

The Corporation of the City of Kawartha Lakes

Minutes

Committee of the Whole Meeting

COW2019-07

Tuesday, June 4, 2019

Open Session Commencing at 1:00 p.m.

Bobcaygeon Service Centre

123 East Street, Bobcaygeon, Ontario

Large Meeting Room - Upper Level

Members:

Mayor Andy Letham

Deputy Mayor Doug Elmslie

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Patrick O'Reilly

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. Call to Order

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor D. Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth, City Solicitor R. Carlson and Directors Marshall, Robinson, Rojas, Shanks, Stover and Sutherland and Chief Pankhurst were also in attendance.

2. Adoption of Agenda

CW2019-126

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That the Agenda for the Open Session of the Committee of the Whole of Tuesday, June 4, 2019, be adopted as circulated and with the following amendment:

Addition - Deputation

Item 4.1

Condition of St. David Street

(Item 8.2.3 on the Agenda)

Lorne George

Pat O'Neil

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations

4.1 CC2019-07.4.1

Condition of St. David Street

(Item 8.2.3 on the Agenda)

Lorne George

Pat O'Neil

Mr. George and Mr. O'Neil presented a petition to Council requesting the City to take immediate action to initiate the resurfacing of St. David Street in Lindsay north of Fleetwood Road. They expressed concern regarding safety, damage to vehicles and liability to the City, noting that repairs and patching done to date have not resolved the issues and requested a timeline for resurfacing of this section of St. David Street.

CW2019-127

Moved By Councillor Dunn

Seconded By Councillor Seymour-Fagan

That the deputation of Lorne George and Pat O'Neil regarding the **Condition of St. David Street** (Item 8.2.3 on the Agenda) and the related petition submitted, be received.

Carried

5. Presentations

5.1 COW2019-07.5.1

2018 Environmental Hero Award

Andy Letham, Mayor

Pat Warren, Kawartha Lakes Environmental Advisory Committee (KLEAC) Chair

Pat Warren, Chair of the City of Kawartha Lakes Environmental Advisory Committee, provided a brief overview of the Award Recipients. Mr. Richard Fedy and Mr. John Bush were the co-recipients of the 2018 Environmental Hero of the Year Award for their work on environmental initiatives in Bobcaygeon through Environmental Action Bobcaygeon. Mr. Fedy and Mr. Bush accepted the award from Mayor Letham and Chair P. Warren.

Item 8.2.3 was moved forward on the Agenda to be dealt with next.

8.2.3 COW2019-07.8.2.3

Memorandum - St. David Street

Pat Dunn, Councillor

CW2019-128

Moved By Councillor Dunn

Seconded By Councillor Yeo

That the memorandum from Councillor Dunn, regarding, **St. David Street**, be received;

That staff review St. David Street and prepare a report providing options for improvement by the end of Q3 2019;

That St. David Street be immediately included in the 2019 Lifecycle Extension Program; and

That this recommendation be brought forward to Council at the next Regular Council Meeting.

Carried

5.2 COW2019-07.5.2

Noise By-law Update

Aaron Sloan, Manager of Municipal Law Enforcement

Manager of Municipal Law Enforcement Aaron Sloan presented a Noise By-law Update.

CW2019-129

Moved By Councillor Yeo

Seconded By Councillor Ashmore

That the presentation by Aaron Sloan, Manager of Municipal Law Enforcement, regarding a **Noise By-law Update**, be received.

Carried

5.3 COW2019-07.5.3

Affordable Housing Presentation

Ron Taylor, CAO

Hope Lee, Manager of Housing

Leah Barrie, Policy Planning Supervisor

CAO Ron Taylor, Manager Hope Lee and Policy Planning Supervisor Leah Barrie delivered a presentation on Affordable Housing.

CW2019-130

Moved By Deputy Mayor Elmslie

Seconded By Councillor Dunn

That the presentation by CAO Ron Taylor, Manager Hope Lee and Policy Planning Supervisor Leah Barrie, regarding **Affordable Housing**, be received.

Carried

The meeting recessed at 2:42 p.m. and reconvened at 2:55 p.m.

6. HH2019-006

6.1 COW2019-07.6.1

Community Housing Master Plan Presentation

Hope Lee, Manager of Housing

Lisa Oliveira, Housing Services Corporation

Manager of Housing Hope Lee introduced Lisa Oliveira of the Housing Services Corporation. Ms. Oliveira delivered a presentation on the Community Housing Master Plan.

CW2019-131

Moved By Councillor Veale

Seconded By Councillor O'Reilly

That the presentation by Lisa Oliveira of the Housing Services Corporation regarding the **Community Housing Master Plan**, be received.

Carried

6.2 HH2019-006

From Housing Assets to Housing People - Master Plan 2019-2041

Hope Lee, Manager of Housing

CW2019-132

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That Report HH2019-006, **From Housing Assets to Housing People Master Plan 2019-2041**, be received;

That the Master Plan, substantially in the form as included as Appendix A to Report HH2019-006, be endorsed by Council and guide future work plans and budget submissions; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7. LIC2019-002

7.1 COW2019-07.7.1

Short Term Rentals Presentation

Alix Scarr, Senior Licensing Officer

Senior Licensing Officer Alix Scarr delivered a presentation on Short Term Rentals.

CW2019-133

Moved By Councillor O'Reilly

Seconded By Councillor Ashmore

That the presentation by Alix Scarr, Senior Licensing Officer, regarding **Short Term Rentals**, be received.

Carried

7.2 LIC2019-002

Short Term Rental Update

Alix Scarr, Senior Licensing Officer

CW2019-134

Moved By Councillor Veale

Seconded By Deputy Mayor Elmslie

That Report LIC2019-02, **Short Term Rental Update**, be received;

That the implementation of Option #1 and Monitoring continue, as outlined in report LIC2018-005, to regulate short term rentals in Kawartha Lakes; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8. Consent Matters

8.1 Reports

8.1.1 HH2019-007

2018 Housing and Homelessness Plan Annual Report

Hope Lee, Manager of Housing

CW2019-135

Moved By Councillor Richardson

Seconded By Councillor O'Reilly

That Report HH2019-007, **2018 Annual Housing & Homelessness Plan (HHP) Report**, be received for information; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.1.2 MLE2019-004

Agricultural Development Advisory Committee Comments About the Removal of Soil, Topsoil, Placement of Fill and Alteration of Grade By-law 2018-214

Juan Rojas, Director of Engineering and Assets

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

CW2019-136

Moved By Councillor Veale

Seconded By Councillor Richardson

That Report MLE2019-004, **Agricultural Development Advisory Committee recommendations about the Removal of Soil, Topsoil, Placement of Fill, Alteration of Grade By-law 2018-214**, be received;

That the recommendations of the Agricultural Development Advisory Committee be received;

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting; and

That By-law 2018-214 being a By-law Regulating the Removal of Topsoil, Placement of Fill, and the Alteration of Grades be repealed and replaced by Appendix C and brought forward at the next Regular Council Meeting.

Carried

8.1.3 CS2019-008

Release of Fenelon Falls Legacy C.H.E.S.T. Funds

LeAnn Donnelly, Executive Assistant, Community Services

CW2019-137

Moved By Deputy Mayor Elmslie

Seconded By Councillor Seymour-Fagan

That Report CS2019-008, **Release of Fenelon Falls Legacy C.H.E.S.T. Funds**, be received;

That the Senior Citizens Club of Fenelon Falls be approved for funding in the amount of \$1309.09 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350);

That the Maryboro Lodge – The Fenelon Museum be approved for funding in the amount of \$10,000.00 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350);

That Kawartha Works Community Co-operative Inc./Fenelon Live! be approved for funding in the amount of \$10,000.00 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350); and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.1.4 CS2019-010

Lindsay Legacy C.H.E.S.T. Fund Grant Committee 2019 Work Plan

LeAnn Donnelly, Executive Assistant, Community Services

CW2019-138

Moved By Councillor Dunn

Seconded By Councillor O'Reilly

That Report CS2019-010, **Lindsay Legacy C.H.E.S.T. Fund Grant Committee 2019 Work Plan**, be received;

That the 2019 Lindsay Legacy C.H.E.S.T. Fund Grant Committee Work Plan be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.1.5 PRC2019-006

Parks, Recreation and Culture Policy Update: Alcohol Management on Municipal Premises

Shelley Cooper, Community Partnership and Programs Supervisor

CW2019-139

Moved By Councillor Ashmore

Seconded By Councillor O'Reilly

That Report PRC2019-006, **Parks, Recreation and Culture Policy Update: Alcohol Management on Municipal Premises**, be received;

That the revised Alcohol Management on Municipal Premises Policy appended to Report PRC2019-006, be adopted and numbered for inclusion in the City's Policy and Procedure Manual, replacing CP2018-004 and all predecessor versions; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.1.6 ED2019-015

Incubation Pilot Program Funding Support

Rebecca Mustard, Manager of Economic Development

Rebecca Mustard, Manager of Economic Development, introduced John Gillis, incoming Interim President for the Innovation Cluster Peterborough and the Kawarthas.

CW2019-140

Moved By Deputy Mayor Elmslie

Seconded By Councillor Seymour-Fagan

That Report ED2019-015, **Incubation Pilot Program Funding Support**, be received;

That the project titled Kawartha Lakes Innovation Cluster Pilot Project be approved for an application to the Kawartha Lakes Community Future Development Corporation with a total project costs of up to \$100,000 with the City's 50% contribution from the Economic Development Innovation Reserve;

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.1.7 ED2019-016

Trent-Severn Trail Towns

Laurie McCarthy, Economic Development Officer - Tourism

CW2019-141

Moved By Councillor Yeo

Seconded By Councillor Seymour-Fagan

That Report ED2019-016, **Trent-Severn Trail Towns**, be received;

That the City of Kawartha Lakes participate in the Trent-Severn Trail Towns program as per Appendix C to Report ED2019-016; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.1.8 EA2019-009

Strategic Asset Management Policy

Adam Found, Manager of Corporate Assets

CW2019-142

Moved By Councillor O'Reilly

Seconded By Councillor Richardson

That Report EA2019-009, **Strategic Asset Management Policy**, be received;

That the proposed Strategic Asset Management Policy, attached as Appendix A to Report EA2019-009, be adopted; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.1.9 CORP2019-012

High Water Bill Adjustment/Mandatory Service Connection - 63 Victoria Ave N - Lindsay

Linda Liotti, Manager of Revenue and Taxation

CW2019-143

Moved By Councillor Dunn

Seconded By Councillor Ashmore

That the recommendations under Items 8.1.9 to and including 8.1.15 be brought forward to Council as printed for consideration at the next Regular Council Meeting.

Carried

8.1.10 COPR2019-013

High Water Bill Adjustment/Mandatory Service Connection - 330 Kent St W - Lindsay

Linda Liotti, Manager of Revenue and Taxation

See Item 8.1.9 for action on this Item.

8.1.11 CORP2019-014

**High Water Bill Adjustment/Mandatory Service Connection - 58 Verna Dr-
Little Britain**

Linda Liotti, Manager of Revenue and Taxation

See Item 8.1.9 for action on this Item.

8.1.12 CORP2019-015

**High Water Bill Adjustment/Mandatory Service Connection - 229 Angeline
St S - Lindsay**

Linda Liotti, Manager of Revenue and Taxation

See Item 8.1.9 for action on this Item.

8.1.13 CORP2019-018

**High Water Bill Adjustment/Mandatory Service Connection - 34 Sussex St S
- Lindsay**

Linda Liotti, Manager of Revenue and Taxation

See Item 8.1.9 for action on this Item.

8.1.14 CORP2019-019

**High Water Bill Adjustment/Mandatory Service Connection - 79 Bolton St –
Bobcaygeon**

Linda Liotti, Manager of Revenue and Taxation

See Item 8.1.9 for action on this Item.

8.1.15 CORP2019-020

**High Water Bill Adjustment/Mandatory Service Connection – 322 Highway
36 – Lindsay**

Linda Liotti, Manager of Revenue and Taxation

See Item 8.1.9 for action on this Item

8.2 Correspondence

8.2.1 COW2019-07.8.2.1

Memorandum - Haul Route Review - Porter and Lifford Roads

Tracy Richardson, Councillor

CW2019-144

Moved By Councillor Richardson

Seconded By Councillor Veale

That the memorandum from Councillor Richardson, dated June 4th 2019, regarding the conditions and adequacy of **Porter and Lifford roads**, be received;

That staff report back to Council with recommended improvements to Porter and Lifford roads before the end of Q3 2019 to inform future budget deliberations; and

That this recommendation be brought forward to Council for consideration at the June 11, 2019 Special Council Meeting.

Carried

8.2.2 COW2019-07.8.2.2

Memorandum - St. James Street

Pat Dunn, Councillor

CW2019-145

Moved By Councillor Dunn

Seconded By Deputy Mayor Elmslie

That the memorandum from Councillor Dunn, regarding **St. James Street**, be received;

That staff review the condition of St. James Street and report back to Council with recommended improvements before the end of Q3 2019;

That the engineering of St. James Street be included in the 2020 Budget under the Urban and Rural Reconstruction Program as a Decision Unit; and

That this recommendation be brought forward to Council for consideration at the June 11, 2019 Special Council Meeting.

Carried

8.3 Items Extracted from Consent

9. **Closed Session**

10. **Matters from Closed Session**

11. **Adjournment**

CW2019-146

Moved By Councillor Yeo

Seconded By Councillor Veale

That the Committee of the Whole Meeting adjourn at 3:56 p.m.

Carried

Andy Letham, Mayor

Cathie Ritchie, City Clerk