

The Corporation of the City of Kawartha Lakes

Agenda

Kawartha Lakes Cemetery Board Meeting

KLCB2019-002

Friday, June 14, 2019

1:00 P.M.

Cemetery Office

9 Grandy Road, Coboconk

Members:

Wendy Bowes

Bradley Guest

Paul Laver

Sheran Watson

Emmett Yeo

Accessible formats and communication supports are available upon request.

1.	Call to Order	
1.1	KLCB2019-002.1.1 Election of Chair	
2.	Administrative Business	
2.1	Adoption of Agenda	
2.2	Declaration of Pecuniary Interest	
2.3	KLCB2019-002 2.3.1 Adoption of Minutes Kawartha Lakes Cemetery Board formerly Joint Cemetery Board Minutes January 25, 2018	4 - 5
3.	Deputations/Presentations	
3.1	Updates from Staff New Terms of Reference December 11, 2018	
3.1.1	2018 Activities Report	
3.1.2	2018 Capital Projects	
3.1.3	Work Plan Report 2018 Achievements	
3.1.4	Work Plan 2019 Objectives	
3.2	Review Review of Municipal Conflict of Interest Act, Code of Conduct Policy No. CP2018-018, and Accessibility Training	
4.	New or Other Business	
5.	Next Meeting Friday, August 16, 2019 at 1:00 P.M. Cemetery Office	

6. Adjournment

City of Kawartha Lakes
Joint Cemetery Board Meeting
Cemeteries Office, Coboconk Service Centre
January 25, 2018 at 1:30 p.m.

MEMBERS:

Wendy Bowes	Councillor Mary Ann Martin
Paul Laver	Councillor John Pollard - Regrets
Bradley Guest - Regrets	Councillor Andrew Veale - Regrets
Sheran Watson	

STAFF:

Jenn Johnson - Regrets	Manager, Parks, Recreation & Culture
Ryan Smith - Regrets	Supervisor, Parks & Open Spaces
Cathy Sleep	Cemetery Administrator

MINUTES

1. Welcome and Announcements

The Secretary called the meeting to order at 1:30 p.m.

2. Election of Chairperson for 2018

The Secretary called for nominations for the position of chair. Wendy Bowes nominated Paul Laver as chair.

Moved by Wendy Bowes

Seconded by Sheran Watson

RESOLVED THAT nominations close and Paul Laver be appointed as Chairperson.

CARRIED

3. Declaration of Pecuniary Interest:

There were no declarations of pecuniary interest noted by any member.

4. Adoption of Minutes of November 30, 2017 meeting

Moved by Sheran Watson

Seconded by Wendy Bowes

RESOLVED THAT the Minutes of the November 30, 2017 meeting of the Joint Cemetery Board be received and adopted as printed.

CARRIED

5. Cremation Lots Maps and discussion

At the November 30, 2017 meeting, it was proposed that Cremation Lots be created and offered for sale at several sites. Cathy presented the board with surveys, maps and key maps of newly created cremation lots for Bexley, Burnt River, Coboconk, Dalrymple, Kinmount, Mud Lake, Sadowa, St. Thomas' and South Valentia Cemeteries. The proposal must be submitted to the Bereavement Authority of Ontario (BAO) for approval.

Moved by Wendy Bowes

Seconded by Sheran Watson

RESOLVED THAT the presentation receive the support of the board for submission to the BAO

CARRIED

6. New Business

Decoration Day Dates and musician recommendations were discussed.

7. Adjournment

Moved by Sheran Watson

Seconded by Wendy Bowes

RESOLVED THAT the meeting adjourn at 1:55 p.m.

CARRIED