The Corporation of the City of Kawartha Lakes

Minutes

Committee of the Whole Meeting

COW2020-06
Tuesday, October 6, 2020
Open Session Commencing at 1:00 p.m. – Electronic Public Participation
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Andy Letham
Deputy Mayor Patrick O'Reilly
Councillor Ron Ashmore
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Tracy Richardson
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact AgendaItems@kawarthalakes.ca if you have an accessible accommodation request.

1. Call to Order

Deputy Mayor O'Reilly called the Meeting to order at 1:03 p.m. Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance in Council Chambers.

Mayor Letham attended electronically.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell and Director of Corporate Services J. Stover were also in attendance in Council Chambers.

Directors C. Marshall, B. Robinson, J. Rojas, C. Shanks, R. Sutherland, City Solicitor R. Carlson, Paramedic Chief A. Rafton, Economic Development Officer E. Turner and Manager of Municipal Law Enforcement and Licensing A. Sloan were in attendance electronically.

2. Adoption of Agenda

CW2020-125
Moved By Councillor Elmslie
Seconded By Councillor Yeo

That the agenda be adopted as circulated and with the following amendments:

Additions:

Item 4.5	Deputation Regarding the Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls Sharon Larman
Item 5.1	Correspondence Regarding the Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls Anne and John Yorke
Item 5.2	Correspondence Regarding the Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls Barbara and Cecil Young

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations

4.1 COW2020-06.4.1

City Services Performance Management
David Webb

David Webb discussed performance management and how imposing standards for City Services and implementing performance measurements would assist the residents of Kawartha Lakes.

CW2020-126
Moved By Councillor Veale
Seconded By Councillor Richardson

That the deputation of David Webb, **regarding City Services Performance Management**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

4.2 COW2020-06.4.2

Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls
Ronalee Switzer

Ronalee Switzer spoke in opposition to the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls.

CW2020-127
Moved By Councillor Ashmore
Seconded By Councillor Dunn

That the deputation of Ronalee Switzer, **regarding proposed direct sale of City owned lands on Juniper Street, Fenelon Falls**, be received;and

That this recommendation be forwarded to Council for consideration at the next regular Council Meeting.

Carried

4.3 COW2020-06.4.3

Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls
Richard Chartier
Doug Dickerson

Richard Chartier and Doug Dickerson spoke in opposition to the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls.

CW2020-128
Moved By Councillor Elmslie
Seconded By Councillor Seymour-Fagan

That the deputation of Richard Chartier and Doug Dickerson, **regarding the proposed direct sale of City owned lands on Juniper Street, Fenelon Falls**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

4.4 COW2020-06.4.4

Proposed Direct Sale of City Owned Lands on Juniper Street
Joy Epstein

Joy Epstein spoke in opposition to the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls.

CW2020-129
Moved By Councillor Veale
Seconded By Councillor Richardson

That the deputation of Joy Epstein, **regarding the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

4.5 COW2020-06.4.5

Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls
Sharon Larman

Sharon Larman spoke in opposition the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls.

CW2020-130
Moved By Councillor Seymour-Fagan
Seconded By Councillor Ashmore

That the deputation of Sharon Larman, **regarding the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

5. Correspondence

5.1 COW2020-06.5.1

Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls
Anne and John Yorke

5.2 COW2020-06.5.2

Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls
Barbara and Cecil Young

CW2020-131
Moved By Councillor Elmslie
Seconded By Councillor Dunn

That the correspondence from Anne and John Yorke and the correspondence from Barbara and Cecil Young, **regarding the proposed direct sale of City owned lands on Juniper Street, Fenelon Falls**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

6. Presentations

6.1 COW2020-06.6.1

2021 Budget Process Presentation
Jennifer Stover, Director of Corporate Services

Director Stover provided an overview of the process that will be followed for the 2021 Budget.

CW2020-132
Moved By Councillor Dunn
Seconded By Councillor Elmslie

That the presentation by Jennifer Stover, Director of Corporate Services, **regarding the 2021 Budget Process**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

6.1.1 Report CORP2020-014

2021 Budget Process and Requests
Jennifer Stover, Director of Corporate Services

CW2020-133
Moved By Councillor Yeo
Seconded By Councillor Elmslie

That Report CORP2020-014, **2021 Budget Process and Requests**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

CW2020-134
Moved By Mayor Letham
Seconded By Councillor Dunn

That Council direct staff to review the option of utilizing the 2019 budget surplus, in its entirety, for a one time rebate on the 2021 tax bills for all ratepayers; and

That staff report back to Council on the result that the proposed tax rebate will have; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

The Meeting recessed at 2:57 p.m. and recovened at 3:09 p.m.

City Clerk C. Ritchie departed the meeting at 2:57 p.m.

The Committee moved to Item 6.2 to accommodate the Timed Appointment.

6.2 COW2020-06.6.2

Master Fire Plan Presentation - Timed Appointment 3:00 p.m.
Darryl Culley, President, Emergency Management and Training Inc.

Darryl Culley, President, Emergency Management and Training Inc., provided an overview of the proposed draft Master Fire Plan. Mr. Culley provided a high-level overview of the recommendations contained within the draft Plan and how those recommendations could be implemented over a ten (10) year period.

CW2020-135
Moved By Councillor Elmslie
Seconded By Councillor Ashmore

That the presentation by Darryl Culley, President, Emergency Management and Training Inc., **regarding the Master Fire Plan**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

The Committee resumed consideration of Item 6.1.1, Report CORP2020-014.

Moved By Councillor Seymour-Fagan
Seconded By Councillor Yeo

That project items CAP22, CAP23, CAP24, CAP25 identified in Appendix A to Report CORP2020-014 be included as decision units in the draft 2021 budget for consideration.

Motion Failed

CW2020-136
Moved By Councillor Yeo
Seconded By Councillor Dunn

That the projects identified in Appendix A to Report CORP2020-014 be received for information purposes; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

CW2020-137
Moved By Councillor Ashmore
Seconded By Councillor Yeo

That correspondence from Councillor Ashmore identifying roads for consideration under the Lifecycle Extension Program and Rural Resurfacing Program within the 2021 Budget be received;

That the items identified in that correspondence be included in Appendix A to Report CORP2020-014 and forwarded to Council for consideration; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

7. Reports

7.1 RS2020-022

581 Highway 36, Lindsay
Robyn Carlson, City Solicitor

CW2020-138
Moved By Councillor Dunn
Seconded By Councillor Ashmore

That Report RS2020-022, **581 Highway 36, Lindsay**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.2 LIC2020-001

Charitable Road Tolls
Aaron Sloan, Manager of Law Enforcement and Licensing

CW2020-139
Moved By Councillor Elmslie
Seconded By Councillor Ashmore

That Report LIC2020-001, **Charitable Road Tolls**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

7.3 CORP2020-010

Sanitary Sewer Flat Rate Charge
Jennifer Stover, Director of Corporate Services
Bryan Robinson, Director of Public Works

CW2020-140
Moved By Councillor Yeo
Seconded By Councillor Seymour-Fagan

That Report CORP2020-010, **Sanitary Sewer Flat Rate Charge**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.4 CORP2020-011

Purchasing Process and Policy
Jennifer Stover, Director of Corporate Services

CW2020-141
Moved By Councillor Elmslie
Seconded By Councillor Dunn

That Report CORP2020-011, **Purchasing Process and Policy**, be received;

That the proposed Purchasing Policy be forwarded to Council for consideration at the October 20, 2020 Regular Council Meeting; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.5 CORP2020-012

Sustainable Procurement Policy
Jennifer Stover, Director of Corporate Services

CW2020-142
Moved By Councillor Seymour-Fagan
Seconded By Councillor Richardson

That Report CORP2020-012, **Sustainable Procurement Policy**, be received;

That the Sustainable Procurement Policy, as attached in Appendix A to Report CORP2020-012, be adopted and numbered for inclusion in the City's Policy Manual; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.6 CS2020-010

Release of Fenelon Falls Legacy C.H.E.S.T. Funds
LeAnn Donnelly, Executive Assistant, Community Services

CW2020-143
Moved By Councillor Elmslie
Seconded By Councillor Veale

That Report CS2020-010, **Release of Fenelon Falls Legacy C.H.E.S.T. Funds**, be received;

That Kawartha Works Community Co-operative be approved for funding in the amount of $14,984.37 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350); and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.7 CS2020-011

Coboconk Wellness Centre Feasibility Report
Craig Shanks, Director of Community Services

CW2020-144
Moved By Councillor Yeo
Seconded By Councillor Veale

That Report CS2020-011, **Coboconk Wellness Centre Feasibility Report**, be received; and,

That staff be directed to proceed with working with the Coboconk, Norland & Area Chamber of Commerce to develop the Coboconk Train Station into the Coboconk Wellness Centre;

That staff work with the Coboconk, Norland & Area Chamber of Commerce to secure the required external grant funding to proceed with the project;

That the required $1,500.000.00 City contribution to this project be incorporated into the City's Asset Management and 10 Year Financial Plans and future capital budgets for when matching funds are secured for Council's consideration; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.8 ED2020-021

Correction of Legal Descriptions in Heritage By-laws
Emily Turner, Economic Development Officer, Heritage Planning

CW2020-145
Moved By Councillor Richardson
Seconded By Councillor Ashmore

That Report ED2020-021, **Correction of Legal Descriptions in Heritage By-laws**, be received;

That staff be directed to proceed with the process to amend the legal descriptions in the heritage designation by-laws for 37 Colborne Street, 13 Lindsay Street, 2 Lindsay Street South, 17025 Simcoe Street and 45 Russell Street West, including the preparation and circulation of the notices required under the Ontario Heritage Act and the preparation of the amending by-laws;

That the amending by-laws be brought forward to Council at the next Regular Council meeting following the end of the notice period; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.9 RD2020-003

Recommendations for the Maintenance and Improvement of Road Drainage
David Lembke, Manager, Roads Operations

CW2020-146
Moved By Councillor Dunn
Seconded By Councillor Veale

That Report RD2020-003, **Recommendations for the Maintenance and Improvement of Road Drainage**, be received;

That Staff be directed to present the in house ditching crew option for consideration in the 2022 Budget; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.10 RD2020-008

Off Road Vehicle Use of Municipal Roads
David Lembke, Manager, Roads Operations

CW2020-147
Moved By Councillor Yeo
Seconded By Councillor Veale

That Report RD2020-008, **Off Road Vehicle Use of Municipal Roads**, be received;

That ORV and ATV use on Municipal Highways in the City of Kawartha Lakes be reviewed in conjunction with the Trails Master Plan in 2021;

That the amendments to Section 2.07 and Section 4.01 of By-Law 2019-077, being a By-Law to Regulate the Operation of ATV's and ORV's on Municipal Highways, outlined in Appendix A be approved;

That the necessary By-Law to amend By-Law 2019-077 be forwarded to Council for approval;

That a Task Force dedicated to the review of off road vehicle use of municipal roads be implemented and report back to Council on off road vehicle use by the end of Q1, 2021; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

The Meeting recessed at 5:25 p.m. and reconvened at 5:35 p.m.

7.11 RD2020-009

Bell Canada Alternate Locate Agreement
Oliver Vigelius, Manager, Roads Operations

CW2020-148
Moved By Councillor Elmslie
Seconded By Councillor Richardson

That Report RD2020-009, **Bell Canada Alternate Locate Agreement**, be received;

That the Mayor and Clerk be authorized to execute the Alternate Locate Agreement with Bell Canada on behalf of the City of Kawartha Lakes; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.12 TR2020-002

Addition of Fourth Route to Lindsay Transit
Todd Bryant, Manager, Fleet and Transit

CW2020-149
Moved By Councillor Dunn
Seconded By Councillor Elmslie

That Report TR2020-002, **Addition of Fourth Route to Lindsay Transit**, be received;

That Council approve expansion of transit service within Lindsay in alignment with the Transit Master Plan to commence January 2022 including required staffing and equipment needs; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.13 EMS2020-001

2021 Response Time Notification
Andrew Rafton, Chief, Paramedic Services

CW2020-150
Moved By Councillor Elmslie
Seconded By Councillor Yeo

That Report EMS2020-001, **2021 Response Time Performance Plan**, be received;

That Council approve the 2021 Response Time Performance Plan for submission under part Vlll of Ontario Regulation 257/00 made under the Ambulance Act; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8. Memorandums

8.1 COW2020-06.8.1

Traffic Calming on Glengarry Road, Bethany
Councillor Richardson

CW2020-151
Moved By Councillor Richardson
Seconded By Councillor Veale

That the Memorandum from Councillor Richardson, **regarding Traffic Calming** on **Glengarry Road, Bethany** be received;

That Glengarry Road in Bethany, Ontario be considered for addition to the Rural Traffic Calming 40 km speed area;

That staff be directed to review and consider options to improve the functionality of Glengarry Road in Bethany, Ontario and report back to Council by Q1 2021; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

8.2 COW2020-06.8.2

Implementation of Automated Speed Enforcement Cameras
Councillor Veale

CW2020-152
Moved By Councillor Veale
Seconded By Councillor Seymour-Fagan

That the Memorandum from Councillor Veale, **regarding the Implementation of Automated Speed Enforcement Cameras**, be received;

That staff be directed to review the logistics, cost and procedures associated with the implementation of automated speed enforcement camera's in City of Kawartha Lakes school zones and safety community zones;

That staff report back with their findings by Q2 2021; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

8.3 COW2020-06.8.3

Four Way Stop at Mary Street and Sturgeon Road South, Omemee
Councillor Ashmore

CW2020-153
Moved By Councillor Ashmore
Seconded By Councillor Seymour-Fagan

That the Memorandum from Councillor Ashmore, regarding the **Implementation of a Four Way Stop at Mary Street and Sturgeon Road South, Omemee,** be received;

That staff investigate the intersection of Mary Street and Sturgeon Road South to be considered for a four way stop and report back in Q2 2021; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

8.4 COW2020-06.8.4

Update from the Community Pandemic Recovery Task Force
Rod Sutherland, Director of Human Services

CW2020-154
Moved By Councillor Elmslie
Seconded By Councillor Yeo

That the Memorandum from Rod Sutherland, Director of Human Services, **Update from Community Pandemic Recovery Task Force**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

9. Closed Session

10. Matters from Closed Session

11. Adjournment

CW2020-155
Moved By Councillor Seymour-Fagan
Seconded By Councillor Dunn

That the Committee of the Whole Meeting adjourn at 5:52 p.m.

Carried

Andy Letham, Mayor

Cathie Ritchie, City Clerk