The Corporation of the City of Kawartha Lakes

Minutes

Special Council Meeting

CC2019-16
Tuesday, June 11, 2019
Open Session Commencing at 9:00 a.m.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Andy Letham
Deputy Mayor Doug Elmslie
Councillor Ron Ashmore
Councillor Pat Dunn
Councillor Patrick O'Reilly
Councillor Tracy Richardson
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. Call to Order

Mayor Letham called the Meeting to order at 9:00 a.m. Deputy Mayor D. Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson and A. Veale were in attendance.

Late Arrival: Councillor Seymour-Fagan (9:06 a.m.), Councillor Yeo (9:24 a.m.)

CAO R. Taylor, Deputy Clerk J. Watts, Administrative Assistant S. O'Connell, Directors J. Rojas, B. Robinson, R. Sutherland, J. Stover, C. Marshall, C. Shanks, Acting Paramedic Chief A. Rafton, Fire Chief M. Pankhurst, Treasurer C. Daynes and Manager of Corporate Assets A. Found were also in attendance.

2. Adoption of Agenda

CR2019-355
Moved By Councillor Richardson
Seconded By Deputy Mayor Elmslie

That the Agenda for the Open Session of the Special Council Meeting of Tuesday, June 11, 2019, be adopted as circulated as amended.

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations

5. Correspondence

5.1 CC2019-16.5.1

Request for Noise By-law Exemption
Brenda Dainard, Ride for Sight and Fighting Blindness Canada

CR2019-356
Moved By Deputy Mayor Elmslie
Seconded By Councillor Dunn

That the correspondence from Brenda Dainard, Ride for Sight and Fighting Blindness Canada, regarding a **Request for Noise By-law Exemption**, be received; and

That the exemption from the City's Noise By-law 2005-025, as amended, for the Ride for Sight Event being held at the Fenelon Falls Fairgrounds be approved for the following dates and times:

From 12:00 p.m. on Friday, June 14, 2019 to 12:30 a.m. on Saturday, June 15, 2019

From 12:00 p.m. on Saturday, June 15, 2019 to 12:30 a.m. on Sunday, June 16, 2019.

Carried

6. Financial Overview

6.1 CC2019-16.6.1

Financial Overview Presentation
Ron Taylor, Chief Administrative Officer
Jennifer Stover, Director of Corporate Services

CAO Taylor provided an overview of the financial position of the City of Kawartha Lakes. CAO Taylor highlighted the City's 10-Year Financial Plan, which was adopted in 2017.

Director Stover provided an overview of the City's investment focus and current financial landscape.

CR2019-357
Moved By Councillor O'Reilly
Seconded By Councillor Veale

That the presentation by Ron Taylor and Jennifer Stover, regarding the **Financial Overview**, be received.

Carried

7. 2018 Year End Position

7.1 CC2019-16.7.1

2018 Year End Position Presentation
Carolyn Daynes, Treasurer

City Treasurer Daynes provided the results of the 2018 audited financial statements.

CR2019-358
Moved By Deputy Mayor Elmslie
Seconded By Councillor Richardson

That the presentation by Carolyn Daynes, regarding **2018 Year End Position**, be received.

Carried

7.2 CORP2019-021

2018 Year End Position
Carolyn Daynes, Treasurer

CR2019-359
Moved By Councillor Dunn
Seconded By Councillor Seymour-Fagan

That Report CORP2019-021, **2018 Year End Position**, be received; and

That the auditor's report be received and the audited financial statements for 2018 be approved as circulated; and

That Council authorizes the transfer of the 2018 Surplus of $2,879,995 to the following reserves

- $600,000.00 to the Contingency Reserve for WSIB Rate Stabilization
- $200,000.00 to the Lindsay Street Housing Project (953170501)
- $2,079,995.00 to the Asset Management Plan Reserve for future capital.

Carried

7.3 CC2019-16.7.3

Memorandum - 2019 Lifecycle Extension Budget
Andy Letham, Mayor

CR2019-360
Moved By Councillor Seymour-Fagan
Seconded By Councillor Dunn

That the Memorandum from Mayor Letham, regarding **2019 Lifecycle Extension Budget**, be received

That the Lifecycle Extension Budget for 2019 be increased, to an additional maximum of $800,000.00, to be funded from the Asset Management

Plan Reserve, and to accommodate additional priority roads that need immediate attention; and

That Staff report back to council with the list of roads included in the 2019 Lifecycle Extension program after the tender has been awarded.

Carried

8. Long Term Financial Plan Update

8.1 CC2019-16.8.1

Capital Related Outlook for 2019
Long Term Financial Plan Update Presentation
Jennifer Stover, Director of Corporate Services
Adam Found, Manager of Corporate Assets

Manager of Corporate Assets A. Found provided a capital related outlook for 2019 and provided an update on the long-term financial plan which included:

- the successes and challenges under the long term financial plan
- the implications of Bill 108 (the More Homes, More Choice Act)
- an update on major capital grants

Director Stover provided an overview of additional funding sources including:

- Federal Gas Tax Funding
- Provincial Small and Rural Municipalities Grant
- Ontario Cannabis Legalization Implementation Fund

Moved By Deputy Mayor Elmslie
Seconded By Councillor O'Reilly

That the presentation by Jennifer Stover and Adam Found, regarding the **Capital Related Outlook for 2019 Long Term Financial Plan Update**, be received; and

That the Chief Administrative Officer be authorized to commit up to $75,000.00 from the Contingency Reserve for initiatives that support the modernization of service delivery or result in reduced costs.

Carried

8.2 CC2019-16.8.2

Memorandum - Federal Gas Tax
Andy Letham, Mayor

CR2019-362
Moved By Councillor Yeo
Seconded By Councillor Richardson

That the Memorandum from Mayor Letham, regarding **Federal Gas Tax**, be received;

That up to $2,000,000.00 of the additional Federal Gas Tax funds be committed to enhance the Roads Capital Program in 2020; and

That staff include up to an additional $2,000,000.00 of roads projects in the proposed 2020 capital budget to accelerate our roads program for Council consideration.

Carried

The meeting recessed at 11:12 a.m. and reconvened at 11:22 a.m.

9. Business Arising from Committee of the Whole Meeting of June 4, 2019

9.1 CW2019-144

CR2019-363
Moved By Councillor Richardson
Seconded By Councillor O'Reilly

That the memorandum from Councillor Richardson, dated June 4th, 2019, regarding the conditions and adequacy of **Porter and Lifford Roads**, be received; and

That statt report back to Council with recommended improvements to Porter and Lifford Roads before the end of Q3, 2019 to inform future budget deliberations.

Carried

9.2 CW2019-145

CR2019-364
Moved By Councillor Dunn
Seconded By Deputy Mayor Elmslie

That the memorandum from Councillor Dunn, regarding **St. James Street,** be received;

That staff review the condition of St. James Street and report back to Council with recommended improvements before the end of Q3, 2019; and

That the engineering of St. James Street be included in the 2020 Budget under the Urban and Rural Reconstruction Program as a Decision Unit.

Carried

10. 2020 Budget Process

10.1 CORP2019-016

2020 Budget Process and Requests
Jennifer Stover, Director of Corporate Services

CR2019-365
Moved By Councillor Veale
Seconded By Councillor Richardson

That Report CORP2019-016, **2020 Budget Process and Requests**, be received.

Carried

CR2019-366
Moved By Councillor Richardson
Seconded By Councillor Yeo

That McGill Road (Janetville), and Slalom Drive (Bethany), be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

That staff include McGill Road (Janetville) and Slalom Drive (Bethany) in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

Carried

CR2019-367
Moved By Deputy Mayor Elmslie
Seconded By Councillor Ashmore

That Grey Road (Sturgeon Point) and Tracey's Hill Road, from Settlers Road to Centreline Road, be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

That staff include Grey Road (Sturgeon Point) and Tracey's Hill Road, from Settlers Road to Centreline Road, in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

Carried

CR2019-368
Moved By Councillor Ashmore
Seconded By Councillor Richardson

That Walmac Shores Road, from Pigeon Lake Road to McGregor Road, and McGregor Drive, from Walmac Shores Road to the north end cul-de-sac, be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

That staff include Walmac Shores Road, from Pigeon Lake Road to McGregor Road, and McGregor Drive, from Walmac Shores Road to the north end cul-de-sac, in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

Carried

CR2019-369
Moved By Councillor Ashmore
Seconded By Councillor O'Reilly

That the following issues be referred to staff for review with a report back to Council by the end of Q3, 2019:

- Thurstonia Park - drainage repairs from ruptured culvert
- Victoria Place - drainage cleanout of Old Surrey Lane
- Bluewater Avenue, Snug Harbour - drainage cleanout of ditches
- Kenhill Beach Road - possible replacement of culverts and cleanout of ditches on the southside of the road
- Alma Street, Omemee - ditching between the east side of Alma Street and Lady Eaton Elementary School

Carried

CR2019-370
Moved By Councillor Richardson
Seconded By Councillor Veale

That Waite Road, West of Highway 35 (Pontypool), be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

That staff include Waite Road, West of Highway 35 (Pontypool), in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

Carried

CR2019-371
Moved By Councillor Seymour-Fagan
Seconded By Councillor Yeo

That Baseline Road, Vivian to Sticky Lane, be referred to staff for review for possible inclusion in the 2019 Lifecycle Extension Program; and

That staff include Baseline Road, Vivian to Sticky Lane, in the report back to Council with the list of roads included in the 2019 Lifecycle Extension Program.

Carried

CR2019-372
Moved By Councillor Seymour-Fagan
Seconded By Deputy Mayor Elmslie

That the reconstruction of Duke Street in Bobcaygeon, from Main Street to West Street, be referred to staff for review; and

That staff report back to Council by the end of Q3, 2019 on the options that are available for reconstruction.

Carried

CR2019-373
Moved By Councillor Yeo
Seconded By Councillor Dunn

That the reconstruction of Portage Road (Highway 48), be referred to staff for review; and

That staff report back to Council by the end of Q3, 2019 on the options that are available for reconstruction.

Carried

CR2019-374
Moved By Deputy Mayor Elmslie
Seconded By Councillor Seymour-Fagan

That the reconstruction of Kellys Bay Road be referred to staff for review; and

That staff report back to Council by the end of Q3, 2019 on the options that are available for reconstruction.

Carried

CR2019-375
Moved By Councillor Seymour-Fagan
Seconded By Councillor Richardson

That standards for street furniture (i.e. benches, waste receptacles and bike rakes) be referred to staff for review; and

That staff report back to Council by the end of Q3, 2019 on the process followed for the distribution of street furniture throughout the City of Kawartha Lakes.

Carried

CR2019-376
Moved By Councillor Yeo
Seconded By Councillor O'Reilly

That the overlay of all of the side streets in the Hamlet of Coboconk be referred to staff for review; and

That staff report back to Council by the end of Q3, 2019 on the options that are available for road improvements.

Carried

CR2019-377
Moved By Councillor Yeo
Seconded By Councillor Dunn

That staff be directed to install additional signage to inform drivers of weight restrictions on the Bolsover Swing Bridge;

That staff be directed to contact Parks Canada regarding the use of their parcel of land adjacent to the Bolsover Swing Bridge as a vehicle turn-around location; and

That a report be brought back to Council by the end of Q3, 2019 regarding the consultation with Parks Canada.

Carried

CR2019-378
Moved By Councillor O'Reilly
Seconded By Councillor Seymour-Fagan

That the following issues be referred to staff for review with a report back to Council by the end of Q3, 2019:

- Corbett Drive, Pontypool - resurfacing
- Drum Road East, Pontypool - resurfacing
- Yelverton Road - resurfacing
- Wilson Drive and George Drive, Bethany - resurfacing
- Park Street, from Sherwood to Mansfield - resurfacing
- Northline Road, from Highway 35 to 3rd of Somerville - resurfacing
- Crego Street, Kinmount - reconstruction and resurfacing
- County Road 30, from Hickory Beach to County Road 8 - resurfacing
- Grassy Road, from Emily Park Road to Hawke Drive - resurfacing
- Hazel Street, from Pitts Cove Road to Thurstonia Road (along lakeshore) - resurfacing
- Pott's Shore Road - reconstruction
- Balsam Grove Road - reconstruction
- Marilyn and Cardinal Crescent, Emily - Road Edging
- Clearview Drive, from Kenver Street to Charlore Park Drive - reconstruction
- Pine Ridge Road, from Shadow Lake Road 3 to Government Dock Road - reconstruction
- McCrackin Road, Carden
- Hillside Drive, Somerville
- Schoolhouse Road, Carden

- McNabb Road, Carden
- Laxton/Digby Line

Carried

CR2019-379
Moved By Councillor Yeo
Seconded By Councillor Seymour-Fagan

That the reconstruction of County Road 41, from the Hamlet of Bexley to Kawartha Lakes Road 45, be referred to staff for review; and

That staff be directed to report back to Council by the end of Q3, 2019, with options that are available for reconstruction.

Carried

10.2 CC2019-16.10.2

Memorandum - 2020 Budget Direction
Andy Letham, Mayor

CR2019-380
Moved By Councillor Veale
Seconded By Councillor Richardson

That the Memorandum from Mayor Letham, regarding **2020 Budget Direction**, be received;

That all external City Agencies and Boards, funded in whole or in part by the tax levy, be advised and notified that the City's funding level for 2020 will not exceed the 2019 contribution level; and

That staff be directed to bring forward 2 proposed budgets for 2020.

1. As per the long term financial plan approved by council.
2. 0% tax support operating budget increase over 2019 from each department.

Carried

11. Closed Session

12. Matters from Closed Session

13. Confirming By-Law

13.1 CC2019-16.11.1

A By-law to Confirm the Proceedings of a Special Meeting of Council, Tuesday, June 11, 2019

CR2019-381
Moved By Councillor O'Reilly
Seconded By Deputy Mayor Elmslie

That a by-law to confirm the proceedings of a Special Council Meeting held Tuesday, June 11, 2019 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

14. Adjournment

CR2019-382
Moved By Councillor Richardson
Seconded By Councillor Yeo

That the Council Meeting adjourn at 12:02 p.m.

Carried

Read and adopted this 16th day of July, 2019.

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Andy Letham, Mayor

Joel Watts, Deputy Clerk