

The Corporation of the City of Kawartha Lakes

Additional Agenda

Committee of the Whole Meeting

COW2021-05

Tuesday, May 4, 2021

Commencing at 1:00 p.m. - Electronic Participation

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Andy Letham

Deputy Mayor Patrick O'Reilly

Councillor Ron Ashmore

Councillor Pat Dunn

Councillor Doug Elmslie

Councillor Tracy Richardson

Councillor Kathleen Seymour-Fagan

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact AgendaItems@kawarthalakes.ca if you have an accessible accommodation request.

5. Correspondence

***5.1. Correspondence Relating to the Off Road Vehicle Use of City Roads Task Force Recommendations** **3 - 15**

- Bruce Barrett
- Brenda Morrison
- Rowland Roberge
- Betty Hooper
- JoAnne and Bruce Beatty
- * Grace and George

7. Presentations

7.1. CW2021-04.7.1

***7.1.1. Deputations Relating to the Off Road Vehicle Use of City Roads Task Force Recommendations** **16 - 33**

- Kerrie Bartlett
- George Pineau and Jamie Morris
- * Peter Petrosoniak
- * Heather Stauble
- * William Steffler
- * Lesley Barrett

To: Mayor Latham
From: Bruce Barrett
Re: ORV Process
Date: April 5, 2021

Dear Mayor Latham

I am writing to you as a gesture of concern and good faith regarding the manner in which the CKL Council is operating with respect to the ORV issue it has before them.

As an administrator with Trillium Lakelands District School Board for over twenty years there are significant problems with process that Council is currently engaged in. Problems that are so fundamental to effective decision making that I feel compelled to address them with you, and urge you to share this email with all Council members.

As a resident of Lindsay for 32 years and have always felt that, no matter the issue, the Council of the day made decisions based on the its stated vision for the town, aligned with Council's strategic directions document. Tough decisions that didn't have an emergency status took considerable time. They incorporated careful and thoughtful consideration for those most likely to be negatively impacted, sought voice from residents and taxpayers, and used comprehensive studies with data from town departments, police services, the health unit, and other regulatory agencies.

To that end, I offer the following perspective on what I see unfolding and the exposure that accompanies it.

As Mayor and CEO of the city, you are ultimately responsible for the conduct of Council and for any breaches in process. You are also responsible for any actions that oppose to the Strategic Directions 2020-2023 document authored by Council; specifically, your guiding principle to be *Open/Transparentm* and your strategic priority for *Good Government*.

The urgency and hurried approach that Council has adopted is the first of these process breaches. The speed of this motion does not reflect the thorough, comprehensive approach of past practice. This departure is a significant, and contributing, factor to residents who feel ill-informed and blindsided. When past practice changes so abruptly, people ask why.

Perhaps it's best if I follow the theme of "Why?" to point out some of the many areas of exposure I think are most striking in this case. These "Why?" questions address the process your Council has followed to date. A process which has implicates the Mayor and Council in 3 important tests; the test of transparency, the test of conduct beyond reproach, and the test of thorough, effective communication. The questions are intended to cause both personal and collective reflection. They may also resonate with some staff and councilors who have been uneasy with the process but, for whatever reason, have yet to speak out.

The Test for Transparency:

1. **Why** was the Initial motion of the December 15 Council the very last item on a very busy holiday agenda (13.3.1)?
2. **Why** would a matter so important to public safety publicize its search for community Task Force Members in Lindsay This Week on December 24th on the very last page (51) of the paper, and close the search January 8th? That's an awfully busy time of the year and even more stressful this past year. However, it is apparent that the Kawartha ATV Association was both aware, and anticipating, the search because on January 4th a "looking for your voice to be heard" rallying cry to members was posted. A post outlining the impending creation of Task Force and the imperative need for KATVA get representation on the Task Force to ensure "ATVers views (need to be heard)".

The Test for Conduct:

3. **Why** does a Task Force charged with creating a balanced view of an issue create a committee that is so blatantly skewed? I reference the personal introductions of the inaugural Task Force meeting of February 5th
https://www.youtube.com/watch?v=Y_Z99O2f22A

Five of the seven committee members own ATVs. All four of the community members own ATVs. One community member (D. Mitchell) recounts for the public record (min 8:17) that he has actually previously worked with two of the other three community members (S. Lane and C. Richards) to achieve similar ATV access in the municipality of Trent Lakes. One of those of those two with whom he worked to the same end is Carolyn Richards, who is the President of the Kawartha ATV Association.

Any quick analysis reveals the following: Four community members were to be selected through the interview process by Councilors Dunn, Richardson, and Seymour-Fagan. How did this process result in appointing three members who, by their own admission, had previously worked together to achieve the very thing the Task Force is supposed to be deliberating on without prejudice? And, how is it possible that with four community members there is no corresponding voice for the opposing view? Not one. The only other community member is also an ATV owner and "avid" snowmobiler. A new resident to rural CKL, hired just five months earlier in August of 2020, after transferring from Toronto.

4. **Why**, in that same meeting of Feb 5th, when Director of Works Brian Robinson, asks (min 0:55) for Task Force members to declare any pecuniary interest does Councilor Seymour Fagan not declare? The Councilor is clear that her intention is to bring ATV visitor traffic to the area by opening up municipal road access (whether or not trails exist) because it

helps the local tourism in her ward and in particular that of the community of Bobcaygeon. A community where the “bio” section of her webpage <https://www.kathleenseymour-fagan.com/> explains she is the owner of the Kawartha Coffee Company and its three locations which are “popular gathering spots for our community ... and visitors.

5. **Why** has the Chair of the Task Force been allowed to maintain his position on the committee? During the virtual public deputations of the March 19th he behaved in a manner unbecoming an elected official? The video evidence <https://www.youtube.com/watch?v=N7ORUhrq59A> clearly shows a female resident who is having obvious difficulty with the audio of the meeting. She and the committee trade moments when they are unable to hear one another. Rather than suggest that the committee would come back to her at a later point in the que (and have staff work with her remotely to address the issue), the Chair instructs staff (min 57:37) “can you mute her”. The entire exchange illustrates exactly the kind of misogynistic, bullying behaviour being highlighted and addressed throughout Western world. It’s the very kind of conduct that quickly finds its way off the YouTube platform and into the twitter-sphere, Instagram world to bring pressure for change in such unacceptable behaviour. The fact that neither of the other councilor intervened is also telling.

The Test for Communication:

6. **Why** is the social media page of the Chair of the Task Force devoid of any mention to the ward 5 constituents he serves? Councilor Dunn has posted twice since the October inception of the proposed ATV access to the streets of Lindsay and Ward 5. The first was February 20th, three weeks after the Task Force had already met. The second was on March 10, nine days before the public meeting. At no time did he reach out to his constituents to inform them of what was at the council table. Not phone calls, not flyers, not social distance (masked) door knocking. All of which he found time for during the election campaign. The social media pages of the other two Councilor’s are similarly thin on the topic and information, although Councilor Richardson’s does contain a letter from the CKL outlining the poor condition of the trails in her area as a result of ATV use and behaviour.
7. **Why** not consider your own Strategic Directions 2020-2023 document. The opening statement celebrates the inclusive process followed for the Plan. In fact, “Open and Transparent” is one of the four guiding principles, and yet there is only veiled language as it pertains to the opening and connecting of trails with no mention of what multipurpose actually means. The headings of “Quality of Life” and “Healthy Environment” do show several large photos of beautiful scenery, a person on the trail walking a dog, cyclists, and paddleboard yoga. However, there is not a single word about ORV use. In fact, the only motorized object in any picture within the entire document is a waste disposal truck and moored houseboats.

I have a deep appreciation for how challenging the job is, and how difficult it is when vocal special interest groups lobby for change. The goal of pleasing everyone all the time is a certain impossibility. What isn't impossible is the fair, impartial deliberation of the leadership team, support staff and elected officials to do follow process and be above reproach.

I fear, for whatever reason, that you and council have somehow lost sight of this, and I urge you to reconsider the current course of action.

On the balance of the evidence provided the smart political move would be to slow this process down significantly, and put a moratorium on any further action by the current Task Force, until such time as these observations submitted as evidence of process breach can be fully investigated and acted upon.

The more decisive, and morally responsible Council move would be, as mayor to acknowledge the perception of general deceit, impropriety, and behaviour unbecoming public officials, and bring a motion to Council. A motion that is referenced in the Task Force Report RD2020-012 from the December 15th, 2020: Terms of Reference (page 535) which states, "At the discretion of Council the Task Force may be dissolved by resolution of Council." Such motion is further supported by the *Municipal Conflict of Interest Act*, the *City Code of Conduct Act for Task Force Members (CP2018-018)*, and the guiding principle of *Open and Transparent* and your strategic priority of *Good Government* from the *Strategic Directions 2020-2023*.

At least then, if interest remained in pursuing ORV access, there would be an opportunity to establish a group/committee/task force consisting of Councilors who are free from pecuniary interest, residents most impacted by the change, and specialists who will listen to the presentations and concerns of the two opposing sides in this case to come to an informed decision. That would put you in a much better position to withstand the test of prejudicial bias to which you and Council are currently exposed.

The facts involving both procedural speed, and Task Force composition alone would attract the attention of any number of provincial watchdog and advocacy groups.

On a different, but equally important note, I have included the inset maps of the three major towns in the Muskoka's; Gravenhurst, Bracebridge, and Huntsville. Tourism in the Muskoka's is the engine that drives the community, yet not one of those towns allow ORVs inside the town limits. Visitors or residents must trailer their ORVs to connecting trailheads as per the bylaws set out and maintained by those mayors and their municipal councils.

Similarly, if you talk to your mayoral colleagues in the south you will find that neither Port Hope nor Cobourg allow ORVs in residential roads in their towns.

Comparing the town of Lindsay with a population of over 20,000 and growing to ORV access hamlets like Dorset or Buckhorn is simply irresponsible.

I trust you will share these observations and concerns for procedural fairness with Council in the good faith intended. I wish you and your Council sound deliberations moving forward.

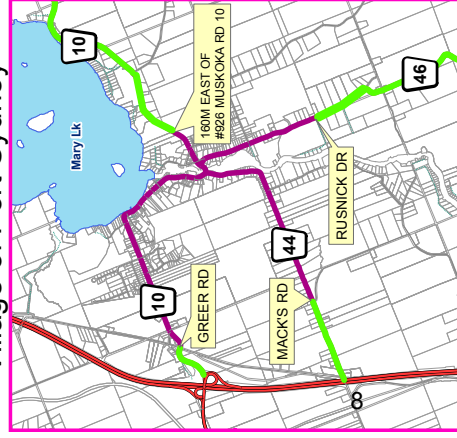
With respect,

Bruce

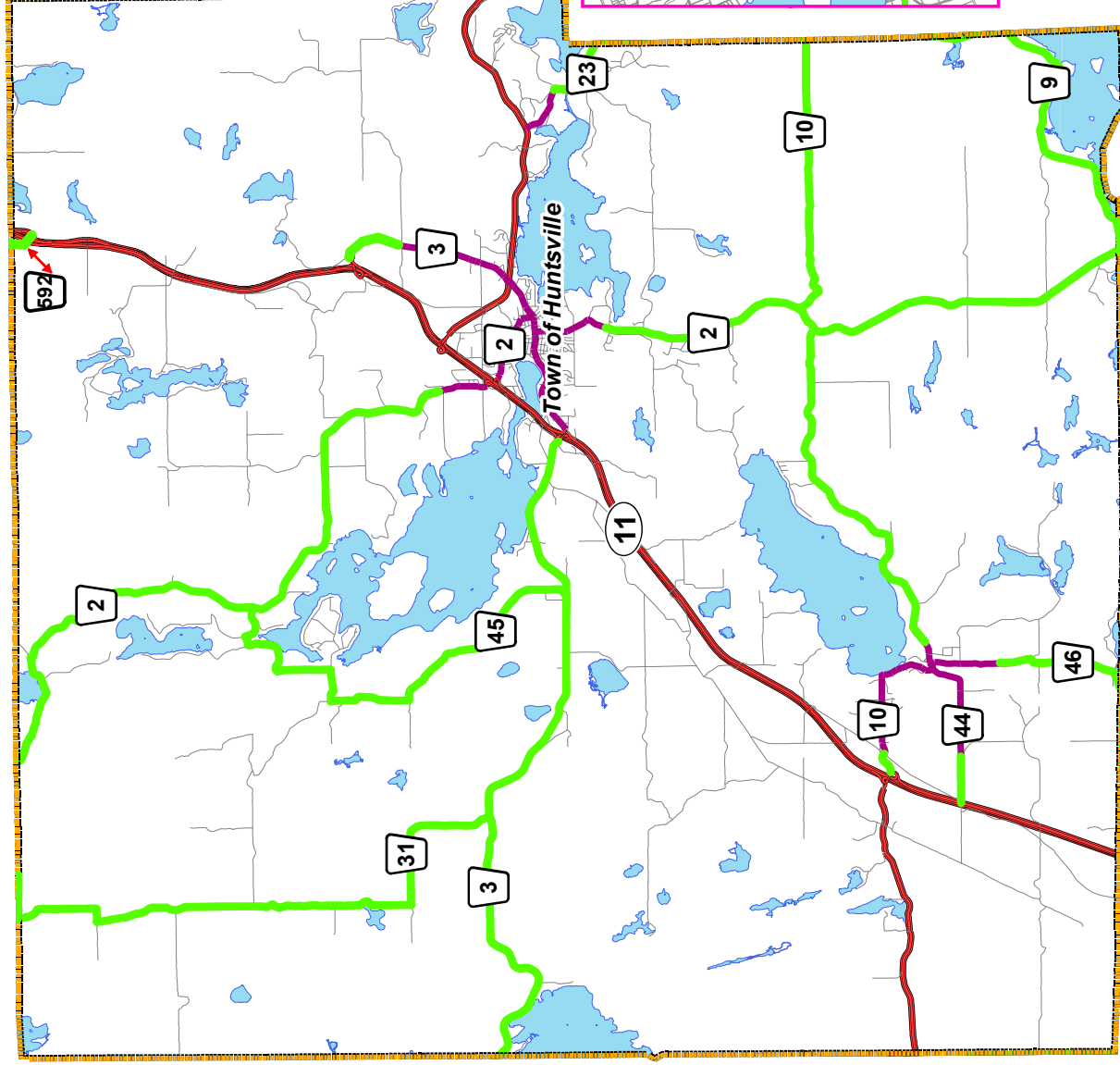
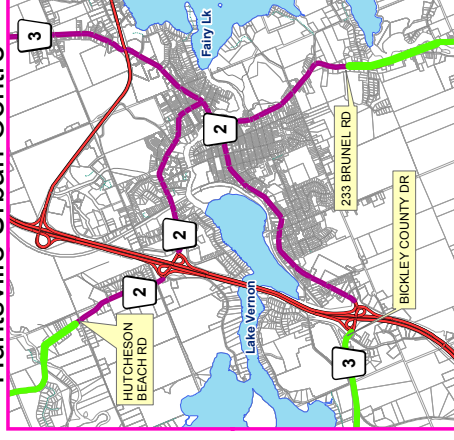
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ORV Usage on District Roads within the Town of Huntsville

Village of Port Sydney



Huntsville Urban Centre

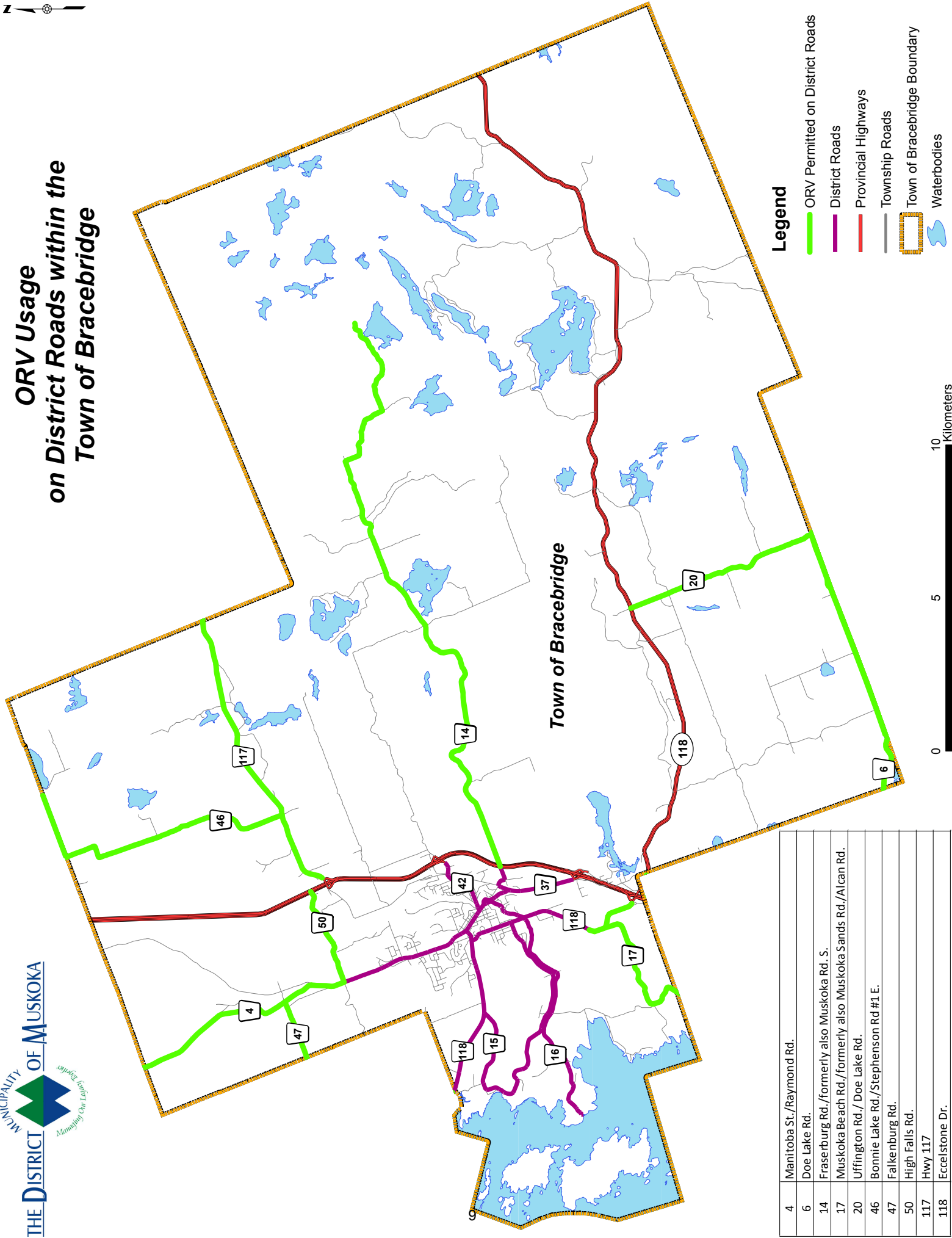


Legend

- ORV Permitted on District Roads
- District Roads
- Provincial Highways
- Township Roads
- Town of Huntsville Boundary
- Waterbodies

2	Brunel Rd./Ravenscliffe Rd.	31	Yearley's Rd./formerly also Landfill Site Rd.
3	Muskoka Rd #3 N./Aspden Rd.	44	South Mary Lake Rd.
9	South Portage Rd.	45	Etwell Rd./Hoodstown Rd.
10	Muskoka Rd # 10./Britannia Rd.	46	Deer Lake Rd
23	Canal Rd./N. Portage Rd.	592	Old Hwy 592(Novar)

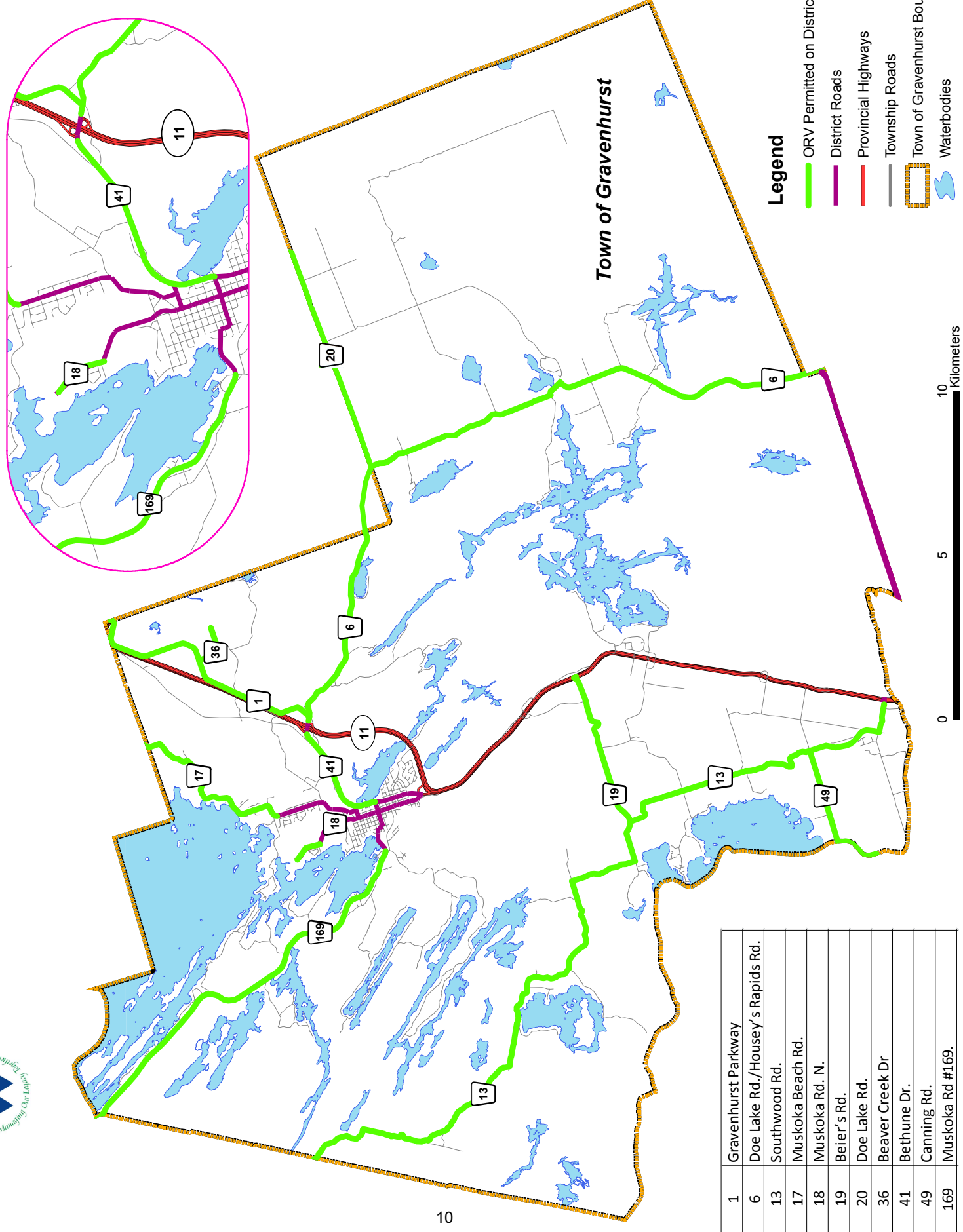
ORV Usage on District Roads within the Town of Bracebridge



4	Manitoba St./Raymond Rd.
6	Doe Lake Rd.
14	Fraserburg Rd./formerly also Muskoka Rd. S.
17	Muskoka Beach Rd./formerly also Muskoka Sands Rd./Alcan Rd.
20	Uffington Rd./Doe Lake Rd.
46	Bonnie Lake Rd./Stephenson Rd #1 E.
47	Falkenburg Rd.
50	High Falls Rd.
117	Hwy 117
118	Eccelstone Dr.



ORV Usage on District Roads within the Town of Gravenhurst



1	Gravenhurst Parkway
6	Doe Lake Rd./Housey's Rapids Rd.
13	Southwood Rd.
17	Muskoka Beach Rd.
18	Muskoka Rd. N.
19	Beier's Rd.
20	Doe Lake Rd.
36	Beaver Creek Dr
41	Bethune Dr.
49	Canning Rd.
169	Muskoka Rd #169.

From: Brenda Morrison
Sent: Wednesday, April 21, 2021 4:21:45 PM
To: aletham@kawarthalakes.ca <aletham@kawarthalakes.ca>
Subject: Off Road Vehicles

I disagree with Off Road Vehicles being allowed on City of Kawartha streets. Community safety is a top priority and Off Road Vehicles would pose a risk to themselves and others if allowed on our streets.

Sent from my iPhone

From: Kia Tsalavoutas <ktsalavoutas@kawarthalakes.ca>
Sent: Wednesday, April 21, 2021 12:50 PM
To: Brianne Harrison <bharrison@kawarthalakes.ca>
Subject: Interest for ORV

Hi Brianne,

I had a resident phone me today his name is Rowland Roberge, he lives at [REDACTED] Lindsay and he would like to give his support for the ORV use. He said that as long as everything is kept orderly and they are assigned routes, he thinks it will bring money to the coffee shops and gas stations. His number is [REDACTED] and just wanted me to pass along his support. He does not require a call back.

Thank you!

Kia Tsalavoutas
Executive Assistant to the Mayor and Council
City of Kawartha Lakes
(705) 324-9411, ext. 1310 www.kawarthalakes.ca

From: Betty Hooper

Sent: Monday, April 26, 2021 3:05:00 PM

To: aletham@kawarthalakes.ca <aletham@kawarthalakes.ca>; pdun@kawarthalakes.ca <pdun@kawarthalakes.ca>

Subject: No ATV'S on walking trails

I was a member of the Bruce and Ganaraska trail associations for many years. It was our experience that Motorized vehicles and Pedestrians do not mix! I walk the trail and many times I meet a couple that have five children and I applaud them for getting their family out for fresh air and exercise. Riding a motorized vehicle is not exercise just polluting. PLEASE NO ATV'S OR DIRT BIKES ON THE TRAILS.. Buy property for this purpose.

From: JoAnne Beatty >
Sent: Monday, April 26, 2021 1:52:01 PM
To: Andy Letham <aletham@kawarthalakes.ca>
Subject:

1:48 PM Mon Apr 26

74%

< Sent ^ v



Off road vehicles and ATVs

You can't be serious when you read the stats on these toys. I as a senior citizen am very much apposed to this recommendation. The safety of all the citizens of Kawartha Lakes should be taken very seriously. These are mechanical toys to be played on off road.

JoAnne and Bruce Beatty



Sent from my iPad



Sent from my iPad

From: Grace And George <
Sent: Wednesday, April 28, 2021 5:39 PM
To: ORVTaskForce <orvtaskforce@kawarthalakes.ca>
Subject: Off road vehicles

Off road means off road
Please read your owner manual.
Do something for your constituents not for your own interest.

Sent from my iPhone



Request to Speak before Council

Request to Make a Deputation/Presentation to
Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

Kerrie Bartlett

Address: *

177 Bury's Green Rd

City/Town/Village:

Fenelon Falls

Province: *

Ontario

Postal Code:

K0M1N0

Telephone: *

Email: *

There can be a maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda.

Deputant One:

Kerrie Bartlett

Deputant Two:

First Name, Last Name

Please provide details of the matter to which you wish to speak: *

Provide a deputation at the May 4th Committee of a Whole meeting Regarding Opening Roads to ATV travel and the road link through Lindsay

Please attach any additional supporting documents you wish to provide and submit with this completed form.

Have you discussed this matter with City Staff?

☒ Yes

☐ No

If yes, Which department and staff member(s) have you spoken to?

What action are you hoping will result from your presentation/deputation? *

Support by the Committee to recommend a bylaw to allow ATV's on roads south of County Rd 8 and through Lindsay and Bobcaygeon

By signing this form you are acknowledging that all of the information you are providing on this form is true, and giving the City permission to collect your personal information for the principal purpose of a request to make a deputation to Committee or Council as outlined below.

Signature:

Kerrie Bartlett

Date:

4/25/2021



The personal information is being collected by the City of Kawartha Lakes for the principal purpose of a request to make a deputation to Committee or Council pursuant to the City's procedural by-law. This information, including all attachments submitted may be circulated to members of Council, staff, the general public and posted on the City website. Questions about the collection of this information should be directed to the City Clerk or Deputy Clerk at 705 324-9411 ext. 1295 or 1322.

Do you agree to the publication of your name and contact information on the City's website and the City Council agenda? *

☒ Yes

☐ No

Please complete this form and return to the City Clerk's Office by submitting it online or:
Fax: 705-324-8110 Email: agendaitems@kawarthalakes.ca



Request to Speak before Council

Request to Make a Deputation/Presentation to
Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

George Pineau

Address: *

67 Victoria Ave. N.

City/Town/Village:

Lindsay

Province: *

Ontario

Postal Code:

K9V 4G6

Telephone: *

Email: *

There can be a maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda.

Deputant One:

George Pineau

Deputant Two:

Jamie Morris

Please provide details of the matter to which you wish to speak: *

The Off Road Vehicle Task Force's recommendations are coming to Council at the May 4th Committee of the Whole ZOOM meeting. We want to outline to Council our concerns about how those recommendations were arrived at. We also want to outline some facts and arguments that we're hoping Council will keep in mind as it decides whether or not to adopt the Task Force recommendations.

Please attach any additional supporting documents you wish to provide and submit with this completed form.

Have you discussed this matter with City Staff?

☐ Yes

☒ No

If yes, Which department and staff member(s) have you spoken to?

What action are you hoping will result from your presentation/deputation? *

We are hoping Council will decide to retain current bylaw 2019 - 077 (A By-Law to Regulate the Operation of ATVs and ORVs in the City of Kawartha Lakes) and not permit Off Road Vehicles on any additional CKL roads.

By signing this form you are acknowledging that all of the information you are providing on this form is true, and giving the City permission to collect your personal information for the principal purpose of a request to make a deputation to Committee or Council as outlined below.

Signature:

George Pineau

Date:

4/27/2021



The personal information is being collected by the City of Kawartha Lakes for the principal purpose of a request to make a deputation to Committee or Council pursuant to the City's procedural by-law. This information, including all attachments submitted may be circulated to members of Council, staff, the general public and posted on the City website. Questions about the collection of this information should be directed to the City Clerk or Deputy Clerk at 705 324-9411 ext. 1295 or 1322.

Do you agree to the publication of your name and contact information on the City's website and the City Council agenda? *

☒ Yes

☐ No

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Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

Peter Petrosioniak

Address: *

19 Francis Street

City/Town/Village:

Lindsay

Province: *

ON

Postal Code:

K9V 3R7

Telephone: *

Email: *

There can be a maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda.

Deputant One:

Peter Petrosioniak

Deputant Two:

First Name, Last Name

Please provide details of the matter to which you wish to speak: *

ORV Task Force recommendations

Please attach any additional supporting documents you wish to provide and submit with this completed form.

Have you discussed this matter with City Staff?

☐ Yes

☒ No

If yes, Which department and staff member(s) have you spoken to?

What action are you hoping will result from your presentation/deputation? *

I wish to emphasize the safety and health concerns regarding this issue and want to ask Council to retain the present 2019 ORV by-law and to not adopt the ORV Task Force recommendations.

By signing this form you are acknowledging that all of the information you are providing on this form is true, and giving the City permission to collect your personal information for the principal purpose of a request to make a deputation to Committee or Council as outlined below.

Signature:

I attest to signing this electronically

Date:

4/28/2021



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Do you agree to the publication of your name and contact information on the City's website and the City Council agenda? *

☒ Yes

☐ No

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Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

Heather Stauble

Address: *

[REDACTED]

City/Town/Village:

Pontypool

Province: *

ON

Postal Code:

L0A 1K0

Telephone: *

[REDACTED]

Email: *

[REDACTED]

There can be a maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda.

Deputant One:

Heather Stauble

Deputant Two:

First Name, Last Name

Please provide details of the matter to which you wish to speak: *

Speak to Council regarding recommendations in Report PW2021-002 ORV Task Force

Please attach any additional supporting documents you wish to provide and submit with this completed form.

Have you discussed this matter with City Staff?

☒ Yes

☐ No

If yes, Which department and staff member(s) have you spoken to?

What action are you hoping will result from your presentation/deputation? *

Consideration of Report PW2021-002 Off Road Vehicle Task Force Recommendations

By signing this form you are acknowledging that all of the information you are providing on this form is true, and giving the City permission to collect your personal information for the principal purpose of a request to make a deputation to Committee or Council as outlined below.

Signature:

Heather Stauble

Date:

4/29/2021



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Do you agree to the publication of your name and contact information on the City's website and the City Council agenda? *

☒ Yes

☐ No

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Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

WILLIAM STEFFLER

Address: *

9 NORDALE COURT

City/Town/Village:

LINDSAY

Province: *

ON

Postal Code:

K9V 4V4

Telephone: *

Email: *

There can be a maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda.

Deputant One:

WILLIAM STEFFLER

Deputant Two:

First Name, Last Name

Please provide details of the matter to which you wish to speak: *

RE: Report PW2021-002 Off Road Vehicle Task Force Recommendations

Please attach any additional supporting documents you wish to provide and submit with this completed form.

Have you discussed this matter with City Staff?

☐ Yes

☒ No

If yes, Which department and staff member(s) have you spoken to?

What action are you hoping will result from your presentation/deputation? *

That Council will disagree with the Task Force Recommendations and take appropriate steps.

By signing this form you are acknowledging that all of the information you are providing on this form is true, and giving the City permission to collect your personal information for the principal purpose of a request to make a deputation to Committee or Council as outlined below.

Signature:

WILLIAM STEFFLER

Date:

4/29/2021



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Do you agree to the publication of your name and contact information on the City's website and the City Council agenda? *

☒ Yes

☐ No

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Request to Make a Deputation/Presentation to
Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

lesley barrett

Address: *

77 Wellington St

City/Town/Village:

Lindsay

Province: *

ON

Postal Code:

K9V 3N8

Telephone: *

Email: *

There can be a maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda.

Deputant One:

Lesley Barrett

Deputant Two:

First Name, Last Name

Please provide details of the matter to which you wish to speak: *

I wish to speak on the matter of the ORV Task Force motion to allow access to municipal roads in CKL

Please attach any additional supporting documents you wish to provide and submit with this completed form.

Have you discussed this matter with City Staff?

☒ Yes

☐ No

If yes, Which department and staff member(s) have you spoken to?

What action are you hoping will result from your presentation/deputation? *

I am looking for council to defeat any motion that allows ATV/SBS on the roads of Lindsay

By signing this form you are acknowledging that all of the information you are providing on this form is true, and giving the City permission to collect your personal information for the principal purpose of a request to make a deputation to Committee or Council as outlined below.

Signature:

Lesley Barrett

Date:

4/30/2021



The personal information is being collected by the City of Kawartha Lakes for the principal purpose of a request to make a deputation to Committee or Council pursuant to the City's procedural by-law. This information, including all attachments submitted may be circulated to members of Council, staff, the general public and posted on the City website. Questions about the collection of this information should be directed to the City Clerk or Deputy Clerk at 705 324-9411 ext. 1295 or 1322.

Do you agree to the publication of your name and contact information on the City's website and the City Council agenda? *

☒ Yes

☐ No

Please complete this form and return to the City Clerk's Office by submitting it online or:
Fax: 705-324-8110 Email: agendaitems@kawarthalakes.ca