

# **The Corporation of the City of Kawartha Lakes**

## **Agenda**

### **Committee of the Whole Meeting**

**COW2020-05**

**Tuesday, September 1, 2020**

**Open Session Commencing at 1:00 p.m. - Electronic Public Participation**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Andy Letham**

**Deputy Mayor Patrick O'Reilly**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Councillor Doug Elmslie**

**Councillor Tracy Richardson**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

**Note: This will be an electronic participation meeting and public access to Council Chambers will not be available. Please visit the City of Kawartha Lakes YouTube Channel at <https://www.youtube/c/CityofKawarthaLakes> to view the proceedings.**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

1.	<b>Call to Order</b>	
2.	<b>Adoption of Agenda</b>	
3.	<b>Disclosure of Pecuniary Interest</b>	
4.	<b>Deputations</b>	
4.1	COW2020-05.4.1	14 - 26
	<b>Overview of the 2020 Budget Companion Document for Lake Simcoe Region Conservation Authority</b>	
	Mike Walters, Chief Administration Officer, Lake Simcoe Region Conservation Authority	
5.	<b>Presentations</b>	
5.1	COW2020-05.5.1	27 - 57
	<b>Standards and Guidelines for the Conservation of Historic Places in Canada Presentation</b>	
	Emily Turner, Economic Development Officer - Heritage Planning	
	<b>That</b> the presentation by Emily Turner, Economic Development Officer - Heritage Planning, regarding <b>Standards and Guidelines for the Conservation of Historic Places in Canada</b> , be received.	
5.1.1	Report ED2020-017	58 - 348
	<b>Adoption of the Standards and Guidelines for the Conservation of Historic Places in Canada</b>	
	Emily Turner, Economic Development Officer - Heritage Planning	
	<b>That</b> Report ED2020-017, <b>Adoption of the Standards and Guidelines for the Conservation of Historic Places in Canada</b> , be received;	
	<b>That</b> the Standards and Guidelines for the Conservation of Historic Places in Canada be adopted as the City's conservation standard for heritage properties; and	
	<b>That</b> this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.	

5.2	COW2020-05.5.2	349 - 355
	<p><b>Charitable Road Tolls Presentation</b>  Aaron Sloan, Manager of Municipal Law Enforcement and Licensing</p> <p><b>That</b> the presentation by Aaron Sloan, Manager of Municipal Law Enforcement and Licensing, regarding <b>Charitable Road Tolls</b>, be received.</p>	
5.3	COW2020-05.5.3	356 - 361
	<p><b>Backyard Chickens Presentation</b>  Aaron Sloan, Manager of Municipal Law Enforcement and Licensing</p> <p><b>That</b> the presentation by Aaron Sloan, Manager of Municipal Law Enforcement and Licensing, regarding <b>Backyard Chickens</b>, be received.</p>	
6.	<b>Reports</b>	
6.1	CA2020-001	362 - 367
	<p><b>Update on Development Charges and Community Benefits Charges</b>  Adam Found, Manager of Corporate Assets</p> <p><b>That</b> Report CA2020-001, <b>Update on Development Charges and Community Benefits Charges</b>, be received;</p> <p><b>That</b> 2020 special project 921204601 (Community Benefits Charges Strategy) be renamed “Development Charges Background Study”, have its budget reset to \$70,000, financed 90% by the Administration Studies Account of the Development Charges Reserve and 10% by the Contingency Reserve, and have its timeframe extended to June 30, 2022; and</p> <p><b>That</b> this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.</p>	
6.2	PLAN2020-042	368 - 379
	<p><b>New Road Names for Portions of Old Highway 7 at Meadowview Road</b>  Richard Holy, Manager of Planning  Joel Watts, Deputy Clerk</p>	

**That** Report PLAN2020-042, **New Road Names for Portions of Old Highway 7 at Meadowview Road**, be received;

**That** the new service road (formerly Highway 7) created by the Ministry of Transportation north of Meadowview Road with its realignment of Highway 7 in the former Township of Emily be renamed to (**select one**):

- Guiry Court
- McCumber Court
- McQuade Court; or
- Switzer Court

**That** the new service road (formerly Highway 7) created by the Ministry of Transportation south of Meadowview Road with its realignment of Highway 7 in the former Township of Emily be renamed to (**select one**):

- Guiry Place or Road
- McCumber Place or Road
- McQuade Place or Road; or
- Switzer Place or Road

**That** the Office of the City Clerk send notice to all affected parties regarding the renaming of the service roads in accordance with the Notice By-law;

**That** subject to any significant objections raised from the affected parties in the notice period, that a by-law to rename both service roads be prepared, approved, and adopted by Council; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.3

ED2020-018

380 - 421

**Amendments to Non-Compliant Heritage By-laws**

Emily Turner, Economic Development Officer - Heritage Planning

**That** Report ED2020-018, **Amendments to Non-Compliant Heritage By-laws**, be received;

**That** By-laws 2000-024, 2010-091, 2010-092, 2010-093, and 2010-094 be amended to be brought into compliance with the current requirements of the Ontario Heritage Act;

**That** the necessary amending by-laws be brought forward for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.4

ED2020-019

422 - 435

**Deferral of the Cultural Centre Task Force**

Donna Goodwin, Economic Development Officer - Arts, Culture and Heritage

**That** Report ED2020-019, **Kawartha Lakes Cultural Centre Task Force**, be received;

**That** the request for deferral received from the Kawartha Lakes Arts Council and the Kawartha Cultural and Heritage Network of the **Kawartha Lakes Cultural Centre Task Force** and the 2020 Cultural Centre Feasibility study be granted;

**That** the \$50,000 budgeted for the project be extended to reflect the new timeframe;

**That** the Term of the Taskforce be extended one year to March 31, 2022; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.5

RS2020-011

436 - 443

**Proposed Surplus Declaration, Closure, and Sale of a Portion of Shoreline Road Allowance adjacent to 68 Greenwood Road, Kirkfield**  
Laura Carnochan, Law Clerk - Realty Services

**That** Report RS2020-011, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Shoreline Road Allowance adjacent to 68 Greenwood Road, Kirkfield**, be received;

**That** the subject property, being the shoreline road allowance adjacent to 68 Greenwood Road, Kirkfield and legally described as Part of the Shoreline Road Allowance Lying in Front of Lot 8, Concession 4, in the Geographic Township of Laxton, City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.6

RS2020-013

444 - 451

**Proposed Surplus Declaration, Closure, and Sale of Portions of Shoreline Road Allowance adjacent to 72-76 Greenwood Road, Kirkfield**  
Laura Carnochan, Law Clerk - Realty Services

**That Report RS2020-013, Proposed Surplus Declaration, Closure, and Sale of Portions of Shoreline Road Allowance adjacent to 72-76 Greenwood Road, Kirkfield, be received;**

**That** the subject property, being the shoreline road allowance adjacent to 72-76 Greenwood Road, Kirkfield and legally described as Part of the Original Shore Road Allowance Along Rush Lake Lying in Front of Lots 26, 27, and 28 on Plan 366, in the Geographic Township of Laxton, City of Kawartha Lakes, City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.7

RS2020-014

452 - 459

**Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance Known as Deane Street, Lindsay**  
Laura Carnochan, Law Clerk - Realty Services

**That** Report RS2020-014, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance Known as Deane Street, Lindsay**, be received;

**That** the subject property, being a portion of road allowance known as Deane Street, and legally described as Deane Street on Plan 8P between Holtom Street and Dobson Street, Except Part 3 on Plan 57R-9577, in the Geographic Town of Lindsay, City of Kawartha Lakes, designated as Part 2 on Plan 57R-9577, be declared surplus to municipal needs;

**That** the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set a price of \$15,000.00 as consideration for the subject portion of road allowance;

**That** staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.8

RS2020-015

460 - 470

**Proposed Direct Sale of City-Owned Property – Juniper Street, Fenelon Falls**

Laura Carnochan, Law Clerk, Realty Services



**That Report RS2020-015, Proposed Direct Sale of City-Owned Property – Juniper Street, Fenelon Falls, be received;**

**That** the sale of the City-owned property located on Juniper Street, Fenelon Falls and legally described as Lots 247, 248, 249, and 256 on Plan 57; Subject to R283173; Blake Street on Plan 100 Closed By R274935 Between Rock Street and Hill Street; Part of Hill Street on Plan 100 Closed by R274935; designated as Part 7 on Plan 57R-6341, in the Geographic Village of Fenelon Falls, City of Kawartha Lakes to the Fenelon Community Housing Initiative, be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** the subject property be sold for no less than the appraised value, plus all costs associated with the transaction;

**That** a by-law (with any amendments deemed necessary) to authorize disposition of the subject property shall be passed if appropriate;

**That** the Mayor and Clerk be authorized to sign all documents to and conveyance of the lands; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.9

RS2020-016

471 - 487

**Proposed Amendments to the Real Property Acquisition Policy**  
Sharri Dyer, Manager, Realty Services

**That Report RS2020-016, Proposed Amendments to Real Property Acquisition Policy, be received;**

**That** Policy 205 CAO 044 be amended in accordance with Appendix A; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

6.10

HH2020-003

488 - 510

**2019 Annual Housing and Homelessness Plan (HHP) Report**  
Hope Lee, Manager of Housing

**That** Report HH2020-003, **2019 Annual Housing and Homelessness Plan (HHP) Report**, be received for information; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**7. Correspondence**

**8. Memorandums**

8.1 COW2020-05.8.1 511 - 546

**Memorandum Regarding an Update on the Economic Recovery Task Force**

Mayor Letham

**That** the Memorandum from Mayor Letham, **regarding an Update on Economic Recovery Task Force**, be received;

**That** the Lindsay Downtown Phase 3 Reconstruction Project, and the Fenelon Falls Downtown Reconstruction Project, be included as priority projects for consideration in the 2021 budget; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

8.2 COW2020-05.8.2 547 - 549

**Memorandum Regarding Community Pandemic Recovery Task Force**

Rod Sutherland, Director of Human Services

**That** the Memorandum from Rod Sutherland, Director of Human Services, **Update from Community Pandemic Recovery Task Force**, be received for information purposes; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8.3 COW2020-05.8.3 550 - 550

**Memorandum Regarding Heights Road from Highway 7 to Mount Horeb Road**

Councillor Ashmore

**That** the Memorandum from Councillor Ashmore, **regarding Heights Road from Highway 7 to Mount Horeb Road**, be received;

**That** staff report back by Q4, 2020 on short term options for improvement of this road section including pulverizing to gravel, or life cycle extension consideration in the 2021 budget; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

8.4 COW2020-05.8.4 551 - 552

**Memorandum Regarding Online Petitions**

Councillor Ashmore

**That** the Memorandum from Councillor Ashmore, **regarding an Online Petition Option**, be received;

**That** Staff create an online petition option, in addition to the current hard-copy process, for bringing petitions to Council;

**That** Staff report back by Q4, 2020 with options for an online petition that meet the requirements of the Municipal Act; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

8.5 COW2020-05.8.5 553 - 553

**Memorandum Regarding Grassy Road Lifecycle Extension Program**

Councillor Ashmore

Councillor Richardson

**That** the Memorandum from Councillor Ashmore and Councillor Richardson, **regarding Grassy Road Lifecycle Extension Program**, be received;

**That** Grassy Road from Emily Park Road to Hawke Drive be considered for the Lifecycle Extension Program for 2021; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

8.6 COW2020-05.8.6 554 - 554

**Memorandum Regarding Logie Street Park Traffic Calming**

Deputy Mayor O'Reilly

**That** the Memorandum from Deputy Mayor O'Reilly, **regarding Logie Street Park Traffic Calming**, be received;

**That** concerns regarding both vehicular and pedestrian traffic entering and leaving Logie Street Park be considered;

**That** staff be directed to compare and contrast available traffic calming measures and report back to Council in Q1, 2021; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

8.7

COW2020-05.8.7

555 - 556

**Memorandum Regarding 2021 Lindsay Legacy CHEST Fund Grant Awards**

LeAnn Donnelly, Executive Assistant, Community Services

**That** the Memorandum from the Lindsay Legacy C.H.E.S.T. Fund Grant Committee, **regarding 2021 Lindsay Legacy CHEST Fund Grant Awards**, be received;

**That** the grant award and distribution process for the 2021 year for the Lindsay Legacy C.H.E.S.T. Fund be suspended so funds can be utilized to assist with relief efforts to charitable and non profit organizations within the Town of Lindsay; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8.8

COW2020-05.8.8

557 - 558

**Memorandum Regarding Open Air Burning and Fireworks**

Mark Pankhurst, Chief, Fire Services

**That** the September 1, 2020 Memorandum from Mark Pankhurst, Fire Chief, **regarding open air burning and the discharge of fireworks**, be received;

**That** staff bring forward a by-law to restrict the times of discharge of consumer fireworks to between dusk and 11 pm:

1. Victoria Day
2. the day immediately preceding Victoria Day
3. the day immediately following Victoria Day
4. Canada Day
5. the day immediately preceding Canada Day or
6. the day immediately following Canada Day.

**That** the bylaw include the following regarding the sale of fireworks:

1. No person shall sell any firecrackers
2. No person shall sell any prohibited fireworks
3. No person shall sell consumer fireworks except on the following days:
  - 3.1 Victoria Day and Canada Day and
  - 3.2 each of the seven business days immediately preceding Victoria Day and Canada Day

**That** staff bring forward a by-law to prohibit open air burning in Lindsay as follows:

1. No open air burning permitted in the built up geographical area of Lindsay; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

9. **Closed Session**
10. **Matters from Closed Session**
11. **Adjournment**