

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Kawartha Lakes Municipal Heritage Committee**  
**Meeting**

**KLMHC2019-01**  
**Wednesday, March 13, 2019**  
**4:00 P.M.**  
**Economic Development Boardroom**  
**Economic Development**  
**180 Kent Street West, Lindsay, Ontario**

**Members:**  
**Councillor Ron Ashmore**  
**Ann Adare**  
**William Bateman**  
**Dorothy Carroll**  
**Jim Garbutt**  
**Rob Macklem**  
**Joan Skelton**  
**Michael Sloboda**

**Accessible formats and communication supports are available upon request.**

## **1. Call to Order**

D. Soule called the meeting to order at 4:02 p.m. with the following members present :Councillor R. Ashmore, D. Carroll, J. Garbutt, W. Bateman and R. Macklem.

Staff Present: D. Soule, Economic Development Officer - Arts, Culture and Heritage and J. Johnston, Recording Secretary.

J. Skelton arrived at 4:20 p.m.

Absent: M. Sloboda and A. Adare

### **1.1 Appointment of Chair**

The Staff Liaison called for the nominations for the position of Chair.

The Staff Liaison called a second time for nominations for the position of Chair.

The Staff Liaison called for a third and final time for nominations for the position of Chair.

The Staff Liaison declared nominations for the position of Chair for the Kawartha Lakes Municipal Heritage Committee closed.

The nominated person was asked if he wished to let his name stand for Chair of the Committee.

The Staff Liaison declared William Bateman as Chair of the Kawartha Lakes Municipal Heritage Committee.

#### **1.1.1 Appointment of Vice-Chair**

The Staff Liaison called for the nominations for the position of Vice Chair.

The Staff Liaison called a second time for nominations for the position of Vice Chair.

The Staff Liaison called for a third and final time for nominations for the position of Chair.

The Staff Liaison declared nominations for the position of Vice Chair for the Kawartha Lakes Municipal Heritage Committee closed.

The nominated person was asked if he wished to let his name stand for Chair of the Committee.

The Staff Liaison declared Jim Garbutt as Vice Chair of the Kawartha Lakes Municipal Heritage Committee.

The meeting was then turned over to the chair at 4:10 p.m.

## **2. Administrative Business**

### **2.1 Welcome to Committee Members**

New committee member, Councillor Ashmore was given a special welcome. R. Macklem was given a special welcome back as a volunteer committee member.

### **2.2 Orientation**

Deferred to the May 2nd meeting

### **2.3 Adoption of Agenda**

**KLMHC2019-01**

**Moved By** R. Macklem

**Seconded By** Councillor Ashmore

**That** the agenda be adopted as circulated with the following addition:

add Rescinding Cultural Policies as 4.2

**Carried**

### **2.4 Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest noted.

### **2.5 Appointment Terms**

D. Soule circulated a listing of the committee members and the length of their appointment to the committee.

### **2.6 Adoption of Minutes**

#### **2.6.1 KLMHC2018-009**

Kawartha Lakes Municipal Heritage Committee Minutes of December 6, 2018.

**KLMHC2019-02**

**Moved By** R. Macklem

**Seconded By** J. Garbutt

**That** the minutes of the Municipal Heritage Committee meeting held on December 6, 2018, be adopted as circulated.

**Carried**

## **3. Deputations**

### **3.1 38 Oak Street, Fenelon Falls**

David Livingstone

**KLMHC2019-03**

**Moved By** J. Skelton

**Seconded By** J. Garbutt

**That** the Kawartha Lakes Municipal Heritage Committee recommends that the insurance company modifies its proposal for the reconstruction of 38 Oak Street in accordance with the recommendations of the committee to reflect the Oak Street Heritage Conservation District Plan and By-Law 2017-182.

The recommendations are:

1. The proposed design which replicates the home that was destroyed by fire does not meet the requirements of the Oak Street Heritage Conservation Plan adopted by Council under by-law 2017-182. The Plan requires that all new construction be compatible with architectural styles, building mass and set-backs of other properties within the heritage district. The new building should be similar to the design of 29 Oak Street.

**The following are changes that are required by the Kawartha Lakes Municipal Heritage Committee**

1. A wood or composite wood siding product that resembles the original wood cladding used in the construction of other homes in the Oak Street neighbourhood should be utilized. The upper peak of the front façade could be finished with a cedar shake style finish.
2. All windows and doors that are visible from the street (east, west and south walls of the property) must be wooden in a style that reflects window and entrance architecture of the neighbourhood and era and include muntins in the upper sections of the windows.
3. The porch should be extended across the entire front of the house and wrap around the east side of the building. The porch hand rail and detailing on posts should be constructed of wood and reflect other architecture on the street.
4. The height of the porch roof needs to be raised to just below the 2nd story windows.
5. The roofing shingles should mimic cedar shake.
6. The roof should retain same slope as proposed and the committee is not against it being raised slightly to accommodate interior 8 foot walls.

7. The horizontal window on the back portion of the west wall should be vertical in nature rather than horizontal. Windows on the south facing façade should not have sun shades.

**The following are changes that are acceptable to the Kawartha Lakes Municipal Heritage Committee**

The committee has no objection to the front windows being awning windows to allow air circulation.

1. The committee has no objection to the window on the south side of the chimney on the west wall being removed and a larger flat window placed on the north side of the chimney.
2. The committee has no objection to the foundation being raised as long as the exposed foundation surface is finished with foundation material that is consistent with other homes on the street
3. The committee has no objection to the proposed modifications of grading so that the setback of house is in line with other properties on the street. There is no objection to extending the driveway further into the rear of the property.
4. The committee has no objection to removing or relocating a fireplace or chimney. If however, the new chimney to be installed is a metal chimney stack, it should be located on the rear wall (north wall) of the property since it would not be consistent with the heritage characteristics of other brick chimneys in the district.

The Municipal Heritage Committee will need to see the modified designs and drawings presented at a Municipal Heritage Committee meeting, prior to the construction of a new building on this site.

**Carried**

**4. Outreach Sub-Committee**

**4.1 Update on September Doors Open**

Deferred until next meeting.

J. Skelton will join the sub-committee. D. Carroll is also a member. Next meeting with heritage network regarding Doors Open is March 26.

**4.2 Rescinding Cultural Policies**

**KLMHC2019-04**

**Moved By D. Carroll**

**Seconded By Councillor Ashmore**

**That** the Municipal Heritage Committee requests to be consulted in the development of new policies that relate to heritage. The committee was not consulted in the rescinding of policies relating to artifacts and sale of history books.

**Carried**

**5. Heritage Designation Sub-Committee**

**5.1 Update on Designation of 41 Melbourne Street**

Verbal update from Debra Soule

The second public notice finishes soon. Once it has closed then the plaque will be ordered.

**5.2 By-Laws passed by Council for Palestine Community Hall and Sellen Log Cabin**

Verbal update from Debra Soule

The report for Sellen Log Cabin is in the process of being edited.

The second public notice has passed for both. Plaques will be ordered and letters sent to the property owners.

**6. Correspondence**

**6.1 Community Heritage Ontario Newsletters and Membership Renewal Form**

Community Heritage Ontario newsletters were circulated.

**KLMHC2019-05**

**Moved By** Councillor Ashmore

**Seconded By** J. Skelton

**That** the Municipal Heritage Committee requests staff to renew the annual membership with Community Heritage Ontario.

**Carried**

**7. New or Other Business**

**7.1 Staff Position News**

Verbal update from Debra Soule

D. Soule advised the committee of council's approval of a new position related to heritage planning. This would mean her position will focus on cultural sector and cultural tourism development.

## **7.2 Damage to Heritage Buildings report pulled from Council agenda**

Verbal update from Debra Soule

Staff spoke with director of Public Works regarding the concerns of salt dispersion in the downtown areas as well as the throwing of snow when plowing near heritage assets. They are going to incorporate training for their staff regarding these matters.

## **7.3 Downtown Lindsay Reconstruction Meeting**

Verbal update from Debra Soule

The Municipal Heritage Committee agrees with using both red and buff coloured brickwork for pedestrian areas and the new streetscape. This reflects recommendations that were provided to Engineering at previous meetings.

## **7.4 Municipal Heritage Properties By-Law Amendments**

Verbal update from Debra Soule

More than fifty amended by-laws have now been downloaded in the heritage register.

## **8. Next Meeting**

The next meeting will be Thursday, May 2 at 4:00 p.m. in the Economic Development Boardroom at the Lindsay Service Centre (180 Kent Street West, Lindsay).

## **9. Adjournment**

**KLMHC2019-06**

**Moved By** D. Carroll

**Seconded By** R. Macklem

**That** the Municipal Heritage Committee Meeting adjourn at 6:16 p.m.

**Carried**