

# **The Corporation of the City of Kawartha Lakes**

## **Agenda**

### **Committee of the Whole Meeting**

**COW2021-01**

**Tuesday, January 12, 2021**

**Open Session Commencing at 1:00 p.m. - Electronic Participation**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Andy Letham**

**Deputy Mayor Patrick O'Reilly**

**Councillor Ron Ashmore**

**Councillor Pat Dunn**

**Councillor Doug Elmslie**

**Councillor Tracy Richardson**

**Councillor Kathleen Seymour-Fagan**

**Councillor Andrew Veale**

**Councillor Emmett Yeo**

**Note: This will be an electronic participation meeting and public access to Council Chambers will not be available. Please visit the City of Kawartha Lakes YouTube Channel at <https://www.youtube.com/c/CityofKawarthaLakes> to view the proceedings.**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

		Pages
1.	<b>Call to Order</b>	
2.	<b>Adoption of Agenda</b>	
3.	<b>Disclosure of Pecuniary Interest</b>	
4.	<b>Deputations</b>	
4.1.	COW2021-01.4.1	10 - 12
	<b>Dock License Application for 114 Front Street East, Bobcaygeon</b> Sandra Robinson	
4.2.	COW2021-01.4.2	13 - 15
	<b>Water Bill for 53 Gee Crescent, Lindsay</b> Mikaela Holtzheimer	
4.3.	COW2021-01.4.3	16 - 18
	<b>Council Decision Making Process</b> Anne Yorke	
4.4.	COW2021-01.4.4	19 - 21
	<b>Fall Leaf Pick-Up</b> C. Brian Lailey	
5.	<b>Correspondence</b>	
5.1.	COW2021-01.5.1	22 - 22
	<b>Correspondence Regarding a Medical Supply Manufacturing Park</b> Councillor Ashmore	
6.	<b>Presentations</b>	

- 6.1. COW2021-01.6.1
- Environmental Business Hero and Environmental Youth Hero Awards Presentation**  
Pat Warren, Chair, City of Kawartha Lakes Environmental Advisory Committee  
Deborah Pearson, City of Kawartha Lakes Environmental Advisory Committee  
Councillor Richardson
- 6.2. COW2021-01.6.2
- Roads Database Update**  
Bryan Robinson, Director of Public Works
- 6.2.1. Report RD2021-001 23 - 48
- Roads Database Update**  
Bryan Robinson, Director of Public Works
- That** Report RD2021-001, **Roads Database Update**, be received; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
7. **Reports**
- 7.1. CLK2021-001 49 - 54
- Municipal Election 2022 - Voting Method**  
Cathie Ritchie, City Clerk
- That** Report CLK2021-001, **Municipal Elections 2022 – Voting Method**, be received;
- That** the voting method of internet/telephone for the 2022 municipal election be approved;
- That** a by-law be brought forward to Council authorizing the alternative voting method as required by the Municipal Elections Act as amended Section 42(1b); and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 2 Omega Road, Kirkfield**

Laura Carnochan, Law Clerk - Realty Services

**That** Report RS2021-002, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 2 Omega Road, Kirkfield**, be received;

**That** the subject property, being a portion of road allowance legally described as Public Road on Plan 223; Subject to R455091, R454565, R449274, R358433, R310113, R159034, F14707, in the Geographic Township of Fenelon, City of Kawartha Lakes, being Part of PIN: 63165-0331 (LT), be declared surplus to municipal needs;

**That** the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set a price of \$5,000.00 as consideration for the subject portion of road allowance;

**That** staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition by-law;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 2 Jasper Drive, Kirkfield**

Laura Carnochan, Law Clerk - Realty Services

**That** Report RS2021-003, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 2 Jasper Drive, Kirkfield**, be received;

**That** the subject property, being a portion of road allowance legally described as Public Road on Plan 223; Subject to R455091, R454565, R449274, R358433, R310113, R159034, F14707, in the Geographic Township of Fenelon, City of Kawartha Lakes, being Part of PIN: 63165-0331 (LT), be declared surplus to municipal needs;

**That** the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set a price of \$5,000.00 as consideration for the subject portion of road allowance;

**That** staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition by-law;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

7.4.

RS2021-005

73 - 82

**Potential Surplus and Sale of City-Owned Property Municipally Addressed as between 1462 and 1474 Fleetwood Road, in the Geographic Township of Manvers, in the City of Kawartha Lakes**  
Christine Oliver, Law Clerk - Realty Services

**That** Report RS2021-005, **Potential Surplus and Sale of City Owned Property Municipally Addressed as Between 1474 and 1462 Fleetwood Road, in the Geographic Township of Manvers, City of Kawartha Lakes**, be received;

**That** the City-owned property municipally addressed as between 1474 and 1462 Fleetwood Road, in the Geographic Township of Manvers, City of Kawartha Lakes, be declared surplus to municipal needs;

**That** a direct sale to the adjacent owner be supported in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** a by-law (with any amendments deemed necessary) to authorize its disposition shall be passed;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the conveyance of the lands; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

7.5. PLAN2021-001

83 - 89

**Tree Preservation**

Anna Kalnina, Planner II

Leah Barrie, Policy Planning Supervisor

**That** Report PLAN2021-001, **Tree Preservation**, be received;

**That** Council direct staff to commence a formal public consultation strategy and education plan, and deliver an Options Update report to Council within 6 months; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.6. ED2021-001

90 - 94

**Ontario Heritage Act Processes**

Emily Turner, Economic Development Officer - Heritage Planning

**That** Report ED2021-001, **Ontario Heritage Act Processes**, be received;

**That** property owners be provided with notice in advance of the listing of their properties on the Heritage Register in addition to the new statutory notice; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.7.

FIRE2021-001

95 - 268

**Master Fire Plan**

Mark Pankhurst, Chief of Fire Services

**That** Report FIRE2021-001, **Master Fire Plan**, be received;

**That** the recommendations contained within the Master Fire Plan attached to Report FIRE2021-001 as Appendix A be considered as part of the future strategic planning and Department work plan objectives; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.8.

ENG2021-003

269 - 272

**Temporary Support for Fenelon Falls Bridge**

Martin Sadowski, Senior Engineering Technician

**That** Report ENG2021-003, **Temporary Support for Fenelon Falls Bridge**, be received;

**That** Council authorizes the required funds in the amount of \$349,934 be funded from the uncommitted portion of the capital contingency reserve. (1.32248); and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8.

**Memorandums**

8.1.

COW2021-01.8.1

273 - 274

**Memorandum Regarding Waiving an Encroachment Fee for the Woodville Lion's Club**

Mayor Letham

**That** the Memorandum from Mayor Letham, **regarding the Waive of Encroachment Fee for the Woodville Lion's Club**, be received;

**That** Council direct staff to waive the \$125.00 annual fee for the Woodville Lions Club with respect to the installation of a speed radar sign;

**That**, notwithstanding section 4.03 of City Lands Encroachment By-Law 2018-017 which requires Licensees to pay the prescribed annual encroachment fee (in this case, \$125.00 per year), Council waive this requirement; and

**That** this recommendation be brought forward to Council for consideration at the next regular council meeting.

8.2.

COW2021-01.8.2

275 - 280

**Memorandum Regarding Improved Lighting at Heron's Landing Entrance**  
Councillor Ashmore

**That** the Memorandum from Councillor Ashmore, **regarding Improved Lighting at Heron's Landing Entrance**, be received;

**That** staff conduct a traffic count in summer and provide statistical analysis of entrance regarding traffic and safety to see if warranted for streetlight;

**That** staff report back in Q3 2021; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8.3.

COW2021-01.8.3

281 - 282

**Memorandum Regarding Omemee Beach Park Splash Pad**  
Councillor Ashmore

**That** the Memorandum from Councillor Ashmore, **regarding the Omemee Beach Park Splash Pad**, be received;

**That** staff develop a plan consistent with past community partnerships for the infrastructure with costing to establish a splash pad in Omemee;

**That** staff report back in Q2 2021; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.



- 8.4. COW2021-01.8.4 283 - 283
- Memorandum Regarding Purchasing Policy Amendment**  
Councillor Veale
- That** the Memorandum from Councillor Veale, **regarding the Purchasing Policy Amendment**, be received;
- That** the policy be brought forward for review so that all substantiated costs associated with each project are described before budgets are approved; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 8.5. COW2021-01.8.5 284 - 284
- Memorandum Regarding Combining the Kirkfield Medical Centre and Library**  
Councillor Veale
- That** the Memorandum from Councillor Veale, **regarding combining the Kirkfield Medical Centre and Library**, be received;
- That** staff be directed to investigate options and costs for combining the Kirkfield Medical Centre and Library together in one building; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 8.6. COW2021-01.8.6 285 - 285
- Memorandum Regarding Review of Service Levels by the CAO**  
Councillor Veale
- That** the Memorandum from Councillor Veale, **regarding a Review of Service Levels by the CAO**, be received;
- That** the CAO review service levels in light of operational changes and changing service demands, recommend efficiencies and service enhancements and report back in Q2 2021; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
9. **Adjournment**