

The Corporation of the City of Kawartha Lakes

Agenda

Committee of the Whole Meeting

COW2021-03

Tuesday, March 9, 2021

Commencing at 1:00 p.m. - Electronic Participation

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Deputy Mayor Patrick O'Reilly

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Doug Elmslie

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

Note: This will be an electronic participation meeting and public access to Council Chambers will not be available. Please visit the City of Kawartha Lakes YouTube channel at <https://www.youtube.com/c/CityofKawarthaLakes> to view the proceedings.

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact AgendaItems@kawarthalakes.ca if you have an accessible accommodation request.

	Pages
1. Call to Order	
2. Adoption of Agenda	
3. Disclosure of Pecuniary Interest	
4. Deputations	
4.1. COW2021-03.4.1	17 - 19
Olde Gaol Musuem Funding Jane Gregory-Gill, Victoria County Historical Society	
4.2. COW2021-03.4.2	20 - 22
Service Enhancements and a Plan of Action for Service Betterment (Item 6.2.1 on the Agenda) David Webb	
5. Correspondence	
6. Presentations	
6.1. COW2021-03.6.1	23 - 34
2020-2021 Municipal Accessibility Master Plan Progress Report Presentation Barb Condie, Accessibility Officer	
6.1.1. CLK2021-003	35 - 53
2020-2021 Municipal Accessibility Master Plan Report Barb Condie, Accessibility Officer	
That Report CLK2021-003, 2020-21 Municipal Accessibility Master Plan Progress Report; be received; and	
That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.	
6.2. COW2021-03.6.2	
Customer Service Program Update Presentation Ron Taylor, Chief Administrative Officer Craig Shanks, Director of Community Services	

- 6.2.1. CS2021-001 54 - 89
- J.D. Edwards Case Management System Program Enhancements**
LeAnn Donnelly, Acting Manager, Customer Services
- That Report CS2021-001, J.D. Edwards Case Management System Program Enhancements, be received; and**
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 6.3. COW2021-03.6.3 90 - 111
- Water-Wastewater Rate Study Presentation**
Adam Found, Manager of Corporate Assets
Andrew Grunda, Principal, Watson and Associates Economists
- 6.3.1. CA2021-002 112 - 116
- Water-Wastewater Rate Study**
Note: Attachment A to Report CA2021-002 is available for review on the City's website at:
<http://calendar.kawarthalakes.ca/meetings/Detail/2021-03-09-1300-Committee-of-the-Whole>
Adam Found, Manager of Corporate Assets
- That** Report CA2021-002, **Water-Wastewater Rate Study**, be received;
- That** the Water-Wastewater Rate Study, including the Water Financial Plan appended thereto, prepared by Watson and Associates and attached as Appendix A to Report CA2021-002, be adopted;
- That** the Water-Wastewater Division forward the Water Financial Plan to the Ministry of Environment, Conservation and Parks in accordance with the requirements of Ontario Regulation 453/07;
- That** the preparation of future plans and budgets, as well as the setting of future water and wastewater user rates, be guided by the Water-Wastewater Rate Study; and
- That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

- 6.4. COW2021-03.6.4
- Paramedic Master Plan Presentation**
 Randy Mellow, Paramedic Chief
 Todd MacDonald, President, Performance Concepts Consulting
 John Prno, Performance Concepts Consulting
- 6.5. COW2021-03.6.5 117 - 140
- Long Range Financial Plan Presentation**
 Jennifer Stover, Director of Corporate Services
7. **Reports**
- 7.1. RS2021-016 141 - 168
- Proposed Amendments to the Dock Encroachment Policy CP2018-001**
 Sharri Dyer, Manager - Realty Services
- That** Report RS2021-016, **Proposed Amendments to Dock Encroachment Policy CP2018-001 – Update**, be received;
- That** staff be directed to obtain public input on the proposed draft policy amendments and report back to Council by the end of Q3, 2021; and
- That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.
- 7.2. ML2021-001 169 - 242
- Backyard Chickens**
 Aaron Sloan, Manager of Municipal Law Enforcement and Licensing
- That** Report ML2021-001, **Backyard Chickens**, be received;
- That** staff be directed to develop and amend the animal control by-law to remove Chickens as a prohibited animal and to provide additional amendments to allow for Backyard Chickens in certain residential areas for a 2-year trial pilot project, as outlined in Option 2;
- That** staff amend the Fees by-law to include a licensing fee for coop registration and inspection;
- That** the necessary By-Laws be brought forward to Council for consideration in Q2 2021; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Parking Meters - Bobcaygeon

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

That Report ML2020-003, **Parking Meters - Bobcaygeon**, be received;

That staff be directed to notify area stakeholders of the City's intent to remove existing on-street parking meters in Bobcaygeon effective May of 2021;

That staff report back to Council at the May 4, 2021 Committee of the Whole meeting, including a summary of any stakeholder feedback, regarding meter removals; and

That this recommendation be brought forward to Council at the next Regular Council Meeting.

2020 Q4 Capital Close

Nicole Esper, Junior Accountant

That Report CORP2021-003, **2020 Q4 Capital Close**, be received;

That the capital projects identified in Attachment A to Report CORP2021-003 be approved to be closed due to completion;

That the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

Reserve	Report Closing Balance
Capital Contingency Reserve	\$ 706,877.39
Police Reserves	\$ 34,738.15
Sewer Infrastructure Reserve	\$ 1,466.27

That the following projects be granted an extension to June 30, 2021:

- 932172201 - ***M/Y Coboconk Fire Hall Upgrades
- 928171901 - ***M/y Parks & Recreation Software
- 998161101 - Peel St WWW Design
- 950180500 - 2018 Recreation Facilities
- 950190400 - 2019 P&R Equipment
- 983190500 - 2019 Rural Resurfacing

- 983191301 - 2019 Municipal Drains

That the following projects be granted an extension to December 31, 2021:

- 953170501 - ***M/Y Development 68 Lindsay St N
- 950151801 - ***M/Y Logie Park
- 928190104 - ***M/Y Disaster Recovery 2019-20
- 932190104 - ***M/Y Mariposa Fire Station
- 997130801 - 2013 Eldon Landfill
- 983160600 - 2016 Urban/Rural Reconstruction
- 998160501 - Pinewood Production Well
- 983170800 - 2017 Road Restoration WWW Projects
- 950180100 - 2018 Parkland Site works
- 998190400 - 2019 WWW Study & Special Projects
- 983200300 - 2020 Urban/Rural Reconstruction
- 983181200 - 2018 Parking
- 928190100 - 2019 IT Systems
- 932190100 - 2019 Fire Facilities
- 932190300 - 2019 Fire Equipment
- 938190300 - 2019 Paramedic Equipment
- 983191101 - 2019 Traffic Systems
- 932200100 - 2020 Fire Facilities
- 950200100 - 2020 Parkland Site works
- 950200300 - 2020 Recreation Facilities
- 950200500 - 2020 Cemeteries
- 998151701 - Colborne St SPS
- 997166101 - 2016 Pump Chamber Construction
- 998160201 - Water Operations Monitoring System
- 998161501 - WW Operating Monitoring System
- 983170100 - 2017 Bridges

- 983170300 - 2017 Urban/Rural Reconstruction
- 997170200 - 2017 Lindsay Landfill
- 998170100 - 2017 Watermain Replacement
- 998170500 - 2017 Wastewater Treatment
- 932180100 - 2018 Fire Facilities
- 950180200 - 2018 Parkland Facilities
- 983180100 - 2018 Bridges
- 983180300 - 2018 Urban/Rural Reconstruction
- 983181101 - 2018 Traffic Systems
- 998180300 - 2018 Water Distribution & WW Collection
- 998180400 - 2018 Water Treatment Program
- 998180500 - 2018 Wastewater Treatment
- 950190100 - 2019 Parkland Site works
- 950190300 - 2019 Recreation Facilities
- 950190500 - 2019 Cemeteries
- 983190100 - 2019 Bridges
- 983190300 - 2019 Urban/Rural Reconstruction
- 983190700 - 2019 Road Lifecycle Extension
- 997190100 - 2019 Landfill Site works
- 998190100 - 2019 Water Treatment Program
- 998190200 - 2019 Wastewater Treatment
- 998190300 - 2019 Water Distribution & WW Collection
- 932200300 - 2020 Fire Equipment
- 950200200 - 2020 Parkland Facilities
- 991200100 - 2020 PW Facilities
- 983200100 - 2020 Bridges
- 983200700 - 2020 Lifecycle Extension
- 921202701 - Locate Software
- 921204101 - Airport Capital Plan

- 921204201 - Bridge Structures Study

That the following projects be granted an extension to June 30, 2022:

- 921204101 - Airport Capital Plan
- 921204201 - Bridge Structures Study
- 921203601 - Commercial Lands Supply and Policy Review
- 921203701 - 2020 International Plowing Match
- 921203801 - Cultural Centre Feasibility Study
- 921204001 - Asset Management Plan

That the following projects be granted an extension to December 31, 2022:

- 950190103 - ***M/Y Bobcaygeon Beach Park
- 953190100 - 2019 B&P Facilities
- 921203501 - Secondary Plans and Aggregate Policy Study

That the following projects be granted an extension to June 30, 2023:

- 921203201 - Growth Management Strategy
- 921204301 - City Wide Speed Reduction

That the following project be granted an extension to December 31, 2023:

- 921203501 - Secondary Plans and Aggregate Policy Study

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.5.

ED2021-010

264 - 276

Kawartha Lakes Municipal Heritage Committee Terms of Reference

Emily Turner, Economic Development Officer - Heritage Planning

That Report ED2021-010, **Municipal Heritage Committee Terms of Reference**, be received;

That the proposed changes to the Kawartha Lakes Municipal Heritage Committee Terms of Reference, as outlined in Appendix A, be adopted; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

2020 Annual Waterworks Summary Report

Note: Attachments A through U to Report WWW2021-001 are available for review on the City's website at:

[http://calendar.kawarthalakes.ca/meetings/Detail/2021-03-09-1300-](http://calendar.kawarthalakes.ca/meetings/Detail/2021-03-09-1300-Committee-of-the-Whole)

Committee-of-the-Whole

Julie Henry, Quality Management and Policy Coordinator

That Report WWW2021-001, **2020 Annual Waterworks Summary Report**, be received in accordance with reporting requirements of Ontario regulation 170/03 Schedule 22 and Section 11 under the Safe Drinking Water Act, 2002, for the following municipal, residential drinking water systems (DWS) owned by the City of Kawartha Lakes:

- Birch Point Estates Drinking Water System
- Bobcaygeon Drinking Water System
- Canadiana Shores Drinking Water System
- Fenelon Falls Drinking Water System
- Janetville Drinking Water System
- King's Bay Drinking Water System
- Kinmount Drinking Water System
- Lindsay Drinking Water System
- Manilla Drinking Water System (Woods of Manilla)
- Manorview Drinking Water System
- Mariposa Estates Drinking Water System
- Norland Drinking Water System
- Omemee Drinking Water System
- Pinewood Drinking Water System
- Pleasant Point Drinking Water System
- Sonya Drinking Water System
- Southview Estates Drinking Water System
- Victoria Place Drinking Water System
- Western Trent / Palmina Drinking Water System
- Woodfield Drinking Water System
- Woodville Drinking Water System; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

- 7.7. CLK2021-004 288 - 299
- Kawartha Lakes Accessibility Advisory Committee (AAC) Annual Activities Report and Proposed 2021 Work Plan**
Barb Condie, Accessibility Officer
Council Representative - Councillor Elmslie
- That** Report CLK2021-004, **Kawartha Lakes AAC 2020 Annual Activities Report and Proposed 2021 Work Plan**, be received;
- That** the Kawartha Lakes AAC 2021 Work Plan be approved; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 7.8. PLAN2021-009 300 - 311
- Kawartha Lakes Environmental Advisory Committee (CKLEAC) 2021 Work Plan**
Richard Holy, Manager of Planning
Council Representative - Councillor Richardson
- That** Report PLAN2021-009, **Environmental Advisory Committee (CKLEAC) 2021 Work Plan**, be received;
- That** the 2021 proposed Environmental Advisory Committee Work Plan as outlined in Appendix B to Report PLAN2021-009 be approved; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting
- 7.9. ED2021-004 312 - 318
- Municipal Heritage Committee 2020 Work Summary and 2021 Work Plan**
Emily Turner, Economic Development Officer - Heritage Planning
Council Representative - Councillor Ashmore
- That** Report ED2021-004, **Municipal Heritage Committee 2020 Work Summary and 2021 Work Plan**, be received;
- That** the 2021 Municipal Heritage Committee Work Plan as outlined in Appendix B be approved; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

- 7.10. ED2021-013 319 - 323
- Agricultural Development Advisory Committee 2021 Work Plan**
 Kelly Maloney, Economic Development Officer - Agriculture
 Council Representative - Councillor Veale
- That** Report ED2021-013, **Agricultural Development Advisory Committee 2021 Work Plan**, be received;
- That** the Agricultural Development Advisory Committee 2021 Work Plan as outlined in Appendix B to Report ED2021-013 be approved; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 7.11. ED2021-014 324 - 327
- Downtown Revitalization Advisory Committee Annual Report and 2021 Work Plan**
 Carlie Arbour, Economic Development Officer - Community
 Council Representative - Mayor Letham
- That** Report ED2021-014, **Downtown Revitalization Committee Annual Report and 2021 Work Plan**, be received;
- That** the 2021 Downtown Revitalization Committee Work Plan as outlined within this report be approved; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 7.12. CS2021-002 328 - 332
- Fenelon Falls Museum Board Annual Report and 2021 Work Plan**
 LeAnn Donnelly, Executive Assistant, Community Services
 Council Representative - Councillor Elmslie
- That** Report CS2021-002, **Fenelon Falls Museum Board Annual Report and 2021 Work Plan**, be received;
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 7.13. CEM2021-001 333 - 336
- Kawartha Lakes Cemetery Board Annual Report and 2021 Work Plan**
 Patricia Wykes, Cemetery Administrator
 Council Representative - Councillor Yeo

That Report CEM2021-001, Kawartha Lakes Cemetery Board Annual Report and 2021 Work Plan, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.14. PRC2021-001 337 - 339

Kawartha Lakes Parks Advisory Committee Annual Report and 2021 Work Plan

LeAnn Donnelly, Executive Assistant, Community Services
Council Representatives - Mayor Letham, Councillor Seymour-Fagan
and Councillor Richardson

That Report PRC 2021-001, Parks Advisory Committee Annual Report and 2021 Work Plan, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.15. ENG2021-007 340 - 343

Kawartha Lakes Airport Advisory Committee Annual Report and 2021 Work Plan

Lisa Peimann, Executive Assistant, Engineering and Corporate Assets
Council Representative - Councillor Dunn

That Report ENG2021-007, Kawartha Lakes Airport Advisory Committee Annual Report and 2021 Work Plan, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

7.16. WM2021-003 344 - 350

Lindsay-Ops Landfill Public Review Committee 2020 Work Summary and 2021 Work Plan

Kerri Snoddy, Regulatory Compliance Officer
Council Representative - Councillor Dunn

That Report WM2021-003, Lindsay Ops Landfill Public Review Committee 2020 Work Summary and 2021 Work Plan, be received;

That the 2021 Lindsay Ops Public Review Committee Work Plan attached to this report as Appendix A be approved by Council; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

- 7.17. WM2021-004 351 - 355
- Kawartha Lakes Waste Management Advisory Committee 2020 Work Summary and 2021 Work Plan**
Kerri Snoddy, Regulatory Compliance Officer
Council Representatives - Councillor Ashmore, Councillor Veale and Councillor Yeo
- That** Report WM 2021-004, **Waste Management Advisory Committee 2020 Work Summary and 2021 Work Plan**, be received;
- That** the 2021 Waste Management Advisory Committee Work Plan attached to this report as Appendix A be approved by Council; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
- 7.18. WM2021-006 356 - 361
- Fenelon Landfill Public Review Committee 2020 Work Summary and 2021 Work Plan**
Kerri Snoddy, Regulatory Compliance Officer
Council Representative - Councillor Elmslie
- That** Report WM2021-006, **Fenelon Landfill Public Review Committee 2020 Work Summary and 2021 Work Plan**, be received;
- That** the 2021 Fenelon Landfill Public Review Committee Work Plan, as outlined in Appendix “A” to Report WM2021-006, be approved; and
- That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.
8. **Memorandums**
- 8.1. COW2021-03.8.1 362 - 363
- Memorandum Regarding Light Installation at Porter Road and Highway 7A**
Councillor Richardson

That the Memorandum from Councillor Richardson, **Regarding Light Installation at Porter Road and Highway 7A**, be received;

That staff conduct a traffic count and provide statistical analysis of a warranted streetlight at this intersection;

That staff report back by Q2 2021; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

8.2. COW2021-03.8.2 364 - 364

Memorandum Regarding Janetville Subdivision Lifecycle Extension Program

Councillor Richardson

That the Memorandum from Councillor Richardson, **regarding Janetville Subdivision Lifecycle Extension Program**, be received;

That Manvers Drive, Neals Drive, Janet Drive, William Ave and Arbour Court be reviewed and considered for the Lifecycle Extension Program for 2021 or 2022; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

8.3. COW2021-03.8.3 365 - 365

Memorandum Regarding Speed Reduction on Cedar Glen Road

Councillor Ashmore

That the Memorandum from Councillor Ashmore, **regarding the Speed Reduction of Cedar Glen Road**, be received;

That staff investigate a section of Cedar Glen Road, being from Highway 36 to Log House Road, for consideration of a speed reduction to 60 km /hr; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

8.4. COW2021-03.8.4 366 - 366

Memorandum Regarding Speed Reduction on Tracey's Hill Road

Councillor Ashmore

That the Memorandum from Councillor Ashmore, **Regarding the Speed Reduction on Tracey's Hill Road**, be received;

That staff investigate a section of Tracey's Hill Road, being from Centreline Road to Sturgeon Road, for a speed reduction to 60 km /hr; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

8.5. COW2021-03.8.5

367 - 368

Memorandum Regarding Pigeon Lake Management Plan Support

Councillor Ashmore

Councillor Richardson

That the Memorandum from Councillor Ashmore and Councillor Richardson, **Regarding Pigeon Lake Management Plan Support**, be received;

That Council give support for a multilateral agreement between all parties; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

9. **Closed Session**

10. **Matters from Closed Session**

11. **Adjournment**