

The Corporation of the City of Kawartha Lakes

Minutes

Economic Recovery Task Force

ERTF2020-03

Tuesday, July 7, 2020

**Commencing at 10:00 A.M. – Electronic Participation
Economic Development Boardroom
Economic Development
180 Kent Street West, Lindsay, Ontario**

Members:

**Mayor Andy Letham
Deputy Mayor Patrick O'Reilly
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale
Bjorn Alfredsson
Tom Phillips
Jill Quast
Mark Wilson
Director Chris Marshall
Director Juan Rojas**

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1. Call to Order

Mayor Letham called the meeting to order at 10:04 a.m. with the following members present: Deputy Mayor O'Reilly, Councillor Seymour-Fagan, Councillor Veale, B. Alfredsson, J. Quast, M. Wilson

Staff Present: Director C. Marshall, Director J. Rojas, R. Mustard, C. Sisson, J. Johnston

Regrets: T. Phillips

2. Adoption of Agenda

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the agenda of the Economic Recovery Task Force meeting for Tuesday, July 7, 2020 be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Adoption of Minutes

4.1 ERTF2020-03.4.1 Draft Minutes June 16 Economic Recovery Task Force Meeting

Moved By Councillor Veale

Seconded By B. Alfredsson

That the minutes from the June 16 Economic Recovery Task Force Meeting be adopted with the following amendment:

Section 8.1 Mayor Letham asked staff to provide a list of outstanding Planning applications to the next meeting to determine possible ways to speed up the processes for approvals in a timely manner.

Carried

5. Business Arising from Minutes

There was discussion about whether there are ways to speed up the back end of the zoning bylaw consolidation process.

5.1 ERTF2020-03.5.1. Outstanding Planning Applications including Site Plans

Presentation of the report included highlighting 2,738 total housing units in the midst of processing right now, total commercial is 326,000sq.ft. and total industrial is 30,000sq.ft.. Discussion followed and included suggestions to improve the development and pre consultation processes and the requirements the City must follow. Planning has recently hired additional Staff to support the volume of applications.

5.2 ERFT2020-03.5.2. Working Group Input

Discussion took place after the report was reviewed. It was suggested to improve communication that would explain the development process to help applicants know the status of their applications.

A small working group was established to review the current permit process and come up with ideas to improve it. The members are: B. Alfredsson, M. Wilson, C. Sisson, C. Marshall, R. Mustard. B. Stonehouse will also be asked to be a part of this group.

Moved By Councillor Seymour-Fagan

Seconded By Director Marshall

That Working Groups meet by sector on a set schedule every two (2) months for the remainder of the year to provide regular input to the Task Force on the state of the local economy and their needs;

That Working Groups be organized by sector, or cross-sector, on specific topics as determined by the Task Force.

It is also recommended that the Task Force regularly update the local business community on progress on action items. This will help overcome the challenge of working with businesses while This can be achieved through the Jump In Kawartha Lakes platform, press releases, Economic Development Newsletter and the Economic Development social media accounts.

Carried

5.3 ERTF2020-03.5.1. Pre-Consultation applications list and process

A list of current pre-consultation applications cannot be provided as they are confidential. There is currently no backlog of applications. When an application is received, it is reviewed and prioritized.

Discussion took place regarding administration support and if the minutes from pre-consultation meetings could be circulated sooner than they have been. There was also discussion whether site plans and sketches could be sent out electronically understanding that not all applications are submitted with a lot of detailed information.

6. Focus Area: 1 Infrastructure Stimulus

There was no discussion

7. Focus Area 2: Development Approvals

Report was reviewed. There was a brief discussion regarding the Community Improvement Plan (CIP). Looking at potentially allowing all tools in the CIP to be available to help businesses at this time.

8. Focus Area 3: Business Recovery

There was discussion about increasing number of garbage cans and access to washrooms and making sure that our marketing message is very clear and concise.

9. Engagement Strategy

The Engagement Strategy was discussed at the June 16 meeting.

10. Round Table Discussion

There was no discussion.

11. Correspondence

Letter from Councillor R. Ashmore was received regarding the Omemee Mill Pond Bridge. This is a capital budget item planned in the 2021 budget.

12. Adjournment

Next meeting to be held on July 21.

Meeting was adjourned at 11:55 a.m.