

The Corporation of the City of Kawartha Lakes

Additional Agenda

Regular Council Meeting

CC2019-31

Tuesday, December 10, 2019

Open Session Commencing at 10:00 a.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Deputy Mayor Doug Elmslie

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Patrick O'Reilly

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

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		Pages
*11.	Council Minutes	4 - 51
	Special Council Meeting Minutes - November 13, 2019 Regular Council Meeting Minutes - November 19, 2019 Special Council Meeting Minutes - November 26, 2019 Special Council Meeting Minutes - December 3, 2019	
	<p>That the Minutes of the November 13, 2019 Special Council Meeting, November 19, 2019 Regular Council Meeting, November 26, 2019 Special Council Meeting and December 3, 2019 Special Council Meeting, be received and adopted.</p>	
13.	Planning Advisory Committee	
13.1	Correspondence Regarding Planning Advisory Committee Recommendations	
*13.1.1	CC2019-31.13.1.1 Correspondence Respecting Report PLAN2019-072, being File D01-2018-005, D006-20118-026, D005-004 and D19-2019-001, Lands at the Northeast Corner of Colborne Street West and Highway 35 - Lindsay 2017 Developments Inc. Michael Testaguzza, The Biglieri Group Ltd. (Item 13.3.5 on the Agenda)	52 - 58
*13.1.2	CC2019-31.13.1.2 Correspondence Respecting Report PLAN2019-072, an Application for Draft Approval for a Proposed Mixed-Use Residential and Commercial Plan of Subdivision for 563 Residential Units Martyn Stollar, J. Stollar Construction Limited (Items 13.3.2 and 13.3.5 on the Agenda)	59 - 65
*13.2	Planning Advisory Committee Minutes - December 4, 2019 (PC2019-12) That the Minutes of the December 4, 2019 (PC2019-12) Planning Advisory Committee Meetings be received and the recommendations, included in Section 13.3 of the Agenda, be adopted.	66 - 73

*13.5	Planning Advisory Committee Minutes of December 4, 2019 (PC2019-13)	74 - 85
	That the Minutes of the December 4, 2019 (PC2019-13) Planning Advisory Committee Meeting be received and the recommendations, included in Section 13.6 of the Agenda, be adopted.	
14.	Consent Matters	
14.2	Correspondence	
*14.2.2	CC2019-31.14.2.2	86 - 101
	Correspondence - The Proposed 2019 Development Charges Background Study, the Proposed New Development Charges By-law, and the proposed Development Charges Assistance Policy, Report EA2019-018	
	Martyn Stollar, J. Stollar Construction Limited (Item EA2019-018 on the Agenda)	
17.	By-Laws	
17.1	By-Laws by Consent	
*17.1.2	CC2019.31.17.1.2	102 - 138
	A By-law to Amend By-law 2018-234, being a By-Law to Establish and Require Payment of Fees for Information, Services, Activities and Use of City Property in The City of Kawartha Lakes (known as the Consolidated Fees By-law)	

The Corporation of the City of Kawartha Lakes

Minutes

Special Council Meeting

CC2019-27

**Wednesday, November 13, 2019
Open Session Commencing at 7:00 p.m.
Fenelon Falls Community Centre
27 Veterans Way, Fenelon Falls, Ontario**

Members:

**Mayor Andy Letham
Deputy Mayor Doug Elmslie
Councillor Ron Ashmore
Councillor Pat Dunn
Councillor Patrick O'Reilly
Councillor Tracy Richardson
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale
Councillor Emmett Yeo**

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1. Call to Order

Mayor Letham called the Meeting to order at 7:00 p.m. Deputy Mayor D. Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan and A. Veale were in attendance.

Absent: Councillor E. Yeo

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth, Directors C. Marshall, B. Robinson, J. Rojas, C. Shanks and J. Stover, Chief M. Pankhurst and Acting Chief A. Rafton were also in attendance.

2. Adoption of Agenda

CR2019-630

Moved By Deputy Mayor Elmslie

Seconded By Councillor Dunn

That the Agenda for the Open Session of the Special Council Meeting of Wednesday, November 13, 2019, be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Proposed 2020 Budget

The Mayor advised that the City's 2020 Budget process is currently underway and that today's meeting will start with a presentation that provides an overview of the Proposed 2020 Budget. Following the presentation, there will be an opportunity for members of the public to comment on the budget.

4.1 CC2019-27.4.1

Presentation - Proposed 2020 Budget

Ron Taylor, Chief Administrative Officer

Jennifer Stover, Director of Corporate Services

CAO Taylor and Director Stover delivered a presentation on the Proposed 2020 Budget.

CR2019-631

Moved By Councillor Veale

Seconded By Councillor Richardson

That the presentation by CAO Taylor and Director Stover regarding the **Proposed 2020 Budget**, be received.

Carried

4.2 CC2019-27.4.2

Public Comments - Proposed 2020 Budget

Bill Stettler of Lindsay expressed a need to move forward with developing an Active Transportation Master Plan, noting that transportation is a major source of pollution and greenhouse gases. He commended Council for taking the first steps toward this important initiative, noting that now is the time for further action.

Glenda Morris shared her support for an Active Transportation Master Plan, noting the importance of its integration with planning processes for the betterment of the community. She spoke to the value active transportation brings to a community and specifically to the health, environmental and socio-economic benefits of walkability. Ms. Morris encouraged Council to move forward with this initiative.

Jamie Morris encouraged Council to move forward with developing an Active Transportation Master Plan noting it is a key factor in managing environmental and climate change issues. He noted that significant funds are directed to support our roads infrastructure, and expressed the need to ensure active transportation is considered when undergoing road reconstruction. He called for strategic leadership, noting that an Active Transportation Master Plan is the first step.

Richard Fedy, Co-President of Environmental Action Bobcaygeon, advised that they have developed an Active Transportation Plan for Bobcaygeon and are in support of including an Active Transportation Master Plan for the City in the 2020 Budget. He noted that they have experienced overwhelming support from the community of Bobcaygeon and highlighted the importance of having the character of the community shape development.

Al MacPherson spoke in support of including an Active Transportation Master Plan in the 2020 budget. He highlighted the importance of walkability and connectivity to seniors, specifically in the Lindsay area and expressed the need

for strategic improvements to ensure standards and guidelines are established for developers to support a vision of connectivity. Mr. MacPherson encouraged Council to support this initiative and to be both practical and strategic in its implementation.

Chis Appleton stated that he supported the comments made by the previous speakers in regards to the need for an Active Transportation Master Plan. He further requested updates on specific budget issues of importance to the residents of Fenelon Falls, namely the importance of the downtown and options for bridge crossings and the public washrooms in Garnet Graham Park.

Art Hornibrook, President of the Kawartha Cycling Club, called for action in moving forward with an Active Transportation Master Plan to provide guidelines to the Planning and Engineering divisions of the City to ensure the inclusion of active transportation components in development and reconstruction. He noted that wider shoulders both support active transportation and enhance the life of roads. Mr. Hornibrook further noted that without an Active Transportation Master Plan in place, access to grant funding is limited.

Peter Petrosoniak, Member of the Board of Directors for the Green Trails Alliance, spoke to the need for an Active Transportation Master Plan, noting that the 2014 Provincial Policy Statement speaks to active transportation. He expressed a need for linkages within and between subdivisions, communities and towns.

Rob Ferguson advised that he is looking for opportunities within the City to relocate and highlighted the importance of walkability and connectivity when selecting a community in which to live, specifically where there is no need to drive. He further expressed the need for safe and signed cycling routes within the City.

Pete Sanderson of the Lindsay Optimist Club advised that he was in attendance to represent the voice of the youth. He advised that Wilson Fields in Lindsay receives kids for sports weekly and that they are primarily driven by parents. He noted that there is both a lack of parking and a lack of connectivity to allow for kids to walk to the location safely. He highlighted the importance to both youth and seniors of being able to get from place to place safely, without driving.

CR2019-632

Moved By Councillor Ashmore

Seconded By Councillor Veale

That the public comments regarding the **Proposed 2020 Budget**, be received.

Carried

4.3 CC2019-27.4.3

Written Public Submissions - Proposed 2020 Budget

Mayor Letham advised that the following written public submissions were received regarding the Proposed 2020 Budget:

October 26, 2019	Richard Fedy, Co-President John C. Bush, Co-President Environmental Action Bobcaygeon	Plan of Action for Walking and Cycling (Active Transportation Plan) for the City of Kawartha Lakes
October 30, 2019	Kathy Anderson	Active Transportation Master Plan
October 31, 2019	Art Hornibrook, President Kawartha Cycling Club	Active Transportation Master Plan
October 30, 2019	Dr. A. Lynn Noseworthy, Medical Officer of Health Haliburton, Kawartha, Pine Ridge District Health Unit	Active Transportation Master Plan
November 11, 2019	Grant Heer	2020 Budget
November 13, 2019	Peter Petrosioniak, Member of Board of Directors Green Trails Alliance	Active Transportation Master Plan

CR2019-633

Moved By Councillor Dunn

Seconded By Deputy Mayor Elmslie

That the written public submissions regarding the **Proposed 2020 Budget**, be received.

Carried

5. Reports

6. Closed Session

7. Matters from Closed Session

8. Confirming By-Law

8.1 By-law 2019-145

A By-Law to Confirm the Proceedings of a Special Meeting of Council,
Wednesday, November 13, 2019

CR2019-634

Moved By Councillor Veale

Seconded By Councillor O'Reilly

That a by-law to confirm the proceedings of a Special Council Meeting held
Wednesday, November 13, 2019 be read a first, second and third time, passed,
numbered, signed and the corporate seal attached.

Carried

9. Adjournment

CR2019-635

Moved By Councillor Dunn

Seconded By Deputy Mayor Elmslie

That the Council Meeting adjourn at 8:23 p.m.

Carried

Read and adopted this 10th day of December, 2019.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

The Corporation of the City of Kawartha Lakes

Minutes

Regular Council Meeting

CC2019-28

Tuesday, November 19, 2019

Open Session Commencing at 12:30 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Deputy Mayor Doug Elmslie

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Patrick O'Reilly

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

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1. Kawartha Lakes-Haliburton Housing Corporation Annual General Meeting

Timed Appointment 12:30 p.m.

The Kawartha Lakes-Haliburton Housing Corporation (KLHHC) held their Annual General Meeting.

2. Call to Order

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor D. Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk A. Rooth, City Solicitor R. Carlson, Directors C. Marshall, B. Robinson, C. Shanks, J. Stover and R. Sutherland and Acting Chief A. Rafton were also in attendance.

3. Opening Ceremonies

3.1 O Canada

The Meeting was opened with the singing of 'O Canada'.

3.2 Moment of Silent Reflection

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

3.3 Adoption of Open Session Agenda

CR2019-636

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor Elmslie

That the Agenda for the Open Session of the Regular Council Meeting of Tuesday, November 19, 2019, be adopted as circulated and with the following amendment:

Item 5, being the Kawartha Lakes-Haliburton Housing Corporation (KLHHC) Annual General Meeting, be moved to Item 1 on the Agenda to be dealt with first.

Carried

4. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

5. Notices and Information by Members of Council and Staff

5.1 Council

Deputy Mayor Elmslie:

- Fenelon Falls Santa Day is on November 30th with events throughout the day from 10:00 a.m. to 7:00 p.m.

Councillor Ashmore:

- There will be an Omemee Downtown Revitalization Meeting on November 20th at 7:00 p.m. at Coronation Hall in Omemee.
- The Omemee Santa Claus Parade is on December 7th at 1:00 p.m.
- The Dunsford Santa Claus Parade is on December 15th at 2:00 p.m.

Councillor Yeo:

- The Coboconk Santa Claus Parade is on December 1st at 1:00 p.m.

Councillor Richardson:

- Cole's Journey Benefit Dance is on November 23rd from 8:00 p.m. to 1:00 a.m. at the Manvers Arena.
- The Janetville Craft Christmas is on November 24th from 10:00 a.m. to 3:00 p.m.
- The Pontypool Santa Breakfast is on December 1st from 9:00 a.m. to 11:30 a.m. at the Pontypool Community Centre.
- The Pontypool Santa Claus Parade is on December 1st at 6:00 p.m.
- There will be Breakfast with Santa on December 8th from 9:00 to 11:30 a.m. at the Janetville Hall and on December 14th from 8:00 to 11:00 a.m. at the Bethany United Church.
- St. Mary's Bridge, located south of Golf Course Road in Bethany, will be temporarily closed for infrastructure repair starting on November 27th.

Councillor O'Reilly:

- The 10th Annual Jolly Jog for A Place Called Home and Kawartha Lakes Food Source is on November 23rd.
- The Annual Kinsmen Toy Drive is underway.

- Kawartha Lakes Police Chief Mark Mitchell recently received the Order of Merit.
- A meeting on the 2020 International Plowing Match will be held on November 20th at 7:30 p.m. at the Fenelon Falls Community Centre.
- Kawartha Lakes Firefighters will be at Loblaws on November 30th from 10:30 a.m. to 2:30 p.m. to collect donations for the Kawartha Lakes Food Source.
- Various local events held recently were a great success including; the Lindsay Santa Clause Parade, Remembrance Day Ceremonies, the Tree Lighting and the Annual Dream Ball in support of the Kawartha-Haliburton Children's Foundation.

Councillor Seymour Fagan:

- A public information session on the reconstruction of Canal Street in Bobcaygeon will be held November 21st from 4:00 to 6:00 p.m. at the Bobcaygeon Municipal Service Centre.
- The Mingle and Jingle event in Bobcaygeon is on November 23rd from 12:00 to 8:00 p.m.
- The Bobcaygeon Santa Claus Parade is on December 7th at 5:00 p.m.
- The Kinmount Christmas in the Village event is on December 7th featuring a Pancake Breakfast, Farmer's Market and wagon rides.
- A Christmas Music Night with the Leahy Family will be on December 7th at 7:00 p.m. at the Galway Hall.

5.2 Staff

Acting Chief of Paramedic Service A. Rafton announced that the Lindsay and District Ministerial is hosting a First Responders Appreciation Event on November 24th at the Lindsay Exhibition from 3:00 to 4:00 p.m. for First Responders, their families and the community.

6. Council Minutes

CR2019-637

Moved By Deputy Mayor Elmslie

Seconded By Councillor Seymour-Fagan

That the Minutes of the following Council Meetings, be received and adopted:

Regular Council Meeting Minutes - October 22, 2019

Special Council Meeting Minutes - October 29, 2019

Special Council Meeting Minutes - November 5, 2019.

Carried

6.1 CC2019-28.6.1

Regular Council Meeting Minutes - October 22, 2019

6.2 CC2019-28.6.2

Special Council Meeting Minutes - October 29, 2019

6.3 CC2019-28.6.3

Special Council Meeting Minutes - November 5, 2019

7. Deputations

8. Presentations

9. Committee of the Whole

9.1 Correspondence Regarding Committee of the Whole Recommendations

9.2 Committee of the Whole Minutes

Committee of the Whole Minutes - November 5, 2019

The following Items were extracted from the Consent Agenda:

Item 9.3.6 - Councillor Dunn

Item 9.3.8 - Councillor Ashmore

Item 9.3.17 - Mayor Letham and Councillor Ashmore

CR2019-638

Moved By Councillor Ashmore

Seconded By Councillor O'Reilly

That the Minutes of the November 5, 2019 Committee of the Whole Meeting be received and the recommendations, included in Section 9.3 of the Agenda, be adopted, save and except Items 9.3.6, 9.3.8 and 9.3.17.

Carried

9.3 Business Arising from Committee of the Whole Minutes

Carried

9.3.1 CW2019-197

That the deputation of Deborah Pearson, on behalf of the Kawartha Lakes Environmental Advisory Committee (KLEAC), regarding **Ban of Plastic Bags in City of Kawartha Lakes**, be received.

Carried

9.3.2 CW2019-198

That the deputation of Steve McCullough regarding **Ban of Plastic Bags in City of Kawartha Lakes**, be received.

Carried

9.3.3 CW2019-199

That the deputation of Afe Helleman regarding **Affordable Housing for Seniors**, be received and referred to staff to work with the proponent to bring forward options for an affordable housing development in Coboconk by end of Q2 2020.

Carried

9.3.4 CW2019-200

That the deputation of Kim Van Demark and Ronnda Singer-Robinson regarding **By-law Revisions to Allow for Backyard Chickens**, be received;

That the correspondence and petition submitted in support of a by-law amendment to allow for backyard chickens, be received; and

That the matter be referred to staff to bring forward options to allow backyard chickens by the end of Q3 2020.

Carried

9.3.5 CW2019-201

That the deputation of Harry Leung regarding **Request to Waive Dumping Fees for Plastics**, be received; and

That upon completion of the transfer of the plastic waste to the landfill and collection of related receipts, a request to waive the landfill fees may be brought forward to Council for consideration.

Carried

9.3.7 CW2019-203

That the presentation by Agriculture and Development Officer Kelly Maloney and Bronwynne Wilton of Wilton Group regarding the **Kawartha Lakes Agriculture and Food Action Plan 2020-2024 Presentation**, be received.

Carried

9.3.9 CW2019-205

That the presentation by Laurie McCarthy, Economic Development Officer - Tourism, regarding a **Tourism Strategy Update**, be received.

Carried

9.3.10 CW2019-206

That Report ED2019-026, **Tourism Strategy Update**, be received for information.

Carried

9.3.11 CW2019-207

That the presentation by Emily Turner, Economic Development Officer - Heritage Planning, regarding a **Heritage Planning Update**, be received.

Carried

9.3.12 CW2019-208

That Report ED2019-022, **Listing Properties on the Heritage Register**, be received; and

That the proposed listing of non-designated properties listed in Appendix A to Report ED2019-022 be approved.

Carried

9.3.13 CW2019-209

That Report ED2019-023, **Delegated Authority for Alterations to Heritage Properties By-law**, be received; and

That the necessary by-law be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

9.3.14 CW2019-210

That the presentation by Director Sutherland regarding the **2020-2029 Housing and Homelessness Plan**, be received.

Carried

9.3.15 CW2019-211

That Report CORP2019-028, **Affordable Housing Targets - Financial Analysis**, be received for information purposes.

Carried

9.3.16 CW2019-213

That Report ED2019-025, **2019 Million Dollar Makeover Funding Allocation, 2nd Intake**, be received.

Carried

9.3.18 CW2019-216

That Report TR2019-005, **Disbanding of the Transit Advisory Committee**, be received;

That the Transit Advisory Committee be disbanded and the related Terms of Reference rescinded; and

That Transit Staff work with Transportation Working Group of the Kawartha Lakes Accessibility Advisory Committee.

Carried

9.3.19 CW2019-217

That the memo dated November 5, 2019 regarding Ambulance Offload Considerations be received; and

That Paramedic Service continue to implement the current relief initiatives.

Carried

9.3.20 CW2019-218

That the October 22, 2019 correspondence from Dan Marinigh, CAO/Secretary-Treasurer for Otonabee Conservation, regarding the Notice of Requirement for Council Resolution Related to Proposed Amendments to the Trent Source Protection Plan and Assessment Report, be received;

That the proposed amendments to the Trent Source Protection Plan and Assessment Report as per Section 34 of the Clean Water Act, resulting from recent upgrades to the Pinewood Municipal Drinking Water System, be endorsed; and

That the commencement of the public consultation process, be authorized.

Carried

9.4 Items Extracted from Committee of the Whole Minutes

9.3.6 CW2019-202

A recorded vote was requested by Councillor Dunn.

Moved By Councillor Dunn

Seconded By Councillor Yeo

That the deputation from Raymonde Blais Couture regarding **Winter Maintenance on McGuire Beach Road**, be received;

That the November 5, 2019 correspondence from Raymonde Blais Couture, President of McGuire's Beach Property Owners Association, regarding a request for winter service for McGuire Beach Road, be received; and

That the City provide winter service to the unassumed portion of McGuire Beach Road for the 2019-2020 winter season.

Recorded	For	Against	Absent
Mayor Letham		X	
Deputy Mayor Elmslie	X		
Councillor Ashmore	X		
Councillor Dunn	X		
Councillor O'Reilly		X	
Councillor Richardson		X	
Councillor Seymour-Fagan		X	
Councillor Veale		X	
Councillor Yeo	X		
Results	4	5	0

Motion Failed

CR2019-639

Moved By Councillor Seymour-Fagan

Seconded By Councillor Richardson

That the deputation from Raymonde Blais Couture regarding **Winter Maintenance on McGuire Beach Road**, be received; and

That the November 5, 2019 correspondence from Raymonde Blais Couture, President of McGuire's Beach Property Owners Association, regarding a request for winter service for McGuire Beach Road, be received.

Carried

9.3.8 CW2019-204

CR2019-640

Moved By Councillor Ashmore

Seconded By Councillor O'Reilly

That Report ED2019-019, **Kawartha Lakes Agriculture and Food Action Plan 2020-2024**, be received;

That the Kawartha Lakes Agriculture and Food Action Plan 2020-2024 be endorsed;

That in the first quarter of 2020 staff provide Council with an implementation plan detailing community partnership support and providing options for resourcing of identified municipal activities through future budgets; and

That the implementation plan identify the top 10 prioritized, actionable items.

Carried

9.3.17 CW2019-215

CR2019-641

Moved By Councillor Yeo

Seconded By Deputy Mayor Elmslie

That Report WM2019-012, **Making Waste Matter: Integrated Waste Management Strategy Update**, be received;

That Council approves the integrated waste management strategy update for implementation with the following accelerated amendments;

That an immediate focus be placed on public education;

That an immediate enhanced online presence be implemented regarding recycling;

That a \$10/ton increase to the tipping fees be implemented in January 2020 and the increase in revenue be used to offset additional operating costs to enhance diversion; and

That the by-law for allowable recyclables in waste be amended to reduce the amount from 20% to 10% starting in early 2020.

Carried

CR2019-642

Moved By Councillor Ashmore

Seconded By Councillor Yeo

That staff be directed to initiate communications with the Durham York Energy Centre regarding future waste diversion opportunities.

Carried

9.4.1 CW2019-212

CR2019-643

Moved By Councillor Seymour-Fagan

Seconded By Councillor O'Reilly

That Report HH2019-010, **2020-2029 Housing and Homelessness Plan**, be received;

That 2020-2029 Housing and Homelessness Plan be amended to endorse the Moving Forward housing target model;

That the 2020-2029 Housing and Homelessness Plan, included as Appendix A to Report HH2019-010, as amended, be endorsed;

That the policy entitled Affordable Housing Incentives, appended to Report HH2019-008, be adopted, numbered and inserted in the Corporate Policy Manual; and

That staff report back on an annual basis on the City's progress toward achieving established targets so that those targets can be adjusted accordingly.

Carried

9.4.2 CW2019-214

CR2019-644

Moved By Councillor Seymour-Fagan

Seconded By Councillor Richardson

That Report 2019-010, **Styrofoam and Single Use Plastics**, be received;

That Council approves a voluntary ban of Styrofoam and Single Use Plastics in the Kawartha Lakes;

That Council approves the removal of styrofoam from the curbside recycling stream and addition to the waste stream;

That Council lead by example and start the voluntary ban within the City's administrative buildings whenever possible;

That as part of the voluntary ban staff develop a long term plan for phasing out single use plastics and styrofoam within additional City buildings and facilities; and

That staff develop a green procurement policy as part of the 2020 development of a green city charter.

Carried

10. Planning Advisory Committee

10.1 Correspondence Regarding Planning Advisory Committee Recommendations

10.2 Planning Advisory Committee Minutes

Planning Advisory Committee Minutes - November 6, 2019

CR2019-645

Moved By Councillor Veale

Seconded By Councillor O'Reilly

That the Minutes of the November 6, 2019 Planning Advisory Committee Meeting be received and the recommendations, included in Section 10.3 of the Agenda, be adopted.

Carried

10.3 Business Arising from Planning Advisory Committee Minutes

Carried

10.3.1 PAC2019-072

That Report PLAN2019-061, respecting **Part Lot 20, Concession 5, Plan 82, Part of Lot 8, Part 1 on 57R-7955, former Town of Lindsay, and identified as 257 Kent Street West; Application No. D06-2019-027**, be received;

That a Zoning By-law Amendment respecting application D06-2019-027, substantially in the form attached as Appendix E to Report PLAN2019-061, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

10.3.2 PAC2019-073

That Report PLAN2019-063, **Part of Lot 16, Concession 5, Geographic Township of Ops, Applications D01-2019-004 and D06-2019-031**, be received; and

That Report PLAN 2019-063 respecting Applications D01-2019-004 and D06-2019-031 be referred back to staff to address any issues raised through the public consultation process and for further review and processing until such time that all comments have been received from all circulated agencies and City departments, and that any comments and concerns have been addressed.

Carried

10.3.3 PAC2019-074

That Report PLAN2019-064, **Part of Lot 18, Concession 5, Former Town of Lindsay, DDB Investment Group Limited – Applications D01-2019-003 and D06-2019-029**, be received; and

That PLAN2019-064 respecting Applications D01-2019-003 and D06-2019-029 be referred back to staff to address any issues raised through the public consultation process and for further review and processing until such time that all comments have been received from all circulated agencies and City departments, and that any comments and concerns have been addressed.

Carried

10.3.4 PAC2019-075

That Report PLAN2019-065, **King's Wharf Estates Subdivision Agreement**, be received;

That the Subdivision Agreement for King's Wharf Estates, City of Kawartha Lakes, substantially in the form attached as Appendix C to Report PLAN2019-065 be approved by Council;

That the street names of Lakeview Crescent and Jeff Beukeboom Court for the draft plan of subdivision be approved by Council;

That the reduction of securities be considered once completed works have been confirmed by Staff;

That the recommended payment of Development Charges, as outlined in the draft subdivision agreement contained in Appendix C to Report PLAN2019-065, be received and approved by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this Agreement.

Carried

10.4 Items Extracted from Planning Advisory Committee Minutes

11. Consent Matters

The following items were requested to be extracted from the Consent Agenda:

Moved By Councillor Veale

Seconded By Councillor Richardson

That all of the proposed resolutions shown in Section 11.1 and 11.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

Carried

11.1 Reports

11.1.1 CLK2019-012

2020 Council, Committee of the Whole and Planning Advisory Committee Meeting Schedule

Cathie Ritchie, City Clerk

CR2019-646

That Report CLK2019-012, **2020 Council, Committee of the Whole and Planning Advisory Committee Meeting Schedule**, be received; and

That the schedule for Council, Committee of the Whole and Planning Advisory Committee Meetings for 2020, as outlined in Appendix A to Report CLK2019-012, be approved.

Carried

11.1.2 PUR2019-042

Request for Quotation 2019-91-OQ Coboconk School House Demolition

Krystina Cunningham, Buyer

Aaron Sloan, Manager of Municipal Law Enforcement

CR2019-647

That Report PUR2019-042, **Request for Quotation 2019-91-OQ Coboconk School House Demolition**, be received;

That the lowest quoted Proponent, Maxx North America Group Inc., be selected for the award of Request for Quotation 2019-91-OQ for the Demolition of the Coboconk School House where work shall commence upon award and be completed by December 31, 2019;

That subject to receipt of the requested documents, the Mayor and City Clerk be authorized to execute the agreement to award Quotation 2019-91-OQ for the Demolition of the Coboconk School House; and

That all costs of demolishing the structure and disposing of hazardous materials be invoiced to the current owner of the property with notification that if the cost of demolition is not paid, the amount will be added to the property tax in accordance with section 15.4 (4). Building Code Act, 1992, S.O. 1992, c. 23.

Carried

11.1.3 PUR2019-043

2019-96-OQ Supply and Delivery of Sodium Hypochlorite

Kristy Wilson, Junior Buyer

Robert MacPherson, Water and Wastewater Technician

CR2019-648

That Report PUR2019-043, **Request for Quotation 2019-96-OQ Supply and Delivery of Sodium Hypochlorite**, be received;

That Lavo be selected for the award of 2019-96-OQ Supply and Delivery of Sodium Hypochlorite for a five year term, at the quotation price of \$28,451.69 annually, plus HST; and

That subject to receipt of the requested documents, that the Mayor and City Clerk be authorized to sign the agreement.

Carried

11.1.4 PUR2019-047

2019-86-CQ Rotary Trail and Shoreline Restoration and Stabilization

Linda Lee, Buyer

Ryan Smith, Supervisor, Parks & Open Spaces

CR2019-649

That Report PUR2019-047, **2019-86-CQ Rotary Trail and Shoreline Restoration and Stabilization**, be received;

That Ratcliff Excavating & Grading be selected for the award of Quotation 2019-86-CQ Rotary Trail and Shoreline Restoration and Stabilization for the total price of \$457,155.40, plus H.S.T.;

That project number 950190408 – Rotary Trail, Shoreline Restoration & Sheet Piling be closed and \$150,000 be returned to the Capital Reserves;

That \$235,184 be added to multi-year project 950153301- Shoreline Restoration & Sheet Piling from the Capital Reserves;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

That the Financial Services Division be authorized to issue a purchase order.

Carried

11.1.5 PUR2019-048

2019-92-OP Annual Monitoring Reports at Specified Landfills

Linda Lee, Buyer

Kerri Snoddy, Regulatory Compliance Officer

CR2019-650

That Report PUR2019-048, **2019-92-OP Annual Monitoring Reports at Specified Landfill Sites**, be received;

That Azimuth Environmental Consulting Inc. be selected as the highest scoring proponent, for the award of Request for Proposal 2019-92-OP Annual Monitoring Reports at Specified Landfill Sites for the initial term of two (2) reporting terms for the 2019 and 2020 calendar years;

That Council authorize the option to renew the contract for one (1) additional reporting term upon mutual agreement and successful completion of the initial term; and

That subject to receipt of the required documents, the Mayor and Clerk be authorized to sign the agreement.

Carried

11.2 Correspondence

11.3 Items Extracted from Consent

12. Petitions

12.1 CC2019-28.12.1

Resurfacing of Wispi Shore Road

Marianne Husar

CR2019-651

Moved By Councillor Ashmore

Seconded By Councillor O'Reilly

That the petition received from Marianne Husar regarding **Resurfacing of Wispi Shore Road**, be received and referred to the 2020 Lifecycle Extension Program for consideration.

Carried

13. Other or New Business

14. By-Laws

The mover requested the consent of Council to read the by-laws by number only.

CR2019-652

Moved By Councillor Yeo

Seconded By Councillor Dunn

That the By-Laws shown in Section 14.1 of the Agenda, namely: Items 14.1.1 to and including 14.1.14 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

14.1 By-Laws by Consent

14.1.1 By-law 2019-146

Authorize Borrowing of Serial Debentures \$11,007,932.60

14.1.2 By-law 2019-147

Authorize Borrowing of Serial Debentures \$4,492,964.44

14.1.3 By-law 2019-148

A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (M. Fenton)

14.1.4 By-law 2019-149

A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (T. Ferris)

14.1.5 By-law 2019-150

A By-law to Establish a Parcel of Land in the City of Kawartha Lakes as Public Highway

14.1.6 By-law 2019-151

A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described Block D, Plan 386, in the Geographic Township of Somerville, City of Kawartha Lakes Designated as Parts 2 and 3 on Plan 57R-10763 Being Part of PIN: 63119-0232 (LT)

14.1.7 By-law 2019-152

A By-law to Stop Up and Close Part of the Road Allowance Legally Described as Part of the Road Allowance between Lot 18 and Lot 19, Concession 2, in the Geographic Township of Somerville, City of Kawartha Lakes as Parts 6, 7 and 8 on Plan 57R-10763 Being Part of PIN:63119-0195 (LT)

14.1.8 By-law 2019-153

A By-Law to Amend the Town of Lindsay Zoning By-Law No. 2000-75 to Rezone Land Within the City Of Kawartha Lakes
(File D06-2019-027, Report PLAN2019-061 - 257 Kent Street West - 2680749 Ontario Inc.)

14.1.9 By-law 2019-154

A By-law to Delegate Authority for the Alteration of Heritage Property in the City of Kawartha Lakes

14.1.10 By-law 2019-155

A By-law to Amend Bylaw Mariposa 1971-1526 and to Provide for the Levying of Costs Resulting from Maintenance of the Ferguson Drain

14.1.11 By-law 2019-156

A By-law to Levy the Cost of Maintenance Works Undertaken on the Ferguson Municipal Drain in the City of Kawartha Lakes

14.1.12 By-law 2019-157

A By-law to Levy the Cost of Maintenance Works Undertaken on the Robertson Municipal Drain in the City of Kawartha Lakes

14.1.13 By-law 2019-158

A By-law to Levy the Cost of Maintenance Works Undertaken on the Lownsborough Municipal Drain in the City of Kawartha Lakes

14.1.14 By-law 2019-159

A By-law to Levy the Cost of Maintenance Works Undertaken on the Ops #1 Municipal Drain in the City of Kawartha Lakes

14.2 By-Laws Extracted from Consent

15. Notice of Motion

Council recessed at 1:47 p.m. and reconvened at 1:57 p.m.

16. Closed Session

16.1 Adoption of Closed Session Agenda

CR2019-653

Moved By Councillor O'Reilly

Seconded By Councillor Yeo

That the Closed Session agenda be adopted as circulated.

Carried

16.2 Disclosure of Pecuniary Interest in Closed Session Items

There were no declarations of pecuniary interest disclosed.

16.3 Move Into Closed Session

CR2019-654

Moved By Councillor O'Reilly

Seconded By Councillor Yeo

That Council convene into closed session at 1:58 p.m. in order to consider matters on the Tuesday, November 19, 2019 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2)(d) of the Municipal Act, S.O. 2001. S.25.

Carried

17. Matters from Closed Session

Item 16.3.1

The Closed Session Minutes of the October 22, 2019 Regular Council Meeting were received and adopted.

Item 16.3.4

Jennifer Stover, Director of Corporate Services provided Council with information regarding **Market Compensation Review**.

Item 16.3.2

Staff provided Council with an update on the **Kawartha Lakes Professional Firefighter Association, Local 1701** and received direction.

Item 16.3.3

Staff provided Council with a **CUPE Local 855 Bargaining Mandate** update and received direction.

18. Confirming By-Law

18.1 By-law 2019-160

A By-law to Confirm the Proceedings of a Regular Meeting of Council, Tuesday, November 19, 2019

CR2019-660

Moved By Councillor Dunn

Seconded By Councillor Yeo

That a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, November 19, 2019 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

19. Adjournment

CR2019-661

Moved By Councillor Yeo

Seconded By Councillor Veale

That the Council Meeting adjourn at 2:29 p.m.

Carried

Read and adopted this 10th day of December, 2019.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

The Corporation of the City of Kawartha Lakes

Minutes

Special Council Meeting

CC2019-29

Tuesday, November 26, 2019

Open Session Commencing at 9:00 a.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Deputy Mayor Doug Elmslie

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Patrick O'Reilly

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

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Please contact AgendaItems@kawarthalakes.ca if you have an accessible accommodation request.

1. Call to Order

Mayor Letham called the meeting to order at 9:00 a.m. Deputy Mayor D. Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

Late Arrival: Councillor Yeo at 9:01 a.m.

CAO R. Taylor, City Clerk C. Ritchie, and Deputy Clerk J. Watts were also in attendance.

2. Adoption of Agenda

CR2019-662

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor Elmslie

That the Agenda for the Open Session of the Special Council Meeting of Tuesday, November 26, 2019, be adopted as circulated, and with the following amendments:

- Logistical modifications to the 2020 Proposed Budget and Business Plan documents
- Proposed 2020 Water Wastewater Budget, Special Projects Budget, and Tax-Supported Capital Budget Question and Answer documents.

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Proposed 2020 Water-Wastewater Capital and Operating Budgets

4.1 Presentation

Bryan Robinson, Director of Public Works
Adam Found, Manager of Corporate Assets

Director of Public Works B. Robinson, and Manager of Corporate Assets A. Found presented an overview of the Proposed 2020 Water-Wastewater Capital and Operating Budgets.

CR2019-663

Moved By Deputy Mayor Elmslie

Seconded By Councillor Veale

That the presentation by B. Robinson, Director of Public Works, and A. Found, Manager of Corporate Assets, regarding the Proposed 2020 Water and Wastewater Budgets, be received; and

That the 2020 Water and Wastewater Operating and Capital Budgets, be received.

Carried

4.2 Public Comments

There were no public comments presented.

4.3 Written Public Submissions

There were no written public submissions received.

4.4 Council Question and Answer

CR2019-664

Moved By Councillor O'Reilly

Seconded By Councillor Richardson

That the Question and Answer Document regarding the 2020 Proposed Water and Wastewater Operating and Capital Budgets, be received.

Carried

4.5 Extractions

No extractions were made.

4.6 Decision Units

There were no decision units presented.

4.7 EA2019-016

Proposed 2020 Water-Wastewater Operating and Capital Budgets
Adam Found, Manager of Corporate Assets

Moved By Deputy Mayor Elmslie

Seconded By Councillor Seymour-Fagan

That Report EA2019-016, **Proposed 2020 Water-Wastewater Operating and Capital Budgets**, be received;

That the 2020 Water-Wastewater Capital Budget, attached as Appendix A to Report EA2019-016, be adopted;

That the 2020 Water-Wastewater Operating Budget, attached as Appendix B to Report EA2019-016, be adopted; and

That 2020 user rate levies be increased to a total of 3% above 2019 levies, and that the non-committed additional revenues be utilized to accelerate contributions to the Water-Wastewater Capital Reserve.

Motion Failed

CR2019-665

Moved By Councillor Dunn

Seconded By Councillor Richardson

That Report EA2019-016, **Proposed 2020 Water-Wastewater Operating and Capital Budgets**, be received;

That the 2020 Water-Wastewater Capital Budget, attached as Appendix A to Report EA2019-016, be adopted; and

That the 2020 Water-Wastewater Operating Budget, attached as Appendix B to Report EA2019-016, be adopted.

Carried

5. Proposed 2020 Special Projects Budget

5.1 Overview

Jennifer Stover, Director of Corporate Services

Director of Corporate Services, J. Stover, provided an overview of the 2019 Special Projects Budget.

CR2019-666

Moved By Councillor O'Reilly

Seconded By Councillor Veale

That the overview by Jennifer Stover, Director of Corporate Services, regarding the proposed 2020 Special Projects Budget, be received; and

That the 2020 Special Projects Budget, be received.

Carried

5.2 Public Comments

There were no public comments presented.

5.3 Written Public Submissions

CR2019-667

Moved By Councillor Richardson
Seconded By Councillor Ashmore

That the November 14, 2019 correspondence from Susan Taylor, regarding the 2020 Proposed Special Projects Budget, be received.

Carried

5.4 Council Question and Answer

CR2019-668

Moved By Deputy Mayor Elmslie
Seconded By Councillor O'Reilly

That the Question and Answer Document regarding the 2020 Special Projects Budget, be received.

Carried

5.5 Extractions

Moved By Councillor Yeo
Seconded By Councillor Dunn

That the Commercial Lands Supply and Policy Review in the amount of \$100,000.00 be removed from the 2020 Special Projects Budget.

Motion Failed

Moved By Councillor Dunn
Seconded By Councillor Yeo

That the Paramedic Deployment Review and Master Plan in the amount of 100,000.00 be removed from the 2020 Special Projects Budget.

Motion Failed

CR2019-669

Moved By Councillor Dunn
Seconded By Deputy Mayor Elmslie

That the full amount for the Paramedic Deployment Review and Master Plan, in the amount of \$100,000.00, be fully funded from the Modernization Fund.

Carried

CR2019-670

Moved By Deputy Mayor Elmslie

Seconded By Councillor Dunn

That the Central Roads Operations Depot EA Study in the amount of \$160,000.00 be removed from the 2020 Special Projects Budget.

Carried

5.6 Decision Units

CR2019-671

Moved By Councillor O'Reilly

Seconded By Councillor Ashmore

That Decision Unit Identifier Number 201, 2020 International Plowing Match in the amount of \$100,000.00, be added to the 2020 Special Projects Budget, and requests confirmation of requirements from the organizers.

Carried

CR2019-672

Moved By Councillor Seymour-Fagan

Seconded By Councillor Richardson

That Decision Unit Identifier 202, Cultural Centre Feasibility Study in the amount of \$50,000.00, be added to the 2020 Special Projects Budget.

Carried

CR2019-673

Moved By Councillor Dunn

Seconded By Deputy Mayor Elmslie

That Decision Unit Identifier 204, City Wide Speed Reduction in the amount of \$172,755.00, be equally divided into a multi-year project and allocated over the next three years in the Special Projects Budgets.

Carried

Council recessed at 11:18 a.m. and reconvened at 11:27 p.m.

CR2019-674

Moved By Councillor O'Reilly

Seconded By Councillor Richardson

That Decision Unit Identifier 200, Active Transportation Plan in the amount of \$100,000.00, be added to the 2020 Special Projects Budget.

Carried

CR2019-675

Moved By Councillor O'Reilly

Seconded By Councillor Richardson

That a Steering Committee, including members of the public, be established to work with the consultant on the Active Transportation Master Plan; and

That Terms of Reference for the Active Transportation Plan Steering Committee be forwarded to Council for consideration.

Carried

5.7 CORP2019-031

Proposed 2020 Special Projects Budget
Jennifer Stover, Director of Corporate Services

CR2019-676

Moved By Councillor Seymour-Fagan

Seconded By Councillor O'Reilly

That Report CORP2019-031, **Proposed 2020 Special Projects Budget**, be received;

That the 2020 Special Projects Budget, as amended and attached as Appendix A to report CORP2019-031, be adopted.

Carried

Council recessed at 11:48 a.m. and reconvened at 12:30 p.m.

6. Proposed 2020 Tax-Supported Capital Budget

6.1 Presentation

Adam Found, Manager of Corporate Assets

Manager of Corporate Assets A. Found, presented the Proposed 2020 Tax-Supported Capital Budget.

CR2019-677

Moved By Councillor Seymour-Fagan

Seconded By Councillor O'Reilly

That the presentation by Adam Found, Manager of Corporate Assets, regarding the Proposed 2020 Tax-Supported Capital Budget, be received; and

That the 2020 Tax-Supported Capital Budget, be received.

Carried

6.2 Public Comments

There were no public comments presented.

6.3 Written Public Submissions

There were no written public submissions received.

6.4 Council Question and Answer

CR2019-678

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That the Question and Answer Document regarding the 2020 Tax-Supported Capital Budget, be received.

Carried

6.5 Extractions

CR2019-679

Moved By Deputy Mayor Elmslie

Seconded By Councillor O'Reilly

That JDE Identifier 983200104, Colborne Street Bridget (Lindsay) - Design in the amount of \$350,000.00, be removed from the 2020 Capital Budget.

Carried

Council recessed at 2:02 p.m. and reconvened at 2:13 p.m.

CR2019-680

Moved By Deputy Mayor Elmslie

Seconded By Councillor Seymour-Fagan

That JDE Identifier 950200105, Old Mill Accessible Docks and Storage in the amount of \$65,000.00, be removed from the 2020 Capital Budget.

Carried

A correction was identified in the 2020 Capital Budget, as JDE Identifier 950200313, Janetville Community Centre in the amount of \$231,000.00, was

printed in error and should not have been included in the budget. This item was correctly included in the Recommended 2020 Capital Budget Deferrals.

6.6 Decision Units and Deferrals

Moved By Deputy Mayor Elmslie
Seconded By Councillor Ashmore

That Council Request Decision Unit Identifier 102, Kelly's Bay Road in the amount of \$165,000.00, be included in the 2020 Capital Budget, and funded from the Capital Reserve.

Motion Failed

CR2019-681

Moved By Councillor Richardson
Seconded By Councillor Dunn

That staff bring an update on the Five Year Roads Plan, including a status and forecast update, by the end of Q1 of 2020.

Carried

CR2019-682

Moved By Councillor Yeo
Seconded By Councillor Dunn

That Capital Budget Decision Unit Identifier 407, Sidewalks in the amount of \$150,000.00, be added to the 2020 Capital Budget and funded from the Capital Reserve.

Carried

CR2019-683

Moved By Deputy Mayor Elmslie
Seconded By Councillor Yeo

That Capital Budget Decision Unit Identifier 417, Fleet - Six (6) Hot Boxes in the amount of \$360,000.00, be added to the 2020 Capital Budget, and funded from the Capital Reserve.

Carried

Moved By Councillor Ashmore
Seconded By Councillor Yeo

That Capital Budget Decision Unit Identifier 411, Mill Pond Bridge - Omemee in the amount of \$1,728,000.00, be added to the 2020 Capital Budget, and be funded by debenture and the debt ceiling be increased accordingly.

Motion Failed

6.7 EA2019-017

Proposed 2020 Tax-Supported Capital Budget
Adam Found, Manager of Corporate Assets

CR2019-684

Moved By Councillor Yeo
Seconded By Deputy Mayor Elmslie

That Report EA2019-017, **Proposed 2020 Tax-Supported Capital Budget**, be received;

That the 2020 Tax-Supported Capital Budget, attached as Appendix A to Report EA2019-017, as amended, be adopted.

Carried

7. **Closed Session**

8. **Matters from Closed Session**

9. **Confirming By-Law**

9.1 CC2019-29.9.1

A By-law to Confirm the Proceedings of a Special Meeting of Council, Tuesday, November 26, 2019

CR2019-685

Moved By Deputy Mayor Elmslie
Seconded By Councillor Veale

That a by-law to confirm the proceedings of a Special Council Meeting held Tuesday, November 26, 2019 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

10. Adjournment

CR2019-686

Moved By Councillor Yeo

Seconded By Councillor Dunn

That the Council Meeting adjourn at 3:22 p.m.

Carried

Read and adopted this 10th day of December, 2019.

Andy Letham, Mayor

Cathie Ritchie, City Clerk

The Corporation of the City of Kawartha Lakes
Minutes
Special Council Meeting

CC2019-30
Tuesday, December 3, 2019
Open Session Commencing at 1:00 p.m.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Andy Letham
Deputy Mayor Doug Elmslie
Councillor Ron Ashmore
Councillor Pat Dunn
Councillor Patrick O'Reilly
Councillor Tracy Richardson
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale
Councillor Emmett Yeo

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1. Call to Order

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor D. Elmslie and Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie, Administrative Assistant S. O'Connell and Directors J. Rojas, B. Robinson, R. Sutherland, J. Stover, C. Marshall, C. Shanks, Fire Chief M. Pankhurst, Acting Paramedic Chief A. Rafton, City Solicitor R. Carlson and Treasurer C. Daynes were also in attendance.

2. Adoption of Agenda

CR2019-687

Moved By Deputy Mayor Elmslie

Seconded By Councillor Veale

That the Agenda for the Open Session of the Special Council Meeting of Tuesday, December 3, 2019, be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Proposed 2020 Operating Budget

CR2019-688

Moved By Councillor Ashmore

Seconded By Councillor O'Reilly

That the Proposed 2020 Operating Budget be received.

Carried

5. Proposed 2020 Budget Presentation

Jennifer Stover, Director of Corporate Services

Director Stover provided an overview of the proposed 2020 operating budget for the City of Kawartha Lakes.

CR2019-689

Moved By Deputy Mayor Elmslie

Seconded By Councillor Seymour-Fagan

That the 2020 Operating Budget Presentation by Jennifer Stover, Director of Corporate Services be received.

Carried

6. Public Comments

There were no public comments.

7. Written Public Submissions

Mayor Letham advised that the following additional written public submissions were received regarding the Proposed 2020 Operating Budget:

December 2, 2019	Community Planning Table for Children, Youth, and Families in Haliburton County and City of Kawartha Lakes	Child Care Program Expansion
------------------	--	------------------------------

7.1 Haliburton, Kawartha, Pine Ridge District Health Unit Board of Health - 2020 Municipal Levy

7.2 Haliburton, Kawartha, Pine Ridge District Health Unit Board of Health - 2020 Municipal Assessment

7.3 Otonabee Conservation - 2020 Operating and Capital Budget

CR2019-690

Moved By Councillor Dunn

Seconded By Councillor Yeo

That the Written Public Submissions regarding the Proposed 2020 Operating Budget be received.

Carried

8. Council Questions and Answers, 4% to 0% Budget Document - Operating Budget

The Mayor asked Council if there were any further questions respecting the budget.

CAO Taylor provided an overview of the options for the 2020 Operating Budget at 2019 funding.

CR2019-691

Moved By Councillor Richardson

Seconded By Councillor Seymour-Fagan

That the 2020 Operating Budget Council Question and Answer document and the options for the 2020 Operating Budget at 2019 funding document be received.

Carried

CR2019-692

Moved By Deputy Mayor Elmslie

Seconded By Councillor Yeo

That the 2020 Operating Budget be reduced by \$277,400 in accordance with the recommended adjustments outlined in the Options for 2020 Operating Budget at 2019 funding document.

Carried

9. Department Budget Overviews and Extractions

9.1 Mayor, Council and Office of the CAO

Ron Taylor, Chief Administrative Officer

CAO R. Taylor provided an overview of the 2020 Operating Budget for Mayor and Council and the Office of the CAO. CAO Taylor outlined the department structure and summarized budget priorities for 2020.

9.2 Community Services

Craig Shanks, Director

Director Shanks provided an overview of the 2020 Operating Budget for Community Services. Director Shanks outlined the department structure and summarized budget priorities for 2020.

9.3 Corporate Services

Jennifer Stover, Director

Director Stover provided an overview of the 2020 Operating Budget for Corporate Services. Director Stover outlined the department structure and summarized budget priorities for 2020.

9.4 Development Services

Chris Marshall, Director

Director Marshall provided an overview of the 2020 Operating Budget for Development Services. Director Marshall outlined the department structure and summarized budget priorities for 2020.

9.5 Engineering and Corporate Assets

Juan Rojas, Director

Director Rojas provided an overview of the 2020 Operating Budget for Engineering and Corporate Assets. Director Rojas outlined the department structure and summarized budget priorities for 2020.

9.6 Emergency Services

9.6.1 Fire Services

Mark Pankhurst, Chief

Chief Pankhurst provided an overview of the 2020 Operating Budget for Fire Services. Chief Pankhurst outlined the department structure and summarized budget priorities for 2020.

9.6.2 Paramedic Services

Andrew Rafton, Acting Chief

Acting Chief Rafton provided an overview of the 2020 Operating Budget for Paramedic Services. Acting Chief Rafton outlined the department structure and summarized budget priorities for 2020.

9.7 Human Services

Rod Sutherland, Director

Director Sutherland provided an overview of the 2020 Operating Budget for Human Services. Director Sutherland outlined the department structure and summarized budget priorities for 2020.

9.8 Public Works

Bryan Robinson, Director

Director Robinson provided an overview of the 2020 Operating Budget for Public Works. Director Robinson outlined the department structure and summarized budget priorities for 2020.

10. **Decision Units (Appendix C)**

Moved By Deputy Mayor Elmslie

Seconded By Councillor Ashmore

That the 2020 operating budget for Paramedic Services be increased by \$200,000, funded from the contingency reserve, to offset the budgetary shortfall.

Motion Failed

CR2019-693

Moved By Deputy Mayor Elmslie

Seconded By Councillor Richardson

That the 2020 operating budget for Human Services be increased by \$205,159 for childcare, funded from the child care reserve.

Carried

Moved By Deputy Mayor Elmslie

Seconded By Councillor Richardson

That the 2020 operating budget be increased by \$85,000 to fund the Haliburton, Kawartha, Pine Ridge District Health Unit, funded by the tax levy.

Motion Failed

CR2019-694

Moved By Deputy Mayor Elmslie

Seconded By Councillor Seymour-Fagan

That the 2020 operating budget for Development Services be increased by \$67,585, to fund a new Planner I position, funded by the tax levy.

Carried

CC2019-695

Moved By Deputy Mayor Elmslie

Seconded By Councillor O'Reilly

That the 2020 operating budget for Development Services be increased by \$45,800, to fund 1 full time Economic Development Officer within the Kawartha Lakes Small Business Enterprise Centre, to be funded by the tax levy.

Carried

CC2019-696

Moved By Councillor Yeo

Seconded By Councillor Seymour-Fagan

That the 2020 operating budget for Fire Services be reduced by \$105,680, relating to the position request for an Emergency Planner (FTE 1).

Carried

CR2019-697

Moved By Councillor Yeo

Seconded By Councillor O'Reilly

That the 2020 operating budget be reduced by \$300,000 in the city wide materials, supplies and services budget.

Carried

11. **Closed Session (if required)**
12. **Matters from Closed Session**
13. **Reports**

13.1 CORP2019-032 Proposed 2020 Tax Supported Operating Budget

Jennifer Stover, Director

CR2019-697

Moved By Councillor Yeo

Seconded By Councillor Veale

That Report **CORP2019-032, Proposed 2020 Tax Supported Operating Budget** be received; and

That the 2020 Tax-Supported Operating budget be approved, as amended.

Carried

14. **Future Budget Directions**

CR2019-698

Moved By Councillor Richardson

Seconded By Councillor Veale

That Staff conduct a review of the area rated tax levies and report back to Council in Q1 of 2020 with recommendations for enhancement and/or consolidation.

Carried

CR2019-699

Moved By Councillor Veale

Seconded By Councillor Seymour-Fagan

That Staff report back to Council in Q1 of 2020 on possible service level reductions to certain operating programs, being a review of insurance premiums and costs, waste collection programs and landfill operations, and including the corresponding costs and possible savings.

Carried

15. **Confirming By-Law**

CR2019-700

Moved By Councillor Ashmore

Seconded By Councillor O'Reilly

A By-law to Confirm the Proceeding of a Special Meeting of Council, Tuesday, December 3, 2019.

Carried

16. Adjournment

CR2019-701

Moved By Councillor Yeo

Seconded By Councillor Veale

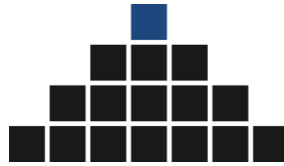
That the Council Meeting adjourn at 5:08 p.m.

Carried

Read and adopted this 10 day of December, 2019.

Andy Letham, Mayor

Cathie Ritchie, City Clerk



BUILDING YOUR IDEAS - INTO BIG PLANS
THE BIGLIERI GROUP LTD.

December 3, 2019

City of Kawartha Lakes
Development Services - Planning Division
180 Kent Street West
Lindsay, ON K9V 2Y6

Attention: Ian Walker, Planning Officer – Large Developments
Richard Holy, Manager of Planning

Dear Mr. Walker & Mr. Holy

RE: Comments respecting City of Kawartha Lakes File No.: D01-2018-005, D006-2018-026,
D005-2018-004, and D19-2019-001 on behalf of Ibrans Development
Northeast Corner of Colborne Street West and Highway 35
Lindsay 2017 Developments Inc.

The Biglieri Group Ltd. (TBG) represent Ibrans Development Ltd. ("Ibrans"), owners of 126.6ha of land located at the south-east corner of Highway 35 and Thunder Bridge Road and legal described as Part of N1/2 of Lot 24, Concession 4 and Part of Lot 25, Concession 4 and Part of S1/2 Lot 24, Concession 4, in the former Geographic Township of OPS in the City of Kawartha Lakes. Ibrans's Lands are located at the northern limit of an area commonly known as the Jennings Creek Community Development Plan ("JCCDP"), of which Ibrans is the single largest land owner. The southern-most property within the JCCDP is comprised of lands owned by Lindsay 2017 Developments Inc. ("Lindsay 2017") which are currently subject to applications for Official Plan Amendment, Zoning By-law Amendment, Draft Plan of Subdivision and Site Plan Approval (City Files D01-2018-005, D06-2018-026, D05-2018-004 & D19-2019-001).

EXISTING APPEALS & PREVIOUS CORRESPONDENCES

Our Client has appealed the CKL 2012 OP and OPA 16 (the Lindsay Secondary Plan) for a number of reasons, several of which have bearing on the approval of the Lindsay 2017 applications; which are more precisely outlined in a letter dated February 5th 2019 from Ibrans Council, Parente Borean, to Mr. Ian Walker (copy attached). However, of the concerns mentioned in said letter, issues related to cost sharing appear to be particularly pertinent at this juncture as TBG has received comments from the Ministry of Transportation ("MTO"), dated October 25 2019, as related to the Lindsay 2017 applications. Within this memorandum, the MTO provides the following comment:

"As we have mentioned in our previous letters, MTO has no legislative authority under the Public Transportation and Highway Improvement Act that would allow us to distribute costs associated with highway improvements collectively triggered by multiple developers. Nor do we have the ability to bind future developers. It is our understanding that the City of Kawartha Lakes has passed a Development Charges By-Law (By-Law 2015-224) under the Development Charges Act that would allow the City to enter into a legal agreement with MTO and re-distribute the highway improvement costs reciprocally to each developer in the Jennings Creek Community Development

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Area. If the City is willing to use the existing Development Charges By-Law by entering into a legal agreement with MTO, we would not require a Letter a Credit from the City."

Issues of cost sharing as associated with potential MTO infrastructure requirements were discussed at a joint meeting between Lindsay 2017, Ibrans, MTO staff and CKL staff on November 26th 2018. At this meeting it was determined that Lindsay 2017 would finalize its Transportation Impact Study and have the same reviewed and approved by the MTO. Once this was complete Ibrans was to prepare a TIS which extended the analysis carried out for the Lindsay 2017 Lands northwards to the limit of the JCCDP. These TIS documents, once reviewed and approved, were to inform cost sharing for any improvements required by the MTO. It was mutually agreed that further discussions with regards to cost sharing would be required at that point in order to (1) determine the appropriate contributing parties, (2) the appropriate manner in which equitable contribution should be determined, and (3) the appropriate mechanism to secure for the same. Ibrans has not been involved in any further discussions as related to cost sharing since this date; however, the MTO comments of October 25 2019 seem to indicate that further discussions to this effect have since occurred between (at the very least) MTO staff and representatives of Lindsay 2017.

Parente Borean's letter of February 5th 2019 indicated that it is premature to approve development on the Lindsay 2017 lands prior to a cost sharing framework being agreed upon to the satisfaction of the members of the JCCDP Area, the MTO, and the City and the same being properly secured for. This continues to be the position of our client.

PRESENT ISSUES

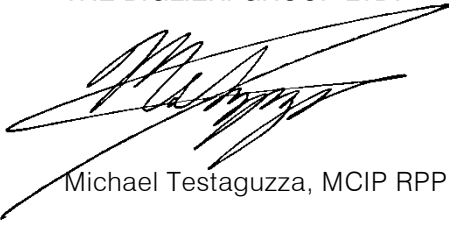
We are generally supportive of urban development on the Lindsay 2017 lands and in the JCCDP more broadly. However, in order to ensure appropriate planning, efficient development, and equitable sharing of costs there are issues of interest to the wider JCCDP which should be determined prior to approval of development within JCCDP, inclusive of the Lindsay 2017 applications. We have recently (November 29th 2019) been made aware that **a report recommending approval of the Lindsay 2017 Official Plan and Zoning By-law Amendment Applications as well as the Draft Plan of Subdivision are to be brought forward to a special December 4th 2019** meeting of the Planning Advisory Committee. For the reasons above as well as the those indicated in the February 5th 2019 letter, **TBG believes that these approvals are premature**. Our concerns have not been adequately addressed by the proposed planning instruments (Draft Plan Conditions and "H" provisions) as provided in the staff report. Lastly our client did not receive notice that these applications were being brought forward for approval, despite having requested the same; which would be a breach of the Planning Act requirements.

We are committed to working with the City, MTO, Lindsay 2017 and other willing members of the JCCDP in order to arrive at a mutually beneficial agreement on these matters in a timely fashion. However, we do note that should the Lindsay 2017 applications (or any others) be granted approval prior to the relevant issues being addressed, and without implementation of appropriate planning instruments, we intend to appeal those decisions to the LPAT.

Further to this end I respectfully request that consideration of the applications by the Planning Advisory Committee be deferred, and a meeting be scheduled between the interested parties to further establish the principles of cost sharing as discussed above as well as other matters as indicated in the February 5th 2019 letter.

We trust you will find all in order, however if you have any questions or require additional information, please do not hesitate to contact the undersigned at 416-693-9155.

Respectfully,
THE BIGLIERI GROUP LTD.

A handwritten signature in black ink, appearing to read 'Michael Testaguzza', is written over a horizontal line.

Michael Testaguzza, MCIP RPP

Planner

Cc: Mr. Gus Sarantopoulos
Mr. Barkatali Ismail, Ibrans Development Ltd.
Mr. Gerard Borean, Parente Borean LLP
Mr. Stephen D'Agostino, Thomson Rogers



PARENTE • BOREAN
BARRISTERS AND SOLICITORS

Lawyer Direct Dial: (905) 850 -6068

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Law Clerk: (905) 850 -6066 ext 237

Email: mmuccilli@parenteborean.com

February 5, 2019

DELIVERED BY EMAIL: critchie@kawarthalakes.ca and iwalker@kawarthalakes.ca

City of Kawartha Lakes
Development Services - Planning Division
180 Kent Street West
Lindsay, ON K9V 2Y6

Attention: Ms. Cathie Ritchie – City Clerk
Mr. Ian Walker, Planning Officer – Large Developments

Dear Madam/Sir

RE: **Planning Advisory Committee Meeting Agenda Item #3.2 – Submissions on behalf of Ibrans Development Ltd. ("Ibrans")**
City Files: D01-2018-005, D06-2018-026 & D05-2018-004
Northeast Corner of Colborne Street West and Highway 35, Lindsay 2017 Developments Inc.

Please be advised that we are the lawyers for Ibrans, the registered owners of a parcel of land comprising 126.6ha located at the south-east corner of Highway 35 and Thunder Bridge Road and legally described as Part of N1/2 of Lot 24, Concession 4 and Part of Lot 25, Concession 4 and Part of S1/2 Lot 24, Concession 4, in the former Geographic Township of OPS in the City of Kawartha Lakes (the "Ibrans Lands"). The Ibrans Lands are located at the northern limit of the area commonly known as the Jennings Creek Community Development Plan Area (the "JCCDP Area"), of which Ibrans is the single largest land owner.

The southern-most property within the JCCDP Area is comprised of lands owned by Lindsay 2017 Developments Inc. ("Lindsay 2017") which are currently subject to applications for Official

Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision (City Files D01-2018-005, D06-2018-026 & D05-2018-004). These applications are currently before the Planning Advisory Committee and are listed as item 3.2. We have reviewed these applications and note that they generally include a total of 557 residential units made up of a mix of townhomes and single-detached units, an 8ha Commercial Block, two stormwater blocks, 4 future development blocks and several community green spaces and new public roads. Pursuant to the Traffic report provided with the development application, the development will ultimately include 41,000m² of commercial space. In total the JCCDP Area is to include 127,850m² of commercial GFA per the assumptions of the Northwest Sanitary Sewer Development Area Study (2015) prepared by Watson & Associates Economists Ltd.

As noted above, the lands subject to these applications (D01-2018-005, D06-2018-026 & D05-2018-004) are part of a larger greenfield development area in west Lindsay, often referred to as the JCCDP Area. Ibrans Lands are also located within the JCCDP Area. Upgrades to the City of Kawartha Lake's (the "City") sanitary system have been constructed in order to facilitate development of the JCCDP Area, which is expected to accommodate over 6,000 residential units, and over 145,000m² of commercial GFA.

The Ibrans Lands and the lands owned by Lindsay 2017 are subject to the policies of the City's 2012 Official Plan (the "2012 OP") as well as the Lindsay Secondary Plan ("OPA 16"). Ibrans has previously made deputations to Committee and Council with respect to these plans. OPA 16 provides for commercial and residential development on both the Ibrans Lands and the lands owned by Lindsay 2017. Ibrans has appealed the 2012 OP and OPA 16 for a number of reasons, several of which, have bearing on the approval of the Lindsay 2017 applications currently before the Planning Advisory Committee.

Firstly, Ibrans has appealed the allocation of commercial permissions within the JCCDP Area and the associated policies which limit the amount of commercial space on the Ibrans Lands. This appeal has been in place since 2010 and has yet to be addressed to Ibrans' satisfaction. Staff had previously indicated that this issue would be addressed through OPA 16. However, to this point the City has not conducted a comprehensive retail study to justify the commercial permissions included within OPA 16; and therefore, OPA 16 did not address this issue (and as such was subsequently appealed). It is Ibrans position that it is premature to approve commercial development blocks and permissions on the Lindsay 2017 lands prior to these

issues being addressed to the satisfaction of the members of the JCCDP Area and this would be an attempt to circumvent Ibrans appeals of both the OP and secondary plan.

Secondly, Ibrans has also appealed OPA 16 as well as the 2012 OP due to the absence of policies within either plan requiring cost sharing agreement(s) among benefiting landowners to ensure costs associated with development of the JCCDP Area at large are equitably apportioned. This would include, among other things:

- community use lands such as school sites and parkland, as well as the costs for preparation of parkland for dedication;
- local infrastructure, roads and works adjacent to community use lands;
- other local infrastructure which is demonstrated to benefit more than one individual development;
- entry features; and
- area wide studies required to support approval.

These issues are of particular importance to Ibrans as two institutional land uses (schools) have been shown on the Ibrans Lands, in comparison to one institutional land use on the lands of the two southern members of the JCCDP Area; whereas, the two aforementioned southern parcels have received significantly more commercial permissions through OPA 16 as can be ascertained by a review of Schedule F-1 thereto.

Generally, with regards to cost sharing, it is Ibrans position that it is premature to approve development on the Lindsay 2017 lands prior to a cost sharing framework/agreement being agreed upon to the satisfaction of the members of the JCCDP Area, the Ministry of Transportation of Ontario (the "MTO"), and the City.

One such item which deserves some specific consideration is Highway 35. This matter has already been the subject of some discussion between Lindsay 2017 and Ibrans. The MTO has indicated that it is its opinion that Highway 35, being the western boarder of the JCCDP Area, will require significant upgrades inclusive of land takings and widening as a result of the development permissions granted to the JCCDP Area. Although this position has yet to be substantiated by technical study, if, it is ultimately determined that improvements and widenings are required to Highway 35, members of the JCCDP Area should be required to contribute to the costs of said improvements, whatever they may be, in an equitable manner. It

is Ibrans position that all work required to Highway 35 as well as benefiting parties should be identified, and costs appropriately allocated, prior to any approvals being granted.

In summary, Ibrans is generally supportive of urban development on the Lindsay 2017 lands and more broadly, the JCCDP Area. However, in order to ensure appropriate planning, efficient development, and equitable sharing of costs there are issues of interest to the wider JCCDP Area which should be determined prior to approval of a development within JCCDP Area, inclusive of the Lindsay 2017 applications. Ibrans is committed to working with the City, MTO, Lindsay 2017 and other willing members of the JCCDP Area in order to arrive at a mutually beneficial agreement on these matters and in a timely fashion. However, Ibrans does note that should the Lindsay 2017 applications (or any others) be granted approval prematurely, and prior to the issues raised herein being addressed to Ibrans' satisfaction, it shall be in a position to appeal those decisions to the Local Planning Appeal Tribunal.

Yours truly,

PARENTE, BOREAN LLP

Per

Gerard C. Borean

GCB/nmm

cc. Richard Holy – by email: rholy@kawarthalakes.ca

Cheryl Tolles – by email: cheryl.tolles@ontario.ca

07-December-2019

To: The Mayor & Members of Council

Re: *Application for Draft Approval for a "Proposed Mixed-Use Residential and Commercial Plan of Subdivision for 563 Residential Units" (16T-18501)*

And Re: **Staff Report PLAN2019-072**

And Re: **Planning Advisory Committee Recommendation PAC2019-082** (Council Agenda Items 13.3.2 and 13.3.5)

The letter appended hereto was forwarded to the Planning Advisory Committee in connection with its consideration of the above-referenced Application and Staff Report at its meeting of December 4, 2019. Insofar as that letter was submitted after the deadline for inclusion in the Committee's adopted Agenda, I have elected to include it herewith both for your ease-of-reference and also so as to ensure that it is part of the official record of Council's consideration of this application.

Insofar as the issues raised in that letter speak for themselves, there is no need to revisit them in detail herein. In sum: My company's submission is that, *inter alia*, the proposed granting of immediate draft approval to 563 residential units does not comply with (what is commonly referred to as) "the 100 unit policy" restriction set out in Section 5.2.2 of the Lindsay Official Plan.

In reviewing the Minutes of the PAC's December 4th meeting, I note that at that meeting Planning staff brought forward a revised recommendation to the Committee – namely the draft plan be revised to incorporate (in addition to the commercial component) only an initial phase of 100 residential units, with the remaining anticipated 463 units being assigned to Blocks for Future Development.

As I read Recommendation PAC2019-082, however, it appears that the Committee elected to reject staff's revised recommendation. Accordingly, as I understand it, what is before Council is a Committee Recommendation that draft approval for all 563 residential units now be granted.

It therefore behooves me to remind you that, were Council to adopt this recommendation, such an outcome would be completely unprecedented. For almost three decades the Councils of both the former Town of Lindsay and the City of Kawartha Lakes have – with only one exception that I can recall – consistently applied "the 100-unit policy" restriction to greenfield plans of subdivision at the draft approval stage.

That sole exception, of course, was the Dunster "Woods of Jennings Creek" draft approval that was adopted by Council on June 21, 2011. I am therefore obliged to remind Council that in that particular case my company appealed that draft approval to the OMB – with one of the grounds being the draft plan's failure to conform to "the 100-unit policy". And it further behooves me to

remind you that the outcome of that appeal, as set out in the Board's 2015 *Decision*, was that the number of draft approved residential units was reduced to 96.

My purpose in writing is to urge Council to reject the Committee's Recommendation and instead be guided by the revised staff recommendation that was presented to the Committee on December 4th. I would further point out that there is nothing to be gained by doing otherwise.

It goes without saying, of course, that in the event that Council adopts the Committee's Recommendation my company will inevitably be appealing that draft approval.

Such an outcome would clearly not be in the Applicant's interest. Bear in mind, after all, that one way or the other, the Applicant will be limited to a 100-unit first phase of development; and under both alternatives it would be equally free to proceed with the installation of underground services and the road network for the entire subdivision (just as other developers have done in similar circumstances). Accordingly, proceeding with the proposed 563-unit draft approval would only have the effect of delaying the Applicant's ability to actually proceed with the servicing and registration of that first phase and bringing those first 100 residential housing units to market.

And it is no less clear that such a delay would not serve the interests of the City itself – which is understandably eager to see more development proceed within the Northwest Trunk encatchment area.

To be clear: My company has no objection to either the proposed Official Plan Amendment or the proposed Zoning amendments; its concerns are solely with the residential component of the proposed draft plan itself. And the revised staff recommendation would resolve those concerns – thereby eliminating the need for an appeal. Moreover, my understanding is that it would equally resolve the grounds for appeal raised by Ibrans.

Accordingly, in the interests of all concerned, I would again urge Council to reject the recommendation PAC2019-082 and instead be guided by the revised staff recommendation that was presented to the Committee on December 4th.

Sincerely yours,

Marty Stollar

Martyn Stollar
Managing Director

02-December-2019

To: Planning Advisory Committee

Re: Application for Draft Approval for a "Proposed Mixed-Use Residential and Commercial Plan of Subdivision for 563 Residential Units" (16T-18501)

-- **Staff Report PLAN2019-072**

The above-referenced application, along with the companion applications for amendments to the Town of Lindsay Official Plan and Zoning By-Law, are scheduled to be considered by the Committee at its December 4th meeting. The accompanying staff Report – PLAN2019-072 – is recommending to the Committee that all three applications be forwarded to Council for approval and adoption.

At this stage I have no concerns with either the proposed Official Plan Amendment or the proposed Zoning By-Law Amendment. However, on behalf of my company, I have no choice but to voice my objection to the Residential portions of the Draft Plan's being approved in its currently-proposed form.

The Applicant's overall plan envisions up to 815 residential units' ultimately being developed on the subject lands. The Applicant's current request, and what Report PLAN2019-072 is recommending, is that Draft Approval now be given for 563 of those units (with the remaining 252 units being assigned to Blocks for Future Development).

My submission is that such an approval would be directly contrary to the clear and explicit policies – as they heretofore have been consistently interpreted and applied -- of both the Lindsay Official Plan¹ and those portions of the CKL Official Plan that are already in force and effect. Additionally it is my submission that such an approval would conflict with the policies and requirements of *The Growth Plan for the Golden Horseshoe* and the *Provincial Policy Statement*.

Let's begin with the matter of Official Plan conformity.

At the bottom of page 8, the staff Report acknowledges that Section 5.2.2 of the LOP restricts "*the total number of dwelling units to which planning approvals can be granted at a time to generally not greater than 100 residential units, unless the applicant/owner can justify market support above the 100 unit provision*". The position then taken in the staff Report is that compliance with this restriction is to be achieved by applying a holding symbol (H) to the zonings for all-but-100 of the units that are being proposed for draft approval, along with incorporating a provision in the *Conditions of Draft Approval* that would limit actual development to sequential phases of roughly 100 units each. My submission is that such an approach, rather

¹ i.e., the existing Lindsay Secondary Plan

than actually achieving compliance with the requirements of the LOP, instead functions as a mechanism for circumventing them.

In this regard it is of some importance to take note of the context in which (what has become known as) “the 100-unit policy” presents itself. To begin with, one notes that Section 5.2.2 occurs within Section 5.2, whose heading “Municipal Services”. One further notes the underlying policies set out under that heading, including the following:

“Both sewage and water systems must be performing within permitted operating standards. Limitations on the capacity or operating performance of these systems are recognized as a constraint to development.” (Sec.5.2.1)

“ ... the Town intends to ensure that new development proceeds in a logical, efficient manner and in keeping with market demand and the Town's ability to provide adequate services. Accordingly, the following phasing policies shall apply.

The timing of development shall be based on the regulation of the geographic sequence and balance so that:

.....

- d) *there are adequate opportunities for both infilling and greenfield development but first priority is to be given to infilling.*

This will be done by:

- *only granting planning approvals to those lands, which are likely to develop within three (3) years from the time that the original planning application was approved; and*
- *limiting the total number of dwelling units to which planning approvals can be granted at a time to generally not greater than 100 residential units, unless the applicant/owner can justify market support above the 100 unit provision.” (Sec.5.2.2.).*

“Development and re-development in the Town shall be dependent upon the availability of servicing capacity in the Town.

When unallocated servicing capacity does not exist for a proposed development, Council shall refuse or defer the processing of the planning application until such capacity is available, or until a servicing agreement is in place to ensure that such capacity will be available to service the development within one year of the granting of the preliminary planning approval.” (Sec.5.2.3)

Taken in their totality, it becomes clear that the intent behind the policies of Section 5.2 is to ensure, *inter alia*, that:

- Approvals are not accorded to developments for which there does not exist sufficient servicing capacity (in the case of sewage, both at the plant and in the downstream collection system).
- The allocation/commitment of capacity to any particular development proposal (or set of such proposals) does not result in capacity's no longer being available for other proposed developments that could proceed in a more timely fashion

- In particular, that allocations/commitments of capacity to proposed Greenfield developments do not impair the availability of capacity for infill projects (to which Section 5.2.2 accords “first priority”).

Notwithstanding its obvious artificiality, the “100-unit policy” is designed to prevent capacity from inadvertently being committed in a fashion that would undermine the aforesaid goals.

In considering the subject application, accordingly, what is above all essential to note is that -- notwithstanding the application of the (H) to all but 100 of the proposed units, and likewise notwithstanding the proposed Condition of Draft Approval restricting actual development to roughly 100 unit phases -- the approval of the 563-unit Draft Plan would result in an immediate commitment of servicing capacity to all 563 units.²

What must equally be noted is that not only would such an approval (and outcome) be unprecedented as applied to the former Town of Lindsay – it would run directly contrary to the manner in which such applications have consistently been handled by both the former Town and the City in the past. By way of example:

- In bringing forward the masterplan for my company’s Pearson Farm development in 1988, what had originally been requested was draft approval for a 409 unit plan of subdivision.³ Because of constraints at the sewage treatment plant, it was decided that only 49 of those units could be draft approved at the outset (Phase I), with subsequent phases becoming eligible for draft approval only after each prior phase was registered.
- More recently, in 2005 my company brought forward a proposal for a 130-unit subdivision (Pearson Farm Phase IV). The position taken by Planning Staff was that no more than roughly 100 of those units could be draft-approved at the outset. Accordingly the resulting draft plan consisted of only 99 units along with two Blocks for Future Development (for which subsequent approvals for the remaining 31 units were applied-for and obtained only after the original 99-unit plan was registered).
- In 2011 my company brought forward a proposal for a 175-unit subdivision (Pearson Farm Phase V). Once again the position taken by Planning Staff was that no more than roughly 100 of those units could be draft-approved at the outset. The outcome, confirmed by an OMB Decision, was that actual draft approval was accorded to only 103 units, with the remainder of the subdivision being consigned to Blocks for Future Development (for which subsequent draft approval would be required after the original 103-unit plan was registered).
- The Mason Homes Cloverlea masterplan was likewise restricted to being draft-approved in phases of roughly 100 units or less.⁴ And the same was true of the multi-phase Manorview subdivision.

² This is not merely my interpretation. Planning staff, during a phone conversation, confirmed that this would be their understanding as well.

³ It is to be noted that this application was submitted prior to the adoption of the “100 unit policy”.

⁴ It goes without saying that both Mason Homes and my own company are accustomed to obtaining draft approval for subdivisions encompassing many hundreds of units in other municipalities (i.e., ones that are free of the sorts of servicing constraints to which Lindsay has historically been subject ... and in which the uptake-rate is many times higher than in CKL).

In sum: While Planning Staff have historically taken an appropriately flexible view of the 100-unit threshold (extending it in one instance to encompass an approval for a 113-unit subdivision), for more than two-and-a-half decades (and through numerous changes in staffing and leadership) the Planning Department has consistently taken the position that the 100-unit restriction applies at the draft approval stage.

It goes without saying, therefore, that to now accord draft approval for 563 units would be completely at variance both with consistent prior practice and the consistent pattern in which Section 5.2.2 has been interpreted and applied by both staff and Council.

In addition, I am obliged to point out that, even in the absence of the “100-unit policy”, there is reason to question whether Council could properly regard itself as being in a position to approve a commitment of 563 units of servicing capacity to this subdivision at this time.

To explain:

- For the past six months my company’s representative at the Planners’ Meetings dealing with the appeals to the CKLOP and Secondary Plans has been asking that Engineering provide an up-to-date report that details the amount of unallocated capacity at the Lindsay sewage treatment plant.
- To date no such report has been provided. Nor has any such report materialized in connection with the subject application. In fact, the last such report of which I am aware was the one prepared for the Northwest Trunk Steering Committee back in 2013.
- Based on that prior report, along with the weather patterns of the past three years and the approvals that have been accorded in the interim, there is ample reason to question:
 - a. whether at the present time the requested 563 units may not possibly exceed the available uncommitted capacity at the plant;
 - b. whether, even there are in fact more than 563 units available for allocation, the removal of those 563 units would leave an insufficient number of remaining unallocated units of capacity to accommodate other pending applications;
 - c. whether the resulting constraints on available allocation could impair the City’s ability to achieve the intensification thresholds mandated under The Growth Plan.

In effect, Council is being asked to make a decision on this application without knowing the answers to any of those questions.

Turning to the subject of Growth Plan compliance: I would point out that the subject application is for a Greenfield development ... and that there are currently pending applications for developments within the Lindsay Built-boundary that are already in the pipeline (including one for which the Public Meeting is only now being convened). Moreover, there are a number of Built-boundary parcels that are tributary to the Colborne St. Sanitary Pumping Station that have been waiting – literally for decades – for pumping station capacity to become available in order to proceed to development. (This includes my company’s own 3.5-acre riverfront parcel that was approved by the OMB for a 110-unit high-rise development in the early ‘90s that has been waiting ever since for the capacity deficiencies at the Colborne St. SPS to be addressed – which has only now finally occurred.)

It would accordingly be my submission that in order to achieve compliance with the Growth Plan the City is, at minimum, obligated to ensure that the allocation of 563 units of capacity to this development would not prevent those within-the-Build-boundary projects from receiving their own allocations.

In sum, my requests to the Committee are as follows:

Firstly, that the proposed Draft Plan be recommended to Council for approval subject to its being amended to incorporate only roughly 100 residential units – with the remainder of the proposed residential component being shown as Blocks for Future Development.

Secondly, that Engineering be directed to bring forward in January a detailed report documenting the number of units that are currently available for allocation at the Lindsay sewage treatment plant.⁵

The Committee's consideration of the foregoing request would be greatly appreciated.

Sincerely yours,

Martyn Stollar

Martyn Stollar
Managing Director

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⁵ I should perhaps mention that in the other municipalities in which my company develops land, such reports are submitted to Council at least once a year ... and in many cases accompany an updated capacity report accomanues each application that is up for consideration.

The Corporation of the City of Kawartha Lakes
Minutes
Planning Advisory Committee Meeting

PC2019-12
Wednesday, December 4, 2019
9:30 A.M.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Andy Letham
Councillor Patrick O'Reilly
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale
Mike Barkwell
Tammy Smith
Jason Willock

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact AgendaItems@kawarthalakes.ca if you have an accessible accommodation request.

1. Call to Order and Adoption of Agenda

Chair O'Reilly called the meeting to order at 9:32 a.m. Mayor A. Letham, and Councillor K. Seymour-Fagan, and M. Barkwell, and J. Willock were in attendance.

Deputy Clerk and Recording Secretary J. Watts, Director of Development Services C. Marshall, Manager of Planning R. Holy, Supervisor of Development Planning S. Rea, Supervisor of Development Engineering C. Sisson, Planning Officer-Large Developments I. Walker, Senior Engineering Technician J. Newbery were also in attendance.

Late Arrivals:

- A. Veale at 9:39 a.m.
- T. Smith at 9:40 a.m.

The Chair opened the meeting and introduced Planning Advisory Committee and the members of staff present.

PAC2019-077

Moved By J. Willock

Seconded By M. Barkwell

That the amended agenda for the Wednesday, December 4, 2019 Planning Advisory Committee Meeting be adopted as circulated, and with the following amendments:

Addition - Deputation:

Michael Testaguzza, Biglieri Group
Relating to Report PLAN2019-072 (Item 7.2 on the Agenda)

Carried

2. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

3. Public Meeting

The Chair stated that no statutory public meetings were being held at this meeting.

4. Business Arising from Public Meeting

5. Deputations

5.1 PC2019-12.5.1

Bryce Jordan, GHD (on behalf of 2573532 Ontario Inc.)
Relating to Report PLAN2019-067, Item 7.1 on the Agenda

Mr. Jordan spoke as the applicant mentioned in Report PLAN2019-067, and stated that they have been listening to the concerns presented at the public meeting, most notably adjusting the proposed heights of the units backing onto the dwellings on Cottingham Crescent from two storeys, to a single storey bungalow. Overall he thanked staff for bringing forward the positive recommendation, and are in favour of the conditions imposed.

PAC2019-078

Moved By Councillor Seymour-Fagan

Seconded By J. Willock

That the deputation of Bryce Jordan, regarding Report PLAN2019-067, Item 7.1 on the Agenda, be received.

Carried

5.2 PC2019-12.5.2

Michael Fry, D.G. Biddle and Associates Ltd.
Relating to Report PLAN2019-072, Item 7.2 on the Agenda

Mr. Fry spoke as the applicant mentioned in Report PLAN2019-072, and thanked staff for assisting this application process forward. Addressing some of the concerns presented, he stated that they are willing to work on preparing a cost-sharing agreement with other land owners in the area particularly related to requirements from the Ministry of Transportation. He also noted that they would be willing to consider options regarding the 100 unit limit in the Lindsay Official Plan, including placing a hold on the zoning by-law. He responded to questions from the members of the committee.

PAC2019-079

Moved By Mayor Letham

Seconded By J. Willock

That the deputation of Michael Fry, regarding Report PLAN2019-072, Item 7.2 on the Agenda, be received.

Carried

5.3 PC2019-12.5.3

Michael Testaguzza, Biglieri Group
Relating to Report PLAN2019-072, Item 7.2 on the Agenda

Mr. Testaguzza spoke on behalf of the Biglieri Group, who represents the Ibrans Development at the south east corner of Highway 35 and Thunderbridge Road. He stated that their greatest concern is in regards to the cost-sharing agreement for the re-development of Highway 35 in the are to ensure safety for all, and an equitable distribution of costs. He said that prior to approval from Council, and until such time as a cost-sharing agreement framework has been agreed upon, that the application be deferred to a later date. He responded to questions from the members of the committee.

PAC2019-080

Moved By M. Barkwell

Seconded By T. Smith

That the deputation of Michael Testaguzza, regarding Report PLAN2019-072, Item 7.2 on the Agenda, be received.

Carried

6. Correspondence

7. City of Kawartha Lakes Reports

7.1 PLAN2019-067

Sherry L. Rea, Development Planning Supervisor
Applications to amend the Town of Lindsay Official Plan and Zoning By-law 2000-75 together with a Draft Plan of Common Element Condominium and a Draft Plan of Subdivision on lands identified as Lindsay Street North, Lindsay - 2573532 Ontario Inc.

Ms. Rea confirmed that a Public Meeting on this matter was held on June 5, 2019 in accordance with the Planning Act. She summarized the application, explaining that it proposes to permit a residential plan of subdivision consisting of two blocks for townhouse units with one block containing 55 residential units and a second block containing 100 residential units for a total of 155 residential units. The application conforms to the Growth Plan and is consistent with the Provincial Policy Statement. Ms. Rea summarized the comments received to date, as detailed in her report. Staff are recommending that the official plan amendment, plan of subdivision (16T-19501) and plan of common element condominium

(16CD-19501) together with the draft plan conditions for each draft plan be referred to Council for approval and that the draft zoning by-law amendment, be referred back to staff for further review.

PAC2019-081

Moved By Mayor Letham

Seconded By Councillor Seymour-Fagan

That Report PLAN2019-067, **Part of Lot 24, Concession 5, geographic Township of Ops and Part of Lot 3 and Block X, Plan 1, former Town of Lindsay, Applications D01-2019-001, D04-2019-001, D05-2019-001 and D06-2019-007** be received;

That a By-law to implement the proposed Official Plan Amendment, substantially in the form attached as Appendix C to Report Plan 2019-067, be referred to Council for approval and adoption;

That the Zoning By-law Amendment, D06-2019-007, be referred back to staff for further review;

That the Draft Plan of Subdivision (16T-19501), D05-2019-001, as shown on Appendix D and the conditions substantially in the form attached as Appendix E to Report Plan 2019-067, be referred to Council for approval and adoption;

That the Draft Plan of Common Element Condominium (16CD-19501), D04-2019-001, as shown on Appendix F and the conditions substantially in the form attached as Appendix G to Report Plan 2019-067, be referred to Council for approval and adoption;

That Council having considered the changes to the revised Draft Plan of Subdivision and Draft Plan of Common Element Condominium deems no further public notice to be necessary; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of these applications.

Carried

7.2 PLAN2019-072

Ian Walker, Planning Officer - Large Developments

Applications to amend the Town of Lindsay Official Plan and Zoning By-law 2007-75 together with a Draft Plan of Subdivision on the property identified as Vacant Land on Colborne Street West, Lindsay - Lindsay 2017 Developments Inc.

Mr. Walker confirmed that a Public Meeting on this matter was held on February 6, 2019 in accordance with the Planning Act. He summarized the applications, explaining that they propose to permit a mixed use residential and commercial plan of subdivision consisting of 563 residential units, and potentially an additional 252 residential units as part of a future mixed-use development for up to 815 residential units as follows: 394 lots for single detached dwellings; 32 blocks for 169 townhouse dwelling units; and 2 blocks for future mixed-use residential and commercial developments consisting of up to 252 residential units. In addition, the remainder of the subdivision will consist of: 1 commercial block; 1 institutional block for an elementary school; 4 blocks for stormwater management facilities; 2 blocks for parks; 3 blocks for open space; 2 blocks for road widening along Colborne Street West and Highway 35; 1 utility block for a municipal pump station; and 1 retained commercial parcel. The applications conform to the Growth Plan and are consistent with the Provincial Policy Statement. Mr. Walker summarized the comments received to date, as detailed in his report, noting that subsequent to the writing of the report additional comments were received. J. Stollar Construction Corporation noted concerns about the 100 unit development condition in the Lindsay Official Plan. The Biglieri Group noted concerns about the cost-sharing agreement for development of the Jennings Creek lands and Highway 35. Peter Petrosioniak supplied comments concerns about the proposed active transportation elements, and parkland provisions. Staff advised that based on the correspondence received since writing the report, that a revised recommendation was being put forward: staff are now recommending that the proposed Official Plan and amended Zoning By-law Amendment (acknowledging amendments were supplied to the members of the committee, and attached to the minutes) applications be referred to Council for approval, and a revised draft Plan of Subdivision (16T-18501) application consisting of the lots, blocks and roads for the Phase 1 (commercial and stormwater features) and Phase 2A residential (100 residential units) with the remainder to be created as large blocks, together with the amended draft plan conditions (acknowledging textual amendments attached to the minutes), to be further revised prior to Council approval to include a condition relating to cost-sharing of the Highway 35 upgrades, be referred to Council for approval at a future Council meeting once all interested parties agree on the wording of a draft plan condition for the cost-sharing. Mr. Walker and Ms. Sisson responded to questions from Committee members.

Committee recessed for a break at 10:23am and returned at 10:28am.

PAC2019-082

Moved By Mayor Letham

Seconded By J. Willock

That Report PLAN2019-072, **Concession 4, Part of Lot 22, geographic Township of Ops; 57R-6839, Parts 1, 2 and 6 to 20, and Part of Parts 3 to 5, Former Town of Lindsay, Lindsay 2017 Developments Inc. – Applications D01-2018-005, D06-2018-026 and D05-2018-004**, be received;

That a By-law to implement the proposed Official Plan Amendment, substantially in the form attached as Appendix C to Report PLAN2019-072, be referred to Council for adoption;

That the zoning by-law amendment, substantially in the form attached as Appendix D and as amended, to Report PLAN2019-072, including additional exemptions to sections 8.2 h. and 9.2 i. be referred to Council for approval and adoption;

That the Draft Plan of Subdivision (16T-18501), Application D05-2018-004, as shown on Appendix B and the conditions substantially in the form attached as Appendix E to Report PLAN2019-072, as amended, be approved and adopted by Council;

That in accordance with Section 34(17) of the Planning Act, Council having considered the changes to the proposed Zoning By-law Amendment deems no further public notice to be necessary; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of these applications.

Carried

7.3 PLAN2019-073

Sherry L. Rea, Development Planning Supervisor

Christina Sisson, Supervisor of Development Engineering

Request by 405 St. David Street Investments Inc. to enter into a Subdivision Agreement for Plan of Subdivision, on lands described as Part of Lot 24, Concession 6, geographic Township of Ops, former Town of Lindsay

Ms. Rea confirmed that Council granted a draft plan of subdivision for this matter on October 14, 2014 in accordance with City Policy and the Planning Act. She summarized the plan, explaining that it proposes to create 15 residential lots for single detached dwellings, 1 block to accommodate 56 residential units in a

cluster villa type development and 1 block for open space. The proposal conforms to the Growth Plan and is consistent with the Provincial Policy Statement. Ms. Rea summarized the comments received to date, as detailed in her report. Staff are recommending that the subdivision agreement be referred to Council for approval. She responded to questions from Committee members.

PAC2019-083

Moved By Councillor Veale

Seconded By Councillor Seymour-Fagan

That Report PLAN2019-073, **405 St. David Street Investments Inc. (Riverview Estates - Phase 2), Subdivision Agreement**, be received;

That the Subdivision Agreement for 405 St. David Street Investments Inc., City of Kawartha Lakes, substantially in the form attached as Appendix C to Report PLAN2019-073 be approved by Council;

That the recommended payment of Development Charges, as outlined in the draft subdivision agreement contained in Appendix C to Report PLAN2019-073, be received and approved by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this Agreement.

Carried

8. Adjournment

PAC2019-084

Moved By T. Smith

Seconded By M. Barkwell

That the Planning Advisory Committee Meeting adjourn at 10:37 a.m.

Carried

The Corporation of the City of Kawartha Lakes
Minutes
Planning Advisory Committee Meeting

PC2019-13
Wednesday, December 4, 2019
1:00 P.M.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Andy Letham
Councillor Patrick O'Reilly
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale
Mike Barkwell
Tammy Smith
Jason Willock

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1. Call to Order and Adoption of Agenda

Chair O'Reilly called the meeting to order at 1:00 p.m. Mayor A. Letham, Councillors K. Seymour-Fagan, and A. Veale and M. Barkwell, T. Smith, and J. Willock were in attendance.

Deputy Clerk and Recording Secretary J. Watts, Director of Development Services C. Marshall, Supervisor of Development Planning S. Rea, Supervisor of Development Engineering C. Sisson, Planners II Q. Adebayo, D. Harding, A. Kalnina, M. LaHay, and J. Wong, and Senior Engineering Technician J. Newbery were also in attendance.

The Chair opened the meeting and introduced Planning Advisory Committee and the members of staff present.

PAC2019-085

Moved By Councillor Veale

Seconded By T. Smith

That the agenda for the Wednesday, December 4, 2019 - 1:00pm Planning Advisory Committee Meeting be adopted as circulated.

Carried

2. Declarations of Pecuniary Interest

Other than listed below, there were no other declarations of pecuniary interest disclosed.

2.1 M. Barkwell - PLAN2019-069

"I represented the seller of this property to the Housing Authority"

3. Public Meeting

The Chair stated that, as required under the Planning Act, a public meeting is being held prior to the City of Kawartha Lakes Council making decisions on the following planning matters.

3.1 PLAN2019-066

An application to amend the Township of Somerville Zoning By-law 78-45 respecting Part Lot 7 and 8, Concession 9, Part 1 on RP57R2522, Geographic Township of Somerville, and identified as 466 Pinery Road - Christianopoulos

Quadri Adebayo, Planner II

The Chair requested staff to advise on the manner of giving notice for the proposed zoning by-law amendment. He also asked staff to briefly describe the proposal and summarize the correspondence, if any, received to date.

Mr. Adebayo confirmed that the required notice was given in accordance with the Planning Act and circulated to each owner of land within 500 metres, and a sign was posted on the subject property. He summarized the application, explaining that it proposes to change the zone category on the northeast portion of the property from Environmental Protection (EP) Zone to Environmental Protection Exception (EP-**) Zone in order to regulate the existing development on that portion of the property that comprises a single detached dwelling, a storage building and dock installation as the only permitted uses, with specific development standards. The application conforms to the Growth Plan and is consistent with the Provincial Policy Statement, and meets the intent of the Kawartha Lakes Official Plan. Mr. Adebayo summarized the comments received to date, as detailed in his report, noting that subsequent to the writing of the report additional comments were received from the City's Community Services, Engineering, Kawartha Conservation and Building Division - Part 8 Sewage Program all noting no concerns. Comments were also received from Curve Lake First Nations, who requested further consultation if any excavation occurred. Staff have replied the request from Curve Lake First Nations advising that no new development or major site alteration is proposed through the rezoning. Staff are recommending that the application be referred to Council for approval.

The Chair inquired if the applicant wished to speak to the application.

Alex Christianopoulos made himself available to the Committee if there were any questions.

The Chair inquired if anyone wished to speak to the application.

No other persons spoke to the application.

3.2 PLAN2019-068

Applications to amend the Town of Lindsay Official Plan and Town of Lindsay Zoning By-law 2000-75 on land described as Part Lot 21, Concession 4, Part 1, 57R-7657, former Town of Lindsay, vacant land St. Joseph Road – 2645286 Ontario Inc.

Janet Wong, Planner II

The Chair requested staff to advise on the manner of giving notice for the proposed Official Plan and Zoning By-law amendments. He also asked staff to briefly describe the proposal and summarize the correspondence, if any,

received to date.

Ms. Wong confirmed that the required notice was given in accordance with the Planning Act and circulated to each owner of land within 120 metres, and a sign was posted on the subject property. She summarized the application, explaining that it proposes to change the land-use designation from Institutions and Community Facilities to Residential; and to change the zone category from Community Facility (CF) Zone to Residential-High Rise One – Special ** (RH1-S**) Zone. The change will permit an eight (8) storey retirement residence for a total of 220 apartments including 116 apartment units and 104 assisted living/independent living units along with associated parking and amenity space. The applications will need to conform to the Growth Plan and appears to be consistent with the Provincial Policy Statement. Ms. Wong summarized the comments received to date, as detailed in her report, noting that subsequent to the writing of the report additional comments were received from HKPR Health Unit, Kawartha Conservation, and Hydro One, all expressing no concerns. Staff are recommending that the applications be referred back to staff for further review and processing until such time as comments have been received from the public meeting, all circulated agencies and City Departments, and that any comments and concerns have been addressed.

The Chair inquired if the applicant wished to speak to the application.

Bryce Jordan spoke as the planning consultant for the applicant. He stated that this project is a co-development between Fieldgate Commercial and Cogir who are developing seven Bloom Retirement communities across Ontario. He stated that the proposal is designed for 'aging-in-place' to allow residents to transition from apartment living, to independent and assisted living options in one building (with sufficient surface and underground parking), all while promoting an active lifestyle. The site was chosen for proximity to parks, shopping, transit, and the hospital, and the building will be designed with an attractive profile to be seen from St. Joseph and Kent Streets. He made himself available if the committee had any questions.

The Chair inquired if anyone wished to speak to the application.

No other persons spoke to the application.

3.3 PLAN2019-069

An Application to amend the Village of Fenelon Falls Zoning By-law 89-25 respecting Plan 100, Lots 124 to 126, former Village of Fenelon Falls, City of Kawartha Lakes, identified as 106 Murray Street - Kawartha Lakes

Haliburton Housing Corporation

Anna Kalnina, Planner II

M. Barkwell declared a conflict on this item. ("I represented the seller of this property to the Housing Authority")

M. Barkwell left the Chambers at 1:22 p.m.

The Chair requested staff to advise on the manner of giving notice for the proposed Zoning By-law amendment. He also asked staff to briefly describe the proposal and summarize the correspondence, if any, received to date.

Ms. Kalnina confirmed that the required notice was given in accordance with the Planning Act and circulated to each owner of land within 120 metres, and a sign was posted on the subject property. She summarized the application, explaining that it proposes a technical amendment to revise an existing permitted use from a senior citizens apartment dwelling house to allow an apartment dwelling house (a 2 storey building with 30 units) and to remove the (H) Holding provision. The application is consistent with the Provincial Policy Statement and conforms to the Growth Plan and the Fenelon Falls Official Plan. Ms. Kalnina summarized the comments received to date, as detailed in her report. Staff are recommending that the application be forwarded to Council for approval.

The Chair inquired if the applicant wished to speak to the application.

Tim Welch spoke as the applicant on behalf of the Kawartha Lakes Haliburton Housing Corporation, and stated that they were pleased with the report. He stated that the application is a positive for the community as it will accommodate a range of household types at this property.

The Chair inquired if anyone wished to speak to the application.

No other persons spoke to the application.

M. Barkwell returned to the Chambers at 1:29 p.m.

3.4 PLAN2019-070

Applications to amend the City of Kawartha Lakes Official Plan and Township of Ops Zoning By-law 93-30 respecting Part Lot 22, Concession 7, Geographic Township of Ops, City of Kawartha Lakes, identified as 396 Highway 36 - Mike Redmond Septic Service Ltd.

David Harding, Planner II

The Chair requested staff to advise on the manner of giving notice for the proposed Official Plan and Zoning By-law amendments. He also asked staff to briefly describe the proposal and summarize the correspondence, if any, received to date.

Mr. Harding confirmed that the required notice was given in accordance with the Planning Act prior to the statutory Public Meeting held on October 9, 2019. He summarized the application, explaining that it proposes to add a self-storage facility use to the list of permitted uses and apply any applicable development standards to the property. The application is consistent with the 2014 Provincial Policy Statement and conforms to the 2019 Growth Plan. Mr. Harding summarized the comments received to date, as detailed in his report. Staff are recommending that proposed Official Plan Amendment and Zoning By-law Amendment applications be referred to Council for approval.

The Chair inquired if the applicant wished to speak to the application.

The Chair inquired if anyone wished to speak to the application.

No persons spoke to the application.

3.5 PLAN2019-071

An application to amend the Township of Verulam Zoning By-law 6-87 , respecting Part Lot 10, Concession 3, Behind Plan 145, Lots 7 and 8, Geographic Township of Verulam, City of Kawartha Lakes, identified as land behind 19 and 21 Kenhill Beach Road - Lamanna and Hartley
David Harding, Planner II

The Chair requested staff to advise on the manner of giving notice for the proposed Zoning By-law amendment. He also asked staff to briefly describe the proposal and summarize the correspondence, if any, received to date.

Mr. Harding confirmed that the required notice was given in accordance with the Planning Act and circulated to each owner of land within 500 metres, and a sign was posted on the subject property. He summarized the application, explaining that it proposes to permit backlot development and uses accessory to the dwellings at 19 and 21 Kenhill Beach Road. The application is consistent with the 2014 Provincial Policy Statement and conforms to the 2019 Growth Plan, and the Kawartha Lakes Official Plan. Mr. Harding summarized the comments received to date, as detailed in his report, noting that subsequent to the writing of the report additional comments were received from Curve Lake First Nation with no concerns as an archeological survey was conducted. Staff are recommending that the application be referred to Council for approval.

The Chair inquired if the applicant wished to speak to the application.

Tom deBoer spoke as the applicant and offered to supply any additional information to the Committee if requested. He stated that this process is a result of two backlots merging and one neighbour wishing to provide the other with a backlot.

The Chair inquired if anyone wished to speak to the application.

No other persons spoke to the application.

3.6 PLAN2019-074

An application to amend the Township of Fenelon Zoning By-law 12-95 respecting Part Lot 31, Concession 11, Geographic Township of Fenelon, identified as 467 Northline Road - Hughes

Mark LaHay, Planner II

The Chair requested staff to advise on the manner of giving notice for the proposed Zoning By-law amendment. He also asked staff to briefly describe the proposal and summarize the correspondence, if any, received to date.

Mr. LaHay confirmed that the required notice was given in accordance with the Planning Act and circulated to each owner of land within 500 metres, and a sign was posted on the subject property. He summarized the application, explaining that it proposes to rezone the subject land from the Agricultural (A1) Zone to the Agricultural Exception (A1-**) Zone. The effect of the zoning amendment would be to permit an existing established second dwelling unit within the existing dwelling as an accessory dwelling unit on the property. The application conforms to the Growth Plan, the Kawartha Lakes Official Plan, and is consistent with the Provincial Policy Statement. Mr. LaHay summarized the comments received to date, as detailed in his report, noting that subsequent to the writing of the report additional comments were received from the City's Agriculture Development Officer noting no concerns. Staff are recommending that the application be referred to Council for approval.

The Chair inquired if the applicant wished to speak to the application.

Marlene Dawson spoke on behalf of the applicant and made herself available for any questions.

The Chair inquired if anyone wished to speak to the application.

No other persons spoke to the application.

The Public Meeting concluded at 1:44 p.m.

4. Business Arising from Public Meeting

4.1 Item 3.1

PAC2019-086

Moved By Councillor Seymour-Fagan

Seconded By Mayor Letham

That Report PLAN2019-066, respecting Part Lot 7 and 8, Concession 9, Part 1 on RP57R2522, geographic Township of Somerville, and identified as 466 Pinery Road; Application No. D06-2019-036, be received;

That a Zoning By-law Amendment respecting application D06-2019-036, substantially in the form attached as Appendix F to Report PLAN2019-066, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

4.2 Item 3.2

PAC2019-087

Moved By J. Willock

Seconded By M. Barkwell

That Report PLAN2019-068, respecting Part Lot 21, Concession 4, Part 1, 57R-7657, former Town of Lindsay, 2645286 Ontario Inc. (Fieldgate Commercial) – Applications D01-2019-005 and D06-2019-035, be received; and

That Report PLAN2019-068 respecting Applications D01-2019-005 and D06-2019-035 be referred back to staff to address issues raised through the public consultation process and for further review and processing until such time that all comments have been received from all circulated agencies and City departments, and that any comments and concerns have been addressed.

Carried

4.3 Item 3.3

PAC2019-088

Moved By Councillor Veale

Seconded By Mayor Letham

That Report PLAN2019-069, respecting Plan 100, Lots 124 to 126, former Village of Fenelon Falls, City of Kawartha Lakes, identified as 106 Murray Street, Kawartha Lakes Haliburton Housing Corporation – D06-2019-032, be received;

That a Zoning By-law Amendment respecting application D06-2019-032, substantially in the form attached as Appendix D to Report PLAN2019-069, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

Carried

Note to Minutes: M. Barkwell remained in the Council Chambers for the vote, however abstained from voting on this item.

4.4 Item 3.4

PAC2019-089

Moved By Mayor Letham

Seconded By J. Willock

That Report PLAN2019-070, respecting Part Lot 22, Concession 7, geographic Township of Ops, City of Kawartha Lakes, identified as 396 Highway 36 – Planning Files D01-2019-002 and D06-2019-023, be received;

That an Official Plan Amendment respecting application D01-2019-002, substantially in the form attached as Appendix D to Report PLAN2019-070, be approved and adopted by Council;

That a Zoning By-law Amendment respecting application D06-2019-033, substantially in the form attached as Appendix E to Report PLAN2019-070, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

4.5 Item 3.5

PAC2019-090

Moved By Councillor Seymour-Fagan

Seconded By M. Barkwell

That Report PLAN2019-071, respecting Part Lot 10, Concession 3, Behind Plan 145, Lots 7 and 8, geographic Township of Verulam, City of Kawartha Lakes,

identified as land behind 19 and 21 Kenhill Beach Road – Planning File D06-2019-033, be received;

That a Zoning By-law Amendment respecting application D06-2019-033, substantially in the form attached as Appendix D to Report PLAN2019-071, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

4.6 Item 3.6

PAC2019-091

Moved By Councillor Veale

Seconded By T. Smith

That Report PLAN2019-074, respecting Part Lot 31, Concession 11, geographic Township of Fenelon, Application D06-2019-034, be received;

That a Zoning By-law, respecting application D06-2019-034, substantially in the form attached as Appendix D to Report PLAN2019-074 be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

5. Deputations

5.1 PC2019-13.5.1

Leigh Mugford, Resource Manager, James Dick Construction Limited
Relating to PLAN2019-062 (Item 7.1 on the agenda)

Mr. Mugford made himself available for any questions from the members of the committee.

6. Correspondence

7. City of Kawartha Lakes Reports

7.1 PLAN2019-062

An application to amend the Township of Eldon Zoning By-law 94-14 on land described as Lots 30, 31, and 32, Concession 1, Geographic Township

of Eldon, vacant land Rohallion Road - 676249 Ontario Ltd.

Janet Wong, Planner II

Ms. Wong confirmed that a Public Meeting on this matter was held on April 10, 2019 in accordance with the Planning Act. She summarized the application, explaining that it proposes to change the zone category on a portion of the property (0.8 ha.) from the Agricultural (A1) Zone to an Agricultural –Exception Thirty (A1-30) Zone to permit the establishment of an explosive storage facility to serve the local aggregate industry. The application conforms to the Growth Plan, Kawartha Lakes Official Plan, and is consistent with the Provincial Policy Statement. Ms. Wong summarized the comments received to date, as detailed in her report, and how the applicant addressed them. Staff are recommending that the application be referred to Council for approval.

PAC2019-092

Moved By Mayor Letham

Seconded By Councillor Veale

That Report PLAN2019-062, an application to amend the Township of Eldon Zoning By-law 94-14, be received;

That application D06-2019-004, respecting a proposed Amendment to the Township of Eldon Zoning By-law to permit an explosive storage facility substantially in the form attached as Appendix 'E' to Report PLAN 2019-062 be approved and adopted by Council;

That in accordance with Section 34(17) of the Planning Act, Council having considered the change to the proposed Zoning By-law Amendment to include the use of the Holding (H) symbol with a condition for its removal that the development of an explosives storage facility be subject to site plan control, deems no further public notice to be necessary; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of these applications.

Carried

7.2 ENG2019-024

**Assumption of Liam Street, Newton Avenue, and Half of Maloney Street,
Lindsay**

(Springdale Gardens Subdivision – Phase 2)

Christina Sisson, Supervisor of Development Engineering

Ms. Sisson provided an overview of her report noting the history of the related development in the area. She stated that staff are recommending assumption of the roads and assume maintenance of the Stormwater Management Facility (Oil and Grit Separator) in accordance with the draft by-law attached to her report.

PAC2019-093

Moved By Councillor Veale

Seconded By J. Willock

That Report ENG2019-024, Assumption of Liam Street, Newton Avenue, and Half of Maloney Street, Lindsay, be received;

That the Assumption of Liam Street, Newton Avenue, and Half of Maloney Street, Springdale Gardens Subdivision – Phase 2, Geographic Town of Lindsay, City of Kawartha Lakes, be approved;

That an Assumption By-Law, including requisite road dedication, substantially in the form attached as Appendix 'A' to Report ENG2019-024 be approved and adopted by Council; and

That the Mayor and City Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

8. Adjournment

PAC2019-094

Moved By Councillor Veale

Seconded By J. Willock

That the Planning Advisory Committee Meeting adjourn at 1:51p.m.

Carried

09-December-2019

To: The Mayor and Members of Council

Re: *The proposed 2019 Development Charges Background Study, the proposed new Development Charges By-Law, and the proposed Development Charges Assistance Policy*

And Re: **Staff Report EA2019-018**

The above-referenced staff Report (which appears as Item 14.1.1 on Council's December 10th Agenda) is recommending, *inter alia*, that Council now proceed with the adoption of:

Firstly, a revised finalized version of the 2019 Development Charges Background Study prepared by Watson & Associates;

Secondly, a revised finalized version of the proposed new Development Charges By-Law ("DCB") that would take effect as of April 1, 2020 (replacing the 2015 DCB that would be repealed effective as of that same date); and

Thirdly, a proposed Development Charges Assistance Policy.

Let me begin by pointing out that these revised versions of these documents¹ were made publicly available only in conjunction with the posting of Report EA2019-018 on the City's website on December 4th – being five (5) days ago.

Let me also point out what should be obvious to Council: Five days is not a sufficient period of time for anyone – be they members of the public or of Council – to absorb and review the details and analysis of as large (347 pages) or as technical a document as the Background Study (on which, of course, the DCB is itself based).² And I will certainly admit, with no sense of shame, that I myself have not yet complete this task.

Finally, let me point out what should be more obvious still:

Given that the proposed new DCB would not take effect until April 1, 2020, there is no reason or justification for Council's choosing to ram through its adoption at its December 10th meeting.

The more reasonable course would be to defer any action until the January Council meeting – which would afford both Councilors and the public an opportunity to absorb the documents and raise any questions and/or concerns to which such a review might

¹ as distinct from the draft versions that were previously circulated in October.

² If truth be told – and especially if past experience is any indicator – I would doubt that most members of Council have even managed to work their way through the entirety of the document, much less subject it to scrutiny and reflection.

give rise. No less to the point: It would allow for at least some of the more obvious corrections to these documents to be made prior to adopting them.

That being said, finding myself obliged to allow for the likelihood that Council will nevertheless choose to proceed with adoption on December 10th, I would offer the few preliminary (and somewhat generic) comments that I am in a position to render:

1. As Council is aware, both the 2014 DCB and the 2015 DCB (along with the Background Studies on which they were based) are currently under Appeal, and are still awaiting adjudication by the LPAT. The new Background Study that you are being asked to now adopt pre-supposes that there will be no changes to those prior DCBs and Background Studies – insofar as it bases both its carry-forward project-list and its DC Reserve Reconciliation on the assumption that the corresponding provisions in those prior documents will be upheld. For this reason alone, my company (along with others, I suspect) will have no choice but to appeal Council's adoption of the proposed Background Study and DCB that are now before it.
2. Beyond this, the vast majority of the issues and defects that had been identified in my company's prior correspondence and Notices of Appeal relating to the 2014 and 2015 DCBs continue to infect the current Background Study and proposed new DCB. Rather than restating them all herein and thereby encumbering your current Agenda, I would instead simply refer you to my company's *Notice of Appeal* dated January 3, 2016 (to which much of that prior correspondence is appended).³
3. I would further point out that, rather than correcting the defects that had been cited in relation to the earlier Background Studies, in many instances the current Study actually exacerbates them. One obvious example is the number of new residential units that are now projected as being created annually during the go-forward study period. As you will have noted (assuming that you've done the year-to-year comparisons), these projections have increased markedly from those relied-upon in the prior Studies. What you must appreciate is that this has occurred not only despite, but actually because of, the extreme shortfalls in previously-projected growth that actually occurred during the past four years. In essence, the Study has wed itself to the assumption that the lower the rate-of-growth in the recent (as well as the more distant) past, the higher it will necessarily be in the future.⁴ In principle, of course, such an assumption is patently absurd. And in practice it becomes even more so, given the lack of capacity to produce such unprecedented numbers of new residential units.⁵
4. Those exaggerated growth projections, in turn, have resulted in the Background Study's having included in it projections and calculations numerous projects – many of them with

³ Those of you who might be interested can presumably obtain a copy of that Notice of Appeal from the Clerk's Department.

⁴ In some ways this echoes Samuel Johnson's famous dictum about second marriages as representing "the triumph of hope over experience". In this case, a long pattern of experience – combined with a realistic assessment of production capabilities, market demand, and the resources of the Building Department – would lead one to conclude that even if one were to cut those projections by 50% one could still be accused over being overly optimistic.

⁵ You will likely be told that adopting these inflated rate-of-growth projections is required in order to conform to the population projections in the Growth Plan. This is not in fact the case. There are other alternatives available.

very high price tags – that there is no actual reason to believe will actually need to be undertaken during the go-forward study period. While in many categories their inclusion in the cost-numerator is offset by the increased size of the denominator over which they are distributed, there are no small number of instances in which that is not the case – the result being an unwarranted increase to the computed applicable charge. And there are equally instances in which the apportionment to Benefit to Existing (BTE) and Post-Period Benefit (PPB) ends up being distorted as a result of their premature inclusion in the study period's capital project list.

5. The approach taken in the final version of the Background Study and DCB is to adopt a uniform Non-Residential DC Rate for the categories of development that had previously been segregated in the 2015 Study as Commercial, Industrial and Institutional. The effect of doing so – indeed, the explicitly *intended* effect – was to reduce the DC Rates that would otherwise apply to commercial development by in effect transferring a portion of the computed financial burden that was shown in the draft version of the Study as being attributable to commercial development to industrial and institutional development.
6. Another new wrinkle emerges in the manner in which the DC Reserves have been maintained and reconciled – and therefore in how their balances are accordingly rolled-forward into the computation of the proposed new DC Rates. Rather than elaborating on this in detail at this time, I am appending hereto a copy of an LPAT Decision from 2019 that speaks to this issue (along with others that are pertinent to the matter at hand) directly.

*

In the event that Council elects to defer consideration of these documents to its January meeting, time will be afforded for me (and others) to elaborate on, as well as supplement, the preliminary comments above. More to the point: It would afford an opportunity to engage both staff and Watson on many of these issues, with the hope that at least some of them could be resolved prior to further consideration by Council. For present purposes, however, given the time constraints associated with meeting Council's correspondence deadline, the foregoing will have to suffice.

Sincerely yours,

Marty Stollar

Martyn Stollar
Managing Director

Local Planning Appeal Tribunal
Tribunal d'appel de l'aménagement
local



ISSUE DATE: June 11, 2019

CASE NO(S): DC150017

The Ontario Municipal Board (the “OMB”) is continued under the name Local Planning Appeal Tribunal (the “Tribunal”), and any reference to the Ontario Municipal Board or Board in any publication of the Tribunal is deemed to be a reference to the Tribunal.

PROCEEDING COMMENCED UNDER section 14 of the *Development Charges Act*, 1997, S.O. 1997, c. 27

Appellant:	Amacon Development (City
Appellant:	Centre) Corp.
	Fogerhill Equities Inc.
Subject:	Development Charges By-law No.
	46-2015
Municipality:	Regional Municipality of Peel
OMB Case No.:	DC150017
OMB File No.:	DC150017
OMB Case Name:	Amacon Development (City
	Centre) Corp. v. Peel Regional
	Municipality)

Heard:	May 8 – 12 and October 3 – 6, 2017 in
	Brampton, Ontario and Written
	Submissions to December 18, 2017

APPEARANCES:

Parties

Regional Municipality of Peel

Amacon Development (City Centre) Corp.

Counsel

P. DeMelo

S. Rosenthal
I. Banach

DECISION DELIVERED BY SUSAN de AVELLAR SCHILLER AND ORDER OF THE TRIBUNAL

BACKGROUND

[1] The Regional Municipality of Peel (“Region”) adopted Development Charges By-law No. 46-2015 (“By-law”). The By-law was appealed to this Board by various interests. The Region engaged in extensive consultation and discussions with these various interests. By the time of the hearing of the merits, the only appeal that remained outstanding was that of Amacon Development (City Centre) Corp. (“Amacon”). This decision deals with the Amacon appeal.

LEGISLATION

[2] The *Development Charges Act* (“Act”) is specific and precise. The Tribunal’s role in deciding this appeal does not include analysis of the policy preference that may underlay a municipality’s decision on the form and application of its By-law. For example, there may be a policy preference to encourage a particular sector and a wish to do so through discounted development charges. The policy preference remains that of the municipality. The Tribunal’s role is simply to determine if the expression of that policy preference in the By-law and its application has met the requirements of the Act.

[3] Section 2(1) of the Act sets out the principle to guide the development of the By-law. This principle is often summarized as “growth pays for growth”:

The council of a municipality may by by-law impose development charges against land to pay for increased capital costs required because of increased needs for services arising from development of the area to which the by-law applies.

[4] If a cost is unrelated to an increased need that arises because of growth then it cannot be included in the By-law. If there is benefit to existing development, that benefit must be identified and deducted in the calculation of the By-law’s charge. This is set out in section 5(1)6:

The increase in the need for service must be reduced by the extent to which an increase in service to meet increased need would benefit existing development...

[5] Similarly, s. 5(1)4 requires that if there is a benefit that extends beyond the period permitted by the Act then that, too, must be identified and deducted in the calculation of the By-law's charge.

[6] Where a municipality has identified different types of development it may only impose a development charge on that type of development for the increased need that is generated by growth in that particular type of development. The Region recognizes two basic types of development: residential and non-residential. Having recognized different types of development, the Region is then constrained to ensure that the development charge applied to either category results solely from the increased need generated by growth in that category. Phrased another way: one category cannot subsidize the other category.

[7] A development charge by-law is forward looking in that it is based on projected growth. Identifying that projected growth requires a background study that must meet certain requirements that are set out in the Act. Central to the requirements of the background study is that it must analyze and set out clearly the basis for the proposed charges to ensure that they are for the increased service needs that are required by the anticipated growth within a specified category within the period. The study must be transparent in its analysis and its chosen methodology must support development charges that conform to the requirements of the Act.

ISSUES, ANALYSIS AND FINDINGS

[8] There is no dispute between the parties about the works to be undertaken or the costs of the works.

[9] The elements of this dispute may be grouped into two main issues:

1. Have the increased costs required by the increased need from growth been properly allocated between the residential and non-residential categories?
2. Have the proposed charges been based on an analysis that:
 - i. included only the increased costs required because of increased needs of growth within the period; and
 - ii. excluded benefits to existing development and benefits to the post-period?

Witnesses Heard

[10] The Tribunal heard from six witnesses whom the Tribunal qualified to provide independent expert opinion evidence in their respective fields. The Region called a land economist, a transportation planner and a professional engineer expert in water and wastewater matters. Amacon called a professional engineer expert in water and wastewater matters, a traffic engineer who is also a transportation planner, and a land economist who is also a land use planner.

Allocation between Categories

[11] Amacon contends that the allocation of costs between categories for some works and services, and some administrative practices, result in the residential category subsidizing the non-residential category contrary to the Act. Included in this topic are a service, known as Transhelp, to assist the physically disabled to reach various locations in the Region, paramedics, police, water and wastewater and administrative treatment of the reserve fund.

Transhelp:

[12] Transhelp is a service to assist the physically disabled to get to various locations in the Region. The Region acknowledges that Transhelp is a shared ride service and

describes the service as being the same as public transit with the same fares.

[13] Transhelp rides are not based on the purpose of the trip. Although Transhelp operates within the Region, it does not distinguish eligible riders by whether they are residents or non-residents or whether the purpose of the trip is recreational, commercial or personal. The service is available to the full population, including non-resident employees, yet Transhelp is attributed entirely to the residential category.

[14] The background study, required by the Act before a By-law may be adopted, contains no rationale or calculation that supports attributing Transhelp entirely to the residential category. Transhelp clearly benefits the non-residential employment sector and warrants a non-residential attribution.

[15] The Tribunal finds that attributing Transhelp entirely to the residential category constitutes a subsidy from residential to non-residential that is contrary to the Act. In the absence of appropriate analysis to justify allocation entirely to the residential sector, the Tribunal is persuaded that a reasonable basis for allocation is the ratio of the projected population to projected employment growth.

Paramedics:

[16] Paramedics respond to emergencies. Paramedics do not withhold service based on residential or employment status nor do they withhold emergency services until those in need identify themselves as either residents or employees. Like Transhelp, the Region attributes all the increased need for these services to the growth in the residential category.

[17] The Region's justification for attributing all the increased need for these services to growth in the residential category is that this is a policy that has been in place for many years. If the Region's policy preference is not to attribute any increases to the non-residential category, that is the Region's business. Any shortfall that results from that policy cannot then be made up by placing all the development charges for

paramedics on the residential category.

[18] The Tribunal finds that attributing all increases in the need for paramedic services to the residential category constitutes a subsidy from residential to non-residential that is contrary to the Act. The Tribunal further finds that the appropriate attribution should be based on the ratio of the projected population to employment growth.

Police:

[19] The Region's police force serves Mississauga and Brampton. At the time of this hearing, Caledon was served separately by arrangement with the Ontario Provincial Police.

[20] The attribution for police is based on a weighted taxable assessment of real property. In summary, this approach uses the value of residential and non-residential real property, weighted to account for different tax rates and other assessment adjustments. The resulting data is exactly as its name implies: a ratio of the weighted residential taxable assessment to the weighted non-residential taxable assessment. The result is not the ratio of the projected growth in residential population to the projected growth in employment.

[21] The differences in the value of inputs to determine the weighted taxable assessment of residential real property *versus* the weighted taxable assessment of non-residential real property results in an oversized figure for the residential component by comparison to that of the non-residential.

[22] The Region's witness testified that this approach and resulting attribution was appropriate, based on his professional opinion that police services dealt overwhelmingly with residents. He acknowledged that the police deal with a broad range of matters from criminal to educational, responding to calls that may originate and/or arise from the needs of residents or business, but presented no data to support the suggestion that the

police services and calls were primarily for residents. Like paramedics and other first responders, police do not fail to answer a call or withhold service until they are satisfied that the police service in question is being provided solely to residents.

[23] The Region suggested the weighted taxable assessment approach simply provided a proxy to the attribution of services to the residential sector *versus* the employment sector. If it is a proxy, and the Tribunal is not persuaded that it is, then it is a particularly faulty proxy. With no identifiable equivalence to projected residential and employment growth, the weighted taxable assessment approach results in a subsidy from residential to non-residential that is contrary to the Act.

[24] The Tribunal finds that the appropriate methodology for determining the attribution between residential and non-residential is the ratio of the projected residential growth to the projected employment growth and not a weighted taxable assessment basis.

Water and Wastewater:

[25] Amacon is not challenging the total capital costs inclusive of both water and wastewater projects, excluding reserves and encumbrances. Amacon is also not challenging the assumptions used or the Region's flow, demand and design criteria. In this service as well, Amacon is challenging the allocation of costs between the residential and the non-residential sectors.

[26] The Region uses historic billings as the basis to project need into the future. It has done so as a policy matter for many years. This is the basis for the Region's attribution between the residential and the non-residential categories for development charges.

[27] The Region acknowledges that not all treated water is metred. Non-metred, and therefore non-revenue, treated water may be lost through various combinations of leaks, fighting fires, flushing water mains, and so on. The Region did not use historic

billings as the data basis to support the analysis of need for the capital plan in the Water and Wastewater Master Plan analysis. Here, the Region used historic flow data, not historic billings, to support the capital plan and applied an analysis of population and employment growth.

[28] The Tribunal is not persuaded that historic billings are able to identify needs arising from growth. Without that analysis, the Tribunal finds that the use of historic billings to set the attribution between residential and non-residential is contrary to the Act. The Tribunal is persuaded that historic flow data to which is applied the projected population and employment growth is an appropriate and reasonable basis to set development charges for water and wastewater.

Cash Flow and the Reserve Fund:

[29] For the analysis of this matter, the Tribunal will focus on two principal components of the reserve fund: residential and non-residential. These separate components respond to the requirements of the Act that each type of development pays only for the increase in needs generated by that type of development. The Act requires that the development charge that is calculated for each type of development must be exact in order to result in a zero balance for each type of development at the end of the period. Calculating the development charge to achieve a zero balance at the end of the period is one element to ensure that the development charges are attributed to the correct development type.

[30] Rather than keep each component separate, achieving a zero balance within each, the Region blends the closing balances for all types of development and achieves a zero closing balance overall. Doing so for administrative convenience is not the problem as long as the individual components reach a zero balance for purposes of the development charges. The problem arises in the fact that those individual components are not tracked separately. In fact, the Region's witness suggested that blending the balances in the categories to achieve an overall zero balance reflected the fact that

capital works may have to be undertaken prior to the actual development occurring. With a higher balance in the residential component, blending the balances would act as an internal loan from the residential stream to the non-residential stream. That is what creates the problem.

[31] The Act makes no mention of one type of development lending its reserve fund monies to the reserve fund component of another type of development. In doing so, the development charges collected from, in this case residential, development effectively subsidizes the development charge of the non-residential development. That is contrary to the Act.

[32] Here, again, if the Region's policy is to accord a beneficial rate to one type of development, it may do so but not by overcharging another type of development. Shortfalls cannot be made up in that fashion.

[33] The Tribunal finds that the manner in which the calculations are done as a consequence of the blending of the funds has resulted in overcharging the residential component for the service needs created by growth in the residential sector.

Proper Exclusions

[34] The Act requires two key exclusions to ensure that only the costs for increased need required by growth within the period are charged. Benefits to existing development ("BTE") and post-period benefits ("PPB") must both be deducted. The analysis of both of these benefits, and their appropriate deduction, must be made in the background study that supports the particular By-law.

[35] Amacon takes the position that the requisite analysis and consequent deductions were not made for two elements of transportation services:

1. Road construction projects, including stand-alone intersections

2. Road and rail grade separations

Road Construction Projects:

[36] For road construction projects, the primary matter in dispute is the question of whether some elements of the road construction benefit existing development or whether all elements of road construction provide some level of BTE.

[37] A number of elements go into road construction projects. Some elements clearly occur in all road construction projects and include things like background studies and design work. Other elements may only occur in certain road projects, depending on the area and the particular needs or prevailing transportation policy preferences that are being applied. These might include matters from utilities, bridges, culverts and traffic signals to bicycle or multi-use paths, sidewalks and street lighting. Whether the project is a stripped down rural road segment or a fully dressed urban segment, there is always some resulting BTE.

[38] The Region tends to take a flat percentage and attribute that to BTE. Amacon does not take much issue with the flat percentage approach. The Tribunal accepts that a flat percentage approach reflects a common standard and is reasonable.

[39] The Tribunal is not persuaded that cherry-picking the elements against which the flat percentage is to be applied is either reasonable or reflects the actual BTE. For example, if a road construction project takes a rural segment and brings it to what would be recognized as more of an urban segment, both urban and rural residents who use the road benefit from all the elements of the road improvements. It is insufficient to say, as the Region does, that perhaps not all residents adjacent to the road want all the additional improvements.

[40] The Region, by its policies, has determined that certain elements should be included in a particular road project. If it is included in the road project, then it is appropriate to allocate a portion of the overall cost to BTE. The Tribunal is persuaded

that applying a BTE to construction only, and not to the total cost, does not comply with s. 5(1)6 of the Act.

Road and Rail Grade Separations:

[41] The Region has proposed two grade separations in the vicinity of King Street and Coleraine Drive. In both cases the Region has attributed the costs of these grade separations to the residential sector.

[42] The Region contends that the need for the grade separations results from increases in both vehicular and train traffic that leads to delays at the at-grade crossings. These delays hold up goods movement as well as creating potential delays for emergency services and first responders.

[43] To understand the issue, it is first necessary to understand the suggested cause of the need for the grade separations.

[44] The Region's transportation planner was clear that one of the elements of vehicular traffic was the growth in truck traffic, particularly goods movement that may be entering the Region from elsewhere. A second element of vehicular traffic increase was attributed to residential growth.

[45] There are no capacity improvements proposed for the roadway. This raises the very real question in the Tribunal's mind whether growth, expressed as an increase in the number of vehicles, is identified properly as an underlying need for the proposed grade separations.

[46] Train traffic on the rail line is expected to increase, particularly for commuter services. With an increase in train traffic, there may be some increases in the number of incidents where there is a delay at a level crossing. The delay was acknowledged as being minor where the train is a fast moving commuter train. Where the train is a slower moving freight train, that condition exists now. In reference to first responders, the

Region acknowledges that there are delays occasioned now if the crossing is necessary and it occurs at the time that a slow moving freight train is using the rail line.

[47] It is clear to the Tribunal that two elements are problematic here. The first is that the grade separations are allocated entirely to growth with no allocation to BTE, when clearly and unequivocally existing development would benefit from such grade separations.

[48] The second problem is the fact that the Region has made no allocation for any post-period benefit.

[49] Section 5(1)4 of the Act is clear. The estimate of costs attributable to anticipated development:

...must not include an increase in the need for service that relates to a time after the 10-year period immediately following the preparation of the background study unless the service is set out in subsection (5).

[50] The Tribunal finds that the Region has failed to make appropriate deductions when determining the development charge payable for grade separations.

CONCLUSION

[51] Having considered all the evidence, the Tribunal finds that there are necessary reductions to the residential development charge resulting from allocations that do not comply with the Act and from the lack of appropriate deductions for benefits to existing development and for post-period benefits.

ORDER

[52] The Tribunal Orders that the appeal by Amacon Development (City Centre) Corp. is allowed and that:

1. By-law No. 46-2015 is amended to delete and replace Schedules "A" and

“B” with those tables set out in the witness statement of Rowan Faludi and in the replacement tables at Exhibit 3, Tab 1, Attachment 12.

2. Residential development charges paid under the current version of By-law No. 46-2015 are to be refunded in accordance with the Act.

“Susan de Avellar Schiller”

SUSAN de AVELLAR SCHILLER
VICE-CHAIR

If there is an attachment referred to in this document,
please visit www.elto.gov.on.ca to view the attachment in PDF format.

Local Planning Appeal Tribunal

A constituent tribunal of Tribunals Ontario - Environment and Land Division
Website: www.elto.gov.on.ca Telephone: 416-212-6349 Toll Free: 1-866-448-2248

The Corporation of the City of Kawartha Lakes

By-Law 2019-

A By-law to Amend By-law 2018-234, being a By-Law to Establish and Require Payment of Fees for Information, Services, Activities and Use of City Property in The City of Kawartha Lakes (known as the Consolidated Fees By-law)

Recitals

1. By-laws may be passed to establish and require the payment of fees for information, services, activities and use of City property.
2. Section 391 of the Municipal Act 2001, S.O. 2001, as amended, provides for a municipality to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it, for cost payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control.
3. Section 69(1) of the Planning Act R.S.O 1990, c.P.13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications.
4. Section 7 of the Building Code Act, 1992, S.O. 1992, as amended, authorizes a municipal council to pass by-laws concerning the issuance of permits and related matters requiring the payment of fees on applications for and on the issuance of permits.
5. Section 398(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to add fees and charges to the tax roll for the property and collect them in the same manner as municipal taxes.
6. This by-law consolidates all fees charged by the municipality into one by-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2019- .

Section 1.00: Definitions and Interpretation

1.01 Definitions:

All defined terms in the amending By-law take their meaning from By-law 2018-234 of the City of Kawartha Lakes.

1.02 Interpretation Rules:

- (a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.
- (b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

1.03 **Statutes:**

References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 **Severability:**

If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Amendment Details

- 2.01 **Amendment:** Schedules A to H to By-law 2018-234 are deleted in their entirety and replaced with Schedules A to H, attached to this by-law to implement the following: Schedules A to H to By-law 2018-234 are amended for fee changes effective January 1, 2020.

Section 3.00: Administration and Effective Date

- 3.01 **Administration of the By-law:** The Director of the City Departments are responsible for administration of the respective department fees as approved in Schedules A to H to this by-law.
- 3.02 **Effective Date:** This By-law shall come into force effective January 1, 2020.

By-law read a first, second and third time, and finally passed, this day of , 201 .

Andy Letham, Mayor

Cathie Ritchie, City Clerk

Index of Schedules

Schedule A - Administration

Schedule B - Business Licensing

Schedule C - Fire and Emergency Services

Schedule D - Parks, Recreation and Culture

Schedule E - Planning, Development and Engineering

Schedule F - Waste Management

Schedule G - Public Works

Schedule H — Transit



Consolidated Fees
Schedules_Fee Chanx

Schedule A – Administration						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
A - 1 Corporate						
Certified Documents - City of Kawartha Lakes documents	each request	plus photocopy fee	\$11.00		\$11.00	By-law 2003-046
Facsimile Received	page		\$1.25		\$1.25	By-law 2003-046
Facsimile Sent - Local	page		\$1.25		\$1.25	By-law 2003-046
Facsimile Sent - Long Distance	page		\$2.25		\$2.25	By-law 2003-046
Oath Administration	each request		\$11.00		\$11.00	By-law 2003-046
Oath Administration: Related to Pension Documents	each request		no charge		no charge	By-law 2003-046
Photocopies	page		\$0.50		\$0.50	By-law 2003-046
Photocopies - colour letter and legal size	page		\$0.75		\$0.75	By-law 2003-046
Photocopies - black and white 11 x 17	page		\$1.25		\$1.25	By-law 2003-046
Photocopies - colour 11 x 17	page		\$1.25		\$1.25	By-law 2003-046
Photocopies - black and white larger than 11 x 17	per linear foot		\$1.75		\$1.75	By-law 2003-046
Photocopies - colour larger than 11 x 17	per linear foot		\$2.00		\$2.00	By-law 2003-046
A - 2 Revenue & Taxation						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Account Adjustment Fee (Mortgage Company)	each		\$35.00		\$35.00	By-law 2003-046
Administration Fee - Loans added to Property Taxes - Drainage Ditches	each		\$165.00		\$165.00	120 FD 014
Administration Fee - Loans added to Property Taxes - Septic Rehabilitation Program	each		\$165.00		\$165.00	By-law 2014 115
Administration Fee - Loans added to Property Taxes - Work on Private Land (Water & Sewer Projects)	each		\$165.00		\$165.00	CORP 2016-015
Administration Fee - Tax Sales	each		\$357.00		\$360.00	By-law 2003-046
Credit Card Service Fee	each		as charged by provider		as charged by provider	By-law 2003-046
Duplicate Receipt	each		\$25.00		\$25.00	By-law 2003-046
Interest on Loan added to Taxes - Drainage Ditches, Septic Rehabilitation, Work on Private Land (Water & Sewer Projects)	each		2% above Infrastructure Ontario Lending Rate		2% above Infrastructure Ontario Lending Rate	Various
Large Account Fee	each		\$9.00		\$9.00	By-law 2003-046
Late Payment Charges - Miscellaneous Revenues (not compounded)	month		1.25%		1.25%	By-law 2003-046
Mortgage Company/Agenda Additions	each		\$12.00		\$15.00	By-law 2003-046
New Account Administration Fee	each		\$40.00		\$40.00	By-law 2003-046
Registered Mail	each		\$35.00		\$35.00	By-law 2003-046
Reminder Notices	each		\$23.00		\$25.00	By-law 2003-046
Reprint of Invoice	each		\$30.00		\$30.00	By-law 2003-046
Retrieval of Post Dated Cheque	each		\$40.00		\$40.00	By-law 2003-046
Returned Cheque Fee	each		\$40.00		\$40.00	By-law 2003-046
Site Visits - Tax Accounts	each		\$174.00		\$200.00	By-law 2003-046
Subsearch of Property Title	each	Plus costs	\$87.00		\$87.00	By-law 2003-046
Tax Arrears Extension Agreement	each		\$220.00		\$250.00	By-law 2003-046
Tax Payment Certificates	each		\$58.00		\$60.00	By-law 2003-046
Tax Searches	each		\$29.00		\$35.00	By-law 2003-046
Transfer of Electronic Payments	each		\$35.00		\$35.00	By-law 2003-046
A – 3 Water and Wastewater						

Schedule A – Administration						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Administration Fees						
Duplicate Bill (per copy)			\$30.00		\$30.00	By-Law 2018-039
Duplicate Receipt			\$30.00		\$30.00	By-Law 2018-039
Final Meter Readings			\$0.00		\$0.00	By-Law 2018-039
New Account Administration Fee			\$40.00		\$40.00	By-Law 2018-039
Registered Mail			\$35.00		\$35.00	By-Law 2018-039
Retrieval of Post Dated Cheque			\$40.00		\$40.00	By-Law 2018-039
Returned Cheque Fee			\$40.00		\$40.00	By-Law 2018-039
Special Meter Readings			\$112.00		\$112.00	By-Law 2018-039
Statement of Account Activity (per year)			\$42.00		\$42.00	By-Law 2018-039
Transfer Payment to Different Account (Customer Error)			\$35.00		\$35.00	By-Law 2018-039
Utility Payment Certificates	each		\$58.00		\$58.00	By-law 2003-046
Water Shut-off Charge (by request)			\$80.00		\$80.00	By-Law 2018-039
Water Turn on Charge (by request)			\$80.00		\$80.00	By-Law 2018-039
Replace/Repair of Damaged Equipment						
Broken Meter Replacement (including frozen service)			Based on meter size noted below		Based on meter size noted below	By-Law 2018-039
Meter Reading Receptacle Replacement			\$135.00		\$135.00	By-Law 2018-039
Radio Read External Unit			\$200.00		\$200.00	By-Law 2018-039
Radio Read Wire			\$50.00		\$50.00	By-Law 2018-039
Repair Damaged or Broken Hydrant			Time and Material		Time and Material	By-Law 2018-039
Protective Device (10.07)			Time and Material		Time and Material	By-Law 2018-039
Delinquent Accounts or Failure to Comply with By-Law						
Disconnection			\$160.00		\$160.00	By-Law 2018-039
Final Notice			\$23.00		\$25.00	By-Law 2018-039
Hand Delivery of Notices			5% of the overdue amount		5% of the overdue amount	By-Law 2018-039
Late Payment Charge			\$134.00		\$135.00	By-Law 2018-039
Reconnection (After Hours)			\$134.00		\$135.00	By-Law 2018-039
Reconnection (Regular Hours)			\$80.00		\$85.00	By-Law 2018-039
Transfer to Property Taxes for Collection			5% of amount transferred with \$50 minimum charge		5% of amount transferred with \$50 minimum charge	By-Law 2018-039
Unregistered water when order not complied with	Per Day		\$50.00		\$50.00	By-Law 2018-039
Fees Related to Construction, Demolition or New Construction						
Connection Fees						
Request for Information - Application Fee			\$100.00		\$102.00	By-Law 2018-039
Service Installation Inspection Fee			\$250.00		\$255.00	
Frontage Charges						
Water main (to a maximum of 16 metres)	Per Metre		\$200.00		\$200.00	By-Law 2018-039
Sewer main (to a maximum of 16 metres)	Per Metre		\$250.00		\$250.00	By-Law 2018-039
Water main for Commercial/Industrial (to a maximum of 30 metres)	Per Metre		\$200.00		\$200.00	By-Law 2018-039
Sewer main for Commercial/Industrial (to a maximum of 30 metres)	Per Metre		\$250.00		\$250.00	By-Law 2018-039
Demolition of a Building						

Schedule A – Administration						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Turn off of Service			\$80.00		\$80.00	By-Law 2018-039
Deposit for Disconnection of Water Service			\$200.00		\$200.00	By-Law 2018-039
Excavation						
Deposit for inspection by excavation			\$500.00		\$500.00	By-Law 2018-039
Excavation Costs			Time and Material		Time and Material	By-Law 2018-039
New Construction Water						
Per Residential Unit per 3 month period			\$175.00		\$175.00	By-Law 2018-039
Backflow Prevention Device			Time and Material		Time and Material	By-Law 2018-039
Commercial/Industrial			Shall be metered		Shall be metered	By-Law 2018-039
Sprinkler Service Connection			Time and Material		Time and Material	By-Law 2018-039
Water Meters						
Residential Meters: Supply and Install						
5/8" by 3/4"			\$320.00		\$320.00	By-Law 2018-039
3/4"			\$378.00		\$378.00	By-Law 2018-039
1"			\$415.00		\$415.00	By-Law 2018-039
Commercial Meters:						
3/4" - Supply and install			\$375.00		\$375.00	By-Law 2018-039
1" - Supply and Install			\$415.00		\$415.00	By-Law 2018-039
1 1/2" - Supply only			\$1,975.00		\$1,975.00	By-Law 2018-039
2" - Supply only			\$2,150.00		\$2,150.00	By-Law 2018-039
2.5" and above - Supply only			Price will be quoted at time of order		Price will be quoted at time of order	By-Law 2018-039
Meter Size Change Request			\$115.00		\$115.00	By-Law 2018-039
Meter Accuracy Test			\$225.00		\$225.00	By-Law 2018-039
Temporary Hydrant Meter			\$500.00		\$500.00	By-Law 2018-039
Additional Services						
Fire Flow Testing - operation of fire hydrants by staff			\$150.00		\$150.00 / 4 hours	By-Law 2018-039
Requested Additional Hydrant Installation						
Part of a Construction Project			Time and Material		Time and Material	By-Law 2018-039
Dig-in (if required)					Time and Material	By-Law 2018-039
Bulk Water Consumption	per cubic meter		Based upon Schedule "A" to By-Law 2018-039 Water and Sewer Rates		Based upon Schedule "A" to By-Law 2018-039 Water and Sewer Rates	By-Law 2018-039
Bulk Water Key			\$25.00		\$25.00	New
Replacement Bulk Water Key			\$25.00		\$25.00	New
Extra or Replacement Smart Vend Card			\$25.00		\$25.00	New
A – 4 Legal						
Applicants for development agreements shall, where a decision is made to use in-house legal counsel, pay the following fees for negotiating, drafting, creating, amending, and finalizing development agreements from a legal perspective, in addition to any fees payable pursuant to By-law 2001-59:						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Amendments to existing agreements, and finalization of all other Development Agreements	each	Plus costs	\$220.00		\$220.00	By-law 2003-046
Bonusing Agreements (Planning Act)	each	Plus costs	\$220.00		\$220.00	By-law 2003-046

Schedule A – Administration						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Front Ending Agreement (Re: Development Charges)	each	Plus costs	\$550.00		\$550.00	By-law 2003-046
Ontario Municipal Board Hearings: referenced in Section 12.2 of Bylaw 2001-59	per day or partial day	Plus costs	\$330.00		\$330.00	By-law 2003-046
Payment Arrangement Agreements (Re: Development Charges)	each	Plus costs	\$220.00		\$220.00	By-law 2003-046
Site Plan Agreement	each	Plus costs	\$380.00		\$380.00	By-law 2003-046
Subdivision Agreement	each	Plus costs	\$545.00		\$545.00	By-law 2003-046
Land Management Committee Application Fee (inquiries pertaining to ownership and/or maintenance of City land, requests to acquire/use City land)	each	Plus costs	\$125.00		\$125.00	By-law 2010-118
Encroachment Agreements						
Minor Encroachments (stairs, small portion of a building, sign, etc.)	Annual		\$125.00		\$125.00	New By-law 2018-017
Dock or Boathouse	Annual		\$150.00		\$150.00	New By-law 2018-017
Major Encroachments (shed, garage, etc.)	Annual		\$200.00		\$200.00	New By-law 2018-017
Co-location of equipment on City-owned tower/building	Annual		\$6,000.00		\$6,000.00	New By-law 2018-017
Tower	Annual		\$13,000.00		\$13,000.00	New By-law 2018-017
A – 5 Road Allowance Inquiries						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Maintenance	each		\$82.00		\$82.00	By-law 2015-131
Ownership	each		\$110.00		\$110.00	By-law 2015-131
Public Highway By-law	each	applicable legal fees/by-law registration costs	\$220.00		\$220.00	By-law 2015-131
Road Status (Open/Assumed Public Road)	each		\$82.00		\$82.00	By-law 2015-131
All of the Above	each	applicable legal fees/by-law registration costs	\$494.00		\$494.00	By-law 2015-131
Disbursements from third parties	each		Actual Cost		Actual Cost	By-law 2015-131
A – 6 Vital Statistics						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Death Registration	each		\$20.00		\$20.00	By-law 2003-046
Division Registrar's Statement	each		\$22.00		\$22.00	By-law 2003-046
Marriage Licence	each		\$135.00		\$135.00	By-law 2003-046
			Rate Effective April 1, 2019			
Civil Marriage Ceremony Rehearsal Fee (maximum 1 hour)	each				\$50.00	By-law 2019-031
Civil Marriage Ceremony at City Hall held during normal business hours	each		\$250.00		\$250.00	By-law 2019-031
Civil Marriage Ceremony at City Hall held outside normal business hours	each		\$300.00		\$300.00	By-law 2019-031

Schedule A – Administration						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Civil Marriage Ceremony held off-site	each	plus mileage at City rate	\$350.00		\$350.00	By-law 2019-031
A – 7 Advertising Devices						
Service Description	Unit	Additional Fees	Rate Effective March 1, 2019		Rate Effective January 1, 2020	Reference
Mobile Sign Permit						
One Year Permit	each		\$169.00		\$172.00	By-law 2009-076
Month to Month Mobile Sign Permit:						
Base fee (one month)	each		\$56.00		\$57.00	By-law 2009-076
Monthly fee beyond one month	month		\$22.00		\$23.00	By-law 2009-076
All Other Signs Requiring a Permit	each		\$107.00		\$109.00	By-law 2009-076
Additional Signs Requiring a Permit Included on Original Application	each		\$56.00		\$57.00	
Storage of Signs (maximum 10 days)	day		\$11.00		\$11.00	By-law 2009-076
Sign Removal/Redemption to owner (not including signs on hydro poles)	each		\$56.00		\$56.00	By-law 2009-076
Minor Deviation Fee	each		\$112.00		\$114.00	By-law 2009-076
A – 8 Highway, Facility, Municipal Facility and Park Naming						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Non-refundable Processing Fee: If the request is endorsed by Council, the processing fee will be used as a deposit against the actual costs	each		\$275.00		\$275.00	Policy 108 CCS 012
A – 9 Fence Viewers						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective April 23, 2019	Rate Effective January 1, 2020	Reference
Administration Fee	Flat Rate		\$110.00	\$250.00	\$255.00	By-law 2015-124
Administration Fee if Award Appealed	Flat Rate		\$100.00	\$100.00	\$102.00	By-law 2015-124
Administration Fee for any re-attendance of the Fence-Viewers	Flat Rate		\$100.00	\$100.00	\$102.00	By-law 2015-124
Costs based on Fence Viewing Award			Actual Costs	Actual Costs	Actual Costs	By-law 2015-124
A – 10 Clean and Clear						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Change in ownership occurrence cycle starts again						
Initial First Inspection	each		Free		Free	By-law 2014-026
Initial Final Inspection	each		Free		Free	By-law 2014-026
Second Offence Inspection	each		Free		Free	By-law 2014-026
Second Offence Final Inspection	each		\$112.00		\$114.00	By-law 2014-026
Third Offence Inspection	each		Free		Free	By-law 2014-026
Third Offence Final Inspection	each		\$225.00		\$228.00	By-law 2014-026
Fourth Offence Inspection	each		Free		Free	By-law 2014-026
Fourth Offence Final Inspection	each		\$450.00		\$458.00	By-law 2014-026
Fifth Offence Inspection	each		Free		Free	By-law 2014-026
Fifth Offence Final Inspection	each		\$898.00		\$913.00	By-law 2014-026
Subsequent offences	each		Fees double		Fees double	By-law 2014-026
Notice Letter/Compliance Letter					\$169.00	
Request to Amend Notice (time period)					\$84.00	

Schedule A – Administration						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Monitoring of property clean-up (officer's time)	hour		\$41.00		\$41.00	
A – 11 Property Standards						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
First Inspection	each		Free		Free	MLE 2016-003
2nd / Follow-up Inspection	each		Free		Free	MLE 2016-003
Compliance Inspection (final)	each		Free		Free	MLE 2016-003
Additional Recheck or Requested Inspection (any inspection that occurs after the Compliance Inspection)	each		\$112.00		\$112.00	MLE 2016-003
Letter Order / File	each		\$169.00		\$169.00	MLE 2016-003
Duplicate (Letter/Order)	each		\$84.00		\$84.00	MLE 2016-003
Registration/Removal of Order to Title / Deed	each		\$225.00		\$225.00	MLE 2016-003
Property Standards Committee Appeal	each		\$95.00		\$95.00	MLE 2016-003
Derelict / Vacant Building Registry - Entry into Registry	each		Free		Free	MLE 2016-003
Maintenance of Entry in Registry	annual		\$169.00		\$172.00	MLE 2016-003
Removal from Registry (Exit)	each		\$169.00		\$172.00	MLE 2016-003
Property Standards Officer to attend Landlord Tenant Board Hearing (give evidence)	each		\$140.00		\$140.00	MLE 2016-003
City undertakes to complete the work required to comply with final order	hour	10% of overall cost	\$41.00		\$41.00	MLE 2016-003
Processing of Property Standards Invoice for tax collection	each		\$29.00		\$29.00	MLE 2016-003
A – 12 General Inspections (all Regulatory By-law Inspections not including Property Standards and Clean and Clear)						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
First Occurrence Inspection	each		Free		Free	
Second Occurrence Inspection	each		\$112.00		\$112.00	amending bylaw 2018-
Third Occurrence Inspection	each		\$225.00		\$225.00	amending bylaw 2018-
Fourth Occurrence Inspection	each		\$445.00		\$445.00	amending bylaw 2018-
Fifth Occurrence Inspection	each		\$894.00		\$894.00	amending bylaw 2018-
Subsequent offences	each		Fees double		Fees double	amending bylaw 2018-
Order/Notice	each				\$110.00	amending bylaw 2018-
Certificate of Compliance (Includes Discharge from title / deed)	each		\$225.00		\$225.00	amending bylaw 2018-
2018-191 effective September 25, 2018						
A – 12 Noise						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Noise Exemption Application	each				\$75.00	By-law 2019-124
A – 12 Fortification						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Partial or Complete Exemption Application	each				\$75.00	By-law 2013-043
Appeal Fee	each				\$95.00	By-law 2013-043
Order - Letter	each				\$110.00	By-law 2013-043

Schedule A – Administration						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
A – 12 Grade Alteration						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
General Permit - Small fill operation	each				\$600.00	By-law 2019-105
General Permit - Large fill operation	each				\$1000.00 - plus \$1.00 per cubic metre	By-law 2019-105
but impact the City infrastructure)	each				\$600.00	By-law 2019-105
but impact the City infrastructure)	each				\$1,000.00	By-law 2019-105
Permit - Renewal	each				50% of the original permit fee	By-law 2019-105
Permit - Transfer	each				\$110.00	By-law 2019-105
Mud or Dust control (measures undertaken by city employee or third party)	each				30% plus all associated costs	By-law 2019-105
Order - Letter	each				\$169.00	By-law 2019-105
Administration fee	each				\$110.00	By-law 2019-105
A – 12 Parking Permits/Sign Fees						
Parking Permit to extend on street parking past 12 hrs. (Not available from November 30th of one year and April 1st of the next year.)						
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019		Rate Effective January 1, 2020	Reference
Contractor (on street parking past 2hrs)	each		\$11.00		\$11.00	
Daily Permits (municipal lots in Lindsay)	each		\$3.00		\$3.00	
Weekly Permits (municipal lots in Lindsay)	each		\$15.00		\$15.00	
Monthly Permits (municipal lots in Lindsay)	each		\$51.00		\$51.00	
Annual Permits (municipal lots in Lindsay)	each		\$562.00		\$562.00	
Sign Installation	each				Associated costs	
2018-023 amended A-4, effective March 6, 2018						

Schedule B – Business Licensing					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
B – 1 Taxi License Fare Rates					
General Licensing					
Business Licence Fee	each		\$327.00	\$332.00	By-law 2016-110
Vehicle Licence Fee	each		\$82.00	\$83.00	By-law 2016-110
Plate Reassignment Fee	each		\$28.00	\$28.00	By-law 2016-160
Taxi Driver's Licence Fee	each		\$54.00	\$55.00	By-law 2016-110
Tariff Cards	each		\$3.00	\$3.00	By-law 2016-110
Replacement Licenses and Taxi Plates	Each		\$16.00	\$16.00	By-law 2016-110
Meter Calibration	per meter		\$28.00	\$28.00	By-law 2016-110
2018-023 amended B-1, deleted B-2 effective March 6, 2018					
B – 3 Licensing Fees					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Transient Traders					
Annual Transient Trader Licence Fee per year or part year	each		\$327.00	\$305.00	By-law 2016-120
Special Community Event 1-5 Transient Trader	each		\$136.00	\$25.00	By-law 2016-120
Special Community Event 5 or more Transient Trader	each		\$108.00	\$25.00 for the first 5 vendors, \$15.00 for each additional vendor	By-law 2016-120
Door-to-Door Sales Transient Trader	each		\$16.00	\$509.00	By-law 2016-120
Licence Replacement				\$16.00	By-law 2016-120
Special Events					
Special Event Permit	each		\$271.00	\$276.00	By-law 2013-197
License Replacement	each		\$16.00	\$16.00	By-law 2013-197
Seasonal Trailer Parks					
License Fee per year or part year	each		\$239.00	\$243.00	By-law 2013-148
License Fee per year or part year	each		\$16.00	\$16.00	By-law 2013-148
Salvage Yards					
License Fee per year or part year	each		\$545.00	\$554.00	By-law 2013-195
License Replacement	each		\$16.00	\$16.00	By-law 2013-195
Refreshment Vehicles					
First Location					
Refreshment Vehicle – Class 1	per year or part year	Fire Prevention Inspection Fee	\$353.00	\$359.00	By-law 2013-195
Refreshment Vehicle - Class 2	per year or part year	Fire Prevention Inspection Fee	\$353.00	\$359.00	By-law 2013-195
Refreshment Vehicle – Class 3	per year or part year	Fire Prevention Inspection Fee	\$353.00	\$359.00	By-law 2013-195
Refreshment Vehicle – Temporary or Special Community Event (max. 7 consecutive days)	per event		\$174.00	\$177.00	By-law 2013-195

Schedule B – Business Licensing					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Refreshment Vehicle – Temporary – Non-Profit/Charitable Organization			No Charge	No Charge	By-law 2013-195
Refreshment Vehicle – where extension of current business operation on the same property			No Charge	No Charge	By-law 2013-195
Second Location					
Refreshment Vehicle – Class 1	per year or part year	Fire Prevention Inspection Fee	\$353.00	\$359.00	By-law 2013-195
Refreshment Vehicle - Class 2	per year or part year	Fire Prevention Inspection Fee	\$353.00	\$359.00	By-law 2013-195
Refreshment Vehicle – Class 3	per year or part year	Fire Prevention Inspection Fee	\$353.00	\$359.00	By-law 2013-195
Third, Plus Location					
Refreshment Vehicle – Class 1	per year or part year	Fire Prevention Inspection Fee	\$353.00	\$359.00	By-law 2013-195
Refreshment Vehicle - Class 2	per year or part year	Fire Prevention Inspection Fee	\$353.00	\$359.00	By-law 2013-195
Refreshment Vehicle – Class 3	per year or part year	Fire Prevention Inspection Fee	\$353.00	\$359.00	By-law 2013-195
Other Fees					
Transfer of License	per transfer		\$174.00	\$177.00	By-law 2013-195
License Replacement	each		\$16.00	\$16.00	By-law 2013-195
Motor Vehicle Racing and Facilities					
License Fee	per year or part year		\$1,221.00	\$1,241.00	By-law 2013-194
License Fee (Temporary)	per event		\$545.00	\$554.00	By-law 2013-194
License Replacement	each		\$16.00	\$16.00	By-law 2013-194
Kennels					
License (or renewal)	per year or part year		\$187.00	\$190.00	By-law 2014-141
License Replacement	each		\$16.00	\$16.00	By-law 2014-141
Adult Entertainment Book and Video Stores					
Adult videotape and/or book or magazine store owner/operator licence	per year or part year		\$4,793.00	\$4,874.00	By-law 2013-192
Adult videotape and/or book or magazine store licence	per year or part year		\$2,397.00	\$2,438.00	By-law 2013-192
Adult videotape and/or book or magazine store operator licence	per year or part year		\$2,397.00	\$2,438.00	By-law 2013-192
License Replacement	each		\$16.00	\$16.00	By-law 2013-192
Adult Entertainment Parlours					
Adult Entertainment Parlour Owner/Operator	per year or part year		\$4,793.00	\$4,874.00	By-law 2013-193
Adult Entertainment Parlour Owner's license	per year or part year		\$2,397.00	\$2,438.00	By-law 2013-193
Adult Entertainment Parlour Operator's license	per year or part year		\$2,397.00	\$2,438.00	By-law 2013-193

Schedule B – Business Licensing					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Adult Entertainment Parlour Performer's license	per year or part year		\$233.00	\$237.00	By-law 2013-193
License Replacement	each		\$16.00	\$16.00	By-law 2013-193
Liquor Licence Applications					
Liquor Sales Licence Application	each	Fire Prevention Inspection Fee, Building Inspection Fee	\$107.00	\$109.00	By-law 2016-206
Temporary Extension to Licensed Areas	each		\$54.00	\$55.00	By-law 2016-206
Special Occasion Permits	each		No Charge	No charge	By-law 2016-206
Lottery Licenses					
Lottery Licenses	each		3% of Prize Value	3% of Prize Value	
B – 4 Dog Tag and Regulation Fees					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Annual Fees (with current certification of rabies immunization)					
Altered Dog (proof of alteration)	each		\$27.00	\$27.00	By-law 2017-039
Unaltered Dog	each		\$32.00	\$32.00	By-law 2017-039
Special Services Dog	each		No charge	No charge	By-law 2017-039
Livestock Guardian Dog	each		No charge	No charge	By-law 2017-039
Lifetime Dog Tag					
Microchipped, Spayed or Neutered	each		\$60.00	\$60.00	By-law 2017-039
Microchipped, Unaltered	each		\$100.00	\$100.00	By-law 2017-039
Service Animal	each		\$0.00	\$0.00	By-law 2017-039
Replacement Tag	each		\$10.00	\$10.00	By-law 2017-039
Other Fees					
License Replacement	each		\$11.00	\$0.00	By-law 2017-039
Animal Control					
Daily Care – impounded dog	each				By-law 2017-039
Impoundment of dog wearing a current tag					
First Occurrence	each	Daily Care Fee	Free	Free	By-law 2017-039
First Occurrence if not picked up within 24 hours	each	Daily Care Fee	\$56.00	\$57.00	By-law 2017-039
Second Occurrence	each	Daily Care Fee	\$84.00	\$85.00	By-law 2017-039
Third or subsequent occurrence	each	Daily Care Fee	\$112.00	\$114.00	By-law 2017-039
Impoundment of a dog not wearing current tag					
First Occurrence	each	Daily Care Fee & Annual License Fee	\$56.00	\$57.00	By-law 2017-039
Second Occurrence	each	Daily Care Fee & Annual License Fee	\$84.00	\$85.00	By-law 2017-039
Third or subsequent occurrence	each	Daily Care Fee & Annual License Fee	\$112.00	\$114.00	By-law 2017-039
Order to Restrain Appeal	each		\$84.00	\$97.00	By-law 2017-039
Order to Restrain Registry (once per lifetime)	each		\$29.00	\$29.00	By-law 2017-039

Schedule B – Business Licensing					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Surrender Animal	each		\$112.00	\$114.00	By-law 2017-039
Veterinary Medical Care/Euthanasia	each		As established by Veterinary Clinic	As established by Veterinary Clinic	By-law 2017-039
Schedule C – Fire and Emergency Services					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Where fees are charged at an hourly rate, the calculation of time spent will include travel time to and from the inspection location.					
All Fire Service Fees and Charges subject to H.S.T. where applicable.					

Schedule C – Fire and Emergency Services					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
C – 1 Emergency Response Fees and Charges					
The at-fault party is responsible for paying for each hour that a Fire Vehicle is in attendance – 1st Hour Flat Rate	Vehicle (Maximum 3)	Situations of Extreme Need	as per current MTO rates per hour	as per current MTO rates per hour	By-law 2010-087
The at-fault party is responsible for paying for each hour that a Fire Vehicle is in attendance – Subsequent Hours	additional 1/2 hour - M	Situations of Extreme Need	as per current MTO rates per hour	as per current MTO rates per hour	By-law 2010-087
Firefighters in attendance and active part in resolution	each/hour or part		Actual Cost	Actual Cost	By-law 2010-087
City's expenses (if any)	each		Actual Cost	Actual Cost	By-law 2010-087
C – 2 Fire Services Fees and Charges					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Information					
Copy of Emergency Response Report within past 2 years	each		\$80.00	\$82.00	By-law 2010-151
Copy of Emergency Response Report over 2 years	each		\$90.00	\$92.00	By-law 2010-151
File Search	each		\$80.00	\$82.00	By-law 2010-151
Fire Regulation Compliance Letter	each		\$80.00	\$82.00	By-law 2010-151
Inspections					
Boarding/Lodging/Rooming House upon request	per hour		\$80.00	\$82.00	By-law 2010-151
Educational Institutions upon request	per hour		\$80.00	\$82.00	By-law 2010-151
Foster Care upon request	per hour		\$80.00	\$82.00	By-law 2010-151
Group Home upon request	per hour		\$80.00	\$82.00	By-law 2010-151
Institutional upon request	per hour		\$80.00	\$82.00	By-law 2010-151
Licensed Day Care upon request	per hour		\$80.00	\$82.00	By-law 2010-151
Private Home Day Care upon request	per hour		\$80.00	\$82.00	By-law 2010-151
Liquor Licensing upon request	per hour		\$80.00	\$82.00	By-law 2010-151
Liquor Licensing for Outdoor Patios - includes full inspection	per hour		\$80.00	\$82.00	By-law 2010-151
Non residential inspection - 1000m2 or less - upon request	per hour		\$80.00	\$82.00	By-law 2010-151
Non residential inspection - multiple unit occupancy - per tenant (strip mall)	per hour		\$80.00	\$82.00	By-law 2010-151
Residential inspection - upon request - (apartment complex,	per hour		\$80.00	\$82.00	By-law 2010-151
Two unit residential inspection - retrofit - upon request or complaint	per hour		\$80.00	\$82.00	By-law 2010-151
Re-inspection - follow up pertaining to an inspection	per hour		\$80.00	\$82.00	By-law 2010-151
Fire Safety					
Presentations/Training			No charge	No charge	By-law 2010-151
Inspection initiated by the Fire Department			No charge	No charge	By-law 2010-151
Fire Safety Plan Development (after 3rd read)	per hour		\$80.00	\$82.00	By-law 2010-151
Miscellaneous Inspections	per hour		\$80.00	\$82.00	By-law 2010-151
Fire Extinguishing Training Annual Commercial Accreditation	per hour		\$80.00	\$82.00	By-law 2010-151
Fire Route Applications	each		No charge	No charge	By-law 2010-151
Propane Licensing					
Propane Licensing Level 1<5000USWG	each		\$530.00	\$540.00	By-law 2016-206

Schedule C – Fire and Emergency Services					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Propane Licensing Level 2 > 5000USWG initial review	each		\$1,600.00	\$1,628.00	By-law 2016-206
Propane licensing Level 2 > 5000USWG follow-up meetings and review	per hour		\$80.00	\$82.00	By-law 2016-206
Annual renewal review Propane Licensing	per hour		\$80.00	\$82.00	By-law 2016-206
C – 3 Fireworks Fees and Charges					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Fireworks Permits					
Trailer Retail Seller - Consumer Fireworks	per year		\$1,100.00	\$1,119.00	By-law 2007-236
Non-Profit Organization - Display Fireworks Permit	event		No charge	No charge	By-law 2007-236
Non-Profit Organization - Consumer Fireworks Permit	event		No charge	No charge	By-law 2007-236
Local Vendor Retail Consumer Fireworks Seller Permit	per year		\$111.00	\$112.00	By-law 2007-236
Display Fireworks Permit	event		No charge	\$50.00	By-law 2007-236
Consumer Fireworks Permit	event		No charge	\$50.00	By-law 2007-236
C – 4 Burn Permit Fees					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Burn Permits					
Burn Permit	each		\$10.50	\$11.00	By-law 2016-110
Long Term Special Burn Permit	each		\$42.00	\$43.00	By-law 2016-110
Annual Burn Permit (up to 1 cubic metre)	each		\$53.00	\$54.00	By-law 2016-110
Special Permit	each		\$21.00	\$22.00	By-law 2016-110
Campground/Trailer Camp Permit	each		\$106.00	\$108.00	By-law 2016-110
Agricultural Permit	each		\$21.00	\$22.00	By-law 2016-110
Agricultural Special Burn Permit (Larger than 3 metres by 3 metres)	each		\$42.00	\$43.00	By-law 2016-110
Fire Department Charges for Callout			Schedule C-2	Schedule C-2	By-law 2016-110
C – 5 9-1-1 Signage					
Service Description	Unit	Additional Fees	Rate Effective March 1, 2019	Rate Effective January 1, 2020	Reference
Creation and Installation of 911 Signs					
Blade (Sign)	each		\$17.00	\$18.00	By-law 2008-133
Pole	each		\$56.00	\$57.00	By-law 2008-133
Blade and Pole Together (New or Replacement)	each		\$74.00	\$75.00	By-law 2008-133

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
D – 1 Aquatic Fees and Charges					
Lessons/Programs					
Pre-school and Swim 1-4 (30 minutes)	per class		\$6.90	\$6.90	
Swim 5-6 (45 minutes)	per class		\$7.50	\$7.50	
Swim 7-10 (60 minutes)	per class		\$8.00	\$8.00	
Beach Swim Program (daily)	1 wk		\$44.00	\$9.00	109 CCS 013
Beach Swim Program	day		\$10.00	\$10.00	109 CCS 013
Private Lesson (10-30 minutes) - Children	per class		\$19.85	\$19.85	
Semi Private Lessons (10-30 minutes) - Children	per class		\$11.45	\$11.45	
Bronze Star	course		\$93.00	\$94.58	109 CCS 013
Bronze Medallion	course		\$204.00	\$207.47	109 CCS 013
Bronze Cross	course		\$194.35	\$197.65	109 CCS 013
Bronze Cross College	course		\$226.35	\$230.20	109 CCS 013
Bronze Cross or Med recertification	each		\$64.05	\$65.14	109 CCS 013
NLS Course	course		\$254.00	\$258.32	109 CCS 013
NLS or RC Instructor recertification	each		\$76.75	\$78.06	109 CCS 013
Red Cross Instructor	each		\$325.00	\$330.53	109 CCS 013
Lifesaving Society Instructor	each		\$218.70	\$222.42	109 CCS 013
Red Cross Instructor Update	each		\$76.75	\$78.06	109 CCS 013
National Lifeguard Instructor			\$310.00	\$315.27	
Standard First Aid Course	course		\$120.00	\$122.04	109 CCS 013
Standard First Aid Course (City staff)	course		\$96.32	\$97.96	109 CCS 013
Stand First Aid recertification	each		\$73.23	\$74.48	109 CCS 013
Babysitting Course	course		\$65.00	\$65.00	
Aqua Fitness (60 minutes)	per class		\$5.93	\$5.93	109 CCS 013
	drop in		\$6.75	\$6.75	109 CCS 013
LRC - Therapy (45 minutes)	per class		\$4.70	\$4.70	
Forbert - Therapy (45 min)	per class		\$9.56	\$9.56	
Adult Swim Lessons (60Min)	per class		\$9.56	\$9.56	
Specialty youth programs (60min)	per class		\$8.89	\$9.04	
Public Swimming					
Child	each		\$2.55	\$2.60	109 CCS 013
Senior	each		\$4.35	\$4.40	109 CCS 013

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Adult	each		\$4.85	\$4.90	109 CCS 013
Family/Group	each		\$10.95	\$11.15	109 CCS 013
Miscellaneous					
Small Belts	each		\$43.64	\$44.40	109 CCS 013
Medium Belts	each		\$47.01	\$47.80	109 CCS 013
Large Belts	each		\$56.36	\$57.35	109 CCS 013
Red Cross Swim Badges	each		\$1.53	\$1.60	109 CCS 013
D – 2 Fitness Memberships					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Swim Membership - Forbert Memorial Pool					
Child	10 Pass		\$23.45	\$23.85	109 CCS 013
	Monthly		\$14.31	\$14.55	
	Ongoing Monthly		\$13.11	\$13.35	
	Year		\$143.08	\$145.50	109 CCS 013
Senior	10 Pass		\$40.01	\$40.70	109 CCS 013
	Monthly		\$17.17	\$17.45	New
	Ongoing Monthly		\$15.74	\$16.00	
	Year		\$171.70	\$174.65	109 CCS 013
Adult	10 Pass		\$44.61	\$45.40	109 CCS 013
	Monthly		\$23.00	\$23.40	New
	Ongoing Monthly		\$21.08	\$21.45	
	Year		\$229.95	\$233.90	109 CCS 013
Couple	Year		\$367.92	\$374.20	109 CCS 013
Family	10 Pass		\$100.72	\$102.45	109 CCS 013
	Ongoing Monthly		\$54.10	\$55.00	
	Year		\$590.21	\$600.00	109 CCS 013
Health Membership – Forbert Memorial Pool					
Senior	Single Use		\$8.28	\$8.45	109 CCS 013
	10 Pass		\$74.71	\$76.00	109 CCS 013
	Monthly		\$24.64	\$25.10	
	Ongoing Monthly		\$22.59	\$23.00	
	Year		\$246.20	\$251.00	109 CCS 013
	Single Use		\$10.37	\$10.55	109 CCS 013

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Adult	10 Pass		\$93.36	\$95.00	109 CCS 013
	Monthly		\$30.42	\$31.00	
	Ongoing Monthly		\$27.88	\$28.35	
	Year		\$304.20	\$309.50	109 CCS 013
Couple	Year		\$487.34	\$496.00	109 CCS 013
Family	Ongoing Monthly		\$65.96	\$67.10	
	Year		\$719.59	\$732.00	109 CCS 013
Fitness Membership – Forbert Memorial Pool					
Senior	Single Use		\$4.55	\$4.65	109 CCS 013
	10 Pass		\$41.14	\$41.85	109 CCS 013
	Monthly		\$11.12	\$11.30	
	Ongoing Monthly		\$10.20	\$10.40	
	Year		\$111.24	\$113.15	109 CCS 013
Adult	Single Use		\$5.21	\$5.30	109 CCS 013
	10 Pass		\$47.01	\$47.80	109 CCS 013
	Monthly		\$15.14	\$15.40	
	Ongoing Monthly		\$13.88	\$14.15	
	Year		\$149.37	\$152.00	109 CCS 013
Couple	Year		\$258.41	\$263.00	109 CCS 013
Swim Membership - Lindsay Recreation Complex					
Child	10 Pass		\$23.45	\$23.85	109 CCS 013
	1 Month		\$14.31	\$14.55	
	Ongoing Monthly		\$13.11	\$13.35	
	Year		\$143.08	\$145.50	109 CCS 013
Senior	10 Pass		\$40.01	\$40.70	109 CCS 013
	1 Month		\$17.17	\$17.45	New
	Ongoing Monthly		\$15.74	\$16.00	
	Year		\$171.70	\$174.65	109 CCS 013
Adult	10 Pass		\$44.61	\$45.40	109 CCS 013
	1 Month		\$23.00	\$23.40	New
	Ongoing Monthly		\$21.08	\$21.45	
	Year		\$229.95	\$233.90	109 CCS 013
Couple	Year		\$367.92	\$374.20	109 CCS 013

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Family	10 Pass		\$100.72	\$102.45	109 CCS 013
	Year		\$590.21	\$600.00	109 CCS 013
	Ongoing Monthly		\$54.10	\$55.00	
Health Membership – Lindsay Recreation Complex					
Senior	Single		\$8.33	\$8.45	New
	1 Month		\$28.11	\$28.60	New
	Ongoing Monthly		\$25.76	\$26.20	
	Year		\$281.05	\$285.85	109 CCS 013
Adult	Single		\$10.42	\$10.60	109 CCS 013
	1 Month		\$35.26	\$35.90	New
	Ongoing Monthly		\$32.33	\$32.90	
	Year		\$352.59	\$358.60	109 CCS 013
Couple	Year		\$566.60	\$576.25	109 CCS 013
Family	Ongoing Monthly		\$72.25	\$73.50	
	Year		\$802.68	\$816.40	109 CCS 013
Squash Membership – Lindsay Recreation Complex					
Child	1 Month		\$22.54	\$23.00	
	Ongoing Monthly		\$20.65	\$21.00	
	Year		\$225.35	\$229.20	
Senior	Single		\$6.49	\$6.60	109 CCS 013
	10 Pass		\$58.41	\$59.40	109 CCS 013
	1 Month		\$24.32	\$24.75	New
	Ongoing Monthly		\$22.30	\$22.70	
	Year		\$243.24	\$247.40	109 CCS 013
Adult	Single		\$8.07	\$8.20	109 CCS 013
	10 Pass		\$72.66	\$73.90	109 CCS 013
	1 Month		\$30.05	\$30.60	New
	Ongoing Monthly		\$27.54	\$28.00	
	Year		\$300.47	\$305.60	109 CCS 013
Couple	Year		\$527.66	\$536.65	109 CCS 013
Family	Year		\$779.07	\$792.30	109 CCS 013
Squash & Health Membership – Lindsay Recreation Complex					
	Single		\$12.11	\$12.35	109 CCS 013

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Senior	1 Month		\$38.78	\$39.45	109 CCS 013
	Ongoing Monthly		\$35.56	\$36.20	109 CCS 013
	Year		\$387.85	\$394.50	109 CCS 013
Adult	Single		\$13.69	\$13.95	109 CCS 013
	1 Month		\$47.93	\$48.75	New
	Ongoing Monthly		\$43.94	\$44.70	
	Year		\$479.32	\$487.50	109 CCS 013
Couple	Year		\$784.49	\$797.90	109 CCS 013
Family	Year		\$1,140.30	\$1,159.70	109 CCS 013
Locker Membership – Lindsay Recreation Complex					
Locker	3 Month		\$27.29	\$27.75	109 CCS 013
Locker	6 Month		\$43.64	\$44.40	109 CCS 013
Locker	Year		\$65.46	\$66.60	109 CCS 013
Corporate Memberships – Lindsay Recreation Complex					
Business Membership (outside Personal Trainers only)	each		\$590.21	\$600.24	109 CCS 013
Dual Facility Membership	each		\$436.14	\$443.55	109 CCS 013
Bronze Corporate Lump Sum	each		\$2,000.00	\$2,000.00	
Bronze Corpororate Individual Fee - Employee	year		\$176.50	\$176.50	
Silver Corporate Lump Sum	each		\$4,000.00	\$4,000.00	
Silver Corporate Individual Fee - Employee	year		\$143.60	\$143.60	
Gold Corpororate Lump Sum	each		\$6,000.00	\$6,000.00	
Gold Corpororate Individual Fee - Employee	year		\$133.25	\$133.25	
Corporate Single Upgrade	year		\$178.50	\$178.50	
Corporate Family Upgrade	year		\$267.50	\$267.50	
Personal Training					
Personal Training Session	Each		\$32.70	\$33.30	109 CCS 013
	10 Pass		\$294.39	\$300.00	109 CCS 013
Semi Private Training Session	Each		\$59.99	\$61.00	109 CCS 013
Program Refresher	Each		\$16.35	\$17.00	109 CCS 013
Miscellaneous Charges					
Fitness Program *base rate	Class		\$4.85	\$4.95	109 CCS 013
Fitness Class Pass	Day		\$7.31	\$7.45	109 CCS 013
Squash Racquet Rental (40 min)	Each		\$2.10	\$2.15	109 CCS 013

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Squash Ball	Each		\$4.70	\$4.80	109 CCS 013
Card Replacement	Each		\$25.96	\$30.00	109 CCS 013
Transfer/Cancellation/Medical Hold			15% charge -\$5 minimum	15% charge - \$ 5 minimum	109 CCS 013
D – 3 Recreation Programs					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
General					
Adult Recreational (8 hrs)	per hour		\$70.88	\$15.00	109 CCS 013
Badminton (drop in)	Each		\$3.93	\$4.00	109 CCS 013
Milk Run					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
5k Entry	Regular		\$37.25	\$35.00	109 CCS 013
	Day of		\$46.50	\$50.00	109 CCS 013
10k Entry	Regular		\$42.00	\$40.00	109 CCS 013
	Day of		\$46.50	\$50.00	109 CCS 013
21k Entry	Regular		\$70.00	\$70.00	109 CCS 013
	Day of		\$70.00	\$80.00	109 CCS 013
Children’s Camp					
Lindsay Camp	Daily		\$31.50	\$32.00	109 CCS 013
	Weekly		\$157.50	\$160.00	109 CCS 013
Camp Field Trip	Each		\$27.75	\$28.00	109 CCS 013
Sport & Skate	Weekly		\$194.25	\$197.50	109 CCS 013
Sport & Swing	Weekly		\$183.75	\$185.00	109 CCS 013
Sport & Swim	Weekly		\$157.50	\$160.00	109 CCS 013
Public Skating					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Public Skating – Entry	Adult		\$2.85	\$3.00	109 CCS 013
	Child		\$1.80	\$2.00	109 CCS 013
	Pre-school		Free	Free	109 CCS 013
	Senior		\$2.80	\$2.00	109 CCS 013
Shinny/Ticket Ice	Single		\$6.34	\$6.45	109 CCS 013
	10 pass		\$56.98	\$58.00	109 CCS 013
Stick & Puck (one adult/child)	Single		\$6.34	\$6.45	109 CCS 013

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
D – 4 Facility Rentals					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Arena					
Arena Floor Minor Hourly (maximum 4 hours)	per hour		\$69.85	\$71.10	109 CCS 013
Arena Floor Minor Daily (maximum 12 hours)	per day		\$634.25	\$645.00	109 CCS 013
Arena Floor Adult Hourly (maximum 4 hours)	per hour		\$83.85	\$85.30	109 CCS 013
Arena Floor Adult Daily (maximum 12 hours)	per day		\$1,014.75	\$1,032.00	109 CCS 013
Ice Rental Standard Hourly	per hour		\$152.07	\$154.70	109 CCS 013
Ice Rental Non-Prime Hourly (Open-5pm, 11pm -Close)	per hour		\$115.33	\$117.30	109 CCS 013
Ice Rental Minor Hourly	per hour		\$126.83	\$129.00	109 CCS 013
Ice Rental LRC Standard Hourly	per hour		\$189.99	\$193.20	109 CCS 013
Ice Rental LRC Non-Prime Hourly (Open-5pm, 11pm-Close)	per hour		\$115.33	\$117.30	109 CCS 013
Ice Rental LRC Minor Hourly	per hour		\$126.83	\$129.00	109 CCS 013
Ice Rental Standard Summer Hourly (April 1 – August 31)	per hour		\$202.66	\$206.10	109 CCS 013
Ice Rental Minor Summer Hourly (April 1 – August 31)	per hour		\$142.01	\$144.40	109 CCS 013
Athletic Field/Ball Diamond					
Class A Athletic Field Adult Game	2 hours		\$38.10	\$38.80	109 CCS 013
Class A Athletic Field Adult Tournament	Day		\$127.00	\$129.20	109 CCS 013
Class A Athletic Field Minor Game	2 hours		\$19.30	\$19.60	109 CCS 013
Class A Athletic Field Minor Tournament	Day		\$63.50	\$64.60	109 CCS 013
Class B Athletic Field Adult Game	2 hours		\$25.40	\$25.80	109 CCS 013
Class B Athletic Field Adult Tournament	Day		\$57.15	\$58.10	109 CCS 013
Class B Athletic Field Minor Game	2 hours		\$12.70	\$13.00	109 CCS 013
Class B Athletic Field Minor Tournament	Day		\$28.70	\$29.20	109 CCS 013
Class A Ball Diamond Adult Game	2 hours		\$44.45	\$45.20	109 CCS 013
Class A Ball Diamond Adult Tournament	Day/Diamond		\$127.00	\$129.20	109 CCS 013
Class A Ball Diamond Minor Game	2 hours		\$22.35	\$22.80	109 CCS 013
Class A Ball Diamond Minor Tournament	Day/Diamond		\$63.50	\$64.60	109 CCS 013
Class B Ball Diamond Adult Game	2 hours		\$31.75	\$32.30	109 CCS 013
Class B Ball Diamond Adult Tournament	Day/Diamond		\$95.25	\$96.90	109 CCS 013
Class B Ball Diamond Minor Game	2 hours		\$16.00	\$16.30	109 CCS 013
Class B Ball Diamond Minor Tournament	Day/Diamond		\$47.75	\$48.60	109 CCS 013
Class C Ball Diamond Adult Game	2 hours		\$19.30	\$19.60	109 CCS 013

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Class C Ball Diamond Adult Tournament	Day/Diamond		\$57.15	\$58.10	109 CCS 013
Class C Ball Diamond Minor Game	2 hours		\$9.65	\$9.80	109 CCS 013
Class C Ball Diamond Minor Tournament	Day/Diamond		\$28.70	\$29.20	109 CCS 013
Athletic Field/Ball Diamond Lights Game	2 hours		\$12.98	\$13.20	109 CCS 013
Park					
Park Vendor Monthly	per month		\$259.33	\$263.80	109 CCS 013
Boat Docking Daily	per day		\$27.59	\$30.00	109 CCS 013
Boat Launch Daily	day		\$8.94	\$10.00	
Boat Launch Commercial	annual		\$544.73	\$555.00	
Boat Launch Seasonal	annual		\$45.99	\$47.00	
Fishing Tournament Daily	day		\$259.33	\$263.80	
Overnight Rest Area Access	day		\$5.72	\$10.00	
Park - Special Events					
1-50 Attendees	per day		\$32.45	\$33.00	
51-150 Attendees	per day		\$97.35	\$99.00	
151-300 Attendees	per day		\$178.85	\$181.90	
301-1,000 Attendees	per day		\$262.40	\$266.90	
Over 1,001 Attendees	per day		\$387.34	\$394.00	
Park Activity Rental					
Park Hourly Rate (maximum 4 hours per day)	per hour		\$19.72	\$20.10	
Community Hall					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Class A Hourly (maximum 4 hours)	per hour		\$58.50	\$59.50	109 CCS 013
Class A Daily (maximum 12 hours)	per day		\$909.50	\$925.00	109 CCS 013
Class B Hourly (maximum 4 hours)	per hour		\$35.25	\$35.90	109 CCS 013
Class B Daily (maximum 12 hours)	per day		\$554.00	\$563.50	109 CCS 013
Class C Hourly (maximum 4 hours)	per hour		\$29.25	\$29.80	109 CCS 013
Class C Daily (maximum 12 hours)	per day		\$428.00	\$435.30	109 CCS 013
Class D Hourly (maximum 4 hours)	per hour		\$23.50	\$23.90	109 CCS 013
Class D Daily (maximum 12 hours)	per day		\$255.75	\$260.10	109 CCS 013
Class E Hourly (maximum 4 hours)	per hour		\$18.14	\$18.50	109 CCS 013
Class E Daily (maximum 12 hours)	per day		\$152.02	\$154.60	109 CCS 013
Victoria Park Washrooms Only			\$127.75	\$130.00	109 CCS 013

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Exterior Portable Sign Weekly	per week		\$127.75	\$130.00	109 CCS 013
Liability Insurance					
Events – Public with Alcohol (1-100 people)	Day		refer to provider	refer to provider	Rates set by provider
Events – Public with Alcohol (101-250 people)	Day		refer to provider	refer to provider	Rates set by provider
Events – Public with Alcohol (251-500 people)	Day		refer to provider	refer to provider	Rates set by provider
Events – Public with Alcohol (501-1000 people)	Day		refer to provider	refer to provider	Rates set by provider
Events – Private with Alcohol (1-25 people)	Day		refer to provider	refer to provider	Rates set by provider
Events – Private with Alcohol (26-100 people)	Day		refer to provider	refer to provider	Rates set by provider
Events – Private with Alcohol (101-250 people)	Day		refer to provider	refer to provider	Rates set by provider
Events – Private with Alcohol (251-400 people)	day		refer to provider	refer to provider	Rates set by provider
Storage Space					
Various Facilities	sq ft per year		\$3.12	\$3.20	109 CCS 013
Office Space					
Lindsay Recreation Complex	sq ft per month		\$7.05	\$7.20	109 CCS 013
Victoria Park Armoury	sq ft per month		\$4.19	\$4.30	109 CCS 013
Parking Lot					
Various Facilities	per space per year		\$149.50	\$152.00	
Indoor Pool					
LRC Large Pool	Hourly		\$103.84	\$105.60	109 CCS 013
LRC Large Pool Bulk Hourly	Hourly		\$83.09	\$84.50	109 CCS 013
LRC Therapeutic Pool	Hourly		\$77.88	\$79.20	109 CCS 013
LRC Therapeutic Pool Bulk Rate Hourly	Hourly		\$62.34	\$63.40	109 CCS 013
LRC Half Pool			\$51.92	\$52.80	109 CCS 013
Forbert	Hourly		\$103.84	\$105.60	109 CCS 013
Forbert Bulk Rate	Hourly		\$83.09	\$84.25	109 CCS 013
Lifeguard	Hourly		\$32.00	\$32.55	109 CCS 013
Miscellaneous					
Holiday Premium (minimum three hour rental - ice booking can be combination of multiple bookings)			50%	50%	109 CCS 013
Not-For-Profit Discount (based on daily rental at community hall for community event)			40%	40%	109 CCS 013
Refund/Cancellation Fee (minimum \$5 or 15 percent)		\$5 minimum	15%	15%	109 CCS 013
Non Resident Premium			25%	25%	New

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
D – 5 Centennial Trailer Park					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Centennial Park South West	Annual		\$2,174.00	\$2,174.00	109 CCS 013
Centennial Park East	Annual		\$2,350.25	\$2,350.25	109 CCS 013
Centennial Park North West	Annual		\$2,585.00	\$2,585.00	109 CCS 013
Centennial Park Daily Pass Individual	Day		\$4.50	\$4.50	109 CCS 013
Centennial Park Guest Pass	Annual			\$350.00	
Centennial Park Secondary Parking Pass	Annual			\$150.00	
Boat Docking Seasonal	per foot			\$23.00	
Hydro Service Charge	Annual		Based on usage	Based on usage	109 CCS 013
Replacement Access Card			\$27.34	\$30.00	109 CCS 013
Laundry	per use		\$2.25	\$2.00 Machine only accept loonies	109 CCS 013
D – 6 Parks, Recreation and Culture – Advertising					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Community Guide Ads					
Half Banner	each		\$211.35	\$215.00	109 CCS 013
Banner	each		\$314.20	\$320.00	109 CCS 013
Half Page	each		\$422.40	\$430.00	109 CCS 013
Full Page	each		\$660.65	\$672.00	109 CCS 013
Inside Front Cover	each		\$823.00	\$837.00	109 CCS 013
Inside Back Cover	each		\$823.00	\$837.00	109 CCS 013
Back Cover	each		\$1,429.55	\$1,454.00	109 CCS 013
Multiple Publication Commitment (Discount)	each		15%	15%	109 CCS 013
Sponsorship and Dedication					
Plant a Tree	each		1,106.62	\$1,125.00	109 CCS 013
Dedicate a Park Bench	each		1,853.75	\$1,885.00	109 CCS 013
Facility Ads					
Rink Boards	year		\$363.00	\$370.00	109 CCS 013
Arena Wall	year		\$243.85	\$248.00	109 CCS 013
Ice Surface (per season)	year		\$1,207.55	\$1,228.00	109 CCS 013
Olympia	year		\$482.10	\$490.00	109 CCS 013
Lindsay Rink Board	year		\$606.55	\$617.00	109 CCS 013

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Lindsay Wall Ad	year		\$487.45	\$496.00	109 CCS 013
Board Glass	year		\$303.30	\$308.50	109 CCS 013
FF Mezzanine	year		\$303.30	\$308.50	109 CCS 013
FF Stair Risers	year		\$363.00	\$370.00	109 CCS 013
FF Accessible Viewing Area Risers	year		\$303.30	\$308.50	109 CCS 013
Ball Diamonds (per year, minimum of 3 years)	year		\$121.45	\$124.00	109 CCS 013
D – 7 Cemeteries					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Single Lot	each	40% Care and Maintenance for in-ground lots	\$1,120.00	\$1,140.00	
Cremation Lot (flat marker only)	each		\$710.00	\$722.00	
Two Urn Niche 12” x 12” x 12”	each	15% Care and Maintenance	\$1,780.00	\$1,810.00	
Two Urn Niche 14” x 14” x 14”	each	15% Care and Maintenance	\$1,810.00	\$1,840.00	
Common Scattering	each	\$25.00 Care and Maintenance	\$50.00	\$50.00	
Private Scattering Right	each	\$104.00 Care and Maintenance	\$260.00	\$260.00	
Open & Close Adult/Child Weekday (before 3 p.m.)	each		\$750.00	\$763.00	
Open & Close Adult/Child Saturday (before 12:00 Noon)	each		\$1,100.00	\$1,120.00	
Open & Close Cremated Remains Weekday (before 3 p.m.)	each		\$320.00	\$325.00	
Open & Close Cremated Remains Saturday (before 3 p.m.)	each		\$440.00	\$447.00	
Each Additional Urn or Cremated Remains	each		\$25.00	\$25.00	
Double Depth	each		\$860.00	\$875.00	
Late Funeral Charge (after 3:00 p.m. arrival)	each		\$170.00	\$170.00	
Dis-interment Charges	each		\$1,780.00	\$1,810.00	
Dis-interment Urn	each		\$50.00	\$50.00	
Winter Interment Adult/Child (Additional)	each		\$580.00	\$590.00	
Winter Interment Infant (Additional)	each		\$170.00	\$173.00	

Schedule D – Parks, Recreation and Culture					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Columbarium Bronze Plaque	each		\$530.00	\$540.00	
Columbarium 2nd Urn Opening	each		\$170.00	\$173.00	
Columbarium Additional Date Tab for Plaque	each		\$170.00	\$173.00	
Columbarium Saturday Charges Additional	each		\$170.00	\$173.00	
Engrave Niche Standard Inscription	each		\$500.00	\$508.00	
Engrave Niche Additional Date	each		\$200.00	\$203.00	
Foundations For Monument	per cubic foot		\$35.00	\$36.00	
Corner Posts	set of four		\$230.00	\$235.00	
Setting Corner Posts	each		\$60.00	\$60.00	
Setting Flat Marker (larger than 173 sq. inches)	each		\$170.00	\$173.00	
Setting Flat Marker (smaller than 173 sq. inches (footstone))	each		No Charge	No Charge	
Staking for Flat Marker (monument dealer installation)	each		\$60.00	\$50.00	
Care and Maintenance Marker (less than 173 sq. inches)	each		No Charge	No Charge	
Care and Maintenance Marker (more than 173 sq. inches)	each		\$50.00	\$50.00	Legislated amount - FBCSA
Care and Maintenance Upright Monument (equal to or less than 4'0" in width or height)	each		\$100.00	\$100.00	Legislated amount - FBCSA
Care and Maintenance Upright Monument (greater than 4'0" in width or height)	each		\$200.00	\$200.00	Legislated amount - FBCSA
Use of Greens and Lowering Device	each		\$300.00	\$305.00	
Winter Storage in Vault	each		\$250.00	\$254.00	
Transfer of Interment or Scattering Rights	each		\$120.00	\$122.00	
Duplicate Interment Rights Certificate	each		\$30.00	\$30.00	
Administration of Resale of Rights	each		\$170.00	\$173.00	

Schedule E – Planning, Development and Engineering					
Note: Legal and other administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective March 1, 2019	Rate Effective January 1, 2020	Reference
E – 1 Planning Fees					
Administration					
Planning Department Fees waived if the application is initiated by the City or is for an organization that the City is involved with.	each	None			
Zoning Compliance Letter	each	None	\$112.00	\$114.00	By-law 2013-006
Site Plan Compliance Letter	each	None	\$112.00	\$114.00	By-law 2013-006
Clearance to fulfill Oak Ridges Moraine	each	None	\$511.00	\$520.00	New
Applicant Requested Deferral for any Application	each	None	\$337.00	\$343.00	
Written Responses to Property Inquiries	each	None	\$112.00	\$114.00	By-law 2013-006
GIS Mapping Requests (CKL Mapping only up to 11x17 paper size)	each	None	\$31.00 plus \$10 per additional map	\$32.00 plus \$10 per additional map	New
Copying of Maps and Drawings	Per map or drawing	None	\$20.00	\$20.00	New
Photocopying or Scanning of Documents	Per page (each side for double sided)	None	\$0.50	\$0.50	New
Information Requests for Closed Planning Act Application Files	Per File	Photocopying charges	\$307.00	\$312.00	New
File Status Update Letter for any type of application	each	None	\$562.00	\$572.00	By-law 2013-006
Pre-consultation Application	each	None	\$220.00	\$225.00	By-law 2013-006
Peer Review of all Specialized Reports or Studies	each	\$2,400.00 deposit required	actual costs	Actual Costs	By-law 2013-006
Pre-screening Application to Open a Road Allowance	each	None	\$204.00	\$225.00	NEW
OMB Appeal Processing Fee					
OMB Participation Costs	each	\$2,400.00 deposit required	actual costs	Actual Costs	By-law 2013-006
Legal Expenses (not identified through applications)	each	Applicant responsible for 100% of City's legal fees	actual costs	Actual Costs	By-law 2013-006
Official Plan Amendment					
Advertising Fee	each		\$450.00	\$458.00	By-law 2013-006
Official Plan Amendment- Minor	each	Advertising Fee	\$3,924.00	\$3,991.00	By-law 2013-006
Official Plan Amendment -Major Applications for commercial development greater than 2,500 sq. m.; deletion or addition to the designated road network; tourist commercial development; an application that has broader policy implications for the City as deemed by the Director of Development Services	each	Advertising Fee	\$5,611.00	\$5,706.00	By-law 2013-006
Pit or Quarry where proposed annual tonnage is less than 100,000 tonnes	each	Advertising Fee	\$4,497.00	\$4,573.00	By-law 2013-006
Pit or Quarry where proposed annual tonnage is between 100,000-500,000 tonnes	each	Advertising Fee	\$6,735.00	\$6,849.00	By-law 2013-006
Pit or Quarry where proposed tonnage is between 500,000-1,000,000 tonnes	each	Advertising Fee	\$12,351.00	\$12,561.00	By-law 2013-006
Pit or Quarry where proposed annual tonnage is over 1,000,000 tonnes	each	Advertising Fee	\$17,967.00	\$18,272.00	By-law 2013-006
Application Revision	each	Advertising Fee	\$1,124.00	\$1,143.00	By-law 2013-006
Zoning By-Law Amendment – Minor					
Advertising Fee	each		\$450.00	\$458.00	By-law 2013-006
Rezoning Application where required as a condition of consent	each	Advertising Fee	\$1,124.00	\$1,143.00	New
Rezoning Application base fee plus the applicable fees that follow below:	each	Advertising Fee	\$2,248.00	\$2,286.00	By-law 2013-006
a) set fee per residential lot, block, and/or dwelling unit to a maximum fee of \$10,000.00; and/or,	each	None	\$26.00	\$26.00	By-law 2013-006
b) set fee per 100 sq. m. or part thereof of proposed commercial gross floor area; and/or,	each	None	\$77.00	\$78.00	By-law 2013-006
c) set fee per 100 sq. m. or part thereof of proposed industrial gross floor area	each	None	\$31.00	\$78.00	By-law 2013-006
d) set fee per 100 sq. m. or part thereof of proposed institutional gross floor area	each	None	\$31.00	\$32.00	By-law 2013-006
Zoning By-Law Amendment – Major					
Application is associated with an official plan amendment application; a draft plan of subdivision or condominium; involves multiple properties; has background technical studies to be reviewed; and/or has zoning implications throughout the City					
Advertising Fee	each		\$450.00	\$458.00	By-law 2013-006
Rezoning Application base fee plus the applicable fees that follow below:	each	Advertising Fee	\$3,373.00	\$3,430.00	
a) set fee per residential lot, block, and/or dwelling unit to a maximum fee of \$10,000.00; and/or,	each	None	\$26.00	\$26.00	
b) set fee per 100 sq. m. or part thereof of proposed commercial gross floor area; and/or,	each	None	\$77.00	\$78.00	
c) set fee per 100 sq. m. or part thereof of proposed industrial gross floor area	each	None	\$31.00	\$32.00	
d) set fee per 100 sq. m. or part thereof of proposed institutional gross floor area	each	None	\$31.00	\$32.00	

Schedule E – Planning, Development and Engineering					
Note: Legal and other administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective March 1, 2019	Rate Effective January 1, 2020	Reference
Application Revisions	each	Advertising Fee	\$1,124.00	\$1,143.00	By-law 2013-006
Removal of (H) Holding Symbol					
Advertising Fee	each		\$225.00	\$229.00	By-law 2013-006
Removal of Holding Rezoning Application	each	Advertising Fee plus Conservation Authority fee if a condition of the Removal of (H) Holding relates to their comments	\$562.00	\$572.00	By-law 2013-006
Draft Plan of Subdivision or Condominium					
Advertising Fee	each		\$450.00	\$458.00	By-law 2013-006
Residential and/or Mixed Use - base fee plus set fee per new residential, commercial, and institutional lot/block to a maximum fee of \$15,000.00 plus legal and registration fees	each	Advertising Fee	\$6,735.00 plus \$26.00	\$6,849.00 plus \$26.00	By-law 2013-006
Non-Residential - base fee plus set fee per new industrial, commercial, and institutional block plus legal and registration fees	each	Advertising Fee	\$3,362.00 plus \$26.00	\$3,419.00 plus \$26.00	By-law 2013-006
Extension of Draft Plan Approval	each	None	\$337.00	\$343.00	By-law 2013-006
Minor Revisions to Draft Plan Approval where no recirculation is required	each	None if Public Meeting not required	\$337.00	\$343.00	By-law 2013-006
Minor Revisions to Draft Plan Approval where agency recirculation is required	each	None if Public Meeting not required	\$562.00	\$572.00	By-law 2013-006
Major Revisions to Draft Plan Approval	each	Advertising Fee	\$5,447.00	\$5,540.00	By-law 2013-006
Clearance of Draft Plan Conditions	each	None	\$562.00	\$572.00	By-law 2013-006
Preparation of Subdivision or Condominium Agreement (includes legal and registration	each	None	\$2,177.00	\$2,214.00	By-law 2013-006
Condominium Conversion	each	None if Public Meeting not required	\$1,124.00	\$1,143.00	
Exemption for a Condominium	each	None	\$710.00	\$722.00	
Removal of Road Reserves	each	None	\$337.00	\$343.00	
Part Lot Control					
Part Lot Control (including legal and registration fees)	each	Plus \$40.00 for each additional division	\$664.00	\$675.00	By-law 2013-006
Deeming By-law of Repeal of Deeming By-Law					
Deeming By-law of Repeal of Deeming By-Law (includes legal and registration fees)	each	None	\$787.00	\$800.00	By-law 2013-006
Deeming Application where required as a condition of any other Planning Act application or where associated with the sale of City lands	each	None	\$393.00	\$400.00	
By-law 2018-043 effective March 20, 2018					
Combined Planning Applications					
Advertising Fee	each		\$450.00	\$458.00	By-law 2013-006
Where an applicant submits any combination of an official plan amendment, zoning by-law amendment, draft plan of subdivision, and/or draft plan of condominium applications together at the same time, the highest application fee is the base fee and all other application fees are reduced by 50%. Only one advertising fee will be charged	each	Advertising Fee	As Detailed Under Service Description		By-law 2013-006
Minor Variance					
Advertising Fee	each		\$225.00	\$229.00	By-law 2013-006
Minor Variance Pre-screening, if required as determined by staff	each	None	\$225.00	\$225.00	By-law 2013-006
Minor Variance	each	Advertising Fee	\$1,124.00	\$1,143.00	By-law 2013-006
Minor Variance where required as a condition of consent	each	Advertising Fee		\$800.00	
Minor Variance for Approval of Accessibility Structures	each	Advertising Fee	\$562.00	\$572.00	NEW
By-law 2018-043 effective March 20, 2018					
Consent					
Consent Potential Inquiries	each		\$225.00	\$225.00	By-law 2013-006
Advertising Fee	each	None	\$225.00	\$229.00	By-law 2013-006
Consent for lot creation - base fee plus set fee for each additional lot or boundary adjustments when applications are submitted at the same time	each	Advertising Fee	\$1,124.00 Plus \$225.00	\$1,143.00 plus \$229.00	By-law 2013-006
Consent for easement, charge, lease, right-of-way, correction of title, and validation of title	each	Advertising Fee	\$966.00	\$982.00	By-law 2013-006
Consent for boundary adjustments - base fee plus set fee for each additional boundary adjustment when all applications are submitted at the same time	each	Advertising Fee	\$966.00 plus \$153.00	\$982.00 plus \$156.00	By-law 2013-006
Amendments to consent when recirculating required	each	Advertising Fee	\$337.00	\$343.00	By-law 2013-006
Stamping Fee: certificate for lot creation, lot retention, and boundary adjustments	each	None	\$450.00	\$458.00	By-law 2013-006

Schedule E – Planning, Development and Engineering					
Note: Legal and other administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective March 1, 2019	Rate Effective January 1, 2020	Reference
Stamping Fee: certificate for an easement, charge, lease, right-of-way, correction of title and validation of title	each	None	\$225.00	\$229.00	By-law 2013-006
Consent Agreement (Preparation, legal and registration of fees)	each	None	\$1,124.00 plus \$511.00	\$1,143.00 plus \$520.00	By-law 2013-006
Site Plan Approval					
Request for Exemption from Site Plan Control	each	None	\$337.00	\$343.00	By-law 2013-006
Residential - base fee plus set fee per residential dwelling unit plus additional fees for agreement preparation and registration	each	None	2248.00 plus \$26.00 plus \$1,124.00 plus \$511.00	\$287.00 plus \$26.00 plus \$1,143.00 plus \$520.00	By-law 2013-006
Mixed Use Building - base fee plus set fee per residential dwelling unit plus set fee per 100 sq.m. or part thereof of proposed non-residential floor space, plus additional fees for agreement preparation and registration	each	None	\$2,249.00 plus \$26.00 plus \$77.00 plus \$1,124.00 plus \$511.00	\$2,287.00 plus \$26.00 plus \$78.00 plus \$1,143.00 plus \$520.00	By-law 2013-006
Non-Residential - base fee plus set fee per 100 sq.m. or part thereof of proposed commercial floor space, and/or plus set fee per 100 sq.m. or part thereof of proposed industrial floor space, and/or plus set fee per 100 sq.m. or part thereof of proposed institutional floor space plus additional fees for agreement preparation and registration	each	None	\$2,249.00 plus \$26.00 plus \$77.00 plus \$1,124.00 plus \$511.00	\$2,287.00 plus \$26.00 plus \$78.00 plus \$1,143.00 plus \$520.00	By-law 2013-006
Amending Site Plan Approval					
Residential - base fee plus set fee per residential dwelling unit plus additional fees for agreement preparation and registration	each	None	\$1,686.00 plus \$26.00 plus \$1,124.00 plus \$511.00	\$1,715.00 plus \$26.00 plus \$1,143.00 plus \$520.00	By-law 2013-006
Mixed Use Building - base fee plus set fee per residential dwelling unit plus set fee per 100 sq.m. or part thereof of proposed non-residential floor space plus additional fees for agreement preparation and registration	each	None	\$1,686.00 plus \$26.00 plus \$51.00 plus \$1,124.00 plus \$511.00	\$1,715.00 plus \$26.00 plus \$52.00 plus \$1,143.00 plus \$520.00	By-law 2013-006
Non-Residential - base fee plus set fee per 100 sq.m. or part thereof of proposed commercial floor space, and/or plus set fee per 100 sq.m. or part thereof of proposed industrial floor space, and/or plus set fee per 100 sq.m. or part thereof of proposed institutional floor space plus additional fees for agreement preparation and registration	each	None	\$1,686.00 plus \$77.00 plus \$31.00 plus \$1,124.00 plus \$511.00	\$1,715.00 plus \$78.00 plus \$32.00 plus \$1,143.00 plus \$520.00	By-law 2013-006
Minor Site Plan Approval					
Plans only approval or with scoped site plan agreement for such uses as chip trucks, temporary new home sales trailers/offices, minor building extensions or alterations, school portables, or government agency reviews exempt from site plan control	each	None	\$562 plus \$818 for site plan agreement	\$572 plus \$832 for site plan agreement	By-law 2013-006
Renewal Energy Application Fees					
Review of Large Renewable Energy Application	each	None	\$4,359.00	\$4,433.00	By-law 2013-006
Municipal Council Support Resolution	each	None	\$434.00	\$441.00	By-law 2013-006
All Prescribed IESO forms (FIT/MicroFIT/LRP)	each	None	\$434.00	\$441.00	By-law 2013-006
Telecommunications Application Fees					
Telecommunications Tower Application	each	None	\$2,248.00	\$2,286.00	By-law 2013-006
Refund of Application Fees					
Advertising	each	None	90% if not advertised	90% if not advertised	By-law 2013-006
If request submitted within one (1) year from date of application being received and prior to preparation of staff report	each	None	25% of total application fee refundable	25% of total application fee refundable	By-law 2013-006
Preparation of Development Agreement					
Where required in conjunction with a Planning Act application but not mentioned above plus registration fee	each	None	\$1,124.00 plus \$511.00	\$1,143.00 plus \$520.00	
Where required but not in conjunction with a Planning Act application such as roadway construction, fulfillment of Oak Ridges Moraine Conservation Plan conditions plus registration fee	each	None	\$1,124.00 plus \$511.00	\$1,143.00 plus \$520.00	New
Where required to register a restrictive covenant on title or facilitate the merger of one or more properties plus registration fee	each	None	\$1,533.00 plus \$511.00	\$1,559.00 plus \$520.00	New
By-law 2018-043 effective March 20, 2018					
E – 2 Development Application Approval Fees					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Subdivision Approval					
Basic Fee - Percentage of constructed value of the public infrastructure created relative to the subdivision	each			3.70%	By-law 2007-132

Schedule E – Planning, Development and Engineering					
Note: Legal and other administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective March 1, 2019	Rate Effective January 1, 2020	Reference
Site Plan Approval					
Basic Fee – Percentage of constructed value of the site works created relative to the project	each			3.70%	By-law 2007-132
Condominium Approval					
Basic Fee - Percentage of the constructed value of the infrastructure	each			3.70%	By-law 2007-132
Abnormally complex proposals or where additional submissions or inspections required	each			Actual Costs	By-law 2007-132
E – 3 Permits					
Service Description	Unit	Additional Fees	Rate Effective March 1, 2019	Rate Effective January 1, 2020	Reference
Pool Permits	each		\$108.00	\$110.00	By-law 2005-314
Accessory Dwelling Units	each		\$140.00	\$142.00	By-law 2014-305
Patio Permits	each		\$281.00	\$286.00	By-law 2016-009
2018-043 deletion and Addition Effective March 20, 2018					

Schedule F – Waste Management							
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.							
Service Description	Unit	Additional Fees	Rate as of December 31, 2018	Rate Effective January 1, 2019	Rate Effective April 1, 2019	Rate Effective January 1, 2020	Reference
F – 1 Waste Management Fees							
Solid Waste Tipping Fees shall always be based on weight when a weight fee is listed for that item. Volume based fees will apply if there is a failure of the scale system							
Residential Recyclable Materials (Blue/Comingle & Green/ Paper Box Recycling)	each		Free	Free	Free	Free	By-law 2016-144
Residential Household Hazardous Waste (at designated landfill sites only)	each		Free	Free	Free	Free	By-law 2016-144
Residential Waste Electronic & Electrical Equipment	each		Free	Free	Free	Free	By-law 2016-144
Scrap Metal (including appliances without Freon)	each		Free	Free	Free	Free	By-law 2016-144
Tires (with or without rims)	each		Free	Free	Free	Free	By-law 2016-144
Ashes (must be cold to be accepted)	each		Free	Free	Free	Free	By-law 2016-144
Curbside Bag Tags	each		\$3.00	\$3.00	\$3.00	\$3.00	By-law 2016-144
Mattresses and Box Springs	each		\$15.00	\$15.00	\$15.00	\$15.00	By-law 2016-144
Appliances Containing Freon (refrigerators, air conditions, dehumidifiers, freezers,	item		\$20.00	\$20.00	\$20.00	\$20.00	By-law 2016-144
Residential/ Commercial Containers							
Standard 16 gallon blue	each		\$7.00	\$7.00	\$7.00	\$7.00	
Extra large 22 gallon blue boxes (for containers only)	each		\$9.00	\$9.00	\$9.00	\$9.00	
Commercial Recycling Carts (not available for residential collection)							
65 gallon blue and green carts	each		\$80.00	\$85.00	\$85.00	\$90.00	
95 gallon blue carts (for container recycling only)	each		\$95.00	\$100.00	\$100.00	\$105.00	
Rain Barrels							
Rain Barrel	each		\$75.00	\$75.00	\$75.00	\$75.00	
Composters							
Backyard composters (80 gallons)	each		\$45.00	\$45.00	\$45.00	\$45.00	
Kitchen compost pails (2 gallons)	each		\$3.00	\$3.00	\$3.00	\$3.00	
Digesters	each		\$70.00	\$70.00	\$70.00	\$70.00	
Weight Based Tipping Fees							
Minimum charge Sorted Material (Waste)	Visit		\$5.00	\$5.00	\$5.00	\$5.00	By-law2016-144
Minimum charge Mixed Load (Waste and Leaf & Yard Materials)	Visit		\$7.00	\$7.00	\$7.00	\$7.00	By-law2016-144
Sorted Waste over \$5 by weight	Tonne		\$105.00	\$110.00	\$110.00	\$120.00	By-law2016-144/CR2019-641
Sorted Leaf & Yard Material over 250kg	Tonne		\$105.00	\$110.00	\$110.00	\$120.00	By-law2016-144/CR2019-641
Mixed Loads (more than 20% by volume of recyclable materials and/or opaque bags)	tonne		\$205.00	\$210.00	\$210.00	\$220.00	By-law2016-144/CR2019-641
Contaminated Soil (suitable for daily cover)	tonne		\$50.00	\$50.00	\$50.00	\$50.00	By-law 2016-144
Contaminated Soil (not suitable for daily cover)	tonne		\$105.00	\$110.00	\$110.00	\$120.00	By-law2016-144/CR2019-641
Boat and Bale Wrap	tonne		\$105.00	\$110.00	\$110.00	\$120.00	By-law2016-144/CR2019-641
Asbestos	tonne		\$250.00	\$250.00	\$250.00	\$250.00	By-law 2016-144
Construction and Demolition Waste	tonne		\$105.00	\$110.00	\$110.00	\$120.00	By-law2016-144/CR2019-641
Residential, Industrial, Commercial and Institutional Waste	tonne		\$105.00	\$110.00	\$110.00	\$120.00	By-law2016-144/CR2019-641
Fees When Scales are inoperative or for Freon Removal							
Minimum charge Sorted Material (Waste)	Visit		\$5.00	\$5.00	\$5.00	\$5.00	By-law 2016-144
Minimum Charge Mixed Load (Waste and Leaf & Yard Material)	Visit		\$7.00	\$7.00	\$7.00	\$7.00	By-law 2016-144
Sorted Waste Material over \$5.00 by cubic yard	Cubic yard		\$15.00	\$17.50	\$17.50	\$22.50	By-law 2016-144
Sorted Leaf & Yard Material over 1.75 cubic yard	Cubic yard		\$15.00	\$17.50	\$17.50	\$22.50	By-law 2016-144
Mixed Loads (more than 20% by volume of recyclable materials and/or opaque bags)	cubic yard		\$30.00	\$35.00	\$35.00	\$45.00	By-law 2016-144
Asbestos per cubic yard	Cubic yard		\$125.00	\$125.00	\$125.00	\$125.00	
RV Disposal per visit at Lindsay Ops Only	per visit		\$5.00	\$5.00	\$5.00	\$5.00	
Vac Trucks	per load		\$200.00	\$200.00	\$200.00	\$200.00	

Schedule F – Waste Management							
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.							
Service Description	Unit	Additional Fees	Rate as of December 31, 2018	Rate Effective January 1, 2019	Rate Effective April 1, 2019	Rate Effective January 1, 2020	Reference
Boats	per foot		\$3.00	\$3.00	\$3.00	\$3.00	By-law 2016-144
Residential, Industrial, Commercial and Institutional Waste	cubic yard		\$15.00	\$17.50	\$17.50	\$22.50	By-law 2016-144
Boat and Bale Wrap	cubic yard		\$15.00	\$17.50	\$17.50	\$22.50	By-law 2016-144
Construction and Demolition Waste	cubic yard		\$50.00	\$55.00	\$55.00	\$65.00	By-law 2016-144
Contaminated Soil (suitable for cover material)	cubic yard		\$30.00	\$25.00	\$25.00	\$25.00	By-law 2016-144
Contaminated Soil (not suitable for cover material)	cubic yard		\$55.00	\$60.00	\$60.00	\$70.00	By-law 2016-144

Schedule G – Public Works					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
G – 1 Oversize and Overweight Loads					
Single Move Permit	each		\$55.00	\$55.00	By-law 2010-064
Annual Permit	each		\$220.00	\$220.00	By-law 2010-064
G – 2 Reduced Load Permit					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Permit for moving of heavy Vehicles, loads, objects or structures in excess of the load restrictions	each		\$55.00	\$55.00	By-law 2005-077
G – 3 Entrance Permit					
Service Description	Unit	Additional Fees	Rate Effective March 1, 2019	Rate Effective January 1, 2020	Reference
Consent Application Review	each		\$102.00	\$104.00	
Entrance Permit Application Fee (valid for one year)	each		\$111.00	\$113.00	
Installation of Access / Entrance Way					
City Hired Contractor (per 3.04 a, b and 3.06 b)		Full quoted cost plus actual administration costs			By-Law 2017-151
Application Hired Contractor					
Residential, filed, agricultural, temporary or utility entrance (per 3.04 and 3.06a)		\$ 2,000 deposit required. Actual cost including administration to be paid by applicant.			By-Law 2017-151

Schedule G – Public Works					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Commercial, Industrial, Institutional, emergency or public entrance (per 3.04 and 3.06a)		Deposit amount to be set by the Director. Actual costs including administration to be paid by applicant.			By-Law 2017-151
Failure to Comply with By-Law					
Contravention of By-Law (Per 7.02 a)		Fine as outlined in the Provincial Offences Act			By-Law 2017-151
Per 7.02 b - First offence		\$ 1,000 plus remedy and administration costs			By-Law 2017-151
Per 7.02 b - Second and succeeding offences		\$ 2,000 plus remedy and administration costs			By-Law 2017-151
G– 4 Installation of Banners over City Roads					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
Not for Profit, Charitable, Community Based Organization	location/year				Policy 140 EPW 012
Second and Subsequent Signs	week		\$110.00	\$110.00	Policy 140 EPW 012

Schedule H – Transit					
Note: Administration charges outlined in Schedule A may apply to transactions contained in this schedule. See Schedule A for details.					
Service Description	Unit	Additional Fees	Rate Effective January 1, 2019	Rate Effective January 1, 2020	Reference
H – 1 Transit Fees					
Per Trip					
Adults	trip		\$2.25	\$2.50	CR2017-632/By-law 2010-117
Students	trip		\$1.75	\$2.00	CR2017-632/By-law 2010-117
Children 8-14	trip		\$1.25	\$1.50	CR2017-632/By-law 2010-117
Children Under 8	trip		no charge	no charge	CR2017-632/By-law 2010-117
Tokens	6 tokens		\$10.00	\$10.00	CR2017-632/By-law 2010-117
	12 tokens		\$20.00	\$20.00	CR2017-632/By-law 2010-117
Monthly Pass					
Adults	pass		\$60.00	\$65.00	CR2017-632/By-law 2010-117
Seniors/Students	pass		\$50.00	\$55.00	CR2017-632/By-law 2010-117
Transit Charters					
For Profit Organizations (minimum 4 hours)	per hour		\$75.00	\$85.00	CR2017-632/By-law 2010-117
Not For Profit Organizations (minimum 4 hours)	per hour		\$37.50	\$42.50	CR2017-632/By-law 2010-117
2017-215 Effective October 24, 2017					