

The Corporation of the City of Kawartha Lakes

Minutes

Committee of the Whole Meeting

COW2019-09

Tuesday, September 10, 2019

Open Session Commencing at 1:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Councillor Ron Ashmore

Councillor Pat Dunn

Deputy Mayor Doug Elmslie

Councillor Patrick O'Reilly

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. Call to Order

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor D. Elmslie, Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie, Administrative Assistant S. O'Connell, City Solicitor R. Carlson and Directors C. Marshall, B. Robinson, J. Rojas, C. Shanks, J. Stover and R. Sutherland were also in attendance.

2. Adoption of Agenda

CW2019-158

Moved By Deputy Mayor Elmslie

Seconded By Councillor Veale

That the agenda for the Open Session of the Committee of the Whole of Tuesday, September 10, 2019, be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations

4.1 COW2019-09.4.1

Request to Purchase Land Adjacent to 1474 Fleetwood Road

Darolyn Jones

Darolyn Jones provided an overview of the portion of City-owned land adjacent to her property at 1474 Fleetwood Road that she would like to acquire; a portion of her garage encroaches onto the City owned land. Ms. Jones would like to resolve the issue so that she can close the building permit associated with the construction of her garage.

Robyn Carlson, City Solicitor, advised that under the City's By-law to Regulate the Disposition of Land the standard procedure would be to sell the land by advertising for sale to the open market, however, should Council wish to sell the land to Ms. Jones directly a council resolution to that effect would be required.

CW2019-159

Moved By Councillor Seymour-Fagan

Seconded By Councillor O'Reilly

That the deputation of Darolyn Jones, regarding a **Request to Purchase Land Adjacent to 1474 Fleetwood Road**, be received.

Carried

CW2019-160

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That staff be directed to prepare a report for consideration by Council to declare the City-owned property adjacent to 1474 Fleetwood Road, in the Geographic Township of Manvers, City of Kawartha Lakes surplus to municipal needs;

That the subject property be offered for direct sale to the owner of 1474 Fleetwood Road and sold for no less than the appraised value plus any and all costs associated with the transaction; and

That this recommendation be forwarded to the September 24, 2019 Regular Council Meeting for consideration.

Carried

4.2 COW2019-09.4.2

Dock Spaces in Thurstonia

Andrew Girdler

Andrew Girdler outlined that he is interested in leasing a City-owned dock space in Thurstonia but there are no spaces available. Mr. Girdler asked if the City could establish a waiting list for dock spaces to provide an opportunity for residents to indicate that they would like a space when one becomes available.

Robyn Carlson, City Solicitor, advised that the entire dock lease program is going to be reviewed and brought to Council in 2020.

CW2019-161

Moved By Councillor Seymour-Fagan

Seconded By Councillor Dunn

That the deputation of Andrew Girdler, regarding **Dock Spaces in Thurstonia**, be received.

Carried

4.3 COW2019-09.4.3

Encroachment Licence Agreement - Use of City-Owned Land Adjacent to Stanley Road, Woodville

Kevin Waldock

Kevin Waldock advised that his property backs onto a City-owned unopened road allowance that borders properties on Stanley Road. Mr. Waldock has a garden shed and children's swing set encroaching on the unopened road allowance and his request for an Encroachment Agreement has been denied by the Land Management Committee. Mr. Waldock asked that Council reconsider the denial and proceed with the Encroachment Agreement.

CW2019-162

Moved By Councillor Yeo

Seconded By Councillor Seymour-Fagan

That the deputation of Kevin Waldock, regarding an **Encroachment Licence Agreement for the Use of City-Owned Land Adjacent to 129 Stanley Road**, be received.

Carried

4.4 COW2019-09.4.4

Use of City-Owned Property Adjacent to Stanley Road, Woodville

Robin Wagnell

Debbie Stillemonks

Robin Wagnell outlined her concern regarding the placement of permanent structures and a no trespassing sign on the City-owned unopened road allowance that borders properties on Stanley Road. Ms. Wagnell also outlined that the use of the land is limiting access to the unopened road allowance for other property owners in the area and the use of the unopened road allowance has also caused damage to the natural forested area that borders all of the properties along Stanley Road.

CW2019-163

Moved By Councillor Veale

Seconded By Councillor Richardson

That the deputation of Robin Wagnell, regarding the **Use of City-Owned Land Adjacent to Stanley Road, Woodville**, be received.

Carried

CW2019-164

Moved By Councillor Yeo

Seconded By Councillor Seymour-Fagan

That the Encroachment Agreement for 129 Stanley Road, Woodville, proceed as requested, save and except for the garden; and

That this recommendation be brought forward to Council for consideration at the September 24, 2019 Regular Council Meeting.

Carried

The meeting recessed at 2:16 p.m. and reconvened at 2:24 p.m.

5. Presentations

5.1 COW2019-09.5.1

2019 Flood Update

Mark Pankhurst, Chief of Fire Service

Chief Pankhurst provided an overview of the flooding that occurred in the Burnt River, Gull River and Black River water systems during Spring of 2019. Chief Pankhurst outlined how Fire Services works with other City Departments and outside agencies to prepare for and respond to flood activities. Chief Pankhurst also outlined efforts that are being made (i.e. signage installation, etc.) to notify residents when they enter a flood plain that has experienced flooding.

CW2019-165

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That the presentation by Mark Pankhurst, Chief of Fire Services, regarding the **2019 Flood Update**, be received.

Carried

5.2 COW2019-09.5.2

Haliburton, Kawartha Lakes Poverty Reduction Roundtable Update

Marina Hodson, Executive Director, Kawartha North Family Health Team and Roundtable Co-Chair

Rachel Gillooly, Poverty Reduction Coordinator

Marina Hodson and Rachel Gillooly provided a brief history on the Haliburton, Kawartha Lakes Poverty Reduction Roundtable and how the organization was

established in 2012. Ms. Hodson outlined the Roundtable is working to reduce poverty in the City of Kawartha Lakes and County of Haliburton and also outlined how the City can continue to support their efforts.

CW2019-166

Moved By Councillor O'Reilly

Seconded By Councillor Ashmore

That the presentation by Marina Hodson, Executive Director of Kawartha North Family Health Team, and Rachel Gillooly , Poverty Reduction Coordinator, regarding the **Haliburton, Kawartha Lakes Poverty Reduction Roundtable Update**, be received.

Carried

5.3 COW2019-09.5.3

Affordable Housing Targets

Hope Lee, Manager, Human Services

Hope Lee, Manager, Human Services, provided an overview of the proposed affordable housing targets, how those targets were established and the efforts that can be made to help achieve those targets.

CW2019-167

Moved By Deputy Mayor Elmslie

Seconded By Councillor Dunn

That the presentation by Hope Lee, Manager, Human Services, regarding **Affordable Housing Targets**, be received.

Carried

6. Consent Matters

6.1 Reports

6.1.1 HH2019-008

Affordable Housing Targets

Hope Lee, Manager, Human Services

CW2019-168

Moved By Deputy Mayor Elmslie

Seconded By Councillor Dunn

That Report HH2019-008, **Affordable Housing Targets**, be received;

That the affordable ownership and rental targets (Ideal Model) and the processes to encourage them outlined in Report HH2019-008 be adopted;

That the policy entitled Affordable Housing Incentives, appended to Report HH2019-008, be adopted, numbered and inserted in the Corporate Policy Manual; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.1.2 CORP2019-017

Proposed Amendments to High Bill Adjustment Policy

Linda Liotti, Manager, Revenue and Taxation

CW2019-169

Moved By Councillor Dunn

Seconded By Councillor O'Reilly

That Report CORP2019-017, **Proposed Amendments to High Water Bill Adjustment Policy**, be received; and

That these proposed amendments to the High Water Bill Adjustment Policy (CP2017-006), attached as Appendix "A" to this report be brought forward for Council for approval at the September 24, 2019 Regular Council Meeting.

Carried

6.1.3 CORP2019-024

2019 Q2 Capital Close

Nicole Owens, Junior Accountant

CW2019-170

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That Report CORP2019-024, **2019 Q2 Capital Close**, be received;

That the capital projects identified in Attachment A to Report CORP2018-024 be approved to be closed due to completion;

That the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

| | |
|------------------------------|--------------|
| Capital Projects Reserve | \$87,480.19 |
| Public Works Fleet Reserve | \$432,429.85 |
| Police Reserves | \$62,304.44 |
| Sewer Infrastructure Reserve | \$2,135.56 |
| Water Infrastructure Reserve | \$25,960.40 |

That the following projects be granted an extension to December 31, 2019:

| |
|--|
| · 928180100 - IT Systems |
| · 932170201 - ***Bethany Fire Station Replacement (2017-2018) |
| · 932180100 - Fire Facilities |
| · 932180300 - Fire Equipment |
| · 983150600 - ***Urban/Rural Reconstruction Projects (2015-2017) |
| · 983180201 - Jennings Creek Culverts |
| · 983180400 - Urban/Rural Resurfacing |
| · 983180500 - Rural Resurfacing |
| · 983180700 - Road Lifecycle Extension |
| · 983181000 - Streetlights |
| · 983181100 - Traffic Signals |
| · 983181200 - Parking Lots |
| · 998180300 - Water Distribution & WW Collection 2018 |
| · 998180400 - Water Treatment Program 2018 |

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|--|
| • 998180500 - Wastewater Treatment 2018 |
| • 950180100 - Parkland Siteworks |
| • 950180200 - Parkland Facilities |
| • 950180300 - Parks & Rec Equipment |
| • 950180400 - Cemetery Siteworks |
| • 950180601 - Dalton Community Centre Elevator |
| • 953170300 - Building Envelope |
| • 953180100 - B&P Facilities |
| • 953180201 - Demo & Removal of 6 Buildings • 983180600 – Gravel Resurfacing 2018 |

That the following project be granted an extension to June 30, 2020:

- 998161701 - Lindsay WPCP Upgrade - Construction

That the following projects be granted an extension to December 31, 2020:

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|--|
| • 983180300 - Urban/Rural Reconstruction |
| • 998151801 - Ridout St SPS - Pumps & Flow Meter |
| • 950180500 - Arenas & Pools |
| • 950190100 - Parkland Siteworks That the following project be granted an extension to June 30, 2021: • 998110100 - Omeme WPC Plant Upgrades |

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.1.4 MLE2019-002

Noise By-Law

Aaron Sloan – Manager of Municipal Law Enforcement and Licensing

CW2019-171

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That Report MLE2019-002, **Noise By-law Review** be received;

That By-law 2005-025 be repealed;

That By-law 2018-234 being a by-law to Establish and Require Payment of Fees for Services and Activities Schedule A-12 be amended to establish an exemption fee; and

That the necessary By-laws be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

6.1.5 ED2019-017

Proposed Designation of 3 St. David Street and 4 Riverview Road

Emily Turner, Economic Development Officer – Heritage Planning, on behalf of the Municipal Heritage Committee

CW2019-172

Moved By Councillor O'Reilly

Seconded By Councillor Yeo

That Report ED2019-017, **Proposed Designation of 3 St. David Street and 4 Riverview Road**, be received;

That the Committee of the Whole not endorse the Municipal Heritage Committee's recommendation to designate the 3 St. David Street and 4 Riverview Road in Lindsay under Part IV of the Ontario Heritage Act as being of cultural heritage value and interest;

That staff not be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.1.6 ED2019-020

Kawartha Lakes Innovation Cluster Pilot Project Proposal

Rebecca Mustard, Manager of Economic Development

CW2019-173

Moved By Councillor Yeo

Seconded By Councillor Veale

That Report ED2019-020, **Kawartha Lakes Innovation Cluster Pilot Project Proposal**, be received;

That the Mayor and Clerk be authorized to execute any documents and agreements required to enter into an agreement with the Innovation Cluster-Peterborough Kawartha to deliver the Kawartha Lakes Innovation Cluster Pilot until December 31, 2020; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.1.7 ED2019-021

**Kawartha Lakes Small Business and Entrepreneurship Centre (KLSBEC)
Program Funding 2019- 2022**

Rebecca Mustard, Manager of Economic Development

CW2019-174

Moved By Councillor Seymour-Fagan

Seconded By Councillor O'Reilly

That Report ED2019-021, **KLSBEC Program Funding 2019-2022**, be received;

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.1.8 ENG2019-020

Downtown Reconstruction Update

Corby Purdy, Supervisor, Infrastructure Design and Construction

CW2019-175

Moved By Councillor O'Reilly

Seconded By Councillor Veale

That Report ENG2019-020, **Downtown Reconstruction Update**, be received;
and

That this recommendation be brought forward to Council for consideration at the
next Regular Council Meeting.

Carried

6.1.9 ENG2019-021

Update on Projects within the Road Life Cycle Extension Program

Michael Farquhar, Supervisor, Technical Services

CW2019-176

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That Report ENG2019-021, **Update on Projects within the Road Life Cycle
Extension Program**, be received; and

That this recommendation be brought forward to Council for consideration at the
next Regular Council Meeting.

Carried

6.1.10 RD2019-005

Roads Fee for Service Review

David MacPherson – Manager, Roads Operations

CW2019-177

Moved By Councillor O'Reilly

Seconded By Councillor Richardson

That Report RD2019-005, **RD2019-005 Winter Maintenance Fee for Service
Review**, be received;

That the fee for service for winter maintenance activities be offered to the
McGuire Beach Road Association at market rate; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.1.11 WWW2019-007

Requirement to Connect to Municipal Services Review

Rob MacPherson, Water and Wastewater Technician

Moved By Councillor Dunn

Seconded By Councillor Yeo

That Report WWW2019-007, **Requirement to Connect to Municipal Services Review**, be received;

That Council endorse Alternative 1 outlined within Report WWW2019-007 and direct staff to prepare the necessary amendment to the Mandatory Connection By-law; and

That this recommendation be brought forward to Council for consideration at the September 24, 2019 Regular Council Meeting.

Motion Failed

CW2019-178

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That Report WWW2019-007, **Requirement to Connect to Municipal Services Review**, be received;

That Alternative 1 outlined within Report WWW2019-007 be endorsed;

That staff be directed to prepare the necessary amendment to By-law 2014-255, being the Mandatory Connection By-law, to reflect Alternative 1 within Report WWW2019-007;

That staff be directed to prepare an amendment to By-law 2018-039, being the by-law to Regulate Water and Wastewater Services, to require property owners who meet the requirements for mandatory connection to pay a fixed rate of \$50.00 per quarter for water services and \$50.00 per quarter for wastewater services; and

That this recommendation be brought forward to Council for consideration at the September 24, 2019 Regular Council Meeting.

Carried

6.1.12 WWW2019-009

Wastewater Effluent Monitoring

Rob MacPherson, Water and Wastewater Technician

CW2019-179

Moved By Councillor O'Reilly

Seconded By Councillor Seymour-Fagan

That Report WWW2019-009, **Wastewater Effluent Monitoring Feasibility Review**, be received; and

That this recommendation be brought forward to Council for consideration at the September 24, 2019, Regular Council Meeting.

Carried

6.2 Correspondence

6.3 Items Extracted from Consent

7. Closed Session

8. Matters from Closed Session

9. Adjournment

CW2019-180

Moved By Councillor Yeo

Seconded By Councillor Dunn

That the Committee of the Whole Meeting adjourn at 4:14 p.m.

Carried

Andy Letham, Mayor

Cathie Ritchie, City Clerk