

# **The Corporation of the City of Kawartha Lakes**

## **Additional Agenda**

### **Regular Council Meeting**

**CC2019-23**

**Tuesday, September 24, 2019**

**Open Session Commencing at 1:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Andy Letham**

**Deputy Mayor Doug Elmslie**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Councillor Patrick O'Reilly**

**Councillor Tracy Richardson**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

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**5. Council Minutes**

\*5.1 CC2019-23.5.1

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**Regular Council Meeting Minutes - August 13, 2019**  
**Special Council Meeting Minutes - September 5, 2019**  
**Special Council Meeting Minutes - September 17, 2019**  
**Special Council Meeting Minutes - September 18, 2019**

**That** the Minutes of the August 13, 2019 Regular Council Meeting, September 5, 2019 Special Council Meeting, September 17, 2019 Special Council Meeting and September 18, 2019 Special Council Meeting, be received and adopted.

**15. Closed Session**

15.3 Move Into Closed Session

\*15.3.4 CC2019-23.15.3.4

**2074161 Ontario Inc., Court File CV11-00421210-0000**  
**Municipal Act, 2001, s.239(2)(e)(f)**  
 Robyn Carlson, City Solicitor

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Regular Council Meeting**

**CC2019-19**  
**Tuesday, August 13, 2019**  
**Open Session Commencing at 1:00 p.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Doug Elmslie**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Patrick O'Reilly**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. Call to Order**

Call to Order - see Item 5.1.

**2. Adoption of Closed Session Agenda**

Adoption of Closed Session Agenda - see Item 19.

**3. Disclosure of Pecuniary Interest in Closed Session Items**

Disclosure of Pecuniary Interest in Closed Session Items - see Item 19.

**4. Closed Session**

Closed Session - see Item 19.

**5. Opening Ceremonies**

**5.1 Call Open Session to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan and A. Veale were in attendance.

Late Arrival: Councillor E. Yeo 1:10 p.m.

Absent: Deputy Mayor D. Elmslie

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth, City Solicitor R. Carlson, Directors B. Robinson, C. Shanks, J. Stover and R. Sutherland, Acting Chief A. Rafton, Manager R. Holy and Supervisor M. Farquhar were also in attendance.

**5.2 O Canada**

The Meeting was opened with the singing of 'O Canada'.

**5.3 Moment of Silent Reflection**

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

**5.4 Adoption of Open Session Agenda**

**CR2019-469**

**Moved By** Councillor Dunn

**Seconded By** Councillor Seymour-Fagan

**That** the Agenda for the Open Session of the Regular Council Meeting of Tuesday, August 13, 2019, be adopted as circulated and with the following amendments:

**Additions - Business Arising from Planning Advisory Committee Minutes**

Items 13.3.1 to and including 13.3.7

**Addition - By-laws by Consent**

Item 17.1.8

**A By-law to Amend the Township of Somerville Zoning By-law No. 78-45 to Rezone Land within the City Of Kawartha Lakes**

(File D06-2019-016, Report PLAN2019-043 - 121 Cowpath Trail, Burke)

**Carried**

**6. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**7. Notices and Information by Members of Council and Staff**

**7.1 Council**

Councillor Dunn:

- Condolences to friends and family on the recent passing of Bill McLaren, a valued member of the Lindsay Ops Landfill Public Review Committee since 2015.
- The Rotary Club of Lindsay is celebrating the re-opening of the Elgin Park Splash Pad on August 14th at 2:00 p.m.

Councillor Richardson:

- Beef and Corn Annual Dinner at the Pontypool Community Centre is on August 25th from 4:00 to 7:00 p.m.
- The 2nd Annual Music in the Park event presented by the Janetville Athletic Association is on August 27th from 4:00 to 8:00 p.m. at the Janetville Community Park.
- The Manvers Historical Society is hosting Saluting Our Citizens Over 80 on September 8th from 2:00 to 4:00 p.m. at the Pontypool Community Centre.
- The 1st Annual Show N' Shine event featuring motorcycles, ATVs, and side-by-sides is being hosted by the Bethany Athletic Association on September 15th.

Councillor Ashmore:

- Welcome to Mickael's Café, a new business expansion in Omemee.
- Congratulations to the new owner of the Coffee Time franchise in Omemee.
- The Omemee and District Horticultural Society's Annual General Meeting is on August 19th at 7:00 p.m. at Trinity United Church.
- The Dunsford Library Speaker Series continues on August 20th from 7:00 to 9:00 p.m. at the Dunsford Library featuring nature photographer Dave Ellis.
- Deputy Mayor Elmslie will be hosting a number of upcoming Round Tables called Roads 101, including one at Coronation Hall in Omemee on September 5th at 7:00 p.m.

Councillor Seymour-Fagan:

- The Bobcaygeon Craft Beer and Food Festival is on August 17th at 12:00 p.m. at Kawartha Settlers' Village.

Councillor O'Reilly:

- The 16th Annual Kawartha Lakes Cycling Tour is on August 24th, sponsored by Boston Pizza and Canadian Tire.
- The Annual EMS Golf Tournament will be held at the Lindsay Golf and Country Club on August 21st.
- The Lindsay Exhibition hosted their 3rd national and international horse show this past weekend.
- The Annual Labour Day Picnic will be held on September 1st at 12:00 p.m. at the Old Mill Park in Lindsay.
- MPP Laurie Scott, Minister of Infrastructure, will be making a funding announcement on August 16th at the Public Works Depot on Little Britain Road.
- The 2019 Association of Municipalities of Ontario (AMO) Conference runs August 17th to 21st in Ottawa.
- There will be a tribute concert to the late Gord Miller on August 17th from 5:00 to 7:00 p.m. in Victoria Park.
- Recently represented the City in Japan, celebrating the 50th anniversary of the Twinning of the Town of Lindsay with the City of Nayoro.

- Recently participated in a hockey tournament in Sydney Australia along with 5 other City of Kawartha Lakes residents.

7.2 Staff

**8. Matters from Closed Session**

Matters from Closed Session - see Item 20.

**9. Council Minutes**

9.1 CC2019-19.9.1

**Regular Council Meeting Minutes - July 16, 2019**

**CR2019-470**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Veale

**That** the Minutes of the July 16, 2019 Regular Council Meeting, be received and adopted.

**Carried**

**10. Deputations**

10.1 CC2019-19.10.1

**Parking Requirements – Additional Development of 82 Kent Street West, Lindsay**

(Report PLAN2019-046, Item 14.1.1 on the Agenda)

Kevin Duguay

Kevin Duguay spoke in support of the recommendation coming forward in Report PLAN2019-046. He advised that the development does not include a building expansion, noting that the proposed changes are internal to create more office space within the existing building.

**CR2019-471**

**Moved By** Councillor Veale

**Seconded By** Councillor O'Reilly

**That** the deputation of Kevin Duguay regarding **Parking Requirements – Additional Development of 82 Kent Street West, Lindsay**, Report PLAN2019-046, Item 14.1.1 on the Agenda), be received.

**Carried**

**11. Presentations**

**11.1 CC2019-19.11.1**

**Kawartha Conservation Burnt River Floodplain Mapping Presentation**

Ron Warne, Director of Planning, Development and Engineering

Galen Yerex, Floodplain GIS and Mapping Technician

Ron Warne and Galen Yerex delivered a presentation to Council on the Kawartha Conservation Burnt River Floodplain Mapping.

**CR2019-472**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Richardson

**That** the presentation by Ron Warne, Director of Planning, Development and Engineering and Galen Yerex, Floodplain GIS and Mapping Technician, regarding **Kawartha Conservation Burnt River Floodplain Mapping Presentation**, be received.

**Carried**

**12. Committee of the Whole**

**12.1 Correspondence Regarding Committee of the Whole Recommendations**

**12.2 Committee of the Whole Minutes**

**Committee of the Whole Minutes - July 16, 2019**

**CR2019-473**

**Moved By** Councillor Dunn

**Seconded By** Councillor Richardson

**That** the Minutes of the July 16, 2019 Committee of the Whole Meeting, be received and the recommendations included in Section 12.3 of the Agenda, be adopted.

**Carried**



12.3 Business Arising from Committee of the Whole Minutes

12.3.1 CW2019-148

**That** the deputation of Troy Karkoulas, regarding the **Mandatory Connection By-law**, Item 6.1 on the Agenda, be received.

**Carried**

12.3.2 CW2019-149

**That** the deputation of Chad McGinty, regarding the **Mandatory Connection By-law**, Item 6.1 on the Agenda, be received.

**Carried**

12.3.3 CW2019-150

**That** the deputation of Ellery Butula, regarding the **Seasonal Level of Service Policy**, Item 6.3 on the Agenda, be received.

**Carried**

12.3.4 CW2019-151

**That** the presentation by Director B. Robinson regarding the **Mandatory Connection By-law**, be received.

**Carried**

12.3.5 CW2019-153

**That** the presentation by Director J. Stover regarding the **High Water Bill Adjustment Policy**, be received.

**Carried**

12.3.6 CW2019-155

**That** the presentation by Director B. Robinson regarding the **Seasonal Level of Service Policy Presentation**, be received.

**Carried**

12.4 Items Extracted from Committee of the Whole Minutes

**13. Planning Advisory Committee**

13.1 Correspondence Regarding Planning Advisory Committee Recommendations

13.2 Planning Advisory Committee Minutes

**Planning Advisory Committee Minutes - August 7, 2019**

**CR2019-474**

**Moved By** Councillor Veale

**Seconded By** Councillor Seymour-Fagan

**That** the Minutes of the August 7, 2019 Planning Advisory Committee Meeting be received and the recommendations, included in Section 13.3 of the Agenda, be adopted.

**Carried**

13.3 Business Arising from Planning Advisory Committee Minutes

13.3.1 PAC2019-048

**That** Report PLAN2019-043, **Part of Lot 3, Concession 12, Geographic Township of Somerville, Burke – Application D06-2019-016**, be received;

**That** a Zoning By-law Amendment respecting application D06-2019-016, including a 30 metre development setback from the Burnt River, be prepared, approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**Carried**

13.3.2 PAC2019-049

**That** the deputation of Daniel Stone, regarding Report PLAN2019-045, be received.

**Carried**

13.3.3 PAC2019-050

**That** Report PLAN2019-044, respecting **22 Bayview Lane and Part of 1266 North Bay Drive, Geographic Township of Bexley; Application No. D06-2019-008**, be received;

**That** Zoning By-law Amendment respecting application D06-2019-008, substantially in the form attached as Appendix D to Report PLAN2019-044, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**Carried**

13.3.4 PAC2019-051

**That** Report PLAN2019-045, respecting **Block C, Plan 466, Geographic Township of Emily, City of Kawartha Lakes, Application No. D06-2019-005**, be received;

**That** a Zoning By-law, respecting application D06-2019-005, substantially in the form attached as Appendix D to Report PLAN2019-045 be approved for adoption by Council;

**That** Council adopt the Zoning By-law, respecting application D06-2019-005, following receipt of the required cash-in-lieu of parkland contribution; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**Carried**

13.3.5 PAC2019-052

**That** Report ENG2019-016, **Municipal Infrastructure Design Guidelines – Annual Update**, be received;

**That** Staff replace the current 23.0 metre rural right-of-way cross-section with the proposed 20.0 metre rural right-of-way on the City's website to better reflect the City's requirements in the rural area; and

**That** Staff be directed to continue to monitor for any communication improvements and for any current legislative or regulatory enhancements requiring updates to the existing guidelines on the City's website.

**Carried**

13.3.6 PAC2019-053

**That** Report ENG2019-017, **Development Process and Subdivision Agreement Template Updates – Engineering and Corporate Assets**, be received;

**That** Staff be directed to incorporate the proposed changes to the template of the subdivision agreement from an Engineering and Corporate Assets perspective; and

**That** Staff be directed to continue to monitor for any improvements to the language in the template of the subdivision agreement to ensure there are opportunities to refine the timelines and clarity of language with the development process.

**Carried**

13.3.7 PAC2019-054

**That** Report ENG2019-018, **Registered Subdivision Agreement Status**, be received; and

**That** Staff be directed to continue to provide annual updates for continued communication and process improvement.

**Carried**

13.4 Items Extracted from Planning Advisory Committee Minutes

**14. Consent Matters**

The following items were requested to be extracted from the Consent Agenda:

Item 14.1.1 - Councillor Dunn

Item 14.1.10 - Councillor Ashmore

Item 14.1.11 - Mayor Letham

Item 14.1.13 - Mayor Letham

Item 14.1.16 - Mayor Letham

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** all of the proposed resolutions shown in Section 14.1 and 14.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered, save and except Items 14.1.1, 14.1.10, 14.1.11, 14.1.13 and 14.1.16.

**Carried**

14.1 Reports

14.1.2 RS2019-023

**Proposed Surplus Declaration and Sale of Public Highways Legally Described as Franklin Street and Fallis Street on Plan 9, in the Geographic Township of Manvers**

Lesley Donnelly, Law Clerk – Realty Services

**CR2019-475**

**That** Report RS2019-023, **Proposed Surplus Declaration and Sale of Public Highways Legally Described as Franklin Street and Fallis Street on Plan 9, in the Geographic Township of Manvers**, be received;

**That** the subject property, being public highways legally described as Franklin Street and Fallis Street on Plan 9, in the Geographic Township of Manvers, City of Kawartha Lakes, being Part of PIN: 63260-0184 (R) be declared surplus to municipal needs;

**That** the sale to the adjoining landowners be supported, in principle, in accordance with the provision of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** a by-law (with any amendments deemed necessary) to authorize disposition of Franklin Street and Fallis Street on Plan 9 in the Geographic Township of Manvers shall be passed; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

14.1.3 RS2019-025

**Acquisition of Land for Road Purposes – Portion of Palestine Road**

Lesley Donnelly, Law Clerk – Realty Services

**CR2019-476**

**That** Report RS2019-025, **Acquisition of Land for Road Purposes – Portion of Palestine Road**, be received;

**That** the acquisition of Part of the South Half of Lot 16, Concession 5, in the Geographic Township of Eldon, City of Kawartha Lakes, designated as Part 1 on Plan 57R-10699, being Part of PIN: 63173-0099 (LT) for road purposes be approved;

**That** staff be directed to commence the process of obtaining ownership of the required land, for nominal consideration, with all related costs payable by the applicants;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required to release the municipality's interest in the subject property; and

**That** the necessary By-law be forwarded to Council for adoption.

**Carried**

#### 14.1.4 PRC2019-008

**Volunteer Management Committees Terms of Reference**

LeAnn Donnelly, Executive Assistant, Community Services

**CR2019-477**

**That** Report PRC2019-008, **Volunteer Management Committees Terms of Reference**, be received; and

**That** the proposed Terms of Reference for various Volunteer Management Committees, as outlined in Appendix A to Report PRC2019-008 be approved, and replace all predecessor versions of Terms of Reference.

**Carried**

#### 14.1.5 PUR2019-024

**Request for Proposal 2019-44-OP Supply and Delivery of Maintenance and Safety Clothing**

Marielle van Engelen, Buyer

Todd Bryant, Manager of Fleet and Transit Services

**CR2019-478**

**That** Report PUR2019-024, **Request for Proposal 2019-44-OP Supply and Delivery of Maintenance and Safety Clothing**, be received;

**That** the highest scoring proponent, Cintas Canada Ltd. of Lindsay, Ontario, be selected for the award for Request for Proposal 2019-44-OP Supply and Delivery of Maintenance and Safety Clothing for a three (3) year term;

**That** the option to renew the contract for an additional two (2) – one (1) year terms be awarded pending satisfactory performance, mutual agreement and annual Council budget approvals. Pricing is firm for the first year of the contract, and subsequent years, including renewals, will have a unit price increase based on the annual percentage change in the Consumer Price Index, Ontario, Clothing and Footwear, up to a maximum of 3% (three percent); and

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the contract.

**Carried**

#### 14.1.6 PUR2019-027

**Financial Services 2019 Q2 Quarterly Report**

Launa Macey, Supervisor of Financial Services

**CR2019-479**

**That** Report PUR2019-027, **Financial Services 2019 Q2 Quarterly Report**, be received.

**Carried**

#### 14.1.7 PUR2019-028

**Single Source for Three Ambulance Remounts**

Launa Macey, Supervisor of Financial Services

Andrew Rafton, Acting Chief of Paramedic Service

**CR2019-480**

**That** Report PUR2019-028, **2019-79-SS Single Source for Three Ambulance Remounts**, be received;

**That** Crestline Coach Ltd. of Saskatoon be awarded the single source purchase of three (3) ambulance remounts for 2019 at a total cost of \$350,372.00 plus HST;

**That** following successful completion of the 2019 remounts, Crestline Coach Ltd. of Saskatoon be awarded an additional three year contract, to 2022, to provide ambulance remounts to the City;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

**That** the Financial Services Division be authorized to issue a purchase order.

**Carried**

14.1.8 PUR2019-030

**2019-80-SS Single Source for New Ambulance Power-LOADs**

Launa Macey, Supervisor of Financial Services

Andrew Rafton, Acting Chief of Paramedic Service

**CR2019-481**

**That** Report PUR2019-030, **2019-80-SS, Sole Source for New Ambulance Power-LOADs**, be received;

**That** Stryker EMS Equipment be awarded the Sole source purchase of four (4) new ambulance Power-LOADs at a total cost of \$105,283.20 plus HST;

**That** following successful purchase of the 2019 Power-LOADs, Stryker EMS Equipment be awarded an additional three year contract, to 2022, to provide the Power-LOADs to the City;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract on an as required basis; and

**That** the Financial Services Division be authorized to issue a purchase order.

**Carried**

14.1.9 PUR2019-029

**2019-47-OQ Hot and Cold Mix Road Patching Services**

Linda Lee, Buyer

Richard Monaghan, Supervisor – Public Works



**CR2019-482**

**That** Report PUR2019-029, **2019-47-OQ Hot and Cold Mix Road Patching Services**, be received;

**That** Marquis Snow and Ice be selected for the award of 2019-47-OQ Hot and Cold Mix Road Patching Services at the estimated quotation amount of \$92,660.30 plus HST. The initial term will be for a three (3) year period from September 1, 2019 to December 31, 2021 with a CPI increase being added for 2020 and 2021;

**That** pending successful completion of the initial term, staff be authorized to enter into contract for one (1) – two (2) year optional term with CPI increases being added for each additional year;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

**That** the Financial Services Division be authorized to issue a Purchase Order.

**Carried**

14.1.12 PUR2019-036

**Single Source for Reactivator Thickener Rehabilitation at the Lindsay Water Treatment Plant**

Launa Macey, Supervisor of Financial Services  
Tauhid Khan, Asset Management Coordinator

**CR2019-483**

**That** Report PUR2019-036, **Single Source for Reactivator Thickener Rehabilitation at the Lindsay Water Treatment Plant**, be received;

**That** Council authorize the single source purchase to Ecodyne Limited for the rehabilitation of the reactivator thickener at the Lindsay Water Treatment Plant at a total cost of \$280,000.00 not including HST;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

**That** upon approval, the Financial Services division be authorized to issue a purchase order.

**Carried**

14.1.14 ENG2019-014

**Request for Speed Reduction – Portage Road (CKL Road 48) and Valley Road**

Joseph Kelly, Senior Engineering Technician

**CR2019-484**

**That** Report ENG2019-014, **Request for Speed Reduction –Portage Road (CKL Road 48) and Valley Road**, be received;

**That** the speed limit of Portage Road (CKL Rd 48) from Simcoe Street to the existing 60 km/h zone (1100m west of CKL Rd 46) be posted at 60 km/h;

**That** the speed limit of Valley Road from Frank Hill Road to a point 600m east be posted at 60 km/h;

**THAT** the necessary by-laws for the above recommendations be forwarded to Council for adoption;

**THAT** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application/agreement/decision.

**Carried**

14.1.15 ENG2019-019

**Request for All-Way Stop – Stinson’s Bay Road and Graham Drive**

Joseph Kelly, Senior Engineering Technician

**CR2019-485**

**That** Report ENG2019-019 **Request for All-way Stop – Stinson’s Bay Road and Graham Drive**, be received.

**Carried**

14.2 Correspondence

14.3 Items Extracted from Consent

14.1.1 PLAN2019-046

**Parking Requirements – Additional Development of 82 Kent Street West, Lindsay**

Ian Walker, Planning Officer – Large Developments

**CR2019-486**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**That** Report PLAN2018-046, **Parking Requirements – Additional Development of 82 Kent Street West**, be received.

**Carried**

**Moved By** Councillor Dunn

**Seconded By** Councillor Ashmore

**That** the matter be referred to staff to provide actual costs for parking spaces with a report back to Council.

**Motion Failed**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Yeo

**That** Council requires cash-in-lieu of parking for the additional development of 82 Kent Street West, Lindsay, in the sum of \$18,158.15 as cash in lieu for 8 parking spaces.

**Motion Failed**

**CR2019-487**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** Council requires cash-in-lieu of parking for the additional development of 82 Kent Street West, Lindsay, in the sum of \$6,109.04 as cash in lieu for 8 parking spaces.

**Carried**

14.1.10 PUR2019-031

**2019-42-CP Lindsay Ops Landfill Electricity Generation System Optimization Study**

Linda Lee, Buyer

Lisa Peimann, Executive Assistant, Engineering and Corporate Assets

**CR2019-488**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Veale

**That** Report PUR2019-031, **2019-42-CP Lindsay Ops Landfill Electricity Generation System Optimization Study**, be received;

**That** The Greer Galloway Group Inc. be selected for the award of 2019-42-CP Lindsay Ops Landfill Electricity Generation System Optimization Study for the total quoted amount of \$47,250.00 plus HST;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

**That** the Financial Services Division be authorized to issue a purchase order.

**Carried**

14.1.11 PUR2019-032

**2019-70-CQ Gravel Road Rehabilitation**

Linda Lee, Buyer

Mike Farquhar, Supervisor, Technical Services

**CR2019-489**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Yeo

**That** Report PUR2019-032, **2019-70-CQ Gravel Road Rehabilitation**, be received;

**That** Royel Paving, a division of CRH Canada Group Inc. be selected for the award of Quotation 2019-70-CQ Gravel Road Rehabilitation for the quoted price of \$1,503,603.50 plus HST;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

**That** the Financial Services Division be authorized to issue a purchase order.

**Carried**

14.1.13 ED2019-018

**Downtown Revitalization – Public Washrooms in Downtowns**

Carlie Arbour, Economic Development Officer – Community on behalf of the  
Downtown Revitalization Committee of Council

**CR2019-490**

**Moved By** Councillor Yeo

**Seconded By** Councillor Veale

**That** Report ED2019-018, **Downtown Revitalization – Public Washrooms in Downtowns**, be received;

**That** Staff provide Council with high level capital and operating cost estimates for providing public washrooms near the wharf in Coboconk and in Downtown Fenelon Falls, including location options by Q1 2020; and

**That** Staff be directed to work with the Downtown Revitalization Committee to better understand the current gaps and potential alternative opportunities for addressing the need for washrooms in downtowns (including, but not limited to walking distance, signage, and locations).

**Carried**

14.1.16 SOC2019-001

**2019-2020 Social Services Service Plan**

Janine Mitchell, Manager, Human Services

**CR2019-491**

**Moved By** Councillor Dunn

**Seconded By** Councillor O'Reilly

**That** Report SOC2019-001, **2019 – 2020 Social Services Service Plan**, be received; and

**That** the 2019-2020 Social Services Service Plan, Attachment A to Report SOC2019-001, be endorsed.

**Carried**

**15. Petitions**

**16. Other or New Business**

## 17. By-Laws

The mover requested the consent of Council to read the by-laws by number only.

**CR2019-492**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the By-Laws shown in Section 17.1 of the Agenda, namely: Items 17.1.1 to and including 17.1.8 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

### 17.1 By-Laws by Consent

#### 17.1.1 By-law 2019-112

**A By-law to Authorize the Financing of Capital Projects in the City of Kawartha Lakes**

#### 17.1.2 By-law 2019-113

**A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (A. Hansen)**

#### 17.1.3 By-law 2019-114

**A By-law to Repeal By-law 2014-141, as Amended, being A By-Law to Licence, Regulate and Govern Kennels in Kawartha Lakes**

#### 17.1.4 By-law 2019-115

**Stop Up and Close Part of the Original Shore Road Allowance Along Lake Dalrymple Lying in Front of Point A, Concession 1, in the Geographic Township of Carden, City of Kawartha Lakes, designated as Parts 1, 2, and 3 on Reference Plan 57R-10757 and to Authorize the Sale of the Land to the Abutting Owners**

#### 17.1.5 By-law 2019-116

**A By-Law to Amend the Township of Emily Zoning By-Law No. 1996-30 to Rezone Land Within the City of Kawartha Lakes**

(File D06-2019-005, Report PLAN2019-023 and PLAN2019-045 - 19 Cardinal Road , Dalrymple)

17.1.6 By-law 2019-117

**A By-Law to Amend the Township of Bexley Zoning By-Law No. 93-09 to Rezone Land Within the City of Kawartha Lakes**

(File D06-2019-008, Report PLAN2019-044 - 22 Bayview Lane and part of 1266 North Bay Drive)

17.1.7 By-law 2019-118

**A By-law to Amend By-law 2005-328 being A By-law to Establish Speed Limits (CKL Road 48 and Valley Road)**

17.1.8 By-law 2019-119

**A By-law to Amend the Township of Somerville Zoning By-law No. 78-45 to Rezone Land within the City Of Kawartha Lakes**

(File D06-2019-016, Report PLAN2019-043 - 121 Cowpath Trail, Burke)

17.2 By-Laws Extracted from Consent

**18. Notice of Motion**

Council recessed at 2:19 p.m. and reconvened at 2:33 p.m.

**19. Closed Session (If Not Completed Prior to Open Session)**

19.1 Adoption of Closed Session Agenda

**CR2019-493**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the Closed Session agenda be adopted as circulated.

**Carried**

19.2 Disclosure of Pecuniary Interest in Closed Session Items

There were no declarations of pecuniary interest disclosed.

19.3 Move Into Closed Session

**CR2019-494**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Dunn

**That** Council convene into closed session at 2:33 p.m. in order to consider matters on the Tuesday, August 13, 2019 Closed Session Agenda and that are

permitted to be discussed in a session closed to the public pursuant to Sections 239(2)(b)(d)(e)(f) of the Municipal Act, S.O. 2001. S.25.

**Carried**

**20. Matters from Closed Session**

20.1 Item 19.3.2

**CR2019-503**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Richardson

**That** the following member of the public be appointed to the Fenelon Landfill Public Review Committee:

Sharon Britton Dankiw for a term ending December 31, 2022.

**Carried**

20.2 Item 19.3.3

Manager Patterson provided a verbal update to Council on the Ontario Nurses Association (ONA) Bargaining.

20.3 Item 19.3.4

Manager Patterson provided a verbal update to Council on the Kawartha Lakes Professional Firefighter Association Local 1701 Bargaining.

20.4 Item 19.3.5

The City Solicitor provided information to Council pertaining to the status of litigation concerning 790 Elm Tree Road, Little Britain.

20.5 Item 19.3.6

The City Solicitor provided information to Council relating to Local Planning Appeals Tribunal Case PL120217.

20.6 Item 19.3.7

Mayor Letham and Director Stover provided a verbal update to Council on a personnel matter.



**21. Confirming By-Law**

**21.1 By-law 2019-120**

**A By-law to Confirm the Proceedings of a Regular Meeting of Council,  
Tuesday, August 13, 2019**

**CR2019-504**

**Moved By** Councillor Ashmore

**Seconded By** Councillor O'Reilly

**That** a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, August 13, 2019 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**22. Adjournment**

**CR2019-505**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the Council Meeting adjourn at 3:10 p.m.

**Carried**

**Read and adopted this 24th day of September, 2019.**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk

# **The Corporation of the City of Kawartha Lakes**

## **Minutes**

### **Special Council Meeting**

**CC2019-20**

**Thursday, September 5, 2019**

**Open Session Commencing at 9:00 a.m.**

**Emergency Services Training Centre**

**710 Cameron Road**

**Cameron, Ontario**

**K0M 1G0**

#### **Members:**

**Mayor Andy Letham**

**Deputy Mayor Doug Elmslie**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Councillor Patrick O'Reilly**

**Councillor Tracy Richardson**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. Call to Order**

Mayor Letham called the Meeting to order at 9:00 a.m. Deputy Mayor D. Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

Early departure: Councillor R. Ashmore 1:45 p.m.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth, City Solicitor R. Carlson, Directors C. Marshall, B. Robinson, J. Rojas, J. Stover, C. Shanks, R. Sutherland, Chief M. Pankhurst and Acting Chief A. Rafton were also in attendance.

**2. Adoption of Agenda**

**CR2019-506**

**Moved By** Councillor O'Reilly

**Seconded By** Deputy Mayor Elmslie

**That** the Agenda for the Open Session of the Special Council Meeting of Thursday, September 5, 2019, be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

**5. Strategic Planning Session 2020-2023 - Meeting #2**

Ron Taylor, Chief Administrative Officer

Brenda Stonehouse, Strategy Performance Specialist

**5.1 Presentation - Strategic Plan Survey Results and Summary of Session #1**

CAO Ron Taylor and Strategy Performance Specialist Brenda Stonehouse presented Council with the Strategic Plan Survey results and a summary of Strategic Planning Session #1.

**CR2019-507**

**Moved By** Councillor Veale

**Seconded By** Councillor Seymour-Fagan

**That** the presentation by CAO Ron Taylor and Strategy and Performance Specialist Brenda Stonehouse regarding the Strategic Plan Survey Results and summary of Strategic Planning Session #1, be received.

**Carried**

Council recessed at 9:40 a.m. and reconvened at 9:55 a.m.

**5.2 Breakout Session - Action Item Prioritization**

Council recessed at 11:48 a.m. and reconvened at 12:20 p.m.

**5.3 Breakout Session - Activities and Success Indicators**

Council recessed at 1:45 p.m. and reconvened at 2:00 p.m.

Councillor R. Ashmore left the Council Meeting at the recess and did not return.

**5.4 Review Vision Statement**

**5.5 Next Steps**

- Summarize results of Strategic Planning Session
- Share with staff and public and seek input
- Bring forward a Draft Strategic Plan in December 2019
- Finalize the Strategic Plan 2020-2023 in early 2020

**6. Reports**

**7. Correspondence**

**8. Closed Session**

**9. Matters from Closed Session**

**10. Confirming By-Law**

10.1 CC2019-20.10.1

**A By-law to Confirm the Proceedings of a Special Meeting of Council,  
Thursday, September 5, 2019.**

**CR2019-508**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Dunn

**That** a by-law to confirm the proceedings of a Special Council Meeting held Thursday, September 5, 2019 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**11. Adjournment**

**CR2019-509**

**Moved By** Councillor Yeo

**Seconded By** Councillor Veale

**That** the Council Meeting adjourn at 2:39 p.m.

**Carried**

**Read and adopted this 24th day of September, 2019.**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Special Council Meeting**

**CC2019-21**  
**Tuesday, September 17, 2019**  
**Open Session Commencing at 9:00 a.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Doug Elmslie**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Patrick O'Reilly**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. Call to Order**

Mayor Letham called the Meeting to order at 9:00 a.m. Deputy Mayor D. Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

Early departure: Councillor R. Ashmore 11:58 a.m.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth, City Solicitor R. Carlson, Directors C. Marshall, B. Robinson, J. Rojas, C. Shanks, J. Stover and R. Sutherland and Chief M. Pankhurst were also in attendance.

**2. Adoption of Agenda**

**CR2019-510**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Richardson

**That** the Agenda for the Open Session of the Special Council Meeting of Tuesday, September 17, 2019, be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. 2020 Budget Overview**

Ron Taylor, CAO

Jennifer Stover, Director of Corporate Services

CAO Taylor and Director Stover presented an overview of the 2020 Proposed Budget.

**CR2019-511**

**Moved By** Councillor Veale

**Seconded By** Councillor Seymour-Fagan

**That** the presentation by CAO Taylor and Director Stover regarding the 2020 Budget Overview, be received.

**Carried**

Council recessed at 10:12 a.m. and reconvened at 10:24 a.m.

**5. Departmental 2020 Budget Presentations**

Item 5.2 was moved forward on the agenda to be dealt with next.

**5.2 Public Works - Bryan Robinson, Director**

Director Robinson delivered a presentation to Council on the Public Works 2020 Departmental Budget.

**CR2019-512**

**Moved By** Councillor Richardson

**Seconded By** Councillor Ashmore

**That** the presentation by Director Robinson regarding the Public Works 2020 Departmental Budget, be received.

**Carried**

**5.1 Mayor and Council and Office of the Chief Administrative Officer - Ron Taylor, CAO**

CAO Taylor delivered a presentation to Council on the Mayor and Council and Office of the Chief Administrative Officer 2020 Departmental Budgets.

**CR2019-513**

**Moved By** Councillor Veale

**Seconded By** Councillor Seymour-Fagan

**That** the presentation by CAO Taylor regarding the Mayor and Council and Office of the Chief Administrative Officer 2020 Departmental Budgets, be received.

**Carried**

Council recessed at 11:58 a.m. and reconvened at 12:45 p.m.

Councillor Ashmore left during the recess and did not return.

**CR2019-514**

**Moved By** Councillor Richardson

**Seconded By** Deputy Mayor Elmslie

**That** the Agenda be amended to add Item 5.5, being the Departmental 2020 Budget Presentation, Corporate Services - Jennifer Stover, Director.

**Carried**



5.3 Engineering and Corporate Assets - Juan Rojas, Director

Director Rojas delivered a presentation to Council on the Engineering and Assets 2020 Departmental Budget.

**CR2019-515**

**Moved By** Councillor Veale

**Seconded By** Councillor Yeo

**That** the presentation by Director Rojas regarding the Engineering and Corporate Assets 2020 Departmental Budget, be received.

**Carried**

5.4 Community Services - Craig Shanks, Director

Director Shanks delivered a presentation to Council on the Community Services 2020 Departmental Budget.

**CR2019-516**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Veale

**That** the presentation by Director Shanks regarding the Community Services 2020 Departmental Budget, be received.

**Carried**

5.5 Corporate Services - Jennifer Stover, Director

Director Stover delivered a presentation to Council on the Corporate Services 2020 Departmental Budget.

**CR2019-517**

**Moved By** Councillor Dunn

**Seconded By** Councillor Richardson

**That** the presentation by Director Stover regarding the Corporate Services 2020 Departmental Budget, be received.

**Carried**

**6. Confirming By-Law**

**6.1 CC2019-21.6.1**

A By-law to Confirm the Proceedings of a Special Meeting of Council, Tuesday, September 17, 2019

**CR2019-518**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Yeo

**That** a by-law to confirm the proceedings of a Special Council Meeting held Tuesday, September 17, 2019 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**7. Adjournment**

**CR2019-519**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Veale

**That** the Council Meeting adjourn at 1:52 p.m.

**Carried**

**Read and adopted this 24th day of September, 2019.**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Special Council Meeting**

**CC2019-22**  
**Wednesday, September 18, 2019**  
**Open Session Commencing at 1:00 p.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Doug Elmslie**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Patrick O'Reilly**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. Call to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor D. Elmslie and Councillors P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

Absent: Councillor R. Ashmore

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth, City Solicitor R. Carlson, Directors C. Marshall, B. Robinson, J. Stover and R. Sutherland, Chief M. Pankhurst and Acting Chief A. Rafton were also in attendance.

**2. Adoption of Agenda**

**CR2019-520**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Veale

**That** the Agenda for the Open Session of the Special Council Meeting of Wednesday, September 18, 2019, be adopted as circulated and with the following amendments:

**Deletion - Item 4.5**

Departmental 2020 Budget Presentation, Corporate Services - Jennifer Stover, Director

**Addition - Item 4.6**

Budget Direction/Feedback/Roundtable

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Departmental 2020 Budget Presentations**

**4.1 Development Services - Chris Marshall, Director**

Director Marshall delivered a presentation to Council on the Development Services 2020 Departmental Budget.

**CR2019-521**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Dunn

**That** the presentation by Director Marshall regarding the Development Services 2020 Departmental Budget, be received.

**Carried**

4.2 Paramedic Services - Andrew Rafton, Acting Chief

Acting Chief Rafton and Acting Deputy Chief Johnston delivered a presentation to Council on the Paramedic Services 2020 Departmental Budget.

**CR2019-522**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Yeo

**That** the presentation by Acting Chief Rafton and Acting Deputy Chief Johnston regarding the Paramedic Services 2020 Departmental Budget, be received.

**Carried**

4.3 Fire Services - Mark Pankhurst, Chief

Chief Pankhurst delivered a presentation to Council on the Fire Services 2020 Departmental Budget.

**CR2019-523**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** the presentation by Chief Pankhurst regarding the Fire Services 2020 Departmental Budget, be received.

**Carried**

Council recessed at 2:29 p.m. and reconvened at 2:41 p.m.

4.4 Human Services - Rod Sutherland, Director

Director Sutherland delivered a presentation to Council on the Human Services 2020 Departmental Budget.

**CR2019-524**

**Moved By** Councillor Dunn

**Seconded By** Deputy Mayor Elmslie

**That** the presentation by Director Sutherland regarding the Human Services 2020 Departmental Budget, be received.

**Carried**

4.5 Corporate Services - Jennifer Stover, Director

This item was deleted with the adoption of the agenda.

4.6 Budget Direction/Feedback/Roundtable

**CR2019-525**

**Moved By** Councillor Yeo

**Seconded By** Councillor Seymour-Fagan

**That** Paramedic Service staff be directed to bring forward a proposal for cost-avoidance in relation to the off-loading of patients at hospitals for consideration as part of the 2020 budget process.

**Carried**

**5. Confirming By-Law**

5.1 By-law 2019-123

A By-law to Confirm the Proceedings of a Special Meeting of Council, Wednesday, September 18, 2019

**CR2019-526**

**Moved By** Deputy Mayor Elmslie

**Seconded By** Councillor Veale

**That** a by-law to confirm the proceedings of a Special Council Meeting held Wednesday, September 18, 2019 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**6. Adjournment**

**CR2019-527**

**Moved By** Councillor Yeo

**Seconded By** Councillor Richardson

**That** the Council Meeting adjourn at 3:30 p.m.

**Carried**

**Read and adopted this 24th day of September, 2019.**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk