 Q4 Capital Close**, be received;

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Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

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- 998170500 – Wastewater Treatment Program
- 987180100 – Airport Siteworks

That \$1,700.00 of surpluses left in C0198 and C0161 from unpayable holdbacks be transferred to the Capital Reserves;

That \$14,253.60 of surplus left in WW1424 from holdbacks being held for deficiencies be transferred to the Water Infrastructure Reserve;

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Background:

This report is provided to advise Council on each capital project's actual costs versus its approved budget and to close projects that are complete as at December 31, 2018 in accordance with the Capital Close and Administration Policy.

Rationale:

The expectation of a capital close report is to bring completed capital projects to a zero balance by recommending provisions for any shortfalls and disposition of surplus amounts. When projects are closed with a surplus, the surplus is typically transferred to the Capital Projects Reserve. There are some exceptions to this practice. If the project being closed was funded from a source other than the general tax levy then the surplus is returned to that source of funding.

Please see below a list of attachments:

Attachment A - Lists all projects completed and recommended to be closed identifying the amount that will be returned to the reserves listed. There are projects that are closing with a zero balance as the funding has been returned to the original funding source and does not require Council approval to do so.

Attachment B – Lists all projects that will be complete as of June, 2019 or are on target to be completed by their current completion date. The project numbers with two asterisks (**) are multi year projects that will have additional funding over multiple years and will be using the same project number until the project is completed.

Attachment C – Lists the active projects that are seeking Council Resolution to extend the current completion date.

Attachment D - Lists all of the current municipal drain projects. Most of the municipal drain projects are currently showing as negative amounts because the landowner is billed for his/her share and the City applies for funding from the province, once the project is complete.

Remaining open projects total \$109 Million in budget. The spending to date is approximately \$76 Million. There is currently \$33 Million of capital spending still to be incurred and of that total, 74% of the projects are on track and have the capacity and resources to be completed on schedule. The remaining 26% of projects have been delayed for various reasons and are requesting extensions.

Other Alternatives Considered:

Council may choose an alternative direction with respect to where the over and under expenditures should be transferred. Staff's recommendations are in accordance with the Capital Close and Administration Policy C 187 FIN 018.

Financial/Operation Impacts:

The status of each project has been reviewed by Directors and appropriate management staff. The below detailed tables show the balances to the affected Reserves and Deferred Revenue, of the projects being closed.

Attachment A: Completed Projects

The table below is a listing of the reserves that require Council approval to transfer funds to and from.

Reserve	Report Closing Balance
Capital Projects Reserve	\$274,101.17
Victoria Manor Capital Project Reserve	\$9,759.10
Public Works Fleet Reserve	\$4,951.00
Sewer Infrastructure Reserve	\$287,027.51
Water Infrastructure Reserve	\$14,253.60

Obligatory Funds

Below is a table listing the obligatory funds for which the return of funding does not require Council approval, all deficits require Council approval and are included in the Council resolutions.

Obligatory Reserves and Development Charge Reserve	Report Closing Balance
Gas Tax Reserve – Transit	(\$8,085.99)
Provincial Grants Receivables	\$11,610.96
Development Charges	\$191,367.63

Debenture Proceeds

The debenture debt will be decreased by \$252,892.24 due to the closure of various capital projects that already had debenture funding from previous capital budgets.

Debenture Proceeds	Report Closing Balance
953150801 – City Hall (Roof & Atrium)	\$207,418.73
998151601 – Fenelon Falls Ellice St SPS Upgrades	\$45,473.51

In summary, a total of \$1,037,426.86 is recommended to be closed and returned to the original budget funding sources. There are currently 145 projects and staff recommend closing 40 projects, leaving a remaining 105 projects open.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

This recommendation assists in achieving the Strategic Enabler goal. This Capital Close enables Council and the public to see that the projects that have been approved are being closed within budget and in a timely manner. This illustrates responsible fiscal resource management.

Consultations:

Directors, Managers and Executive Assistants

Attachments:



Attachment A.xlsx



Attachment B.xlsx



Attachment C.xlsx



Attachment D.xlsx

Attachment A: Completed projects.

Attachment B: Projects on target to be closed by current completion date.

Attachment C: Projects requesting an extension.

Attachment D: Municipal Drains.

Department Head E-Mail: jstover@kawarthalakes.ca

Department Head: Jennifer Stover

Completed Projects as of December 31, 2018

Project Number	Description	Budget Year	Capital Reserve	Victoria Manor Capital Reserve	Fleet Reserves	Sewer Infrastructure Reserve	Water Infrastructure Reserve	Development Charges	Debenture	Provincial Grants OCIF	Gas Tax Reserve	Total
928170301	Upgrade/Replace Communication	2017	34,111.51									34,111.51
928170601	Replace Printers	2017	(1,529.46)									(1,529.46)
932161401	Fire Station Capital Repairs	2016	(2,432.73)									(2,432.73)
932170501	Equipment Replacement	2017	(7.83)									(7.83)
938170200	Paramedic Equipment	2017	-									-
938170301	Replace Light Duty Vehicle	2017	(3,170.02)									(3,170.02)
938170401	Replacement Ambulance	2017	2,991.60									2,991.60
950170100	Playgrounds - Various Locations	2017	6,786.30									6,786.30
950170200	Sportsfield Siteworks	2017	(3,641.24)									(3,641.24)
950170401	Old Mill Park Dam Replacement	2017	(1,962.67)									(1,962.67)
950170800	Arena & Community Centre Equipment	2017	854.77									854.77
950171000	Arenas & Community Centres	2017	(1,837.49)									(1,837.49)
950171101	Victoria Park Armoury Repair	2017	1,459.33									1,459.33
950171501	Bobcaygeon Library	2017	(163.24)									(163.24)
953150801	City Hall - Roof, Atrium, etc	2015							207,418.73			207,418.73
969180101	VM Circulation Piping	2018		2,182.06								2,182.06
969180102	VM Kitchen Steamer/Soup Kettle	2018		(764.60)								(764.60)
969180103	VM Resident Room Furniture	2018		1,608.60								1,608.60
969180104	VM MacMillian Common Area Furniture	2018		8,113.78								8,113.78
969180105	VM Hi-Low Electric Beds	2018		997.29								997.29
969180106	VM 3rd Servery	2018		(3,702.87)								(3,702.87)
969180107	VM Blixer/Food Processor	2018		1,324.84								1,324.84
983161301	New Streetlights	2016	(1.26)									(1.26)
983170600	Gravel Resurfacing	2017	96,786.58									96,786.58
983170700	Road Lifecycle Extension	2017								11,610.96		11,160.60
983171001	Streetlights	2017	2.20									2.20
983171301	Municipal Drains	2017	239.83									239.83
983180900	Sidewalks	2018	43,982.83									43,982.83
998151501	Lindsay WPCP Septage Receiving	2015				151,513.16						151,513.16
998151601	Fenelon Falls Ellice St SPS Up	2015						191,367.63	45,473.51			236,841.14
998161401	Kings Bay - RBC Units Upg/Repl	2016				95,040.26						95,040.26
998162001	Adelaide St N Sewer	2016				38,245.69						38,245.69
998170701	Bobcaygeon Main Breaker	2017					-					-
998180201	Coboconk SPS 4 - Rehab	2018				2,228.40						2,228.40
997161201	Eldon Landfill Const - Phase 3	2016	86,752.20									86,752.20
991170200	Sand & Salt Storage Structure	2017	(1,822.35)									(1,822.35)
994171601	Ice Machine Replacement	2017			4,951.00							4,951.00
994172400	Transit Hub and Shelters	2017									4,400.90	4,400.90
Total			257,398.86	9,759.10	4,951.00	287,027.51	-	191,367.63	252,892.24	11,610.96	(8,085.99)	1,006,470.95

Other Project Reconciliations

Project	Descripton and Notes	Budget Year	Capital Reserve	Victoria Manor Capital Reserve	Fleet Reserves	Sewer Infrastructure Reserve	Water Infrastructure Reserve	Development Charges	Debenture	Provincial Grants OCIF	Gas Tax Reserve	Total
928170201	Transit Scheduling System - re-open to cover expenses applied incorrectly to operating	2017									(12,486.89)	(12,486.89)
953100101	Bobcaygeon Library Expansion - project cancelled. Refund to be transferred back to Capital Reserve	2010	15,002.31									15,002.31
C0198	Lindsay WTP - Low Lift Upgrade. Old holdback deemed unpayable, return to Capital Reserves	2002	500.00									500.00
C0161	Water Supply - Springdale Gardens. Old holdback deemed unpayable, return to Capital Reserves	2002	1,200.00									1,200.00
WW1424	Watermain Replacement - Georgian St Lindsay. Holdback held for deficiencies, return to Water Infrasture Reserve	2014					14,253.60					14,253.60
Total			16,702.31	-	-	-	14,253.60	-	-	-	(12,486.89)	18,469.02

Total Funding to be Returned	Capital Reserve	Victoria Manor Capital Reserve	Fleet Reserves	Sewer Infrastructure Reserve	Water Infrastructure Reserve	Development Charges	Debenture	Provincial Grants OCIF	Gas Tax Reserve	Total
2018 Q4 Capital Close - Closing Projects	257,398.86	9,759.10	4,951.00	287,027.51	-	191,367.63	252,892.24	11,610.96	(8,085.99)	1,006,470.95
Other Project Reconciliations	16,702.31	-	-	-	14,253.60	-	-	-	(12,486.89)	18,469.02
Total	274,101.17	9,759.10	4,951.00	287,027.51	14,253.60	191,367.63	252,892.24	11,610.96	(8,085.99)	1,037,426.86

Capital Projects on Target to be Closed by Current Completion Dates as of December 31, 2018

Job	Description	Total Approved Budget December 31, 2018	Total Spending December 31, 2018	Remaining Budget December 31, 2018	Closing Date	Initials	% Complete	Comments
928151500	**ERP System	3,200,218.00	2,981,303.46	218,914.54	December 31, 2019	KK	85%	On target
928180100	IT Systems	282,000.00	1,245.50	280,754.50	December 31, 2019	JC	5%	Project started. Estimated completion Q3
932171001	**SCBA Equipment	500,000.00	-	500,000.00	December 31, 2020	VK	0%	Multi year project. Expected completion Q2 2020
932180100	Fire Facilities	356,000.00	266,534.80	89,465.20	June 30, 2019	VK	60%	On target to complete Q2 2019
932180201	Fire Fleet	46,000.00	-	46,000.00	June 30, 2019	VK	0%	On target to complete Q2 2019
932180300	Fire Equipment	730,000.00	100,019.04	629,980.96	June 30, 2019	VK	10%	SCBA Equipment part of project 932171001 expected completion Q2 2020 \$500,000. Remainder of project on target for completion Q2, 2019
938180200	Paramedic Fleet	585,000.00	326,550.65	258,449.35	June 30, 2019	DB	45%	1 Emergency Response Unit and 1 Ambulance Rec'd. Awaiting delivery of two more ambulances. Expect to complete by end of Q2.
938180301	Public Access Defibrillators	16,000.00	16,529.92	(529.92)	June 30, 2019	DB	100%	Close
942180101	Police Computers	30,000.00	10,010.09	19,989.91	June 30, 2019	LR	35%	On target
942180201	Police Printer Replacement	3,000.00	1,574.24	1,425.76	June 30, 2019	LR	50%	On target
942180301	Police Vehicle Replacement	150,200.00	140,765.90	9,434.10	June 30, 2019	LR	10%	On target
942180401	Police Radio System Upgrade	144,000.00	101,684.35	42,315.65	June 30, 2019	LR	85%	On target
942180501	Police Switch Replacement	15,000.00	6,730.43	8,269.57	June 30, 2019	LR	45%	On target
950151801	**Logie Park Improvements	2,247,000.00	608,899.19	1,638,100.81	June 30, 2020	LD	15%	Multi-year project
950153301	**Shoreline Restore Sheet Piling	600,000.00	368,296.17	231,703.83	June 30, 2020	LD	15%	Multi-year project
950180100	Parkland Siteworks	2,073,300.30	922,118.57	1,151,181.73	June 30, 2019	LD	40%	As per Finance suggestion roll 950180201 into 950190201
950180200	Parkland Facilities	239,000.00	33,052.99	205,947.01	June 30, 2019	LD	15%	Work ongoing
950180300	Parks & Rec Equipment	177,799.27	109,838.61	67,960.66	June 30, 2019	LD	60%	On target for completion Q2
950180400	Cemetery Siteworks	149,376.26	85,403.83	63,972.43	June 30, 2019	LD	50%	Work ongoing
950180500	Arenas & Pools	3,317,000.00	1,032,018.23	2,284,981.77	June 30, 2019	LD	30%	Work ongoing
950180601	Dalton Community Centre Elevator	73,000.00	3,358.08	69,641.92	June 30, 2019	LD	5%	Work begun
950190308	LRC Pool Roof Replacement - 2019 Early Start	180,000.00	47,200.55	132,799.45	June 30, 2020	LD	25%	On target
953170300	Building Envelope	374,883.08	222,184.05	152,699.03	June 30, 2019	LD	55%	Ongoing

Job	Description	Total Approved Budget December 31, 2018	Total Spending December 31, 2018	Remaining Budget December 31, 2018	Closing Date	Initials	% Complete	Comments
953180100	B&P Facilities	1,699,911.41	588,137.41	1,111,774.00	June 30, 2019	LD	30%	Ongoing
953180201	Demo & Removal of 6 Buildings	278,380.00	285,662.11	(7,282.11)	June 30, 2019	LD	85%	On target for completion Q2
953170501	**Development 68 Lindsay St N	12,300,000.00	9,434,683.36	2,865,316.64	December 31, 2019	RS	70%	On target, occupancy is expected for June 2019
983180201	Jennings Creek Culverts	100,000.00	30,828.21	69,171.79	June 30, 2019	LP	50%	Estimated completion Q2 2019
983180400	Urban/Rural Resurfacing	4,309,200.00	4,345,447.17	(36,247.17)	June 30, 2019	LP	50%	Estimated completion Q2 2019
983180500	Rural Resurfacing	3,487,400.00	3,092,852.12	394,547.88	June 30, 2019	LP	50%	Estimated completion Q2 2019
983180600	Gravel Resurfacing	1,787,890.00	1,370,370.08	417,519.92	June 30, 2019	LP	50%	Estimated completion Q2 2019
983180700	Road Lifecycle Extension	1,219,800.00	555,739.44	664,060.56	June 30, 2019	LP	50%	Estimated completion Q2 2019
983181001	Streetlights	110,000.00	101,463.33	8,536.67	June 30, 2019	LP	95%	Project complete. Awaiting receipt of IESO grant
983181100	Traffic Signals	100,000.00	4,533.41	95,466.59	June 30, 2019	LP	50%	Estimated completion Q2 2019
983181200	Parking Lots	171,000.00	19,728.52	151,271.48	June 30, 2019	LP	50%	Remaining project to be completed is the Downtown Parking Strategy as per PAR2018-057
983181301	Municipal Drains	40,000.00	-	40,000.00	June 30, 2019	LP	50%	Estimated completion Q2 2019
983181400	Gravel Road Rehabilitation	2,006,457.00	268,777.22	1,737,679.78	June 30, 2019	LP	50%	Estimated completion Q2 2019
998110100	Omeme WPC Plant Upgrades	2,450,000.00	2,413,193.15	36,806.85	December 31, 2019	LP	N/A	Ongoing litigation
998151801	Ridout St SPS-Pumps&Flow Meter	100,000.00	40,536.66	59,463.34	December 31, 2019	LP	50%	Estimated completion Q2 2019
998180101	Caroline St Water Main-Replace	40,000.00	173.44	39,826.56	June 30, 2019	LP	25%	Estimated completion Q2 2019
998180300	Water Distribution & WW Collection 2018	5,190,000.00	3,659,840.24	1,530,159.76	June 30, 2019	LP	50%	Estimated completion Q2 2019
998180400	Water Treatment Program 2018	502,000.00	227,772.15	274,227.85	June 30, 2019	LP	50%	Estimated completion Q2 2019
998180500	Wastewater Treatment 2018	784,000.00	93,044.55	690,955.45	June 30, 2019	LP	50%	Estimated completion Q2 2019
997146001	Fenelon Landfill-Admin Building	269,675.00	124,502.94	145,172.06	December 31, 2019	TK	55%	Ongoing
997146301	Laxton Landfill Site	173,750.00	3,533.98	170,216.02	December 31, 2019	LP	40%	A report is going to Council February 19th to update the funding and deadline for this project.
997166101	Pump Chamber Construction	250,000.00	4,384.17	245,615.83	December 31, 2019	TK	5%	Ongoing
997170200	Landfill Site Works	875,000.00	376,517.18	498,482.82	December 31, 2020	TK	40%	Ongoing
997180100	Landfill Site Works	67,000.00	25,740.75	41,259.25	June 30, 2019	TK	40%	A report is going to Council February 19th to update the funding and deadline for this project.

Job	Description	Total Approved Budget December 31, 2018	Total Spending December 31, 2018	Remaining Budget December 31, 2018	Closing Date	Initials	% Complete	Comments
997180200	Landfill Equipment	78,000.00	56,024.00	21,976.00	June 30, 2019	LP	75%	Estimated completion Q2 2019
997190100	Lindsay-Ops Landfill Cell 4/5 Phase II - 2019 Early Start	2,280,000.00	-	2,280,000.00	June 30, 2020	TK	0%	Ongoing
987180301	Airport Capital Plan	35,000.00	11,331.10	23,668.90	June 30, 2019	LP	5%	Estimated completion Q2 2019
991180100	Roads Operations Depot Program	288,433.00	293,519.79	(5,086.79)	June 30, 2019	RM	95%	On target
994180101	Transit Stops	50,000.00	42,399.45	7,600.55	June 30, 2019	TB	80%	Project started, awaiting final billing
994180200	Fleet Equipment Program 2018	3,189,536.20	2,347,765.31	841,770.89	June 30, 2019	TB	75%	All projects started, RFP's have been issued for all equipment. Will close after receiving all vehicles
994190300	Fleet Equipment Program 2019 - Early Start	-	-	-	June 30, 2020	TB	50%	Project started, RFP issued will close after receiving vehicles
Total		59,721,209.52	37,203,819.89	22,517,389.63				

Capital Projects Requesting an Extension

Project	Description	Total Approved Budget December 31, 2018	Total Spending December 31, 2018	Remaining Budget December 31, 2018	Closing Date	Extension Date Requested	Initials	% Complete	Comments
928170401	Upgrade Replace Client Hardware	110,000.00	117,274.39	(7,274.39)	12/31/2018	6/30/2019	JC	100%	Request extension to June 30, 2019 to allow for final billing and credits to be applied
928171901	Purchase Parks & Rec Software	180,000.00	110,342.80	69,657.20	12/31/2018	12/31/2019	KK	75%	Request extension to Dec 31, 2019 to improve capabilities and allow for final billing
932130701	Central Training Facility	75,000.00	426.80	74,573.20	12/31/2018	12/31/2020	VK	0%	PROJECT EXTENSION APPROVED CR2016-611 Multi year project requiring additional funding. Master Fire Plan recommendation MFP T-1 "That a Central Training Facility be established to incorporate all aspects, facilities and equipment discussed in this plan." Approved in 2014 budget was \$50,000 with a current project balance of \$ 74,573.20. No budget was approved in 2015, 2016 and 2017 and the project balance is not enough to complete the project. Funding expected in 2020 Capital Budget, extend to 2020.
932170201	Bethany Fire Station Replacement	1,098,309.00	716,096.38	382,212.62	12/31/2018	6/30/2019	VK	75%	PO 901366 issued. Multi Year Project. Project delayed start due to Kawartha Conservation civil redesign requirement. Expected completion Q1 2019. Extend to June 30, 2019
932170901	Bunker Gear	75,000.00	65,772.66	9,227.34	12/31/2018	6/30/2019	VK	90%	Committed by PO 904807. Project to be closed pending invoice Q1 2019.
932172201	Coboconk Fire Hall Upgrades	637,786.00	237,157.47	400,628.53	12/31/2018	12/31/2019	VK	50%	Project awarded by tender and underway, PO903511. Expected completion Q2 2019, Extend to December 31, 2019 to allow for final billing.
953170200	Building Services	88,000.00	29,530.00	58,470.00	12/31/2018	6/30/2019	LD	20%	Extend to Q2 2019 - contract has been awarded however contractor requires more time to complete the scope for the design and contract documents for 9 Grandy Road in Coboconk.
983150600	Urban/Rural Reconstruction Projects	4,488,332.00	4,391,936.32	96,395.68	12/31/2018	6/30/2019	LP	100%	Extension required to Q2 2019. Complete pending final invoices.
983160600	Urban/Rural Reconstruction Projects	4,851,494.00	3,302,811.03	1,548,682.97	12/31/2018	12/31/2019	LP	75%	Extension required to Q4 2019. Ellice St, Mary St, and Elliott St final approvals and permits needed
983170100	Bridge Program	3,006,214.00	2,551,329.33	454,884.67	12/31/2018	12/31/2019	LP	75%	Extension required to Q4 2019. Mill Pond Bridge "B" EA ongoing

983170300	Urban /Rural Reconstruction	6,259,100.00	5,366,458.16	892,641.84	12/31/2018	12/31/2019	LP	75%	Extension required to Q4 2019. Downtown reconstruction project remaining to be completed
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Project	Description	Total Approved Budget December 31, 2018	Total Spending December 31, 2018	Remaining Budget December 31, 2018	Closing Date	Extension Date Requested	Initials	% Complete	Comments
983170800	Road Restoration WWW Projects	400,775.00	202,875.94	197,899.06	12/31/2018	12/31/2019	LP	75%	Extension required to Q4 2019. Ongoing litigation
983171101	Traffic Signals	100,000.00	23,412.29	76,587.71	12/31/2018	12/31/2019	LP	75%	Extension required to Q4 2019. Downtown reconstruction project remaining to be completed
983180100	Bridge Program	3,152,320.00	2,213,673.42	938,646.58	6/30/2019	12/31/2019	LP	50%	Extension required. Estimated completion Q4 2019
983180300	Urban/Rural Reconstruction	6,870,615.00	4,811,898.13	2,058,716.87	6/30/2019	12/31/2019	LP	50%	Extension required. Estimated completion Q4 2019
998151201	Lindsay WPCP Upgrade	192,250.00	181,803.91	10,446.09	12/31/2018	6/30/2019	LP	100%	Extension required to Q2 2019. Complete pending final invoices.
998151701	Colborne St SPS Upgrades	5,675,000.00	8,392,465.81	(2,717,465.81)	12/31/2018	12/31/2020	LP	100%	Extension required to Q4 2020, to be combined with 998170502, should have been a multi-year project
998152200	Glenelg St E - Watermain Replace/Design	50,000.00	24,110.21	25,889.79	12/31/2018	6/30/2019	LP	100%	Extension required to Q2 2019. Complete pending final invoices.
998160201	Water Operations Monitor System	150,000.00	78,693.74	71,306.26	12/31/2018	12/31/2019	LP	50%	Extension required to Q4 2019. OCWA Bobcaygeon Pilot
998160501	Pinewood Production Well	254,456.45	136,755.28	117,701.17	12/31/2018	12/31/2019	LP	90%	Extension required to Q4 2019 to ensure compliance with new regulation changes
998160800	Fenelon Falls Watermain Upgrades	64,400.00	59,956.77	4,443.23	12/31/2018	12/31/2019	LP	75%	Extension required to Q4 2019. Ellice St, Mary St, and Elliott St final approvals and permits needed
998161100	Peel/York St Watermain Design	50,000.00	23,366.06	26,633.94	12/31/2018	12/31/2019	LP	75%	Extension required to Q4 2019. Downtown reconstruction project remaining to be completed
998161501	Wastewater Operating Monitor System	150,000.00	63,499.69	86,500.31	12/31/2018	12/31/2019	LP	50%	Extension required to Q4 2019. OCWA Bobcaygeon Pilot
998161701	Lindsay WPCP Upgrade-Construction	315,000.00	89,311.42	225,688.58	12/31/2019	12/31/2020	LP	25%	Extension required. Estimated completion Q4 2020
998170100	Watermain Replacement 2017	767,714.00	511,556.77	256,157.23	12/31/2018	12/31/2019	LP	75%	Extension required to Q4 2019. Canal Street design ongoing. TSW coordination
998170300	Water Distribution & WW Collection 2017	3,204,206.00	2,977,150.19	227,055.81	12/31/2018	12/31/2019	LP	75%	Extension required to Q4 2019. Ongoing litigation
998170500	Wastewater Treatment 2017	6,500,561.00	1,507,314.94	4,993,246.06	12/31/2019	12/31/2020	LP	50%	Extension required. Estimated completion Q4 2020

998170601	Fenelon Water Treatment	120,000.00	94,780.97	25,219.03	12/31/2018	6/30/2019	TK	95%	Request Extension to Q2 2019. Outstanding Final Invoices from CIMA+
987180100	Airport Siteworks	211,500.00	13,132.66	198,367.34	6/30/2019	12/31/2020	LP	5%	Extension required Q2 2020. To be completed in conjunction with the 2019 approved capital projects.

Project	Description	Total Approved Budget December 31, 2018	Total Spending December 31, 2018	Remaining Budget December 31, 2018	Closing Date	Extension Date Requested	Initials	% Complete	Comments
997130801	Eldon Landfill	292,000.00	178,983.25	113,016.75	12/31/2018	12/31/2019	LP	90%	Extension required to Q4 2019 to resolve outstanding legal matters
997141000	Landfills - Cell Construction	143,750.00	99,864.12	43,885.88	12/31/2018	12/31/2019	LP	90%	Extension required to Q4 2019 due to delayed MECP approvals
Total		49,533,782.45	38,573,740.91	10,960,041.54					

Municipal Drains

Project Number	Description	Total Approved Budget December 31, 2018	Total Spending December 31, 2018	Remaining Budget December 31, 2018		Initials	Comments
988000001	Tile Drainage	102,800.00	102,900.00	(100.00)		JH	
988011101	Paradise Road Municipal Drain	-	24.18	(24.18)		JH	To be written off in 2019
988033101	Avery Drain	-	460.49	(460.49)		JH	
988033601	Carew Drain	10,657.45	503.71	10,153.74		JH	To be levied by 2020
988036601	Dykstra Drain (MAR)	-	510.60	(510.60)		JH	
988037101	Ferguson Drain	6,993.32	25,848.69	(18,855.37)		JH	To be levied in 2019
988038101	Grant Municipal Drain	460.46	1,381.39	(920.93)		JH	To be levied or written off in future year
988038601	Hall Municipal Drain	22,219.41	32,767.44	(10,548.03)		JH	To be levied in 2019
988039401	Hancock North Drain - Main	-	1,489.77	(1,489.77)		JH	To be levied by 2023
988042601	Keivall Creek Drain - Main	-	1,195.00	(1,195.00)		JH	To be levied by 2023
988043101	Kime Drain	4,580.15	1,228.92	3,351.23		JH	
988043601	Lownsbrough Municipal Drain	663.25	29,336.94	(28,673.69)		JH	To be levied in 2019
988047101	Murdoch Drain	-	11,221.85	(11,221.85)		JH	To be levied in 2019
988047601	Nancekievill Drain - Main	-	1,550.00	(1,550.00)		JH	To be levied by 2023
988049101	Pearson Drain - Main	1,221.02	1,221.02	-		JH	
988051101	Rich Drain	4,270.95	966.79	3,304.16		JH	
988052601	Ryall Drain - Main	10,486.02	854.78	9,631.24		JH	
988054101	Short - Branch A	-	505.00	(505.00)		JH	To be levied or written off by 2022
988081101	Ops Drain #1	-	30,677.38	(30,677.38)		JH	To be levied in 2019
988081601	Drain 3/78 (Ops)	-	285.00	(285.00)		JH	To be levied or written off in 2019
988082101	Ops Drain #4	1,191.67	5,775.00	(4,583.33)		JH	To be levied in 2019
988082601	Ops Drain #5	540.42	2,491.99	(1,951.57)		JH	To be levied in 2019
988083101	Ops Drain 20-74	-	2,364.19	(2,364.19)		JH	
988083201	Ops Drain 21/74	-	650.00	(650.00)		JH	To be levied or written off by 2023
988083203	OPS 21-74 Drain Archer Branch	-	1,300.00	(1,300.00)		JH	To be levied by 2023
988083601	Robertson Drain - Main	8,010.92	10,963.63	(2,952.71)		JH	To be levied in 2019
988083901	Darmar/Tamlin Drain ENG12-007	-	256,526.28	(256,526.28)		JH	Construction in progress
988084001	Sandringham Drain(ELD)ENG15-013	118,247.86	118,247.86	-		JH	
988084101	Gingrich Drain (EMI) ENG15-017	26,578.82	26,578.82	-		JH	
988084201	Waite Drain	-	34,355.05	(34,355.05)		JH	Construction in progress
988084301	Webster Drain	-	24,736.91	(24,736.91)		JH	Construction in progress
Total		318,921.72	728,918.68	(409,996.96)			

The Corporation of the City of Kawartha Lakes

Committee of the Whole Report

Report Number ED2019-014

Date: May 7, 2019

Time: 1:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Title: Agricultural Development Advisory Committee 2019 Work Plan

Description: Agricultural Development Advisory Committee 2018 Review and
2019 Proposed Work Plan

Author and Title: Kelly Maloney, Agriculture Development Officer

Recommendations:

That Report ED2019-014, **Agricultural Development Advisory Committee 2019 Work Plan**, be received;

That the 2019 Agricultural Development Advisory Committee Work Plan as outlined in Appendix B to Report ED2019-014 be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the Council Meeting of April 10, 2018, Council adopted the following resolution:

CR2018-189

That Report ED2018-004, Agricultural Development Advisory Board 2018 Work Plan, be received;

That the Agricultural Development Advisory Board 2017 Accomplishments, be received; and

That the 2018 work plan for the Agricultural Development Advisory Board, be approved.

This report summarizes the work undertaken in 2018 and proposes a work plan for 2019 as per Policy number 028 CAO 002 – Non-legislated Committees of Council.

Rationale:

During the 2018 calendar year, the Agricultural Development Advisory Committee identified the following five goals from their 2018 Work Plan.

1. Review and advise Council and Economic Development on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas.
2. Host a VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business.
3. ADAB Members Participate at East Central Farm Show Booth with Economic Development to increase visibility access to ADAB.
4. Agricultural Awards created to raise the visibility of the successful sector.
5. Maintain and service Share The Roads Signs.

The review of 2018 accomplishments is included in Appendix A attached to this report. The 2019 Agricultural Development Advisory Committee Work Plan (please refer to Appendix B) includes activities that are the core business of the Committee. This work plan needs to be adopted by Council to set the direction of Committee work for 2019. It identifies to the Committee what Council feels is important for the Committee to achieve during the year.

Other Alternatives Considered:

The submissions within this report follow policy and direction of Council with respect to Committees of Council so no other alternatives were considered.

Financial/Operation Impacts:

With the adoption of work plans and annual reports, Council has developed a way for committees of Council to be accountable for their important input into the future of this municipality. Efforts can now be refocused from administrative (non-value added) duties to more in-depth work by the volunteers (value added). There are no financial considerations associated with this recommendation.

Relationship of Recommendations to the 2016-2019 Strategic Plan:

The work of this Committee of Council relates to the Council Adopted Strategic Plan in the areas of a Vibrant and Growing Economy. Through consultation and advice provided by local citizens involved in the agricultural sector, Council is able to support a stronger local economy and healthier environment through the delivery of programs and policy decisions that provide support to the sector.

Consultations:

Agricultural Development Advisory Committee members.

Attachments:

Appendix A - 2018 Agricultural Development Advisory Board Work Plan Review



2018ADABWorkPlan
Review.docx

Appendix B - 2019 Agricultural Development Advisory Committee Work Plan



2019ADACWorkPlan.
docx

Department Head E-Mail: cmarshall@kawarthalakes.ca

Department Head: Chris Marshall

Agricultural Development Advisory Board Work Plan Review

Committee Name: Agricultural Development Advisory Board

Work plan for Year: 2018

Approved by Council: April 10, 2018

Goal	Accomplishments	Measurement of Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas	<ul style="list-style-type: none"> a) Provided comments to Council regarding Ontario Wildlife Damage Compensation Program b) Drafted Terms of Reference and provided comment on Drainage Task Force c) Provided input to the Healthy Environment Plan development d) Provided feedback to Clerk's Office Staff regarding Line Fences Act implementation changes e) Provided comments to Council regarding new Fill By-law 	<ul style="list-style-type: none"> a) Council provided with support and additional feedback in seeking additional amendments to the Wildlife Damage Compensation Program b) Council adopted Drainage Task Force Terms of Reference, appointed members, received the Task Force final report and approved recommendations for improved implementation of drainage projects from ADAB and Task Force members. c) Consultant working with staff incorporated recommendations from ADAB and subsequently adopted the Healthy Environment Plan d) Clerk's Office staff drafted revised Line Fences program for presentation to Council in 2019 with input from ADAB. e) Updates to Fill by-law to be presented to Council in 2019
2. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	<ul style="list-style-type: none"> a) VIP Agriculture Tour planned and hosted in partnership with Kawartha Lakes Haliburton Federation of Agriculture. 	Approximately 60 people in attendance. Toured DLF Pickseed Research Test Plots, Midnight Acres Inc., Cover Crop Grazing at Adam Bent's Farm, and Richardson's Pineneedle Farms.
3. ADAB Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAB	<ul style="list-style-type: none"> a) East Central Farm Show booth supported by volunteer ADAB members 	<p>CKL booth hosted by ADAB members and Agricultural Development Officer</p> <p>ADAB and CKL farm business operators better able to speak publicly on issues affecting agriculture.</p> <p>Farm businesses connected with ADAB representatives</p>

Goal	Accomplishments	Measurement of Success
4. Agricultural Awards and Hall of Fame	a) Provided support as Champions of the Initiative, soliciting other volunteer supporters b) Chair participated on planning committee for awards and gala.	Agricultural Awards created and gala event planned and advertised in 2018 for a 2019 gala dinner and awards presentation.
5. Maintain and Service Share The Roads Signs	a) Received sponsorship support from Kawartha Lakes Haliburton Federation of Agriculture for the purchase of additional signs in 2019.	40 Share the Roads signs maintained in a visually appealing manner to encourage road safety with farm vehicles travelling on major cottage travel routes across Kawartha Lakes.

Committee Work Plan Tool

Committee Name: Agricultural Development Advisory Committee

Work Plan for Year: 2019

Approved by Council:

Goal	Measurement Stages	Timeline	Measurement for Success
1. Review and advise Council and Ec Dev on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas	<ul style="list-style-type: none"> a) As issues arise b) ADAC Meetings called c) Items Discussed d) Report to Council 	Ongoing	Council Adoption
2. Host VIP Agricultural Tour to allow for education and open dialogue in context of modern farming and agri-business	<ul style="list-style-type: none"> a) Set Sub-committee b) Hold Planning Meeting c) Contact Hosts d) Send Invitations e) Prepare Program f) Register Invitees g) Host Tour h) Thank Hosts 	<ul style="list-style-type: none"> a) February b) April c) May d) July e) August f) August g) September h) September 	<ul style="list-style-type: none"> a) Committee set b) Meeting Held c) Hosts Confirmed d) Invitations Sent e) Program Complete f) Bus Filled g) Tour Held & Council Informed h) Thank you letters sent
3. ADAC Members Participate at East Central Farm Show Booth with Ec Dev to increase visibility access to ADAC	<ul style="list-style-type: none"> a) Set Volunteer Schedule b) Work Booth at Show 	<ul style="list-style-type: none"> a) February b) March 	<p>ADAC and CKL farm business operators better able to speak publicly on issues affecting agriculture</p> <p>Farm Businesses Connected with ADAC representatives</p>
4. ADAC to act as the Steering Committee for the development of the 2020-2025 Agriculture and Food Action Plan	<ul style="list-style-type: none"> a) Attend Agriculture and Food Summit b) Review presentation(s) and draft action plan from Consultant and provide feedback c) Endorse final Plan with recommendation for Council adoption. 	<ul style="list-style-type: none"> a) March b) June c) August 	Updated Agriculture and Food Action Plan to guide growth and development of sector from 2020 to 2025.

Goal	Measurement Stages	Timeline	Measurement for Success
5. ADAC to actively participate in the development of the Comprehensive Rural Zoning By-law	a) Provide input into By-law development on matters affecting rural and agricultural land use.	a) June to December as requested. This is a 2 year initiative of Planning.	a) Modern Zoning By-law to reduce restrictions for agriculture and food businesses; clearly identify permitted uses, and for uses with a lesser connection to agriculture in agricultural zones, develop as-of-right zoning criteria for proposed on-farm uses that are compatible with neighbouring agricultural uses as per provincial policies to reduce red tape.

The Corporation of the City of Kawartha Lakes

Committee of the Whole Report

Report Number PLAN2019-029

Date: May 7, 2019
Time: 1:00 p.m.
Place: Council Chambers

Ward Community Identifier: Ward 8 – Manvers

Title: Metrolinx Telecommunication Facility Agreement

Description: A request to enter into a revised Telecommunication Facility Agreement as a result of Council endorsement of the proposed 80.0 metre Self-supporting Telecommunication Facility by Metrolinx on the Ministry of Transportation of Ontario property at 3818 Boundary Road, Manvers

Author and Title: Ian Walker, Planning Officer – Large Developments
Robyn Carlson, City Solicitor

Recommendations:

That Report PLAN2019-029, **Metrolinx Telecommunication Facility Agreement – D44-17-001**, be received for information; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the endorsement of this application.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the Council Meeting of June 19, 2018, Council adopted the following resolution:

CR2018-392

Moved By Councillor James
Seconded By Councillor Veale

That Report PLAN2018-047, **Telecommunication Facility Application, Metrolinx – D44-17-001**, be received;

That the proposed 80.0 metre self-supporting telecommunication facility proposed by Metrolinx on behalf of the Ministry of Transportation of Ontario, to be sited on lands fronting at 3818 Boundary Road and as generally outlined in Appendices A to D to Report PLAN2018-047, be endorsed by Council, conditional upon the applicant entering into a telecommunication facility development agreement with the City;

That Industry Canada, the applicant, and all interested parties be advised of Council's decision; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the endorsement of this application.

Carried

This report addresses that direction.

Metrolinx previously submitted an application and received endorsement from Council to construct a new 80.0 metre (262 foot) tall self-supporting telecommunication facility on the rural property located at 3818 Boundary Road, near Pontypool. See Appendix 'A'. The total leased area includes 1,625.1 square metres of the 4.75 hectare property, and the site compound consists of an area of 225 square metres, enclosed by a 2.1 metre high chainlink fence with a locked gate, housing all electrical components. Access to the compound will utilize the existing paved driveway. See Appendix 'B'.

One of the conditions of Council's endorsement of a telecommunication facility is the requirement for the applicant and owner to enter into an agreement with the City. As Metrolinx is an agency of the Crown of the Province of Ontario, they have requested to remove and/or modify a number of clauses in the standard template agreement, based on the rationale provided below. See Appendix 'C'.

Owner:	Ministry of Transportation of Ontario
Agent:	Metrolinx
Legal Description:	Part of Lot 10 and Part of Road Allowance between Lots 10 and 11, Concession 1, geographic Township of Manvers
Official Plan:	Countryside Area in the City of Kawartha Lakes Official Plan (Oak Ridges Moraine Official Plan)
Zoning:	Oak Ridges Moraine Country Side Area (ORMCS) Zone in the Oak Ridges Moraine Zoning By-law 2005-133
Site Size:	1,625.1 square metres consisting of a 225 square metre compound and 1,400.1 square metre site access lane
Site Servicing:	A dedicated electrical connection and driveway extension are required to service the telecommunication facility
Existing Uses:	The property is used for an MTO works yard.
Adjacent Uses:	North: Rural Residential East: Aggregate Extraction South: Boundary Road, Agricultural West: Gas Station, Highway 35, Aggregate Extraction

Rationale:

The telecommunications industry is regulated by the federal government through the Radiocommunication Act, which is primarily administered by Industry Canada and Health Canada. Telecommunications systems are regulated by the federal government, and are therefore not subject to the requirements of Planning Act documents such as official plans or zoning by-laws. However, Industry Canada encourages the development of protocols by Local Land-Use Authorities (the municipality) to ensure that a clear process is established for the consideration of new telecommunications facilities within the community. Where a municipality has adopted a telecommunications policy, the applicant must receive confirmation from the municipality that the proposal complies with their policy, before Industry Canada will issue an approval for the facility. Council has endorsed this application based on the City's telecommunications policy (Telecommunications System Protocol), subject to the applicant entering into an agreement with the City.

Metrolinx has requested to remove a number of provisions from the agreement and provided the following reasons as rationale:

1. Overall, Metrolinx feels that the City's template standard telecommunications agreement template is more suited for private companies. A similar level of protection is not required in this case;
2. Metrolinx is a crown agency and is voluntarily entering into this agreement. Metrolinx is not bound by municipal jurisdiction. Metrolinx will endeavour to comply with municipal requirements where possible,

reasonable and applicable and requests that this be removed from the Agreement recitals;

3. Metrolinx will not be completing any work related to grading, drainage, asphalt paving, concrete curbs, lighting, sodding and landscaping, nor will any work be conducted on the roadway or public lands and requests that all relevant Sections on required works, site securities and their release be removed. Since Metrolinx won't be completing any site works, the Financial Security requested for this agreement is NIL;
4. Metrolinx has also requested the removal of Section 12, which requires a landowner to obtain an entrance permit from the appropriate approval authority;
5. Metrolinx is precluded from giving indemnities unless approval has been received from the Minister of Finance and requests that Section 25 be removed;
6. The removal of the equipment/tower is dealt with in the MTO lease. Metrolinx will provide the City with notice of termination of the lease and has requested that the requirement for tower removal in Section 24 be removed;
7. Metrolinx's understanding is that the consultation process appears to cover consultation with the municipality and local residents regarding the installation of the tower and its design and that the consultation process doesn't extend to encompass co-location.

While staff are supportive of some of Metrolinx's requests, Planning staff are not supportive of the removal of the clause in Section 24 (Final Removal) for the following reasons:

1. Section 24: The City should protect the right to ensure the tower is removed expeditiously in the event that the lease between the Facility Provider and the MTO is terminated;
2. Staff would recommend that if the lease is terminated with MTO, there remains a clause in the agreement which either commits to removing the tower if it has come to the end of its life cycle; or that either MTO or another tenant will enter into an agreement with the City to continue the use.

All other requested changes/omissions to the template agreement by Metrolinx have been considered and agreed to by Planning staff and the City Solicitor.

Other Alternatives Considered:

No other alternatives have been considered at this time.

Financial/Operation Impacts:

There are no financial considerations for the City at this time.

Relationship of Recommendations To The 2016-2019 Strategic Plan:

The Council Adopted Strategic Plan identifies these Strategic Goals:

- Goal 1 – A Vibrant and Growing Economy
- Goal 2 – An Exceptional Quality of Life
- Goal 3 – A Healthy Environment

This application aligns with the exceptional quality of life strategic goal in that it provides opportunity to improve the range of telecommunications infrastructure and services provided within the City.

Review of Accessibility Implications of Any Development or Policy:

There are no accessibility considerations for the City.

Servicing Implications:

There are no servicing considerations for the City.

Consultations:

The City Solicitor has reviewed the proposed changes to the agreement.

Development Services – Planning Division Comments:

From Staff's perspective, the proposed telecommunication facility fulfills the locational requirements of the City's Telecommunications System Protocol.

Tower Lighting

With regard to the lighting, this tower may require painted striping or lighting. Final details of the lighting requirement are not available at this time. Staff would advise that any night lighting should not include white flashing strobe lights.

Site Development Agreement

This agreement would typically secure an approved site plan, lot grading and drainage plan, securities for entrance works and landscaping, and landscaping details as required. The agreement would also include provisions for the removal of the telecommunication facility once it is no longer being used. Staff views this agreement as serving more of an administrative function and therefore would not recommend that this agreement be registered against title.

Attachments:

The following attached documents may include scanned images of appendices, maps, and photographs. If you require an alternative format, please call Ian Walker, Planning Officer – Large Developments, (705) 324-9411 extension 1368.

Appendix A – Location Map



PLAN2019-029
Appendix A.pdf

Appendix B – Proposed Site Plan



PLAN2019-029
Appendix B.pdf

Appendix C – Proposed Draft Agreement with Track Changes



PLAN2019-029
Appendix C.pdf

Department Head E-Mail: cmarshall@kawarthalakes.ca

Department Head: Chris Marshall, Director, Development Services

Department File: D44-17-001

D44-17-001

Geographic Township of Manvers

Concession 1

Lot 10

Lot 11

Highway 35

cell tower
location

**SUBJECT
LAND**

(3818 Boundary Rd.)

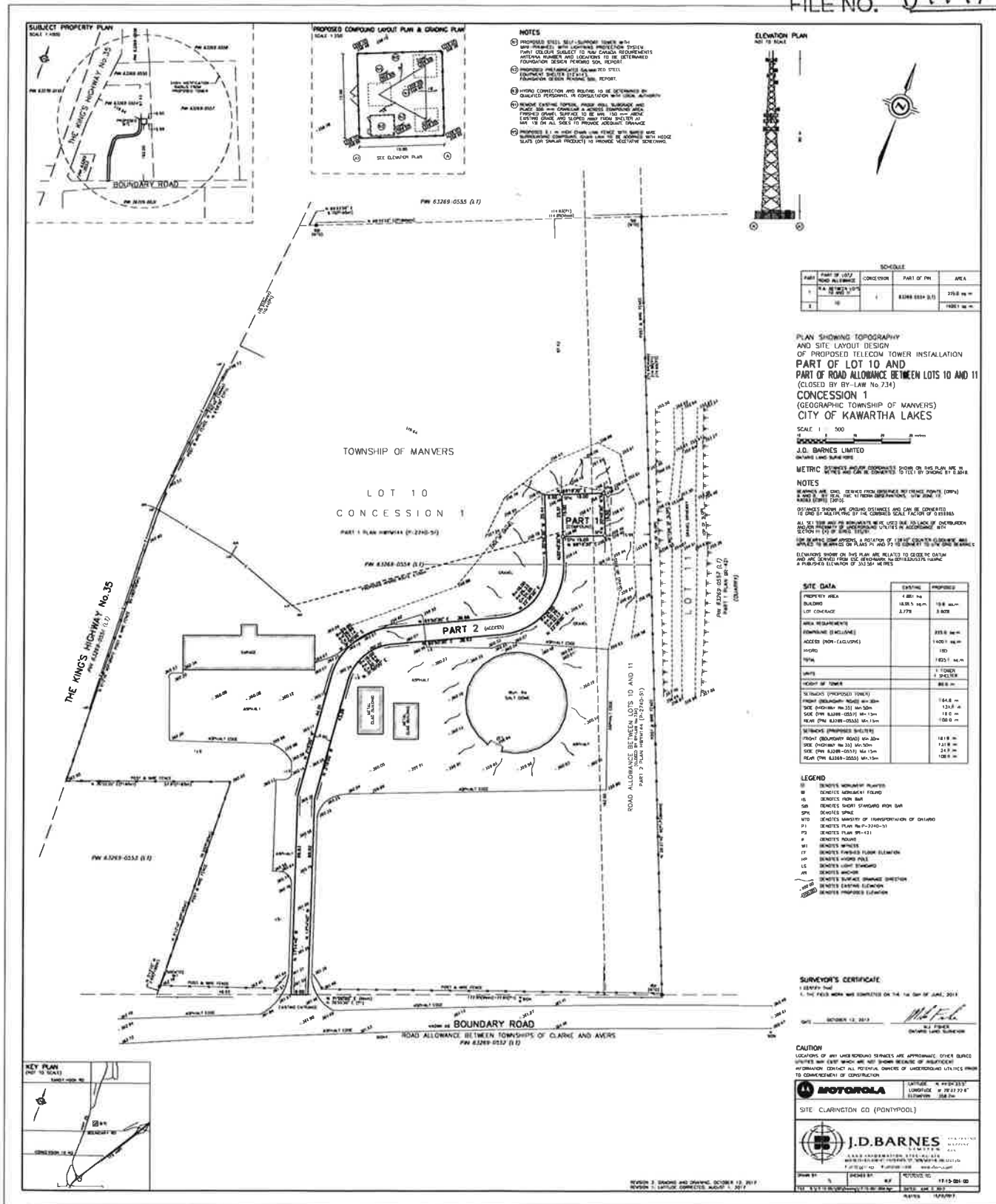
access

Boundary Road

Highway 35

Municipality of Clarington





TELECOMMUNICATIONS FACILITY AGREEMENT

THIS AGREEMENT made the day of , 2019

BETWEEN: **METROLINX**

hereinafter called the "Facility Provider"

- and -

THE CORPORATION OF THE CITY OF KAWARTHA LAKES

hereinafter called the "City"

WHEREAS the lands affected by this Agreement, are described in Schedule "A" hereto and hereinafter referred to as the "Land";

AND WHEREAS proponents of telecommunication towers require approval of Industry Canada of behalf of the Government of Canada, and as part of the approval, Industry Canada requires such proponents to consult with local land use authorities as provided for in CPC-2-0-03 (Issue 5) ("CPC");

AND WHEREAS the City is the local land use authority;

AND WHEREAS the City has expressed no objection to the tower siting proposal subject to the Facility Provider complying with the specifications set out in this Agreement;

AND WHEREAS the Facility Provider proposes to construct an 80.0 metre self-supported telecommunication facility at 3818 Boundary Road (hereinafter referred to as the "Project") on the Land and has requested the City to approve the Project pursuant to the provisions of the Telecommunications System Protocol C178 PLAN 001;

AND WHEREAS the Facility Provider is a Crown agency and is voluntarily entering into this Agreement. For greater certainty, the Facility Provider does not attorn to municipal jurisdiction;

NOW THEREFORE, in consideration of the mutual agreements and covenants hereinafter contained, the parties hereto agree as follows:

1. **SCHEDULES**

The following Schedules are attached hereto and form part of this Agreement:

- 1.1. **SCHEDULE "A"** being a description of the Land affected by this Agreement.
- 1.2. **SCHEDULE "B"** being the schedule (referred to as the "Site Plans") setting out the development obligations and specifications of the Facility Provider relating to the Land.
2. **DEFINITIONS**

- 2.1 A "Facility Provider" has the meaning ascribed thereto on page 1 of this Agreement and in accordance with its operations erects telecommunications towers for the purposes of mounting telecommunications equipment, either for their own use as a "Service Provider" or for co-location with other "Service Providers" and public telecommunications users.

A "Service Provider" is defined as a company that erects telecommunication equipment on an existing telecommunication tower, building, or other structure.

"Telecommunications Infrastructure" is defined as the entire telecommunication installation including the tower and related telecommunications equipment, lighting, fencing compound, electrical connections, driveway, and landscaping.

3. **SITE PLAN DRAWINGS**

- 3.1 Following execution of this Agreement by the City, the Facility Provider shall at its expense complete all the services and works required in this Agreement, in substantial conformity with the Site Plans or any amendments thereto or new drawings which may be mutually agreed upon by the parties.
- 3.2 The City hereby approves the following Schedules which are available for inspection at the Planning Division Office (180 Kent Street West, Lindsay) and shall form part of this Agreement:
 - 3.2.1 Schedule "B" Plan Showing Topography and Site Layout Design (Drawing No. 17-15-051-00), prepared by J.D. Barnes Limited, dated June 7, 2017, last revised October 12, 2017.

4. **ACKNOWLEDGEMENT OF PURPOSE**

- 4.1 The Facility Provider acknowledges that the Land is to be used by the Facility Provider for the purpose of placing, installing, constructing, maintaining, operating, repairing, replacing and removing an 80.0 metre self-supported telecommunication facility. The Project shall be designed and constructed in conformity with the Site Plans in accordance with Section 3 of this Agreement.

5. **REPRESENTATION AND WARRANTY – NOT APPLICABLE**

6. **COMPLIANCE WITH ONTARIO BUILDING CODE**

- 6.1 The Facility Provider acknowledges that where required, it shall comply with the *Ontario Building Code* and regulations thereunder. When required under the *Ontario Building Code Act*, a building permit shall be obtained by the Facility Provider for any buildings and structures which fall under the jurisdiction of and are required by the *Ontario Building Code*. The Facility Provider or their contractor shall contact the City's Building Division to confirm which buildings and structures are exempt from the *Ontario Building Code Act*.

7. **COMPLETION OF SITE DEVELOPMENT WORKS**

- 7.1 Following execution of this Agreement by the City, the Facility Provider shall at its expense complete all necessary site development works as set out in this Agreement, in conformity with the Site Plans.

8. **COMPLIANCE WITH DEVELOPMENT AGREEMENT**

- 8.1 Provided that the City obtains the requisite approval and/or permission from the Owner of the Land, the City, by its officers, servants and agents, may enter upon the Land or any part thereof, and any building(s) erected thereon to ensure the proper compliance herewith, of any works required to be constructed and maintained by the Facility Provider.

9. **DEVELOPMENT SERVICES GUARANTEE – NOT APPLICABLE**

10. **FINANCIAL SECURITY – NOT APPLICABLE**

11. **RETURN OF FINANCIAL SECURITY – NOT APPLICABLE**

12. **VEHICULAR ACCESS – NOT APPLICABLE**

13. **MAINTENANCE OF APPROVED LOT GRADING AND DRAINAGE WORKS – NOT APPLICABLE**

14. **SITE ILLUMINATION**

- 14.1 The Facility Provider agrees to provide illumination of the said lands and building in accordance with plans and specifications submitted to and endorsed by Council.

15. **TELECOMMUNICATION TOWER ILLUMINATION**

- 15.1 The Facility Provider agrees to provide the necessary illumination of the telecommunications tower in accordance with the approved Transport Canada standards and specifications and to refrain from erecting or using any form of illumination, which would cause a disturbance to residential uses adjacent to the Land.
- 15.2 Notwithstanding the foregoing, nothing herein shall prevent any illumination required for the health and safety of the Facility Provider's agents and employees.
- 15.3 Notwithstanding the foregoing, nothing herein shall prevent any tower illumination required by Transport Canada and/or NAV Canada.

16. **LANDSCAPING – NOT APPLICABLE**

17. **HOARDING/CONSTRUCTION FENCING**

- 17.1 The Facility Provider shall install construction fencing, where practicable. Such fencing should minimize or reduce street views.

18. **ADVERTISING**

- 18.1 No portion of the telecommunications infrastructure shall be used for advertising purposes.

19. **ADHERANCE TO THE CITY'S SITE ALTERATION AND FILL BY-LAW**

- 19.1 Since approval for the Project has been granted on the Lands, the Facility Provider is not required to obtain a permit under By-law 2018-214, as amended, which is a By-law Regulating the Removal of Soil, Placement of Fill, and the Alteration of Grades. Notwithstanding, the Facility Provider agrees to adhere to principles of By-law 2018-214, as amended, by ensuring that any fill materials removed from the Lands or any materials imported to the Lands are not contaminated. Any contaminated materials

being removed from the Lands shall be done so in accordance with By-law 2018-214, as amended, and Ministry of the Environment, Conservation and Parks (MECP) requirements. Any claims with respect to contamination of materials originating from the Lands in conjunction with this approval will be the Facility Provider's responsibility.

20. **MAINTENANCE OF CLEAN ROADS**

- 20.1 The Facility Provider agrees to maintain the municipal roads abutting the Land clear of mud and/or debris originating from construction traffic from the Land through the construction period. Should any mud and/or debris be deposited on any public road in the area from the Land through the construction period of the Telecommunication Infrastructure, the Facility Provider shall be requested by the City to clean up the mud and/or debris within a 24 hour period. Should the City be required to clean the abutting municipal roads of mud and/or debris originating from the Land and as a result of the Facility Provider's work during the construction period, the City will assess all street cleaning charges to the property tax bill of the Land.

21. **PERMITS**

- 21.1 The City agrees to support the issuance of building permits in accordance with the Site Plans, subject to payment of the required permit fees and other fees as are payable under the By-laws currently in force and effect in the City, and provided that all building plans comply with the *Ontario Building Code*.

22. **OTHER APPROVALS**

- 22.1 The Facility Provider agrees to obtain any necessary approvals or permits from any other Government Ministry, Agency, Authority or any such body, which may require approval prior to commencing construction of the Project. The Facility Provider shall provide the City with a copy of the final Transport Canada and Industry Canada approvals for the facility.

23. **CO-LOCATION OF CITY TELECOMMUNICATIONS INFRASTRUCTURE – NOT APPLICABLE**

24. **FINAL REMOVAL OF THE TELECOMMUNICATIONS INFRASTRUCTURE**

- 24.1 The Facility Provider shall advise the City in writing 30 days prior to the termination of the lease agreement between the Facility Provider and MTO. ~~Within 90 days after the termination date of the lease agreement between the Facility Provider and the Owner, the Facility Provider will remove, entirely at its expense, the~~

~~telecommunications infrastructure from the property and return the property to its original grade. Should the Facility Provider fail to remove the telecommunications infrastructure from the property to the satisfaction of the City, then the City may exercise its right to remove the telecommunications infrastructure from the property at the Owner's expense.~~

25. **INDEMNIFICATION – NOT APPLICABLE**

26. **INTERPRETATION NOT AFFECTED BY HEADINGS**

- 26.1 The division of this Agreement into articles and the insertion of headings are for convenience of reference only and shall not in any way affect the interpretation of this Agreement.
- 26.2 This Agreement and the provisions hereof do not give to the Facility Provider or any person acquiring any interest in the Land (each hereinafter in this paragraph called "such person") any rights against the City with respect to the failure of any such person to perform or fully perform any obligation under this Agreement, or the failure of the City to force any such person to perform or fully perform any obligation under this Agreement, or any negligence of any such person in the performance of the said obligation.
- 26.3 The parties agree and acknowledge that the City has the authority and jurisdiction to enter into, perform and enforce the provisions of this Agreement, including its Schedules. ~~The parties agree that they are forever estopped and forbidden to challenge the appropriateness, legality or enforceability of any of the Agreement's provisions before a court or tribunal or approval authority for whatever reason.~~
- 26.4 If for any reason whatsoever any term, covenant or condition of this Agreement or their application thereof to any Person or circumstance, is to any extent held or rendered invalid, unenforceable or illegal, then such term, covenant or condition is deemed to be independent of the remainder of the Agreement and to be severable and dividable therefrom, and its invalidity, unenforceability or illegality does not affect, impair or invalidate the remainder of the Agreement or any part thereof and it continues to be applicable to and enforceable to the fullest extent permitted by law against any person and circumstances other than those as to which it has been held or rendered invalid, unenforceable or illegal.

27. **NOTICES**

- 27.1 Any notice given to the Facility Provider pursuant to this Agreement shall be deemed to have been effectively given when mailed by prepaid registered mail to:

Metrolinx
97 Front Street West
Toronto, Ontario
M5J 1E6

Attention: Assistant Manager, Maintenance, Radio Systems

Any notice given to the City pursuant to this Agreement shall be deemed to have been effectively given when mailed by prepaid registered mail to:

City of Kawartha Lakes
180 Kent Street West
Development Services Dept. – Planning Division
Lindsay, ON K9V 2Y6

Attention: Director of Development Services

- 27.2 This Agreement shall be binding upon the Facility Provider and his heirs, executors, administrators, successors, tenants and assigns.
- 27.3 This Agreement may be amended at any time with the written consent of the City and the Facility Provider.

IN WITNESS WHEREOF the parties have hereunto affixed their corporate seals under the hand of their proper signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED, in the presence of:

THE CORPORATION OF THE CITY OF KAWARTHA LAKES

)

)

)

)

) _____
Andy Letham, MAYOR

)

)

)

) _____
Cathie Richie, CITY CLERK

)

)

) **METROLINX**

)

)

)

) _____
Name, Position

) I have the authority to bind the Corporation

SCHEDULE "A"**LEGAL DESCRIPTION OF SUBJECT LANDS**

ALL AND SINGULAR THAT certain parcel or tract of land and premises situate, lying and being in the City of Kawartha Lakes and described as follows:

PIN – 63269-0554 (LT)

Part of Lot 10, Concession 1, geographic Township of Manvers, now City of Kawartha Lakes.

DRAFT

SCHEDULE "B"

Plan Showing Topography and Site Layout Design (Drawing No. 17-15-051-00), prepared by J.D. Barnes Limited, dated June 7, 2017, last revised October 12, 2017.

DRAFT

The Corporation of the City of Kawartha Lakes

Committee of the Whole Report

Report Number ENG2019-010

Date: May 7, 2019
Time: 1:00 p.m.
Place: Council Chambers

Ward Community Identifier: 2, 3, 4, 5, 6

Subject: Consolidated Stop Control Review on Various Roads

Author Name and Title: Joseph Kelly, Senior Engineering Tech

Recommendation(s):

That Report ENG2019-010 **Consolidated Stop Control Review on Various Roads**, be received;

That an all-way stop with flashing beacons be installed at the intersection of Sturgeon Road and Peace Road;

That an all-way stop be installed at the intersection of Francis Street East and Concession Road;

That an all-way stop be installed at the intersection of Stinson's Bay Road and Graham Drive;

That an all-way stop be installed at the intersection of Quaker Road and Taylor's Road;

That an all-way stop be installed at the intersection of Quaker Road and Eden Road;

That an all-way stop be installed at the intersection of Summer Drive and Ball Point Road;

That a stop control be installed on the south approach of Springdale Drive at Champlain Boulevard;

That a stop control be installed on Strawberry Street at Naylor Road;

That a stop control be installed on Lyles Line at Devitt's Road;

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

That the necessary By-laws for the above recommendations be forwarded to council for adoption;

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application/agreement/decision.

Background:

The Engineering – Technical Services Division reviews the appropriateness of current stop controls and the feasibility of installing new stop controls by way of request from residents, Public Works, and Council. This report represents the latest consolidated review of stop controls on various roads where action is recommended, and where a by-law for the stop or all-way stop is required.

Rationale:

The following intersections have no legal right-of-way control at this time. A single stop sign is recommended or in the case of Summer Drive and Ball Point Road, an all-way stop is recommended due to sightlines. (Maps can be seen in Appendix A):

Road 1	Road 2	Ward	Intersection Type	Current Control	Recommendation
Springdale Drive	Champlain Boulevard	5 (Lindsay)	3-way west facing T	No by-law, sign installed on south approach only	Pass by-law to make sign legal, perform all-way warrant when development complete
Strawberry Street	Naylor Road	3	3-way south facing T	None	Stop on Strawberry Street
Lyles Line	Devitt's Road	2	3-way east facing T	None	Stop on Lyles Line
Summer Drive	Ball Point Road	4	3-way south T	None	All-way

The following intersections have inappropriate right-of-way control. The current stop controls at these intersections contribute to increased conflict potential due to driver confusion for a stop control placed on an illogical approach or in the case of Sturgeon Road and Peace Road, due to the volume split reaching 50/50. An all-way stop is recommended at these locations (Maps can be seen in Appendix B):

Road 1	Road 2	Ward	Intersection Type	Current Control	Recommendation
Sturgeon Road	Peace Road	6	4-way	Stops at Peace Road approaches	All-way with beacons
Francis Street East	Concession Road	3	3-way east facing T	North approach only	All-way
Stinson's Bay Road	Graham Drive	2	3-way south facing T	East approach only	All-way
Quaker Road	Taylor's Road	4	3-way north facing T	West approach only	All-way
Quaker Road	Eden Road	4	3-way south facing T	East approach only	All-way

Comments on Warrants:

Typically, staff performs warrants to determine the need and type of stop controls. At intersections where no stop-control exists, Ontario Traffic Manual (OTM) recommends a yield sign or a stop sign where the use of a yield control would be unduly hazardous. Yield signs have historically seen limited use at T-intersection in CKL, therefore it is recommended stop signs be used.

CKL follows the OTM warrant requirements for all-way stops. None of the recommended all-way stops would meet the conditions of the warrant. All but Sturgeon Road and Peace Road are found to have the stop on an inappropriate approach.

Solutions for rectifying controls on an inappropriate approach include realigning the single stop control or installing an all-way stop regardless of the warrant. When realigning a stop control from one approach to another, it is required to have a transition period where an all-way stop would be installed. Due to the rural nature of these stops, it is recommended that the all-way stops be permanent or left in place longer than a typical transition period of 15 days, depending on how the all-way functions once installed.

The intersection of Sturgeon Road and Peace Road has been monitored for volumes and collisions as per the recommendation from report DEV2011-080 where it was found an all-way stop was not warranted at the time. Latest counts show an almost 50/50 split. There is elevated conflict potential when two arterial roads of equal volumes intersect, yet the right-of-way is granted to only one road. It is in using good engineering judgment to recognize the 50\50 split to be severe enough for arterial intersections to recommend an all-way stop regardless of a failing warrant.

Financial/Operation Impacts:

Estimated cost to bring the By-laws into effect including installation by staff

15 new stop signs and 19 all-way tabs

$\$450 \times 15 = \6750

Four flashing beacons

$\$2100 \times 4 = \8400

12 Temporary stop ahead signs with "new" sign above (may be in inventory from previous all-way stop installations)

Total Estimate: \$15150

\$6750 through Public Works general operating budget

\$8400 through RD 1911, Traffic Signals

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The City's Strategic Plan outlines Council's Vision of a Vibrant and Growing Economy, Quality of Life and a Healthy Environment.

Providing life safety and protection is a priority objective of the City.

Consultations:

Attachments:

Appendix A –



ENG2019-010-Appendix A.pdf

Appendix B –



ENG2019-010-Appendix B.pdf

Department Head E-Mail: jrojas@city.kawarthalakes.on.ca

Department Head: Juan Rojas, Director of Engineering & Corporate Assets

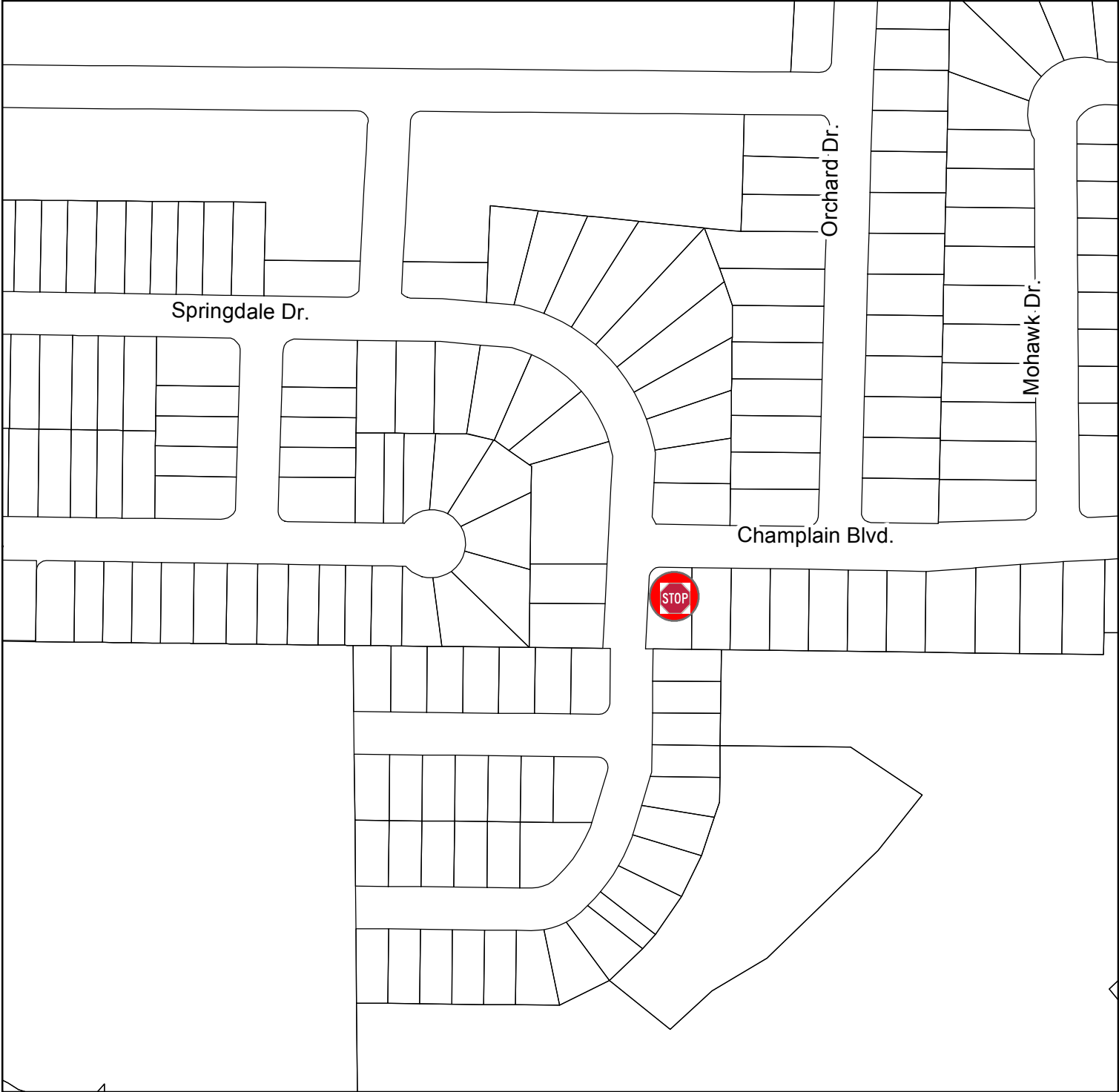
Department File: Engineering

Appendix A

Proposed Stop

Springdale Dr and


Champlain Blvd




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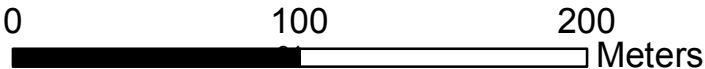
All distances and locations are approximate and are not of survey quality. This map is illustrative only. Do not rely on it as being a precise indicator of privately or publicly owned land, routes, locations or features, nor as a guide to navigate.




Relevant Existing Stop Control



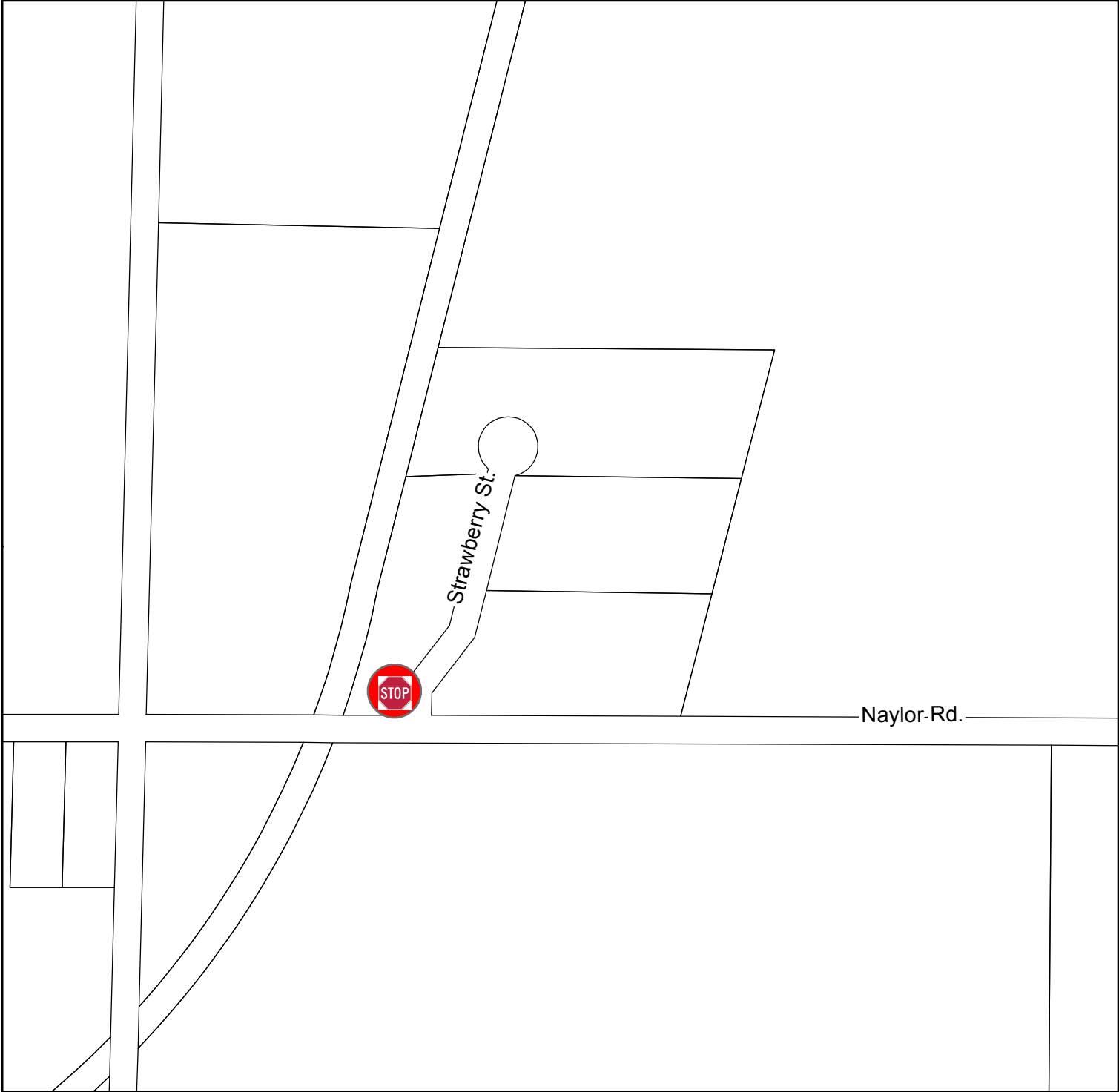
Proposed Stop Control







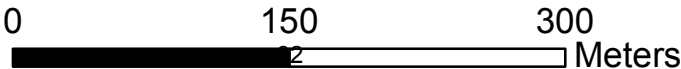
Projection: Transverse Mercator
 Coordinate System: NAD83, Zone 17

Appendix A
Proposed Stop
Strawberry St and
Naylor Rd



 Relevant Existing Stop Control

 Proposed Stop Control



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Projection: Transverse Mercator
Coordinate System: NAD83, Zone 17

Appendix A
Proposed Stop
Lyles Line and
Devitt's Road



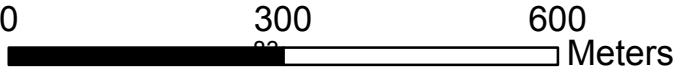
 Relevant Existing Stop Control

 Proposed Stop Control

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Projection: Transverse Mercator
Coordinate System: NAD83, Zone 17

Appendix A

Proposed All-way Stop

Ball Point Rd and Summer Dr



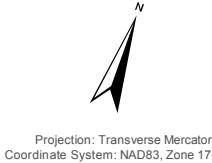
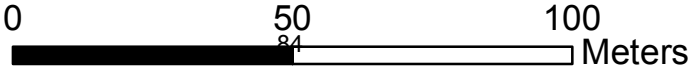
Relevant Existing Stop Control

Proposed Stop Control

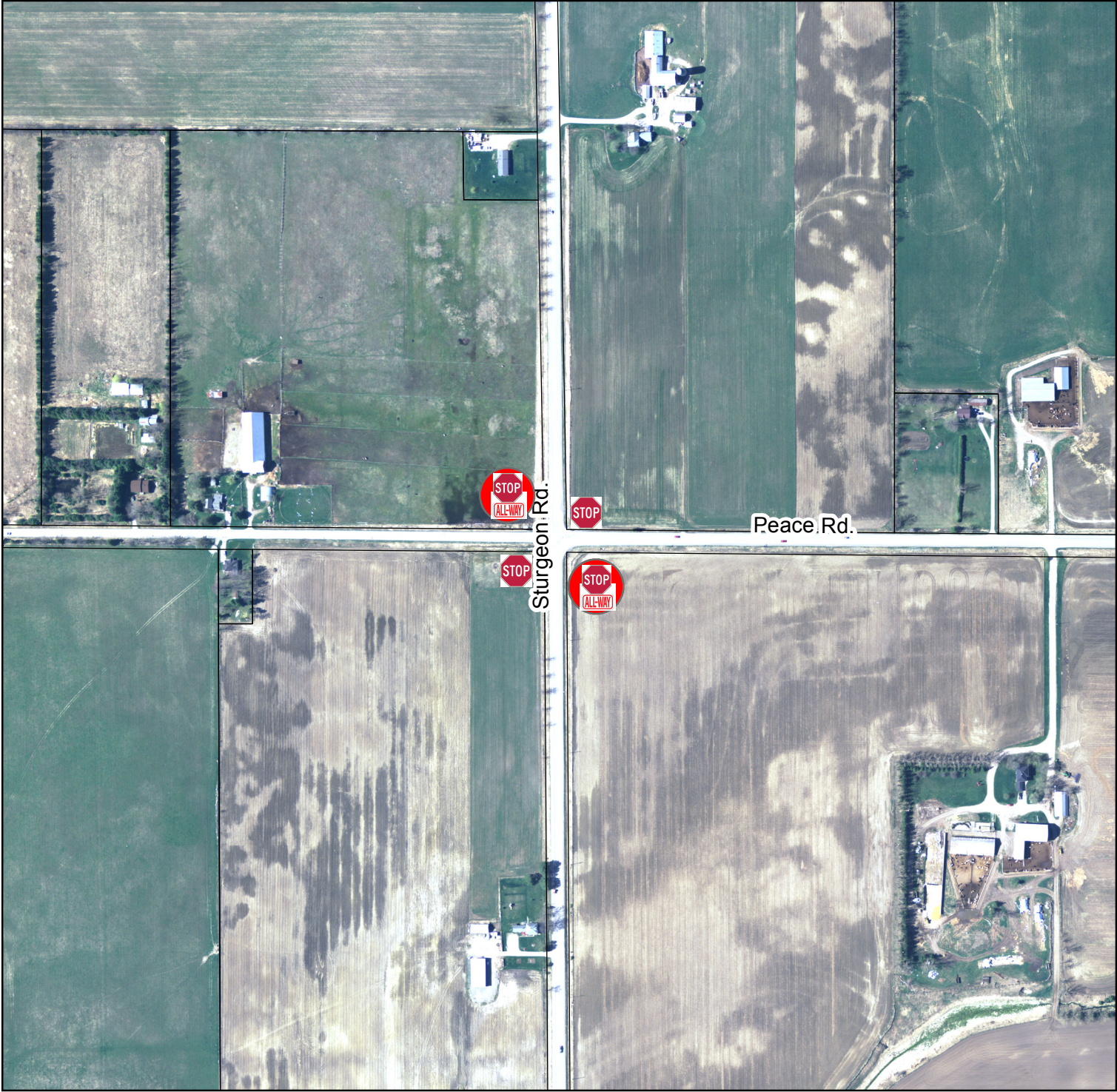
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Appendix B Proposed All-way Stop Sturgeon Rd and Peace Rd



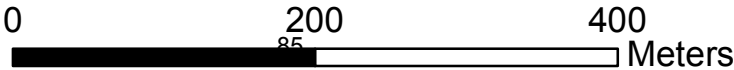
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Relevant Existing Stop Control


Proposed Stop Control




Projection: Transverse Mercator
 Coordinate System: NAD83, Zone 17

Appendix B Proposed All-way Stop Francis St E and Concession Rd Fenelon Falls





Relevant Existing Stop Control

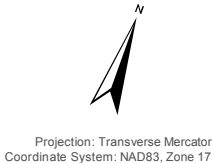
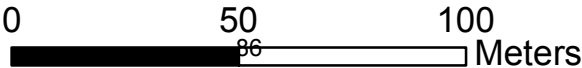


Proposed Stop Control

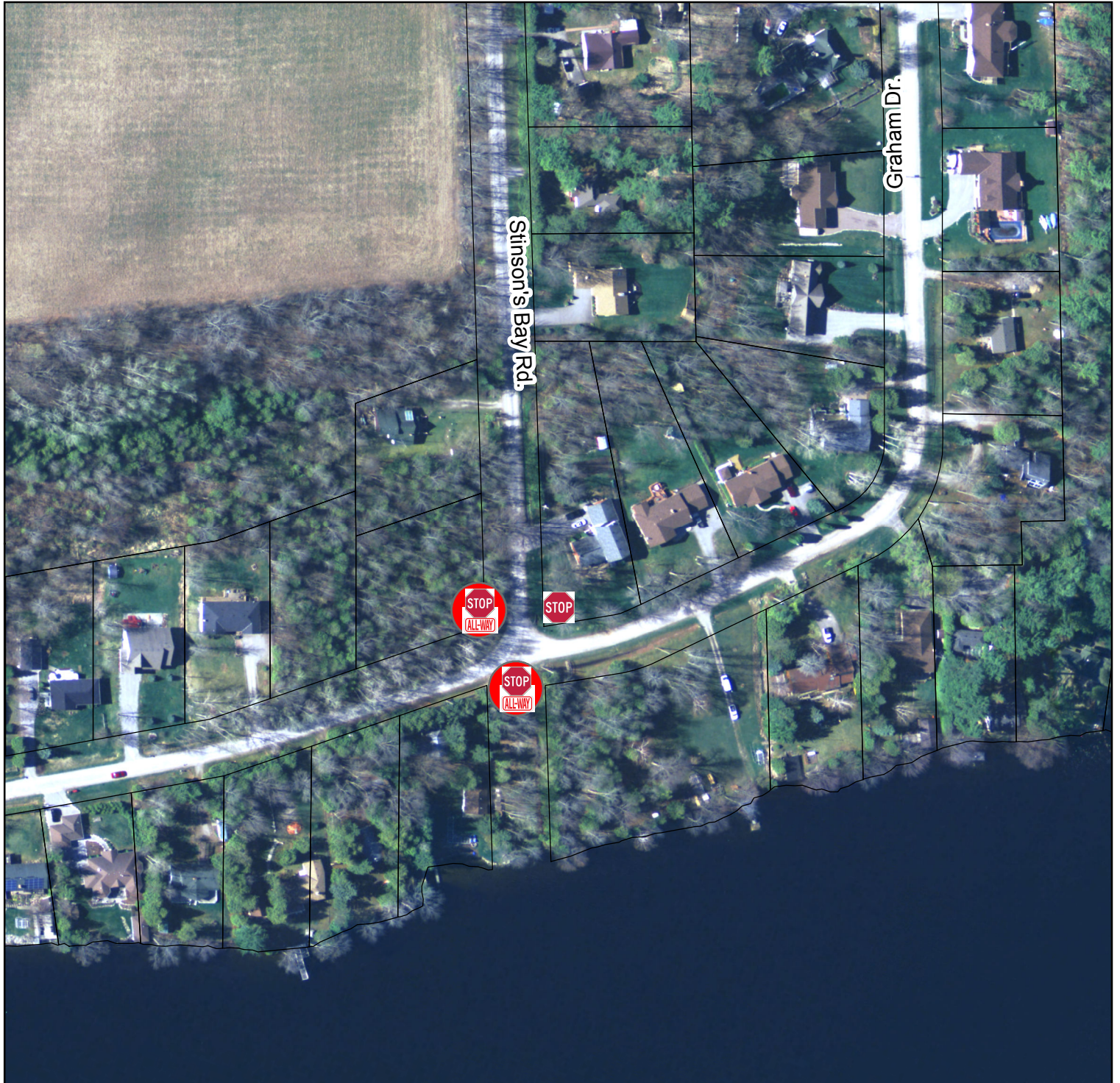
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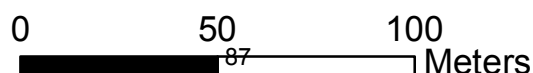
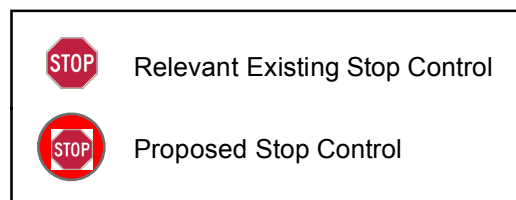
Appendix B Proposed All-way Stop Stinson's Bay Rd and Graham Dr



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Projection: Transverse Mercator
Coordinate System: NAD83, Zone 17

Appendix B Proposed All-way Stop Quaker Rd and Taylor's Rd Quaker Rd and Eden Rd



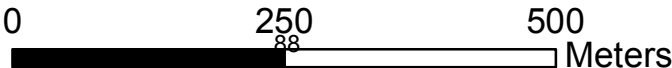
Relevant Existing Stop Control

Proposed Stop Control

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Projection: Transverse Mercator
Coordinate System: NAD83, Zone 17



Council Memorandum

Date: May 7th, 2019

To: Council

From: Councillor Seymour- Fagan

Re: Styrofoam Ban in Kawartha Lakes

Recommendation

That the May 7th, 2019 memorandum from Councillor Seymour-Fagan regarding a **Styrofoam Ban** be received;

That staff review the feasibility of banning Styrofoam from the City of Kawartha Lakes, in consultation with the Waste Management Advisory Committee; and

That staff provide a report to Council by the end of Q4 2019 with a summary of the feasibility review for banning the use of Styrofoam and/or the effective management of Styrofoam as a waste product.

Rationale

According to the French Ministry of Ecology, more than 14 million tonnes of polystyrene are produced annually world wide. Despite on going efforts in Canada, there are not reliable, consistent or cost effective processes in place to deal with recycling Styrofoam. As a result, the majority of Styrofoam ends up in landfills and waterways.

The cost for managing Styrofoam in other Ontario municipalities is approximately \$1000/tonne, based on information provided by the Continuous Improvement Fund, a provincially funded recycling organization. The City of Kawartha Lakes currently accepts Styrofoam in the recycling stream that is sent to the contracted Northumberland Material Recycling Facility (MRF). Due to the current cost of recycling, Styrofoam sent to our contracted MRF is not being recycled. Instead, it is landfilled in Northumberland.



In 2018, our contracted MRF in Northumberland processed 10 tonnes of Styrofoam from the City of Kawartha Lakes, this cost the municipality approximately \$10,000 for transporting, sorting and landfilling. With limited landfill space and the inability to effectively recycle this material, the municipality should reconsider its continued usage.



Boys & Girls Clubs
of Kawartha Lakes

May 2, 2019

Andy Letham
Mayor
City of Kawartha Lakes
26 Francis Street
Lindsay, Ontario
K9V 5R8

Dear Mayor Letham:

On behalf of the Boys & Girls Clubs of the Kawartha Lakes, thank you for your ongoing support of the Club and the 8000 children and youth we serve each year.

As we prepare for the beginning of construction of the Water Park, we would like to present you with a request for funding support to allow us to offer the Park for community use to the greatest extent possible. This request is based on the following: a) the value of the asset that the Club is providing to the community, b) the underlying costs of operating the Park, c) the unique position of the Club.

Value of the Asset

The new Water Park will be a valuable addition to the Southeast part of City of Kawartha Lakes, encouraging activity and providing entertainment and relief in the hot summer, for thousands of residents. Research shows that an active, engaged community is a healthier community. Estimates provided by the contractor indicate that the Water Park should provide enjoyment to 20,000 each season. We fully expect that families in Lindsay, and Southern and Eastern portions of the municipality, will take advantage of the new asset. The 270m² Park is designed to accommodate 270 people at any one time.

It's important to note, that according to the 2018 Census Data Review by the City of Kawartha Lakes, the area in which the Club is located (Lindsay East Kawartha), is an area of strong need, with:

- the highest percentage of families with children that are led by lone parents
- the highest percentage of children 0-17 years of age in after-tax low-income households
- the second highest area for children 0-9
- the highest percentage of private households who rent their dwellings

As detailed in the attachment, by building this asset in our community, the Club, with support of its funding partners including the Lindsay C.H.E.S.T. Fund, is taking on one-time construction costs of about \$335,000. By doing so, the City is relieved from any pressure to develop a similar structure on City property to serve families in the SE part of the city.

Underlying Costs of Operating

Annual maintenance of the Park has been estimated at approximately \$45,000, as seen in the attachment. Club resources will be applied to the staffing costs, property maintenance, insurance,

opening and closing and other maintenance supplies. Regardless of the opening hours of the Park, these costs would need to be borne by the Club.

However, operating the Park during the optimal hours for the community increases the utility costs substantially. A differential of roughly \$15,000 has been estimated beyond the hours required by the Club for summer camps and daycare use. It's also important to note, that Club use is unlikely to lead to full capacity of the park, meaning it will be open for public use concurrently.

As a non-profit organization, it is difficult to bear the additional costs to operate the Park outside of Club hours without support.

Unique Position of the Club

Concern has been raised about creating a precedent for assistance for operating costs in this case. While it is completely understandable that the City would not to open the doors to mediation requests from other heavy water users, we would argue that the Club is unique for the following reasons:

1. We are a non-profit corporation with a 49 year history of serving the community;
2. The water use is for a property that is designed to create an active and engaged community;
3. We are developing this asset on private property but with the intention of offering it to the public in an area of the city with the greatest need;
4. We have a strong track record for operating community recreational facilities for the benefit of the broader public;
5. We have a Memorandum of Understanding with the City of Kawartha Lakes.

As our joint our Memorandum of Understanding states, we are to “advance [our] strategic priorities of mutual interest including child/youth leadership, economic prosperity, and physical, intellectual and emotional well-being of young people for the benefit of both organizations and the larger community.”

The new Water Park embodies these goals entirely. It is with these goals in mind that the Boys and Girls Club wishes to extend the operating hours of the new Water Park to offer the community the greatest access possible. Our intended operating hours would be 10 am – 6 pm, 7 days per week. However, as a non-profit organization, the only possible way for us to bear the costs of these operating hours is with the support of the City.

Sincerely,



Amy Terrill
Executive Director



Boys & Girls Clubs
of Kawartha Lakes

A good place to be

The Boys & Girls Clubs of Kawartha Lakes

Splash Park

	2019
Funding:	
Lindsay C.H.E.S.T. Fund	150,000
Ontario Trillium Foundation	100,000
John Fox of Boston Pizza	50,000
	300,000
Construction Expense	
Elements	140,535
Installation	104,809
Miscellaneous (Permits, Signage, Seating etc.)	51,213
Total	296,557
HST Payable	11,684
Total after HST	308,241
HST (recoverable Portion)	26,868
	335,109
Deficit/ Surplus	(8,241)
Annual Operating cost:	
Staff time (safety and operating checks, maintenance)	11,592
Increase in Insurance	5,000
Increase in Utilities (Water cost)	24,213
Yearly Maintenance	2,000
Open/Closing of the park	2,625
Chemical Cost (de-chlorination)	300
Total expenses:	45,730
Deficit/ Surplus	(53,970)