

**The Corporation of the City of Kawartha Lakes**  
**Agenda**  
**Downtown Revitalization Advisory Committee Meeting**

**DRAC2021-02**  
**Thursday, April 15, 2021**  
**1:00 P.M.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**

**Mayor Andy Letham**  
**Anna Radey**  
**Denise Livingstone**  
**Dinah Wilson**  
**Julie Kellett**  
**Karen Quinn**  
**Lynne Manning**  
**Matthew Hutchison**  
**Stephen Podolsky**

This is an electronic participation meeting and public access to Council Chambers will not be available. Please contact [carbour@kawarthalakes.ca](mailto:carbour@kawarthalakes.ca) should you wish to view the proceedings and the Zoom meeting details will be provided. Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.

1. **Call to Order**
2. **Elections**
  - 2.1. Election of Chair
  - 2.2. Election of Vice Chair
3. **Administrative Business**
  - 3.1. Adoption of Agenda

**That** the agenda be adopted as circulated.
  - 3.2. Declaration of Pecuniary Interest
  - 3.3. Adoption of Minutes
  - 3.3.1. Adoption of the February 18, 2021 Downtown Revitalization Committee Meeting

**That the minutes of the Downtown Revitalization Advisory Committee meeting held on February 18, 2021, be adopted as circulated.**
4. **Deputations/Presentations**
5. **Downtown Revitalization Updates**
  - 5.1. Community Downtown Revitalization Updates

**That** the Community Downtown Revitalization Updates, be received.
  - 5.2. Economic Development Staff Update
6. **New or Other Business**
  - 6.1. Electric Charging Stations

**That** the information regarding Electronic Charging Stations, be received.

6.2. **Future of Downtown Revitalization**

**That** the Downtown Revitalization Working Groups for each community review and update their Action Plans with support from Economic Development, and;

**That** each community report back at the June Downtown Revitalization Advisory Committee on complete and incomplete actions.

7. **Next Meeting**

8. **Adjournment**

**That** the Downtown Revitalization Advisory Committee Meeting adjourn at \_\_\_\_ p.m.

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Downtown Revitalization Advisory Committee Meeting**

**DRAC2021-01**  
**Thursday, February 18, 2021**  
**1:00 P.M.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Lynne Manning**  
**Stephen Podolsky**  
**Dinah Wilson**  
**Anna Radey**  
**Denise Livingstone**  
**Karen Quinn**  
**Matthew Hutchinson**  
**Julie Kellett**

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**1. Call to Order**

Carlie Arbour called the meeting to order at 1:00 p.m. Mayor Andy Letham, Dinah Wilson, Denise Livingstone, Lynne Manning, Anna Radey, Stephen Podolsky were in attendance.

Regrets: Matthew Hutchinson, Julie Kellett, Karen Quinn

Chris Appleton was also in attendance.

**2. Elections**

**2.1 Election of Chair**

C. Arbour called for nominations for the position of Chair. D. Livingstone nominated A. Radey for the position of Chair. A. Radey declined the nomination.

In the absence of a willing committee member to stand for the position of Chair, Elections are deferred to the next meeting.

**DRAC2021-01**

**Moved By** L. Manning

**Seconded By** A. Radey

**That** the Elections of Chair and Vice-Chair for the Downtown Revitalization Advisory Committee be deferred to the next meeting.

**Carried**

**2.2 Election of Vice Chair**

Elections are deferred to the next meeting.

**3. Administrative Business**

**3.1 Adoption of Agenda**

**DRAC2021-02**

**Moved By** L. Manning

**Seconded By** S. Podolsky

**That** the agenda be adopted as circulated.

**Carried**

**3.2 Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

3.3 Adoption of Minutes

3.3.1 Adoption of the February 20, 2020 Downtown Revitalization Committee Meeting

**DRAC2021-03**

**Moved By** S. Podolsky

**Seconded By** Mayor Letham

**That** the minutes of the Downtown Revitalization Advisory Committee meeting held on February 20, 2020 be adopted as circulated.

**Carried**

**4. Deputations/Presentations**

**5. Downtown Revitalization Updates**

5.1 Community Downtown Revitalization Updates

**Coboconk and Norland:** 2020 has been a challenging year, many businesses are closed or suffering. Horticultural Society remained active in 2020 and expanded into Kirkfield, will expand efforts in Coboconk as well. Volunteer burn out experienced due to COVID. New business group in Kirkfield. Challenges in 2020 Summer season with no public, or business washrooms available. With municipal buildings closed, no location to submit complaints. Digital Main Street program has been a huge success to support getting businesses to transition to using online digital tools.

**Fenelon Falls:** Fenelon is in great shape right now. Downtown reconstruction is about to begin. The bridge has had some improvements. The Grove Theater is well into development: fundraising is reached 2/3 of their goal and will be completed for spring. Sculpture project is in progress and has majority (80%) of funding. Fenelon is working to become cultural center. Fenelon hosted a virtual Teeny Tiny Summit, profiling the Kawartha Community Co-Op and local businesses. Beautification efforts in full effect for summer in 2020. Horticultural society received funding for beautification work at The Grove Theater. Hay Fever event led by Fenelon Forward in the fall. Challenges in 2020 included access to public washrooms and public garbage collection.

Businesses who embraced social media were really quite successful, examples: Barn and Bunkie Monday and Grrr8 Finds Market using Facebook to increase sales. Digital Main Street has been really helpful for businesses. Shop Kawartha

Lakes campaign was really successful. Fenelon stores saw a very successful holiday season.

**Lindsay:** Downtown Lindsay has been under construction, and entering it's 3rd year now. Construction coinciding with the lockdown from COVID has been a silver lining for businesses. Businesses have been able to pivot and been resourceful. Businesses have made the most of their social media and has certainly helped them through the construction and COVID. Economic Development and Shop Kawartha Lakes campaign has been really helpful. Hopeful that BIA initiatives and events will get going again in 2022 (unlikely in 2021). Marketing and beautification committees working on setting things up for spring. Were able to sign up about 12 businesses to participate as Trail Towns businesses, will start soliciting more businesses to sign up. Signage will go to old mill park for trial towns. See a light at the end of the tunnel from COVID and construction.

**DRAC2021-04**

**Moved By** L. Manning

**Seconded By** S. Podolsky

**That** the Community Downtown Revitalization Updates, be received.

**Carried**

**5.2 Economic Development Staff Update**

C. Arbour presented an update on Downtown Initiatives from Economic Development taken in 2020.

Update from Mayor Letham: City is investing in the Downtowns. Important for them to look nice and for visitors to have a good experience. Additional funding for 2021 to improve garbage collection and access to public washrooms in Downtowns and major parks. Understand that there is increased demand for these resources throughout the summer months. The Taskforce will discuss how this can be done. Patio, park and event fees will be waived again for 2021 and allowing for patio expansions.

Committee discussion: In 2020 we began discussions on charging stations, request to – come back to for this year. The City is looking at fleet vehicles internally. Research shows the advantage of the charging stations is when Downtowns and private business install them, there is a larger advantage when

they are driven from private industry vs government. Carlie to follow up from February 2020 Minutes.

**DRAC2021-05**

**Moved By** S. Podolsky

**Seconded By** A. Radey

**That** the Economic Development Staff Update, be received.

**Carried**

**6. New or Other Business**

**6.1 2021 Work Plan**

**DRAC2021-06**

**Moved By** D. Livingstone

**Seconded By** S. Podolsky

**That** the Downtown Revitalization Advisory Committee 2021 Work Plan be forwarded to Council for approval.

**Carried**

**6.2 2021 Meeting Schedule**

Committee reviewed meeting schedule. Conflicts from other members on meeting times. Staff to adjust schedule and re-send to the Committee.

**7. Next Meeting**

The next meeting date in April to be determined with updated schedule.

**8. Adjournment**

**DRAC2021-07**

**Moved By** S. Podolsky

**Seconded By** D. Livingstone

**That** the Downtown Revitalization Advisory Committee Meeting adjourn at 2:15 p.m.

**Carried**