

# **The Corporation of the City of Kawartha Lakes**

## **Minutes**

### **Regular Council Meeting**

**CC2020-03**  
**Thursday, March 19, 2020**  
**Open Session Commencing at 1:00 p.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

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**1. Call to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor P. O'Reilly and Councillors R. Ashmore, P. Dunn, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

Absent: Councillor Elmslie (Observed by Telephone)

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell and Directors C. Shanks and J. Stover were also in attendance.

**2. Opening Ceremonies**

**2.1 O Canada**

The Meeting was opened with the singing of 'O Canada'.

**2.2 Moment of Silent Reflection**

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

**2.3 Adoption of Open Session Agenda**

**CR2020-070**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Yeo

**That** the Agenda for the Open Session of the Regular Council Meeting of Thursday, March 19, 2020, be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Notices and Information by Members of Council and Staff**

**4.1 Council**

Councillor Ashmore:

- The Town Hall meeting for Ward 6 has been postponed until further notice;
- A Go Fund Me page has been established to raise money for the Fountain family in Pleasant Point; they have a baby boy receiving treatment at the Hospital for Sick Children in Toronto and lost their home to a fire on Wednesday, March 18, 2020.

Councillor Dunn:

- Thanked the front line workers who continue to work during the Covid-19 Pandemic.

Councillor O'Reilly:

- The Lindsay Exhibition is hosting the Covid-19 Assessment Centre for those who have been assessed by Telehealth or another healthcare provider.

4.2 Staff

**5. Council Minutes**

**Regular Council Meeting Minutes - February 18, 2020**

**CR2020-071**

**Moved By** Councillor Ashmore

**Seconded By** Deputy Mayor O'Reilly

**That** the Minutes of the February 18, 2020 Regular Council Meeting, be received and adopted.

**Carried**

**6. Deputations**

**7. Presentations**

**8. Committee of the Whole**

8.1 Correspondence Regarding Committee of the Whole Recommendations

8.2 Committee of the Whole Minutes

**Committee of the Whole Minutes - March 10, 2020**

**CR2020-072**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** the Minutes of the March 10, 2020 Committee of the Whole Meeting be received and the recommendations, included in Section 8.3 of the Agenda, be adopted, save and except for items 8.3.6, 8.3.34, 8.3.43, 8.3.45 and 8.3.46.

**Carried**

8.3 Business Arising from Committee of the Whole Minutes

8.3.1 CW2020-034

**That** the deputation of Frank Arnold and Anke Arnold, **regarding relief from By-law 2018-039, being a By-law to Regulate Water and Wastewater Services, for 13 Sturgeon Rd. N., Omemee**, be received.

**Carried**

8.3.2 CW2020-035

**That** staff be directed to review the application of the flat rate charge versus the metered charge for sanitary sewer service, and how those fees are applied to single family dwellings and multi-unit properties, under By-law 2018-039, being a By-law to Regulate Water and Wastewater Services in the City of Kawartha Lakes; and

**That** staff report back to the Committee of the Whole by the end of Q2, 2020 with the outcome of that review.

**Carried**

8.3.3 CW2020-036

**That** the deputation of Peter Howarth, **regarding sewer rate relief request**, be received.

**Carried**

8.3.4 CW2020-037

**That** staff apply a one time sewer rate relief credit of \$100.00 the water account held by Peter Howarth.

**Carried**

8.3.5 CW2020-038

**That** the deputation of James R. Webster and Larry Phillips, **regarding assistance to resolve an issue on title to 1899 Pigeon Lake Road**, be received.

**Carried**

8.3.7 CW2020-040

**That** the presentation by Dave Gordon, Senior Advisor, Waste Division, Association of Municipalities of Ontario, **regarding the transition of the blue box program to full producer responsibility**, be received and referred to staff for a report back in Q2 of 2020.

**Carried**

8.3.8 CW2020-041

**That** the presentation by Sara Johnston, Deputy Chief, Quality Assurance, and Julie Milne, Community Paramedic, **regarding the Community Paramedicine Pilot Project**, be received.

**Carried**

8.3.9 CW2020-042

**That** staff report back at the March 24, 2020 Regular Council Meeting to outline any funding sources that are available to extend the Community Paramedicine Pilot Project for a further three month time period.

**Carried**

8.3.10 CW2020-043

**That** the presentation by Brenda Stonehouse, Strategy and Innovation Specialist, **regarding the Strategic Plan 2016-2019 final report video presentation**, be received.

**Carried**

8.3.11 CW2020-044

**That** Report CAO2020-003, **2016-2019 Strategic Plan Final Progress Report**, be received.

**Carried**

8.3.12 CW2020-045

**That** the presentation by Barbara Condie, Accessibility Officer, **regarding 2019 Municipal Accessibility Master Plan Progress Report**, be received.

**Carried**

8.3.13 CW2020-046

**That** Report CLK2020-003, **2019 Municipal Accessibility Master Plan Progress Report**, be received.

**Carried**

8.3.14 CW2020-047

**That** Report CLK2020-004, **Kawartha Lakes AAC 2019 Annual Activities Report and Proposed 2020 Work Plan**, be received.

**Carried**

8.3.15 CW2020-048

**That** Report CEM2020-002, **Kawartha Lakes Cemetery Board Annual Report and 2020 Work Plan**, be received.

**Carried**

8.3.16 CW2020-049

**That** Report PRC 2020-001, **Parks Advisory Committee Annual Report and 2020 Work Plan**, be received.

**Carried**

8.3.17 CW2020-050

**That** Report PRC 2020-004, **Fenelon Falls Museum Board Annual Report and 2020 Work Plan**, be received.

**Carried**

8.3.18 CW2020-051

**That** Report PLAN2020-008, **Environmental Advisory Committee (CKLEAC) 2020 Workplan**, be received; and

**That** the 2020 proposed Environmental Advisory Committee Work Plan as outlined in Appendix B to Report PLAN2020-008 be approved.

**Carried**

8.3.19 CW2020-052

**That** Report ED2020-006, **Municipal Heritage Committee Work Plan**, be received; and

**That** the 2020 Municipal Heritage Committee Work Plan as outlined in Appendix B be approved.

**Carried**

8.3.20 CW2020-053

**That** Report ED2020-010, **Downtown Revitalization Committee Annual Report and 2020 Workplan**, be received.

**Carried**

8.3.21 CW2020-054

**That** Report **ED2020-013, Agricultural Development Advisory Committee 2020 Work Plan**, be received; and

**That** the Agricultural Development Advisory Committee 2020 Work Plan as outlined in Appendix B to Report ED2020-013 be approved.

**Carried**

8.3.22 CW2020-055

**That** Report WM2020-004, **Fenelon Landfill Public Review Committee 2019 Work Summary and 2020 Work Plan**, be received; and

**That** the 2020 Fenelon Landfill Public Review Committee Work Plan, as outlined in Appendix "A" to Report WM2020-004, be approved.

**Carried**

8.3.23 CW2020-056

**That** Report WM2020-005, **Lindsay Ops Landfill Public Review Committee 2019 Work Summary and 2020 Work Plan**, be received; and

**That** the 2020 Lindsay Ops Public Review Committee Work Plan attached to this report as Appendix A be approved by Council.

**Carried**

8.3.24 CW2020-057

**That** Report WM2020-006, **Waste Management Advisory Committee 2019 Work Summary and 2020 Work Plan**, be received; and

**That** 2020 Waste Management Advisory Committee Work Plan attached to this report as Appendix A be approved by Council.

**Carried**

8.3.25 CW2020-058

**That** Report ENG2020-006, **Kawartha Lakes Airport Advisory Committee Annual Report and 2020 Work Plan**, be received.

**Carried**

8.3.26 CW2020-059

**That** Report RS2020-001, **Proposed Surplus Declaration, Closure and Sale of the Shoreline Road Allowance adjacent to 8 Black River Road, Dalton**, be received;

**That** the subject property, being the shoreline road allowance adjacent to 8 Black River Road, Dalton and legally described as Part of the Shoreline Road Allowance, Part of Lot 31, Concession 13, in the Geographic Township of Dalton, City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the subject shoreline road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

8.3.27 CW2020-060

**That** Report RS2020-002, **Land Disposition Procedure**, be received;



**That** By-law 2018-020 be amended to require that, for all properties that are for sale subject to appraisal, a report containing the appraisal be presented to Council prior to final disposition of the property; and

**That** an amending by-law be put before Council.

**Carried**

8.3.28 CW2020-061

**That** Report RS2020-003, **180 Kent Street Lease – Innovation Cluster**, be received; and

**That** the Mayor and Clerk be authorized to execute the Lease Agreement attached as Appendix A on behalf of the Corporation of the City of Kawartha Lakes, being a Lease Agreement with the Innovation Cluster, Peterborough and the Kawarthas.

**Carried**

8.3.29 CW2020-062

**That** Report RS2020-005, **Rescind Council Policy C169-CAO-041**, be received; and

**That** Council rescind the Council Policy C169-CAO-041: Protocol to Address Dormant Outstanding Council Resolutions for the Land Management Department.

**Carried**

8.3.30 CW2020-063

**That** Report RS2020-006, **Rescind Council Policy 102-CAO-019**, be received; and

**That** Council rescind the Council Policy 102-CAO-019: Collection and Write-off for Provincial Offences Act Fines.

**Carried**

8.3.31 CW2020-064

**That** Report CORP2020-002, **Special Rate Area (SRA) Tax Levy Review**, be received.

**Carried**

8.3.32 CW2020-065

**That** street lights be moved from the Special Rate Area Tax Levy to the General Rate Tax Levy; and

**That** the Special Rate Area Tax Levy for street lights be phased into the General Rate Tax Levy over the next four year assessment period.

**Carried**

8.3.33 CW2020-066

**That** Report CORP2020-003, **2019 Q4 Capital Close**, be received;

**That** the capital projects identified in Attachment A to Report CORP2020-003 be approved to be closed due to completion;

**That** the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

**That** the following projects be granted an extension to June 30, 2020:

- 928171901 – P&R Software M/Y 2017-19
- 932170201 – Bethany Fire Hall Replacement M/Y 2017-19
- 932172201 - Coboconk Fire Hall Upgrades
- 953180100 – B&P Facilities

**That** the following projects be granted an extension to December 31, 2020:

- 928151500 – ERP System M/Y 2015-19
- 997130801 – Eldon Landfill
- 953170501 – 68 Lindsay St M/Y 2017-19
- 998170300 – Water Distribution & WW Collection
- 983170800 – WWW Road Restoration
- 983160600 – Urban/Rural Reconstruction
- 997166101 – Pump Chamber Construction
- 998160201 – Water Operating Monitoring System
- 998160501 – Pinewood Production Well

- 998160801 – Fenelon Falls Water main Upgrades
- 998161101 – Peel/York Water main Design
- 998161501 – Wastewater Operating Monitoring System
- 983170100 – Bridges
- 983170300 – Urban/Rural Reconstruction
- 998170100 – Water main Replacement
- 932180100 – Fire Facilities
- 932180300 – Fire Equipment
- 950180100 – Parkland Siteworks
- 950180200 – Parkland Facilities
- 983180100 - Bridges
- 983180300 – Urban/Rural Reconstruction
- 983180700 – Road Lifecycle Extension
- 983181100 – Traffic Signal Program
- 983181200 – Parking Lots
- 998180300 – Water Distribution & WW Collection
- 998180400 – Water Treatment Program
- 998180500 – Wastewater Treatment
- 950190300 – Recreation Facilities
- 950190400 – P&R Equipment
- 950190500 – Cemetery Siteworks
- 953190100 – B&P Facilities

**That** project 950180306 – Bike Repair/Tire Pump Station be reclassified as a multi-year project as funding was secured through the 2020 Special Project Budget;

**That** project 953180119 – Old Gaole Wall be reclassified as a multi-year project with a closing date of June 30, 2021; and

**That** project 953200501- City Hall Systems M/Y 2020-22 be closed and \$400,000 be transferred to 953180102 – City Hall Systems M/Y 2018-21.

**Carried**

8.3.35 CW2020-068

**That** Report HS2020-002, **Employment Service System Transformation Update**, be received for information.

**Carried**

8.3.36 CW2020-069

**That** Report HH2020-002, **Canada-Ontario Housing Benefit**, be received for information purposes.

**Carried**

8.3.37 CW2020-070

**That** Report SOC2020-001, **Community Drug Strategy**, be received; and

**That** the formation of a community-based Advisory Group to support the Haliburton, Kawartha Lakes, Northumberland Drug Strategy, facilitated by City staff, be endorsed.

**Carried**

8.3.38 CW2020-071

**That** Report FIRE2020-001, **Emergency Management Program**, be received; and

**That**, in accordance with the **Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9**, the by-law to repeal and replace By-law 2004-157, as outlined in Appendix A to the report, be enacted to adopt the City of Kawartha Lakes Emergency Management Program and Emergency Response Plan.

**Carried**

8.3.39 CW2020-072

**That** Report ENG2020-003, **Update of the Roads 5 Year Plan**, be received.

**Carried**

8.3.40 CW2020-073

**That** Report WM2020-002, **Review of tire collection at City landfills**, be received;

**That** Staff communicates and educates customers to use producer operated collection sites for tire recycling; and

**That** Kawartha Lakes stops accepting tires for recycling at the City's landfill sites as of July 1, 2020.

**Carried**

8.3.41 CW2020-074

**That** Report WWW2020-002, **Septage Disposal Rate Review**, be received;

**That** Staff be directed to prepare the necessary amendments to **Schedule B** of By-law 2018-039 "**A By-law to Regulate Water and Wastewater Services in Kawartha Lakes**", attached as Appendix A to Report WWW2020-002; and

**That** staff review rates in five (5) years and report to Council if any adjustments are recommended.

**Carried**

8.3.42 CW2020-075

**That** Report WWW2020-003, **Water and Wastewater Services Costing Review**, be received.

**Carried**

8.3.44 CW2020-077

**That** the correspondence from Barry Baxter, President, Kawartha Lakes Haliburton Federation of Agriculture, **regarding Bill 156, Security from Trespass and Protecting Food Safety Act**, be received;

**That** Council supports the new proposed legislation, Bill 156: Security from Trespass and Protecting Food Safety Act; and

**That** this resolution be forwarded to the Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs.

**Carried**

8.4 Items Extracted from Committee of the Whole Minutes

8.3.6 CW2020-039

**CR2020-073**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the request from James R. Webster and Larry Phillips, **for assistance to resolve an issue on title to 1899 Pigeon Lake Road**, be referred to staff for review and report back at the next Committee of the Whole Meeting.

**Carried**

8.3.34 CW2020-067

**CR2020-074**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Seymour-Fagan

**That** Report ED2020-008, **Listing Properties on the Heritage Register**, be received; and

**That** the proposed listing of non-designated properties listed in Appendix A, with the exception of 91 Hartley Road, Eldon Township, and 1981 Sturgeon Road, Dunsford, be approved.

**Carried**

8.3.43 CW2020-076

**CR2020-075**

**Moved By** Councillor Yeo

**Seconded By** Deputy Mayor O'Reilly

**That** the January 24, 2020 correspondence from the Township of Cavan Monaghan, **regarding off-road vehicles on boundary roads**, be received and referred to staff for a report back at the next Committee of the Whole meeting.

**Carried**

8.3.45 CW2020-078

**CR2020-076**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Richardson

**That** the February 13, 2020 correspondence from Ann Davidson and Brian Brethour, of Country Club Heights Association, **regarding a petition to amend by-law 2018-196**, be received and referred to staff for report back at the next Committee of the Whole meeting.

**Carried**

8.3.46 CW2020-079

**CR2020-077**

**Moved By** Councillor Yeo

**Seconded By** Councillor Seymour-Fagan

**That** the memorandum from Councillor Yeo, regarding **Increased Fees and Regulation Adjustments at Centennial Park**, be received.

**Carried**

**9. Planning Advisory Committee**

9.1 Correspondence Regarding Planning Advisory Committee Recommendations

9.2 Planning Advisory Committee Minutes

**Planning Advisory Committee Minutes - March 11, 2020**

**CR2020-078**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**That** the Minutes of the March 11, 2020 Planning Advisory Committee Meeting be received and the recommendations, included in Section 9.3 of the Agenda, be adopted.

**Carried**

9.3 Business Arising from Planning Advisory Committee Minutes

9.3.1 PAC2020-007

**That** Report PLAN2020-007, **respecting Part Lot 5, Concession 4, geographic Township of Verulam, Parkbridge Lifestyle Communities Inc. – Applications D01-2020-001 and D06-2020-003**, be received; and

**That** Report PLAN2020-007 respecting Applications D01-2020-001 and D06-2020-003 be referred back to staff to address any issues raised through the public consultation process and for further review and processing until such time that all comments have been received from all circulated agencies and City departments, and that any comments and concerns have been addressed.

**Carried**

9.3.2 PAC2020-008

**That** Report PLAN2020-010, **respecting Part Lots 11 and 12, Concession 7, geographic Township of Emily, Applications D01-2019-006 and D06-2019-037**, be received;

**That** a By-law to implement an Official Plan Amendment respecting application D01-2019-006, be prepared by staff, and be referred to Council for approval and adoption;

**That** a Zoning By-law Amendment respecting application D06-2019-037, be prepared by staff, and be referred to Council for approval and adoption; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of these applications.

**Carried**

9.3.3 PAC2020-009

**That** Report PLAN2020-011, **respecting Part Lot 5, Concession 13, geographic Township of Manvers, Application D06-2020-001**, be received;

**That** a Zoning By-law Amendment respecting application D06-2020-001, be prepared by staff, and be referred to Council for approval and adoption; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**Carried**



9.3.4 PAC2020-010

**That** Report PLAN2020-006, **Part of Lot 18, Concession 5, Former Town of Lindsay, DDB Investment Group Limited – Applications D01-2019-003 and D06-2019-029**, be received;

**That** a By-law to implement the proposed Official Plan Amendment, substantially in the form attached as Appendix C to Report PLAN2020-006, be referred to Council for adoption;

**That** the zoning by-law amendment, substantially in the form attached as Appendix D to Report PLAN2020-006, be referred to Council for approval and adoption; and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of these applications.

**Carried**

9.4 Items Extracted from Planning Advisory Committee Minutes

**10. Consent Matters**

The following items were requested to be extracted from the Consent Agenda:

Mayor Letham      Item 10.2.1

Councillor Dunn      Items 10.1.1, 10.1.4

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Ashmore

**That** all of the proposed resolutions shown in Section 10.1 and 10.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered, save and except for Items 10.1.1, 10.1.4 and 10.2.1.

**Carried**

10.1 Reports

10.1.2 PUR2020-010

**2020-07-OQ Gravel Resurfacing – Supply and Place Granular Material**

Linda Lee, Buyer

Mike Farquhar, Supervisor, Technical Services

**CR2020-079**

**That** Report PUR2020-010, **2020-07-CQ Gravel Resurfacing – Supply and Place Granular Material**, be received;

**That** Robert E. Young Construction Ltd. be selected for award of 2020-07-OQ Gravel Resurfacing – Supply and Place Granular Material for the total quoted amount of \$1,762,233.45 plus HST;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

**That** the Procurement Division be authorized to issue a Purchase Order.

**Carried**

10.1.3 PUR2020-011

**Single Source to Ontario Clean Water Agency**

Linda Lee, Buyer

Nafiur Rahman, Engineering and Assets

**CR2020-080**

**That** Report PUR2020-011, **Installation of UV Disinfection System and Pumps for the Fenelon Falls Water Treatment Plant**, be received;

**That** Council authorizes the expenditure of \$419,244.84 not including HST for the installation of the UV Disinfection System & Pumps at the Fenelon Falls Water Treatment Plant; and

**That** the Procurement Division be authorized to issue a purchase order.

**Carried**

10.1.5 PUR2020-009

**Transportation and Recycling of Mixed Construction and Demolition Material at Lindsay Ops Landfill**

Marielle van Engelen, Buyer  
Nikki Payne, Waste Technician II

**CR2020-081**

**That** Report PUR2020-009, **Transportation and Recycling of Mixed Construction and Demolition Material at Lindsay Ops Landfill**, be received;

**That** Durham Disposal Services Ltd. be selected for the award of the transportation and recycling of mixed construction and demolition material at the Lindsay Ops Landfill, on an as required basis, at a total estimated cost of \$152,319 not including HST;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

**That** the Procurement Division be authorized to issue a purchase order.

**Carried**

10.1.6 CORP2020-004

**2019 Annual Report on Council Remuneration and Expenses**

Leanne Mitchell, Supervisor of Cost Accounting

**CR2020-082**

**That** Report CORP2020-004, **2019 Annual Report on Council Remuneration and Expenses**, be received for information purposes.

**Carried**

10.1.7 WWW2020-001

**2019 Annual Waterworks Summary Report**

Julie Henry, Quality Management and Policy Coordinator

**CR2020-083**

**That** Report WWW2020-001, **2019 Annual Waterworks Summary Report**, be received in accordance with reporting requirements of Ontario Regulation 170/03 Schedule 22 and Section 11 under the Safe Drinking Water Act, 2002 for the following municipal residential drinking water systems (DWS) owned by the City of Kawartha Lakes:

- Birch Point Estates DWS
- Bobcaygeon DWS

- Canadiana Shores DWS
- Fenelon Falls DWS
- Janetville DWS
- King's Bay DWS
- Kinmount DWS
- Lindsay DWS
- Manilla DWS (Woods of Manilla)
- Manorview DWS
- Mariposa Estates DWS
- Norland DWS
- Omemee DWS (Victoria Glen)
- Pinewood DWS
- Pleasant Point DWS Sonya DWS
- Sonya DWS
- Southview DWS
- Victoria Place DWS
- Western Trent DWS
- Woodfield DWS
- Woodville DWS.

**Carried**

10.1.8 CS2020-005

**Release of Woodville Legacy C.H.E.S.T. Funds**

LeAnn Donnelly, Executive Assistant Community Services

**CR2020-084**

**That** Report CS2020-005, **Release of Woodville Legacy C.H.E.S.T. Funds**, be received; and

**That** the Woodville Lions Club be approved for funding in the amount of \$130,000.00 with the allocation to come from the Woodville Legacy C.H.E.S.T. Reserve (3.24320).

**Carried**

10.1.9 CS2020-006

**Release of Kirkfield Legacy C.H.E.S.T. Funds**

Craig Shanks, Director Community Services

**CR2020-085**

**That** Report CS2020-006, **Release of Kirkfield Legacy C.H.E.S.T. Funds**, be received;

**That** the Kirkfield Lions Club and Kirkfield and District Historical Society be approved for funding in the amount of \$119,446.58 with the allocation to come from the Kirkfield Legacy C.H.E.S.T. Reserve (3.24250).

**Carried**

10.1.10 PRC2020-005

**Norland Recreation Centre Volunteer Management Committee Terms of Reference**

Shelley Cooper, Community Partnership and Programs Supervisor

**CR2020-086**

**That** Report PRC2020-005, **Norland Recreation Centre Volunteer Management Committee Terms of Reference**, be received; and

**That** the Norland Recreation Centre Volunteer Management Committee Terms of Reference, as outlined in Appendix A to Report PRC2020-005, be approved.

**Carried**

10.1.11 CEM2020-001

**Assumption of Janetville United Church Cemetery**

Cathy Sleep, Cemetery Administrator

**CR2020-087**

**That** Report CEM2020-001, **Assumption of Janetville United Church Cemetery**, be received; and

**That** Staff take the necessary action to assume ownership of Janetville United Church Cemetery as set out in the Funeral, Burial and Cremation Services Act, 2002, Section 101.1 Subsections 1 to 8; and,

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

**Carried**

10.2 Correspondence

10.3 Items Extracted from Consent

10.1.1 ENG2020-005

**Water and Sanitary Servicing to #68 and #70 Russell Street West, Lindsay**  
Juan Rojas, Director of Engineering and Corporate Assets

**CR2020-088**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**That** Report ENG2020-005, **Water and Sanitary Servicing to #68 and #70 Russell Street West, Lindsay**, be received.

**Carried**

**CR2020-089**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Yeo

**That** an exemption to Section 7.01 (j) of By-Law 2018-039, being a By-Law To Regulate Water and Wastewater Services in the City of Kawartha Lakes, for vacant property at #70 Russell Street West, Lindsay, be approved by Council and fixed rates fees applied from October 2019 be refunded to the Owner;

**That** if the Owner applies for a Municipal Service Connection for a single residential water and sanitary sewer service within a 10 year period from the date of removal of the services, and prior to December 31, 2029, the City will replace the single set of residential water and sanitary service laterals to property line of #68 and/or #70 Russell Street West, Lindsay, to serve one residential unit/lot, at the City's expense;

**That** Frontage Charges shall be deemed to have been paid for #68 and #70 Russell Street West, Lindsay; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this report.

A recorded vote was requested by Councillor Dunn.

<b>Recorded</b>	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor Letham	X		
Deputy Mayor O'Reilly	X		
Councillor Ashmore		X	
Councillor Dunn		X	
Councillor Richardson	X		
Councillor Seymour-Fagan	X		
Councillor Elmslie			X
Councillor Veale	X		
Councillor Yeo	X		
<b>Results</b>	<b>6</b>	<b>2</b>	<b>1</b>
			<b>Carried</b>

#### 10.1.4 PUR2020-008

**Request to Increase Purchase Order Approval for the Complete Design and Construction Documents and Contract Administration for the HVAC System Replacement at City Hall**

Krystina Cunningham, Buyer

Jocelyn Gill, Supervisor Capital Project Delivery

**CR2020-090**

**Moved By** Councillor Dunn

**Seconded By** Deputy Mayor O'Reilly

**That** Report PUR2020-008, **Request to increase the existing purchase order amount for the Design, Development of HVAC Systems at City Hall**, be received;

**That** Council authorize value of single source procurement for consulting services from +VG Architects for the Design, Development of HVAC System at City Hall from \$77,750.00 to \$313,250.00; a total increase of \$235,500.00.

**That** upon approval, the Financial Services Division be authorized to amend the purchase order for the revised amount proposed.

**Carried**

10.2.1 CC2020-03.10.2.1

**Memorandum Regarding Community Paramedicine Pilot Program  
Continuation**

Jennifer Stover, Director of Corporate Services

**CR2020-095**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Yeo

**That** the Memorandum from Jennifer Stover, Director of Corporate Services, regarding **Community Paramedicine Pilot Program Continuation**, be received; and

**That** the Community Paramedicine Pilot program be extended for a further nine (9) month(s) time period, at a cost of \$75,000.00, to be funded from the efficiency grant in the Contingency Reserve.

**Carried**

**11. Petitions**

**12. Other or New Business**

**13. By-Laws**

The mover requested the consent of Council to read the by-laws by number only.

**CR2020-092**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** the By-Laws shown in Section 13.1 of the Agenda, namely: Items 13.1.1 to and including 13.1.10, save and except Item 13.1.10, be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**13.1 By-Laws by Consent**

**13.1.1 By-law 2020-024**

A By-law to Amend By-law 2018-020, Being the City Lands Disposition By-law for the City of Kawartha Lakes (Notice)



13.1.2 By-law 2020-025

A By-law to Amend By-law 2018-020, Being the City Lands Disposition By-law for the City of Kawartha Lakes (Price for Road Allowances)

13.1.3 By-law 2020-026

A By-law to Designate 264 Pleasant Point Road, Geographic Township of Fenelon in the City of Kawartha Lakes

13.1.4 By-law 2020-027

A By-law to Repeal and Replace Bylaw 2004-157 to adopt an Emergency Management Program and Emergency Response Plan in accordance with the requirements of the Emergency Management and Civil Protection Act in the City of Kawartha Lakes

13.1.5 By-law 2020-028

A By-Law to Amend the Town of Lindsay Official Plan to Re-designate Land within the City of Kawartha Lakes (140 Angeline Street South – DDB Investment Group Limited)

13.1.6 By-law 2020-029

A By-law to Amend the Town of Lindsay Zoning By-law No. 2000-75 to Rezone Land within the City Of Kawartha Lakes (140 Angeline Street South – DDB Investment Group Limited)

13.1.7 By-law 2020-030

A By-law to Amend the City of Kawartha Lakes Official Plan to Re-designate Land within the City of Kawartha Lakes (88 Centreline Road - Caton)

13.1.8 By-law 2020-031

A By-law to Amend the Township of Emily Zoning By-law 1996-30 to Rezone Land within the City of Kawartha Lakes (88 Centreline Road - Caton)

13.1.9 By-law 2020-032

A By-law to Amend the Township of Manvers Zoning By-law 87-06 to Rezone Land within the City of Kawartha Lakes (281 Pigeon Creek Road - Prentice)

13.2 By-Laws Extracted from Consent

13.1.10 By-law 2020-033

A By-law to Delegate Authority for Decisions to the Chief Administrative Officer in the City of Kawartha Lakes

**CR2020-093**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** a By-law to Delegate Authority for Decisions to the Chief Administrative Officer in the City of Kawartha Lakes, be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**14. Notice of Motion**

**15. Closed Session**

**15.1 Adoption of Closed Session Agenda**

**CR2020-094**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the Closed Session agenda be adopted as circulated.

**Carried**

**15.2 Disclosure of Pecuniary Interest in Closed Session Items**

There were no declarations of pecuniary interest disclosed.

The meeting recessed at 1:47 p.m. and reconvened at 1:49 p.m.

**15.3 Move Into Closed Session**

**CR2020-095**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Veale

**That** Council convene into closed session at 1:50 p.m. pursuant to Section 239(2) of the Municipal Act, S.O. 2001 S.25, in order to consider matters identified in Section 15.3 of the Regular Council Meeting Agenda of Thursday, March 19, 2020, namely Items 15.3.1 to and including 15.3.5.

**Carried**

**16. Matters from Closed Session**

**Item 15.3.1**

The closed session minutes from the February 18, 2020 Regular Council Meeting were adopted.

**Item 15.3.2**

**CR2020-102**

**Moved By** Councillor Veale

**Seconded By** Councillor Dunn

**That** the Terms of Reference for the Agricultural Development Advisory Committee be amended to include up to 11 members of the public; and

**That** the following members of the public be appointed to the Agricultural Development Advisory Committee:

Alex Cameron for a term ending on December 31, 2022

Rebecca Parker for a term ending on December 31, 2022

Will MacArthur for a term ending on December 31, 2022

Guy Masters for a term ending December 31, 2022

Alice Van Vught for a term ending December 31, 2022.

**Carried**

**Item 15.3.3**

**CR2020-103**

**Moved By** Councillor Yeo

**Seconded By** Councillor Veale

**That** the following members of the public be appointed to the Downtown Revitalization Advisory Committee:

Anna Radey for a two-year term ending on December 31, 2022

Dinah Wilson for a two-year term ending on December 31, 2022

Denise Livingstone for a two-year term ending on December 31, 2022.

**Carried**

**Item 15.3.4**

**CR2020-104**

**Moved By** Councillor Richardson

**Seconded By** Councillor Seymour-Fagan

**That** the following members of the public be appointed to the Kawartha Lakes Culture Centre Task Force:

Susan Taylor for a term ending March 31, 2021  
Beverly Geeves for a term ending March 31, 2021  
Dianne Lister for a term ending March 31, 2021  
Patrick Murphy for a term ending March 31, 2021  
Barbara Doyle for a term ending March 31, 2021.

**Carried**

**Item 15.3.5**

**CR2020-105**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the following members of the public be appointed to the Committee of Adjustment:

Betty Archer and Steve Strangway; and

**That** the public appointments be effective until the end of the term of Council.

**Carried**

**17. Confirming By-Law**

**17.1 CC2020-03.17.1**

A By-Law to Confirm the Proceedings of a Regular Meeting of Council, Thursday, March 19, 2020

**CR2020-106**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** a by-law to confirm the proceedings of a Regular Council Meeting held Thursday, March 19, 2020 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**18. Adjournment**

**CR2020-107**

**Moved By** Councillor Ashmore

**Seconded By** Deputy Mayor O'Reilly

**That** the Council Meeting adjourn at 1:57 p.m.

**Carried**

**Read and adopted this \_\_\_\_ day of \_\_\_\_\_, 2020.**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk