

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Victoria Manor Committee of Management Meeting**

**VMC2021-001**  
**Monday, January 18, 2021**  
**1:00 P.M.**  
**Electronic Video Meeting**

**Members:**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Doug Elmslie**  
**Councillor Kathleen Seymour-Fagan**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

Councillor Elmslie called the meeting to order at 1:02 p.m. Councillor K. Seymour-Fagan and Deputy Mayor P. O'Reilly were in attendance.

Executive Director Pamela Kulas, Director Rod Sutherland, Executive Assistant Holly Russett and Sienna Senior Living VP Operations and Long-Term Care Jennifer Powley were also in attendance.

**2. Adoption of Agenda**

**VMCM2021-001**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the agenda be adopted with the addition of Item 11.1 Redevelopment Update - Director Sutherland.

**Carried**

**3. Disclosures of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations and Presentations**

None

**5. Approval of the Minutes of the Previous Meeting**

**VMCM2021-002**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**That** the minutes of the Victoria Manor Committee of Management meeting held on November 16, 2021, be adopted as circulated.

**Carried**

**6. Business Arising from Previous Meetings**

None

## **7. Correspondence**

### **7.1 Ministry of Long-Term Care letter dated January 6, 2021 - Re: Second Wave Response to COVID-19**

Director Sutherland updated for the committee's information, the regular correspondence received around the investments and approach the Province is taking during the Pandemic over the last year and the lost revenues and budget impacts. The pace of updates from the Ministry is daily with the changes to policies and directives in Long-Term Care.

#### **VMCM2021-003**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the January 18, 2021 correspondence from the Ministry of Long-Term Care, regarding Second Wave Response to COVID-19, be received.

**Carried**

## **8. Reports**

### **8.1 Victoria Manor Operations Report to Committee of Management, November and December 2020**

Director Sutherland to follow-up on a Victoria Manor Reserve for surplus and to add a resolution to report to Council.

#### **VMCM2021-004**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**That** the Victoria Manor Operations Report to Committee of Management, November and December 2020, provided by Sienna Senior Living, be received for information.

**Carried**

### **8.2 Memorandum 001 - Re: Correspondence - Rod Sutherland**

The committee was made aware of concerns during the discussion of the received correspondence. The committee feels they have responded to concerns as they relate to Victoria Manor. The issues with Long-Term Care in general with

the province are shared by the committee. The committee does not have the capacity to make changes.

**VMCM2021-005**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**That** the Memorandum 001 from Rod Sutherland regarding correspondence from Janet Vanderveen, be received.

**Carried**

8.3 Memorandum 002 - Re: Family Communication Newsletter - Pam Kulas

**VMCM2021-006**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the January 18, 2021 Memorandum 002 from Pam Kulas, regarding Family Communication Newsletter, be received.

**Carried**

8.4 VMC2021-001 Short-Stay Respite Care Bed Survey and Application

**VMCM2021-007**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**Resolved That** Report VMC2021-001, "Short-Stay Respite Care Bed Survey and Application", be received; and

**That** the Chair of the Committee of Management be authorized to sign the Short-Stay Respite Care Bed Survey and Application form, attached as Appendix A, for submission to the Local Health Integration Network.

**Carried**

**9. Closed Session**

**VMCM2021-008**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**That** the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Monday, January 18, 2021 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2)(b)(d)(e)(g) of the Municipal Act, S.O. 2001. S.25

**Carried**

**10. Matters from Closed Session**

**11. Other New Business**

**11.1 Re-Development Update - Rod Sutherland**

Director Sutherland had a call in December with staff from the Ministry of Health Re-Development Branch. At that time, it was advised there was an intake for the re-development process that was finished last year and at this point they have no further direction as to whether another intake will occur for applications. This poses the question if there is a requirement to re-develop. Previous direction was all homes have to meet the new standards by 2025. As a municipal home the requirement is to meet the fire codes by that time, which is a sprinkler system and Victoria Manor does meet these fire codes. The Ministry Staff from their stand point currently re-development is not necessarily required. Future intakes were inquired about as there was indication there would be additional intakes to the current re-development strategy. There is no indication or direction at this point whether or not there will be another intake or when that would be. In terms of re-development, without the application for the provincial funding, without the direction that we must re-develop by 2025, there would not be that requirement. Additional follow-up will be done to further clarify expectations and requirements around the standards. For now this is the direction.

**VMCM2021-012**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**Resolved That** the Re-Development Update from Rod Sutherland be accepted

**Carried**

**12. Next Meeting**

March 15, 2021, Victoria Manor Boardroom, commencing at 1:00 p.m.

**13. Adjournment**

**VMCM2021-013**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the Victoria Manor Committee of Management Meeting adjourn at 2:05 p.m.

**Carried**