

# **The Corporation of the City of Kawartha Lakes**

## **Agenda**

### **Regular Council Meeting**

**CC2019-18**

**Tuesday, July 16, 2019**

**Open Session Commencing at 1:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Andy Letham**

**Deputy Mayor Doug Elmslie**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Councillor Patrick O'Reilly**

**Councillor Tracy Richardson**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

Accessible formats and communication supports are available upon request.

**1. Call to Order**

Call to Order - see Item 5.1.

**2. Adoption of Closed Session Agenda**

Adoption of Closed Session Agenda - see Item 19.

**3. Disclosure of Pecuniary Interest in Closed Session Items**

Disclosure of pecuniary interest in Closed Session Items - see Item 19.

**4. Closed Session**

Closed Session - see Item 19.

**5. Opening Ceremonies**

5.1 Call Open Session to Order

5.2 O Canada

5.3 Moment of Silent Reflection

5.4 Adoption of Open Session Agenda

Relating to Item 12 on the Agenda - Business Arising from the July 16, 2019 Committee of the Whole Meeting will be added with the adoption of the Agenda to reflect the recommendations made at that meeting.

**6. Disclosure of Pecuniary Interest**

**7. Notices and Information by Members of Council and Staff**

7.1 Council

7.2 Staff

**8. Matters from Closed Session**

<b>9.</b>	<b>Council Minutes</b>	
9.1	CC2019-18.9.1	15 - 61
	<b>Special Council Meeting Minutes - June 11, 2019</b>	
	<b>Regular Council Meeting Minutes - June 18,2019</b>	
	<b>That</b> the Minutes of the June 11, 2019 Special Council Meeting and the June 18, 2019 Regular Council Meeting, be received and adopted.	
<b>10.</b>	<b>Deputations</b>	
10.1	CC2019-18.10.1	62 - 64
	<b>Petition Regarding Resurfacing of Lakeland Road, Bobcaygeon</b> (Item 15.1 on the Agenda) John Richel	
10.2	CC2019-18.10.2	65 - 67
	<b>Downtown Parking Strategy</b> (Item 11.2 on the Agenda) Charlie McDonald, Lindsay Downtown BIA Chair Steve Podolsky, Lindsay Downtown BIA Parking Sub-Committee Chair	
<b>11.</b>	<b>Presentations</b>	
11.1	CC2019-18.11.1	
	<b>Downtown Parking Strategy</b> Adam Found, Manager of Corporate Assets Peter Richards, Associate Director-Practice Lead, Transportation Engineering with IBI Group	
11.2	CCC2019-18.11.2	68 - 70
	<b>2020 International Plowing Match and Rural Expo</b> Ontario Plowmen' Association Cathy Lasby, Executive Director Don Priest, Vice-President	
<b>12.</b>	<b>Committee of the Whole</b>	
12.1	Business Arising from Committee of the Whole	

**13. Planning Advisory Committee**

13.1 Correspondence Regarding Planning Advisory Committee Recommendations

13.2 Planning Advisory Committee Minutes

71 - 78

**Planning Advisory Committee Meeting Minutes - July 3, 2019**

**That** the Minutes of the July 3, 2019 Planning Advisory Committee Meeting be received and the recommendations, included in Section 13.3 of the Agenda, be adopted.

13.3 Business Arising from Planning Advisory Committee Minutes

13.3.1 PAC2019-042

**That** Report PLAN2019-039, respecting **Lot 2, Concession 12, Geographic Township of Manvers, and identified as 91 Fleetwood Road – Application D06-2019-013**, be received;

**That** a Zoning By-law Amendment respecting application D06-2019-013, substantially in the form attached as Appendix D to Report PLAN2019-039, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

13.3.2 PAC2019-043

**That** Report PLAN2019-040, respecting **Part Lot 12, Concession 7, Geographic Township of Fenelon, Application D06-2019-014**, be received;

**That** the proposed Zoning By-law Amendment respecting Application D06-2019-014, be referred back to staff to address any issues raised through the public consultation process and for further review and processing until such time that all comments have been received from all circulated agencies and City Departments and that any comments and concerns have been addressed; and

**That** upon further review and processing by staff, this application be referred back to the Planning Advisory Committee.

13.3.3

PAC2019-044

**That** Report PLAN2019-041, respecting **Part Lot 6, Concession 10, Geographic Township of Manvers, Application D06-2019-015**, be received;

**That** a Zoning By-law, respecting application D06-2019-015, substantially in the form attached as Appendix D to Report PLAN2019-041 be approved and adopted by Council;

**That** staff be directed to prepare a Garden Suite agreement pursuant to Section 39.1 of the Planning Act, respecting this application; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

13.3.4

PAC2019-045

**That** Report PLAN2019-026, respecting **Part of Lot 30, Concession 6, former Township of Fenelon, Application No. D05-29-026, Elysian Fields, Phase 4 – 16T-04505**, be received;

**That** Schedule D Summary of Estimated Costs, in Appendix C to Report PLAN2019-026 shall list 100% of the cost of all works to the satisfaction of the Director of Development Services and the Director of Engineering and Corporate Assets;

**That** the Subdivision Agreement for File No. D05-29-026 substantially in the form attached as Appendix C to Report PLAN2019-026, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and subsequent Agreement(s) required by the approval of this Agreement.

13.4

Items Extracted from Planning Advisory Committee Minutes

14.

**Consent Matters**

**That** all of the proposed resolutions shown in Section 14.1 and 14.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

14.1

Reports

14.1.1	PLAN2019-036	79 - 88
	<p><b>Removal of Holding (H) Symbol for Lindsay Retirement Home GP Limited</b></p> <p>Ian Walker, Planning Officer - Large Developments</p> <p><b>That</b> Report PLAN2019-036, <b>Removal of Holding (H) Symbol for Lindsay Retirement Home GP Limited</b>, be received;</p> <p><b>That</b> Zoning By-Law Amendment application D06-2019-012 identified as 84 Adelaide Street South/81 Albert Street South, City of Kawartha Lakes, as generally outlined in Appendix C to Report PLAN2019-036, be approved and adopted by Council; and</p> <p><b>That</b> the Mayor and Clerk be authorized to execute any documents required by the approval of this application.</p>	
14.1.2	PLAN2019-038	89 - 98
	<p><b>Environmental Advisory Committee 2019 Work Plan</b></p> <p>Richard Holy, Manager of Planning</p> <p><b>That</b> Report PLAN2019-038, <b>Environmental Advisory Committee 2019 Work Plan</b>, be received;</p> <p><b>That</b> the 2019 Environmental Advisory Committee Work Plan as outlined in Appendix B to Report PLAN2019-038 be approved; and</p> <p><b>That</b> this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.</p>	
14.1.3	PLAN2019-042	99 - 107
	<p><b>Information Report on Bill 108: Planning Act and Development Charges Act Changes</b></p> <p>Anna Kalnina, Planner II</p> <p><b>That</b> Report PLAN2019-042, <b>Information Report on Bill 108: Planning Act and Development Charges Act Changes</b>, be received.</p>	
14.1.4	PUR2019-019	108 - 111
	<p><b>Request for Proposal 2019-32-OP Processing and Marketing of Recyclable Materials</b></p> <p>Marielle van Engelen, Buyer</p> <p>David Kerr, Manager of Environmental Services</p>	

**That** Report PUR2019-019, **Request for Proposal 2019-32-OP Processing and Marketing of Recyclable Materials**, be received;

**That** the highest scoring proponent Canada Fibers Ltd. of Toronto be selected for the award of Request for Proposal 2019-32-OP for the Processing and Marketing of Recyclable Materials;

**That** the initial term of the contact is for five (5) years;

**That** the additional four (4) - one (1) year terms be awarded pending mutual agreement and successful completion of the initial five (5) year term and each term thereafter; and

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the initial contract and subsequent extensions.

14.1.5

PUR2019-020

112 - 115

**2019-39-CP Design, Supply and Install New Concrete Arena Floor at the Woodville Arena**

Launa Macey, Supervisor of Financial Services

Rod Porter, Capital and Special Projects Supervisor

**That** Report PUR2019-020, **2019-39-CP Design, Supply and Install New Concrete Arena Floor at the Woodville Arena**, be received;

**That** Schilthuis Construction Inc. of Caledonia, be selected for the award for Request for Proposal 2019-39-CP Design, Supply and Install New Concrete Arena Floor at the Woodville Arena;

**That** Council approve surplus funds in the amount of \$381,225 be returned to the Capital Reserves from projects 950180518, 950180519 and 950180504;

**That** Council approve the required additional \$381,225 be transferred from the Capital Reserves to project 950180517;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the contract; and

**That** Financial Services be authorized to create the purchase order.

14.1.6

PUR2019-026

116 - 176

**Single Source for the Bobcaygeon Tower Coating and Repairs**

Linda Lee, Buyer

Andrew Atkinson-Clements, Engineering Technician

Corby Purdy, Supervisor Infrastructure Design and Construction

**That** Report PUR2019-026, **Single Source for the Bobcaygeon Tower Coating and Repairs**, be received;

**That** Council authorize the single source purchase to Ontario Clean Water Agency (OCWA) for the Bobcaygeon Tower Coating and Repairs at a total cost of \$540,750 not including HST;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

**That** upon approval, the Financial Services division be authorized to issue a purchase order.

14.1.7

PUR2019-032

177 - 180

**Request for Proposal 2019-58-CP Design and Contract Administration Services of the Ops Community Centre Revitalization**

Marielle van Engelen, Buyer

Jenn Johnson, Manager Parks, Recreation and Culture

**That** Report PUR2019-032, **Request for Proposal Design and Contract Administration Services for the Ops Community Centre Revitalization**, be received;

**That** Salter Pilon Architecture of Barrie, Ontario being the highest scoring proponent be selected for award of Request for Proposal 2019-58-CP Design and Contract Administration Services for the Ops Community Centre Revitalization;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award Proposal 2019-58-CP; and

**That** the Financial Services Division be authorized to issue a purchase order.

14.1.8

CS2019-013

181 - 187

**Fenelon Falls Powerlinks Funding Request**

Craig Shanks, Director of Community Services

**That** Report CS2019-013, **Fenelon Falls Powerlinks Funding Request**, be received; and

**That** the Powerlinks Committee project to review the Lower Gorge area for potential boat docking be approved in the amount of \$25,000 with the allocation to come from the Powerlinks Reserve (1.32065).



14.1.9	CEM2019-001	188 - 191
	<p><b>Fenelon Falls Cemetery Board Transition Update</b>  Craig Shanks, Director of Community Services</p> <p><b>That Report CEM2019-001, Fenelon Falls Cemetery Board Transition Update, be received.</b></p>	
14.1.10	PRC2019-007	192 - 200
	<p><b>Bertha Street Public Boat Launch Option</b>  Craig Shanks, Director of Community Services</p> <p><b>That Report PRC2019-007, Bertha Street Public Boat Launch Option, be received.</b></p>	
14.1.11	RD2019-003	201 - 204
	<p><b>Condition and Ongoing Maintenance of Scenic Hill Road</b>  Bryan Robinson, Director, Public Works</p> <p><b>That Report RD2019-003, Condition and Ongoing Maintenance of Scenic Hill Road, be received.</b></p>	
14.1.12	ENG2019-012	205 - 218
	<p><b>Credit Granting Policy Update</b>  Lisa Peimann, Executive Assistant, Engineering and Corporate Assets</p> <p><b>That Report ENG2019-012, CP2017-004 Credit Granting Policy Update Related to Municipal Drains, be received; and</b></p> <p><b>That Section 1.3 of Policy CP2017-004, entitled Credit Granting Policy, be included to read:</b></p> <p>For new municipal drain construction, property owners with a lot size of 1 acre or less are eligible to claim a rebate of up to \$500 towards their assessed cost for new drain construction provided they are receiving no other grants or rebates from any other source. This rebate will be funded from the Municipal Drains annual capital program.</p>	
14.1.13	ENG2019-013	219 - 247
	<p><b>Request for City Wide Speed Reduction</b>  Joseph Kelly, Senior Engineering Technician</p> <p><b>That Report ENG2019-013, Request for City Wide Speed Reduction, be received.</b></p>	

14.1.14	ENG2019-015	248 - 296
	<p><b>Webster Municipal Drain Consideration Report</b>  Michael Farquhar, Supervisor of Technical Services, Engineering and Corporate Assets</p> <p><b>That</b> Report ENG2019-015, <b>Webster Municipal Drain Consideration Report</b>, be received;</p> <p><b>That</b> the Engineer's Report for the Webster Municipal Drain is adopted and the City Clerk be instructed to prepare the necessary by-law;</p> <p><b>That</b> Council proceed with the first and second reading of the by-law to provisionally adopt the report; and</p> <p><b>That</b> staff be instructed to make the necessary arrangements for a Court of Revision to be held on the Engineer's Report for the Webster Municipal Drain.</p>	
14.1.15	WM2019-009	297 - 302
	<p><b>Mattress Recycling Pilot Results and Recommendations</b>  David Kerr, Manager Environmental Services</p> <p><b>That</b> Report WM2019-009, <b>Mattress Recycling Pilot Results and Recommendations</b>, be received; and</p> <p><b>That</b> Council approves the mattress recycling program as outlined in this report to continue on a permanent basis; with an operating budget for 2020 of \$76,500.</p>	
14.2	Correspondence	
14.2.1	CC2019-18.14.2.1	303 - 304
	<p><b>Request for Noise By-law Exemption</b>  Hazen Dart</p> <p><b>That</b> the July 5, 2019 e-mail correspondence from Hazen Dart regarding a <b>Request for Noise By-law Exemption</b>, be received; and</p> <p><b>That</b> the exemption of the City's Noise By-law 2005-025, as amended, for the wedding event being held at 761 Salem Road, Little Britain, on August 3, 2019 from 3:00 p.m. to 12:00 a.m., be approved.</p>	

14.2.2	CC2019-18.14.2.2	305 - 305
	<p><b>Memo - Speed Reduction on Centreline Road from Shamrock Road to Tracey's Hill Road</b></p> <p>Ron Ashmore, Councillor</p> <p><b>That</b> the memorandum dated July 16, 2019 from Councillor Ashmore regarding a <b>speed reduction on Centerline Road</b> be received;</p> <p><b>That</b> staff explore the need for a speed reduction from 80-60 km/h on Centreline Road from Shamrock Road to Tracey's Hill Road;</p> <p><b>That</b> a speed reduction and solid lines be explored as options to improve safety for both drivers and residents along this section of Centreline Road; and</p> <p><b>That</b> recommendations be brought back to Council by the end of Q3 2019.</p>	
14.2.3	CC2019-18.14.2.3	306 - 306
	<p><b>Memo - Thurstonia Docks</b></p> <p>Ron Ashmore, Councillor</p> <p><b>That</b> the memorandum dated July 16, 2019 from Councillor Ashmore, regarding <b>Thurstonia Docks</b>, be received;</p> <p><b>That</b> staff allow the remaining dock holders, who have not renewed their licences, an additional 60 days to disassemble their docks and equipment located on their lot space;</p> <p><b>That</b> staff investigate the possibility of allowing a dock association group to administer the licencing of dock spaces within Thurstonia;</p> <p><b>That</b> staff investigate the feasibility of dock licence holders having the ability to transfer their licences to Thurstonia residents; and</p> <p><b>That</b> Municipal Law Enforcement not order the demolition of existing dock spaces until these requests have been considered by staff.</p>	
14.2.4	CC2019-18.14.2.4	307 - 307
	<p><b>Memo - Level of Service for Gillis Street, Killarney Bay Road and Grove Road</b></p> <p>Doug Elmslie, Deputy Mayor</p>	

**That** the memorandum dated July 16m 2019 from Deputy Mayor Elmslie regarding **levels of service for Gillis Street, Killarney Bay Road, and Grove Road** be received;

**That** Gillis Street, Killarney Bay Road and Grove Road continue to receive the level of service they have traditionally received until an agreement with the City can be enacted; and

**That** if an agreement is not reached by December 31<sup>st</sup>, 2021, the matter be referred back to Council for further direction or resolution.

14.2.5      CC2019-18.14.2.5      308 - 308

**Memo - Condition of Marilyn Crescent**

Tracy Richardson, Councillor

**That** the memorandum dated July 16, 2019 from Councillor Richardson, regarding **Marilyn Crescent**, be received; and

**That** staff review Marilyn Crescent and prepare a report providing options for improvement by the end of Q3 2019.

14.3      Items Extracted from Consent

**15.      Petitions**

15.1      CC2019-18.15.1      309 - 316

**Petition Regarding Resurfacing of Lakeland Road, Bobcaygeon**

John Richel

**That** the petition received from John Richel regarding the **Resurfacing of Lakeland Road, Bobcaygeon**, be received and referred to Public Works for review

15.2      CC2019-18.15.2      317 - 318

**Petition Regarding Proposed Apartment Development at 3 St. David Street and 4 Riverview Road, Lindsay**

(A full copy of the petition is available at the Clerk's Office)

John Ireland

**That** the petition received from John Ireland regarding the **Proposed Apartment Development at 3 David Street and 4 Riverview Road, Lindsay**, be received and referred to the Planning Department for review.

**16.      Other or New Business**

## 17. By-Laws

That the By-Laws shown in Section 15.1 of the Agenda, namely: Items 17.1.1 to and including 17.1.5 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

### 17.1 By-Laws by Consent

17.1.1 CC2019-18.17.1.1 319 - 351

**By-law to Repeal and Replace By-law 2018-214, Being a By-law Regulating the Removal of Topsoil, Placement of Fill, and the Alteration of Grades**

17.1.2 CC2019-18.17.1.2 352 - 354

**By-Law to Amend the Town of Lindsay Zoning By-Law 2000-75 to Remove the Holding Symbol (H) from a Zone Category on Property Within the City of Kawartha Lakes (File D06-2019-012, Report PLAN2019-036, 84 Adelaide Street/81 Albert Street South)**

17.1.3 CC2019-18 17.1.3 355 - 357

**By-Law to Amend the Township of Manvers Zoning By-Law No. 87-06 to Rezone Land within the City of Kawartha Lakes (D06-2019-013, Report PLAN2019-039, 91 Fleetwood Road)**

17.1.4 CC2019-18.17.1.4 358 - 360

**By-Law to Amend the Township of Manvers Zoning By-Law No. 8706 to Rezone Land within the City of Kawartha Lakes (D06-2019-015, Report PLAN2019-041, 344 Janetville Road)**

17.1.5 CC2019-18.17.1.5 361 - 364

**By-law Imposing Special Annual Drainage Rates Upon Land in Respect of Which Money is Borrowed under the Tile Drainage Act (Patel)**

### 17.2 By-Laws Extracted from Consent

17.2.1 CC2019-18.17.2.1 365 - 399

**By-law to Provide for Drainage Works in the City of Kawartha Lakes to be known as the Webster Municipal Drain**

**(First and second reading)**

**That** a by-law to provide for drainage works in the City of Kawartha Lakes, to be known as the Webster Municipal Drain By-law, be read a first and second time, provisionally adopted, and numbered.

**18. Notice of Motion**

**19. Closed Session (If Not Completed Prior to Open Session)**

19.1 Adoption of Closed Session Agenda

19.2 Disclosure of Pecuniary Interest in Closed Session Items

19.3 Move Into Closed Session

19.3.1 CC2019-18.19.1

**Closed Session Minutes, Regular Council Meeting of June 18, 2019  
Municipal Act, 2001 s.239(2)(b)(c)(d)**

19.3.2 CORP2019-023

**CUPE 1167 Settlement Ratification  
Municipal Act, 2001 s.239(2)(d) Labour Relations or Employee  
Negotiations  
Liana Patterson, Manager of Human Resources**

**20. Matters from Closed Session**

**21. Confirming By-Law**

21.1 CC2019-18.21.1

400 - 400

**By-law to Confirm the Proceedings of a Regular Meeting of Council,  
Tuesday, July 16, 2019**

**22. Adjournment**