

The Corporation of the City of Kawartha Lakes
Minutes
Committee of the Whole Meeting

COW2020-07
Tuesday, November 3, 2020
Open Session Commencing at 1:00 p.m. – Electronic Public Participation
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Andy Letham
Deputy Mayor Patrick O'Reilly
Councillor Ron Ashmore
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Tracy Richardson
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale
Councillor Emmett Yeo

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1. Call to Order

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor P. O'Reilly and Councillors R. Ashmore, D. Elmslie, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

Absent: Councillor P. Dunn.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Deputy Clerk J. Watts and Supervisor of Infrastructure, Design and Construction C. Purdy were in attendance in Council Chambers.

Directors C. Marshall, B. Robinson, C. Shanks, and R. Sutherland, City Solicitor R. Carlson, Planner II Jonathan Derworiz, Manager of Economic Development R. Mustard and Economic Development Officer-Heritage Planning E. Turner were in attendance electronically.

2. Adoption of Agenda

CW2020-156

Moved By Councillor Elmslie

Seconded By Councillor Yeo

That the agenda for the November 3, 2020 Committee of the Whole Meeting be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations

4.1 COW2020-07.4.1

Proposed Listing of 100 Front Street East, Bobcaygeon on the Heritage Register

(Item 7.3 on the Agenda)

Roberto Mangoni

Roberto Mangoni spoke in objection to the proposed listing of 100 Front Street East in Bobcaygeon on the Heritage Register.

CW2020-157

Moved By Councillor Seymour-Fagan

Seconded By Councillor Veale

That the deputation of Roberto Mangoni, **regarding the proposed listing of 100 Front Street East, Bobcaygeon on the heritage register**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

4.2 COW2020-07.4.2

Request for Sidewalks along Commerce Road, Lindsay

Betty Giutsos

Betty Giutsos requested that Council consider the installation of sidewalks along Commerce Road in Lindsay. Mrs. Giutsos provided an overview of Commerce Road and why Commerce Road would benefit from sidewalk installation.

CW2020-158

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Richardson

That the deputation, and supplementary correspondence, of Betty Giutsos, **regarding a request for sidewalks along Commerce Road, Lindsay**, be received;

That Staff be requested to review the connectivity of Commerce Road, Lindsay, and report back by the end of Q2, 2021 with the options that are available for sidewalk installation; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

4.3 COW2020-07.4.3

Resident Efforts to Adjust to the New Normal Under the COVID-19 Pandemic

Mike Perry

Dennis Geelan

Mike Perry and Dennis Geelen provided an overview of public consultation that they have completed to look into programs that can be implemented to provide assistance to residents in light of the COVID-19 Pandemic.

CW2020-159

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

That the deputation, and supplementary correspondence, of Mike Perry and Dennis Geelan, **regarding resident efforts to adjust to the new normal under the COVID-19 Pandemic**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

4.4 COW2020-07.4.4

Request for the Creation of a Pedestrian Pathway in Bobcaygeon

Richard Fedy

John Bush

Richard Fedy and John Bush requested that Council consider the creation of a pedestrian pathway that would lead from Squires Row to King Street in Bobcaygeon. Mr. Fedy and Mr. Bush outlined how residents of Bobcaygeon would benefit from the pedestrian pathway.

CW2020-160

Moved By Councillor Seymour-Fagan

Seconded By Councillor Richardson

That the deputation, and supplementary correspondence, of Richard Fedy and John Bush, **regarding a request for the creation of a pedestrian pathway in Bobcaygeon**, be received;

That the matter be referred to Staff for review and report back to Council by the end of Q2, 2021; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

5. **Correspondence**

5.1 COW2020-07.5.1

Correspondence Regarding a Proposed Growers Retail Store at 566 Frank Hill Road, Kawartha Lakes

Simon Fung, Borden Ladner Gervais LLP

CW2020-161

Moved By Councillor Ashmore

Seconded By Councillor Richardson

That the October 26, 2020 correspondence from Simon Fung, of Borden Ladner Gervais, LLP, **regarding a proposed growers retail store at 566 Frank Hill Road, Kawartha Lakes**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

6. Presentations

6.1 COW2020-07.6.1

Bee Hero Awards Presentation

Tracy Richardson, Councillor

Pat Warren, Chair, Kawartha Lakes Environmental Advisory Committee

Councillor Richardson and Pat Warren, Chair of the Kawartha Lakes Environmental Advisory Committee, presented the 2020 Bee Hero Awards to the following recipients:

- Marylee Boston
- Glenna Burns
- Betty Jewell
- Jennifer Morris
- Catherine Pentiricci
- Brynley and Bryce Ridgeway; and
- The Lindsay Community Garden

CW2020-162

Moved By Councillor Richardson

Seconded By Councillor Yeo

That the presentation of the 2020 Bee Hero Awards by Councillor Richardson and Pat Warren, to award recipients Marylee Boston, Glenna Burns, Betty Jewell, Jennifer Morris, Catherine Pentiricci, Brynley and Bryce Ridgeway and the Lindsay Community Garden, be received;

That congratulations be extended to all of the 2020 Bee Hero Award recipients; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

6.2 COW2020-07.6.2

Economic Recovery Task Force Presentation

Rebecca Mustard, Manager, Economic Development

John Gillis, President, Innovation Cluster-Peterborough and the Kawarthas

Rebecca Mustard, Manager of Economic Development, provided an overview of the recommendations that the Economic Recovery Task Force have put forward for consideration by Council.

John Gillis, President of Innovation Cluster - Peterborough and the Kawarthas, provided an update on the City of Kawartha Lakes Innovation Cluster.

CW2020-163

Moved By Councillor Richardson

Seconded By Councillor Yeo

That the presentation by Rebecca Mustard, Manager of Economic Development, **regarding the Economic Recovery Task Force**, and the presentation by John Gillis, President of Innovation Cluster-Peterborough and the Kawarthas, **regarding the City of Kawartha Lakes Innovation Cluster**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

6.2.1 Report ED2020-023

Economic Recovery Task Force Recommendations

Rebecca Mustard, Manager, Economic Development

CW2020-164

Moved By Councillor Veale

Seconded By Councillor Seymour-Fagan

That Report ED2020-23, **Economic Recovery Task Force Recommendations**, be received;

That permit fees for park use, patios and events in 2021 be waived, with forecasted reduced revenue identified in the 2021 budget;

That the downtown Fenelon Falls reconstruction project be included as a decision unit in the 2021 capital budget;

That an increase in garbage cans and frequency of waste pick up in our downtowns and major parks be costed and included as a decision unit in the 2021 budget;

That portable washrooms and associated directional signage in our downtowns and parks be costed and included as a decision unit in the 2021 budget;

That accelerated investment in our boat launches and trails for improved access and enjoyment be costed and included as a decision unit in the 2021 budget;

That Council supports the work of EORN and EOWC for the Eastern Ontario “1 GIG” proposal for increased broadband capacity;

That Council directs staff to develop a cultural sector recovery grant program for 2021, which could be applied to operating costs for our arts and culture community, and report back to council on the scope of the program by end of Q1 2021;

That Council approves a modified extension to the Kawartha Lakes Innovation Cluster Pilot program until December 31, 2021, through in-kind support to provide specific support for high growth businesses;

That Council endorses the Economic Recovery Task Force Action Plan as provided in Appendix A to this report; and

That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

CW2020-165

Moved By Councillor Elmslie

Seconded By Councillor Seymour-Fagan

That the correspondence provided by Mike Perry and Dennis Geelan, **regarding Item 4.3 on the Agenda for the November 3, 2020 Committee of the Whole Meeting**, be forwarded to the Economic Recovery Task Force for review and consideration; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

6.3 COW2020-07.6.3

Community Pandemic Recovery Task Force Presentation

Amy Terrill, Co-Chair, Community Pandemic Recovery Task Force

Heather Kirby, Co-Chair, Community Pandemic Recovery Task Force

Amy Terrill and Heather Kirby, Co-Chairs of the Community Pandemic Recovery Task Force, provided an overview of the recommendations that the Community Pandemic Recovery Task Force have put forward for consideration by Council.

CW2020-166

Moved By Councillor Elmslie

Seconded By Councillor Richardson

That the presentation by Amy Terrill and Heather Kirby, Co-Chairs of the Community Pandemic Recovery Task Force, **regarding the Community Pandemic Recovery Task Force**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

6.3.1 Report HS2020-005

Community Pandemic Recovery Task Force Recommendations

Rod Sutherland, Director, Human Services

CW2020-167

Moved By Councillor Elmslie

Seconded By Councillor Richardson

That Report HS2020-005, **Community Pandemic Recovery Task Force Recommendations**, be received;

That staff be directed to develop a framework for a Kawartha Lakes Community Recovery Fund to support pandemic recovery and relief efforts for non-profit and community service providers in the broader health and human services sector, including the identification of the scope and criteria for the fund; funding levels and source for presentation to Council in the first quarter of 2021;

That the proposed Kawartha Lakes Community Recovery Fund incorporate the 2021 Lindsay Legacy CHEST Fund allocation for eligible proposals within Lindsay;

That staff be directed to proceed with modifying the 2021 and 2022 50/50 Community Project Capital Funding Program, Beautification Program and any other City Funding Program application process by waiving the requirement for a matching contribution from applicants;

That staff be directed to identify internal resources and external supports that could be made available for workshops and information sessions to community organizations in support of pandemic response and recovery and develop a 2021 schedule for delivery; and

That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

The meeting recessed at 2:49 p.m. and reconvened at 3:01 p.m.

6.4 COW2020-07.6.4

Fenelon Falls Second Crossing Environmental Assessment Presentation

Rory Baksh, Dillon Consulting

Merrilees Willemse, Dillon Consulting

Ian Borsuk, Dillon Consulting

Corby Purdy, Supervisor of Infrastructure Design and Construction, introduced Rory Baksh, Merrilees Willemse and Ian Borsuk of Dillon Consulting. Dillon Consulting provided an overview of the environmental assessment that has been completed to compile options that are available for the Fenelon Falls Second Crossing.

CW2020-168

Moved By Councillor Elmslie

Seconded By Councillor Veale

That the presentation by Rory Baksh, Merrilees Willemse and Ian Borsuk, of Dillon Consulting, **regarding the Fenelon Falls Second Crossing Environmental Assessment**, be received; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

6.4.1 ENG2020-023

Fenelon Falls Second Crossing Environmental Assessment Presentation

Martin Sadowski, Senior Engineering Technician

Corby Purdy, Supervisor, Infrastructure, Design and Construction

CW2020-169

Moved By Councillor Elmslie

Seconded By Councillor Yeo

That Report ENG2020-023, **Fenelon Falls Second Crossing EA Presentation**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

CW2020-170

Moved By Councillor Elmslie

Seconded By Councillor Yeo

That Staff, in coordination with Dillon Consulting, hold a Public Information Centre in Fenelon Falls to update residents on the proposed recommendations for the Fenelon Falls Second Crossing before the recommendations are presented to Council for consideration by the end of Q2, 2021;

That Staff, in coordination with Dillon Consulting, explore the option of creating a by-pass using the existing Mitchell's Bridge over the Burnt River and analyze stop sign configuration along that route to improve the flow of traffic; and

That these recommendations be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

7. Reports

7.1 CORP2020-009

2020 Q2 Capital Close

Nicole Esper, Junior Accountant

CW2020-171

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Yeo

That Report CORP2020-009, **2020 Q2Capital Close**, be received;

That the capital projects identified in Attachment A to Report CORP2020-009 be approved to be closed due to completion;

That the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

Reserve	Report Closing Balance
Capital Contingency Reserve	\$316,626.73
Victoria Manor Capital Reserve	\$22,856.17
Public Works Fleet Reserve	\$221,368.81
Police Reserves	\$27,049.68
Sewer Infrastructure Reserve	\$15,851.90

That the following projects be granted an extension to December 31, 2020:

- 950151801 - ***Logie Park
- 950153301 - ***Shoreline Restoration
- 928171901 - ***P&R Software
- 932172201 - ***Coboconk Fire Hall Upgrades

- 983191001 – 2019 Streetlighting
- 983191301 – 2019 Municipal Drains
- 997190201 – 2019 Lindsay Landfill Electricity System
- 928190100 – 2019 IT Systems
- 938190300 – 2019 Paramedic Equipment
- 998190400 – 2019 WWW Study & Special Projects
- 983181400 – 2018 Gravel Road Rehabilitation
- 983190100 – 2019 Bridges
- 983190300 – 2019 Urban/Rural Reconstruction
- 983190400 – 2019 Urban/Rural Resurfacing
- 983190500 – 2019 Rural Resurfacing
- 983190700 – 2019 Road Lifecycle Extension
- 983191100 – 2019 Traffic Systems
- 983191400 – 2019 Parking Lots
- 997190100 – 2019 Landfill Siteworks
- 998190100 – 2019 Water Treatment Program
- 998190200 – 2019 Wastewater Treatment
- 998190300 – 2019 Water Distribution & Wastewater Collection

That the following projects be granted an extension to June 30, 2021:

- 987180100 - ***2018 Airport Siteworks
- 987190100 - ***2019 Airport Siteworks
- 987190200 - ***GPS Approach Signals

That the following projects be granted an extension to December 31, 2021:

- 928151500 - ***ERP System
- 987190301 - ***Airport Capital Plan

- 999190101 – ***Record Document Management System
- 987200100 - ***2020 Airport Siteworks

That the following projects be reclassified as Multi-year projects:

- 950190201 – Centennial Park Washrooms
- 953180119 – Old Gaol Wall
- 969190101 – Victoria Manor Concept Design

That project 953200501 – M/Y City Hall Systems be closed and combined with 953180101 – M/Y City Hall HVAC Systems

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.2 CORP2020-016

Incentives/Relief for Non-Profit Medical Trusts

Linda Liotti, Manager, Revenue and Taxation

CW2020-172

Moved By Councillor Ashmore

Seconded By Councillor Elmslie

That Report CORP2020-016, **Incentives/Relief for Non-Profit Medical Trusts**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.3 ED2020-022

Listing Properties on the Heritage Register

Emily Turner, Economic Development Officer - Heritage Planning

CW2020-173

Moved By Councillor Seymour-Fagan

Seconded By Councillor Elmslie

That Report ED2020-022, **Listing Properties on the Heritage Register**, be received;

That the proposed listing of non-designated properties on the City of Kawartha Lakes Heritage Register included in Appendix A, save and except for the property located at 100 Front Street East, Bobcaygeon, be approved as amended; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.4 ED2020-025

Proposed Designation of 28 Boyd Street, Bobcaygeon

Emily Turner, Economic Development Officer - Heritage Planning

CW2020-174

Moved By Councillor Seymour-Fagan

Seconded By Councillor Veale

That Report ED2020-025, **Proposed Designation of 28 Boyd Street, Bobcaygeon**, be received;

That the Municipal Heritage Committee's recommendation to designate 28 Boyd Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

That staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of a Notice of Intention to Designate, and preparation of the designating by-law;

That a designating by-law be brought forward to Council at the next Regular Council Meeting following the end of the notice period; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.5 WM2020-011

Textile Recycling Pilot Program

David Kerr, Manager, Environmental Services

CW2020-175

Moved By Councillor Richardson

Seconded By Councillor Veale

That Report WM2020-011, **Textile Recycling Pilot Program**, be received;

That Staff issue a Request for Proposal to partner with an organization to develop and implement a textile recycling pilot program for 2021;

That Staff report the results of the pilot program and future recommendations for textile recycling to Council by June 30, 2022; and

That this recommendation be brought forward to Council for consideration at the next Regular Council meeting.

Carried

7.6 WWW2020-007

Sanitary Infrastructure Subsidy and Loan Program

Robert MacPherson, Water and Wastewater Technician

CW2020-176

Moved By Councillor Elmslie

Seconded By Councillor Yeo

That Report WWW2020-007, **Sanitary Infrastructure Subsidy and Loan Program**, be received;

That Staff report back to Council on the impact of the implementation of a proposed Backwater Valve Installation Subsidy Program, as outlined as Option 1 within Report WWW2020-007, limiting subsidy to 50% contributions;

That the report back include a full overview of the proposed Subsidy Program including the criteria to be met by applicants, the application process and any impact that the maximum annual program budget for the proposed Subsidy Program will have on the Water/Wastewater Operating Budget; and

That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.7 WWW2020-008

Drinking Water Quality Management System Review and Endorsement

Julie Henry, Quality Management and Policy Coordinator

CW2020-177

Moved By Councillor Richardson

Seconded By Councillor Veale

That Report WWW2020-008, **Drinking Water Quality Management System Review and Endorsement**, be received;

That the City of Kawartha Lakes Water and Wastewater Quality Management System be endorsed by Council;

That the City of Kawartha Lakes Water and Wastewater Quality Management System Policy statements be adopted;

That the Ontario Clean Water Agency Quality Management System Policy statements be received and endorsed;

That the external surveillance audit report for the Water and Wastewater Division (as the accredited Operating Authority) be received;

That the external surveillance audit report for Ontario Clean Water Agency (as the accredited Operating Authority) be received;

That the City of Kawartha Lakes Water and Wastewater Division Management Review Summary be received; and

That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.8 RD2020-001

Street Sweepings Characterization and Potential for Reuse

Richard Monaghan, Senior Engineering Technician

CW2020-178

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Yeo

That Report RD2020-001, **Street Sweepings Characterization and Potential for Reuse**, be received;

That Staff be directed to explore practicality and implement increased diversion of street sweepings from the City's landfills where cost beneficial through use during other road maintenance activities; and

That this recommendation be brought forward to Council for consideration at the next Regular Council meeting.

Carried

7.9 LGL2020-011

Regulation of Nuisance Associated with Cannabis Cultivation and Processing Operations within the City of Kawartha Lakes

Robyn Carlson, City Solicitor

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

Jonathan Derworiz, Planner II

CW2020-179

Moved By Councillor Richardson

Seconded By Councillor Elmslie

That Report RS2020-011, **Regulation of Nuisance associated with Cannabis Cultivation and Processing Operations within the City of Kawartha Lakes**, be received;

That a by-law to amend the Property Standards By-law in the form attached as Appendix "A" be placed before the Agricultural Development Advisory Committee for review and comment;

That an amendment to the Fees and Charges By-law substantially in the form attached as Appendix "B" be forwarded to Council for adoption;

That a further report come forward from Development Services, by the end of Q1, 2021, to discuss potential by-law amendments to the various Zoning By-laws in force and effect throughout the municipality, following statutory public consultation; and

That these recommendations be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

8. **Memorandums**

9. **Closed Session**

10. Matters from Closed Session

11. Adjournment

CW2020-180

Moved By Councillor Yeo

Seconded By Councillor Elmslie

That the Committee of the Whole Meeting adjourn at 5:13 p.m.

Carried

Andy Letham, Mayor

Cathie Ritchie, City Clerk