

The Corporation of the City of Kawartha Lakes

Minutes

Committee of the Whole Meeting

COW2021-01

Tuesday, January 12, 2021 – Electronic Participation

Open Session Commencing at 1:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Deputy Mayor Patrick O'Reilly

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Doug Elmslie

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

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1. Call to Order

Mayor Letham called the Meeting to order at 1:00 p.m. with City Clerk C. Ritchie, Deputy Clerk S. O'Connell and Deputy Clerk J. Watts in attendance in Council Chambers.

Deputy Mayor P O'Reilly, and Councillors R. Ashmore, P. Dunn, D. Elmslie, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance electronically.

CAO R. Taylor, Directors B. Robinson, J. Rojas, Chief of Fire Services M. Pankhurst, City Solicitor R. Carlson, Planner II A. Kalnina and Economic Development Officer - Heritage Planning E. Turner were also in attendance electronically.

2. Adoption of Agenda

Mayor Letham advised that the Deputation Request submitted by Alan Webster, regarding the proposed surplus declaration, closure and sale of a portion of road allowance adjacent to 2 Omega Road, Kirkfield (Item 7.2 on the Agenda) had been withdrawn.

Mayor Letham advised that Item 7.7, being Report FIRE2021-001, would be considered after Section 8, being Memorandums.

CW2021-001

Moved By Councillor Veale

Seconded By Councillor Elmslie

That the agenda be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

Councillor Veale declared a pecuniary interest in relation to Item 8.1, being a Memorandum Regarding Waiving an Encroachment Fee for the Woodville Lion's Club, as he is a member of that Association.

4. Deputations

4.1 COW2021-01.4.1

Dock License Application for 114 Front Street East, Bobcaygeon

Sandra Robinson

Sandra and Dave Robinson provided an overview and history of the dock associated with 114 Front Street East, Bobcaygeon, which has been in place since 1975.

CW2021-002

Moved By Councillor Dunn

Seconded By Councillor Seymour-Fagan

That the deputation and correspondence of Sandra Robinson, **regarding the Dock License Application for 114 Front Street East, Bobcaygeon**, be received;

That the request for a Dock License for 114 Front Street East, Bobcaygeon, be referred to Staff for review and report back by the end of Q1, 2021; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.2 COW2021-01.4.2

Water Bill for 53 Gee Crescent, Lindsay

Mikaela Holtzheimer

Mikaela Holtzheimer provided an overview of a high water bill that she received for 53 Gee Crescent, Lindsay. Ms. Holtzheimer reviewed the steps that were taken to investigate the cause of the high water bill and requested that the high water bill be reduced.

CW2021-003

Moved By Councillor Dunn

Seconded By Councillor Seymour-Fagan

That the deputation of Mikaela Holtzheimer, **regarding the Water Bill for 53 Gee Crescent, Lindsay**, be received;

That the request for a water bill reduction for 53 Gee Crescent, Lindsay, be referred to Staff for review and report back by the end of Q1, 2021; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.3 COW2021-01.4.3

Council Decision Making Process

Anne Yorke

Anne Yorke reviewed concerns regarding the Council decision making process.

CW2021-004

Moved By Councillor Dunn

Seconded By Councillor Yeo

That the deputation of Anne Yorke, **regarding the Council Decision Making Process**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.4 COW2021-01.4.4

Fall Leaf Pick-Up

C. Brian Lailey

C. Brian Lailey expressed concern regarding the lack of Fall Leaf Pick-up at Edgewater Condominium in Bobcaygeon in the Fall of 2020. Mr. Lailey requested that the situation be corrected and that the City provide Fall Leaf Pick-up for condominium properties.

CW2021-005

Moved By Councillor Yeo

Seconded By Councillor Richardson

That the deputation of C. Brian Lailey, **regarding Fall Leaf Pick-up**, be received;

That the issue of Fall Leaf Pick-up at condominium properties be forwarded to Staff for review and report back by the end of Q1, 2021; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

5. Correspondence

5.1 COW2021-01.5.1

Correspondence Regarding a Medical Supply Manufacturing Park

Councillor Ashmore

CW2021-006

Moved By Councillor Ashmore

Seconded By Councillor Dunn

That the correspondence from Councillor Ashmore, **regarding a Medical Supply Manufacturing Park**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6. Presentations

6.1 COW2021-01.6.1

Environmental Business Hero and Environmental Youth Hero Awards Presentation

Councillor Richardson

Pat Warren, Chair, City of Kawartha Lakes Environmental Advisory Committee

Deborah Pearson, City of Kawartha Lakes Environmental Advisory Committee

Councillor Richardson, Pat Warren, Chair of the Kawartha Lakes Environmental Advisory Committee, presented the 2020 Environmental Business Hero Awards to the following recipients:

- Boiling Over's Coffee Vault
- Burns Bulk Food
- Country Cupboard
- Dive Kawartha
- Flex Fitness
- LaMantia's Country Market
- UnWrapped

Deborah Pearson, Kawartha Lakes Environmental Advisory Committee Member, presented the 2020 Environmental Youth Hero Award to the King Albert Public School Grade 5/6 Leadership Team.

CW2021-007

Moved By Councillor Richardson

Seconded By Councillor Dunn

That the presentation of the 2020 Environmental Business Hero and Environmental Youth Hero Awards by Councillor Richardson, Pat Warren and Deborah Pearson, to award recipients Boiling Over's Coffee Vault, Burns Bulk Food, Country Cupboard, Dive Kawartha, Flex Fitness, LaMantia's Country Market, UnWrapped and the Grade 5/6 Leadership Team at King Albert Public School, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.2 COW2021-01.6.2

Roads Database Update

Bryan Robinson, Director of Public Works

Director Robinson provided an overview of Roads Database which is used to track ownership, status and the level of service provided to road segments in the City of Kawartha Lakes.

CW2021-008

Moved By Councillor Elmslie

Seconded By Councillor Yeo

That the presentation by Bryan Robinson, Director of Public Works, **regarding the Roads Database Update**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.2.1 Report RD2021-001

Roads Database Update

Bryan Robinson, Director of Public Works

CW2021-009

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Yeo

That Report RD2021-001, **Roads Database Update**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7. Reports

CAO R. Taylor provided an update on the Pandemic to confirm that the Province of Ontario has declared a State of Emergency and a Stay at Home Order will be in effect as of 12:01 a.m. on Thursday, January 14, 2021.

The meeting recessed at 2:17 p.m. and reconvened at 2:25 p.m.

7.1 CLK2021-001

Municipal Election 2022 - Voting Method

Cathie Ritchie, City Clerk

CW2021-010

Moved By Councillor Elmslie

Seconded By Councillor Richardson

That Report CLK2021-001, **Municipal Elections 2022 – Voting Method**, be received;

That the voting method of internet/telephone for the 2022 municipal election be approved;

That a by-law be brought forward to Council authorizing the alternative voting method as required by the Municipal Elections Act as amended Section 42(1b); and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.2 RS2021-002

Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 2 Omega Road, Kirkfield

Laura Carnochan, Law Clerk - Realty Services

CW2021-011

Moved By Councillor Yeo

Seconded By Councillor Dunn

That Report RS2021-002, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 2 Omega Road, Kirkfield**, be received;

That the subject property, being a portion of road allowance legally described as Public Road on Plan 223; Subject to R455091, R454565, R449274, R358433, R310113, R159034, F14707, in the Geographic Township of Fenelon, City of Kawartha Lakes, being Part of PIN: 63165-0331 (LT), be declared surplus to municipal needs;

That the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

That Council set a price of \$5,000.00 as consideration for the subject portion of road allowance;

That staff be directed to commence the process to stop up and close the said portion of road allowance;

That a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

That a deeming by-law be passed contemporaneously with the disposition by-law;

That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.3 RS2021-003

Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 2 Jasper Drive, Kirkfield

Laura Carnochan, Law Clerk - Realty Services

CW2021-012

Moved By Councillor Yeo

Seconded By Deputy Mayor O'Reilly

That Report RS2021-003, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 2 Jasper Drive, Kirkfield**, be received;

That the subject property, being a portion of road allowance legally described as Public Road on Plan 223; Subject to R455091, R454565, R449274, R358433, R310113, R159034, F14707, in the Geographic Township of Fenelon, City of Kawartha Lakes, being Part of PIN: 63165-0331 (LT), be declared surplus to municipal needs;

That the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

That Council set a price of \$5,000.00 as consideration for the subject portion of road allowance;

That staff be directed to commence the process to stop up and close the said portion of road allowance;

That a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

That a deeming by-law be passed contemporaneously with the disposition by-law;

That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

Potential Surplus and Sale of City-Owned Property Municipally Addressed as between 1462 and 1474 Fleetwood Road, in the Geographic Township of Manvers, in the City of Kawartha Lakes

Christine Oliver, Law Clerk - Realty Services

CW2021-013

Moved By Councillor Richardson

Seconded By Councillor Seymour-Fagan

That Report RS2021-005, **Potential Surplus and Sale of City Owned Property Municipally Addressed as Between 1474 and 1462 Fleetwood Road, in the Geographic Township of Manvers, City of Kawartha Lakes**, be received;

That the City-owned property municipally addressed as between 1474 and 1462 Fleetwood Road, in the Geographic Township of Manvers, City of Kawartha Lakes, be declared surplus to municipal needs;

That a direct sale to the adjacent owner be supported in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

That a by-law (with any amendments deemed necessary) to authorize its disposition shall be passed;

That the Mayor and Clerk be authorized to sign all documents to facilitate the conveyance of the lands; and

That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.5 PLAN2021-001

Tree Preservation

Anna Kalnina, Planner II

Leah Barrie, Policy Planning Supervisor

Anna Kalnina, Planner II, made a presentation on existing efforts that are made and future steps that may be taken in relation to Tree Preservation within the City of Kawartha Lakes.

CW2021-014

Moved By Councillor Veale

Seconded By Councillor Yeo

That Report PLAN2021-001, **Tree Preservation**, and the presentation by Anna Kalnina, Planner II, be received;

That Council direct staff to commence a formal public consultation strategy and education plan, and deliver an Options Update report to Council within 6 months; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.6 ED2021-001

Ontario Heritage Act Processes

Emily Turner, Economic Development Officer - Heritage Planning

CW2021-015

Moved By Councillor Ashmore

Seconded By Councillor Yeo

That Report ED2021-001, **Ontario Heritage Act Processes**, be received;

That property owners be provided with notice in advance of the listing of their properties on the Heritage Register in addition to the new statutory notice; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.8 ENG2021-003

Temporary Support for Fenelon Falls Bridge

Martin Sadowski, Senior Engineering Technician

CW2021-016

Moved By Councillor Elmslie

Seconded By Councillor Seymour-Fagan

That Report ENG2021-003, **Temporary Support for Fenelon Falls Bridge**, be received;

That Council authorizes the required funds in the amount of \$349,934 be funded from the uncommitted portion of the capital contingency reserve. (1.32248); and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8. Memorandums

8.1 COW2021-01.8.1

Memorandum Regarding Waiving an Encroachment Fee for the Woodville Lion's Club

Mayor Letham

CW2021-017

Moved By Councillor Richardson

Seconded By Councillor Elmslie

That the Memorandum from Mayor Letham, **regarding the Waive of Encroachment Fee for the Woodville Lion's Club**, be received;

That Council direct staff to waive the \$125.00 annual fee for the Woodville Lions Club with respect to the installation of a speed radar sign;

That, notwithstanding section 4.03 of City Lands Encroachment By-Law 2018-017 which requires Licensees to pay the prescribed annual encroachment fee (in this case, \$125.00 per year), Council waive this requirement; and

That this recommendation be brought forward to Council for consideration at the next regular council meeting.

Carried

8.2 COW2021-01.8.2

Memorandum Regarding Improved Lighting at Heron's Landing Entrance

Councillor Ashmore

CW2021-018

Moved By Councillor Ashmore

Seconded By Councillor Yeo

That the Memorandum from Councillor Ashmore, **regarding Improved Lighting at Heron's Landing Entrance**, be received;

That staff conduct a traffic count in summer and provide statistical analysis of entrance regarding traffic and safety to see if warranted for streetlight;

That staff report back in Q3, 2021; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.3 COW2021-01.8.3

Memorandum Regarding Omemee Beach Park Splash Pad

Councillor Ashmore

CW2021-019

Moved By Councillor Ashmore

Seconded By Councillor Dunn

That the Memorandum from Councillor Ashmore, **regarding the Omemee Beach Park Splash Pad**, be received;

That staff develop a plan consistent with past community partnerships for the infrastructure with costing to establish a splash pad in Omemee;

That staff report back in Q2, 2021; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.4 COW2021-01.8.4

Memorandum Regarding Purchasing Policy Amendment

Councillor Veale

CW2021-020

Moved By Councillor Veale

Seconded By Councillor Seymour-Fagan

That the Memorandum from Councillor Veale, **regarding the Purchasing Policy Amendment**, be received;

That the policy be brought forward as part of the policy review so that all substantiated costs associated with each project are described before budgets are approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.5 COW2021-01.8.5

Memorandum Regarding Combining the Kirkfield Medical Centre and Library

Councillor Veale

CW2021-021

Moved By Councillor Veale

Seconded By Councillor Yeo

That the Memorandum from Councillor Veale, **regarding combining the Kirkfield Medical Centre and Library**, be received;

That staff be directed to investigate options and costs for combining the Kirkfield Medical Centre and Library together in one building and report back in Q3, 2021; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.6 COW2021-01.8.6

Memorandum Regarding Review of Service Levels by the CAO

Councillor Veale

CW2021-022

Moved By Councillor Veale

Seconded By Councillor Elmslie

That the Memorandum from Councillor Veale, **regarding a Review of Service Levels by the CAO**, be received;

That the CAO review service levels in light of operational changes and changing service demands, recommend efficiencies and service enhancements and report back in Q2, 2021; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.7 FIRE2021-001

Master Fire Plan

Mark Pankhurst, Chief of Fire Services

Moved By Councillor Dunn

Seconded By Deputy Mayor O'Reilly

That Report FIRE2021-001, **Master Fire Plan**, be received;

That the recommendations contained within the Master Fire Plan attached to Report FIRE2021-001 as Appendix A be considered as part of the future strategic planning and Department work plan objectives; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Motion Failed

CW2021-023

Moved By Councillor Elmslie

Seconded By Councillor Yeo

That Report FIRE2021-001, **Master Fire Plan**, be received;

That the Master Fire Plan be referred to Staff for review and report back to allow for the following items to be incorporated into the Plan:

- a Strategy to protect the health and well being of the City's Firefighters;
- a costing and the projected timelines (based on growth projections) for the recommendations within the Plan;
- a Strategy for the City's Fire Halls; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

9. Adjournment

CW2021-024

Moved By Councillor Yeo

Seconded By Councillor Dunn

That the Committee of the Whole Meeting adjourn at 4:43 p.m.

Carried

Andy Letham, Mayor

Cathie Ritchie, City Clerk