

The Corporation of the City of Kawartha Lakes

Agenda

Committee of the Whole Meeting

COW2019-07

Tuesday, June 4, 2019

Open Session Commencing at 1:00 p.m.

Bobcaygeon Service Centre

123 East Street, Bobcaygeon, Ontario

Large Meeting Room - Upper Level

Members:

Mayor Andy Letham

Deputy Mayor Doug Elmslie

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Patrick O'Reilly

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1.	Call to Order	
2.	Adoption of Agenda	
3.	Disclosure of Pecuniary Interest	
4.	Deputations	
5.	Presentations	
5.1	COW2019-07.5.1	
	2018 Environmental Hero Award	
	Andy Letham, Mayor	
	Pat Warren, Kawartha Lakes Environmental Advisory Committee (KLEAC) Chair	
5.2	COW2019-07.5.2	11 - 16
	Noise By-law Update	
	Aaron Sloan, Manager of Municipal Law Enforcement	
5.3	COW2019-07.5.3	17 - 145
	Affordable Housing Presentation	
	Ron Taylor, CAO	
	Hope Lee, Manager of Housing	
	Leah Barrie, Policy Planning Supervisor	
6.	HH2019-006	
6.1	COW2019-07.6.1	
	Community Housing Master Plan Presentation	
	Hope Lee, Manager of Housing	
	Lisa Oliveira, Housing Services Corporation	
6.2	HH2019-006	146 - 229
	From Housing Assets to Housing People - Master Plan 2019-2041	
	Hope Lee, Manager of Housing	

That Report HH2019-006, **From Housing Assets to Housing People Master Plan 2019-2041**, be received;

That the Master Plan, substantially in the form as included as Appendix A to Report HH2019-006, be endorsed by Council and guide future work plans and budget submissions; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7. LIC2019-002

7.1 COW2019-07.7.1 230 - 241

Short Term Rentals Presentation
Alix Scarr, Senior Licensing Officer

7.2 LIC2019-002 242 - 271

Short Term Rental Update
Alix Scarr, Senior Licensing Officer

That Report LIC2019-02, **Short Term Rental Update**, be received;

That the implementation of Option #1 and Monitoring continue, as outlined in report LIC2018-005, to regulate short term rentals in Kawartha Lakes; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8. Consent Matters

That all of the proposed resolutions shown in Section 10.1 and 10.2 of the Agenda be approved and adopted by Committee of the Whole in the order that they appear on the agenda and sequentially numbered.

8.1 Reports

8.1.1 HH2019-007 272 - 296

2018 Housing and Homelessness Plan Annual Report
Hope Lee, Manager of Housing

That Report HH2019-007, 2018 Annual Housing & Homelessness Plan (HHP) Report, be received for information; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8.1.2

MLE2019-004

297 - 366

Agricultural Development Advisory Committee Comments About the Removal of Soil, Topsoil, Placement of Fill and Alteration of Grade By-law 2018-214

Juan Rojas, Director of Engineering and Assets

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

That Report MLE2019-004, **Agricultural Development Advisory Committee recommendations about the Removal of Soil, Topsoil, Placement of Fill, Alteration of Grade By-law 2018-214**, be received;

That the recommendations of the Agricultural Development Advisory Committee be received;

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting; and

That By-law 2018-214 being a By-law Regulating the Removal of Topsoil, Placement of Fill, and the Alteration of Grades be repealed and replaced by Appendix "C" and brought forward at the next Regular Council Meeting.

8.1.3

CS2019-008

367 - 370

Release of Fenelon Falls Legacy C.H.E.S.T. Funds

LeAnn Donnelly, Executive Assistant, Community Services

That Report CS2019-008, Release of Fenelon Falls Legacy C.H.E.S.T. Funds, be received;

That the Senior Citizens Club of Fenelon Falls be approved for funding in the amount of \$1309.09 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350);

That the Maryboro Lodge – The Fenelon Museum be approved for funding in the amount of \$10,000.00 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350);

That Kawartha Works Community Co-operative Inc./ Fenelon Live! be approved for funding in the amount of \$10,000.00 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350); and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting scheduled for June 18, 2019.

8.1.4

CS2019-010

371 - 373

Lindsay Legacy C.H.E.S.T. Fund Grant Committee 2019 Work Plan
LeAnn Donnelly, Executive Assistant, Community Services

That Report CS2019-010, **Lindsay Legacy C.H.E.S.T. Fund Grant Committee 2019 Work Plan**, be received;

That the 2019 Lindsay Legacy C.H.E.S.T. Fund Grant Committee Work Plan be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting on June 18, 2019.

8.1.5

PRC2019-006

374 - 390

Parks, Recreation and Culture Policy Update: Alcohol Management on Municipal Premises
Shelley Cooper, Community Partnership and Programs Supervisor

That Report PRC2019-006, **Parks, Recreation and Culture Policy Update: Alcohol Management on Municipal Premises**, be received;

That the revised Alcohol Management on Municipal Premises Policy appended to Report PRC2019-006, be adopted and numbered for inclusion in the City's Policy and Procedure Manual, replacing CP2018-004 and all predecessor versions; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8.1.6

ED2019-015

391 - 394

Incubation Pilot Program Funding Support

Rebecca Mustard, Manager of Economic Development

That Report ED2019-015, **Incubation Pilot Program Funding Support**, be received;

That the project titled Kawartha Lakes Innovation Cluster Pilot Project be approved for an application to the Kawartha Lakes Community Future Development Corporation with a total project costs of up to \$100,000 with the City's 50% contribution from the Economic Development Innovation Reserve;

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application; and

That this recommendation be brought forward to Council for consideration at the June 18, 2019 Regular Council Meeting.

8.1.7

ED2019-016

395 - 401

Trent-Severn Trail Towns

Laurie McCarthy, Economic Development Officer - Tourism

That Report ED2019-016, **Trent-Severn Trail Towns**, be received;

That the City of Kawartha Lakes participate in the Trent-Severn Trail Towns program as per Appendix C to Report ED2019-016; and

That this recommendation be brought forward to Council for consideration at the June 18, 2019 Council Meeting.

8.1.8

EA2019-009

402 - 435

Strategic Asset Management Policy

Adam Found, Manager of Corporate Assets

That Report EA2019-009, **Strategic Asset Management Policy**, be received;

That the proposed Strategic Asset Management Policy, attached as Appendix A to Report EA2019-009, be adopted; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8.1.9

CORP2019-012

436 - 439

High Water Bill Adjustment/Mandatory Service Connection - 63 Victoria Ave N - Lindsay

Linda Liotti, Manager of Revenue and Taxation

That Report CORP2019-012, **High Water Bill Adjustment / Mandatory Service Connection for 63 Victoria Ave N - Lindsay**, be received;

That Council approve the recommendation of the High Water Bill Adjustment / Mandatory Service Connection Appeal Committee and provide a credit of \$311.45 as a one-time exemption for the same property owner; and

That this recommendation be brought forward to Council for consideration at the June 18, 2019 Regular Council Meeting.

8.1.10

COPR2019-013

440 - 443

High Water Bill Adjustment/Mandatory Service Connection - 330 Kent St W - Lindsay

Linda Liotti, Manager of Revenue and Taxation

That Report CORP2019-013, **High Water Bill Adjustment / Mandatory Service Connection for 330 Kent St W, Lindsay**, be received;

That Council approve the recommendation of the High Water Bill Adjustment / Mandatory Service Connection Appeals Committee and provide a credit of \$3,310.91 as a one-time exemption for the same commercial tenant; and

That this recommendation be brought forward to Council for consideration at the June 18, 2019 Regular Council Meeting.

8.1.11

CORP2019-014

444 - 447

High Water Bill Adjustment/Mandatory Service Connection - 58 Verna Dr-Little Britain

Linda Liotti, Manager of Revenue and Taxation

That Report CORP2019-014, High Water Bill Adjustment / Mandatory Service Connection for 58 Verna Dr, Little Britain, be received;

That Council approve the recommendation of the High Water Bill Adjustment / Mandatory Service Connection Appeals Committee and provide a credit of \$58.02 as a one-time exemption for the same property owner; and

That this recommendation be brought forward to Council for consideration at the June 18, 2019 Regular Council Meeting.

8.1.12

CORP2019-015

448 - 451

High Water Bill Adjustment/Mandatory Service Connection - 229 Angeline St S - Lindsay

Linda Liotti, Manager of Revenue and Taxation

That Report CORP2019-015, High Water Bill Adjustment / Mandatory Service Connection for 229 Angeline St S - Lindsay, be received;

That Council approve the recommendation of the High Water Bill Adjustment / Mandatory Service Connection Appeal Committee and provide a credit once three billing cycles have been billed to determine the average normalized consumption as a one-time exemption for the same property owners; and

That this recommendation be brought forward to Council for consideration at the June 18, 2019 Regular Council Meeting.

8.1.13

CORP2019-018

452 - 455

High Water Bill Adjustment/Mandatory Service Connection - 34 Sussex St S - Lindsay

Linda Liotti, Manager of Revenue and Taxation

That Report CORP2019-018, High Water Bill Adjustment / Mandatory Service Connection for 34 Sussex St S - Lindsay, be received;

That Council approve the recommendation of the High Water Bill Adjustment / Mandatory Service Connection Appeals Committee and provide a credit of \$368.02 as a one-time exemption for the same property owners; and

That this recommendation be brought forward to Council for consideration at the June 18, 2019 Regular Council Meeting.

- 8.1.14 CORP2019-019 456 - 459
- High Water Bill Adjustment/Mandatory Service Connection - 79 Bolton St – Bobcaygeon**
Linda Liotti, Manager of Revenue and Taxation
- That** Report CORP2019-019, **High Water Bill Adjustment / Mandatory Service Connection for 79 Bolton St, Bobcaygeon**, be received;
- That** Council approve the recommendation of the High Water Bill Adjustment / Mandatory Service Connection Appeals Committee and provide a credit of \$1,896.26 as a one-time exemption for the same property owner; and
- That** this recommendation be brought forward to Council for consideration at the June 18, 2019 Regular Council Meeting.
- 8.1.15 CORP2019-020 460 - 463
- High Water Bill Adjustment/Mandatory Service Connection – 322 Highway 36 – Lindsay**
Linda Liotti, Manager of Revenue and Taxation
- That** Report CORP2019-020, **High Water Bill Adjustment/Mandatory Service Connection for 322 Highway 36 - Lindsay**, be received; and
- That** this recommendation be brought forward to Council for consideration at the June 18, 2019 Regular Council Meeting.
- 8.2 Correspondence
- 8.2.1 COW2019-07.8.2.1 464 - 464
- Memorandum - Haul Route Review - Porter and Lifford Roads**
Tracy Richardson, Councillor
- That** the memorandum from Councillor Richardson, dated June 4th 2019, regarding the conditions and adequacy of **Porter and Lifford roads**, be received;
- That** staff report back to Council with recommended improvements to Porter and Lifford roads before the end of Q3 2019 to inform future budget deliberations; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

- 8.2.2 COW2019-07.8.2.2 465 - 465
- Memorandum - St. James Street**
Pat Dunn, Councillor
- That** the memorandum from Councillor Dunn, regarding **St. James Street**, be received;
- That** staff review the condition of St. James Street and report back to Council with recommended improvements before the end of Q3 2019;
- That** the engineering of St. James Street be included in the 2020 Budget under the Urban and Rural Reconstruction Program as a Decision Unit; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 8.2.3 COW2019-07.8.2.3 466 - 466
- Memorandum - St. David Street**
Pat Dunn, Councillor
- That** the memorandum from Councillor Dunn, regarding, **St. David Street**, be received;
- That** staff review St. David Street and prepare a report providing options for improvement by the end of Q3 2019;
- That** St. David Street be immediately included in the 2019 Lifecycle Extension Program; and
- That** this recommendation be brought forward to Council at the next Regular Council Meeting.
- 8.3 Items Extracted from Consent
9. Closed Session
10. Matters from Closed Session
11. Adjournment