

The Corporation of the City of Kawartha Lakes

Agenda

Regular Council Meeting

CC2019-19

Tuesday, August 13, 2019

Open Session Commencing at 1:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Deputy Mayor Doug Elmslie

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Patrick O'Reilly

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. **Call to Order**
Call to Order - see Item 5.1.
2. **Adoption of Closed Session Agenda**
Adoption of Closed Session Agenda - see Item 19.
3. **Disclosure of Pecuniary Interest in Closed Session Items**
Disclosure of Pecuniary Interest in Closed Session Items - see Item 19.
4. **Closed Session**
Closed Session - see Item 19.
5. **Opening Ceremonies**
 - 5.1 Call Open Session to Order
 - 5.2 O Canada
 - 5.3 Moment of Silent Reflection
 - 5.4 Adoption of Open Session Agenda
6. **Disclosure of Pecuniary Interest**
7. **Notices and Information by Members of Council and Staff**
 - 7.1 Council
 - 7.2 Staff
8. **Matters from Closed Session**
Matters from Closed Session - see Item 20.
9. **Council Minutes**
 - 9.1 CC2019-19.9.1

18 - 41

Regular Council Meeting Minutes - July 16, 2019

That the Minutes of the July 16, 2019 Regular Council Meeting, be received and adopted.

10.	Deputations	
10.1	CC2019-19.10.1	42 - 44
	Parking Requirements – Additional Development of 82 Kent Street West, Lindsay (Report PLAN2019-046, Item 14.1.1 on the Agenda) Kevin Duguay	
11.	Presentations	
11.1	CC2019-19.11.1	45 - 47
	Kawartha Conservation Burnt River Floodplain Mapping Presentation Ron Warne, Director of Planning, Development and Engineering Galen Yerex, Floodplain GIS and Mapping Technician	
12.	Committee of the Whole	
12.1	Correspondence Regarding Committee of the Whole Recommendations	
12.2	Business Arising from Committee of the Whole Minutes	
12.2.1	CW2019-148	
	That the deputation of Troy Karkoulas, regarding the Mandatory Connection By-law , Item 6.1 on the Agenda, be received.	
12.2.2	CW2019-149	
	That the deputation of Chad McGinty, regarding the Mandatory Connection By-law , Item 6.1 on the Agenda, be received.	
12.2.3	CW2019-150	
	That the deputation of Ellery Butula, regarding the Seasonal Level of Service Policy , Item 6.3 on the Agenda, be received.	
12.2.4	CW2019-151	
	That the presentation by Director B. Robinson regarding the Mandatory Connection By-law , be received.	
12.2.5	CW2019-153	
	That the presentation by Director J. Stover regarding the High Water Bill Adjustment Policy , be received.	

- 12.2.6 CW2019-155
- That** the presentation by Director B. Robinson regarding the **Seasonal Level of Service Policy Presentation**, be received.
- 12.3 Items Extracted from Committee of the Whole Minutes
- 13. Planning Advisory Committee**
- 13.1 Correspondence Regarding Planning Advisory Committee Recommendations
- 13.2 Planning Advisory Committee Minutes 48 - 56
- Planning Advisory Committee Minutes - August 7, 2019**
- That** the Minutes of the August 7, 2019 Planning Advisory Committee Meeting be received and the recommendations, included in Section 13.3 of the Agenda, be adopted.
- 13.3 Business Arising from Planning Advisory Committee Minutes
- 13.3.1 PAC2019-048
- That** Report PLAN2019-043, **Part of Lot 3, Concession 12, Geographic Township of Somerville, Burke – Application D06-2019-016**, be received;
- That** a Zoning By-law Amendment respecting application D06-2019-016, including a 30 metre development setback from the Burnt River, be prepared, approved and adopted by Council; and
- That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.
- 13.3.2 PAC2019-049
- That** the deputation of Daniel Stone, regarding Report PLAN2019-045, be received.

13.3.3

PAC2019-050

That Report PLAN2019-044, respecting **22 Bayview Lane and Part of 1266 North Bay Drive, Geographic Township of Bexley; Application No. D06-2019-008**, be received;

That Zoning By-law Amendment respecting application D06-2019-008, substantially in the form attached as Appendix D to Report PLAN2019-044, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

13.3.4

PAC2019-051

That Report PLAN2019-045, respecting **Block C, Plan 466, geographic Township of Emily, City of Kawartha Lakes, Application No. D06-2019-005**, be received;

That a Zoning By-law, respecting application D06-2019-005, substantially in the form attached as Appendix D to Report PLAN2019-045 be approved for adoption by Council;

That Council adopt the Zoning By-law, respecting application D06-2019-005, following receipt of the required cash-in-lieu of parkland contribution; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

13.3.5

PAC2019-052

That Report ENG2019-016, **Municipal Infrastructure Design Guidelines – Annual Update**, be received;

That Staff replace the current 23.0 metre rural right-of-way cross-section with the proposed 20.0 metre rural right-of-way on the City's website to better reflect the City's requirements in the rural area; and

That Staff be directed to continue to monitor for any communication improvements and for any current legislative or regulatory enhancements requiring updates to the existing guidelines on the City's website.

13.3.6

PAC2019-053

That Report ENG2019-017, **Development Process and Subdivision Agreement Template Updates – Engineering and Corporate Assets**, be received;

That Staff be directed to incorporate the proposed changes to the template of the subdivision agreement from an Engineering and Corporate Assets perspective; and

That Staff be directed to continue to monitor for any improvements to the language in the template of the subdivision agreement to ensure there are opportunities to refine the timelines and clarity of language with the development process.

13.3.7

PAC2019-054

That Report ENG2019-018, **Registered Subdivision Agreement Status**, be received; and

That Staff be directed to continue to provide annual updates for continued communication and process improvement.

13.4

Items Extracted from Planning Advisory Committee Minutes

14.

Consent Matters

That all of the proposed resolutions shown in Section 14.1 and 14.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

14.1

Reports

14.1.1

PLAN2019-046

57 - 74

Parking Requirements – Additional Development of 82 Kent Street West, Lindsay

Ian Walker, Planning Officer – Large Developments

That Report PLAN2018-046, **Parking Requirements – Additional Development of 82 Kent Street West**, be received; and

That Council requires cash-in-lieu of parking for the additional development of 82 Kent Street West, Lindsay, in the sum of \$18,158.15 as cash in lieu for 8 parking spaces.

Proposed Surplus Declaration and Sale of Public Highways Legally Described as Franklin Street and Fallis Street on Plan 9, in the Geographic Township of Manvers

Lesley Donnelly, Law Clerk – Realty Services

That Report RS2019-023, **Proposed Surplus Declaration and Sale of Public Highways Legally Described as Franklin Street and Fallis Street on Plan 9, in the Geographic Township of Manvers**, be received;

That the subject property, being public highways legally described as Franklin Street and Fallis Street on Plan 9, in the Geographic Township of Manvers, City of Kawartha Lakes, being Part of PIN: 63260-0184 (R) be declared surplus to municipal needs;

That the sale to the adjoining landowners be supported, in principle, in accordance with the provision of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

That a by-law (with any amendments deemed necessary) to authorize disposition of Franklin Street and Fallis Street on Plan 9 in the Geographic Township of Manvers shall be passed; and

That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

Acquisition of Land for Road Purposes – Portion of Palestine Road

Lesley Donnelly, Law Clerk – Realty Services

That Report RS2019-025, Acquisition of Land for Road Purposes – Portion of Palestine Road, be received;

That the acquisition of Part of the South Half of Lot 16, Concession 5, in the Geographic Township of Eldon, City of Kawartha Lakes, designated as Part 1 on Plan 57R-10699, being Part of PIN: 63173-0099 (LT) for road purposes be approved;

That staff be directed to commence the process of obtaining ownership of the required land, for nominal consideration, with all related costs payable by the applicants;

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision;

That the Mayor and Clerk be authorized to execute any documents and agreements required to release the municipality's interest in the subject property; and

That the necessary By-law be forwarded to Council for adoption.

14.1.4

PRC2019-008

102 - 179

Volunteer Management Committees Terms of Reference

LeAnn Donnelly, Executive Assistant, Community Services

That Report PRC2019-008, Volunteer Management Committees Terms of Reference, be received; and

That the proposed Terms of Reference for various Volunteer Management Committees, as outlined in Appendix A to Report PRC2019-008 be approved, and replace all predecessor versions of Terms of Reference.

14.1.5

PUR2019-024

180 - 183

Request for Proposal 2019-44-OP Supply and Delivery of Maintenance and Safety Clothing

Marielle van Engelen, Buyer

Todd Bryant, Manager of Fleet and Transit Services

That Report PUR2019-024, **Request for Proposal 2019-44-OP Supply and Delivery of Maintenance and Safety Clothing**, be received;

That the highest scoring proponent, Cintas Canada Ltd. of Lindsay, Ontario, be selected for the award for Request for Proposal 2019-44-OP Supply and Delivery of Maintenance and Safety Clothing for a three (3) year term;

That the option to renew the contract for an additional two (2) – one (1) year terms be awarded pending satisfactory performance, mutual agreement and annual Council budget approvals. Pricing is firm for the first year of the contract, and subsequent years, including renewals, will have a unit price increase based on the annual percentage change in the Consumer Price Index, Ontario, Clothing and Footwear, up to a maximum of 3% (three percent); and

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the contract.

14.1.6 PUR2019-027 184 - 187

Financial Services 2019 Q2 Quarterly Report
Launa Macey, Supervisor of Financial Services

That Report PUR2019-027, **Financial Services 2019 Q2 Quarterly Report**, be received.

14.1.7 PUR2019-028 188 - 190

Single Source for Three Ambulance Remounts
Launa Macey, Supervisor of Financial Services
Andrew Rafton, Acting Chief of Paramedic Service

That Report PUR2019-028, **2019-79-SS Single Source for Three Ambulance Remounts**, be received;

That Crestline Coach Ltd. of Saskatoon be awarded the single source purchase of three (3) ambulance remounts for 2019 at a total cost of \$350,372.00 plus HST;

That following successful completion of the 2019 remounts, Crestline Coach Ltd. of Saskatoon be awarded an additional three year contract, to 2022, to provide ambulance remounts to the City;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

That the Financial Services Division be authorized to issue a purchase order.

14.1.8

PUR2019-030

191 - 193

2019-80-SS Single Source for New Ambulance Power-LOADs

Launa Macey, Supervisor of Financial Services

Andrew Rafton, Acting Chief of Paramedic Service

That Report PUR2019-030, **2019-80-SS, Sole Source for New Ambulance Power-LOADs**, be received;

That Stryker EMS Equipment be awarded the Sole source purchase of four (4) new ambulance Power-LOADs at a total cost of \$105,283.20 plus HST;

That following successful purchase of the 2019 Power-LOADs, Stryker EMS Equipment be awarded an additional three year contract, to 2022, to provide the Power-LOADs to the City;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract on an as required basis; and

That the Financial Services Division be authorized to issue a purchase order.

14.1.9

PUR2019-029

194 - 196

2019-47-OQ Hot and Cold Mix Road Patching Services

Linda Lee, Buyer

Richard Monaghan, Supervisor – Public Works

That Report PUR2019-029, **2019-47-OQ Hot and Cold Mix Road Patching Services**, be received;

That Marquis Snow and Ice be selected for the award of 2019-47-OQ Hot and Cold Mix Road Patching Services at the estimated quotation amount of \$92,660.30 plus HST. The initial term will be for a three (3) year period from September 1, 2019 to December 31, 2021 with a CPI increase being added for 2020 and 2021;

That pending successful completion of the initial term, staff be authorized to enter into contract for one (1) – two (2) year optional term with CPI increases being added for each additional year;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

That the Financial Services Division be authorized to issue a Purchase Order.

14.1.10

PUR2019-031

197 - 199

2019-42-CP Lindsay Ops Landfill Electricity Generation System Optimization Study

Linda Lee, Buyer

Lisa Peimann, Executive Assistant, Engineering and Corporate Assets

That Report PUR2019-031, **2019-42-CP Lindsay Ops Landfill Electricity Generation System Optimization Study**, be received;

That The Greer Galloway Group Inc. be selected for the award of 2019-42-CP Lindsay Ops Landfill Electricity Generation System Optimization Study for the total quoted amount of \$47,250.00 plus HST;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

That the Financial Services Division be authorized to issue a purchase order.

14.1.11

PUR2019-032

200 - 202

2019-70-CQ Gravel Road Rehabilitation

Linda Lee, Buyer

Mike Farquhar, Supervisor, Technical Services

That Report PUR2019-032, **2019-70-CQ Gravel Road Rehabilitation**, be received;

That Royel Paving, a division of CRH Canada Group Inc. be selected for the award of Quotation 2019-70-CQ Gravel Road Rehabilitation for the quoted price of \$1,503,603.50 plus HST;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

That the Financial Services Division be authorized to issue a purchase order.

14.1.12 PUR2019-036 203 - 205

Single Source for Reactivator Thickener Rehabilitation at the Lindsay Water Treatment Plant

Launa Macey, Supervisor of Financial Services
Tauhid Khan, Asset Management Coordinator

That Report PUR2019-036, **Single Source for Reactivator Thickener Rehabilitation at the Lindsay Water Treatment Plant**, be received;

That Council authorize the single source purchase to Ecodyne Limited for the rehabilitation of the reactivator thickener at the Lindsay Water Treatment Plant at a total cost of \$280,000.00 not including HST;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

That upon approval, the Financial Services division be authorized to issue a purchase order.

14.1.13 ED2019-018 206 - 222

Downtown Revitalization – Public Washrooms in Downtowns

Carlie Arbour, Economic Development Officer – Community on behalf of the Downtown Revitalization Committee of Council

That Report ED2019-018, Downtown Revitalization – Public Washrooms in Downtowns, be received;

That Staff provide Council with high level capital and operating cost estimates for providing public washrooms near the wharf in Coboconk and in Downtown Fenelon Falls, including location options by Q1 2020; and

That Staff be directed to work with the Downtown Revitalization Committee to better understand the current gaps and potential alternative opportunities for addressing the need for washrooms in downtowns (including, but not limited to walking distance, signage, and locations).

14.1.14

ENG2019-014

223 - 229

Request for Speed Reduction – Portage Road (CKL Road 48) and Valley Road

Joseph Kelly, Senior Engineering Technician

That Report ENG2019-014, Request for Speed Reduction –Portage Road (CKL Road 48) and Valley Road, be received;

That the speed limit of Portage Road (CKL Rd 48) from Simcoe Street to the existing 60 km/h zone (1100m west of CKL Rd 46) be posted at 60 km/h;

That the speed limit of Valley Road from Frank Hill Road to a point 600m east be posted at 60 km/h;

THAT the necessary by-laws for the above recommendations be forwarded to Council for adoption;

THAT the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application/agreement/decision.

14.1.15

ENG2019-019

230 - 247

Request for All-Way Stop – Stinson’s Bay Road and Graham Drive

Joseph Kelly, Senior Engineering Tech

That Report ENG2019-019 Request for All-way Stop – Stinson’s Bay Road and Graham Drive, be received.

14.1.16	SOC2019-001	248 - 292
	2019-2020 Social Services Service Plan Janine Mitchell, Manager, Human Services That Report SOC2019-001, 2019 – 2020 Social Services Service Plan , be received; and That the 2019-2020 Social Services Service Plan, Attachment A to Report SOC2019-001, be endorsed.	
14.2	Correspondence	
14.3	Items Extracted from Consent	
15.	Petitions	
16.	Other or New Business	
17.	By-Laws	
	That the By-Laws shown in Section 17.1 of the Agenda, namely: Items 17.1.1 to and including 17.1.7 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.	
17.1	By-Laws by Consent	
17.1.1	CC2019-19.17.1.1	293 - 295
	A By-law to Authorize the Financing of Capital Projects in the City of Kawartha Lakes	
17.1.2	CC2019-19.17.1.2	296 - 297
	A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (A. Hansen)	
17.1.3	CC2019-19.17.1.3	298 - 299
	A By-law to Repeal By-law 2014-141, as Amended, being A By-Law to Licence, Regulate and Govern Kennels in Kawartha Lakes	

17.1.4	CC2019-19.17.1.4	300 - 306
	Stop Up and Close Part of the Original Shore Road Allowance Along Lake Dalrymple Lying in Front of Point A, Concession 1, in the Geographic Township of Carden, City of Kawartha Lakes, designated as Parts 1, 2, and 3 on Reference Plan 57R-10757 and to Authorize the Sale of the Land to the Abutting Owners	
17.1.5	CC2019-19.17.1.5	307 - 309
	A By-Law to Amend the Township of Emily Zoning By-Law No. 1996-30 to Rezone Land Within the City of Kawartha Lakes (File D06-2019-005, Report PLAN2019-023 and PLAN2019-045 - 19 Cardinal Road , Dalrymple)	
17.1.6	CC2019-19.17.1.6	310 - 312
	A By-Law to Amend the Township of Bexley Zoning By-Law No. 93-09 to Rezone Land Within the City of Kawartha Lakes (File D06-2019-008, Report PLAN2019-044 - 22 Bayview Lane and part of 1266 North Bay Drive)	
17.1.7	CC2019-19.17.1.7	313 - 314
	A By-law to Amend By-law 2005-328 being A By-law to Establish Speed Limits (CKL Road 48 and Valley Road)	
17.1.8	CC2019-19.17.1.8	315 - 317
	A By-law to Amend the Township of Somerville Zoning By-law No. 78-45 to Rezone Land within the City Of Kawartha Lakes (File D06-2019-016, Report PLAN2019-043 - 121 Cowpath Trail, Burke)	
17.2	By-Laws Extracted from Consent	
18.	Notice of Motion	
19.	Closed Session (If Not Completed Prior to Open Session)	
19.1	Adoption of Closed Session Agenda	
19.2	Disclosure of Pecuniary Interest in Closed Session Items	

- 19.3 Move Into Closed Session
- 19.3.1 CC2019-19.19.3.1
- Closed Session Minutes, Regular Council Meeting of July 16, 2019**
Municipal Act, 2001 s.239(2)(d)
- 19.3.2 WM2019-011
- Member Recruitment to the Fenelon Landfill Public Review Committee**
Personal Matters About an Identifiable Individual
Municipal Act, 2001 s.239(2)(b)
Nikki Payne, Waste Technician II
- 19.3.3 CC2019-19.19.3.3
- Ontario Nurses Association (ONA) Bargaining Update - Verbal**
Labour Relations or Employee Negotiations
Municipal Act, 2001 s.239(2)(d)
Liana Patterson, Manager of Human Resources
- 19.3.4 CC2019-19.19.3.4
- Kawartha Lakes Professional Firefighter Association Local**
1701 Bargaining Update - Verbal
Labour Relations or Employee Negotiations
Municipal Act, 2001 s.239(2)(d)
Liana Patterson, Manager of Human Resources
- 19.3.5 LGL2019-001
- Mariposa Creek Resort - 790 Elm Tree Road, Little Britain**
Litigation or Potential Litigation
Municipal Act, 2001 s.239(2)(e)
Robyn Carlson, City Solicitor
- 19.3.6 LGL2019-002
- Local Planning Appeals Tribunal - Case PL120217 - City of Kawartha**
Lakes Official Plan 2012 and Secondary Plans
Litigation or Potential Litigation
Advice that is Subject to Solicitor-Client Privilege
Municipal Act, 2001 s.239(2)(e)(f)
Robyn Carlson, City Solicitor

- 19.3.7 CC2019-19.19.3.7
- Update on Personnel Matter - Verbal
Personal Matter About an Identifiable Individual
Municipal Act, 2001 s.239(2)(b)
Andy Letham, Mayor**
20. **Matters from Closed Session**
21. **Confirming By-Law**
- 21.1 CC2019-19.21.1 318 - 318
- A By-law to Confirm the Proceedings of a Regular Meeting of Council,
Tuesday, August 13, 2019**
22. **Adjournment**