

# **The Corporation of the City of Kawartha Lakes Agenda**

## **Regular Council Meeting**

**CC2020-07**

**Tuesday, July 28, 2020**

**Open Session Commencing at 1:00 p.m. - Electronic Public Participation**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

### **Members:**

**Mayor Andy Letham**

**Deputy Mayor Patrick O'Reilly**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Councillor Doug Elmslie**

**Councillor Tracy Richardson**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

**Note: This will be an electronic participation meeting and public access to Council Chambers will not be available. Please visit the City of Kawartha Lakes Youtube Channel at <https://www.youtube.com/c/CityofKawarthaLakes> to view proceedings.**

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.

1. **Call to Order**
2. **Opening Ceremonies**
  - 2.1 O Canada
  - 2.2 Moment of Silent Reflection
  - 2.3 Adoption of Open Session Agenda
3. **Disclosure of Pecuniary Interest**
4. **Notices and Information by Members of Council and Staff**
  - 4.1 Council
  - 4.2 Staff
5. **Council Minutes** 17 - 37

**Regular Council Meeting Minutes - June 23, 2020**

**That** the Minutes of the June 23, 2020 Regular Council Meeting, be received and adopted.
6. **Deputations**
  - 6.1 CC2020-07.6.1. 38 - 39

**Request to Purchase Road Allowance Adjacent to 41 Benson Boulevard, Coboconk**  
Jesse Dupuis  
Lisa Kaffenbaum
7. **Presentations**
  - 7.1 CC2020-07.7.1.  
**City Response to the COVID-19 Pandemic**  
**(relating to Item 7.1.1. on the Agenda)**  
Ron Taylor, Chief Administrative Officer  
  
**That** the presentation by Ron Taylor, Chief Administrative Officer, regarding the **City Response to the COVID-19 Pandemic**, be received.

7.1.1	Report CAO2020-006	40 - 64
	<p><b>City Service Delivery - Pandemic Response</b>  Ron Taylor, Chief Administrative Officer</p> <p><b>That</b> Report CAO2020-006, <b>City Service Delivery – Pandemic Response</b>, be received;</p> <p><b>That</b> staff be directed to prepare and open the Fenelon Falls, Lindsay, Little Britain, Emily/Omemee, Woodville and Manvers arenas for the 2020-21 season; and</p> <p><b>That</b> the Chief Administrative Officer be authorized to continue to work with all city departments to further reduce 2020 budgets through continued service suspensions and reductions where appropriate and feasible to target a year-end zero-deficit budget.</p>	
7.2	CC2020-07.7.2.	65 - 87
	<p><b>Sanitary Sewer Collection Systems</b>  <b>(relating to Items 7.2.1. and 7.2.2. on the Agenda)</b>  Robert MacPherson, Water and Wastewater Technician</p> <p><b>That</b> the presentation by Robert MacPherson, Water and Wastewater Technician, <b>regarding Sanitary Sewer Collection Systems</b>, be received.</p>	
7.2.1	Report WWW2020-004	88 - 104
	<p><b>Sanitary Sewer Back Up Report</b>  Amber Hayter, Supervisor, Water and Wastewater Operations</p> <p><b>That</b> Report WWW2020-004, <b>Sanitary Sewer Back Up Report</b>, be received.</p>	
7.2.2	Report WWW2020-005	105 - 111
	<p><b>Flood Prevention Subsidy Report</b>  Robert MacPherson, Water and Wastewater Technician</p> <p><b>That</b> Report WWW2020-005, <b>Flood Prevention Subsidy Report</b>, be received;</p> <p><b>That</b> Council does not establish and implement a Flood Prevention Subsidy Program at this time.</p>	
8.	<b>Planning Advisory Committee</b>	

- 8.1 Correspondence Regarding Planning Advisory Committee Recommendations
- 8.2 Planning Advisory Committee Minutes 112 - 119
- July 15, 2020 - Planning Advisory Committee Meeting Minutes**
- That** the Minutes of the July 15, 2020 Planning Advisory Committee Meeting be received and the recommendations, included in Section 8.3 of the Agenda, be adopted.
- 8.3 Business Arising from Planning Advisory Committee Minutes
- 8.3.1 PAC2020-013
- That** Report PLAN2020-021, respecting **Part of Lot 6, Concession 15 being Part Block M, Plan 119, Part 1, RP 57R-6698, former Village of Woodville, Application D06-2020-005**, be received; and
- That** a Zoning By-law, respecting application D06-2020-005, substantially in the form attached as Appendix D to Report PLAN2020-021 be approved for adoption by Council; and
- That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.
- 8.3.2 PAC2020-014
- That** Report PLAN2020-022, respecting **Part Lot 1, Concession 11, Parts 1-4, Plan 57R-8375, geographic Township of Laxton, Application D06-2020-006**, be received; and
- That** a Zoning By-law, respecting application D06-2020-006, substantially in the form attached as Appendix D to Report PLAN2020-022 be approved for adoption by Council; and
- That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

8.3.3

PAC2020-015

**That Report PLAN2020-023, 57R-7429, Parts 1 and 2; Part of Lot 16, Concession 4, Geographic Township of Ops, 2548346 Ontario Inc. – Applications D01-2020-002 and D06-2020-007, be received;**

**That** an Official Plan Amendment respecting application D01-2020-002, be prepared, approved and adopted by Council;

**That** a Zoning By-law Amendment respecting application D06-2020-007, be prepared, approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

8.3.4

PAC2020-016

**That Report PLAN2020-014, Provincial Policy Statement 2020 Information Report, be received.**

8.4

Items Extracted from Planning Advisory Committee Minutes

9.

**Planning Reports**

9.1

PLAN2020-018

120 - 140

**Amend Lindsay Official Plan and 2000-75 Zoning By-law - 2645286 Ontario Inc.**

Ian Walker, Planning Officer, Large Developments

**That Report PLAN2020-018, Part of Lot 21, Concession 4, 57R-7657 Part 1, Former Town of Lindsay, 2645286 Ontario Inc. – Applications D01-2019-005 and D06-2019-035, be received;**

**That** a By-law to implement the proposed Official Plan Amendment, substantially in the form attached as Appendix 'C' to Report PLAN2020-018, be approved and adopted;

**That** the zoning by-law amendment, substantially in the form attached as Appendix 'D' to Report PLAN2020-018, be approved and adopted;

**That** in accordance with Section 34(17) of the Planning Act, Council having considered the changes to the proposed Zoning By-law Amendment deems no further public notice to be necessary; and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of these applications.

**Request by CIC Developments Inc. to Enter into a Subdivision Agreement for Plan of Subdivision 16T-88009, File No. D05-2018-002, Ravines of Lindsay Estates Subdivision**

Ian Walker, Planning Officer, Large Developments

**That** Report PLAN2020-024, **Ravines of Lindsay Estates Subdivision Agreement**, be received;

**That** the Subdivision Agreement for Ravines of Lindsay Estates, City of Kawartha Lakes, substantially in the form attached as Appendix “C” to Report PLAN2020-024 be approved by Council;

**That** the reduction of securities be considered once completed works have been confirmed by Staff;

**That** the recommended payment of Development Charges, as outlined in the draft subdivision agreement contained in Appendix “C” to Report PLAN2020-024, be received and approved by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this Agreement.

**10. Consent Matters**

**That** all of the proposed resolutions shown in Section 10.1 and 10.2 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

**10.1 Reports**

**10.1.1 CLK2020-006**

**Procedural By-law Amendment - Electronic Participation**

Cathie Ritchie, City Clerk



**That** Report PUR2020-020, **2020-18-CQ, Bobcaygeon Beach Park Redevelopment and Construction**, be received;

**That** Melfer Construction Inc. be selected for the award of 2020-18-CQ Bobcaygeon Beach Park Redevelopment and Construction for the total quoted amount of \$6,793,671 not including HST;

**That** the additional expenditure of \$1,741,861 be funded \$218,952 from DC Reserve and \$1,522,909 from Special Debenture;

**That** subject to receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award this quotation; and

**That** the Procurement Division be authorized to issue a purchase order.

10.1.5

WM2020-009

311 - 316

**Construction and Demolition Recycling Pilot Program**

David Kerr, Manager of Environmental Services

**That** Report WM2020-009, **Construction and Demolition Recycling Pilot Program**, be received;

**That** Council approve an extension of the pilot to December 31, 2021 with consideration of an operating budget of \$155,000 in 2021; and

**That** Staff report back to Council on the success of the construction and demolition waste recycling pilot program by June 30, 2021 with future program recommendations and associated budget.

10.1.6

WM2020-010

317 - 321

**Use of Large Roll-Out Carts for Curbside Collection**

David Kerr, Manager of Environmental Services

**That** Report WM2020-010, **Use of Large Roll-Out Carts for Curbside Collection**, be received; and

**That** Council maintains the current By-Law 2016-144 that prohibits the use of large roll-out recycling carts for public curbside recycling collection except for Industrial, Commercial, Institutional, high density multi-residential and seasonal trailer park applications, and that prohibits the use of large roll-out carts for curbside waste collection.



10.1.7	ENG2020-010	322 - 354
	<b>Angeline Street North Sidewalk Extension</b> Juan Rojas, Director of Engineering and Corporate Assets  <b>That Report ENG2020-010, Angeline Street North Sidewalk Extension,</b> be received.	
10.1.8	RD2020-002	355 - 362
	<b>Maintenance Responsibility - Francis Street East, Fenelon Falls</b> Bryan Robinson, Director of Public Works  <b>That Report RD2020-002, Maintenance Responsibility – Francis Street, Fenelon,</b> be received;  <b>That</b> Council acknowledges the laneway extending from Francis Street East providing access to 210 Francis St E, 208 Francis St E, 206 Francis St E, and roll number 165124000123000 is a shared driveway for the joint and sole benefit of those private properties; and  <b>That</b> Staff be directed to cease service on the shared driveway and provide notice to the benefitting property owners.	
10.1.9	RD2020-004	363 - 369
	<b>Limited Service Agreement Update – Gillis Street</b> Bryan Robinson, Director of Public Works  <b>That Report RD2020-004, Level of Service for Gillis Street,</b> be received;  <b>That</b> Staff be directed to continue to work with the road representative(s) to attempt to enter into a limited service agreement; and  <b>That</b> should an agreement not be reached by the end of September 30, 2020 the City cease service on the private road.	
10.1.10	RD2020-005	370 - 376
	<b>Limited Service Agreement Update – Killarney Bay Road</b> Bryan Robinson, Director of Public Works	

	<p><b>That Report RD2020-005, Limited Service Agreement Update – Killarney Bay Road, be received;</b></p> <p><b>That Staff be directed to continue to work with the road representative(s) to attempt to enter into a limited service agreement; and</b></p> <p><b>That should an agreement not be reached by the end of September 30, 2020, that the City cease service on the private section of Killarney Bay Road running north from Whitetail Road.</b></p>	
10.1.11	<p>RD2020-006</p> <p><b>Limited Service Agreement Update – Grove Road</b> Bryan Robinson, Director of Public Works</p> <p><b>That Report RD2020-006, Limited Service Agreement Update – Grove Road, be received;</b></p> <p><b>That Staff be directed to continue to work with the road representative(s) to attempt to enter into a limited service agreement; and</b></p> <p><b>That should an agreement not be reached by the end of September 30, 2020, that the City cease service on the unassumed road.</b></p>	377 - 383
10.2	Correspondence	
10.2.1	<p>CC2020-07.10.2.1.</p> <p><b>Memorandum Regarding Feedback from the Economic Recovery Task Force</b> Mayor Letham</p> <p><b>THAT the Memorandum from Mayor Letham, regarding feedback from the Economic Recovery Task Force, be received;</b></p> <p><b>THAT Council turn on all of the Kawartha Lakes Strategic Community Improvement Plan (CIP) programs so that staff can promote the priority programs that align with recovery initiatives as needed; and</b></p> <p><b>THAT Staff work towards re-structuring the program for a fall intake, and report back to Council on the program uptake.</b></p>	384 - 393
10.2.2	<p>CC2020-07.10.2.2.</p> <p><b>Memorandum Regarding an Update from the Community Pandemic Recovery Task Force</b> Rod Sutherland, Director of Human Services</p>	394 - 394

	<p><b>That</b> the Memorandum from Rod Sutherland, Director of Human Services, <b>Update from Community Pandemic Recovery Task Force</b>, be received for information purposes.</p>	
10.3	Reports Extracted from Consent	
10.4	Correspondence Extracted from Consent	
10.4.1	<p>CC2020-07.10.4.1.</p> <p><b>Memorandum Regarding Traffic Control at Wellington Street and Victoria Avenue, Lindsay</b> Councillor Dunn</p> <p><b>That</b> the Memorandum from Councillor Dunn, regarding <b>traffic Control at Wellington Street and Victoria Avenue, Lindsay</b>, be received; and</p> <p><b>That</b> Staff be directed to conduct a Traffic Control study at the intersection of Wellington Street and Victoria Avenue, Lindsay, and report their findings to Council by the end of Q2, 2021.</p>	395 - 395
10.4.2	<p>CC2020-07.10.4.2.</p> <p><b>Memorandum Regarding Speed Reduction for Sections of Kings Wharf Road and Scotch Line Road</b> Councillor Ashmore</p> <p><b>That</b> the Memorandum from Councillor Ron Ashmore, regarding <b>speed reductions along Kings Wharf Road and Scotch Line road</b> be received;</p> <p><b>That</b> Staff prepare a report regarding these two roads in order to determine if they meet the requirements for a speed reduction to 60 km/hr; and</p> <p><b>That</b> Staff bring their findings to Council by the end of Q2, 2021.</p>	396 - 396
10.4.3	<p>CC2020-07.10.4.3.</p> <p><b>Memorandum Regarding News Release on Cold Lake Alberta's Council Opposition of Federal Government Firearm Ban</b> Councillor Ashmore</p> <p><b>That</b> the Memorandum and news release from Councillor Ron Ashmore, regarding a <b>News Release on Cold Lake Alberta's Council Opposition of Federal Government Firearm Ban</b>, be received for information purposes only.</p>	397 - 398

- 10.4.4 CC2020-07.10.4.4. 399 - 410
- Memorandum Regarding Road Resurfacing in Victoria Place, Bobcaygeon**  
Councillor Ashmore
- That** the Memorandum from Councillor Ron Ashmore, **regarding correspondence and a petition from the residents of Victoria Place relating to Road Reconstruction**, be received; and
- That** staff be asked to consider Victoria Place in the 5-year roads plan.
- 10.4.5 CC2020-07.10.4.5. 411 - 411
- Memorandum Regarding Thurstonia and Cedar Glen Docks Policy**  
Councillor Ashmore
- That** the Memorandum from Councillor Ron Ashmore, **regarding Thurstonia and Cedar Glen Docks Policy**, be received;
- That** Staff resume assigning leases to unclaimed or vacant lease spaces in Thurstonia; and
- That** Staff consider a similar system for Cedar Glen waterfront in order to provide a fair and equitable system of allocating dock space.
- 10.4.6 CC2020-07.10.4.6. 412 - 412
- Memorandum Regarding Traffic Control at Clifton Street and Kennedy Street, Fenelon Falls**  
Councillor Elmslie
- That** the Memorandum from Councillor Doug Elmslie, **regarding the Implementation of a Three-Way Stop at the Intersection of Kennedy Drive and Clifton Street in Fenelon Falls**, be received; and
- That** staff be instructed to erect a three-way stop at the intersection of Kennedy Drive and Clifton Street.
11. **Petitions**
12. **Other or New Business**
13. **By-Laws**
- That** the By-Laws shown in Section 13.1 of the Agenda, namely: Items 13.1.1 to and including 13.1.14 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

13.1	By-Laws by Consent	
13.1.1	CC2020-07.13.1.1.  A By-law to Amend By-law 2020-001, being a By-law to Govern and Regulate the Proceedings of the Council of the City of Kawartha Lakes	413 - 415
13.1.2	CC2020-07.13.1.2.  A By-law to Amend By-law 2017-066, being a By-law to Establish Records Retention Periods for the Records of the City of Kawartha Lakes	416 - 436
13.1.3	CC2020-07.13.1.3.  A By-law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes	437 - 438
13.1.4	CC2020-07.13.1.4.  A By-law to Repeal By-law 2019-171, being a By-law to Appoint a Municipal By-law Enforcement Officer for the Purpose of Enforcing Licensing By-laws	439 - 439
13.1.5	CC2020-07.13.1.5.  A By-law to amend By-law 2012-173, being a By-law to Regulate Parking	440 - 441
13.1.6	CC2020-07.13.1.6.  A By-law to Authorize the Financing of Capital Projects in the City of Kawartha Lakes	442 - 444
13.1.7	CC2020-07.13.1.7.  A By-law to Authorize the Execution of a Letter of Agreement between Her Majesty in Right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario and the City of Kawartha Lakes related to Funding Provided by the Province of Ontario to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program	445 - 450

13.1.8	CC2020-07.13.1.8.  A By-Law To Amend The Village of Woodville Zoning By-Law No. 1993-9 To Rezone Land Within The City Of Kawartha Lakes (99 Agnes Street, Woodville)	451 - 453
13.1.9	CC2020-07.13.1.9.  A By-Law to Amend The United Townships of Laxton, Digby and Longford Zoning By-Law No. 32-83 To Rezone Land Within The City Of Kawartha Lakes (7178 Highway 35)	454 - 456
13.1.10	CC2020-07.13.1.11.  A By-Law to Amend the City of Kawartha Lakes Official Plan to Re-designate Land within the City of Kawartha Lakes (2133 Little Britain Road) *To be circulated with the Amended Agenda	
13.1.11	CC2020-07.12.1.11.  A By-law to Amend the Township of Ops Zoning By-law No. 93-30 to Rezone Land within the City Of Kawartha Lakes (2133 Little Britain Road) *To be circulated with the Amended Agenda	
13.1.12	CC2020-07.13.1.12.  A By-Law to Amend the Town of Lindsay Official Plan to Re-designate Land within the City of Kawartha Lakes (2645286 Ontario Inc.)	457 - 461
13.1.13	CC2020-07.13.1.13.  A By-law to Amend the Town of Lindsay Zoning By-law No. 2000-75 to Rezone Land within the City Of Kawartha Lakes (2645286 Ontario Inc.)	462 - 464
13.1.14	CC2020-07.13.1.14.  A By-Law To Temporarily Amend All Zoning By-Laws Within The City Of Kawartha Lakes (Temporary Patios)	465 - 467
13.2	By-Laws Extracted from Consent	
14.	<b>Notice of Motion</b>	

**15. Closed Session**

15.1 Adoption of Closed Session Agenda

15.2 Disclosure of Pecuniary Interest in Closed Session Items

15.3 Move Into Closed Session

**That** Council convene into closed session at \_\_\_\_ p.m. pursuant to Section 239(2) of the Municipal Act, S.O. 2001 s.25, in order to consider matters identified in Section 15.3. of the Regular Council Meeting Agenda of Tuesday, July 28, 2020, namely Items 15.3.1 to and including 15.3.5.

15.3.1 CC2020-07.15.3.1.

**Closed Session Minutes, Regular Council Meeting June 23, 2020  
Municipal Act, 2001 s.239(2)(l) Third-Party Information Supplied in  
Confidence to the Municipality**

15.3.2 CC2020-07.15.3.2.

**Update on Modernization Review - Paramedic Service  
Municipal Act, 2001 s.239(2)(k) Instruction to be Applied to Any  
Negotiations to be Carried on by or on Behalf of the Municipality  
Ron Taylor, Chief Administrative Officer**

15.3.3 RS2020-006

**Disposition of Portions of Elgin Park  
Municipal Act, 2001 s.239(2)(c) Proposed or Pending Acquisition or  
Disposition of Land  
Laura Carnochan, Law Clerk, Realty Services**

15.3.4 RS2020-009

**Disposition of 7 Morrison Street, Norland  
Municipal Act, 2001 s.239(2)(c) Proposed or Pending Acquisition or  
Disposition of Land  
Laura Carnochan, Law Clerk, Realty Services**

15.3.5 WM2020-008

**Waste Management Budget Considerations**

**Municipal Act, 2001 s.239(2)(d) Labour Relations in the Municipality**

**Municipal Act, 2001 s. 239(2)(i) Third-Party Information Supplied in  
Confidence to the Municipality**

David Kerr, Manager of Environmental Services

**16. Matters from Closed Session**

16.1 CC2020-07.16.1. 468 - 470

A By-law to Authorize the Sale of Municipally Owned Property Known as  
7 Morrison Street, Norland and Legally Described As Part of Block B,  
Registered Plan No. 531, in the Geographic Township of Laxton, City of  
Kawartha Lakes, Described as Part 1 on Plan 57R-3017, being All of  
PIN: 63113-0284 (LT)

**17. Confirming By-Law**

17.1 CC2020-07.17.1. 471 - 471

A By-Law to Confirm the Proceedings of a Regular Meeting of Council,  
Tuesday, July 28, 2020

**18. Adjournment**