

The Corporation of the City of Kawartha Lakes

AMENDED AGENDA

REGULAR COUNCIL MEETING

CC2017-26

Tuesday, September 26, 2017

Closed Session Commencing at 1:00 p.m. Open Session Commencing at 2:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:

Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER
2. ADOPTION OF CLOSED SESSION AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST IN CLOSED SESSION ITEMS
4. CLOSED SESSION
 - 4.1 CC2017-26.4.1

Closed Session Minutes, Regular Council Meeting
September 12, 2017
Municipal Act, 2001, s.239(2)(c)
 - 4.2 CORP2017-024

Liana Patterson, Corporate Services Manager, Human Resources
Privileged and Confidential
Collective Bargaining Mandate - OPSEU
Labour Relations or Employee Negotiations
Municipal Act, 2001 s.239(2)(d)
 - 4.3 RS2017-012

Robyn Carlson, City Solicitor
Sale of Surplus Municipal Property Located on Slalom Drive, Bethany
and Legally Described as Block B Plan 152, in the Geographic Township
of Manvers, City of Kawartha Lakes
Proposed or Pending Acquisition or Disposition of Land
Municipal Act, 2001 s.239(2)(c)
 - 4.4 RS2017-013

Robyn Carlson, City Solicitor
Sale of Surplus Municipal Property Located on Christie Road, Bethany
and Legally Described as Block A Plan 152, in the Geographic Township
of Manvers, City of Kawartha Lakes
Proposed or Pending Acquisition or Disposition of Land
Municipal Act, 2001 s.239(2)(c)
5. OPENING CEREMONIES
 - 5.1 Call Open Session to Order
 - 5.2 O Canada

5.3	Moment of Silent Reflection	
5.4	Adoption of Open Session Agenda	
6.	<u>DISCLOSURE OF PECUNIARY INTEREST</u>	
7.	<u>MATTERS FROM CLOSED SESSION</u>	
8.	<u>PUBLIC INFORMATION</u>	
8.1	Presentations	
8.1.1	CC2017-26.8.1.1	15 - 17
	Wayne Hutchinson Beverley Jeeves Fenelon Falls Museum Board Presentation and Financial Update	
8.1.2	CC2017-26.8.1.1	18 - 41
	Bryan Robinson, Director of Public Works James Makaruk, Director, Stirling Rothesay Consulting Inc. Roads Depot Master Plan Presentation	
8.2	Invited Guests (Quarterly Basis)	
8.3	Notices and Information by Members of Council and Staff	
8.3.1	Council	
8.3.2	Staff	
8.4	Notice of Motion	
9.	<u>DEPUTATIONS</u>	
9.1	CC2017-26.9.1	
	David Marsh By-laws to Authorize the Sale of Surplus Municipal Properties - Properties located on Slalom Drive and Christie Road (Items 15.1.10 and 15.1.11 on the Agenda)	

9.2	CC2017-26.9.2	42 - 49
	Tim Cafik Jodi Windsor By-laws to Authorize the Sale of Surplus Municipal Properties - Properties located on Slalom Drive and Christie Road (Items 15.1.10 and 15.1.11 on the Agenda)	
9.3	CC2017-26.9.3	50 - 51
	Chris Appleton Seasonal Residential Clean-Up Waste Drop Off (Item 10.1.1 on the Agenda)	
9.4	CC2017-26.9.4	52 - 53
	Chris Appleton Landfill Gas Generator Status (Report WM2017-004, Item 10.3.10 on the Agenda)	
10.	<u>CONSENT MATTERS</u>	
	RESOLVED THAT all of the proposed resolutions shown in Section 10.1, 10.2 and 10.3 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.	
10.1	Correspondence	
10.1.1	CC2017-26.10.1.1	54 - 55
	Andy Letham, Mayor Seasonal Residential Clean-Up Waste Drop Off	

RESOLVED THAT the memorandum from Mayor Letham regarding **Seasonal Residential Clean Up Waste Drop Off**, dated September 26, 2017, be received;

THAT Staff implement for the 2018 season a 1 year pilot project to exempt all City of Kawartha Lakes residents from tipping fees identified within by-law 2015-123, as amended, related to bringing compliant clear bag residential waste and compliant leaf and yard residential waste to City Landfills for a period of 2 weeks in spring and 2 weeks in fall;

THAT Staff report back to Council by the end of July 2018 on the results of the Spring 2018 pilot project;

THAT all other current programs regarding waste drop off, leaf and yard material drop off, remain in place;

THAT the necessary by-laws for the above recommendations be forwarded to Council for adoption; and

THAT the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

10.1.2

CC2017-26.10.1.2

56 - 56

Andy Letham, Mayor
Speed Reduction Hillhead Road

RESOLVED THAT the memorandum from Mayor Letham regarding **Speed Reduction Hillhead Road**, dated September 26, 2017, be received;

THAT the speed limit on Hillhead road be posted at 60 km/h from River Road to Mount Horeb Road (CKL 31);

THAT the necessary by-laws for the above recommendations be forwarded to Council for adoption; and

THAT the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application/agreement/decision.

10.1.3

CC2017-26.10.1.3

57 - 58

Rolling Hills Estates Homeowners Association
Licensing of Short Term Residential Rentals
(Report LIC2017-001, Item 10.3.1 on the Agenda)

RESOLVED THAT the September 24, 2017 correspondence from Rolling Hills Estates Homeowners Association regarding Licensing of Short Term Residential Rentals, Report LIC2017-001, Item 10.3.1 on the Agenda, be received.

10.2	Minutes from:	
10.2.1	Council	
10.2.1.1	CC2017-26.10.2.1.1	59 - 77
	Minutes, Regular Council Meeting September 12, 2017	
	RESOLVED THAT the Minutes of the September 12, 2017 Regular Council Meeting, be received and adopted.	
10.2.1.2	CC2017-26.10.2.1.2	78 - 82
	Minutes, Special Council Information Meeting September 14, 2017	
	RESOLVED THAT the Minutes of the September 14, 2017 Special Council Information Meeting, be received and adopted.	
10.2.2	Committees of Council, Advisory Boards and Task Forces	
10.2.2.1	CC2017-26.10.2.2.1	83 - 87
	Draft Minutes, Executive Committee Meeting September 8, 2017	
	RESOLVED THAT the Draft Minutes of the September 8, 2017 Executive Committee Meeting, be received.	
10.3	Reports	
10.3.1	LIC2017-001	88 - 100
	Alix Hick, Senior Licensing Officer Licensing of Short Term Residential Rentals	
	RESOLVED THAT Report LIC2017-001, Licensing of Short Term Residential Rentals , be received; and THAT no further action be taken to regulate Short Term Residential Rentals in the City of Kawartha Lakes.	
10.3.2	CORP2017-025	101 - 110
	Angela Vickery, Manager, Revenue and Procurement Consolidated Fees and Charges By-Law - Update to Schedule F	

RESOLVED THAT Report CORP2017-025, **Consolidated Fees and Charges By-Law – Update to Schedule F**, be received;

THAT the following fee be established and inserted into By-Law 2016-206;

F – 1 Waste Management Fees

Service Description	Unit	Fees Effective January 1, 2018	Reference
Vac Trucks	per load	\$200.00	New Flat Fee

And;

THAT the fees contained in Appendix A to Report CORP2017-025, be approved.

10.3.3

CORP2017-027

111 - 128

Jessica Hood, Junior Accountant
2017 Q2 Capital Close

RESOLVED THAT Report CORP2017-027, **2017 Q2 Capital Close**, be received;
THAT the capital projects identified in Attachment A be approved to be closed due to completion;
THAT the balances in the table below be transferred to or from the corresponding reserves;

Reserve	Report Closing Balance
Capital Projects Reserve	\$377,275
Public Works Fleet Reserve	\$(21,651)
Water Infrastructure Reserve	\$3,577
Sewer Infrastructure Reserve	\$49,357

THAT an additional \$3,260.56 of City Development Charges be allocated to project 9831503, Dranoel Road Culvert to fund the project deficit and bring the project balance to zero upon project closure;
THAT project 9531502, Upgrade City Building Systems be reopened and \$118,000 from the Capital Projects Reserve be used to fund the project;
THAT the following projects be extended to December 31, 2017:

928160101 - Server Hardware
 928160501 - Cabling Syst Lindsay Firehall
 928160601 - Client Hardware
 928161601 - Replace Public Access Systems
 950160401 - Picnic Table and Bench Replace
 950160700 - Ice Plant/System Equip Replace
 994162401 - Cement Pad at Bus Stops
 994165501 - LIMO Specialized Transit Bus

THAT the following projects be extended to December 31, 2018:

9971460 – Fenelon Landfill-Admin Building
 9971463 – Laxton Landfill Site

10.3.4

PUR2017-049

129 - 132

Launa Lewis, Buyer
 2017-46-CP Engineering Services for Downtown Reconstruction in Lindsay

	<p>RESOLVED THAT Report PUR2017-049, 2017-46-CP Engineering Services for Downtown Reconstruction in Lindsay, be received; THAT Cima Canada Inc., of Bowmanville, be awarded 2017-46-CP Engineering Services for Downtown Reconstruction in Lindsay, as the highest scoring Proponent; THAT subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and THAT the Purchasing Division be authorized to issue a Purchase Order.</p>	
10.3.5	<p>PUR2017-054</p> <p>Marielle van Engelen, Buyer Todd Bryant, Manager of Fleet and Transit Services 2017-84-CP Request for Proposal Remove and Replace Transit Hub</p> <p>RESOLVED THAT Report PUR2017-054, 2017-84-CP Request for Proposal Remove and Replace Transit Hub, be received; THAT Daytech Limited of Toronto, ON, being the only compliant proponent, be selected for the award for Request for Proposal 2017-84-CP Remove and Replace Transit Hub; and THAT subject to receipt of required documents, that Purchasing Division be authorized to issue a purchase order.</p>	133 - 136
10.3.6	<p>PLAN2017-057</p> <p>David Harding, Planner I A By-law to Deem Lot 11, Registered Plan 395, Geographic Township of Mariposa, being 26 Rosie's Road (Mastin and Button)</p> <p>RESOLVED THAT Report PLAN2017-057, Mastin and Button – D30-17-007, be received; THAT a Deeming By-law respecting Lot 11, Registered Plan 395, substantially in the form attached as Appendix D to Report PLAN2017-057, be approved and adopted by Council; and THAT the Mayor and Clerk be authorized to execute and documents required by the approval of this application.</p>	137 - 142
10.3.7	<p>PLAN2017-058</p> <p>Sherry L. Rea, Development Planning Supervisor An application for Part-Lot Control Exemption under Section 50(5) of the Planning Act (D05-17-003) for Part of Lot 10, Plan 70, 60 and 62 Helen Street, former Village of Bobcaygeon, now City of Kawartha Lakes, Jasmina Savic and Dragutin Milosevic</p>	143 - 150

RESOLVED THAT Report PLAN2017-058, **Jasmina Savic and Dragutin Milosevic - D05-17-003**, be received;

THAT a By-law to exempt Part Lot 10, Plan 70, Helen Street, former Village of Bobcaygeon from Part-Lot Control, substantially in the form attached as Appendix C to Report PLAN2017-058, be approved and adopted by Council; and

THAT the Mayor and City Clerk be authorized to execute any documents and agreements required by the approval of this application and decision.

10.3.8 ENG2017-011 151 - 160

Michael Farquhar, Supervisor, Technical Services
Electronic Speed Signs

RESOLVED THAT Report ENG2017-011, **Electronic Speed Signs**, be received; and

THAT staff purchase a portable pole mounted electronic speed sign with remaining Funds in project 983161400.

10.3.9 VM2017-002 161 - 200

Rod Sutherland, Director of Human Services
Victoria Manor Redevelopment Application Approval

RESOLVED THAT Report VM2017-002, **Victoria Manor Redevelopment Application Approval**, be received;

THAT an application for the Redevelopment of Victoria Manor under the Enhanced Long Term Care Home Renewal Strategy be submitted to the Ministry of Health and Long Term Care;

THAT the application for Redevelopment be based on a total home size of 160 beds; and

THAT the application for Redevelopment be based on the construction of a new facility.

10.3.10 WM2017-004 201 - 204

Heather Dzurko, Supervisor, Waste Management Operations
Landfill Gas Generator Status

RESOLVED THAT Report WM2017-004, **Landfill Gas Generator Status**, be received;

THAT the Waste Management and Water and Wastewater Divisions of Public Works equally share the operating costs for the landfill gas generator;

THAT savings in hydro be used to offset hydro costs within the Water and Wastewater user budget; and

THAT future capital works for the generator and its appurtenances be budgeted for within the tax levy capital program.

10.4 Items Extracted from Consent

11. COMMITTEE OF THE WHOLE

12. COMMITTEE OF THE WHOLE AND PLANNING COMMITTEE MINUTES

12.1 CC2017-26.12.1 205 - 214
Minutes, Planning Committee Meeting
September 13, 2017

13. CORRESPONDENCE AND PETITIONS

13.1 CC2017-26.13.1 215 - 221
Margaret McLean
Philip Yates
Petition Regarding Traffic on St. David Street between Queen Street
and Colborne Street

14. OTHER OR NEW BUSINESS

15. BY-LAWS

RESOLVED THAT the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.16 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

15.1 By-Laws by Consent

15.1.1 CC2017-26.15.1.1 222 - 223
A By-law to Amend By-law Number 2005-328, being a By-law to
Establish Speed Limits in the City of Kawartha Lakes (Amendment No.
33)(North Bay Drive)

15.1.2	CC2017-26.15.1.2	224 - 224
	A By-law to Repeal By-law 2017-093, being A By-law to Appoint a Municipal Law Enforcement Officer for the City of Kawartha Lakes (T. Stewart)	
15.1.3	CC2017-26.15.1.3	225 - 225
	A By-law to Repeal By-law 2017-094, being A By-law to Appoint a Weed Inspector for the City of Kawartha Lakes (T. Stewart)	
15.1.4	CC2017-26.15.1.4	226 - 226
	A By-law to Repeal By-law 2017-095, being a By-law to Appoint a Municipal Law Enforcement Officer for the City of Kawartha Lakes (A. Rafton)	
15.1.5	CC2017-26.15.1.5	227 - 227
	A By-law to Repeal By-law 2017-096, being a By-law to Appoint a Weed Inspector for the City of Kawartha Lakes (A. Rafton)	
15.1.6	CC2017-26.15.1.6	228 - 229
	A By-law to Appoint a Municipal Law Enforcement Officer for the City of Kawartha Lakes (C. Tassone)	
15.1.7	CC2017-26.15.1.7	230 - 231
	A By-law to Appoint a Weed Inspector for the City of Kawartha Lakes (C. Tassone)	
15.1.8	CC2017-26.15.1.8	232 - 235
	A By-Law to Amend Bylaw 2016-072 and to Provide for the Levying of Costs Resulting from the Construction of the Gingrich Petition Municipal Drain	
15.1.9	CC2017-26.15.1.9	236 - 239
	A By-Law to Amend Bylaw 2016-073 and to Provide for the Levying of Costs Resulting from the Construction of the Sandringham Municipal Drain	

15.1.10	CC2017-26.15.1.10	240 - 241
	A By-Law to Authorize the Sale of Municipally Owned Property Legally Described as Block A Plan 152, in The Geographic Township of Manvers, City of Kawartha Lakes Described as Parts 1 and 2 on Plan 57R-10596 being Part of PIN: 63260-0203 (LT) and to Authorize a Grant of Easement in favour of Hydro One Networks Inc. over Part 2 on Plan 57R-10596	
15.1.11	CC2017-26.15.1.11	242 - 243
	A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as Block B Plan 152, in the Geographic Township of Manvers, City of Kawartha Lakes Described as Parts 3 and 4 on Plan 57R-10596 Being Part of PIN: 63260-0203 (LT) and to Authorize a Grant of Easement in Favour of Hydro One Networks Inc. Over Part 3 on Plan 57R-10596	
15.1.12	CC2017-26.15.1.12	244 - 245
	A By-Law to Authorize the Sale of Municipally Owned Property Legally Described as Lot 6 Registered Plan 405, in the Geographic Township of Eldon, City of Kawartha Lakes Described as Part 1 on Plan 57R-10609 Being PIN: 63168-0169 (LT)	
15.1.13	CC2017-26.15.1.13	246 - 247
	A By-Law To Deem Part of a Plan of Subdivision, Previously Registered For Lands Within Kawartha Lakes, <u>Not</u> To Be A Registered Plan Of Subdivision In Accordance With The Planning Act PIN: 63198-0688(LT), Described As Lot 11, Plan 395, Geographic Township of Mariposa, Now City of Kawartha Lakes (26 Rosie's Road – Mastin and Button)	
15.1.14	CC2017-26.15.1.14	248 - 249
	A Bylaw to Temporarily Suspend the Application of Subsection 50(5) of the Planning Act for a certain property within Kawartha Lakes PIN: 63130-0330 (LT) (D05-17-003 for Part of Lot 10, Plan 70, 60 and 62 Helen Street)	
15.1.15	CC2017-26.15.1.15	250 - 251
	A By-Law To Amend The Village of Bobcaygeon Zoning By-Law No. 16-78 To Rezone Land Within The City Of Kawartha Lakes (25 Prince Street West – SWEENEY)	

A By-law to Amend By-law Number 2005-328, being a By-law to Establish Speed Limits in the City of Kawartha Lakes (Amendment No. 34)(Hillhead Road)

15.2 By-Laws Extracted from Consent

16. CLOSED SESSION (IF NOT COMPLETED PRIOR TO OPEN SESSION)

17. MATTERS FROM CLOSED SESSION

18. CONFIRMING BY-LAW

19. ADJOURNMENT

Request to make a Deputation/Presentation to Council/Committee

Name:	Wayne Hutchinson
Address:	[REDACTED]
City:	[REDACTED]
Postal Code:	[REDACTED]
Telephone Number:	[REDACTED]
E-mail:	[REDACTED]

Please list all speakers as only those named will be allowed to speak:

1.	Beverley Jeeves
2.	Wayne Hutchinson

Please provide details of the matter to which you wish to speak:

To bring Council an up-date on Activies at the Fenelon Falls Museum this year..
Would the City of Kawartha Lakes consider picking up the cost of utilies at the
Museum?

What action are you hoping will result from your presentation/deputation?

Utilities cost of Museum put in city budget next year and taken out of Museum
budget . (Approx. \$7,500.00)

Signature: Wayne Hutchinson ___Sept. 20/17_____ Date:

Please complete this form and return to the Clerk's Office:

The personal information is being collected by the City of Kawartha Lakes for the principal purpose of a request to make a deputation to Committee or Council pursuant to Section 8 of City of Kawartha Lakes By-law 2009-055. This information may be circulated to members of Council, staff and the general public. Questions about this collection should be directed to the City Clerk or _____



Maryboro Lodge
The Fenelon Falls Museum
50 Oak Street
Fenelon Falls, Ontario
K0M 1N0

Maryboro Lodge: The Fenelon Museum, a City owned facility, is fast becoming a community hub and tourist attraction. It offers programs for everyone from children to seniors, being a venue for arts, heritage and culture.

The museum features a free one-room school program, that is designed to provide a fun and educational experience for disadvantaged youth. Operated by the staff in partnership with numerous volunteers (including a retired principal and the Fenelon Falls Horticultural Society) this year's theme was time travel. Recreating poignant moments like the Moon Landing, students learned arts, crafts, enjoyed snacks from the school's garden, and of course, the 3 R's.

On top of their involvement in the one-room school, the Horticultural Society and museum have been active in creating a variety of community gardens. From the whimsical Fairy Garden, to the Victory Garden and Butterfly Garden, these volunteers are busy beautifying Fenelon's waterfront and providing fresh produce for use at the Food Bank.

Maryboro Lodge offered a variety of programs directed at seniors, including *Folk Under the Oaks*, where talented local musicians led community sing-alongs. *Fenelon Live* joined the museum in offering Open Mics. The museum offered a series of classic films, yoga classes, photography walks and a great variety of educational workshops: everything from visual arts to traditional crafts to blacksmithing.

Museum staff and volunteers visit local seniors, particularly in retirement and nursing homes to share their memories and record the history of the Kawartha Lakes region. The museum is particularly working with seniors to bring our community's former prominence in toy manufacturing to life.

For several decades, our area's largest employer was a toy factory that produced the Tinkertoy, ring toss, bowling sets, croquet and pounding benches, among many others. In conjunction with the imminent completion of the Fenelon Falls splash pad, we are preparing to offer visitors a children's museum. It will include a host of exciting activities, including the chance to play with (replicas of) the toys that were once made in our community.

Maryboro Lodge's Afternoon Teas were more popular than ever this year, taking advantage of our new flagstone patio, constructed to commemorate the provincial designation of Fenelon Falls' bur oak grove. Other successful events included the Strawberry Festival, and a candlelight evening celebrating local magic, such as Fenelon

Falls' famous Yip Stick. This fall we are planning a community ball and a Christmas celebration.

The museum offers a variety of special exhibits, on topics ranging from our environment to the 1950s to local fashion. This year it featured a 'Then and Now' photography exhibit that digitally combined historic and contemporary images to dramatically depict our region's growth.

The museum offers all of these program on a very tight budget. Currently our only secure funding is the \$13,500 we receive through the Community Services budget. The balance of our funding is through donations, sponsors, fundraising, and grants that are for specific programs.

We presently use the secure funds to pay utility bills, minor building repairs, and staffing costs, including hiring summer students. Every year we struggle to make ends meet and seem to fall further behind in our ability to meet our financial obligations.

We are here today to ask Council to consider having Community Services put in the 2018 budget the cost of Maryboro Lodge's water, propane and electricity. This currently totals approximately \$7,500 per year. This would take the pressure off our annual budgeting exercise, and help us to continue to grow Maryboro Lodge as a community hub and tourist attraction.

Thank you for taking the time to consider our request.



Master Plan – For the Network Design of Roads Depots for the City of Kawartha Lakes

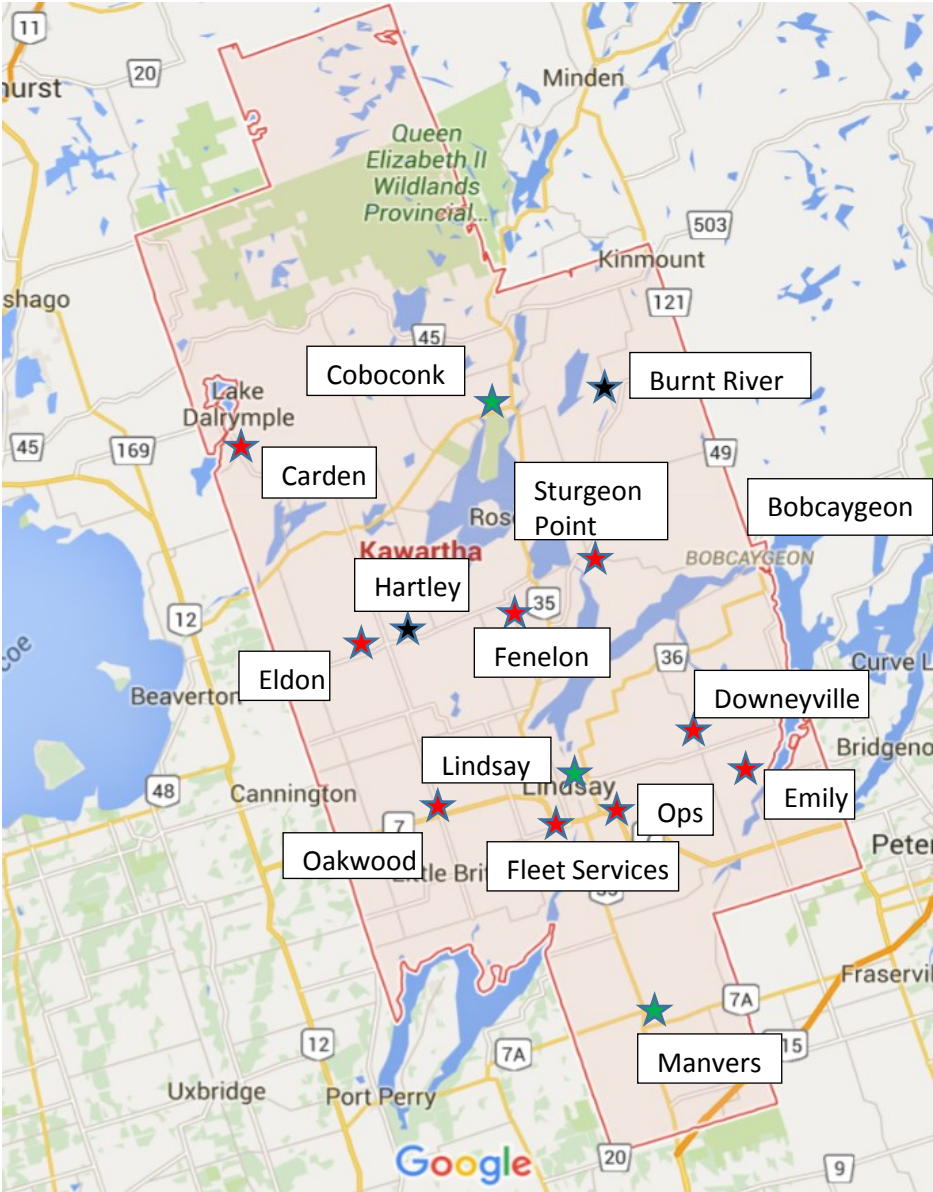
Presented by **Stirling** Rothesay Consulting Inc.

September 26, 2017

1.0 Background

- Through amalgamation, the City of Kawartha Lakes inherited 15 Roads and Fleet Maintenance Depots located throughout the City in various sizes, styles, and states of condition.
- Since then, the Depots have continued to deteriorate, and many are quickly approaching the end of their expected service life of 60 years.
- To address the City's concern about the ability of these Depots to meet the growing demand for services and legislative requirements, Stirling Rothesay Consulting was retained to complete a Master Plan to recommend the preferred Depot network design.

The current Depot network design is shown to the right. The design does not satisfy the operational needs of the current Roads Department.



2.0 Municipal Class Environmental Assessment Process

- Ontario's Environmental Assessment Act (the EA Act) requires the examination of the environmental effects that could result from major projects or activities. This helps to ensure that a preferred solution with the fewest environmental impacts is selected. Therefore, this study followed the Municipal Class Schedule B Environmental Assessment process:
 - Identify **the Opportunity** that the project will be addressing.
 - Identify **the Alternative Solutions** that will address the Opportunity.
 - Analyse the Alternative Solutions and select **the Preferred Solution** taking into consideration the existing environment and public input through at least one Public Information Centre.
 - Prepare a **Project File** report and submit it for review by the public.
 - If there are no outstanding concerns raised by the public, then the recommendations of the project may be implemented.

3.0 The Opportunity

- To analyse the current Roads and Fleet Maintenance Depots and to recommend the preferred Depot network design – that is, the preferred number, location, and size of Roads and Fleet Maintenance Depots, within the City, to achieve productivity, legislative and service delivery objectives through to 2041.

4.0 The Alternative Solutions

- In total, four **Alternative Solutions** were identified and then evaluated in terms of their ability to address **the Opportunity**.

Alternative Solution 1:

- Maintain the status quo by continuing to use and maintain the existing 15 depots

Based on the impact to employee productivity and operational needs, we do not believe that this Alternative will be the Preferred Solution. For example, some of the existing facilities are already insufficient in terms of size and employee amenities to satisfy operational requirements. Furthermore, most of the facilities will be, by 2037, exceeding their theoretical life expectancy of 60 years.

Alternative Solution 2:

- Divide the City into three operations areas – **North, Central** and **South**
- Each area would have one main Primary Depot and one Satellite Depot (for sand/salt/material storage and snow dump)
- The **North** area would have an expanded Coboconk for the Primary Depot (including Fleet Services) and Carden for the Satellite Depot
- The **Central** area would have a new site for the Primary Depot (slightly east of Fenelon Falls) and either Fenelon Falls or Eldon for the Satellite Depot
- The **South** area would have St. David Street for the Primary Depot and Manvers as the Satellite Depot (with sand/salt/material storage). Transit and EMS would be expected to relocate
- The Fleet Services Depot would remain as is unless Transit storage relocate there

Alternative Solution 3:

- This solution would be the same as Alternative 2 except the **South** area would build a new Primary Depot close to the Fleet Services Depot on Little Britain Road, and use Manvers as the Satellite Depot (with sand/salt/material storage). Vacating the St. David Street Depot would permit Transit to control this facility and, eventually, build their maintenance bays there to achieve full consolidation
- The existing Fleet Services Depot facility would remain as is at Little Britain Road providing maintenance services to Roads
- The benefits include more land for expansion at Little Britain than at St. David Street (more would need to be purchased), and the Fleet Services and Primary Depot would be consolidated on the same site










































Alternative Solution 4:

- This solution would be the same as Alternative 2 except each area would have one main Primary Depot and **two** Satellite Depots (for sand/salt/material storage and snow dump)
- The **North** area would have an expanded Coboconk for the Primary Depot (including Fleet Services) and Carden **and one new location** for the Satellite Depots
- The **Central** area would have a new site for the Primary Depot (slightly east of Fenelon Falls) and **both** Fenelon Falls and Eldon for the Satellite Depots
- The **South** area would have St. David Street for the Primary Depot and Manvers **and Emily** as the Satellite Depots (with sand/salt/material storage). Transit and EMS would be expected to relocate
- The Fleet Services Depot would remain as is unless Transit storage relocated there

5.0 The Analysis

- Determining the Preferred Solution required the evaluation of each Alternative Solution using the following criteria:
 - Operational Needs and Growth Requirements
 - Legislative and Environmental Requirements
 - Impact on the Natural and Social Environment
 - Best Practice and Industry Trends for the Design of Roads Depots
 - Capital Cost Requirements
 - Impact on Operating Costs
 - Impact on Employee Productivity and Service Levels

Summary Comparison of Alternative Solutions

Assessment Criteria	Alternative 1	Alternative 2	Alternative 3	Alternative 4
Minimize Capital Costs				
Minimize Operating Costs				
Improve Productivity				
Improve Service Levels				
Meet Operational Needs				
Meet Growth Requirements				
Meet Legislative Requirements				
Meet Environmental Requirements				
OVERALL RANKING	 4th	 3rd	 1st	 2nd
 = Ranked 1st  = Ranked 2nd  = Ranked 3rd  = Ranked 4th  = Unacceptable				

20 Year Capital & Facility Operating Costs

Note that these are total costs that will be spent during a 20 year horizon. The 2037 Theoretical Depot Replacement Cost estimates the capital cost of replacing those depots, in 2037, that have exceeded their expected useful life of 60 years. Also, for Alternative Solutions 2 to 4, the annual fuel and vehicle life-cycle costs are expected to be higher than for Alternative Solution 1.

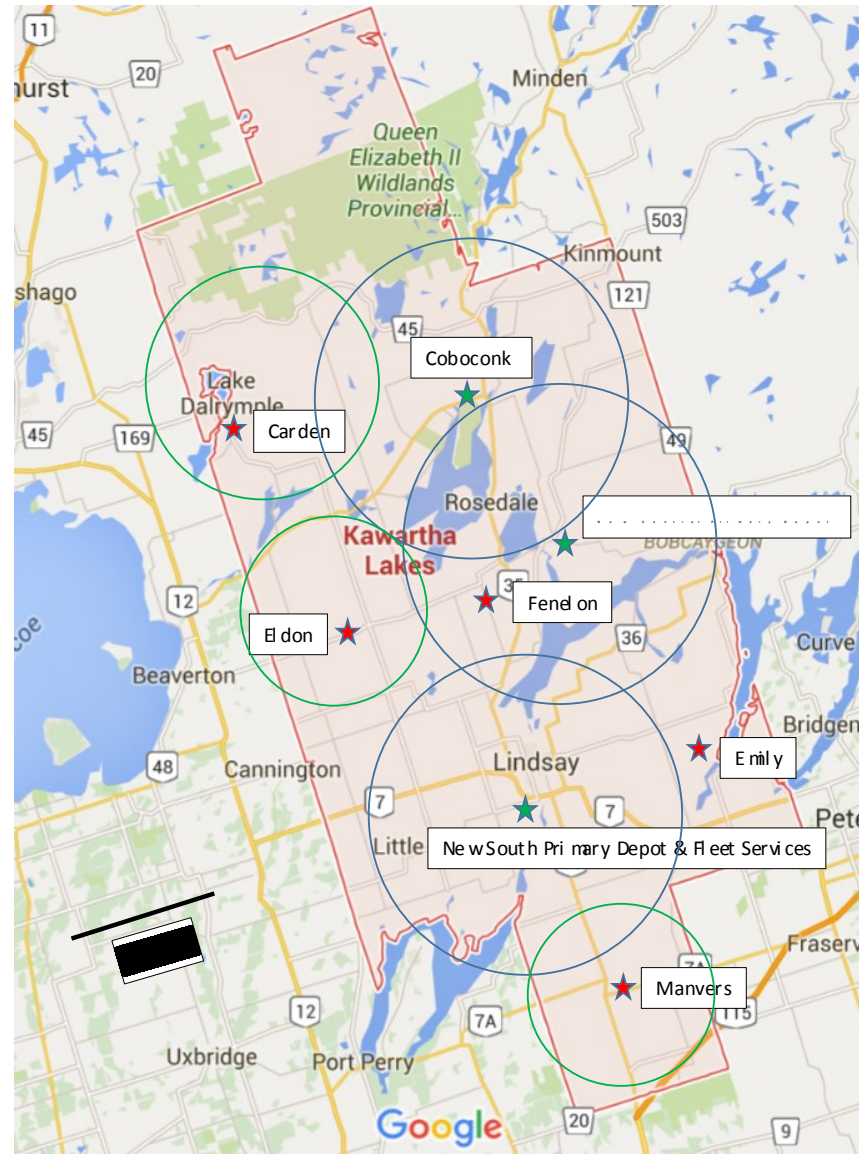
	Alternative 1	Alternative 2	Alternative 3	Alternative 4
Purchase Land	0	500,000(10+ acres)	700,000 (14+ acres)	530,000 (11+ acres)
Depot Redesign	0	12,893,214	19,591,446	14,123,214
Sale of Depots	0	(2,855,750)	(2,855,750)	(1,666,000)
20 Year Facility Repair	4,670,638	2,064,663	1,572,210	2,872,333
20 Year Energy/Insurance	7,488,000	3,600,000	3,400,000	4,898,000
60 Yr Theoretical Replacement Cost (starting 2037)	23,509,000	11,753,000	4,728,000	15,853,000
Total Cost	35,667,638	27,955,127	27,135,906	36,610,547

- Based on the study findings, Alternative Solution 3 was ranked the highest - largely because it recommended that the Roads operation at the St. David Street Depot be relocated to a new facility close to the existing Fleet Services facility at Little Britain Road (outside of Lindsay). Consolidating the Roads operation with Fleet Services would offer numerous operational benefits (rather than trying to upgrade the St. David Depot). It would also provide room for growth.
- It was also concluded that there would be operational benefits to incorporating some of the features of Alternative Solution 4 – namely keeping the Eldon and Emily Depots as secondary Satellite Depots in the Central and South areas.

6.0 The Preferred Solution

- Therefore, the Preferred Solution is a Modified Version of Alternatives 3 & 4 as outlined below:
 - Divide the City into three operations areas – **North, Central** and **South**
 - Each area would have one main Primary Depot and two Satellite Depots (for sand/salt/material storage and snow dump) except the **North** area which would just have one Satellite Depot
 - The **North** area would have an expanded Coboconk for the Primary Depot (including Fleet Services) and Carden for the Satellite Depot
 - The **Central** area would have a new site for the Primary Depot (slightly east of Fenelon Falls) and Fenelon Falls and Eldon for the two Satellite Depots
 - The **South** area would build a new Primary Depot close to the Fleet Services Depot on Little Britain Road, and use the Manvers and Emily Depots as the two Satellite Depots

Location of the Preferred Network Design of Depots



- ★ Primary Depots
 - ★ Satellite Depots
- 33

- The benefits of the Preferred Solution include:
 - The workforce will be more effectively managed as it becomes centralized into three Primary Depots. This should lead to improved workforce productivity and flexibility reducing operating costs and/or improving service levels.
 - The total cost of operating and maintaining the remaining depots will decrease.
 - The two new depots will be designed according to Best Practices to enable lean, efficient flow of employees, vehicles, materials and equipment.

The following 20 year capital and facility operating costs are required for the Preferred Alternative Solution:

	Capital & Facility Operating Costs (\$)
North – Primary - Expanded Coboconk Depot	900,000
North – Satellite - Expanded Carden Depot	882,200
Central – Primary - New Primary Depot	7,339,214
Central – Satellite - Expanded Fenelon Depot	285,000
Central – Satellite – Expanded Eldon Depot	165,000
South – Primary - Expanded Fleet Services Site	9,788,232
South – Satellite - Expanded Manvers Depot	396,800
South – Satellite – Expanded Emily Depot	165,000
Purchase Land	700,000 (14+ acres)
Sale of Depots	(1,666,000)
20 Year Facility Repair	2,379,880
20 Year Energy/Insurance	4,437,000
60 Year Theoretical Replacement Cost (starting in 2037)	8,827,000
TOTAL	34,599,326

- The total 20 year capital and facility operating cost for the Preferred Solution (including the cost to rebuild those depots that have exceeded their expected useful life of 60 years) is estimated to be **\$34,599,326**.
- By comparison, the total 20 year cost for Alternative Solution 1 (the Do Nothing approach) is estimated to be **\$35,667,638**. Therefore, a savings of \$1,068,312 over 20 years is provided by the Preferred Solution.
- When the employees are consolidated at one of three primary depots, we expect an increase in management focus, communication, and effectiveness. This should result in an improvement in collaboration and productivity/service levels by the crews resulting in a savings of \$4,540,000 over 20 years.
- Taking this into consideration, the Preferred Solution requires **\$5,608,312** less funding than the Do Nothing approach over a 20 year period.

7.0 Phasing

- We recommend that the City build two new Primary Depots, and upgrade the Coboconk Depot as soon as capital funding can be arranged.
- Doing this will permit the closure of eight existing depots (Bobcaygeon, Burnt River, Downeyville, Sturgeon Point, Hartley, Oakwood, Ops, St. David). This will also permit the Roads Department to begin consolidating the employees into the Primary Depots and benefiting from the expected increase in productivity, and increase in service levels to the most densely populated areas within the City.

- In terms of priorities, we recommend that the City begin by selecting and purchasing the appropriate site, and then building the new Central Area Primary Depot. Next, we recommend that the facilities at the Coboconk Depot be upgraded so that it can serve as the North Primary Depot. Lastly, the new South Area Primary Depot should be built close to the existing Fleet Services Depot, and the remaining satellite depots should be upgraded to meet Best Practices.
- Delay in planning for the phased investment in new depots will find the City in a situation, 20 plus years from now, where most off the depots will have exceeded their expected useful life of 60 years. This will leave the City in a situation where (1) it will be very expensive to continue maintaining these depots, (2) most of the depots will not meet the operational needs of the Roads Department, and (3) there will be little time to plan for the required depot replacement costs.

- On the following two pages, we display the recommended phasing strategy over the next 10, 15 and 20 years.
- The strategy's principle is to transfer capital funding that would have gone towards replacing the existing depots in Alternative 1 (as they reach the end of their expected 60 year service life) towards, instead, implementing the Preferred Solution. We also include the expected revenue from the sale of 8 depots, and the expected facility and operational efficiency savings.

Period	0-10 years (2027)	10-15 years (2032)	15-20 years (2037)
Sale of depots		863,000	803,000
Capital funding available by not replacing Depot facilities at the end of their expected service life	9,088,284	2,676,290	2,917,794
Facility repair, energy, insurance savings by closure of Depots		349,600	2,640,358
Potential efficiency savings by consolidating depots		600,000	600,000
Phase 1 - Cost of new Central Area Primary Depot and closure of Central Satellite Depots	(7,339,214)		
Cost of upgrades to Coboconk Depot and closure of North Satellite Depots	(900,000)		
Phase 2 – Cost of new South Area Primary Depot and closure of South Satellite Depots			(9,788,232)
Phase 3 - Cost of upgrades to remaining Satellite Depots			(1,894,000)
Surplus/deficit at end of the period	849,070₄₀	5,337,960	616,880

	Activity	2017-2027										2027-2032					2032-2037				
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Phase 1	Seek Council Approval for Funding for New Central Area Primary Depot and Upgrades to Coboconk Depot	■																			
	Select New Depot Site		■																		
	Complete MCEA for new Site		■																		
	Purchase New Site		■																		
	Design/Build Central Area Primary Depot									■	■										
	Close Bobcaygeon, Sturgeon Pt., Hartley											■									
	Upgrade Coboconk Depot										■										
	Close Burnt River											■									
Phase 2	Seek Council Approval for Funding for New South Area Primary Depot																■				
	Select New Depot Site																	■			
	Complete MCEA for new Site																	■			
	Purchase New Site																	■			
	Design/Build South Area Primary Depot																		■	■	
	Close Oakwood, Ops, Downeyville, David																			■	
Phase 3	Seek Council Approval for Funding																■				
	Upgrade Remaining Satellite Depots																			■	

KAWARTHA LAKES



Request to Make a
Deputation/Presentation to
Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name: *

Tim Cafik

Address: *

[Redacted Address]

City/Town/Village:

[Redacted City/Town/Village]

Province: *

ont

Postal Code:

[Redacted Postal Code]

Telephone: *

[Redacted Telephone]

Email: *

[Redacted Email]

There can be maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda: *

Tim Cafik, Jodi Windsor

Please provide details of the matter to which you wish to speak: *

We wish to speak about the lots at Christie Rd & Slabm Dr that was donated to our community and is now trying to be sold as building lots.
We would like to keep our lot for Parkland use.

What action are you hoping will result from your presentation/deputation? *

We are hoping that the results will be that the city retains the building lots and in near future use this land ~~and~~ green space as a park for our Community.

Signature:

Tim C

Date:

Sept, 19/2017.

Please complete this form and return to the City Clerk's Office:
Fax: 705-324-8110 Email: agendaitems@kawarthalakes.ca

The personal information is being collected by the City of Kawartha Lakes for the principal purpose of a request to make a deputation to Committee or Council pursuant to Section 10 of City of Kawartha Lakes By-law 2014-266. This information may be circulated to members of Council, staff and the general public. Questions about the collection of this information should be directed to the City Clerk or Deputy Clerk at 705 324-9411 ext. 1295 or 1322.

- In our Community \Rightarrow 157 Signatures
- 44 children in our neighborhood
- 65 houses in our Subdivision
- 48 houses signed our petition (others were away) & still wanted to sign.
- Everyone on Christie Road & Slalom Drive signed the petition.

We the undersign hear by the request that council retain the two lots located at Slalom Drive and Christie Road in Bethany to be preserved as parkland as was the original intent of these lots. This petition is signed by the following concerned community owners. Our area is growing very rapidly with young families and need our own park.

Names (Print)	Names (Signed)	Address	Number of Kids in Household
SHARON McMANUS	Sharon McManus	2306 Hillview Dr.	0
BRIAN McMANUS	Brian McManus	2306 Hillview Dr.	0
MICHAEL PORTER	Michael Porter	2317 Hillview Dr.	0
Rosemary Hyalop	R. Hyalop	2236 Hillview Dr.	0
Dore & Christa Temple	Dore & Christa Temple	2284 Hillview dr	2
Roger & Bridget Youens	Roger & Bridget Youens	2254 Hillview dr.	3
JOHN HARDING	JOHN HARDING	21 SLALOM DRIVE.	0
DA Bissett	DA Bissett	21 SLALOM Drive	0
RE Bissett	RE Bissett	21 Slalom Drive	0
Keira Mann	Keira Mann	23 Slalom Dr.	0
and + Darrin Rogers	and + Darrin Rogers	26 Slalom Drive	0
JIM	JIM	4 Slalom Drive	1
MITCHELL GRISPER	MITCHELL GRISPER	4 Slalom Drive	1
Don Macpherson	Don Macpherson	1 Slalom Dr.	0

We the undersign hear by the request that council retain the two lots located at Slalom Drive and Christie Road in Bethany to be preserved as parkland as was the original intent of these lots. This petition is signed by the following concerned community owners. Our area is growing very rapidly with young families and need our own park.

Names (Print)	Names (Signed)	Address	Number of Kids in Household
Trause Jodi Windsor	Jodi Windsor	6 Christie Rd	3
Sekai & Shawn Muscat	SMuscat	2252 Hillview Dr	2
Terry & Michele Gelling	Michele Gelling	25 Forest Dr.	4 grand kids
Michelle Kerry	Michelle Kerry	6 Slalom Dr	
Jim & Lori Catie	Catie	2215 Hillview Dr.	4 or grand kids
Tanice Windsor	Tanice Windsor	6 Christie Dr	(Grand Kids)
Gary & April Carik	Carik	2215 Hillview Dr.	2 Kids
Debbie Kato	Debbie Kato	23 Forest Dr.	2 grand children
Meghan Morrison	Meghan Morrison	" " "	2 children
Laura & Stew Bowie	Stew Bowie	9 Forest Dr.	0 - (but 3 Grand kids)
John Greenleaf	John Greenleaf	3 Forest Dr	1
Joan Drummond	Joan Drummond	5 Forest Dr.	16 grand kids
Olivia & Jordan Bryant	Olivia Bryant	2268 Hillview Dr	2
MATT & Amber Langmuir	Amber Langmuir	24 Forest	2 chil
Nasty Celest & Shane Dickson	Shane Dickson	42 Hillview Dr	3
Kevin Kerry	Kevin Kerry	6 Slalom Dr	1 child
Iona McCraith	Iona McCraith	22 Slalom Dr	1 niece
KRIS Melissa Carik	Carik	530 Clifford Rd	4 Kids
Rod & Cheryl Plain	Cheryl Plain	15 Forest Dr.	3 Kids (Nieces)
Michael & KILEEN HOLMES	KILEEN HOLMES	9 CHRISTIE	0
Alicia & Harry Krantz	Harry Krantz	2276 Hillview Drive	2
Shauna Wright	Shauna Wright	285 559-7221	2200 Hillview Dr.
Laura Foster	Laura Foster	100 Coulter Dr. Pontypool	2
Cathy Smith	Cathy Smith	235 Clifford Rd Bethany	2
Tim Harn	Tim Harn	Pontypool	2
Catherine Haines	Catherine Haines	19130 Gungahlin, Neerleton	2
Constance Boxer	Constance Boxer	710 VIEWLARK ROAD JANESVILLE	2
Kathy Morton	Kathy Morton	131 Weston Rd Bethany Ont.	277-2636
Kevin Harper	Kevin Harper	Dunsmore Lane Sarnia	2
Carolyn Harper	Carolyn Harper	Dunsmore Lane Sarnia	2
Rob Foster	Rob Foster	Hwy 74	2
Jeff & Jenn Sharp	Jenn Sharp	27 Slalom Dr.	2
Amanda & Lee Jackson	Amanda Jackson	31 Forest Drive	2
Carissa & Rob Jendrick	Carissa Jendrick	2141 Hillview Dr.	2
Kyle & Ashley Farnup	Ashley Farnup	2230 Hillview Dr	2
Kenna & Jozak	Kenna & Jozak	2214 Hillview Dr	2 Kids!
Charles Ross	Charles Ross	2318 Hillview	2
SARAH MCKAY & CHRIS DORAN	SARAH MCKAY	2235 HILLVIEW	3
STEVE & DENNA HAINSWORTH	STEVE HAINSWORTH	11 FOREST DR	1 GRANDSON
Jason & Tanya Colangelo	Tanya Colangelo	11 Slalom Dr	
Denise Ayotte	Denise Ayotte	1 Christie Rd	1

[illegible]

Please Sign!

We the undersign hear by the request that the council retain the two lots located at Slalom Drive and Christie Road in Bethany to be preserved as parkland as was the original intent of these lots. The petition is signed by the following concerned community owners. Our area is growing rapidly with young families and need our own park.

Name (printed)	Name (signed)	Address
CARLA GRAY	Carla Gray	8 Hamilton Dr.
Janette Whittemore	Janette Whittemore	18450 Scugog Point Rd.
DAWN SWORD	Dawn Sword	1041 TELECOM RD. PORTYPOOL
Jodie Hames	Jodie Hames	112 Weston Rd, Bethany.
Debbi Preston	Debbi Preston	613 Hwy 35 PortyPool.
NICK FLEMING	Nick Fleming	95 GLENGARRY Road BETHANY
Bruce & Mary	Bruce & Mary	8 Hamilton Dr
Chris Cadigan	Chris Cadigan	8 Loraine Dr.
BARB TIMMS	Barb Timms	15 PALMER AVE. BETHANY
LYDIA WARREN	Lydia Warren	125 Glengarry Rd Bethany
Jacqui Krueger	Jacqui Krueger	10 Rie St. Bethany
Michael Broadhurst	Michael Broadhurst	1371 Hwy 7A
Rob Telen	Rob Telen	2146 HILLMAN DR Bethany
Carissa Pridal	Carissa Pridal	11 Bethany.
JOHN FRIER	John Frier	415 Syer Ln e
R. Bailey	R. Bailey	3 WILSON ST. W.
Andrea Lalonde	Andrea Lalonde	299 HWY #74.
Jeff Jones	Jeff Jones	133 Glengarry Rd Bethany
D. Jeffries	D. Jeffries	7 Palmer Ave.
YVONNE HEYDEMANS	Yvonne Heydemans	7 Palmer Ave.
Darlene Willis	Darlene Willis	1468 HWY 7A, BETHANY.
DEAN HOLMES	Dean Holmes	4 Ryley Ave Bethany, ON
Tim Fle	Tim Fle	27 Wilson St
Jamie Clarke	Jamie Clarke	6 Whitters
Hally Hurren	Hally Hurren	15 Davis St.
GEORGE HADDEN	George Hadden	20 JAKEMAN ST
Jancy Muir	Jancy Muir	35 Weston Rd
F-Y Carlson	F-Y Carlson	41 McGibbon Blvd Lindsay
W. Brown	W. Brown	14 Stewart line Cavan
Annie Jones	Annie Jones	276 John St.
PAVID ROMMER	Pavid Rommer	1131 TELECOM ROAD
April Conlay	April Conlay	169 Falls
FRED SMITH	Fred Smith	32 FOREST DR

Please Sign!

We the undersign hear by the request that the council retain the two lots located at Slalom Drive and Christie Road in Bethany to be preserved as parkland as was the original intent of these lots. The petition is signed by the following concerned community owners. Our area is growing rapidly with young families and need our own park.

Name (printed)	Name (signed)	Address
Maurien Macartney	[Signature]	3 Forest Drive
Dorrie Glen	[Signature]	70 St. Marys Road
[Signature]	KODI CAELK	265-825-2215 Hillside
[Signature]	L. Almeida	5 Christie Rd
R. Boulet	[Signature]	95 St. Hill Rd
Heidi Kuiperij	[Signature]	1432 Hwy 7A Bethany
DAVE HUSE	[Signature]	1037 Gray Rd Bethany
Lt's Goff	[Signature]	146 Warden Rd
VICKI BARTON	[Signature]	1482 Hwy 7A Bethany
IAN WHITE	[Signature]	8 RIEL RD BETHANY
Evelyn Carlson	[Signature]	41 McGibbon Blvd Lindsay
GLEN DAUIS	[Signature]	7 SMITH CR. BETHANY
GRANT MILLS	[Signature]	22 Longfield Dr Bethany
Andrew Delverchio	[Signature]	1455 Hwy 7a. Bethany
William H. BETHANY	[Signature]	874 Hwy 7a Bethany
Alison Knight	[Signature]	27 Longfield Dr
Olivia Elliott	[Signature]	18 Takman St
JEFF SMITH	[Signature]	2311 Hillman Dr Bethany
Kevin Malanuk	[Signature]	18 Longfield Dr. Bethany
Susan Colangelo	[Signature]	11 SLALOM DR. Bethany
Randy Best	[Signature]	2 Erin Dr Bethany
Carol Sorenson	[Signature]	2 BYERS RD. BETHANY
Claudia M. Hill	[Signature]	
I. Binn	[Signature]	780 Kellyway Ln
MORGE KUGEN	[Signature]	28 Warden Rd
IAN SMITH	[Signature]	



Request to Make a
Deputation/Presentation to
Council/Committee
City of Kawartha Lakes
City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name:

Chris Appleton

Address:

[REDACTED]

City/Town/Village:

[REDACTED]

Province:

Ontario

Postal Code:

[REDACTED]

Telephone:

[REDACTED]

Email:

[REDACTED]

There can be maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda:

Chris Appleton

Please provide details of the matter to which you wish to speak:

Item 10.1.1 Seasonal Residential Clean-Up Waste

What action are you hoping will result from your presentation/deputation?

defer proposal for further study

Signature:

Date:

Chris Appleton

Sept 22, 2017

Please complete this form and return to the City Clerk's Office:

Fax: 705-324-8110 Email:

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Request to Make a
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City Clerk's Office
26 Francis Street, PO Box 9000
Lindsay, ON K9V 5R8
705-324-9411

Name:

Chris Appleton

Address:

[REDACTED]

City/Town/Village:

[REDACTED]

Province:

Ontario

Postal Code:

[REDACTED]

Telephone:

[REDACTED]

Email:

[REDACTED]

There can be maximum of two speakers for each deputation. Please list the name(s) of the individual(s) who will be speaking. The names that are listed here will be included on the Council Meeting Agenda:

Chris Appleton

Please provide details of the matter to which you wish to speak:

Item 10.3,10 Landfill Gas Generator Status

What action are you hoping will result from your presentation/deputation?

require Water Treatment Plant budget to bear cost of electricity provided by landfill generator

Signature:

Date:

Chris Appleton

Sept 22, 2017

Please complete this form and return to the City Clerk's Office:

Fax: 705-324-8110 Email:

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Memo

To: Members of Council
From: Mayor Letham
Date: September 26th, 2017
Subject: Seasonal Residential Clean-Up Waste Drop Off

Background

The issue of offering residents options for household and leaf and yard waste has been discussed for several years. The City of Kawartha Lakes offers a full range of services that are available to residents all year round. This includes curb side pick-up year round for household garbage, curbside leaf and yard pick up 3 times per year, various landfill programs and drop off options throughout the year.

This memo is asking Council to consider implementing no charge household waste and leaf and yard drop off 2 times a year at City landfill sites. For 2 weeks around the May long weekend and 2 weeks around the Thanksgiving long weekend, residents would be allowed to drop off unlimited household waste and leaf and yard waste at our landfill sites during regular operating hours.

This should match up nicely with the direction the municipality is going with cleaning up our city while maximizing our landfill capacity. Clear bags would still be required with the same parameters for acceptance, however during these 4 weeks in total, there would be no charge for that waste drop off. The City would continue to charge for black bags and/or mixed waste dropped off as per the by-law.

I believe this enhancement to residential waste service would encourage residents to clean up their yards and neighborhoods and would help keep our community cleaner. Seasonal residents and cottage associations would also be accommodated during typical spring and fall "clean-up" times.

This is waste already in our community and the belief is, better in our landfill sites than in yards, ditches, cottage roads and parks.

As with everything, there would be a cost to this. It is estimated that lost revenues from landfill fees for those 4 weeks could be in the neighborhood of \$ 100,000.

It is a way of asking our residents to help clean up the community and the city pitching in by offering this no charge option. I believe the positive upside would more than make up for the loss in revenue.

A decision on this is required today as the waste calendar for 2018 goes into production shortly and if Council is to proceed with this, it should be included in the literature. I would also suggest it be done as a 1 year pilot project to judge the results before a long term policy is put in place.

Recommendation to Council

RESOLVED THAT the Memo “**Seasonal Residential Clean Up Waste Drop Off**”, dated September 26th, 2017, be received;

THAT Staff implement for the 2018 season a 1 year pilot project to exempt all City of Kawartha Lakes residents from tipping fees identified within by-law 2015-123, as amended, related to bringing compliant clear bag residential waste and compliant leaf and yard residential waste to City Landfills for a period of 2 weeks in spring and 2 weeks in fall;

THAT Staff report back to Council by the end of July, 2018 on the results of the Spring 2018 pilot project;

THAT all other current programs regarding waste drop off, leaf and yard material drop off, remain in place;

THAT the necessary by-laws for the above recommendations be forwarded to Council for adoption; and

THAT the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

**Corporation of The City of Kawartha Lakes
Office of Mayor Letham**

P.O. Box 9000, Lindsay, Ontario K9V 5R8 • Phone 705-324-9411
www.city.kawarthalakes.on.ca



Memo

To: Members of Council
From: Mayor Letham
Date: September 26th, 2017
Subject: Speed Reduction Hillhead Road

BACKGROUND

Due to the MTO detour for the Stoney creek culvert replacement project, Hillhead road will be impacted by additional volumes of vehicles leaving the designated detour. A concern with the additional vehicles on Hillhead road is that it is currently an un-posted rural road section with a assumed speed of 80 km/h and that the increased volumes could pose a safety issue. This speed posting by-law would limit the speed of these vehicles to 60 km/h during period of the MTO construction project, after completed a repealing by-law would be needed to be done to bring the speed back to the un-posted speed or consequently it could be left in place for this rural road section.

This reduced speed zone would be supported by a Paid duty officer already being supplied by the MTO and additionally a request can be made of the Kawartha Lakes Police force to install its electronic speed board to bring awareness to motorists speed on this section of Hillhead road.

RECOMMENDATION TO COUNCIL

RESOLVED THAT the memo **Speed Reduction Hillhead Road**, dated September 26th, 2017, be received;

THAT the speed limit on Hillhead road be posted at 60 km/h from River Road to Mount Horeb Road (CKL 31);

THAT the necessary by-laws for the above recommendations be forwarded to Council for adoption; and

THAT the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application/agreement/decision.



***Rolling Hills Estates Homeowners Association
1570194 Ontario Inc.
130 Peller Court, Bobcaygeon, Ontario, K0M1A0***

September 24, 2017

Mayor Letham and Members of Council
City of Kawartha Lakes
P.O. Box 9000
26 Francis Street
Lindsay, Ontario, K9V 5R8

Attn: Ron Taylor, Chief Administrative Officer and Acting City Clerk
rtaylor@kawarthalakes.ca

Subject: Licensing of Short Term Residential Rentals, Report Number LIC2017-001

Your Worship and Members of Council,

The Rolling Hills Estates Homeowners Association respectfully requests that Report Number LIC2017-001 regarding the licensing of short term residential rentals be referred back to staff to examine alternative methods of regulating short term residential rentals in the City of Kawartha Lakes, or alternatively, that the Council postpone consideration of Report Number LIC2017-001 until the next regular Council meeting to give the Association an opportunity to deputize the Council.

The Rolling Hills Estates Homeowners Association only received the subject report on Friday, September 22nd, and has not had an opportunity to fully review and digest the report. Before the Council makes any determination regarding the regulation of short term residential rentals in the City of Kawartha Lakes, the Rolling Hills Estates Homeowners Association requests that it be afforded the opportunity to meet with City Council to further review options available to the City to regulate short term residential rentals.

Mr. Hick, Senior Licensing Officer, notes in his report that “the complaints resulting from activities at short term residential rentals are valid” (i.e. noise issues, public disturbances, garbage, property trespass, disrespect for fire bans, animals running at large, traffic and pedestrian safety) however he goes on to say that “the issues are not pervasive enough in the City of Kawartha Lakes to warrant the implementation of a costly regulatory framework”.

Irrespective of the pervasiveness of the problem, it is a very real and troubling issue for those residential communities that must contend on a day to day basis with the negative impacts short term residential rentals have on their neighborhoods. There is clear and convincing evidence that short term residential rentals in low density residential neighborhoods such as Rolling Hills Estates undermine the integrity and character of the community in which they are situated. Short term residential rentals give cause to instability and significant land use compatibility issues.

Residential communities such as Rolling Hills Estates that are faced with the issue of short term residential rentals have no other place to turn but to their local elected representatives for advice and assistance. The Rolling Hills Estates Homeowners Association is confident that by working in association with both the elected and appointed officials of the City of Kawartha Lakes we can together develop an effective regulatory framework to control short term residential rentals that will not adversely impact the bottom line of the City and at the same time will safeguard the wellbeing and interests of area residents.

Thank you for your time and consideration. The Rolling Hills Estates Homeowners Association looks forward to working with the City to achieve a reasonable and viable outcome.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Harold Bartlett', written in a cursive style.

Harold Bartlett
President
Rolling Hills Estates Homeowners Association

c.c.
Mayor Andy Letham
aletham@city.kawarthalakes.on.ca

Councillor Kathleen Seymour-Fagan
kseymourfagan@city.kawarthalakes.on.ca

Chris Marshall, Director of Development Services
cmarshall@city.kawarthalakes.on.ca
Aaron Sloan, Manager of Municipal Law Enforcement
esloan@city.kawarthalakes.on.ca

Richard Holy, Planning Coordinator
rholy@city.kawarthalakes.on.ca

Alix Hick, Senior Licensing Officer
ahick@kawarthalakes.ca

The Corporation of the City of Kawartha Lakes
MINUTES
REGULAR COUNCIL MEETING

CC2017-22

Tuesday, September 12, 2017

Closed Session Commencing at 1:30 p.m. Open Session Commencing at 2:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:

Mayor Andy Letham

Councillor Isaac Breadner

Councillor Pat Dunn

Councillor Doug Elmslie

Councillor Gord James

Councillor Gerard Jilesen

Councillor Brian S. Junkin

Councillor Rob Macklem

Councillor Mary Ann Martin

Councillor Gord Miller

Councillor Patrick O'Reilly

Councillor John Pollard

Councillor Kathleen Seymour-Fagan

Councillor Heather Stauble

Councillor Stephen Strangway

Councillor Andrew Veale

Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER

Mayor Letham called the Meeting to order at 1:31 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, H. Stauble, S. Strangway, A. Veale and E. Yeo were in attendance.

CAO and Acting City Clerk R. Taylor, Deputy Clerk A. Rooth and various other staff members were also in attendance.

Late Arrival: Councillor J. Pollard 1:32 p.m.

2. ADOPTION OF CLOSED SESSION AGENDA

CR2017-735

Moved By Councillor Strangway

Seconded By Councillor Martin

RESOLVED THAT the Closed Session agenda be adopted as circulated.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST IN CLOSED SESSION ITEMS

There were no declarations of pecuniary interest noted.

4. CLOSED SESSION

CR2017-736

Moved By Councillor Miller

Seconded By Councillor Dunn

RESOLVED THAT Council convene into closed session at 1:32 p.m. in order to consider matters on the Tuesday, September 12, 2017 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) of the Municipal Act, S.O. 2001. S.25.

CARRIED

5. OPENING CEREMONIES

5.1 Call Open Session to Order

Mayor Letham called the Open Session of the Meeting to order at 2:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, S. Strangway, A. Veale and E. Yeo were in attendance.

CAO and Acting City Clerk R. Taylor, Deputy Clerk A. Rooth and various other staff members were also in attendance.

5.2 O Canada

The Meeting was opened with the singing of 'O Canada'.

5.3 Moment of Silent Reflection

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

5.4 Adoption of Open Session Agenda

CR2017-740

Moved By Councillor O'Reilly

Seconded By Councillor Miller

RESOLVED THAT the Agenda for the Open Session of the Regular Council Meeting of Tuesday, September 12, 2017, be adopted as circulated and with the following amendments:

Additions – Presentations:

Item 8.1.1

Ron Raymer, Deputy Fire Chief

Joe Casey, Office of the Fire Marshal and Emergency Management

Joel Mackie, Enbridge Gas Distribution

Project Zero Presentation

Additions – Consent Correspondence

Item 10.1.6

Bruce Wilson

Speed Limit on North Bay Drive

RESOLVED THAT the September 10, 2017 e-mail correspondence from Bruce Wilson regarding the Speed Limit on North Bay Drive, be received.

CARRIED

6. DISCLOSURE OF PECUNIARY INTEREST

There were no declarations of pecuniary interest noted.

7. MATTERS FROM CLOSED SESSION

8. PUBLIC INFORMATION

8.1 Presentations

8.1.1 CC2017-22.8.1.1

Ron Raymer, Deputy Fire Chief
Joe Casey, Office of the Fire Marshal and Emergency Management
Joel Mackie, Enbridge Gas Distribution
Project Zero Presentation

Ron Raymer, Deputy Fire Chief introduced Joe Casey, Office of the Fire Marshal and Emergency Management, and Joel Mackie, Enbridge Gas Distribution, who provided an overview of Project Zero which provides selected Fire Departments with a combination of smoke and carbon monoxide alarms for distribution to individuals in their communities deemed to be at high risk. Mr. Casey and Mr. Mackie presented Mayor Letham and Deputy Fire Chief Raymer with a donation to the City's Fire Service with a retail value of approximately \$23,396.00 as part of the 2017 Project Zero Campaign, sponsored by Enbridge Gas Distribution.

8.2 Invited Guests (Quarterly Basis)

8.3 Notices and Information by Members of Council and Staff

8.3.1 Council

Councillor Dunn advised that September is Prostate Cancer Awareness Month.

Councillor Junkin invited everyone to the Bobcaygeon Chamber of Commerce Cruisefest Car Show on September 16th from 9:00 a.m. to 3:00 p.m. and to participate in the 2017 Bobcaygeon Terry Fox Run on September 17th, registration opens at 12:00 p.m. and the run commences at 1:00 p.m. from Retirement Suites of Kawartha Lakes located at 60 West Street North.

Councillor Macklem invited everyone to Lumberjack and Family Day from 10:00 a.m. to 5:00 p.m. on September 30th at the Carden Recreation Centre. This is a Kris Starr Memorial Event in support of the Carden Recreation Centre.

Councillor O'Reilly made the following announcements:

- Local businessman Dave Walling recently passed away.
- 2017 Lindsay Terry Fox Run is on September 17th at 10:00 a.m. leaving from the Lindsay Recreation Complex.
- The Amazing Habitat Race in support of Habitat for Humanity Kawartha Lakes Project is September 16th leaving Victoria Park at 9:30 a.m.
- The United Way City of Kawartha Lakes Kick Off Breakfast is at Smitty's Restaurant in Lindsay on September 13th from 7:30 to 9:00 a.m.
- The Lindsay Exhibition runs September 20th to 24th.
- The 2017 Fall Classic Golf Tournament hosted by the Lindsay and District Chamber of Commerce is September 20th at Black Diamond Golf Club in Pontypool.
- Films on Scugog presents A Man Called Ove with its End of Season Reception September 12th. Doors Open at 5:00 p.m. with film at 7:00 p.m. at the Academy Theatre.
- Sir Sandford Fleming College's Moveable Feast is on September 29th at Frost Campus.
- Bayley Simpson and the Canadian Men's Team Pursuit squad were recently crowned Continental Champions at the Pan American Track Cycling Championships in Trinidad and Tobago.

Councillor Pollard publicly thanked City of Kawartha Lakes Paramedics for attending to his wife recently.

Mayor Letham noted that at the June 6, 2017 Regular Council Meeting, Evergreen Power Limited, during a deputation relating to a Small FIT Solar Project, offered to make a voluntary donation to the City in the amount of \$10,000.00. The Mayor advised that this donation has been received and a report will come forward in future regarding potential funding options.

8.3.2 Staff

8.4 Notice of Motion

9. DEPUTATIONS

10. CONSENT MATTERS

The following items were requested to be extracted from the Consent Agenda:

Mayor Letham Item 10.3.7

Councillor James Item 10.3.8

Councillor Junkin Item 10.3.9

Moved By Councillor Elmslie

Seconded By Councillor Jilesen

RESOLVED THAT all of the proposed resolutions shown in Section 10.1, 10.2 and 10.3 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered, save and except Items 10.3.7, 10.3.8 and 10.3.9, namely:

CARRIED

10.1 Correspondence

10.1.1 CC2017-22.10.1.1

Doug Elmslie, Councillor

Resolution from The Township of Georgian Bay Requesting Provincial Ministries to Work Collaboratively to Eradicate Invasive Species on Provincially Owned Lands

CR2017-741

RESOLVED THAT the correspondence from The Township of Georgian Bay, regarding their Council Resolution Requesting Provincial Ministries to Work Collaboratively to Eradicate Invasive Species on Provincially Owned Lands, be received and supported; and

THAT a copy of the original resolution and Council's supporting resolution be circulated to the Premier, the Minister of Natural Resources, the Minister of Environment and Climate Change, Minister of Transportation, MPP Laurie Scott and the Association of Municipalities of Ontario.

CARRIED

10.1.2 CC2017-22.10.1.2

Mary Ann Martin, Councillor
Request for Speed Study on Mary Street, Omemee

CR2017-742

RESOLVED THAT the memorandum from Councillor Martin dated September 12, 2017 regarding a request for a speed study on Mary Street, Omemee be received, and

THAT staff be instructed to conduct a speed study on Mary Street, Omemee and report the results and options for consideration by the end of Q4, 2017.

CARRIED

10.1.3 CC2017-22.10.1.3

Mary Ann Martin, Councillor
Request for a feasibility study on the installation of turning lanes on all approaches as well as an all-way stop warrant at the intersection of Peace Road (Kawartha Lakes Road 14) and Yankee Line (Kawartha Lakes Road 10) Omemee

CR2017-743

RESOLVED THAT the memorandum from Councillor Martin dated September 12, 2017 regarding a request for a feasibility study on the installation of turning lanes on all approaches as well as an all-way stop warrant at the intersection of Peace Road (Kawartha Lakes Road 14) and Yankee Line (Kawartha Lakes Road 10) Omemee, be received, and

THAT staff be instructed to conduct a feasibility study on the installation of turning lanes on all approaches as well as an all-way stop warrant at the intersection of Peace Road (Kawartha Lakes Road 14) and Yankee Line (Kawartha Lakes Road 10) Omemee and report the results and options for consideration by the end of Q1, 2018.

CARRIED

10.1.4 CC2017-22.10.1.4

Ed Koe and Nancy Lennox
Speed Limit on North Bay Drive

CR2017-744

RESOLVED THAT the correspondence from Ed Koe and Nancy Lennox regarding the Speed Limit on North Bay Drive, be received.

CARRIED

10.1.5 CC2017-22.10.1.5

Andy Letham, Mayor
Speed Review on North Bay Drive

CR2017-745

RESOLVED THAT the memorandum from Mayor Letham, dated September 12, 2017, titled **Speed Review on North Bay Drive**, be received;

THAT the speed limit of North Bay Drive from a point 1200m south of CKL Rd 48 to the west end be posted at 40 km/hour;

THAT the necessary by-laws for the above recommendations be forwarded to Council for adoption; and

THAT the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application/agreement/decision.

CARRIED

10.1.6 CC2017-22.10.1.6

Bruce Wilson
Speed Limit on North Bay Drive

CR2017-746

RESOLVED THAT the September 10, 2017 e-mail correspondence from Bruce Wilson regarding the Speed Limit on North Bay Drive, be received.

CARRIED

10.2 Minutes from:

10.2.1 Council

10.2.1.1 CC2017-22.10.2.1.1

Minutes, Regular Council Meeting
August 22, 2017

CR2017-747

RESOLVED THAT the Minutes of the August 22, 2017 Regular Council Meeting, be received and adopted.

CARRIED

10.2.2 Committees of Council, Advisory Boards and Task Forces

10.2.2.1 CC2017-22.10.2.2.1

Draft Minutes, Drainage Board Meeting
August 28, 2017

CR2017-748

RESOLVED THAT the Draft Minutes of the August 28, 2017 Drainage Board Meeting, be received.

CARRIED

10.3 Reports

10.3.1 MAYOR2017-002

Andy Letham, Mayor
Arena Capital Plan

CR2017-749

RESOLVED THAT Report Mayor 2017-002, **Arena Capital Plan**, be received;
THAT the Manvers, Bobcaygeon, Fenelon Falls, Lindsay, and Woodville arena facilities be maintained as required for operations;
THAT the Ops arena facility be scheduled for a complete refurbishment;
THAT a new arena complex be explored in the Oakwood/Little Britain area, with the goal of combining the two existing facilities;
THAT a new arena complex be explored in the Village of Omemee to replace the existing Emily/Omemee complex; and
THAT staff report back by 2nd quarter of 2018 on the implementation and budget requirements for all actions above.

CARRIED

10.3.2 RS2017-011

Laura Carnochan, Law Clerk – Realty Services

Surplus Declaration and Proposed Closure and Sale of a Portion of Road Allowance Adjacent to 1166 Dranoel Road and Legally Described as Road Allowance Between the Township of Cavan and the Township of Manvers Lying West of the Centre Line; South of Highway No. 7A and North of the Easterly Extension of the Road Allowance Between Concession 3 and Concession 4; in the former Geographic Township of Manvers, City of Kawartha Lakes

CR2017-750

RESOLVED THAT Report RS2017-011 **Surplus Declaration and Proposed Closure and Sale of a Portion of Road Allowance Adjacent to 1166 Dranoel Road and Legally Described as Road Allowance Between the Township of Cavan and the Township of Manvers Lying West of the Centre Line; South of Highway No. 7A and North of the Easterly Extension of the Road Allowance Between Concession 3 and Concession 4; in the former Geographic Township of Manvers, City of Kawartha Lakes**, be received;

THAT the subject property, being a portion of Road Allowance Adjacent to 1166 Dranoel Road and legally described as Road Allowance Between the Township of Cavan and the Township of Manvers Lying West of the Centre Line; South of Highway No. 7A and North of the Easterly Extension of the Road Allowance Between Concession 3 and Concession 4; in the former Geographic Township of Manvers, City of Kawartha Lakes, be declared surplus to municipal needs;

THAT the closure of the portion of the road allowance and sale to the adjoining owner, be supported, in principle, in accordance with the provisions of By-law 2010-118, as amended, and the Municipal Act, and subject to the parties entering into a conditional agreement of purchase and sale;

THAT staff be directed to commence the process to stop up and close the said portion of the road allowance;

THAT on completion of the public notice, any deputation or public input in opposition of the closing, if any, shall be considered, and if appropriate, a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed; and

THAT the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

CARRIED

10.3.3 PUR2017-050

Marielle van Engelen, Buyer
Amber Hayter, Supervisor, Water and Wastewater Operations
2017-83-E Emergency Procurement for Bobcaygeon Water Treatment Plant
Replacement of Main Breaker

CR2017-751

RESOLVED THAT Report PUR2017-050, **2017-83-E Emergency Procurement for Bobcaygeon Water Treatment Replacement of Main Breaker**, be received; and
THAT emergency work for project 9981707 Bobcaygeon Main Breaker be funded from the Water Infrastructure Reserve in the amount of \$49,083.72.

CARRIED

10.3.4 PUR2017-051

Marielle van Engelen, Buyer
Tender 2016-91-OT Winter Maintenance of Specified Secondary Roads

CR2017-752

RESOLVED THAT Report PUR2017-051, **Tender 2016-91-OT Winter Maintenance of Specified Secondary Roads**, be received; and
THAT the option to renew Tender 2016-91-OT Winter Maintenance of Specified Secondary Roads for up to three (3) additional, one (1) year terms, pending budget approval, vendor performance, operational requirements, and contractual need, in accordance with the Table of Authority, be approved.

CARRIED

10.3.5 PUR2017-052

Marielle van Engelen, Buyer
Tender 2016-90-OT Winter Maintenance of Sidewalks in Specified Areas

CR2017-753

RESOLVED THAT Report PUR2017-052, **Tender 2016-90-OT Winter Maintenance of Sidewalks in Specified Areas**, be received; and
THAT the option to renew Tender 2016-90-OT Winter Maintenance of Sidewalks in Specified Areas for up to three (3) additional, one (1) year terms, pending budget approval, vendor performance, operational requirements and contractual need, in accordance with the Table of Authority, be approved.

CARRIED

10.3.6 PUR2017-053

Launa Lewis, Buyer
Mike Farquhar, Supervisor, Technical Services
2017-87-CT Installation of Traffic Lights at McLaughlin Road and Kent Street West

CR2017-754

RESOLVED THAT Report PUR2017-053, **2017-87-CT Installation of Traffic Lights at McLaughlin Road and Kent Street West**, be received;

THAT Guild Electric Limited of Toronto, be selected for the award of Tender 2017-87-CT Installation of Traffic Lights at McLaughlin Road and Kent Street West for the tender price of \$189,800.00, plus HST;

THAT subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award this tender; and

THAT the Purchasing Division be authorized to issue a Purchase Order.

CARRIED

10.3.10 SOC2017-003

Janine Mitchell, Manager Social Services
Children's Services 2017 Funding and Allocations

CR2017-755

RESOLVED THAT Report SOC2017-003, **Children's Services Update and Funding Allocations**, be received.

CARRIED

10.3.11 WM2017-007

Angela Porteous, Regulatory Compliance Officer
Construction and Demolition Waste Recycling Program

CR2017-756

RESOLVED THAT Report WM 2017-007, **Construction and Demolition Waste Recycling Program**, be received;

THAT the implementation of a construction and demolition waste recycling

program as a 22 month pilot to start March 1, 2018 and end on December 31, 2019 as outlined in this report WM 2017-007 at a cost of \$133,500.00 for 2018 and \$155,000.00 for 2019, be approved; and

THAT staff report back to Council on the success of the construction and demolition waste recycling pilot program by June 30, 2019 with future program recommendations and 2020 budget expectations.

CARRIED

10.3.12 WWW2017-009

Rob MacPherson, Water and Wastewater Technician
Update on Mandatory Connection Compliance By-law Amendment

CR2017-757

RESOLVED THAT Report, WWW2017-009, **Update on Mandatory Connection Compliance By-law Amendment**, be received;

THAT Section 2.06 of By-Law 2014-255 “A By-Law To Require Owners Of Buildings To Connect Such Buildings To Drinking Water Systems And/Or Wastewater Collection Systems In The City Of Kawartha Lakes” be added and read:

2.06 Subject to section 2.01, 2.02 or 2.03 of this by-law any Owner of a building on land that meets the requirements to connect to the municipal water and/or wastewater services shall be billed the Fixed Rate and Capital Levy charges for water and/or wastewater as per the provisions of By-law 2011-260 and the consolidated fees By-Law 2016-206, as amended following three (3) months of the mailing of a notice to the Owner shown on the current tax roll; and

THAT the necessary amending by-Law be brought forward for adoption.

CARRIED

10.4 Items Extracted from Consent

10.3.7 ED2017-015

Debra Soule, Economic Development Officer – Arts, Culture and Heritage
Downtown Lindsay and Oak Street Heritage Conservation District Designation
Bylaws

CR2017-758

Moved By Councillor Dunn

Seconded By Councillor Elmslie

RESOLVED THAT Report ED2017-015, **Downtown Lindsay and Oak Street Heritage Conservation District Designation Bylaws**, be received;

THAT consideration of the draft By-law, being A By-law to Designate the Downtown Lindsay area, as identified in the Downtown Lindsay Heritage Conservation District Plan, in accordance with Section 41 of the Ontario Heritage Act, be forwarded to the October 24, 2017 Regular Council Meeting;

THAT the draft By-law, being A By-law to Designate the Oak Street neighbourhood in Fenelon Falls, as identified in the Oak Street Heritage Conservation District Plan, in accordance with Section 41 of the Ontario Heritage Act, be approved; and

THAT the necessary By-law be brought forward for adoption.

CARRIED

10.3.8 ENG2017-016

Martin Sadowski, Senior Engineering Technician
Request for Noise By-Law Exemption-Stoney Creek Culvert-Hwy 35

CR2017-759

Moved By Councillor James

Seconded By Councillor O'Reilly

RESOLVED THAT Report ENG2017-016, **Request for Noise By-Law Exemption-Stoney Creek Culvert-Hwy 35**, be received;

THAT the construction activity for the MTO project, Stoney Creek Culvert Rehabilitation, on Hwy 35 be exempt from the City's Noise By-Law 2005-025, during the period of September 25, 2017 to November 17, 2017;

THAT a By-law to prohibit Heavy Traffic from using:

- Tower Road from Mt.Horeb Rd to Hwy 35
- Star Hill Rd from Tower Rd to Hillhead Rd
- Hillhead Rd from Mt.Horeb Rd to River Rd
- Post Rd from Mt.Horeb Rd to Hwy 7
- Confederation Rd from Hillhead Rd to Post Rd
- Crosswind Rd from Post Rd to Heights Rd

- Old Mill Rd from Mt.Horeb Rd to Hwy 7
- Lilac Rd from Mt.Horeb Rd to Hwy 7
- Heights Rd from Mt.Horeb to Hwy 7
- River Rd from Hwy 35 to Hwy 7

be enacted during the period of September 25, 2017 to November 17, 2017
(local deliveries will be exempted);

THAT the necessary By-law for the above recommendations be forwarded to council for adoption; and

THAT the Mayor and Clerk be authorized to execute any documents and by-laws required by the approval of this application/agreement/decision.

CARRIED

10.3.9 ENG2017-017

Michael Farquhar, Supervisor, Technical Services
Petition for Drainage Works By Owner - Waite

CR2017-760

Moved By Councillor Junkin

Seconded By Councillor Strangway

RESOLVED THAT Report ENG2017-017, **Petition for Drainage Works by Owner – Waite**, be received;

THAT Council proceeds with the petition submitted by Joseph and Carol Waite for drainage works by owners for Part Lt. 10 West Half of Concession 6, Fenelon, and instruct the City Clerk to proceed with the notices required under Section 5 of the Drainage Act;

THAT Council appoints and retains, R.J Burnside & Associates in accordance with the Drainage Act, as the Engineer of Record and for the petition and to proceed with the requirements of a petition drain; and

THAT should, R.J Burnside & Associates not be available, that Council instructs staff to retain an alternate qualified Engineer from its standing list.

CARRIED

10.4.1 ENG2017-008

Juan Rojas, Director of Engineering and Corporate Assets
Core Service Review - Airport

Director Rojas provided a brief overview of his Report. Director Rojas and Kawartha Lakes Airport Manager Bob Hunter responded to questions from Council members.

CR2017-761

Moved By Councillor Strangway

Seconded By Councillor Veale

RESOLVED THAT Report ENG2017-008, **Airport Core Service Review**, be received;

THAT the City of Kawartha Lakes continues to financially support both Operating and Capital Budget, in accordance with the asset management plan, to maintain the existing Level of Service for the Kawartha Lakes Municipal Airport;

THAT funds be allocated to multi-year Capital Budgets for studies / options for the Airport to expand services in the future; and

THAT the Kawartha Lakes Airport Board reviews the governance model of the Airport and report back to Council in 2018.

CARRIED

11. **COMMITTEE OF THE WHOLE**
12. **COMMITTEE OF THE WHOLE AND PLANNING COMMITTEE MINUTES**
13. **CORRESPONDENCE AND PETITIONS**
14. **OTHER OR NEW BUSINESS**
15. **BY-LAWS**

Mayor Letham extracted Items 15.1.5 and 15.1.8.

The mover requested the consent of Council to read the by-laws by number only.

Moved By Councillor Jilesen

Seconded By Councillor Elmslie

RESOLVED THAT the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.9 be read a first, second and third time, passed, numbered, signed and the corporate seal attached, save and except Items 15.1.5 and 15.1.8, namely:

CARRIED

15.1 By-Laws by Consent

15.1.1 CR2017-762

A By-Law to Stop Up and Close Part of the Original Shore Road Allowance in Front of Lot A, Concession 1, in the Geographic Township of Carden, City of Kawartha Lakes, Designated as Parts 1, 2, and 3 on Reference Plan 57R-10579, to Authorize the Sale of the Land to the Abutting Owners and to Authorize a Grant of Easement in Favour of Hydro One Networks Inc. Over Part of the Original Shore Road Allowance in Front of Lot A, Concession 1, in the Geographic Township of Carden, City of Kawartha Lakes, Designated as Part 2 on Reference Plan 57R-10579

15.1.2 CR2017-763

A By-law to Authorize the Sale of Municipally Owned Property Legally Described as Lot 14, Registrar's Compiled Plan No. 5, in the Geographic Township of Eldon, City of Kawartha Lakes, Designated as Parts 1, 2, and 3 on Reference Plan 57R-10548, being PIN: 63170-0709 (LT) and to Authorize a Grant of Easement in Favour of Hydro One Networks Inc. Over Part 3 on Reference Plan 57R-10548 and to Authorize a Grant of Easement in Favour of the City of Kawartha Lakes Over Part 2 on Reference Plan 57R-10548

15.1.3 CR2017-764

A By-law to Stop Up and Close That Portion of the Road Allowance Set Out As PT RD PLAN 152, Fenelon as in R465190, Being Part of PIN: 63144-0116 (LT), in the Geographic Township of Fenelon, City of Kawartha Lakes

15.1.4 CR2017-765

A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as Block E Registered Plan 494, in the Geographic Township of Somerville, City of Kawartha Lakes, described as Part 1 on Plan 57R-10600, being PIN: 63120-0559 (LT)

15.1.6 CR2017-766

A By-law to Temporarily Prohibit Heavy Traffic From Using Portions of Various Roads in the Area of the Stoney Creek Culvert, Highway 35

15.1.7 CR2017-767

A By-law to Amend By-law 2014-255, being a By-law to Require Owners of Buildings to Connect Such Buildings to Drinking Water Systems and/or Wastewater Collection Systems in the City of Kawartha Lakes

15.1.9 CR2017-768

A By-law to Designate Oak Street in Fenelon Falls as a Heritage Conservation District in the City of Kawartha Lakes

15.2 By-Laws Extracted from Consent

15.1.5 CC2017-22.15.1.5

A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as Part of West Half Lot 16, Concession 5, in the Geographic Township of Mariposa, City of Kawartha Lakes Described as Parts 1, 2 and 3 on Plan 57R-10515 Being Part of PIN: 63191-0128 (LT)

Note to Minutes: No action was taken on this Item.

15.1.8 CC2017-22.15.1.8

A By-law to Designate Downtown Lindsay as a Heritage Conservation District in the City of Kawartha Lakes

Note to Minutes: No action was taken on this Item due to the action taken on Item 10.3.7.

16. CLOSED SESSION (IF NOT COMPLETED PRIOR TO OPEN SESSION)

17. MATTERS FROM CLOSED SESSION

18. CONFIRMING BY-LAW

CR2017-769

Moved By Councillor Pollard

Seconded By Councillor Stauble

RESOLVED THAT a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, September 12, 2017 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

CARRIED

19. **ADJOURNMENT**

CR2017-770

Moved By Councillor Pollard

Seconded By Councillor Macklem

RESOLVED THAT the Council Meeting adjourn at 3:18 p.m.

CARRIED

Read and adopted this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes
MINUTES
SPECIAL COUNCIL INFORMATION MEETING

CC2017-23
Thursday, September 14, 2017
Open Session Commencing at 1:00 p.m.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:
Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER

Mayor Letham called the meeting to order at 1:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, and S. Strangway, were in attendance.

CAO and Acting City Clerk R. Taylor, Deputy Clerk A. Rooth and various other staff were also in attendance.

Early Departure: Councillor G. Miller 3:00 p.m.

2. ADOPTION OF AGENDA

CR2017-771

Moved By Councillor Strangway

Seconded By Councillor Macklem

RESOLVED THAT the Agenda for the Open Session of the Special Council Information Meeting of Thursday, September 14, 2017, be adopted as circulated.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

There were no declarations of pecuniary interest noted.

4. PUBLIC INFORMATION

4.1 Presentations

4.1.1 CC2017-23.4.1.1

Ron Taylor, CAO

Carolyn Daynes, City Treasurer

Adam Found, Manager of Corporate Assets

2018 Budget Process Overview

CAO R. Taylor provided a brief overview of the 2018 budget process schedule. Manager A. Found identified how the Asset Management Plan and 10-Year Financial Plan integrate with budget strategy and provided an outlook for the 2018 Capital Budget. City Treasurer C. Daynes reviewed the outlook for the 2018 Operating Budget. CAO Taylor, City Treasurer Daynes, Manager of Corporate Assets Found and Director Robinson responded

to questions from Council members. A copy of the presentation is available in the Clerk's Office.

CR2017-772

Moved By Councillor Elmslie

Seconded By Councillor Martin

RESOLVED THAT the presentation by CAO R. Taylor, City Treasurer C. Daynes and Manager of Corporate Assets, A. Found regarding the 2018 Budget Process Overview, be received.

CARRIED

4.1.2 CC2017-23.4.1.2

Ron Taylor, CAO

2018 CAO Department Operating and Capital Budget Overview

CAO R. Taylor provided an overview of the 2018 Operating and Capital Budgets for the Mayor and Council and CAO Department. He outlined changes in Council composition and identified upcoming CAO Department structure and personnel changes. He identified 2017 highlights and 2018 direction for both Council and the CAO Department. CAO Taylor responded to questions from members of Council. A copy of the presentation is available in the Clerk's Office.

CR2017-773

Moved By Councillor Strangway

Seconded By Councillor Martin

RESOLVED THAT the presentation by CAO R. Taylor regarding the 2018 CAO Department Operating and Capital Budget Overview, be received.

CARRIED

The meeting recessed at 2:26 p.m. and reconvened at 2:34 p.m.

4.1.3 CC2017-23.4.1.3

Ron Taylor, CAO

Carolyn Daynes, City Treasurer

2018 Corporate Services Operating and Capital Budget Overview

City Treasurer C. Daynes provided an overview of the 2018 Operating and Capital Budgets for the Corporate Services Department. She outlined the

department structure and personnel changes that occurred over the past year. She identified 2017 highlights and 2018 direction for the Corporate Services Department. City Treasurer Daynes and CAO Taylor responded to questions from Council members. A copy of the presentation is available in the Clerk's Office.

CR2017-774

Moved By Councillor Dunn

Seconded By Councillor Breadner

RESOLVED THAT the presentation by CAO R. Taylor and City Treasurer C. Daynes regarding the 2018 Corporate Services Operating and Capital Budget Overview, be received.

CARRIED

4.1.4 CC2017-23.4.1.4

Rod Sutherland, Director of Human Services

2018 Human Services Operating and Capital Budget Overview

Director of Human Services R. Sutherland provided an overview of the 2018 Operating and Capital Budgets for the Human Services Department. He outlined the department structure and personnel changes that occurred over the past year. The Director identified 2017 highlights and 2018 direction for the Human Services Department. He responded to questions from Council members. A copy of the presentation is available in the Clerk's Office.

Councillor G. Miller left Council Chambers at 3:00 p.m. and did not return.

CR2017-775

Moved By Councillor O'Reilly

Seconded By Councillor Macklem

RESOLVED THAT the presentation by Director Sutherland, regarding the 2018 Human Services Operating and Capital Budget Overview, be received.

CARRIED

5. REPORTS

6. CLOSED SESSION

7. **MATTERS FROM CLOSED SESSION**

8. **CONFIRMING BY-LAW**

CR2017-776

Moved By Councillor Elmslie

Seconded By Councillor Stauble

RESOLVED THAT a by-law to confirm the proceedings of a Special Council Information Meeting held Thursday, September 14, 2017 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

CARRIED

9. **ADJOURNMENT**

CR2017-777

Moved By Councillor Pollard

Seconded By Councillor Martin

RESOLVED THAT the Council Meeting adjourn at 3:24 p.m.

CARRIED

Read and adopted this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes
MINUTES
EXECUTIVE COMMITTEE

2017-005
Friday, September 8, 2017
9:00 A.M.
Victoria Room
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:
Mayor Andy Letham
Councillor Pat Dunn
Councillor Mary Ann Martin
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER

Mayor Letham called the meeting to order at 9:00 a.m. Councillors P. Dunn, M.A. Martin, K. Seymour-Fagan and A. Veale were in attendance.

M. Pankhurst, R. Taylor and B. Stonehouse were also present.

2. ADMINISTRATIVE BUSINESS

2.1 Adoption of Agenda

Moved By Councillor Martin

Seconded By Councillor Seymour-Fagan

RESOLVED THAT the agenda for the September 8, 2017 Executive Committee meeting be adopted as circulated.

CARRIED

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest noted.

2.3 Adoption of Minutes

Moved By Councillor Martin

Seconded By Councillor Seymour-Fagan

RESOLVED THAT the minutes from the August 3, 2017 Executive Committee be adopted as circulated.

CARRIED

3. DEPUTATIONS/PRESENTATIONS

4. CORRESPONDENCE

5. NEW OR OTHER BUSINESS

5.1 Update on Fire Truck Specification Review- A. Veale

M. Pankhurst and A. Veale discussed the Draft Report on the Fire Truck Specifications. A. Veale advised that the committee went through a series of meetings that outlined what was needed for future Fire fleet.

There are a few minor revisions that still need to be made and the plan is for the final report to be presented to Council at the end of October.

Moved By Councillor Dunn

Seconded By Councillor Martin

RESOLVED THAT the verbal update regarding Fire Truck Specification review be received and;

THAT the draft report be sent back to the committee for review and final comments.

CARRIED

5.2 Update on Emergency Fleet Policy - M. Pankhurst

M. Pankhurst gave a brief update on the Emergency Fleet policy advising that this policy will be a guiding document for all three emergency services.

Moved By Councillor Martin

Seconded By Councillor Veale

RESOLVED THAT the verbal update from M. Pankhurst be received.

CARRIED

5.3 EORN Project Proposal - R. Taylor

R. Taylor advised that EORN (Eastern Ontario Regional Network) has been working with all three levels of government to get critical infrastructure into rural areas for cell and broadband services.

The City will be requested to provide a support resolution as well as funds to this project and EORN representatives have committed to coming to Council in the future to outline the project and its benefits.

Moved By Councillor Veale

Seconded By Councillor Seymour-Fagan

RESOLVED THAT the verbal update from R. Taylor be received and

THAT R. Taylor circulate EORN information to Council regarding this project.

CARRIED

5.4 Review-Committees of Council - R. Taylor

R. Taylor advised that there are 62 active committee and 105 Councillor appointments to date. R. Taylor advised that he will be sending out a survey at a later date to Council seeking opinions on effectiveness, value, frequency and structure of the current committees. Any changes in committees will be finalized in 2018.

Moved By Councillor Dunn

Seconded By Councillor Veale

RESOLVED THAT the verbal update from R. Taylor be received.

CARRIED

5.5 Council Remuneration and Support (Preliminary Discussion)- A. Letham

A. Letham advised that himself and Ron will be gathering information from staff and other municipalities in regards to compensation packages for the new term of Council. The information will be presented to Council in 2018 to determine what (if any) changes will be made.

Moved By Councillor Dunn

Seconded By Councillor Veale

RESOLVED THAT the verbal update from A. Letham be received.

CARRIED

6. CLOSED SESSION

7. NEXT MEETING

The next meeting of the Executive Committee will be Thursday October 5, 2017 at 9:00 a.m. in the Weldon Room, City Hall.

8. ADJOURNMENT

Moved By Councillor Seymour-Fagan

Seconded By Councillor Martin

RESOLVED THAT the September 8, 2017 Executive Committee meeting adjourn at 11:00 a.m.

CARRIED

DRAFT

The Corporation of the City of Kawartha Lakes

Council Report

Report Number LIC2017-001

Date: September 26, 2017
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All

Subject: Licensing of Short Term Residential Rentals

Author Name and Title: Alix Hick, Senior Licensing Officer

Recommendation(s):

RESOLVED THAT Report LIC2017-001, **Licensing of Short Term Residential Rentals**, be received; and

THAT no further action be taken to regulate Short Term Residential Rentals in the City of Kawartha Lakes.

Department Head: _____

Corporate Services Director / Other: _____

Chief Administrative Officer: _____

Background:

At the Council Meeting of July 11, 2017 Council adopted the following resolution:

RESOLVED THAT the June 15, 2017 correspondence from Rolling Hills Estates Homeowners Association, regarding short term property rentals, be received; and
THAT the Rolling Hills Estates Homeowners Association correspondence be referred to staff for review and report back on alternatives and implications by the end of Q1, 2018.

CR2017-636

At the Council Meeting of August 22, 2018, Council adopted the following resolution:

RESOLVED THAT the petition submitted by Carol Aird, Sandy Clayton, Jean Paton regarding the Regulation of Short Term Property Rentals in the City of Kawartha Lakes including View Lake, be received and forwarded to staff for inclusion in the report on this issue requested by a previous Council direction.

CR2017-706

This report addresses those directions.

Rationale:

In response to the above noted resolutions, staff researched the issue of short term residential rentals, being rentals of 30 days or less, and reviewed the regulatory frameworks implemented by other municipalities. This report will outline the responses from other municipalities, provide an overview of the situation locally, and make recommendations on how to proceed.

Municipalities across the country are taking steps to regulate short term residential rentals. In large urban centres, such as Toronto and Vancouver, short term residential rentals are being regulated as a means to ensure adequate and affordable housing in inflated and understocked rental markets. In municipalities that enjoy a large tourism industry, such as Blue Mountains and Whistler, BC, short term residential rentals are regulated from more of a nuisance prevention and consumer protection standpoint.

Both rationales for regulation are valid, however it is staffs opinion that the issues are not pervasive enough in the City of Kawartha Lakes to warrant the implementation of a costly regulatory framework.

Documentation provided to the City from Airbnb indicates there are 130 active Airbnb short term residential rental listings City of Kawartha Lakes. This is

compared to more than 300 listings in the municipality of Blue Mountains which has a regulatory by-law.

Although the City is currently experiencing a less than 1% vacancy rate for rental housing, the properties being offered as short term residential rentals are not suited or desirable for individuals seeking long term housing options as they are either seasonal properties or too costly. Therefore, regulating short term residential rentals would not assist in increasing the number of year-round residential rental units that are available in the City.

As the issue of regulating residential short term rentals is relatively new, Municipal Law Enforcement has not been actively tracking nuisance calls caused specifically by individuals using short term residential rentals. In the current year, Enforcement has received a total of 6 inquiry calls specifically regarding short term residential rentals and approximately 1 call per week regarding by-law violations at rental cottages. The complaints resulting from activities at short term residential rentals are valid and investigated as per department policy however the call volume is not significant when compared to call volume for other activities regulated through municipal by-laws.

From a zoning perspective, the regulation of short term residential rentals creates numerous and complex challenges. First, if the municipality were to elect to regulate short term residential rentals through zoning, amendments would be required to all the zoning by-laws within the City. Second, there would either have to be a distinction between short term rentals and long term residential rentals or a blanket regulation for all rentals as there are no regulations under licensing or zoning by-laws for long term residential rentals.

The two requests that prompted this report request that by-laws regulating short term residential rentals be implemented in “certain areas of the city”. From a policy and enforcement perspective, this is not recommended as regulating activities in one area may open up the City to requests to specifically regulate other areas which would result in irregular or inconsistent regulation. Such a patchwork of regulatory areas that would lead to inefficiencies in monitoring and enforcement and could also be perceived as targeting certain areas as being deserving or undeserving of regulation over others.

Short term residential rentals areas are not new. For as long as people have been travelling, particularly to cottage areas, short term rentals of residential and recreational properties have been occurring. Access to short term residential rentals has increased as technological platforms such as Airbnb have been developed to facilitate the rental process. Many owners rent their properties as a means of generating income to maintain the properties and keep them in their families for generations, strengthening ties to Kawartha Lakes.

In areas such as the City of Kawartha Lakes, short term residential rentals are a vital part of our tourism economy. The existence of short term residential rentals

is a clear indication that there are not enough traditional traveler accommodations, such as motels, hotels, and bed and breakfasts, to meet the growing demands of the tourism industry and they therefore play a vital role in encouraging tourism and economic development in our area.

Other Alternatives Considered:

Any regulatory by-law would need to be applied to the entire City, not just specific areas. If Council were to elect to regulate short term residential rentals through a licensing by-law, they would have the option of a strict regulatory by-law or a registry system. Examples of provisions that could be built-in to a regulatory by-law include minimum distance separations between short term residential rental units and minimum length of stay regulations. Other municipalities who have implemented short term residential licensing by-laws are using complex point and demerit point system to determine eligibility for initial and renewal licences where demerit points are given for infractions and/or complaints.

The type of by-law would depend on the amount of funds Council wishes to allocate to increased staff time to effectively enforce a by-law. The implementation of a pro-active, regulatory by-law for only short term rentals would require an additional seasonal, full time enforcement staff member to be hired.

If a by-law were to be implemented, there would need to be considerable consultation with stakeholders including cottage associations, individual owners, and tourism industry stakeholders to ensure all parties are able to provide input on any legislation. Additionally, considerable consultation would have to be undertaken with the City's Planning department to make the necessary amendments to the zoning by-laws.

Financial/ Operation Impacts:

In order for a by-law and regulatory framework to be effective, the legislation must be enforceable. If a by-law were to be passed regulating short term residential rentals, there would be a need for additional staff resources in order to properly implement and enforce the by-law. Licensing fees are based on a cost recovery model and given that more staff would be needed for enforcement, the licensing fees have the potential to be prohibitively costly for most short term residential rental property owners.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

N/A

Review of Accessibility Implications of Any Development or Policy:

N/A

Servicing Implications:

N/A

Consultations:

Manager Municipal Law Enforcement
Manager Policy Planning
Manager Economic Development
Housing Manager

Attachments:

Appendix A – Airbnb Statistics



Appendix B – Rolling Hills Appeal Letter



Appendix C – View Lake Petition



Department Head E-Mail: rtaylor@kawarthalakes.ca

Department Head: Ron Taylor

City Of Kawartha Lakes

Airbnb hosts in City Of Kawartha Lakes have been welcoming guests into their homes since 2011. Here is a snapshot of the Airbnb community between July 1, 2016 and July 1, 2017.

Hosts

130	\$5,300	46	24
Active Hosts	Annual earnings for a typical host	Average host age	Nights hosted annually for a typical listing

Guests

5,600	2.6
Inbound guest arrivals in the past 12 months	Average length of stay per guest

Guest Origins

Airbnb guests come from all over the world. Below is a list of the top origin cities for Airbnb guests in City Of Kawartha Lakes.

TOP CITIES

Toronto - 51% | Mississauga - 5% | Markham - 3% |
Brampton - 3% | Oshawa - 2%

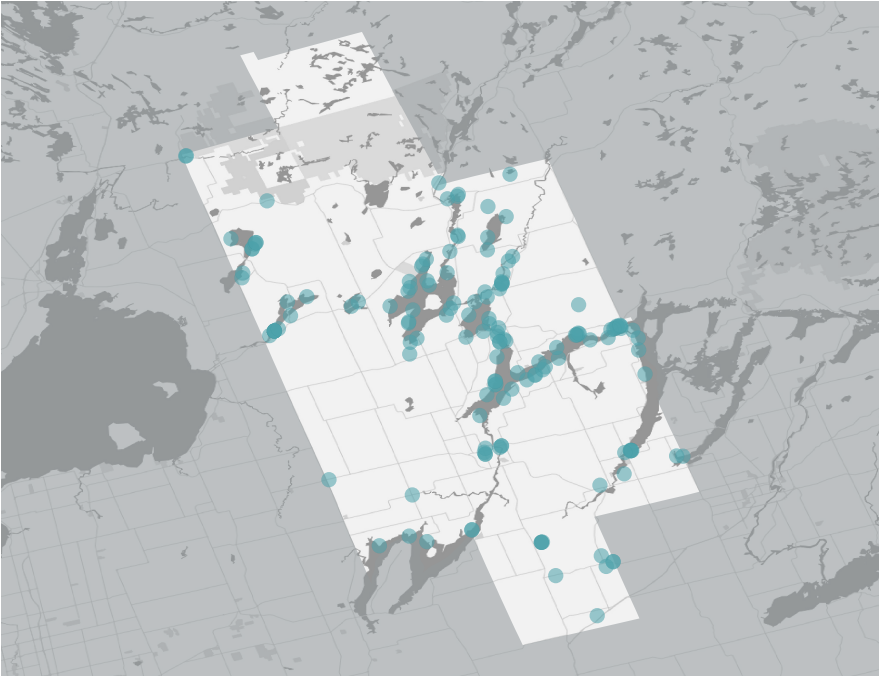
Guidebook Locations

Airbnb hosts often recommend local restaurants, bars, and other attractions. Below is a list of the top ranked Guidebook locations in the community.

TOP LOCATIONS

Not Available

AIRBNB LISTINGS



In City Of Kawartha Lakes, 87% of active listings are entire home listings.

**Rolling Hills Estates Homeowners Association – 1570194 Ontario Inc.
130 Peller Court, Bobcaygeon, Ontario, K0M 1A0**

June 15, 2017

**Mayor Letham and Members of Council
City of Kawartha Lakes
P.O. Box 9000
26 Francis Street
Lindsay, Ontario, K9V 5R8**

**Attn: City Clerk
jcurrins@city.kawarthalakes.on.ca**

**Subject: Short Term Property Rentals, Rolling Hills Subdivision, Registered Plan 57M-759,
Township of Verulam now City of Kawartha Lakes**

Your Worship and Members of Council,

At the annual general meeting of the Rolling Hills Estates Homeowners Association held on June 4th, 2017, the Association unanimously passed the following resolution dealing with short term property rentals in the City of Kawartha Lakes and, more specifically, the Rolling Hills Subdivision:

**“That the Rolling Hills Estates Homeowners Association request that the City of Kawartha Lakes enact a by-law to govern short term property rentals in defined areas of the City, including the Rolling Hills Subdivision, Plan 57M-759, similar to by-laws passed by other Ontario municipalities; and,
That the City of Kawartha Lakes, as an intermediate measure, be requested to pass an interim control by-law to prohibit short term property rentals of thirty days or less in the Rolling Hills Subdivision.”**

The Rolling Hills Estates Homeowners Association is a legal entity composed of the shareholders of 1570194 Ontario Inc.. The purpose of the Association is to maintain the common areas within the subdivision (i.e. Blocks 18, 19, 22 and 23, Plan 57M-759) and to represent the common interests and concerns of the Association members in relation to the Rolling Hills Subdivision. Rolling Hills Estates is a high-end estate residential community consisting of seventeen estate residential lots located on the western shore of Pigeon Lake in the former Township of Verulam, now the City of Kawartha Lakes.

Short term property rentals, which are typically less than thirty days, became an issue for the Rolling Hills homeowners last year when the property municipally known as 151 Peller Court (Lot 9, Plan 57M-759) was purchased for use as a short term rental property. Almost immediately, the Association began receiving complaints from neighboring homeowners regarding noise issues, public disturbances, garbage, property trespass, disrespect for fire bans, animals running at large, and traffic safety. The peace and quiet that our Association members had become accustomed to was immediately and abruptly ended.

In response, and at the request of the Rolling Hills Estates Homeowners Association, His Worship Mayor Letham, Councillor Seymour-Fagan and appropriate City staff met with representatives of the Association to discuss what actions could be taken by the City and the Association to minimize disruption to neighboring residents caused by the constant shuffling of people in and out. To the Association's surprise and amazement we were informed that the City of Kawartha Lakes has no rules or regulations governing short term rentals. By-law enforcement is substantially ineffective as the majority of problems occur outside of normal working hours. The police will not respond to noise complaints and appear to consider the problems associated with short term renters to be of a low priority.

In a last ditch effort to restore some civility to our community the Homeowners Association approached the owner of 151 Peller Court, Mr. Bashir Somani, and implored him to remove his property from the short term rental market. To our pleasant surprise, Mr. Somani ultimately agreed to the Association's request.

Unfortunately, as of today, the residence at 151 Peller Court continues to be offered for short term rentals on Airbnb (<https://www.airbnb.ca/rooms/14111780?>). The booking calendar indicates that the property is rented out for the majority of weekends in June, July and August, 2017. Once again the Rolling Hills homeowners are preparing for a summer of discontent! The disruption to the community created by the renters has already caused one of our homeowners to sell his residence!

There is clear and convincing evidence that short term property rentals in low density residential neighborhoods such as Rolling Hills Estates undermine the integrity and character of the community in which they are situated. The continued use of 151 Peller Court as a short term rental property gives cause to instability and significant land use compatibility issues. A major concern is the lack of appropriate supervision by an absentee landlord.

In light of recent developments in the short term property rental phenomena, a number of Ontario municipalities have taken legislative steps to safeguard and protect the well being of their residential communities. The Rolling Hills Estates Homeowners Association requests that the City of Kawartha Lakes follow the progressive and positive lead taken by these municipalities and enact a by-law (or by-laws) to govern short term property rentals in defined areas of the City, including the Rolling Hills Subdivision. As an intermediate measure, the Association requests that the City pass an interim control by-law to take effect

immediately to prohibit short term property rentals of thirty days or less in the Rolling Hills Subdivision.

Thank you for your time and consideration.

Respectfully Submitted,

***Harold Bartlett
President
Rolling Hills Estates Homeowners Association***


c.c. Mayor Andy Letham
aletham@city.kawarthalakes.on.ca

Councillor Kathleen Seymour-Fagan
kseymourfagan@city.kawarthalakes.on.ca

Ron Taylor, Chief Administrative Officer
ipyle@city.kawarthalakes.on.ca

Chris Marshall, Director of Development Services
cmarshall@city.kawarthalakes.on.ca

Bryan Robinson, Director of Public Works
brobinson@city.kawarthalakes.on.ca

Juan Rojas, Director of Engineering and Assets
jrojas@city.kawarthalakes.on.ca

Aaron Sloan, Manager of Municipal Law Enforcement
esloan@city.kawarthalakes.on.ca

Richard Holy, Planning Coordinator
rholy@city.kawarthalakes.on.ca

Bashir Somani


Person Submitting the Petition

Name:	CAROL AIRD Sandy Clayton JEAN PATON
Address:	11 MCGILL DR. 12 MCGILL DR. 7 MCGILL DR VIEW LAKE JANETVILLE
Phone:	(705) 324-9606 705-324-8262 705-324-4191

Petition

To: the Council of the City of Kawartha Lakes, 26 Francis Street, Lindsay, ON K9V 5R8.

I/We the undersigned, petition the Council of the City of Kawartha Lakes as follows:

We are requesting a bylaw to regulate short term property rentals in certain areas of the City, including our View Lake neighbourhood. We believe a minimum rental term (we are suggesting 30 days) would help prevent further complaints about ongoing concerns such as recurrent excessive noise / disturbances, overflow parking, litter, fire pit safety etc. Please help restore our previously peaceful neighbourhood.

#	Name	Contact Information	Signature
1	JEAN PATON	7 MCGILL DR. 705-324-4191	Jean P. Paton
2	SANDY CLAYTON	12 MCGILL DR 705-324-8262	Sandy Clayton
3	CAROL AIRD	11 McGill Drive (705) 324-9606	Carol Aird
4	JEFF SINCLAR	6 MCGILL DR 705-328-0069	Jeff Sinclair
5	Cassie Elmy	1 McGill Dr. 289-9872950	Cassie Elmy
6	Sonyq Sooley	4 MCGILL DR 705-874-6827	Sonyq Sooley
7	BRUCE SOOLEY	4 MCGILL DR. 705-874-6827	Bruce Sooley
8	Patricia Sooley	4 MCGILL DR. 705-324-8916	Patricia Sooley
9	BRADYS KING	15 MCGILL DR	Bradys King
10	Annette Collins	9 McGill Dr 416-560-6067	Annette Collins
11	CHRISTINE DAVIS	13 MCGILL DRIVE 705-878-0044	Christine Davis
12	SADIE CLAYTON	14 MCGILL DR 705-324-0632	Sadie Clayton
13	GLEN CLAYTON	14 MCGILL DR 705-324-0632	Glen H. Clayton
14	MICHAEL COLLINS	9 MCGILL DR. 905 626 4572	M. Collins

Page 1 of 4

Signatories to a Petition are deemed to have waived any expectation of privacy as a result of the record being created for review by the general public. Questions about the collection and disclosure of personal information contained in this petition should be directed to the City Clerk at 705.324.9411 ext. 1295.

Person Submitting the Petition

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#	Name	Contact Information	Signature
15	TRAVIS WHITE	16 MCGILL DR 705 878 8692	Travis White
16	CINDY WHITE	16 MCGILL DR 705 878 8690	Cindy White
17	DAVE CLAYTON	12 MCGILL DR 705-324-8262	Dave Clayton
18	ROSS JIBB	24 MCGILL DR 705 324 3819	Ross Jibb
19	Gazel Chamberlain	24 MCGILL DR.	Gazel Chamberlain
20	B. Krause	19 McGill Dr. 705-878-3532	Brigitte Krause
21	P. KRAUSE	19 McGill Dr. 705-878-3532	P. Krause
22	Donna Dorgan	26 McGill Dr 705-324-7988	Donna Dorgan
23	BARRY HAWK	11 MCGILL DR 705-324-9606	Barry Hawk
24	BRUCE ALLEN	3 MCGILL DR 647-408 3820	Bruce Allen
25	Annette Shortt	168 Coleman Crescent 705 Viewlake ON 324-2575	A. Shortt
26	Kathy Reinert	168 Coleman Cres. Janetville 705-324-2575	Kathy Reinert
27	CAROL RILEY RILEY	172 COLEMAN CRES 705 328-9778	Carol Riley
28	PATRICIA MARTIN	180 Coleman Cres 905 213-0598	Patricia Martin

Person Submitting the Petition

Name:	CAROL AIRD Sandy Clayton JEAN PATON
Address:	11 MCGILL DR. 12 MCGILL DR. 7 MCGILL DR. VIEW LAKE JANETVILLE
Phone:	(705) 324-9606 705-324-8262 705-324-4191

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#	Name	Contact Information	Signature
29	TREBOR A. WEBER	167 COLEMAN JANETVILLE 705-878-9719 416-318-2301	
30	Jeanette G. Weber	167 COLEMAN JANETVILLE 905-718-7665	
31	TERTU OSONO	167 COLEMAN JANETVILLE 416-560-8112	
32	TYLER PATRICKSON	37 MCGILL JANETVILLE 416-573-0214	
33	Roger Schoonbroodt	33 MCGILL JANETVILLE 705-878-9112	
34	LINDA MCPHAIL	705-878-9112 33 MCGILL JANETVILLE	
35	Tinie Evans	705-878-9112 33 MCGILL JANETVILLE	
36	MONICA BYRNE	116 COLEMAN CRES. 647-881-8724	
37	MIKE BYRNE	176 COLEMAN CRES. 647-308-0611	
38	Jan Howse	156 COLEMAN JANETVILLE 416-819-4965	
39	W. Marsi	156 COLEMAN JANETVILLE 905-244-4165	
40	Stephanie Ross	156 COLEMAN JANETVILLE 905-244-4676	
41	NORM HAYMAN	144 COLEMAN JANETVILLE 705-324-7572	
42	ELAINE HAYMAN	144 COLEMAN JANETVILLE 705-324-7572	
43	BETTY HAYMAN	144 COLEMAN JANETVILLE 705-324-7572	

Page 3 of 4

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#	Name	Contact Information	Signature
44	Scott Elmy	289423533 McGill Rd JANETVILLE	[Signature]
45	RANDY McLELLAN	705 328 3608 38 MCGILL RD. JANETVILLE	[Signature]
46	Susan McEllan	705 328 3808 38 MCGILL RD. JANETVILLE	[Signature]
47	Perry Fear	705 878 4797 R.R.1 JANETVILLE	[Signature]
48	Charlee Fear	705-878-4797 R.R.1 JANETVILLE	[Signature]
49	Rita Demant	705-324-7963 3101 Main Cres.	[Signature]
50	Ron Beitle	705-878-9236 59 McGill	[Signature]
51	PETER TAYLOR	647 225-3854 61 McGill	[Signature]
52	EDDY K. HANSEN	705-812-0763 184 COLEMAN	[Signature]

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The Corporation of the City of Kawartha Lakes

Council Report

Report Number CORP2017-025

Date: September 26, 2017

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier:

Subject: Consolidated Fees and Charges By-Law – Update to Schedule F

Author Name and Title: Angela Vickery, Manager, Revenue and Procurement

Recommendation(s):

RESOLVED THAT Report CORP2017-025, **Consolidated Fees and Charges By-Law – Update to Schedule F**, be received;

THAT the following fee be established and inserted into By-Law 2016-206; and

F – 1 Waste Management Fees			
Service Description	Unit	Fees Effective January 1, 2018	Reference
Vac Trucks	per load	\$200.00	New Flat Fee

THAT the fees contained in Appendix A to Report CORP2017-025 be approved.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the August 9, 2016 Council meeting the following resolution was made

CR2016-712

Moved By Councillor Macklem

Seconded By Councillor Junkin

RESOLVED THAT Report WM2016-009, Updated Waste Management By-law, be received;

THAT A By-law for Collection and Management of Waste and Recyclables within the City of Kawartha Lakes, attached as Appendix A to Report WM2016-009, be approved;

THAT Landfill Site Tipping Fees, attached as Appendix B to Report WM2016-009, be approved and incorporated in the Consolidated Fees By-law to take effect March 30, 2017; and

THAT a By-law to repeal By-law 2007-024, being A By-law Dealing with the Collection, Removal and Disposal of Solid Waste within the City of Kawartha Lakes, and any amendments, be brought forward for adoption.

CARRIED

This report addresses that direction.

Rationale:

Staff is currently reviewing all by-laws that establish and require payment of fees for information, services, activities and use of City property in the City of Kawartha Lakes and will bring forward a proposed fee schedule for 2018 in October. In order to meet printing deadlines for the 2018 waste management calendar, the Waste Management Department requires advanced approval of the waste management fees.

Other Alternatives Considered:

No other alternative are recommended as the proposed 2018 tipping fees (attached) are in line with the 2016 Council resolution, support the implementation of the Integrated Waste Management Strategy and will continue to align the City's tipping fees with surrounding municipal waste management fees.

Financial/Operation Impacts:

The proposed tipping fees will generate approximately \$2,500,000 in revenue for 2018.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The adoption of this Staff report contributes to the Council Adopted Strategic Plan by ensuring a fiscally responsible service delivery and ensuring the efficient allocation of government resources.

Consultations:

Manager of Environmental Services
Waste Management Operations Supervisor
Regulatory Compliance Officer

Attachments:

Appendix A – Update to Schedule F - Waste Management



Appendix A - Update
to Schedule F Waste

Department Head E-Mail: avickery@kawarthalakes.ca

Department Head: Ron Taylor

Schedule F – Waste Management*Note: Administration charges outlined in Schedule A may apply to transactions***F – 1 Waste Management Fees**

Service Description	Unit	Additional Fees
----------------------------	-------------	------------------------

Solid Waste Tipping Fees shall always be based on weight unless there is a

Residential Recyclable Materials (Blue/Comingle & Green/ Paper Box Recycling)	each	
Residential Household Hazardous Waste (at designated landfill sites only)	each	
Residential Waste Electronic & Electrical Equipment	each	
Scrap Metal (including appliances without Freon)	each	
Tires (with or without rims)	each	
Ashes (must be cold to be accepted)	each	
Curbside Bag Tags	each	
Mattresses and Box Springs	each	
Appliances Containing Freon (refrigerators, air conditions, dehumidifiers, freezers, etc.)	item	

Residential/ Commercial Containers

Apartment/ Desk-side 4 gallon blue and green boxes	each	
Standard 16 gallon blue and 14 gallon green boxes	each	
Extra large 22 gallon blue boxes (for containers only)	each	

Commercial Recycling Carts (not available for residential collection)

65 gallon blue and green carts	each	
95 gallon blue carts (for container recycling only)	each	

Rain Barrels

Flat-back model (205L)	each	
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Composters

Backyard composters (80 gallons)	each	
Kitchen compost pails (2 gallons)	each	
Digesters	each	

Weight Based Tipping Fees

Minimum charge Sorted Material (Waste)	Visit	
Minimum charge Mixed Load (Waste and Leaf & Yard Materials)	Visit	
Sorted Waste over \$5 by weight	Tonne	
Sorted Leaf & Yard Material over 150kg	Tonne	

Mixed Loads (more than 20% by volume of recyclable materials and/or opaque bags)	tonne	
Contaminated Soil (suitable for daily cover)	tonne	
Contaminated Soil (not suitable for daily cover)	tonne	
Boat and Bale Wrap (Clean)	tonne	
Boat and Bale Wrap (Contaminated)	tonne	
Asbestos	tonne	
Construction and Demolition Waste	tonne	
Residential, Industrial, Commercial and Institutional Waste	tonne	

Fees When Scales are inoperative or for Freon Removal

Minimum charge Sorted Material (Waste)	Visit	
Minimum Charge Mixed Load (Waste and Leaf & Yard Material)	Visit	
Sorted Waste Material over \$5.00 by cubic yard	Cubic yard	
Sorted Leaf & Yard Material over 1.0 cubic yard	Cubic yard	
Mixed Loads (more than 20% by volume of recyclable materials and/or opaque bags)	cubic yard	
Asbestos per cubic yard	Cubic yard	
RV Disposal per visit at Lindsay Ops Only	per visit	
Vac Trucks	per load	
Boats	per foot	
Residential, Industrial, Commercial and Institutional Waste	cubic yard	
Commercial Boat and Bale Wrap (Clean)	cubic yard	
Boat and Bale Wrap Contaminated	cubic yard	
Construction and Demolition Waste	cubic yard	
Contaminated Soil (suitable for cover material)	cubic yard	
Contaminated Soil (not suitable for cover material)	cubic yard	

is contained in this schedule. See Schedule A for details.

Fee	Fee Effective March 30, 2017	Fees Effective January 1, 2018	Reference
failure of the scale system and then fees will be based on rates described below.			
Free	Free	Free	By-law 2016-144
Free	Free	Free	By-law 2016-144
Free	Free	Free	By-law 2016-144
Free	Free	Free	By-law 2016-144
Free	Free	Free	By-law 2016-144
Free	Free	Free	By-law 2016-144
\$3.00	\$3.00	\$3.00	By-law 2016-144
\$5.00	\$15.00	\$15.00	By-law 2016-144
\$20.00	\$20.00	\$20.00	By-law 2016-144
\$5.00	\$5.00	\$5.00	
\$7.00	\$7.00	\$7.00	
\$9.00	\$9.00	\$9.00	
\$80.00	\$80.00	\$80.00	
\$95.00	\$95.00	\$95.00	
\$75.00	\$75.00	\$75.00	
\$45.00	\$45.00	\$45.00	
\$3.00	\$3.00	\$3.00	
	\$60.00	\$70.00	
	\$5.00	\$5.00	By-law2017-081
	\$7.00	\$7.00	By-law2017-081
	\$100.00	\$105.00	By-law2017-081
	\$100.00	\$105.00	By-law2017-081

N/A	\$200.00	\$205.00	By-law 2016-144
\$45.00	\$50.00	\$50.00	By-law 2016-144
\$95.00	\$100.00	\$105.00	By-law 2016-144
\$45.00	\$50.00	\$50.00	By-law 2016-144
Free	\$50.00	\$105.00	By-law 2016-144
\$95.00	\$250.00	\$250.00	By-law 2016-144
\$95.00	\$100.00	\$105.00	By-law 2016-144
\$95.00	\$100.00	\$105.00	By-law 2016-144
	\$5.00	\$5.00	By-law 2017-081
	\$7.00	\$7.00	By-law 2017-081
	\$12.50	\$15.00	By-law 2017-081
	\$12.50	\$15.00	By-law 2017-081
N/A	\$25.00	\$30.00	By-law 2016-144
	\$125.00	\$125.00	
	\$5.00	\$5.00	
		\$200.00	
\$3.00	\$3.00	\$3.00	By-law 2016-144
\$10.00	\$12.50	\$15.00	By-law 2016-144
Free	\$6.25	\$6.25	By-law 2016-144
\$10.00	\$12.50	\$15.00	By-law 2016-144
\$45.00	\$50.00	\$50.00	By-law 2016-144
\$20.00	\$25.00	\$30.00	By-law 2016-144
\$45.00	\$50.00	\$55.00	By-law 2016-144

Consumer Price Index

[Text](#)[CANSIM tables](#)[Related information](#)[Release](#)

Released: 2017-05-19

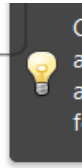
The Consumer Price Index (CPI) rose 1.6% on a year-over-year basis in April, matching the gain in March.

Overall, energy prices rose more year over year in April than they did in March, while declines in food prices moderated.

Excluding food and energy, the CPI was up 1.5% on a year-over-year basis in April, following a 1.7% increase in March.

12-month change in the major

, April 2017

[base schedule](#)[Previous release](#)[PDF \(274 KB\)](#)


March.

April than
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Consumer Price Index

April 2017

1.6% 

(12-month change)

Source(s): CANSIM table [326-0020](#).

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The Corporation of the City of Kawartha Lakes

Council Report

Report Number CORP2017-027

Date: September 26, 2017
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All

Subject: 2017 Q2 Capital Close

Author Name and Title: Jessica Hood, Junior Accountant

Recommendation(s):

RESOLVED THAT Report CORP2017-027, **2017 Q2 Capital Close**, be received;

THAT the capital projects identified in Attachment A be approved to be closed due to completion;

THAT the balances in the table below be transferred to or from the corresponding reserves;

Reserve	Report Closing Balance
Capital Projects Reserve	\$377,275
Public Works Fleet Reserve	\$(21,651)
Water Infrastructure Reserve	\$3,577
Sewer Infrastructure Reserve	\$49,357

THAT an additional \$3,260.56 of City Development Charges be allocated to project 9831503, Dranoel Road Culvert to fund the project deficit and bring the project balance to zero upon project closure;

THAT project 9531502, Upgrade City Building Systems be reopened and \$118,000 from the Capital Projects Reserve be used to fund the project;

THAT the following projects be extended to December 31, 2017:

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

928160101 - Server Hardware
928160501 - Cabling Syst Lindsay Firehall
928160601 - Client Hardware
928161601 - Replace Public Access Systems
950160401 - Picnic Table and Bench Replace
950160700 - Ice Plant/System Equip Replace
994162401 - Cement Pad at Bus Stops
994165501 - LIMO Specialized Transit Bus

THAT the following projects be extended to December 31, 2018:

9971460 – Fenelon Landfill-Admin Building
9971463 – Laxton Landfill Site

Background:

This report is provided to advise Council on each capital project's actual costs versus its approved budget and to close projects that are complete as at June 30, 2017 in accordance with the Capital Close and Administration Policy.

Rationale:

The expectation of a capital close report is to bring completed capital projects to a zero balance by recommending provisions for any shortfalls and disposition of surplus amounts. When projects are closed with a surplus, the surplus is typically transferred to the Capital Projects Reserve. There are some exceptions to this practice. If the project being closed was funded from a source other than the general tax levy then the surplus is returned to that source of funding.

Please see below a list of attachments

Attachment A - Lists all projects recommended to be closed identifying the amount that will be returned to the reserves listed. There are projects that are closing with a zero balance as the funding has been returned to the original funding source and does not require Council approval to do so.

Attachment B – Lists all projects that will be complete as of June 30, 2017 or are on target to be completed by their current completion date.

Attachment C – Lists the projects that are seeking Council Resolution to extend the current completion date.

Attachment D - Lists all of the current municipal drain projects. All of the municipal drain projects are currently showing as negative amounts because the landowner is billed for his/her share and the City applies for funding from the province, once the project is complete.

Other Alternatives Considered:

Council may choose an alternative direction with respect to where the over and under expenditures should be transferred. Staff's recommendations are in accordance with the Capital Close and Administration Policy C 187 FIN 018.

Financial/Operation Impacts:

The status of each project has been reviewed by Directors and appropriate management staff. The below detailed tables show the balances to the affected Reserves and Deferred Revenue, of the projects being closed.

Attachment A: Completed Projects

The table below is a listing of the reserves that require Council approval to transfer funds to and from.

Reserve	Report Closing Balance
Capital Projects Reserve	\$377,275
Public Works Fleet Reserve	\$(21,651)
Water Infrastructure Reserve	\$3,577
Sewer Infrastructure Reserve	\$49,357

Obligatory Funds

Below is a table listing the obligatory funds for which the return of funding does not require Council approval.

Obligatory Reserves & Development Charge Reserve	Report Closing Balance
City Development Charge Reserve	\$63,045
Transit Gas Tax Reserve	\$51

Debenture Proceeds

The debenture debt will be decreased by \$18,839 due to the closure of 9981302 – Bitch Point Drinking Water System.

In summary, a total of \$487,233 recommended to be closed and returned to the original budget funding sources. There are currently 221 projects and staff recommend closing 38 projects, leaving a remaining 183 projects open.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

This recommendation assists in achieving the Strategic Enabler goal. This Capital Close enables Council and the public to see that the projects that have been approved are being closed within budget and in a timely manner. This illustrates responsible fiscal resource management.

Consultations:

Directors, Managers and Staff

Attachments:



Attachment A.xlsx



Attachment B.xlsx



Attachment C.xlsx



Attachment D.xlsx

Attachment A: Completed projects.

Attachment B: Projects on target to be closed by current completion date.

Attachment C: Projects requesting an extension.

Attachment D: Municipal Drains

Department Head E-Mail: rtaylor@kawarthlakes.ca

Department Head: Ron Taylor

CITY OF KAWARTHA LAKES

Attachment A

Completed Projects - June 30, 2017	Project Number	Budget Year	Capital Projects Reserve (1.32045)	Public Works Fleet Reserve (1.32070)	Water Infrastructure Reserve (1.32050)	Sewer Infrastructure Reserve (1.32030)	Total
Ambulance Call Reporting/Mapping	928170501	2017	(465.27)				(465.27)
Telecommunications Equipment	932160501	2016	153.93				153.93
Public Access Defrillators	938160301	2016	57.92				57.92
PAD Site Equipment Replacement	938160401	2016	(25.34)				(25.34)
50/50 Community Projects Fund	950160101	2016	43,158.95				43,158.95
Table and Chair Replacement	950160301	2016	2,869.00				2,869.00
Structural Rep-VicPark Armory	950165501	2016	7,849.87				7,849.87
Electric Vehicle Chargers	950166001	2016	5,970.22				5,970.22
Accessibility Retrofits	953160100	2016	22,484.42				22,484.42
Upgrade City Building Systems	953160200	2016	14,505.65				14,505.65
Exterior Building Envelope Improvements	953160500	2016	(8,602.41)				(8,602.41)
Cemetery Safety & Restoration	957160100	2016	(2,418.21)				(2,418.21)
Cemetery Roadway Improvements	957160201	2016	3,579.24				3,579.24
Dranoel Road Culvert	983150301	2015	(7,982.76)				(7,982.76)
Urban and Arterial Resurfacing	983150900	2015	2,207.61				2,207.61
Culvert Replacement	983160300	2016	4,645.96				4,645.96
Rural Resurfacing Program	983161000	2016	(67,998.82)				(67,998.82)
Municipal Drains	983161701	2016	29,176.99				29,176.99
Lin/Ops Landfill-LFG Utilizat	997131601	2013	87,220.64				87,220.64
Lin-Ops Land-Leaf/Compost Pad	997145101	2014	27,110.10				27,110.10
LinSt N Leachate Pump Chamb Up	997156101	2015	15,470.19				15,470.19
Cell 4 Construct-Lin-Ops Land	997161001	2016	136,307.74				136,307.74
Birch Point Drinking Wtr Syst	998130201	2013					-
Mill Street Watermain	998160600	2016			3,577.38		3,577.38
Omeme Lagoon Alum	998161801	2016				30,000.00	30,000.00
St David St Sewer Interconnect	998162101	2016				15,000.00	15,000.00
Sylvan Cres-WaterSewermain Des	998162300	2016				23,259.06	23,259.06
Gravel Resurfacing	991160100	2016				(18,902.10)	(18,902.10)
Emily Depot Pole Barn Door Rep	991160401	2016	(5,763.19)				(5,763.19)
Carden Depot Roof Replacement	991160501	2016	13,066.67				13,066.67
OAK Depot Secure Stor Expan	991160601	2016	32,585.27				32,585.27
Lin Depot Masonry Sealing/Repl	991160801	2016	(6,591.41)				(6,591.41)
Emerg Procure Dome Repairs MOL	991161000	2016	28,702.53				28,702.53
Bus Replacement	994170101	2017					-
Backhoe Replacement	994170201	2017		(11,453.97)			(11,453.97)
Chipper Replacement	994170301	2017		(458.56)			(458.56)
Grader Replacement	994170401	2017		(11,232.15)			(11,232.15)
Replace Drum Asphalt Roller	994171901	2017		1,493.40			1,493.40
TOTAL			377,275.49	(21,651.28)	3,577.38	49,356.96	408,558.55

CITY OF KAWARTHA LAKES				
PROJECTS ON TARGET TO BE COMPLETED BY CURRENT COMPLETION DATE				
JUNE 30, 2017				
Job	Description	Total Approved Budget 06/30/2017	Total Spending 06/30/2017	Remaining Budget 06/30/2017
CORPORATE SERVICES		3,748,918.00	2,472,576.47	789,641.53
FIRE SERVICES		3,203,872.00	927,231.06	1,832,687.12
PARAMEDIC SERVICES		246,000.00	147,008.40	98,991.60
POLICE SERVICES		494,900.00	216,447.97	278,452.03
COMMUNITY SERVICES		15,090,625.11	3,230,132.16	11,860,492.95
VICTORIA MANOR		200,000.00	94,377.02	105,622.98
COMMUNITY PLANNING		-	-	-
ENGINEERING AND CORPORATE ASSETS		63,272,722.00	20,592,324.70	42,680,397.30
PUBLIC WORKS		3,626,500.00	1,290,822.33	2,335,677.67
TOTAL CAPITAL PROJECTS		89,883,537.11	28,970,920.11	59,981,963.18

**CITY OF KAWARTHA LAKES
PROJECTS ON TARGET TO BE COMPLETED BY CURRENT COMPLETION DATE
JUNE 30, 2017**

Job	Description	Total Approved Budget 06/30/2017	Total Spending 06/30/2017	Remaining Budget 06/30/2017	Closing Date	Initials	Percentage Complete	Comments
CORPORATE SERVICES								
928151500	ERP System	3,200,218.00	2,472,576.47	727,641.53	June 30, 2018	DH	79%	Ongoing
928160401	Replacement Network Switches	62,000.00	-	62,000.00	September 30, 2017	JC	10%	Competitive process has been completed and has been awarded
928170201	Transit Scheduling System	105,000.00	-	105,000.00	June 30, 2018	DT	10%	Ongoing – vendor selected
928170301	Upgrade/Replace Communication	80,700.00	-	80,700.00	June 30, 2018	JC	10%	Working on specs required for competitive process
928170401	Upgrade/Replace Client Hardware	110,000.00	-	110,000.00	June 30, 2018	JC	25%	Partially Completed. Ongoing
928170601	Replace Printers	11,000.00	-	11,000.00	June 30, 2018	JC	0%	Ongoing
928171901	Purchase Parks & Rec Software	180,000.00	-	180,000.00	June 30, 2018	DT	10%	Ongoing – agreement negotiations
CORPORATE SERVICES		3,748,918.00	2,472,576.47	789,641.53				
FIRE SERVICES								
932130701	Central Training Facility	75,000.00	426.80	74,573.20	December 31, 2018	VK	0%	PROJECT EXTENSION APPROVED CR2016-611 Requires Competitive process is complete and truck has been delivered.
932160101	Fire Tanker Truck	566,000.00	562,356.67	3,643.33	September 30, 2017	VK	95%	Truck has been delivered and is being put into service.
932160401	Bunker Gear	75,000.00	69,676.09	5,323.91	September 30, 2017	VK	98%	Order has been completed. Expected completion Q3 2017
932160601	Fire Equipment Replacement	65,000.00	62,606.37	2,393.63	September 30, 2017	VK	96%	Project underway. Expected completion Q3 2017
932161401	Fire Station Capital Repairs	80,000.00	72,004.45	7,995.55	December 31, 2017	VK	90%	Project underway. Expected completion Q4 2017
932170201	Bethany Firehall	1,000,000.00	12,366.90	987,633.10	June 30, 2018	VK	10%	Multiyear project. Project has been awarded through competitive process. Expected completion Q2 2018
932170400	Fire Station Exhaust Systems	75,000.00	-	75,000.00	September 30, 2017	VK	95%	Project complete awaiting invoices
932170501	Equipment Replacement	65,000.00	-	65,000.00	June 30, 2018	VK	30%	Project underway. Expected completion Q2 2018
932170601	Light Duty Vehicle Replacement	92,000.00	89,152.10	2,847.90	September 30, 2017	VK	95%	Project underway. Projected completion Q3 2017
932170701	Communication Equipment	40,000.00	-	40,000.00	December 30, 2017	VK	10%	Project is underway. Expected completion Q4 2017
932170801	Extrication Equipment	50,000.00	-	50,000.00	December 30, 2017	VK	80%	Project partially complete pending invoices. Expected completion Q4 2017
932170901	Bunker Gear	75,000.00	56,723.50	18,276.50	June 30, 2018	VK	75%	Expected completion Q2 2018
932171001	SCBA Equipment	500,000.00	-	500,000.00	June 30, 2018	VK	0%	Multi year project. Product evaluation being conducted. Expected completion Q2 2018
932172201	Coboconk Fire Hall Upgrades	445,872.00	1,918.18	443,953.82	June 30, 2018	VK	5%	Project design being completed. Expected completion Q2 2018
FIRE SERVICES		3,203,872.00	927,231.06	1,832,687.12				

CITY OF KAWARTHA LAKES
PROJECTS ON TARGET TO BE COMPLETED BY CURRENT COMPLETION DATE
JUNE 30, 2017

Job	Description	Total Approved Budget 06/30/2017	Total Spending 06/30/2017	Remaining Budget 06/30/2017	Closing Date
PARAMEDIC SERVICES					
938170200	Paramedic Equipment	16,000.00	-	16,000.00	December 30, 2017
938170301	Replace Light Duty Vehicle	80,000.00	-	80,000.00	December 30, 2017
938170401	Replacement Ambulance	150,000.00	147,008.40	2,991.60	September 30, 2017
PARAMEDIC SERVICES		246,000.00	147,008.40	98,991.60	
POLICE SERVICES					
942170101	Replace Police Computers	47,900.00	9,164.36	38,735.64	June 30, 2017
942170201	Police Printer Replacement	2,000.00	-	2,000.00	June 30, 2017
942170301	Police Vehicle Replacement	78,000.00	77,384.27	615.73	June 30, 2017
942170401	Police Radio System Upgrade	245,000.00	57,558.18	187,441.82	June 30, 2017
942170501	Camera/Recorder Replacement	42,000.00	24,865.67	17,134.33	June 30, 2017
942170601	Police Digital Logger	40,000.00	33,929.86	6,070.14	June 30, 2017
942170701	Police Switch Replacement	15,000.00	13,545.63	1,454.37	June 30, 2017
942171001	Next Generation Text 911	25,000.00	-	25,000.00	June 30, 2017
POLICE SERVICES		494,900.00	216,447.97	278,452.03	

Percentage		Comments
Initials	Complete	
VK	0%	Expected completion Q4 2017
VK	80%	Project underway. Vehicle is currently being put into service
VK	98%	Project underway. Expected completion Q3 2017
LR	20%	Will be completed Q4 2017
LR	0%	Will be completed Q4 2017
LR	99%	Will be completed Q4 2017
LR	23%	Will be completed Q4 2017
LR	59%	Will be completed Q4 2017
LR	85%	Will be completed Q4 2017
LR	90%	Will be completed Q4 2017
LR	0%	Will be completed Q4 2017

**CITY OF KAWARTHA LAKES
PROJECTS ON TARGET TO BE COMPLETED BY CURRENT COMPLETION DATE
JUNE 30, 2017**

Job	Description	Total Approved Budget 06/30/2017	Total Spending 06/30/2017	Remaining Budget 06/30/2017	Closing Date	Initials	Percentage Complete	Comments
COMMUNITY SERVICES								
PARKS AND RECREATION								
950151801	Logie Park Improvements	1,136,000.00	31,000.24	1,104,999.76	June 30, 2018	LP	10%	Multi-year project to be completed Q2 2020
950153301	Shoreline Restore Sheet Piling	450,000.00	268,313.04	181,686.96	June 30, 2018	LP	10%	Multi-year project to be completed Q2 2020
950161000	Sports Field Improvements	133,000.00	66,161.35	66,838.65	December 31, 2017	LP	50%	Project underway. To be completed Q4 2017
950162200	Arena&Pool Syst&Equip Upgrades	312,000.00	498,155.02	(186,155.02)	December 31, 2017	LP	90%	Project underway. To be completed Q4 2017.
950163801	Carden Community Centre	100,000.00	6,258.24	93,741.76	December 31, 2017	LP	25%	Project underway. To be completed Q4 2017
950164000	City Boat Launch Improvements	100,000.00	49,265.31	50,734.69	March 31, 2018	LP	50%	Permits recevied. Work must be completed during winter months.
950164201	Rivera Park Washrooms	25,000.00	-	25,000.00	September 30, 2017	LP	15%	Requested an extension to December 31, 2017
950170100	Playgrounds - Various Locations	200,000.00	3,193.10	196,806.90	June 30, 2018	LP	15%	Project underway. To be compeleted Q2 2018
950170200	Sportsfield Siteworks	55,000.00	11,933.29	43,066.71	June 30, 2018	LP	15%	Project underway. To be compeleted Q2 2018
950170300	Boat Launches	100,000.00	-	100,000.00	June 30, 2018	LP	15%	Project underway. To be compeleted Q2 2018
950170401	Old Mill Park Dam Replacement	100,000.00	-	100,000.00	June 30, 2018	LP	15%	Project underway. To be compeleted Q2 2018
950170500	Cemetery Siteworks	60,000.00	4,073.46	55,926.54	June 30, 2018	LP	25%	Project underway. To be compeleted Q2 2018
950170601	50/50 Community Capital Projects	80,000.00	10,197.87	69,802.13	June 30, 2018	LP	50%	Phase 1 allocation complete. Awaiting Phase 2 and reconciliations
950170701	Wilson Estate Parkland Program	110,000.00	-	110,000.00	June 30, 2018	LP	0%	Awaiting final approval from Wilson Estate to commence work
950170800	Arena & Community Centre Equipment	57,500.00	16,565.92	40,934.08	June 30, 2018	LP	40%	Project underway. To be compeleted Q2 2018
950170901	Upgrade/Replace Park Furniture	40,000.00	-	40,000.00	June 30, 2018	LP	15%	Project underway. To be compeleted Q2 2018
950171000	Arenas & Community Centres	60,000.00	-	60,000.00	June 30, 2018	LP	60%	Project underway. To be compeleted Q2 2018
950171101	Victoria Park Armoury Repair	20,000.00	-	20,000.00	June 30, 2018	LP	25%	Project underway. To be compeleted Q2 2018
950171300	Arena Systems	310,000.00	150,993.73	159,006.27	June 30, 2018	LP	60%	Project underway. To be compeleted Q2 2018
Project underway. To be compeleted Q2 2018. Expenses above in								
950171401	LRC Pool System Upgrades	245,600.00	750.00	244,850.00	June 30, 2018	LP	60%	950162200
950171501	Bobcaygeon Library	20,000.00	-	20,000.00	June 30, 2018	LP	25%	Project underway. To be compeleted Q2 2018
PARKS AND RECREATION		3,714,100.00	1,116,860.57	2,597,239.43				
BUILDING AND PROPERTY								
Additional funding approved in 2017. Anticipated completion Q2								
953150300	HVAC Replacements	935,496.11	453,868.00	481,628.11	December 31, 2017	LP	75%	2018. Project consolidated with with BP1603
953150801	City Hall - Roof, Atrium, etc	2,077,316.00	1,436,471.57	640,844.43	June 30, 2018	LP	75%	Project underway. To be compeleted Q2 2018
953170100	HVAC Systems	15,000.00	1,643.81	13,356.19	June 30, 2018	LP	15%	Project underway. To be compeleted Q2 2018
953170200	Building Services	88,000.00	780.93	87,219.07	June 30, 2018	LP	25%	Project under evaluation to determine scope of works
953170300	Building Envelope	187,300.00	4,088.40	183,211.60	June 30, 2018	LP	50%	Project underway. To be compeleted Q2 2018
953170400	Building Siteworks	50,000.00	-	50,000.00	June 30, 2018	LP	25%	Project under evaluation to determine scope of works

	Percentage	
Initials	Complete	Comments
LP LP	25%	Project underway. To be completed Q2 2018
PK	90%	Expected completion December 31
PK	0%	Expected completion December 31
PK	0%	Expected completion December 31
PK	90%	Expected completion December 31
PK	0%	Expected completion December 31
PK	90%	Expected completion December 31
PK	0%	Expected completion December 31
PK	90%	Expected completion December 31
PK	90%	Expected completion December 31

**CITY OF KAWARTHA LAKES
PROJECTS ON TARGET TO BE COMPLETED BY CURRENT COMPLETION DATE
JUNE 30, 2017**

Job	Description	Total Approved Budget 06/30/2017	Total Spending 06/30/2017	Remaining Budget 06/30/2017	Closing Date	Initials	Percentage Complete	Comments
ENGINEERING AND CORPORATE ASSETS								
<i>ENGINEERING</i>								
983150100	Bridge Recon, Rehab and Design	79,411.00	16,274.99	63,136.01	December 31, 2017	CP	90%	Design 90% Complete. Expected close Q4
983150600	Urban/Rural Recon Projects	4,425,832.00	2,423,953.01	2,001,878.99	December 31, 2017	CP	95%	Work complete. Utility invoices outstanding
983160100	Bridge Reconstruction	3,095,695.00	2,982,202.83	113,492.17	December 31, 2017	CP	95%	Work Complete. Permits and final invoices outstanding
983160600	Urban/Rural Reconstruct Projec	4,851,494.00	2,879,209.06	1,972,284.94	December 31, 2017	CP	85%	Ongoing. work ongoing. This program to be used inconjunction with program 983171001 for large scale LED upgrade. Extend project to June 2018
983161301	New Streetlights	110,000.00	4,754.69	105,245.31	December 31, 2018	MF	3%	Design and tendering done. Construction fall of 2017. Extend project to June of 2018
983161400	Traffic Improvements	260,000.00	19,710.70	240,289.30	December 31, 2017	MF	20%	Ongoing. Final invoices expected prior to Q4
983161800	Roads Portion of WWW Projects	475,104.00	340,481.08	134,622.92	December 31, 2017	CP	95%	Ongoing
983170100	Bridges	3,006,214.00	166,255.29	2,839,958.71	June 30, 2018	CP	50%	Ongoing
983170200	Culverts	300,000.00	24,485.53	275,514.47	June 30, 2018	MF	10%	Ongoing
983170300	Urban /Rural Reconstruction	6,259,100.00	1,045,214.35	5,213,885.65	June 30, 2018	CP	40%	Ongoing
983170400	Urban and Arterial Resurfacing	2,771,693.00	790,675.72	1,981,017.28	June 30, 2018	CP	50%	Ongoing
983170500	Rural Resurfacing	2,959,918.00	50,291.96	2,909,626.04	June 30, 2018	MF	20%	Ongoing
983170600	Gravel Resurfacing	1,395,497.00	87,404.51	1,308,092.49	June 30, 2018	MF	5%	Ongoing
983170700	Road Lifecycle Extension	500,000.00	10,861.56	489,138.44	June 30, 2018	MF	5%	Ongoing
983170800	Road Restoration WWW Projects	400,775.00	-	400,775.00	June 30, 2018	CP	30%	Ongoing
983170900	Sidewalks	313,807.00	21,257.92	292,549.08	June 30, 2018	CP	50%	Ongoing
983171001	Streetlights	110,000.00	-	110,000.00	June 30, 2018	MF		Ongoing
983171101	Traffic Signals	100,000.00	3,550.55	96,449.45	June 30, 2018	MF		Ongoing
983171201	Parking Lots	150,526.00	6,600.86	143,925.14	June 30, 2018	MF		Ongoing
983171301	Municipal Drains	40,000.00	-	40,000.00	June 30, 2018	MF		Ongoing
997130801	Eldon Landfill	292,000.00	153,980.27	138,019.73	December 31, 2018	HD / JR	50%	Ongoing Land Acquisition
997131000	Landfills - Cell Construction	301,800.00	256,217.28	45,582.72		HD / JR	75%	WM1310 – was for the Fenelon landfill updated D&O and new cell construction design and approval – this project can be closed end of year.
997141000	Landfills - Cell Construction	143,750.00	75,891.56	67,858.44	December 31, 2017	HD / JR	75%	Eldon Scale - will be done by year end
997151201	Eldon Landfill - Phase 3	365,000.00	56,432.41	308,567.59	December 31, 2017	HD / JR	100%	CLOSED - PUR2017-048 - transferred to 9971612 - Aug 22/17
997161201	Eldon Landfill Const - Phase 3	900,000.00	400.14	899,599.86	June 30, 2018	JR	1%	Ongoing - work started in Sep 2017, will be completed by Oct 2017
997166101	Pump Chamber Construction	250,000.00	-	250,000.00	December 31, 2018	HD		Ongoing
997170200	Landfill Site Works	875,000.00	562.67	874,437.33	June 30, 2018	HD / JR		Ongoing
997170301	Steel Plates Landfill Covers	41,000.00	-	41,000.00	June 30, 2018	HD		Ongoing
998110100	Omemee WPC Plant Upgrades	2,450,000.00	2,344,811.46	105,188.54	December 31, 2017			

CITY OF KAWARTHA LAKES
PROJECTS ON TARGET TO BE COMPLETED BY CURRENT COMPLETION DATE
JUNE 30, 2017

Job	Description	Total Approved	Total Spending	Remaining	Closing Date	Percentage		
		Budget		Budget		Initials	Complete	Comments
		06/30/2017	06/30/2017	06/30/2017				
998150101	Lind-Ver Tower Relining&Mixer	585,000.00	501,496.05	83,503.95	December 31, 2017	CP	75%	Work Complete. Utility invoices outstanding
998150201	Bobcaygeon WTP Filter Rehab	440,000.00	396,989.87	43,010.13	December 31, 2017	CP	99%	Work Complete. Expected Q4 close
998151001	Huron Street Watermain Replace	339,900.00	232,384.45	107,515.55	December 31, 2017	CP	90%	Expected completion Q4
998151201	Lindsay WPCP Upgrade	125,000.00	36,734.59	88,265.41	December 31, 2017	CP/AH	10%	ongoing
998151501	Lindsay WPCP Septage Receiving	250,000.00	38,729.65	211,270.35	December 31, 2017	CP/AH	75%	ongoing
998151601	Fenelon Falls Ellice St SPS Up	2,658,317.00	2,317,758.38	340,558.62	December 31, 2017	CP	90%	Work Complete. Expected Q4 close
998151701	Colborne St SPS Upgrades	5,675,000.00	364,725.67	5,310,274.33	December 31, 2018	CP	5%	Ongoing
998151801	Ridout St SPS-Pumps&Flow Meter	100,000.00	13,835.65	86,164.35	December 31, 2018	CP	5%	Ongoing
998152001	BobSPS-Valve,Piping&Pump Repl	150,000.00	104,447.84	45,552.16	December 31, 2017	CP	90%	Ongoing. Expected Q4 close
998152200	GlenelgStE Watermain Repl-Dsgn	50,000.00	17,567.68	32,432.32	December 31, 2017	CP	60%	Ongoing
998160101	Bobcaygeon WTP-Dehumid&Exhaust	65,500.00	248.26	65,251.74	December 31, 2017	CP	90%	Ongoing. Expected Q4 close
998160201	Water Operations Monitor Syst	150,000.00	18.73	149,981.27	December 31, 2018	JR	1%	Ongoing - Need to award tender to OCWA - for Bobcaygeon work
998160401	Lin WTP Chemical Bulk Tank Rep	310,000.00	430,394.33	(120,394.33)	December 31, 2017	CP	90%	Work Complete. Expected Q4 close
998160501	Pinewood Production Well	140,000.00	26,202.89	113,797.11	December 31, 2017	CP	20%	Ongoing
998160701	East St N Watermain Replace	26,000.00	11,384.34	14,615.66	December 31, 2017	CP	60%	Ongoing
998160800	Fenelon Falls Watermain Upgrad	64,400.00	17,359.51	47,040.49	December 31, 2017	CP	30%	Ongoing
998160900	Vimy St W&S Main Replacement	582,035.00	464,272.32	117,762.68	December 31, 2017	CP	90%	Work Complete. Expected Q4 close
998161100	Peel/York St Watermain -Design	50,000.00	427.32	49,572.68	December 31, 2018	CP	5%	Ongoing
998161201	Water Tower - Ext Coating Syst	1,085,354.00	5,437.09	1,079,916.91	December 31, 2017	CP	60%	Ongoing
998161401	Kings Bay - RBC Units Upg/Repl	200,000.00	20,136.54	179,863.46	December 31, 2017	CP	50%	Ongoing
998161501	Wastewater Operat Monitor Syst	150,000.00	18.73	149,981.27	December 31, 2018	JR	1%	Ongoing - Need to award tender to OCWA - for Bobcaygeon work
998161701	Lindsay WPCP Upgrade-Construct	315,000.00	3,314.80	311,685.20	December 31, 2018	CP	5%	Ongoing
998162001	Adelaide St N Sewer	127,600.00	1,836.23	125,763.77	December 31, 2017	CP	75%	Ongoing
998162201	Lindsay Ridout SPS Upgrade	100,000.00	76.04	99,923.96	December 31, 2018	CP	1%	Ongoing
998162400	Elgin St Water&Sanit D&C Phs 1	696,000.00	587,830.28	108,169.72	December 31, 2017	CP	95%	Work Complete. Expected Q4 close
998162500	Bond St WW&S - D&C	871,000.00	521,676.35	349,323.65	December 31, 2017	CP	95%	Work Complete. Expected Q4 close
998170100	Water & Wastewater - Watermains	527,000.00	8,900.51	518,099.49	June 30, 2018	CP	15%	Ongoing
998170300	Water & Sanitary	3,039,000.00	398,491.90	2,640,508.10	June 30, 2018	CP	15%	Ongoing
998170400	Water & Wastewater - Treatment Plants	482,000.00	262,741.92	219,258.08	June 30, 2018	CP	10%	Ongoing
998170500	Water & Wastewater - Upgrades	6,311,000.00	31,329.91	6,279,670.09	June 30, 2018	CP	5%	Ongoing
998170601	Fenelon Water Treatment Plant Mods	120,000.00	14,076.47	105,923.53	June 30, 2018			
ENGINEERING		63,008,722.00	20,592,324.70	42,416,397.30				

Job	Description	Total Approved Budget 06/30/2017	Total Spending 06/30/2017	Remaining Budget 06/30/2017	Closing Date	Initials	Percentage Complete	Comments
AIRPORT								
987160201	Airport ParkLot/Apron Lighting	15,000.00	-	15,000.00	December 31, 2017			
987160401	Airport Apron Rehabilitation	49,000.00	-	49,000.00	December 31, 2017			
987170101	Resurfacing of Runway 13-31	200,000.00	-	200,000.00	June 30, 2018			
AIRPORT		264,000.00	-	264,000.00				
ENGINEERING AND CORPORATE ASSETS		63,272,722.00	20,592,324.70	42,680,397.30				
PUBLIC WORKS								
ROADS ADMINISTRATION								
991150300	Depot/Sand/Salt Build Rep-East	1,440,000.00	86,098.91	1,353,901.09	December 31, 2017	RM		Project funding on-hold pending completion of Depot Master Plan EA
991150400	Depot/Sand/Salt Build Rep-West	132,500.00	96,923.98	35,576.02	December 31, 2017	RM		Project funding on-hold pending completion of Depot Master Plan EA
991160901	Lin Depot 4 Bay PoleBarn Desig	10,000.00	292.08	9,707.92	December 31, 2017	RM	50%	In progress. Keep open.
991170101	Lindsay Depot Roof Replacement	80,000.00	4,986.24	75,013.76	June 30, 2018	RM	10%	In progress. Keep open.
991170200	Sand & Salt Storage Structure	75,000.00	5,088.00	69,912.00	June 30, 2018	RM	5%	Original tender over budget, re-tender Fall 2017. Keep open
991170300	Emergency - Sand/Salt Rehab	85,000.00	4,282.06	80,717.94	June 30, 2018	RM	15%	In progress. Keep open.
ROADS ADMINISTRATION		1,822,500.00	197,671.27	1,624,828.73				
FLEET								
994152501	Transit - Calling of Stops	211,000.00	187,490.96	23,509.04	December 31, 2017	TB	90%	Procured, installed and testing. When testing is completed, will close
994170501	Tractor Replacement	110,000.00	-	110,000.00	June 30, 2018	TB	25%	
994170601	Loader Replace/Rehab	375,000.00	330,286.06	44,713.94	June 30, 2018	TB	90%	Procured and in service. Testing. When testing is complete, will close.
994171101	Replace Single Axle Trucks	500,000.00	485,749.66	14,250.34	June 30, 2018	TB	90%	Procured. Awaiting delivery. Expected September 2017
994171401	Trackless Machine Refurbish	65,000.00	-	65,000.00	June 30, 2018	TB	0%	
994171601	Ice Machine Replacement	100,000.00	-	100,000.00	June 30, 2018	TB	50%	Procured, awaiting delivery. Expected January 2018
994171700	Misc Fleet Equipment	130,000.00	89,624.38	40,375.62	June 30, 2018	TB	75%	Procured 2 of 3 pieces of equipment. Expected completion December 2017
994172000	Fuel Systems	55,000.00	-	55,000.00	June 30, 2018	TB	50%	Procured, awaiting delivery. Expected January 2018

CITY OF KAWARTHA LAKES
PROJECTS ON TARGET TO BE COMPLETED BY CURRENT COMPLETION DATE
JUNE 30, 2017

Job	Description	Total Approved Budget 06/30/2017	Total Spending 06/30/2017	Remaining Budget 06/30/2017	Closing Date
994172101	Transit Stops	50,000.00	-	50,000.00	June 30, 2018
994172400	Transit Hub and Shelters	208,000.00	-	208,000.00	June 30, 2018
<i>FLEET</i>		<i>1,804,000.00</i>	<i>1,093,151.06</i>	<i>710,848.94</i>	
PUBLIC WORKS		3,626,500.00	1,290,822.33	2,335,677.67	

Percentage		
Initials	Complete	Comments
TB	50%	Procured services. Expect installation to occur in September of 2018.
TB	50%	Procured. Awaiting delivery. Expected February 2018

CITY OF KAWARTHA LAKES
CAPITAL PROJECTS REQUESTING EXTENSION
JUNE 30, 2017

Job	Description	Total Approved Budget 06/30/2017	Total Spending 06/30/2017	Remaining Budget 06/30/2017	Closing Date
CORPORATE SERVICES					
FIRE SERVICES		179,000.00	31,960.50	147,039.50	
PARAMEDIC SERVICES		-	-	-	
POLICE SERVICES		-	-	-	
COMMUNITY SERVICES		-	-	-	
VICTORIA MANOR		1,027,000.00	832,958.28	194,041.72	
COMMUNITY PLANNING		-	-	-	
ENGINEERING AND CORPORATE ASSETS		-	-	-	
PUBLIC WORKS		443,425.00	61,017.92	382,407.08	
		230,000.00	208,926.59	21,073.41	
TOTAL CAPITAL PROJECTS					
		1,879,425.00	1,134,863.29	744,561.71	
CORPORATE SERVICES					
928160101	Server Hardware	91,000.00	-	91,000.00	December 31, 2017
928160501	Cabling Syst Lindsay Firehall	18,000.00	-	18,000.00	December 31, 2017
928160601	Client Hardware	60,000.00	31,960.50	28,039.50	December 31, 2017
928161601	Replace Public Access Systems	10,000.00	-	10,000.00	December 31, 2017
CORPORATE SERVICES					
		179,000.00	31,960.50	147,039.50	
COMMUNITY SERVICES					
<i>PARKS AND RECREATION</i>					
950160401	Picnic Table and Bench Replace	40,000.00	23,249.36	16,750.64	December 31, 2017
950160700	Ice Plant/System Equip Replace	987,000.00	809,708.92	177,291.08	December 31, 2017
COMMUNITY SERVICES					
		1,027,000.00	832,958.28	194,041.72	
ENGINEERING AND CORPORATE ASSETS					
997146001	Fenelon Landfill-Admin Buildin	269,675.00	57,483.94	212,191.06	December 31, 2018
997146301	Laxton Landfill Site	173,750.00	3,533.98	170,216.02	December 31, 2018
ENGINEERING AND CORPORATE ASSETS					
		443,425.00	61,017.92	382,407.08	

Initials	Percentage Complete	Comments
JC	10%	Currently with Purchasing. Expect Tender to be released within the week
JC	10%	Currently awaiting updated quote
JC	53%	Expect to place order within the week
JC	10%	Expect to place order within the week
LP	50%	Requested an extension to December 31, 2017
LP	50%	Requested an extension to December 31, 2017
HD / JR	25%	Please extend to Dec 2018, on-going
HD / JR	5%	Ongoing Land Acquisition - Please extend to Dec 2018

CITY OF KAWARTHA LAKES
CAPITAL PROJECTS REQUESTING EXTENSION
JUNE 30, 2017

Job	Description	Total Approved Budget 06/30/2017	Total Spending 06/30/2017	Remaining Budget 06/30/2017	Closing Date
PUBLIC WORKS					
FLEET					
994162401	Cement Pads at Bus Stops	50,000.00	46,870.67	3,129.33	December 31, 2017
994165501	LIMO Specialized Transit Bus	180,000.00	162,055.92	17,944.08	December 31, 2017
PUBLIC WORKS		230,000.00	208,926.59	21,073.41	

Initials	Percentage Complete	Comments
TB	50%	Procured services. Expect installation to occur in September of 2018
TB	50%	Procured services. Expect installation to start in September of 2018

CITY OF KAWARTHA LAKES
MUNICIPAL DRAINS
JUNE 30, 2017

MUNICIPAL DRAINS

988000001	Tile Drainage	-	71,800.00	(71,800.00)
988011101	Paradise Road Municipal Drain	-	58.82	(58.82)
988033101	Avery Drain	-	660.00	(660.00)
988033601	Carew Drain	10,507.75	11,011.46	(503.71)
988036601	Dykstra Drain (MAR)	-	732.67	(732.67)
988038101	Grant Municipal Drain	-	1,381.39	(1,381.39)
988038601	Hall Municipal Drain	-	23,655.32	(23,655.32)
988039101	Hancock East Drain	22,543.14	22,543.14	-
988043101	Kime Drain	-	5,809.07	(5,809.07)
988044601	McArthur Drain - Main	28,309.13	28,309.13	-
988047101	Murdoch Drain	-	1,177.87	(1,177.87)
988051101	Rich Drain	-	5,237.74	(5,237.74)
988052101	Rogers-Hancock Municipal Drain	-	3,034.39	(3,034.39)
988052601	Ryall Drain - Main	10,486.02	10,486.02	-
988057601	Washington Municpal Drain	19,675.09	19,675.09	-
988081101	Ops Drain #1	-	3,520.99	(3,520.99)
988081601	Drain 3/78 (Ops)	-	780.98	(780.98)
988082101	Ops Drain #4	-	5,024.98	(5,024.98)
988083201	Ops Drain 21/74	35,884.96	35,884.96	-
988083601	Robertson Drain - Main	8,010.92	8,010.92	-
988083901	Darmar/Tamlin Drain ENG12-007	307,193.71	328,564.34	(21,370.63)
988084001	SandringhamDrain(ELD)ENG15-0	-	19,944.30	(19,944.30)
988084101	Gingrich Drain (EMI) ENG15-017	-	17,592.31	(17,592.31)

MUNICIPAL DRAINS	442,610.72	624,895.89	(182,285.17)
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LL	Drain Construction
LL	Drain Construction - To be levied Oct 2017
LL	Drain Construction - To be levied Oct 2017

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2017-049

Date: September 26
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: Ward 10

Subject: 2017-46-CP Engineering Services for Downtown Reconstruction in Lindsay

Author Name and Title: Launa Lewis, Buyer

Recommendation(s):

RESOLVED THAT Report PUR2017-049 “**2017-46-CP Engineering Services for Downtown Reconstruction in Lindsay**”, be received;

THAT Cima Canada Inc., of Bowmanville, be awarded 2017-46-CP Engineering Services for Downtown Reconstruction in Lindsay, as the highest scoring Proponent;

THAT subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements to award the contract; and

THAT the Purchasing Division be authorized to issue a Purchase Order.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

Engineering staff completed MEA Schedule B Process - Kent Street Corridor Study. Council endorsed Report ENG2016-032 on November 22, 2016. Tender 2017-46-CP was released to implement recommendations within Downtown Lindsay area.

Downtown Lindsay has been identified for surface and underground infrastructure improvements. The area identified is bounded by Lindsay Street, Russell Street, Peel Street and Victoria Avenue. The scope of work is to design all required infrastructure upgrades including watermains, sanitary sewers, storm sewers, curbs, traffic signal timing, and pedestrian walkways.

Request for Proposal 2017-46-CP Engineering services for Downtown Reconstruction in Lindsay was prepared and advertised in accordance with the Purchasing Policy.

The proposal was opened in public on Thursday, August 10, 2017 by Launa Lewis, Buyer and Mayor, Andy Letham with the following results:

Company	Proposal Submitted
EXP Services Inc	Yes
D.M. Wills Associates Limited	Yes
CIMA Canada Inc.	Yes
WSP Canada Group Limited	Yes

The RFP allowed for Provisional items for Photometrics Design and Streetlight Electrical Design to be added or removed from the scope of work. The City has chosen to remove those items from the award.

Submissions were carefully reviewed by the evaluation committee, and CIMA Canada Inc. was found to be the highest scoring proponent.

References were checked with no concerns identified.

Rationale:

Staff recommends that Cima Canada Inc., of Bowmanville, be awarded 2017-46-CP Engineering Services for Downtown Reconstruction in Lindsay, as the highest scoring Proponent.

Other Alternatives Considered:

No other alternative is being considered as the highest scoring proponent is being recommended.

Financial/Operation Impacts:

Engineering Services for Downtown Reconstruction were identified in the 2017 Capital Budget under RD1703 and RD1711. There is a Water portion that is identified in the 2016 Capital Budget under WW1611.

Capital Project	Capital Project Budget	Other Committed Funds*	Capital Project Balance	Proposal Cost (incl. HST)	HST Rebate	Total Proposal Cost	Remaining Budget
WW1611 998161101	\$50,000	\$437	\$49,563	\$40,808	(\$4,059)	\$36,749	\$12,814
RD1703 983170306	\$150,000	\$1,589	\$148,411	\$197,185	(\$19,614)	\$177,571	(\$29,160)
RD1711 983171101	\$100,000	\$3,550	\$96,450	\$47,940	(\$6,089)	\$41,851	\$54,609

Financial Reconciliation of Reconstruction Projects Under RD1703

Capital Project RD1703	Capital Project Budget	Other Committed Funds	Capital Project Balance	Tender Amount (incl. HST)	HST Rebate	Project Contingency	Total Tender Cost	Capital Project Balance
Elgin St Phase 2 (PUR2017-009)	\$1,696,500	\$68,452	\$1,628,048	\$1,547,016	(\$153,880)	\$136,904	\$1,530,040	\$98,008
Main /Duke St (PUR2017-011)	\$2,432,250	\$105,750	\$2,326,500	\$2,225,719	(\$221,390)	\$196,966	\$2,201,295	\$125,205
Melbourne Street (PUR2017-012)	\$1,585,350	\$94,850	\$1,490,500	\$1,652,907	(\$164,413)	\$146,275	\$1,634,769	(\$144,269)
Canal Street (PAR2017-019)	\$100,000	\$21,811	\$78,189	\$56,752	(\$5,645)	\$5,022	\$56,129	\$22,060
Porter Road	\$70,000	\$0	\$70,000	\$55,369	(\$5,507)	\$0	\$49,862	\$20,138
TOTAL	\$ 5,884,100	\$290,863	\$5,593,237	\$5,537,763	(\$550,835)	\$ 485,167	\$5,472,095	\$121,142

Staff will utilize / maximize all funds in program RD1703 to complete additional road sections as prioritized in the council approved roads needs study criteria and 5 year capital plan.

Water and wastewater capital projects do not close with a surplus, only the amount required is funded based on costs incurred. Therefore these projects will close with a zero balance in the capital close report.

Upon completion of the work, any remaining surplus or deficit will be dealt with through the Capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

Tender 2017-46-CP Engineering Services for Downtown Reconstruction in Lindsay aligns with the Corporate Strategic Goals "A Vibrant and Growing Economy", "An Exceptional Quality of Life", and "A Healthy Environment".

This Roads Capital Project directly aligns with these strategic goals by:

- Enabling efficient infrastructure and asset management;
- Update and execute Municipal Master Plans by implementing improvements to the road network
- Strategic Priority of creating connections within the community and externally by expanding and enhancing active transportation systems.

Consultations:

Junior Accountant
Supervisor, Technical Services
Supervisor/Infrastructure, Design, Construction

Department Head E-Mail: jrojas@kawarthalakes.ca

Department Head: Juan Rojas, Director of Engineering and Corporate Assets

Department File: 2017-46-CP

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2017-054

Date: September 26, 2017

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: 9, 10, 11 and 12

Subject: 2017-84-CP Request for Proposal Remove and Replace Transit Hub

Author Name and Title: Marielle van Engelen, Buyer

Todd Bryant, Manager of Fleet & Transit Services

Recommendation(s):

RESOLVED THAT Report PUR2017-054, 2017-84-CP Request for Proposal Remove and Replace Transit Hub, be received;

THAT Daytech Limited of Toronto, ON, being the only compliant proponent, be selected for the award for Request for Proposal 2017-84-CP Remove and Replace Transit Hub; and

THAT subject to receipt of required documents, that Purchasing Division be authorized to issue a purchase order.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the Council Meeting of April 18, 2017 Council adopted the following resolution:

TRANSIT2017-001

Todd Bryant, Manager, Fleet and Transit
Public Transit Infrastructure Funding

CR2017-334

RESOLVED THAT Report TRANSIT2017-001, **Public Transit Infrastructure Funding**, be received;

THAT it be recognized that the Public Transit Infrastructure Fund (PTIF) Phase One (Ontario) has agreed to make a contribution to the City of Kawartha Lakes in respect to Transit Upgrades and Improvements;

THAT it be recognized that the above noted contribution will be equal to 50% of the eligible cost, up to a maximum of \$229,145;

THAT capital project (928170201) installation and implementation of Intelligent Scheduling Software for LIMO Specialized Transit be expanded and approved in an amount of \$150,000, that the funding be approved as \$75,000 from Public Transit Infrastructure Funding and \$75,000 from the Dedicated Transit Reserve Fund;

THAT capital project (994172101) for the design and construction of accessibility conversions for 27 existing bus stops be expanded and approved in the amount of \$100,290; that the funding be approved as \$50,145 from Public Transit Infrastructure Funding and \$50,145 from the Dedicated Transit Reserve Fund;

THAT a new capital project (994172401) be approved with a budget of \$100,000 for the Design and Construction of a new transit hub in downtown Lindsay, that the funding be approved as \$50,000 from Public Transit Infrastructure Funding and \$50,000 from the Dedicated Transit Reserve Fund; and

THAT a new capital project (994172402) be approved with a budget of \$108,000 for the Replacement of up to 18 transit shelters to meet Accessibility for Ontarians with Disabilities Act requirements that the funding be approved as \$54,000 from Public Transit Infrastructure Funding and \$54,000 from the Dedicated Transit Reserve Fund.

CARRIED

This report addresses that direction.

Request for Proposal 2017-84-OP Remove and Replace Transit Hub was released for advertising in accordance with the City's Purchasing Policy.

The proposal closed on Thursday August 24, 2017 and was opened in public by Andy Letham, Mayor and Ashley Wykes, Buyer with the following results:

Proposal Received From
Daytech Limited of Toronto, ON
Kaan Construction of Pontypool, ON

Proposals were reviewed by an evaluation committee for compliance to the proposal requirements and mathematical errors and Daytech Limited was found to be the highest scoring proponent.

Kaan Construction was found to be non-compliant in accordance with the Purchasing Policy – Management Directive – Irregular Results; Part 5 Bid surety was not submitted in the submission package as stated in the competitive request. This is a major irregularity which results in an automatic rejection.

Reference checks were conducted and no concerns were identified.

Rationale:

Staff recommends that Daytech Limited of Toronto, ON, being the only compliant proponent, be selected for the award for Request for Proposal 2017-84-CP Remove and Replace Transit Hub

Other Alternatives Considered:

None as the highest scoring proponent is being recommended.

Financial/Operation Impacts:

Funds for Tender 2017-84-CT were approved in Council Report TRANSIT2017-001 as indicated in the table below.

Project Number	Project Budget	Other Committed Funds *see below	Project Balance	Tender Amount (incl HST)	HST Rebate	Total Cost	Project Balance
994172401	\$100,000	\$0	\$100,000	\$105,011	(\$10,445)	\$94,566	\$5,434

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

This purchase will strongly endorse all of the goals in the Strategic Plan:

A Vibrant and Growing Economy. A healthy transit system enables commuters to get to work, school and activities that support the growth of our City.

An Exceptional Quality of Life. Affordable public transit assists the general well-being of residents and customers promoting activity health, education and employment.

A Healthy Environment. Utilizing this purchase promotes active transportation and builds ridership

Review of Accessibility Implications of Any Development or Policy:

All legal requirements as legislated within Regulation 191/11 made under the Accessibility for Ontarians with Disabilities Act, 2005 are met by Lindsay Transit and LIMO Specialized Transit. Lindsay Transit continues to strive for Service Excellence when providing transportation services to the residents of the City of Kawartha Lakes and will continue to consult all users including people with disabilities to ensure that future service excellence are maintained.

Consultations:

Junior Accountant

Department Head E-Mail: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson, Director of Public Works

Department File: 2017-84-CP

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PLAN2017-057

Date: September 26, 2017

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: Ward 8

Subject: A By-law to Deem Lot 11, Registered Plan 395, geographic Township of Mariposa, being 26 Rosie's Road (Mastin)

Author: David Harding, Planner I

Recommendations:

RESOLVED THAT Report PLAN2017-057, "Mastin & Button – D30-17-007", be received;

THAT a Deeming By-law respecting Lot 11, Registered Plan 395, substantially in the form attached as Appendix "D" to Report PLAN2017-057, be approved and adopted by Council; and

THAT the Mayor and Clerk be authorized to execute and documents required by the approval of this application.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

Proposal:	To deem Lot 11, Registered Plan 395, not to be a lot within a registered plan of subdivision. See Appendices “A” and “B” attached.
Owners:	Bradley Mastin and Shelley Button
Applicant:	Bradley Mastin
Official Plan:	“Waterfront” – City of Kawartha Lakes Official Plan
Zone:	“Rural Residential Type Three (RR3) Zone” – Township of Mariposa Zoning By-law Number 94-07
Site Servicing:	Private individual on-site sewage system and well.
Existing Use:	Residential
Adjacent Uses:	North, East, West: Residential South: Agricultural

Rationale:

On July 28, 2017, the Director of Development Services granted provisional consent for approximately 36.9 square metres of land to be taken from 28 Rosie’s Road and added to 26 Rosie’s Road, being Consent Application File Number D03-17-005. A condition of provisional consent required the adoption of a Deeming By-law. The owners of Lot 11 have requested that Council pass a Deeming By-law to effect the consolidation of Lot 11 with the lands being added from Lot 12 (28 Rosie’s Road). Please refer to Appendix “D”.

Adoption and subsequent registration of this Deeming By-law will consolidate the proposed severed lands and Lot 11 of Registered Plan 395 into one larger lot so they cannot be sold separately.

Other Alternatives Considered:

There are no other alternatives considered that are appropriate or represent good planning. The Deeming By-law is the appropriate method to legally consolidate the owners’ land.

Financial/Operation Impacts:

The cost of registering the By-law is included in the application fee. There are no financial implications for the City.

Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:

The City's Strategic Plan outlines Council's vision for the municipality. The vision consists of three main Strategic Goals: that of a vibrant and growing economy, an exceptional quality of life, and a healthy environment.

This application aligns with the quality of life and healthy environment priorities by creating a property with a larger lot to support the existing residence and on-site servicing.

Conclusion:

The consolidation of the lands will create one larger lot. Planning staff do not anticipate any negative impacts as a result of the consolidation.

Attachments:

Appendix A – Location Map



PLAN2017-057
Appendix A.pdf

Appendix B – Applicant Sketch



PLAN2017-057
Appendix B.pdf

Appendix C – Draft Deeming By-law



PLAN2017-057
Appendix C.pdf

Phone: 705-324-9411 extension 1206

E-Mail: dharding@kawarthalakes.ca

Department Head: Chris Marshall

Department File: D30-17-005

to

REPORT PLAN2017-057

FILE NO: D30-17-007

Lake Scugog

'Washburn Island'

Allen's Lane

Bowen Rd

Wakeford Rd.

Rosie's Rd

SUBJECT LAND

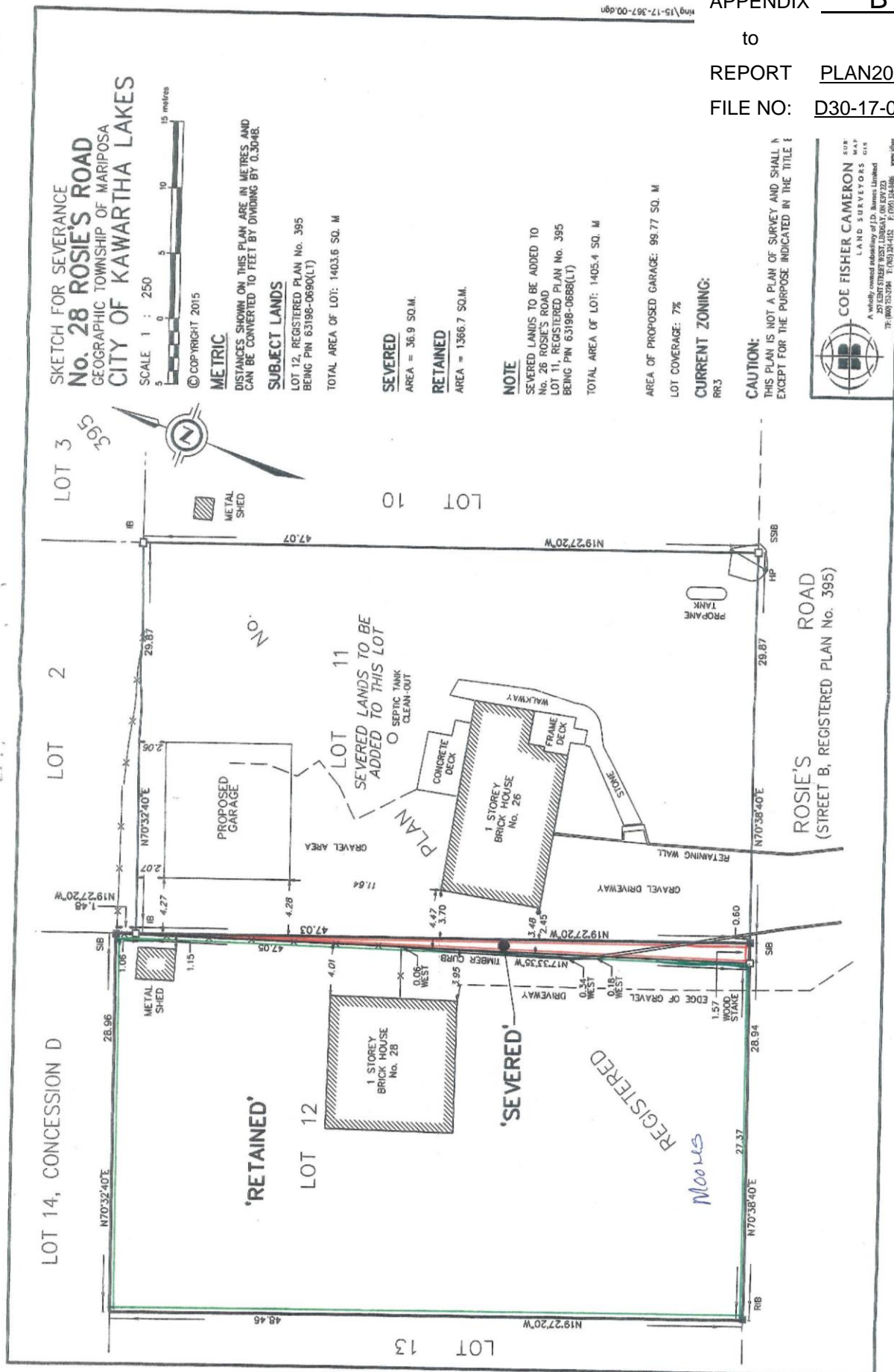
Lot 14 Con. D

Geographic Township of Mariposa

to

REPORT PLAN2017-057

FILE NO: D30-17-007



The Corporation of the City of Kawartha Lakes

to

REPORT PLAN2017-057FILE NO: D30-17-007**By-Law 2017 -**

**A By-Law To Deem Part of a Plan of Subdivision,
Previously Registered For Lands Within Kawartha Lakes,
Not To Be A Registered Plan Of Subdivision In Accordance With The Planning Act
Pin # 63198-0688(LT), Described As Lot 11, Plan 395, Geographic Township of
Mariposa, Now City of Kawartha Lakes**

File D30-17-007, Report PLAN2017-057, respecting 26 Rosie's Road – Mastin and Button.

Recitals:

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. The Director of Development Services has required, as a condition of provisional consent, that the land described in Section 1 of this By-law be the subject of a deeming by-law.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owners of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-__.

Section 1:00 Details

- 1.01 **Property Affected:** Pin # 63198-0668(LT). The Property affected by this By-law is described as Lot 11, Registered Plan 395, geographic Township of Mariposa, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision of the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2:00 General Terms

- 2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of **, 2017.

 Andy Letham, Mayor

 Judy Currins, Clerk

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PLAN2017-058

Date: September 26, 2017

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: Ward 13

Subject: An application for Part-Lot Control Exemption under Section 50(5) of the Planning Act (D05-17-003) for Part of Lot 10, Plan 70, 60 and 62 Helen Street, former Village of Bobcaygeon, now City of Kawartha Lakes, Jasmina Savic and Dragutin Milosevic

Author Name and Title: Sherry L. Rea, Development Planning Supervisor

Recommendation(s):

RESOLVED THAT Report PLAN2017-058, entitled "Jasmina Savic and Dragutin Milosevic - D05-17-003" be received for information;

THAT a By-law to exempt Part Lot 10, Plan 70, Helen Street, former Village of Bobcaygeon from Part-Lot Control, substantially in the form attached as Appendix "C" to Report PLAN2017-058, be approved and adopted by Council; and

THAT the Mayor and City Clerk be authorized to execute any documents and agreements required by the approval of this application and decision.

Department Head: _____

Corporate Services Director / Other: _____

Chief Administrative Officer: _____

Background:

Proposal:	The lots subject to this application front Helen Street in Bobcaygeon. See Appendix “A”. This application proposes that Part of Lot 10, Registered Plan 70 be exempt from the part-lot control provisions of Section 50(5) of the Planning Act. The exemption will permit the lot to be further subdivided into two (2) lots, with each lot containing one semi-detached dwelling. See Appendix “B”.		
Owner:	Jasmina Savic and Drugutin Milosevic		
Legal Description:	Part Lot 10, West of Helen Street, Registered Plan 70, being Part 2, on Plan 57R-10004, former Village of Bobcaygeon, City of Kawartha Lakes		
Official Plan:	Urban Settlement Area on Schedule A-5, City of Kawartha Lakes Official Plan		
Zone:	Urban Residential Type Two Special Ten (R2-S10) Zone, Village of Bobcaygeon Comprehensive Zoning By-law 16-78, as amended		
Site Size:	Address:	Area:	Frontage:
	60 Helen Street:	0.05 ha.	8.84 m
	62 Helen Street:	0.05 ha.	8.84 m
Site Servicing:	Full municipal services		
Existing Uses:	Semi-detached Dwelling under construction		

Rationale:

Request for Part-Lot Control Exemption

The applicant has applied for an exemption from Part-Lot Control for Part Lot 10, West of Helen Street, Registered Plan 70, being Part 2, on Plan 57R-10004 which is currently being developed with a semi-detached dwelling. The purpose of an exemption from Part-Lot Control is to permit the further division of the subject part lot into transferable lots. The owner would then transfer ownership of each lot and respective semi-detached dwelling to subsequent purchasers. The proposed exemption will permit these transfers to occur.

Part-Lot Control is provided as an alternate process to Consent under the Planning Act and is used where the subject lands are included in a Plan of Subdivision and described either as a Lot or a Block:

- where the subject land is covered by a zoning by-law that clearly establishes the minimum lot frontage and the minimum lot area for the proposed use; and
- where the subject land is covered by a subdivision agreement registered on title that will be in effect during the time of the Part-Lot Control By-law is

in effect and which provides for the passing of a Part-Lot Control By-Law under Section 50(5) of the Planning Act.

The subject land complies with all of the above criteria. The proposed by-law exempting these part lots from Part-Lot Control is contained in Appendix “C”.

Other Alternatives Considered:

While the owner could apply to the Committee of Adjustment for Consents, staff considers Part-Lot Control Exemption a more appropriate and efficient process to create these lots.

Financial Considerations:

There are no financial considerations as Council's approval or refusal to grant the Part-Lot Control Exemption cannot be appealed to the Ontario Municipal Board.

Servicing Comments:

The servicing for each of the proposed lots has already been approved and is being constructed in accordance with the City approved engineering drawings and the respective registered Subdivision Agreement.

Attachments:

The following attached documents may include scanned images of Appendices, maps, and photographs. If you require an alternative format, please contact Sherry Rea, Development Planning Supervisor 705.324.9411 x 1331.

Appendix 'A' - Location Map



Appendix 'A' -
Location Map.pdf

Appendix 'B' - Proposed Lot Pattern



Appendix 'B' -
Proposed Lot Pattern.

Appendix 'C' - Proposed Part-Lot Control By-law

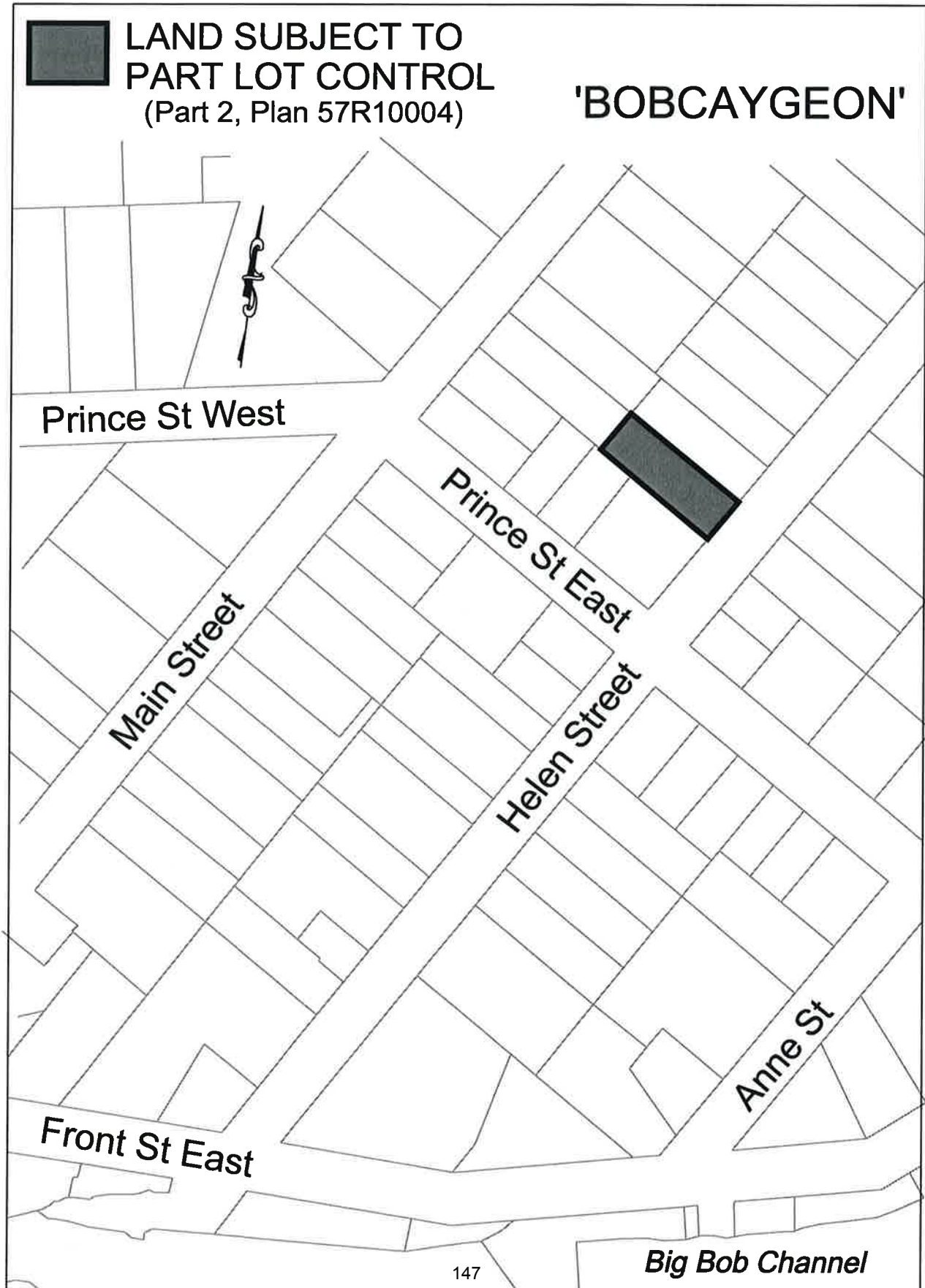


Appendix 'C' - Draft
Part Lot Control By-law

Department Head E-Mail: cmarshall@city.kawarthalakes.on.ca

Department Head: Chris Marshall

Department File: D05-17-003



SKETCH FOR PART LOT CONTROL APPLICATION

SCALE 1 : 250



© COPYRIGHT 2017

METRIC

DISTANCES AND/OR COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

SUBJECT LANDS

PART OF LOT 10, WEST OF HELEN STREET
REGISTERED PLAN No. 70
VILLAGE OF BOBCAYGEON, CITY OF KAWARTHA LAKES
BEING PIN 63130-0330(LT)
TOTAL AREA = 0.1 ha. (0.24 ac.)

SEVERED

AREA = 0.05 ha. (0.12 ac.)
AREA OF PROPOSED BUILDING = 0.01 ha. (0.024 ac.)

RETAINED

AREA = 0.05 ha. (0.12 ac.)
AREA OF PROPOSED BUILDING = 0.01 ha. (0.024 ac.)

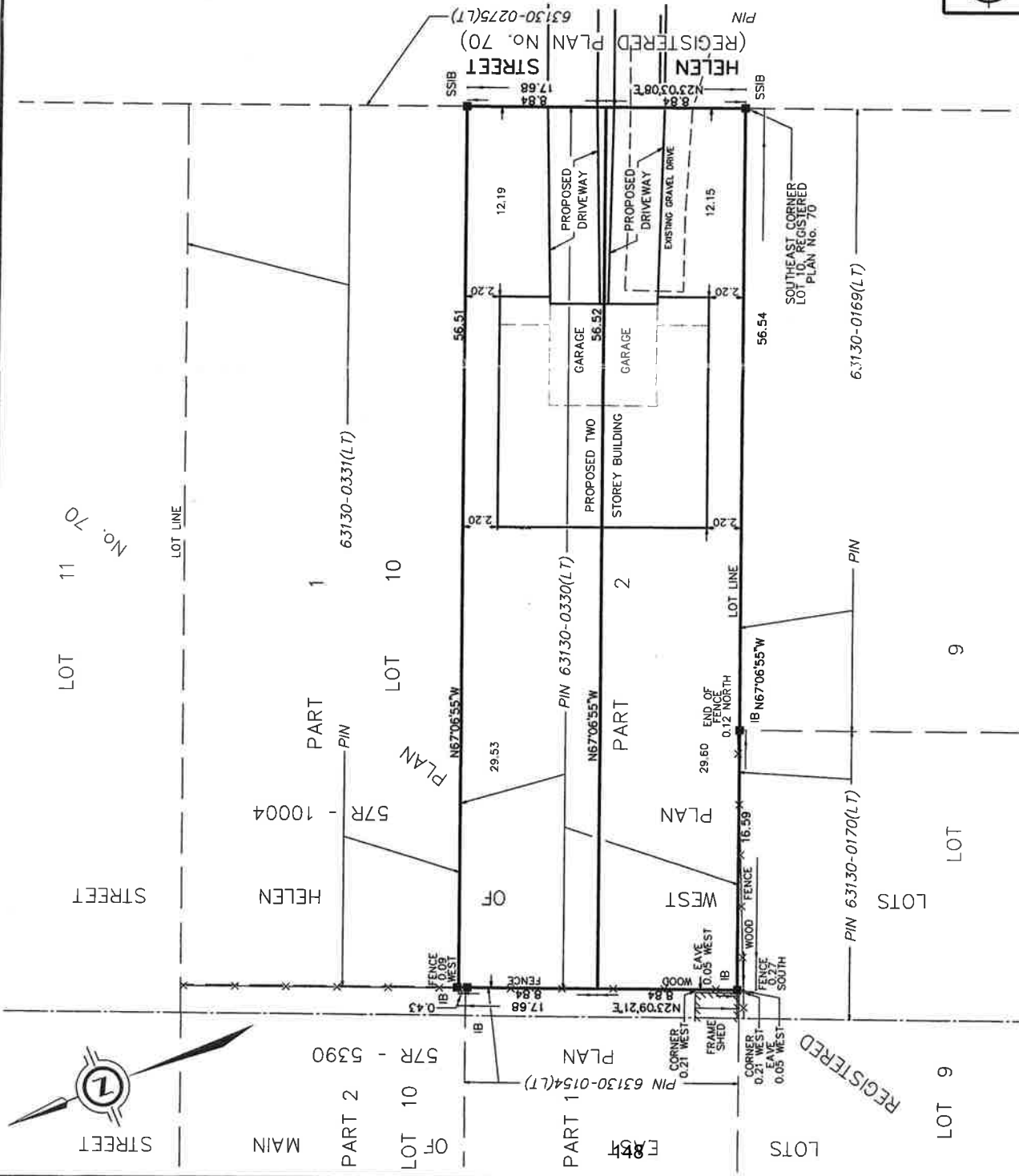
CURRENT ZONING:
R2-S10(H)

CAUTION:

THIS PLAN IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

COE FISHER CAMERON INC.
LAND SURVEYING & MAPPING
A wholly owned subsidiary of J.D. Turner Limited
287 KENNEDY ROAD, UNIT 10, MISSISSAUGA, ONTARIO L4V 1N1
TEL: (905) 276-2761 FAX: (905) 276-2762

APPENDIX B
PLAN 2017-058
D05-17-003



**The Corporation of the City of Kawartha Lakes
By-law 2017-**

**A Bylaw to Temporarily Suspend the Application of Subsection 50(5) of the
Planning Act for a certain property within Kawartha Lakes PIN # 63130-0330 (LT)**

Recitals:

1. Council has received a request to suspend the application of Subsection 50(5) of the *Planning Act* against certain property, and considers that request reasonable.
2. Pursuant to Subsection 51(4) of the *Planning Act*, The Corporation of the City of Kawartha Lakes is the approval authority for an application to suspend Subsection 50(5) to certain lands.

Accordingly, the Council enacts this By-law No. 2017-

Section 1:00 Definitions and Interpretation

- 1.01 **Definitions:** Wherever a word is used in this By-law with its first letter capitalized, the term is being used as it is defined in this Section. Where any word appears in ordinary case, its regularly applied meaning in the English language is intended.
 - (a) **"By-law"** means this by-law, as it may be amended from time to time. The Recitals to, and the Schedules attached to this By-law are considered integral parts of it.
 - (b) **"City"** means The Corporation of the City of Kawartha Lakes.
 - (c) **"Clerk"** means the person within the administration of the City, which fulfils the function of the City Clerk as required by the *Municipal Act*.
 - (d) **"Council"** means the elected municipal council for the City.
 - (e) **"Director"** means a Director of the City.
- 1.02 **Interpretation Rules:**
 - (a) Whenever this By-law refers to a person or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable in the circumstances.
 - (b) References to items in the plural include the singular, as applicable.
 - (c) The word "include" is not to be read as limiting the phrase or descriptions that precede it.
 - (d) The recitals, and any schedules to this By-law are integral parts of it.
- 1.03 **Statutes:** References to laws in this By-law are printed in italic font and are meant to refer to the current laws applicable within the Province of Ontario as at the time this By-law was passed. For Provincial laws, the reference is to the relevant chapter of the R.S.O. 1990 edition, as amended from time to time, including successor legislation.
- 1.04 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this By-law to be illegal or unenforceable, that portion of this By-law will be considered to be severed from the balance of the By-law, which will continue to operate in full force.

Section 2:00 Zoning Details

2.01 Property Affected:

PIN # 63130-0330 (LT) – PT LT 10, W/S HELEN ST, PL 70, PT 2, 57R10004;
CITY OF KAWARTHA LAKES

2.02 **Suspension:** Subsection 50(5) of the *Planning Act* does not apply to the Property.

Section 3:00 General Terms

3.01 **Force and Effect:** This By-law shall come into force and take effect on the date it is finally passed.

3.02 **Expiry:** This By-law expires three (3) years from the date that it comes into force pursuant to Section 3.01.

By-law read a first, second and third time, and finally passed, this ** day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes
Council Report

Report Number ENG2017-011

Date: September 26, 2017
Time: 2:00 p.m.
Place: Council Chambers

Ward Community Identifier: All

Subject: Electronic Speed Signs

Author Name and Title: Michael Farquhar, Supervisor Technical Services

Recommendation(s):

RESOLVED THAT Report ENG2017-011 Electronic Speed Signs be received;

THAT staff purchase a portable pole mounted electronic speed sign with remaining Funds in project 983161400

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the Council Meeting of June 6th 2017 Council adopted the following resolution based on the memo from Councillor James on Electronic Speed signs (see appendix A). This report addresses that resolution.

CR2017-479

RESOLVED THAT the memo from Councillor James regarding **Electronic Speed Signs**, be received;

THAT staff be directed to investigate the benefits and costs for purchase on electronic speed signs and report back to Council by end of August, 2017; and

THAT the issue be identified for 2018 budget consideration.

CARRIED

In the past, as late as 2007 the Kawartha Lakes Police force jointly with the Ontario Provincial Police purchased a “tow behind” trailer radar speed display sign, based on the recommendation in Council report **FIN2007-067**.

The cost of this first initial speed display sign was \$20,472 split between the forces funded through the Kawartha Lakes Police Services contingency reserve and the O.P.P rate stabilization reserve. Since the time of purchase this display sign has been in use, under the responsibility of the O.P.P. Its use is mainly in the rural areas as locations for it in the urban setting are limited.

In 2012 the Kawartha Lakes Police Force had purchased a compact pole mounted speed display sign for approximately \$5,900, which was better suited for urban area locations. This unit has been used in partnership with Public Works since that time. It currently resides with the Kawartha Lakes Police force.

Rationale:

The current process for the request of installation by residents is through either Police force.

Electronic speed display signs can be an effective way to bring awareness to motorists of the speed limit and if they are speeding. This awareness to drivers is based on a “feedback loop” philosophy, where when presented with information about performance people tend to notice and improve. The use of electronic speed display signs are a more passive but effective way to deal with perceived and real issues of speeding within communities. It can also help relieve the pressures of requests for enforcement. Other benefits include data collection by the unit in the form of average daily traffic count and speed classification. This

information could then be used to make more informed decisions on any future traffic warrants.

Some models can also double as programmable information boards bringing awareness to motorists about hazards or construction that could be utilized by either Public Works or Engineering and Corporate Assets.

Electronic speed display signs are currently being included as a tool within the forthcoming presentation on traffic calming measures. It would be one of the first deployable measures to help deal with real and perceived speeding issues.

The cost of the portable sign units can range from \$6000 to \$13,000 based on the model and capabilities. "Tow behind trailer" units can be upward of \$25,000 based on model type



Other Alternatives Considered:

Council should give consideration if it wishes to purchase electronic speed display boards as to the management of them with regards to response to complaints, installation and monitoring, cost of maintenance and installation.

Option 1.

Stay with the current model and fund additional purchases of unit through either the Kawartha Lakes Police capital request or O.P.P rate stabilization reserve, and continue to have the forces manage the placement and monitoring with the assistance of Public Works for installation.

New Standard Operating Procedures would need to be created to ensure the upcoming Traffic Management Directive can be successful under this model. Cooperation from the enforcement agencies would be required to follow the priority ranking under the directive.

Option 2.

That Engineering and Corporate Assets purchase a unit under remaining funds in RD1614 (capital traffic lights) JDE project 983161400 and manage installations and monitoring of the unit with assistance from Public Works. All information collected would be shared with agencies. This option would relate well with the forthcoming Traffic calming presentation as it is one of the recommended measures being an effective alternative to less passive engineering interventions for perceived issues. With this option areas of concern for speed can be also jointly reviewed for the use of the unit with agencies.

Option 3

Would be to maximize the use of the current units with both Police forces by jointly developing a list of areas of concern for speeding based on tracked complaints and concentrating the use of the devices within those areas.

Financial/Operation Impacts:

Based on the option chosen would determine the impact to any separate budgets.

Option 1: \$6000 to \$13,000 for a pole mount unit, to be funded through the Kawartha Lakes Police Force capital reserve and the O.P.P rate stabilization reserve.

Option 2: \$6000 to \$13,000 for a pole mounted unit, to be funded through existing 2016 Capital Project RD1614, JDE project 983161400 – Traffic Improvements.

Approved Budget for RD1614	\$260,000	
Committed Funds	(\$214,588)	Award for Traffic Lights McLaughlin / Kent (PUR2017-053, Sep 12, 2017 Council meeting)
Funds Available	\$25,701	

Option 3: no funding increase for the purchase of additional units at this time

Recommendation: Option 2 - To purchase a portable pole mounted electronic speed sign utilizing the funds in Capital Project RD1614.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The City's Strategic Plan outlines Council's Vision of a Vibrant and Growing Economy, Quality of Life and a Healthy Environment.

Providing life safety and protection is a priority objective of the City.

Consultations:

CKL Corporate Services

Kawartha Lakes Police Force

Attachments:



Appendix A
Electronic speed mem

Appendix B:



FIN2007-067.pdf

Department Head E-Mail: Jrojas@city.kawarthalakes.on.ca

Department Head: Juan Rojas, Director of Engineering & Corporate Assets

Department File: Engineering



Memo

To: Mayor Letham and Members of Council
From: Councillor Gord James
Date: 16th May 2017
Subject: Electronic Speed Signs

Background

Speeding has become a major issue, particularly on newly constructed roads. When a road is fixed, the vehicular traffic speeds increase creating an unsafe situation for pedestrians and other vehicles on the road.

In the past, Kawartha Lakes OPP and Kawartha Lakes Police Service partnered to purchase a portable electronic speed sign that could be placed in various locations when speed issues arose. The status of this unit is unknown.

The recommendation is provide information on this type of unit in time for budget preparation for 2018.

Recommendation To Council

RESOLVED THAT the memo from Councillor James regarding **Electronic Speed Signs**, be received;

THAT staff be directed to investigate the benefits and costs for purchase on electronic speed signs and report back to Council by end of August, 2017; and

THAT the issue be identified for 2018 budget consideration.

THE CORPORATION OF THE CITY OF KAWARTHA LAKES

REPORT

FIN2007-067

Meeting Date: September 17, 2007
Meeting Time: 1:00 p.m.
Meeting Place: Council Chambers
Community and Emergency Services Committee

WARD: ALL

Subject: Use of Kawartha Lakes Police Contingency Reserve

Author: Carolyn Daynes, CA **Signature:**

RECOMMENDATION(S):

THAT Report FIN2007-067, "Use of Kawartha Lakes Police Contingency Reserve", be received;

THAT 50% of the cost of the radar speed sign to be purchased jointly with the OPP detachment be funded from the Kawartha Lakes Police Services Contingency Reserve as recommended by the Police Services Board.

DIRECTOR:

OTHER:

TREASURER (if applicable)

CHIEF ADMINISTRATIVE OFFICER

BACKGROUND:

In Report FIN2004-134 Finance committed to bringing forward to Council any motions of the Police Services Board that were of a financial nature. Ultimately the purpose of bringing forward the information in this report is to seek Council's approval of various Police Service Board motions that involve the use of the Kawartha Lakes Police Services Contingency Reserve. This reserve was created through Report FIN2004-170 and is to be used for various expenditures of the Police Services Board. Reserve transfers are normally handled through the budget process but it has been the continued practice of the Police Services Board to seek approval throughout the year on reserve funding of special project expenses that occur.

RATIONALE:

The Police Services Board has passed a motion to fund expenses for the purchase of a radar speed sign from the Kawartha Lakes Police Contingency Reserve. This purchase is being made in conjunction with the Ontario Provincial Police detachment in the area. The following resolution was passed at the July 16, 2007 meeting of the Police Services Board.

Moved by: Mr. O'Reilly, Seconded By: Mr James

"Resolved that Report PSB 2007-015 be received and the recommendation contained therein, i.e. that the CKL Police Services Board approve the CKL Police Services joint purchase with the CKL OPP of a Radar Speed Sign at a cost of 50% of an estimated \$20,472.10 plus tax, from the Contingency Reserve Fund, be approved."

As discussed in the Police Services Board report attached (Attachment A) the radar speed signs will advise the approaching motorist of their respective speed and will issue an advisory message display if necessary. The signs possess data storage capacity which is retrievable by police agencies. The data will inform the police of traffic flow and mean speeds. This information will be used to adjust enforcement plans in the area. The initial location of the radar sign will be determined based on an analysis of the area with the highest incidence of benchmark collisions. Benchmark collisions are defined as collision involving death, life threatening injuries or injuries which were severely life altering.

The total cost of the radar speed sign is \$20,472.10 plus taxes. This would mean that the City of Kawartha Lakes Police Services portion would be 50% of the total cost or \$10,236.05 plus taxes. The Kawartha Lakes Police Contingency Reserve currently has a balance of \$178,005.75 so there are enough funds to cover this expenditure.

It should be noted that the O.P.P. has sent a similar request for funding of their 50% of the cost of the radar speed sign from the O.P.P. Rate Stabilization reserve. This request was presented at the August 15th meeting of the Community and Emergency Services (CES) Committee. At the time the following resolution was passed:

Moved by Councillor James, seconded by Councillor Yeo

"RECOMMEND THAT the correspondence from Mike Reynolds, Acting Inspector and Acting Detachment Commander, O.P.P. regarding usage of the 2006 O.P.P.

Reconciliation Funding be received and this matter be deferred to the next Community and Emergency Services Committee Meeting”

In March 2005 Council approved the setting aside of \$20,000 from the 2004 O.P.P. reconciliation for future expenses of the O.P.P. Traffic Program. The O.P.P. detachment has spent \$9,484.64 of this amount leaving a balance of \$10,515.36. The remaining balance is sufficient to cover the funding for the O.P.P. portion of this project and therefore a separate Council resolution is not required.

OTHER ALTERNATIVES CONSIDERED:

Council could decide not to allow the Kawartha Lakes Police Service Board to access the Kawartha Lakes Police Contingency Reserve for the expense noted above. However given that the expenditures are not budgeted for 2007 this would not be recommended. By utilizing the reserve Council is allowing a potential deficit in the Kawartha Lakes Police Service department to be funded by reserve dollars rather than the 2007 tax levy. In addition the Police Services Board has already approved the use of the reserve to cover these expenses and therefore feel that the expense is warranted.

Council could decide to fund the expenditures from another City reserve. This is not recommended since the Kawartha Lakes Police Services Contingency Reserve was set up to cover expenses for the Police Services Board and therefore it makes sense to utilize it for this purpose. There is no reason to look at other reserves.

FINANCIAL CONSIDERATIONS:

The financial impact of transferring money from the Kawartha Lakes Police Contingency Reserve to fund this expenditure is an improvement to the bottom line of the corporation because revenue is being added. The expenditures were not budgeted so therefore without this reserve transfer this expense could result in a deficit in the Kawartha Lakes Police Services department.

As mentioned above the Kawartha Lakes Police Contingency Reserve has a balance of \$178,005.75 which is sufficient to fund this expense.

ACCESSIBILITY IMPLICATIONS:

N/A

RELATIONSHIP OF RECOMMENDATIONS TO 2002-2012 VISION:

N/A

CONSULTATIONS:

Chief John Hagarty – Chief of Police for Kawartha Lakes Police Service
Acting Inspector Mike Reynolds, Acting Detachment Commander for City of Kawartha Lakes O.P.P. Detachment

ATTACHMENTS:

Attachment A – PSB2007-15 – Unbudgeted Capital Expenditures

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The Corporation of the City of Kawartha Lakes

Council Report

Report Number VM2017-002

Date: September 26, 2017

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Subject: Victoria Manor Redevelopment Application Approval

Author Name and Title: Rod Sutherland, Director of Human Services

Recommendation(s):

Resolved That Report VM2017-002, Victoria Manor Redevelopment Application Approval, be received;

That an application for the Redevelopment of Victoria Manor under the Enhanced Long Term Care Home Renewal Strategy be submitted to the Ministry of Health and Long Term Care; and

That the application for Redevelopment be based on a total home size of 160 beds; and

That the application for Redevelopment be based on the construction of a new facility.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

In October 2014 the Ministry of Health and Long-Term Care (MOHLTC) announced the Enhanced Long-Term Care Home Renewal Strategy (ELTCHRS) to support redevelopment of all homes to meet Level A standards by June 30, 2025. This enhanced strategy revised the previous 2007 redevelopment strategy with the implementation of the following measures:

- Establishing a dedicated project office to support the Enhanced Strategy
- Increasing the Construction Funding Subsidy by up to \$4.73
- Supporting increases to preferred accommodation premiums
- Extending the maximum Long-Term Care (LTC) licence term (from 25 to 30 years) for homes that redevelop
- Scheduling LTC homes for redevelopment
- Establishing a committee to review variance requests from design standards.

Victoria Manor, built in 1989, is approved for 166 beds as a B class home.

At the Council meeting of April 28, 2015, Council adopted resolution **CR2015-456 as follows:**

Resolved that Report VM2015-01, “Enhanced Long Term Care Home Renewal Strategy Survey”, be received; and

That Council authorizes staff to submit the Enhanced Long Term Care Home Renewal Strategy Survey to the Ministry of Health and Long-Term Care identifying the City’s potential interest in redeveloping Victoria Manor by 2025.

At the Council meeting of January 10, 2017, Council adopted resolution CR2017-022 as follows:

Resolved that Report VM2017-001, Victoria Manor Redevelopment Direction, be received; and

That staff investigate and identify a preferred redevelopment strategy for Victoria Manor and report back to the Committee of Management and Council no later than September 2017 with recommendations for a redevelopment application.

This report addresses that direction.

Under the 2015 Long Term Care Homes design standards, there are approximately 234 identifiable design standards. All LTC homes must comply with the design standards, in addition to complying with all applicable Ontario legislation and regulations, including the Long-Term Care Homes Act (LTCHA)

and Regulation, the Ontario Fire Code, the Building Code, and the Accessibility for Ontarians with Disabilities Act.

The design standards are intended to:

- Promote innovative design in long-term care homes in Ontario, by giving service providers flexibility to create environments that make it possible to respond positively and appropriately to the diverse physical, psychological, social and cultural needs of all long-term care home residents.
- Integrate design concepts that will facilitate the provision of quality resident care in an environment that is comfortable, aesthetically pleasing and as 'home-like' as possible; and support well-coordinated, interdisciplinary care for residents who have diverse care requirements.

Staff have reviewed the design standards and identified that the current facility does not comply with approximately 71 of the 234 standards. Appendix A provides a summary of the standards and current compliance.

Key areas of non-compliance include:

- Resident Home Areas (RHA) are to be a maximum of 32 residents. There are currently four RHAs, two with 41 residents and two with 42.
- None of the RHAs include the required program and activity areas within them due to a lack of space.
- No resident bedrooms meet the minimum layout requirements.
- Bedroom doors are 36" wide, while the standard now requires 44" doors.
- Resident washrooms do not meet minimum space requirements to allow for turning radius (10" of additional width or depth required).
- Resident washroom doors are not wide enough to meet standards.
- The size of resident lounges and activity rooms are less than half the standard.

Deficiencies in space requirements in particular are difficult to remedy through renovations. The addition of a wing or another storey on the building may provide increased floor space, but moving walls and doorways to increase rooms space is very labour intensive and expensive. Full, 100% compliance with all design standards is not mandatory; however, there are defined variances that set the limits of non-compliant areas. Variances are only permitted if redevelopment involves renovations to an existing facility, they cannot be applied to new construction.

At their September 18, 2017 meeting, the Victoria Manor Committee of Management passed the following resolution:

Resolved That Report VMC2017-08, Victoria Manor Redevelopment Application Approval, be received;

That the Committee of Management recommends to City Council that an application for the Redevelopment of Victoria Manor under the Enhanced Long Term Care Home Renewal Strategy be submitted to the Ministry of Health and Long Term Care;

That the application for Redevelopment be based on a total home size of 160 beds; and

That the application for Redevelopment be based on the construction of a new facility.

Rationale:

Staff recommend the submission of an application to the MOHLTC under the ELTCHRS to redevelop Victoria Manor through the construction of a new 160-bed facility.

As previously reported, the 2009 Building Condition Assessment from Snyder and Associates identified the costs of redeveloping Victoria Manor through new construction at approximately \$20,790,000 and through renovations at least \$17,200,000. Indexing these costs at 2% annually increase these costs to \$25,849,752 and \$21,386,038 respectively in 2020 for comparison purposes.

The gross difference between new construction and renovation based on the above is \$4,463,714. With renovations to the existing building, 100% compliance with the design standards is not likely to be achievable, resulting in a variance to the Construction Funding Subsidy Per Diem. The maximum extent of design variances reduces the base per diem by up to \$5.18. While a renovation design has not been developed, applying the variance to the above estimates, each \$1.00 per diem reduction results in a subsidy reduction of \$1.46M over the 25 year funding period.

Renovations would also likely eliminate the potential to achieve a LEED Silver (Leadership in Energy and Environmental Design) certification. Achieving the LEED Silver certification would result in an additional \$1.00 subsidy per diem, representing \$1.46M over 25 years.

A reduction of six beds will result in a reduction in ongoing MOHLTC operating subsidy but the development of a 160-bed home will be fully compliant, generating full Construction Subsidy and will also create operating efficiencies compared to the existing facility. Opportunities for efficiencies include energy and heating costs and more effective workflows (eg: kitchen and server or nursing station locations).

The submission of an application to the MOHLTC does not contractually bind the City or the Province to a redevelopment project. Following submission of an application, the Ministry will review all information and work with the City to

finalize any outstanding questions. Once the Ministry is satisfied with the approach, they will issue an application approval letter. A copy of the Application for the Enhanced Long-Term Care Home Renewal Strategy is appended to this report as Appendix B.

Once the application is approved, the Ministry will work with the City to prepare a formal Development Agreement (DA) that will spell out the full details of the project, including timelines and financing. The execution of the DA will require Council approval. It is the Ministry's expectation that construction will be fully completed within 36 months of the execution of the DA.

The DA will also identify the ratio of redeveloped basic accommodation beds. Homes are expected to provide a minimum of 40% of their beds at basic accommodation rates, compared to private bed rates. The actual design of the physical room can have a private or semi-private (2 beds) set up, but the rates charged to residents have to be the basic rate in at least 40% of rooms. Developing a higher rate of basic beds, up to 60%, generates increased Construction Funding Subsidy under the redevelopment strategy. Detailed development financial planning will identify the correct ratio of basic rates to balance the long term needs of current and future residents with the funding model. While a lower construction subsidy is generated with a lower basic rate ratio, ongoing operating income is higher based on the higher rate for private beds.

Appendix C is provided for information to highlight the current (July 2017) wait list statistics for LTC homes within the Central East Local Health Integration Network (CELHIN) area. Page 4 of the Appendix C lists the Northeast cluster of the CELHIN, including Victoria Manor. Although applicants identify their preferred type of accommodation (basic to private), there are no 'basic' (or ward) rooms at Victoria Manor, only semi-private (2 beds) or private.

Estimated Timelines

Through the development of the application to the Ministry and the subsequent DA, the project timelines will be established. The steps in Table 1 below are estimated timelines only. Further development will be required and will include various internal City and external resources.

Table 1: Estimated Project Timelines

Anticipated Timing	Stage	Details
Q1 2018	Submission of Redevelopment Application	With Council's approval to submit the application, it will be prepared completed in detail and submitted in Q1 2018.
Q2 – Q3 2018	MOHLTC Approval of Application	Estimated timeframe for Ministry approval.

Q3 2018	2019 Capital Budget recommendations	Include a 2019 Capital Project for detailed design, including securing a project design firm or contractor.
Q4 2018 – Q2 2019	Site Identification	Within 6 months of approval of the application, it is expected that the site for redevelopment will be confirmed and/or acquired.
Q4 2018 – Q2 2019	Execute the Development Agreement	Prepare the Development Agreement with MOHLTC and submit for Council approval.
2019	Detailed Design	Detailed design planning, including identifying construction costs to include in a 2020 Capital Budget construction project.
Q3 2019	2020 Capital Budget recommendations – for full construction project	Include a 2020 (or multi-year) Capital Project for full construction.
2020-2021	Begin Construction	Construction to commence in 2020, with anticipated completion by 2022.
2022	Project completion and admission of residents	Includes all applicable Ministry license approvals and Service Accountability Agreements.

Municipal LTC homes qualify for the Ministry's Planning Grant. This \$250,000 subsidy is in addition to the Construction Funding Subsidy and is payable following the execution of the DA. This grant will be incorporated in the development of the Capital Budget for the project to assist with design and planning expenses.

It is expected that the design and planning work will require external expertise which will be incorporated in the project budget recommendations.

During the design phase, there is also the ability to consider innovative partnerships that could provide development opportunities to coincide with a new facility. Options for consideration could include a campus style design incorporating public or private partnerships for supportive or affordable housing or private retirement residences.

Other Alternatives Considered:

The option of renovating the existing facility could be considered although it is not recommended. Based on earlier estimates, the cost of redeveloping the existing building including the addition of a new wing would be approximately 17.2% less than the cost of a new building (\$17.2M base cost vs \$20.7M). While a new wing could be built to fully comply with the new Design Standards, the renovations to the remaining structure would not necessarily result in full compliance. The

option to redevelop through the addition of a third floor to the existing building was estimated to cost 5.4% more than the construction of an entirely new facility.

There are 11 areas of acceptable design variances that result in reduced provincial redevelopment subsidy. Based on the known areas of non-compliance in the existing facility, were renovations to be completed there would be a reduction to the redevelopment subsidy of at least \$2.11 per day, per bed. Over the 25 year subsidy period this would result in reduced subsidy of approximately \$3.1M.

While these are estimated projections, the reduced cost of redeveloping the existing building would in the long term also result in reduced subsidy. The net long term variance would be dependent on the extent of design variances.

Redevelopment of the existing facility would also create challenges for the operation of the home during construction. Renovating existing space would require moving residents out of affected areas. With no alternative outside space to house residents, in the six to ten months, or more, leading up to renovations vacancies would not be filled so that renovations could take place in stages throughout the home. Remaining residents would be moved between areas as renovations took place in vacated home areas. While this may result in a longer construction period to facilitate completion of the full project it would also reduce the MOHLTC subsidy to the home throughout the same period as subsidies are in part based on home occupancy rates. Under the renewal strategy, the Ministry has allowed for certain occupancy variances to offset some of the potential lost revenues, however, it is not fully offset.

The alternative of constructing a new facility with 192 beds could also be considered. Based on the design standard of a maximum of 32 beds per Resident Home Area, redeveloping with five RHAs of 32 beds each would be fully compliant. For new construction, 166 beds could not be considered as design variances are not permitted. Increasing to six RHAs of 32, for a total of 192 beds would be compliant with the standards. At this point however, the Ministry and the LHIN, responsible for the allocation of LTC beds within the region, have indicated that there is no ability to increase the number of funded beds in Victoria Manor, now or in the foreseeable future.

The City could still choose to create 192 beds, however, 26 beds would be unfunded by the Ministry and would require 100% municipal funding. From an operating efficiency standpoint, a 160-bed design is considered much more efficient than 192 beds. Consideration of increasing to 224 beds could be an option if looking at operating efficiency, however, the inclusion of 58 beds with no matching provincial subsidy would have significant financial implications and is not recommended.

Financial/Operation Impacts:

Table 2 below provides an estimate of the overall redevelopment for new construction. There are many factors that will affect the actual costs and subsidies. As planning proceeds and design elements are finalized, these estimates will be revised.

Table 2: High Level Financing Estimates Only

Total Construction cost: 2009 estimate	20,790,000
Indexed to 2020 (+2% / yr.)	25,849,752
Total with 15% other project / contingency costs	29,727,215
Net financing requirement	29,727,215
Cost of Financing (25 years based on Infrastructure Ontario rate of 3.46%)	14,728,131
Total Cost	44,455,346
Estimated Provincial subsidy (over 25 yrs.)	(29,419,000)
Net Cost	15,036,346

The potential redevelopment of Victoria Manor was included in the development of the City's Ten-Year Capital Financial Plan presented to Council in July 2017.

Not referenced in the above financial impacts are potential uses of the existing facility if a new Victoria Manor is constructed. The existing building could be sold or re-purposed by the City. In 2005 the City's Land Management Division listed the appraised value of the property at \$16,590,000. The Municipal Property Assessment Corporation "Destination Value" was listed at \$8,823,000. If approval is received to proceed with a redevelopment application for new construction, detailed options for the current building will be reviewed to develop recommendations to Council.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

As home to 166 residents, Victoria Manor's redevelopment is directly linked to the Strategic Goal of An Exceptional Quality of Life.

Redevelopment is also directly linked to the Top Ten Strategic Priorities through the Budget Strategy, Asset Management Plan and Enhanced Access to Health Services.

Review of Accessibility Implications of Any Development or Policy:

The redevelopment of Victoria Manor, as a new or renovated facility, will require compliance with Accessibility legislation. Requirements will be expressed throughout the process to ensure compliance.

Consultations:

Victoria Manor Committee of Management
Central East Local Health Integration Network
Ministry of Health and Long-Term Care, Long-Term Care Home Renewal Branch
Corporate Asset Manager
City Treasurer
Sienna Senior Living

Attachments:

Appendix A: Summary of Current Compliance with Design Standards



Appendix A Summary
of Compliance.pdf

Appendix B: Application for the Enhanced Long-Term Care Home Renewal Strategy



Appendix B
Enhanced_Strategy_

Appendix C: LTCH Wait List Statistics (July 31, 2017)



Appendix C LTC Wait
List.pdf

Department Head E-Mail: rsutherland@kawarthalakes.ca

Department Head: Rod Sutherland

Appendix A: Summary of Design Standard Compliance

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
1. Resident Home Area (RHA)	1.1.1	RHAs must be clearly defined, distinct units located on the same floor and provide accommodation for a maximum of 32 residents.	No	Currently two at 41 and two at 42.
	1.1.2	Resident space including the bedrooms, the bath and shower rooms, dining area(s), lounge area(s) and program/activity space must be located in each RHA.	No	No home areas have program/activity space within home area
	1.1.3	Staff work space including the documentation area, therapy space, storage for equipment and supplies and utility spaces must be located in each RHA.	No	Missing therapy space and equipment storage space
	1.1.4	The RHA must be self-contained and not a transitory passageway for persons not connected with the RHA to pass through the RHA to go to other areas of the home.	Yes	
2.1 Resident Bedrooms	2.1.1	Resident bedrooms must have one or two beds but not more than two beds per bedroom.	Yes	
	2.1.2	A one-bed bedroom (private and semi-private layouts), must have at least 12.08 sq. m (130 sq. ft.) of usable net floor space. The usable net floor space excludes the clothes closet, resident en-suite washroom, vestibule and the space that is occupied by mechanical/electrical units, building structures (e.g. columns) and built-in furniture.	No	Total space within acceptable size but layout not compliant
	2.1.3	A two-bed bedroom must have at least 10.68 sq. m (115 sq. ft.) of usable net floor space per resident. The usable net floor space excludes the clothes closets, resident ensuite washroom, vestibule and the space that is occupied by mechanical/electrical units, building structures (e.g. columns) and built-in furniture.	No	Usable space 90 sq ft
	2.1.4	Resident/staff communication and response system devices (nurse call bell) is required at the head of each bed.	Yes	
	2.1.5	Every bedroom must have an ensuite washroom.	Yes	
	2.1.6	The entrance to the washroom must be from within the bedroom itself (which includes the vestibule).	Yes	
	2.1.7	Bedrooms must have a clothes closet for each resident. Each clothes closet must have at least 0.56 sq. m (6 sq. ft.) of floor space. The clothes closet must be large enough in height and depth to store and hang clothes. If portable, the clothes closet must have a non-tipping design component.	No	
	2.1.8	Bedroom doors must be a minimum width of 1120 mm (44 in.).	No	Non-compliant at 36"
	2.1.9	If locks are installed on bedroom doors, the locks must be readily releasable and easy for residents and staff to open from outside the door.	No	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	2.1.10	In each bedroom, there must be sufficient space to give caregivers access to three sides of each bed; that is, both sides of the bed and the foot of the bed.	No	
	2.1.11	Bedrooms must be designed to allow specialized equipment access on both sides and at the foot of the bed.	No	
	2.1.12	Bedrooms must be designed to allow a 180 degrees change of direction of any care equipment within the room.	No	
	2.1.13	Bedrooms must have at least one window that provides a direct view to the outdoors to a person either sitting or lying in bed.	Yes	
	2.1.14	Bedroom windows must be equipped with blinds or curtains in order to provide privacy.	Yes	
	2.1.15	Windows that are accessible to residents cannot be opened more than 15 cm (6 in.).	Yes	
	2.1.16	Windows must have screens in the spring, summer and fall seasons.	Yes	
	2.1.17	Telephone, television and internet service capability must be provided for each resident in each bedroom.	No	
	2.1.18	Where there are two beds in a room, there must be privacy drapes/screening that provides complete privacy at each bed while still allowing access to common spaces in the room such as the window and entrance into the ensuite washroom.	Yes	
2.2 Resident Washrooms	2.2.1	Resident washrooms must contain a toilet, a hand washbasin and be equipped with toilet paper, soap dispensers as well as towel bar(s) for each resident.	No	
	2.2.2	In order to allow for sufficient space for a wheelchair or a walker, and for staff to assist a resident, there must be a 1.524 m (5 ft.) turning radius in each resident washroom. No furnishings or equipment such as storage cupboards, towel bars, etc. can impede the 1.524 m (5 ft.) turning radius. Note: The turning radius is measured from the edge of the toilet seat and from the edge of the countertop/sink.	No	Currently 50" turning radius
	2.2.3	Resident washrooms must have an entrance width of at least 914 mm (3 ft.).	No	Currently 35"
	2.2.4	Resident/staff communication and response system device (nurse call bell) is required at the toilet within easy reach for a resident. Residents cannot reach over their shoulders or from behind to access the nurse call cord.	Yes	
	2.2.5	When open, a washroom door must not block the bedroom entrance-way and must not swing into another door in the bedroom, such as the bedroom door or a clothes closet door.	Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	2.2.6	If locks are provided on washroom doors, the locks must be readily releasable and easy for residents and caregivers to open from outside the door.	Yes	
	2.2.7	There must be no direct view of the toilet in the ensuite washroom from the corridor when the washroom door is open.	Yes	
	2.2.8	Washrooms must have sufficient space to enable independent and/or assisted transfer from the front and at least one side of the toilet.	Yes	
	2.2.9	There must be securely fastened grab bars at every toilet within the resident's easy reach. Each grab bar must be of sufficient size and design to support the full weight of a resident and must be placed on a reinforced wall capable of sustaining the weight load. Where the toilet is located in the centre of the washroom wall, fold down type grab bars are required on both sides of the toilet. One of the grab bars must be kept in the down position in order for a resident to be able to access the toilet paper dispenser. The toilet paper dispenser must be attached to the grab bar; it cannot be on the wall. The nurse call cord must also be attached to the grab bar in the down position in order for a resident to be able to access it.	Yes	
	2.2.10	Washrooms must have counter space to allow for easy placement of personal grooming items and be equipped with a mirror.	Yes	
	2.2.11	There must be accessible space in each washroom for individual storage of resident's personal items. Where two residents share a washroom, there must be separate storage space available for each resident.	No	
	2.2.12	Lever-handled taps that clearly distinguish between hot and cold water must be provided in all resident washrooms. This type of fixture is the preferred model for residents with visual impairments and for residents with physical disabilities that affect hand movement.	Yes	
	2.2.13	If a sliding door is installed in the washroom: <ul style="list-style-type: none"> • door handles must be easy to grip ("C" or "D" type handles) and located on the door so that hands and knuckles will not be hit when opening and shutting the door; • the door must shut completely to ensure resident privacy; and • the door must slide easily to make it easy for resident use. 	Yes	
			No	
			No	
			Yes	
	2.2.14	Non-slip flooring must be provided in resident washrooms.	Yes	
2.3 Resident bath and shower rooms	2.3.1	RHA(s) must have a minimum of:		

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
		<ul style="list-style-type: none"> • one separate room with a raised bathtub equipped with a hydraulic, electric or mechanical lift. and that allows for access to 3 sides of the bathtub; • one separate room with a shower (the showering area must have sufficient space to accommodate a shower chair so that a resident can receive assistance from a seated position); and • a washroom (toilet and a sink) located in each bath room and shower room or a shared washroom, (toilet and sink) with direct access from both rooms. 	No	
			No	
			Yes	
	2.3.2	There must be no direct view of the bathtub, the shower or the toilet from the corridor outside of each resident bath room and shower room.	No	
	2.3.3	Doors leading into shower rooms and tub rooms must be a minimum width of 1120 mm (44 in.).	No	Currently 35"
	2.3.4	In order to allow for sufficient space for a wheelchair or a walker, and for staff to assist a resident, there must be a 1.524 m (5 ft.) turning radius in the tub rooms, the shower rooms and the washrooms. No furnishings or equipment such as storage cupboards, towel bars, etc. can impede the 1.524 m (5 ft.) turning radius. Note: The turning radius is measured from the edge of the toilet seat and from the edge of the countertop/sink.	No	Currently 55"
	2.3.5	The toilet in the resident bath room and shower room must be positioned so that independent and/or assisted transfer from at least the front and one side of the toilet can occur.	Yes	
	2.3.6	There must be a securely fastened grab bar for resident's use at each toilet, and on the faucet wall and on the adjacent wall of each shower. Where the toilet is located in the centre of the washroom wall, fold down type grab bars are required on both sides of the toilet. One of the grab bars must be kept in the down position in order for a resident to be able to access the toilet paper dispenser. The toilet paper dispenser must be attached to the grab bar; it cannot be on the wall. The nurse call cord must also be attached to the grab bar in the down position in order for a resident to be able to access it.	Yes	
	2.3.7	There must be access to both sides and the foot of the bath tub.	Yes	
	2.3.8	The washroom must be equipped with a paper towel and soap dispenser.	Yes	
	2.3.9	All resident bath rooms and shower rooms must be equipped with an independently controlled thermostat to allow the room temperature to be set at the resident's preference while bathing or showering.	No	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	2.3.10	Space must be provided in each bath and shower room to accommodate resident towels, personal clothing and toiletries.	Yes	
	2.3.11	Resident bath rooms and shower rooms must have secure areas to store cleaning supplies.	No	
	2.3.12	Resident/staff communication and response system (nurse call bell) is required at each shower that is easily accessible to staff.	Yes	
	2.3.13	Resident/staff communication and response system (nurse call bells) are required on both sides of the tubs that are easily accessible to staff.	No	
	2.3.14	Non-slip flooring must be provided in all tub and shower rooms.	Yes	
3.1 Nursing and Program/Therapy Work Space	3.1.1	RHAs must have work space for nursing and program/therapy staff so they can carry out their administrative duties. The space must accommodate: <ul style="list-style-type: none"> • a work area to complete documentation; • multi-disciplinary team activities; and • Secure storage of resident care records. 		
			Yes	
			No	
	3.1.2	On every floor where RHAs are located, there must be one space to support the delivery of therapeutic programs that the home provides such as podiatry, dental, ophthalmology, social and psychiatric services. There must be a minimum of one therapy room for every three RHAs. This space or spaces must be in a centrally accessible area.	No	Not on each floor
			No	
3.2 RHA Storage Space for Resident Care: Supplies and Equipment	3.1.3	In areas where therapeutic programs are delivered, there must be convenient access for residents to a washroom that is separate from resident bedroom washrooms. (Refer to Standards 10.7.1-7.8 - Public Washrooms)	No	
	3.2.1	The storage space for resident care supplies and equipment must be convenient and accessible to the staff working in each RHA.	No	
	3.2.2	Secured space must be provided either within each RHA or shared between RHAs on the same floor, for the storage of resident medications, stock medications and medication carts.	Yes	
	3.2.3	There must be secure space with lockable cupboards for the storage of all supplies and equipment related to care delivery.	No	
	3.2.4	Areas used for charging of batteries (e.g., wheelchair batteries) must have adequate and continuous mechanical ventilation.	No	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
4.1 Resident Lounge and Program/Activity Space	4.1.1	The minimum total required space for resident lounge and program/activity space is 2.5 sq. m (27 sq. ft.) per resident.	No	Currently 11.5 sq ft
	4.1.2	At least 70 per cent of the required resident lounge and program/activity space for each RHA must be located in the RHA. The remaining required space for the resident lounge and program/activity space may be located outside the RHA(s) for access by all residents of the long-term care home.	No	no designated space on units
	4.1.3	Each RHA must have at least one resident lounge with a minimum of 14 sq. m 50 sq. ft.) of total floor area.	Yes	
	4.1.4	Each RHA must have at least one resident program/activity space with a minimum of 14 sq. m (150 sq. ft.) of total floor area.	No	no designated space on units
	4.1.5	At least one resident lounge in each RHA must have a window with a direct view to the outside.	Yes	
	4.1.6	Resident program/activity areas must have convenient access to a washroom that is separate from and not located in resident bedrooms or tub and shower rooms. (Refer to Standards 10.7.1-10.7.8 - Public Washrooms)	No	
	4.1.7	Where resident-accessible electrical appliances are provided, there must be deactivation ("kill") switches.	No	
	4.1.8	Resident/staff communication and response system (nurse call bell) is required in every lounge and program/activity space.	Yes	
5.1 Resident Dining Areas	5.1.1	RHAs must have dedicated space for dining that is separate from any other type of space.	Yes	
	5.1.2	The minimum required usable space for dining area(s) in each RHA is 2.8 sq. m (30 sq. ft.) of floor area per resident of the RHA. The usable net floor space excludes the servery and the area immediately surrounding the servery where staff pick up the meals, as well as storage areas, pillars, alcoves, etc., where dining room table, chair and wheelchair access is restricted.	No	Currently 17 sq ft
	5.1.3	100 percent of the required space for dining areas must be located within the RHA.	No	
	5.1.4	Resident/staff communication and response system (nurse call bell) is required in every dining room.	Yes	
	5.1.5	Dining areas must have convenient access to a washroom that is separate from and not located in resident bedrooms, tub and shower rooms, and does not open directly into food preparation or dining areas. (Refer to Standards 10.7.1-10.7.8 - Public Washrooms)	Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	5.1.6	Dining areas must incorporate storage space for equipment/supplies as necessary.	No	
	5.1.7	Dining areas must have a hand wash area either in the dining area or immediately next to the dining area for staff to use in preparing, delivering and serving food to the residents. If the hand washing sink is located in the servery, it must be accessible immediately upon entering the area.	No	
	5.1.8	Dining areas must provide a direct view to the outdoors.	Yes	
	5.1.9	To provide resident comfort and security while eating, dining area chairs must be equipped with arms.	Yes	
	5.1.10	To promote a 'home-like' dining atmosphere, dining tables must accommodate no more than four residents.	Yes	
	5.1.11	Dining areas must provide a servery area for assembling and serving meals. If the dining area is located immediately next to the kitchen, the kitchen can be used for the servery function.	Yes	
	5.1.12	A separate housekeeping/janitor's closet (with a curb service sink) to store the supplies and equipment used to clean the dining area and servery, must be provided close to each dining area.	Yes	
5.2 Dietary Service Space	5.2.1	The dietary service space must be designed so that the storage areas for small equipment and utensils and for non-refrigerated and frozen food are conveniently located for dietary staff to easily access and use them. Storage areas must be close to dietary work areas.	Yes	
	5.2.2	The dietary service space must include a work area for dietary staff that: <ul style="list-style-type: none"> • is secure for records and reference materials; • accommodates appropriate furnishings and equipment; and • is accessible without passing through the food production area. 		
			Yes	
			Yes	
	5.2.3	The design of the dietary service space must provide a layout that allows for an efficient work flow, prevents cross-contamination between clean and soiled areas and supports safe food production and delivery.	Yes	
	5.2.4	The design of the dietary service space must allow for the preparation of a range of food products prepared in a variety of methods.	Yes	
	5.2.5	The design of the dietary service space must support the delivery of a bulk food service system to the dining areas so that meals can be served by individual course.	Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	5.2.6	The design of the dietary service space must include serving areas near the dining area(s) so that residents have the opportunity to see and smell food, snacks can be prepared and residents can make food choices at the point of meal service.	Yes	
	5.2.7	Dietary service space must be provided to accommodate the required equipment to support the home's meal service program. The provided equipment must be appropriate in size and design to prepare and serve a variety of food products and beverages that meet the nutritional care needs of residents, retain the texture, colour and palatability of food items, and allow the home to meet the cultural requirements, therapeutic needs and food preferences of all of its residents.	Yes	
	5.2.8	The dietary service space must be designed to keep excessive noise, steam and heat to a minimum.	No	
	5.2.9	Depending on the food service program, the dietary service space must provide space for scraping, soaking, pre-rinsing, washing, rinsing, sanitizing, air drying and sorting of dishes, pots/pans, utensils, large equipment and carts.	Yes	
	5.2.10	The dietary service space must include adequate floor drainage.	Yes	
	5.2.11	There must be storage space for non-refrigerated (dry) goods and supplies. The storage space must be able to meet usual and peak capacity volume storage requirements and be well-ventilated.	Yes	
	5.2.12	There must be storage space for refrigerated and frozen food supplies. This storage space must be able to meet usual and peak capacity volume storage requirements.	Yes	
	5.2.13	The dietary service space must include hand washing area(s).	Yes	
	5.2.14	The dietary service space must include convenient access to electrical services and to hot and cold water supply services.	Yes	
	5.2.15	The dietary service space must provide separate and sufficient space for garbage cans/recycling bins.	No	
	5.2.16	The dietary service space must provide secure storage space for chemicals, cleaning supplies and equipment used to clean the dietary service space (e.g., kitchen mops and pails) and equipment used to deliver meals and snacks to residents (e.g., food carts).	No	
	5.2.17	The dietary service space must include a separate housekeeping/janitor's closet that is equipped with a curb service sink.	Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	5.2.18	Where major electrical appliances are located in the servery(s) that are accessible to residents, there must be deactivation ("kill") switches.	No	
	5.2.19	Where a long-term care home is sharing the kitchen with another service space within the same complex (e.g., a hospital): <ul style="list-style-type: none"> • serveries will have storage space for at least a 2-day supply of refrigerated/frozen and dry storage food items; • the home shall have a contingency plan that ensures that, if part of the multi-use complex closes, the long-term care home will be able to continue to use the shared kitchen or that a kitchen will be added to the long-term care home; and • serveries will have equipment (e.g., a range, microwave, toaster, etc.) that will allow the residents the opportunity to see and smell food cooking 	No	
			No	
			No	
			No	
	5.2.20	There must be a physical design solution to restrict resident access into the servery and to the steam tables while the meal service is underway and the equipment is hot (e.g., doors).	Yes	
6.1 Outdoor Space	6.1.1	Outdoor space must be provided on every floor where there is an RHA.	Yes	
	6.1.2	The distance measured from the entrance of the resident outdoor space to the farthest resident bedroom must be no more than 61 m (200 ft.)	No	2nd floor no
	6.1.3	There must be outdoor space that is accessible at grade level.	Yes	
	6.1.4	At least one outdoor space at grade level must be enclosed to prevent unauthorized entering or exiting from the home.	Yes	
	6.1.5	Enclosed outdoor spaces, including grade level spaces, balconies, roof top terraces etc. must have a minimum railing/fencing/gate height of 1.6 m (5 ft.).	Yes	
	6.1.6	The landscaping and design of resident outdoor space must consider the safety needs of residents. Outdoor space in resident-accessible areas must incorporate hard, flat surfaces and not include inclines and steps.	Yes	
	6.1.7	Each outdoor space must have an area that provides shade, seating and protection from wind and other weather elements.	Yes	
	6.1.8	Resident/staff communication and response system (nurse call bell) is required in all outdoor spaces.	Yes	
6.2 Beauty Salon/Barber Shop	6.2.1	The long-term care home must have a beauty salon/barber shop that is available to all residents.	Yes	
	6.2.2	There must be sufficient space to include hairdressing chairs, work and storage counters, secured storage space for chemicals as well as a hair drying area.	Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	6.2.3	The beauty salon/barber shop must contain a shampoo chair that allows residents to have their hair washed, either leaning forward over the basin or leaning back, and a hair wash sink equipped with a hose.	Yes	
	6.2.4	There must be a hand washing sink that is equipped with a paper towel dispenser and soap dispenser in the beauty salon/barber shop.	No	
	6.2.5	Resident/staff communication and response system (nurse call bell) is required in the beauty salon/barber shop.	Yes	
6.3 Place of Worship	6.3.1	A long-term care home must have space outside of the RHAs for the purpose of worship. The place of worship can be shared with other common areas but there must be the ability to convert/section off an area to provide appropriate worship space.	Yes	
	6.3.2	Resident/staff communication and response system (nurse call bell) is required in the place of worship.	Yes	
6.4 Enhanced Resident Common Space	6.4.1	If all of the required lounge space and program/activity space is located in the RHA(s), at least one additional area must be located outside the RHA(s).	Yes	
	6.4.2	Residents must have convenient access to a separate washroom, located outside the RHA(s). (Refer to Standards 10.7.1-10.7.8 - Public Washrooms)	Yes	
	6.4.3	Resident/staff communication and response system (nurse call bells) are required in all resident common spaces located outside of the RHA(s).	Yes	
7.1 Laundry Space	7.1.1	The laundry area must be able to accommodate industrial washers and dryers of appropriate size and capacity to meet the laundry service needs of the long-term care home. If the home shares laundry services with other operations (e.g. an adjoining rest/retirement home), the size of the laundry space must be able to accommodate maximum laundry service volumes.	Yes	
	7.1.2	If an off-site laundry service is to be used, there must be separate space in the long-term care home for soiled laundry storage and for clean laundry receiving and delivery.	Yes	
	7.1.3	The laundry area must be designed so that there is access to the back of the equipment (including washers, dryers and chemical dispensers) necessary to ensure easy cleaning and repair work as necessary.	Yes	
	7.1.4	The laundry area must be designed so that there is separation of, and a one way work flow between, clean and soiled areas.	Yes	
	7.1.5	The laundry area must be equipped with hand wash area(s) that are conveniently located for staff use.	Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	7.1.6	The laundry area must include space for collecting, storing and sorting soiled laundry until it can be processed.	Yes	
	7.1.7	The laundry area must have space for all laundering process functions including storing, folding and hanging clean linen/personal clothing, and labelling personal clothing.	Yes	
	7.1.8	The laundry area must have access to space for cleaning and sanitizing laundry equipment such as carts used for soiled linens.	Yes	
	7.1.9	The laundry area must include storage space for laundry service supplies and equipment.	Yes	
	7.1.10	The laundry area must be provided with floor drains.	Yes	
	7.1.11	Where the home provides laundry chutes, resident access to the chutes must be restricted.	Yes	
7.2 Housekeeping Service Support Space	7.2.1	Housekeeping/janitor's closets must be located inside every RHA as well as outside the RHAs (e.g. in service corridors, in areas where community space such as a cafe, beauty salon, place of worship, etc., are located) to support the long-term care home's housekeeping requirements.	Yes	
	7.2.2	Housekeeping/janitor's closets must be equipped with a hot and cold running water supply, a curb service sink.	Yes	
	7.2.3	Housekeeping/janitor's closets must have sufficient space and provide for securely storing chemicals, cleaning supplies and chemical dispensing units as well as space for storing carts and other housekeeping equipment such as mops and pails.	Yes	
	7.2.4	Doors leading into housekeeping/janitor closets in areas to which residents have access must be self-closing and self-locking.	Yes	
7.3 Utility Space	7.3.1	Clean and soiled utility rooms must be conveniently located in each RHA to support storage, cleaning and sanitizing of resident care equipment.	Yes	
	7.3.2	Clean and soiled utility rooms must be large enough to hold all the fixtures that the home uses for cleaning, sanitizing and storing care equipment. These fixtures may include, but are not limited to, a hopper sink, a bedpan flusher and/or sterilizer, rinse sinks, storage racks, counters and cupboards.	Yes	
	7.3.3	Doors leading into utility rooms in areas to which residents have access must be self-closing and self-locking.	Yes	
	7.3.4	The clean utility room must have a space for storing cleaning supplies and equipment and include counter space.	No	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	7.3.5	The soiled utility room must have space for storing the equipment used for collecting soiled materials (e.g., soiled linen and towels) and include counter space.	No	
	7.3.6	Clean and soiled utility rooms must have a conveniently located hand washing sink for staff use.	No	
	7.3.7	The soiled utility room must have floor drains.	Yes	
7.4 Maintenance Service Support Space	7.4.1	There must be a secured dedicated maintenance service support space in the long-term care home.	Yes	
	7.4.2	There must be an area within the maintenance service support space for storing maintenance equipment, machinery and tools.	Yes	
	7.4.3	There must be a secured area within the maintenance service support space for storing hazardous materials and equipment.	Yes	
	7.4.4	There must be a secured area, inaccessible to residents, for locating environmental controls and other building system controls.	Yes	
	7.4.5	Doors leading into maintenance spaces in areas to which residents have access must be self-closing and self-locking.	Yes	
8.1 Resident/Staff Communication and Response System (Nurse Call System)	8.1.1	The resident/staff communication and response system (nurse call system) must be a designed system that is equipped with activation devices that are easily accessible, simple and easy to use by all residents and staff.	Yes	
	8.1.2	The resident/staff communication and response system (nurse call system) must be designed so that it remains on at all times.	Yes	
	8.1.3	The resident/staff communication and response system (nurse call system) must be connected to the back-up generator.	Yes	
	8.1.4	When a device for the resident/staff communication and response system (nurse call system) is activated, it must be designed to clearly show where the signal is coming from, either inside the RHA or in areas outside the RHA, so that staff can respond promptly. For example, bedrooms and ensuite washrooms should be identified by numbers. Common areas such as the chapel, beauty salon, care, etc. must be identified by name.	Yes	
	8.1.5	The resident/staff communication and response system (nurse call system) must be designed so that when it is activated, the deactivation of the call can only occur at the source of the activation.	Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	8.1.6	If the resident/staff communication and response system (nurse call system) uses sound to alert staff, it must be designed so that the level of sound is calibrated and equalized to be audible to staff but not excessive or unduly disruptive to residents. An audible system must be equally distributed in the areas that it covers.	Yes	
	8.1.7	Resident/staff communication and response system devices (nurse call bells) are required in all locations where residents have access. These locations include, but are not limited to: <ul style="list-style-type: none"> • all toilets and urinals; • auditoriums; • balconies/terraces and courtyards; • bath tubs (must be accessible from both sides of the tub); • beauty salon/barber shop; • dining rooms; • family dining areas/café; • lounges and program/activity rooms; • place of worship; • public washrooms (including common washroom toilets located in cubicles); • resident bedsides; • resident personal laundry rooms; • showers; and • therapy rooms. 		
			No	
			No	
			Yes	
			No	
			Yes	
			Yes	
			Yes	
			Yes	
			Yes	
			Yes	
			Yes	
			No	
			Yes	
	8.1.8	The resident/staff communication and response system device (nurse call bell) must be located at every toilet so that residents are able to activate the device while in a sitting position without having to reach forward or backward. Where toilets are centrally located on the wall, the call cord must be attached to the grab bar.	Yes	
	8.1.9	Where pagers and/or phones are used and there is not an audible component, there must be an escalation feature that initially alerts the front line staff and then after a predetermined time, alerts senior	No	
8.2 Door Access Control System	8.2.1	All doors leading to non-resident areas must be equipped with locks to restrict unsupervised access to those areas by residents.	Yes	
	8.2.2	The door access control system must be designed so that it is on at all times.	Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	8.2.3	All doors in the long-term care home leading to the outside, to non-long-term care resident areas, (including services areas such as the kitchen and laundry room, community space, retirement home, etc.), into stairwells, and on to open stairways, must be equipped with magnetic locks or similar devices, to prevent unauthorized entering or exiting from the home.	Yes	
	8.2.4	All doors must be provided with a back-up alarm system as an alert to staff in the event that a magnetic lock does not properly engage, therefore leaving the door(s) unlocked and unsupervised.	Yes	
	8.2.5	The back-up alarm should activate in approximately 10 seconds for doors that residents do not regularly access (for example doors into stairwells). For doors that residents will use, for example a main entrance door that automatically opens, the back-up alarm should activate in approximately 10-20 seconds. The delay prior to the door alarm activating allows staff and visitors where applicable, to go through the door without alerting other staff that the door has been opened.	Yes	
	8.2.6	The back-up alarm must be connected to the back-up power supply.	Yes	
	8.2.7	The door access control system must be designed so that when an alarm is activated, the deactivation of the alarm can only occur at the source of the alarm.	No	
	8.2.8	If, under applicable law (e.g. the Fire Code), door closures are required on any door leading into resident areas (e.g., lounges, dining room, place of worship etc.) then the home must provide electronic "hold open" devices to ensure that residents have unobstructed access to resident areas.	Yes	
	8.2.9	The door access control system must be integrated with the resident/staff communication system (nurse call system).	Yes	
	8.2.10	Where elevators that are accessible to residents, open into non long-term care areas, (including but not limited to service areas, basements, co-located areas such as retirement home, community space, etc.), controls must be placed in the elevator to restrict long-term care residents from accessing these spaces.	Yes	
	8.3 Water Temperature Control System			
	8.3.1	The water temperature control system must be designed to ensure hot water is provided to resident care areas at a safe and comfortable temperature for residents.	Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
8.4 Railing Heights	8.4.1	Where railings/fencing/gates are required, both indoors and outdoors, the height of the railings/fencing/gates must be a minimum of 1.524 m	Yes	
8.5 Windows	8.5.1	Every window where residents have access cannot be opened more than 15 cm (6 in.).	Yes	
9.1 Lighting	9.1.1	A lighting must be able to provide a minimum of 322.92 lux of continuous lighting levels in all corridors.	No	At 215.28
	9.1.2	A lighting system must be able to provide continuous lighting levels of at least 322.92 lux in enclosed stairways.	No	not continuous lighting
	9.1.3	A lighting system must be able to provide general lighting levels of at least 322.92 lux in all other resident areas of the home including resident bedrooms and vestibules, Washrooms, and tub and shower rooms. Please Note - lighting levels are measured in the following manner: 1. holding a light meter 3 to 4 feet[914.4 mm to 1219.2 mm] from the floor when determining lighting levels in the corridors. 2. holding a light meter 3 to 4 feet[914.4 mm to 1219.2 mm] from the floor in the vicinity of the bed when determining the lighting levels for resident bedrooms. 3. holding a light meter 3 to 4 feet [914.4 mm to 1219.2 mm]from the floor in the vicinity of the toilet and in the vicinity of the hand wash area when determining lighting levels for washrooms.	Yes	
			Yes	
			Yes	
			Yes	
9.2 Heating, Ventilation and Air-Conditioning (HVAC) System	9.2.1	There must be a mechanical system to cool air temperatures in all corridors, lounges, program/activity areas, all dining areas, the kitchen and the laundry space. The remaining areas of the long-term care home, including resident bedrooms, resident bath and shower rooms and resident washrooms, must have a system for tempering the air to keep air temperatures at a level that considers resident needs and comfort.	Yes	
	9.2.2	There must be negative air pressurization of the washrooms, soiled utility space, kitchen and laundry areas to contain odours. All of these rooms must have mechanical ventilation to exhaust air from these areas.	No	
9.3 Emergency Generating System	9.3.1	An emergency generator power supply must be provided that is available at all times, and that has the capacity to maintain, in the event of a power outage: a) the heating system; b) emergency lighting in hallways, corridors, stairways and exits; and	Yes	
			Yes	
			Yes	

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		c) essential building systems and services, including dietary services equipment required to store food at safe temperatures and prepare and deliver meals and snacks, the resident-staff communication and response system (nurse call system), elevators, and life support, safety and emergency equipment.	Yes	
10.1 Storage Space	10.1.1	In addition to clothes closets in resident bedrooms, there must be additional storage space located in the long-term care home.	Yes	
10.2 Non-Resident Space	10.2.1	There must be office space for the Administrator, Director of Care, supervisory staff, visiting health care providers, social service providers and other professional service providers.	Yes	
	10.2.2	There must be space provided for administrative/clerical functions.	Yes	
	10.2.3	There must be an area, separate from resident care and common areas, for staff break periods.	Yes	
	10.2.4	There must be separate male and female staff change areas with lockers for storage of personal items.	Yes	
	10.2.5	There must be separate male and female washrooms in the area where locker rooms are located.	Yes	
10.3 Receiving/Service Space	10.3.1	The receiving/service space must be located away from the main entrance of the long-term care home and from all other resident and public areas so as not to expose residents and the public to noise, vehicle exhaust and safety hazards.	Yes	
	10.3.2	There must be a separate area for garbage storage and pick-up in the receiving/service space.	Yes	
	10.3.3	The receiving/service space must be in a location with convenient access to the dietary service space.	Yes	
	10.3.4	The receiving/service space must be designed so that no direct receipt of goods into food preparation area(s) occurs.	Yes	
	10.3.5	There must be storage space for the temporary accumulation of received goods.	Yes	
	10.3.6	Receiving/service space must provide year-round access for delivery services.	Yes	
	10.3.7	There must be an area used for cleaning and disinfecting equipment such as garbage containers, carts and racks, that is equipped with floor drains.	No	
10.4 Reception/Entrance	10.4.1	The reception/entrance space must be close to an outside, protected vehicle pick-up and drop-off area for residents.	Yes	
10.5 Signage	10.5.1	At a minimum, the following areas must be provided with signage and/or symbols that are easy to recognize, read and understand: • all public washrooms;	Yes	
			Yes	

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
		<ul style="list-style-type: none"> • each bedroom entrance that includes the bedroom number and name of the resident(s) residing in the room; • entrance to each RHA; • resident common areas such as the place of worship, beauty salon/barber shop, café, therapy spaces, etc.; • the lobby (both the main lobby and in elevator lobbies, where applicable), providing direction to RHAs, administration areas and to service areas; and • work station(s) provided in the RHAs. 	Yes	
			Yes	
			Yes	
			Yes	
			Yes	
10.6 Elevators	10.6.1	At least one of the elevators in a long-term care home must be large enough to accommodate a stretcher and must be located close to the RHAs.	Yes	
	10.6.2	Where elevators that are accessible to residents, open into non long-term care areas, (including but not limited to service areas, basements, co-located areas such as a retirement home, community space, etc.), controls must be placed in the elevators to restrict long-term care residents from accessing areas that are not to be accessed by residents.	Yes	
10.7 Public Washrooms	10.7.1	Public washrooms must be equipped with a wheelchair accessible toilet and one wheelchair accessible hand washing sink.	Yes	
	10.7.2	Public washrooms must have locks that are readily releasable and easy to open from outside the door(s).	Yes	
	10.7.3	Public washrooms must have entrance widths of at least 914 mm (3 ft.).	No	Currently 33"
	10.7.4	Public washrooms must have sufficient space to enable independent and/or assisted transfer from the front and at least one side of the toilet(s).	Yes	
	10.7.5	In order to allow for sufficient space for a wheelchair or a walker, and for staff to assist a resident, there must be a 1.524 m (5 ft.) turning radius in each public washroom (note the 1.524 m (5 ft.) turning radius is measured from the edge of the toilet seat to the edge of the countertop/sink). No furnishings or equipment such as storage cupboards, towel bars, etc. can impede the 1.524 m (5 ft.) turning radius.	No	Currently 32 inches in stalls

Section	Sub-Section	2015 MOHLTC Design Standard	Victoria Manor Compliance (Y / N)	Comment
	10.7.6	There must be a securely fastened grab bar located at every toilet within the resident's reach. Each grab bar must be of sufficient size and design to support the full weight of a resident and must be placed on a reinforced wall capable of sustaining the weight load. Where the toilet is located in the centre of the washroom wall, fold down type grab bars are required on both sides of the toilet. One of the grab bars must be kept in the down position in order for a resident to be able to access the toilet paper dispenser. The toilet paper dispenser must be attached to the grab bar; it cannot be on the wall. The nurse call cord must also be attached to the grab bar in the down position in order for a resident to be able to access it.	No	
	10.7.7	Resident/staff communication and response system devices (nurse call bells) are required at the toilets and urinals in all public washrooms.	No	
	10.7.8	Lever-handled taps that clearly distinguish between hot and cold water must be used in all public washrooms. This type of fixture is the preferred model for residents with visual impairments and for residents with physical disabilities that affect hand movement.	Yes	
10.8 Corridors	10.8.1	All corridors in resident areas must be a minimum width of 1820 mm (72 in.).	No	Currently 65" hallways and opening at fire separation doors is 58"
	10.8.2	Handrails must be securely mounted on both sides of all corridor walls in all resident areas. They should be installed at least 860 mm (34 in.) above the floor so that the handrails are at a height that residents can easily use.	No	

1. Home and Contact Information

Legal Name of Licensee / Operator	Name of LTC Home	Facility ID#	Sector
Current Home Address	City/Town	Postal Code	
Proposed Site Address of Redeveloped Home (if different from current address)	City/Town	LHIN	
Contact (for this application)	Email	Phone	

2. Project Information

Eligible Beds	Bed type					
	New	A	B	C and Upgraded D	Temporary Beds	Total
	Current # of LTC beds (including Beds in Abeyance to be brought back into operation)					0
	Number of Beds Eligible for Redevelopment					0
	# of Eligible Beds Not Being Redeveloped (as per this application)					
Number of Eligible Beds to be Redeveloped					0	

Proposed Licence Transfers (if applicable)	Please indicate below classification and source of new beds and attach required documentation	
# of Licenced Beds Proposed to be Transferred with Proposed Source Identified		

Total Beds		
Total Beds to Be Redeveloped in Project	0	<= sum of i25 + f28
Total # of beds (All classifications) in Home after Redevelopment		<= manual calculation required
Are there additional spaces (Self-Funded Construction) to be included in project? If yes, please describe		

Comments - (optional) on any bed number information

3. Development Information

Site description or plans to acquire site	Type of construction

Building Condition (Renovations Only)	
The Applicant has obtained professional advice and conducted all such other investigations and inquiries as due diligence requires, and is satisfied that the current building structure, with any modifications that the Applicant will cause to be made during a state that is suitable for operation as a long-term care home in accordance with all applicable requirements, including the Design Manual 2015, for the duration of the expected 30 year licence term (subject to applicable licensing)	
The Applicant has or will have, as necessary, plans and resources in place to appropriately manage and maintain the building, and components, throughout the new licence term, in a state that is suitable for operation as a long-term care home in accordance with all applicable requirements.	

# of Beds proposed to be closed temporarily during construction	Comment (Optional) re Development Info e.g. need for bed closures and how these are proposed to be
Basic Accommodation Rate (%) in Eligible Beds	
Basic Accommodation Rate (%) for total beds in home after redevelopment	
LEED Silver intention	

4. Project Contingencies - if applicable

Is this project contingent on any other redevelopment project(s)?

If yes, provide explanation e.g. list other projects

5. Proposed Project Schedule - if planning on phased construction

Is the construction proposed to be completed in phases?
(i.e. where a subset of the redevelopment beds are completed and brought into operation before the others)

If yes, list phases/dates in Table 5a.

Table 5a		Projected First Resident Date	
Phase # or Phase Name	# of Beds		Comment/Explanation re Project Schedule (optional)
1			
2			
3			
4			
5			
6			

6. Short Stay Convalescent Care (CC) LTC Beds *(Complete this section only if the home currently has CC beds.)*

Current # of CC beds in home

CC Beds proposed to be operated in redeveloped home

Is the LHIN aware of the proposal to continue/not continue offering CC Beds in the redeveloped home?

Attached Documents Supporting Information on this page

Please indicate how many attached documents you are including that supports the information on this page.
Please provide the file names of the attached documents in Section 7.

7. Summary of Attached Documents Supporting this Application

Tab / Section	# of Documents
Baseline Information	0
F1 - Source of Funds	0
F2 - List of Debt (if applicable)	0
F3- Fundraising Experience	0
F4 - Estimated Project Costs	0
F5- Debt Capacity Analysis	0
D1- Project Schedule	0
Licence Application and Eligibility Attestation - attach signed PDF	
Applicant Declaration - attach signed PDF	
Other Documents	
Total # of documents indicated attached	0

In the DOCUMENT TABLE below, please indicate the file name of each attached document supporting this page or any of the schedules.

DOCUMENT TABLE

#	Section Supported by Document	File Name of Attached Document <i>(Please provide exact name)</i>
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		

SCHEDULE F1 - Source of Funds



Legal Name of Licensee / Operator	Name of LTC Home
0	0

Total Beds to Be Redeveloped in Project	0	Number of Eligible Beds to be Redeveloped	0
Is this project contingent on any other redevelopment project(s)?		<Please enter yes/no in cell f56 on the Baseline tab>	

A. Equity (List all sources of Equity By Investor and Type)			
Source/Investor	Type	Restriction (if any)	Amount
Sub-Total Equity			\$0

B. Fundraising (Non-Profits only) Indicate the Proposed Fundraising by Initiative and Type		
Source/Initiative	Timing	Amount
Sub-Total Fundraising		\$0

C. Debt (List all Sources of Proposed Debt by Source and Type of Financing, e.g., Mortgage Financing*)			
Source of Debt	Type	Rate & Term	Amount
Sub-Total Debt			\$0

*Construction financing should not be included as a source of debt. This amount will be reflected in the total cost of development and included in the mortgage.

D. Other Source(s) of Funds (List all other sources of funds e.g. donations, grants, revenue generating initiatives)			
Source of Funds	Type	Timing	Amount
Sub-Total Other Sources			\$0

E. Total Funds from All Sources	
Total Funds	\$0

Comments - optional - any additional information on sources of funds

Supporting Documents

Indicate how many attached docs you are including that supports information on this page

Provide the file names of the attached documents on the Baseline Tab, Section 7

SCHEDULE F2 - List of Existing Debt(s)



Legal Name of Licensee / Operator	Name of LTC Home
0	0
Total Beds to Be Redeveloped in Project	0
Number of Eligible Beds to be Redeveloped	0

A. Existing Debt (please list)					
Source of Debt	Type	Rate	Term	Amount	Term Sheet
Sub-Total Debt				\$0	

If the Applicant has Issued Debt e.g. bonds and debentures

This Schedule below is to be completed by every Applicant, where debt has been issued in the last five years. Indicate the description of debt, the debt rating and the name of the rating agency where available.

B. List of Debts			
Description of Debt	Debt Rating (if applicable)	Rating Agency	Comment/Explanation (Optional)

Supporting Documents	
Indicate how many attached documents you are including that supports the information on this page Provide the file names of the attached documents on the Baseline tab, Section 7	

SCHEDULE F3 - Fundraising

Note: Applicants who identified fundraising as a source of funds are required to complete this schedule.



Legal Name of Licensee / Operator	Name of LTC Home
0	0

Year Fundraising to Commence	
------------------------------	--

Total Beds to Be Redeveloped in Project	0	Number of Eligible Beds to be Redeveloped	0
Total Amount of Fundraising (from F1)	\$0	Do you intend to borrow as part of your fundraising plan?	

If Yes, Please Explain

	Amount	Comment/Explanation
Current Year		
Projected Amount to be Raised		
Total Amount Raised to Date		
Fundraising Period (months)		
Anticipated % of self-sustainability		
Current Year + 1		
Projected Amount to be Raised		
Total Amount Raised to Date		
Fundraising Period (months)		
Anticipated % of self-sustainability		
Current Year + 2		
Projected Amount to be Raised		
Total Amount Raised to Date		
Fundraising Period (months)		
Anticipated % of self-sustainability		
Current Year + 3		
Projected Amount to be Raised		
Total Amount Raised to Date		
Fundraising Period (months)		
Anticipated % of self-sustainability		

History of Fundraising	Amount	Comment/Explanation
Last Year		
Last Year's Fundraising Goal		
Total Amount Raised		
Fundraising Period (months)		
% of self-sustainability		
Two Years Prior		
2 Year's Prior Fundraising Goal		
Total Amount Raised		
Fundraising Period (months)		
% of self-sustainability		

Comments - please provide any additional information about fundraising initiatives - e.g who was involved &

Supporting Documents	
Indicate how many attached documents you are including that supports the information on this page	
Provide the file names of the attached documents on the Baseline Tab, Section 7	

SCHEDULE F4 - Estimated Project Costs



Legal Name of Licensee / Operator	Name of LTC Home
0	0

Total Beds to Be Redeveloped in Project	0	Number of Eligible Beds to be Redeveloped	0
---	---	---	---

Project information

Gross Floor Area (of redeveloped portion of home) Sq. Ft.		Land Area of site (acres) (if available)	
---	--	--	--

Capital Costs

	Estimated Costs (\$)	Sq.ft. (\$)	Cost/Bed (\$)
1) Land and Development (Estimate)			
Purchase & Carrying Costs		\$0.00	\$0.00
Soils & Environmental		\$0.00	\$0.00
Planning		\$0.00	\$0.00
Zoning and Approvals		\$0.00	\$0.00
Other (please type in this space)		\$0.00	\$0.00
		\$0.00	\$0.00
Sub-Total Land and Development Costs	\$0	\$0.00	\$0.00

2) Construction

Construction Costs		\$0.00	\$0.00
Demolition		\$0.00	\$0.00
Site Work - if separate from construction costs e.g. survey		\$0.00	\$0.00
Furniture, Fixtures, and Equipment		\$0.00	\$0.00
Other (please type in this space)		\$0.00	\$0.00
		\$0.00	\$0.00
Sub-Total Construction Costs	\$0	\$0.00	\$0.00

3) Soft Costs

Architecture & Engineering Fees		\$0.00	\$0.00
Legal		\$0.00	\$0.00
Other Consultants		\$0.00	\$0.00
Project Management Fees		\$0.00	\$0.00
Development Fees		\$0.00	\$0.00
Property Taxes During Construction		\$0.00	\$0.00
Insurance and Bonding		\$0.00	\$0.00
Approvals, Inspections and Permits		\$0.00	\$0.00
Municipal Levies & Charges, Building Permits		\$0.00	\$0.00
Pre-Opening Expenses - Commissioning		\$0.00	\$0.00
Fees for loans e.g. CMHC Fees		\$0.00	\$0.00
HST (less any rebate)		\$0.00	\$0.00
Financing Fees		\$0.00	\$0.00
Other (list)		\$0.00	\$0.0
		\$0.00	\$0.0
		\$0.00	\$0.0
Contingency		\$0.00	\$0.0
Sub-Total Soft Costs	\$0	\$0.00	\$0.00

4) Interest

Interest expense during construction		\$0.00	\$0.0
--------------------------------------	--	--------	-------

Sub Total (Sum of 1+2+3+4 above)	\$0	\$0.00	\$0.00
----------------------------------	-----	--------	--------

5) Other Project Costs

Other (list)		\$0.00	\$0.0
Other (list)		\$0.00	\$0.0
Sub-Total Other Project Costs	\$0	\$0.00	\$0.00

Total Project Costs (Line 58 +Line 63)	\$0	\$0	\$0
--	-----	-----	-----

Supporting Documents

Indicate how many attached documents you are including that supports the information on this page	
Provide the file names of the attached documents on the Baseline tab, Section 7	

Legal Name of Licensee / Operator	Name of LTC Home
0	0

Note: All information provided should not consider inflationary adjustments.

Total Beds to Be Redeveloped in Project	0	Number of Eligible Beds to be Redeveloped	0
Total Project Cost	\$0	Estimated New Loan Term (years)	
Equity Available for the Project	\$0	Estimated Annual Interest Rate	
Debt Amount Required	\$0		
How many months after the project is completed will you reach stabilization?			
Will the principal repayment for the new debt start post construction?			

Describe below the plan to manage the cash flow to cover debt before stabilization is reached.

Indicate annualized average over-expenditures over the past 5 years.		Describe the plan to manage over-expenditures of flow-through envelopes i.e. source of funds.
↓		

Provide actual and stabilization forecast information below. Enter N/A if cell is not applicable.	Actual Annualized Financial Position - Pre-redevelopment	Stabilization Annualized Forecast - Post-redevelopment
Structural Compliance Premium (SCP)		
Previous Construction Funding Subsidy (CFS) (from a construction project completed in the home with respect to other beds)		
Forecast Enhanced Strategy CFS for eligible beds proposed to be redeveloped under this application		
Net Contribution from Other Accommodation (OA) Envelope		
Net Contribution from Preferred Accommodation Revenue (all beds)		
Municipal Contributions (average of past 5 years)		
Donations (average of past 5 years)		
Other Sources of Revenue (list)		
Note: Municipal Homes are exempt from completing the items below		
Total EBITDA (Earnings before interest, taxes, depreciation and amortization)		
Annual debt service on existing debt (principal and interest)		
Annual debt service on new debt (principal and interest)		
Total Annual Debt Service	\$0	\$0
Debt Service Coverage Ratio (DSCR)	0.0	0.0

Comments

Supporting Documents

If applicable, indicate how many attached documents you are including that support the information on this page.	
Provide the file names of the attached documents on the Baseline tab, Section 7	

SCHEDULE D1 - Project Schedule



Legal Name of Licensee / Operator	Name of LTC Home
0	0

Total Beds to Be Redeveloped in Project	0
Number of Eligible Beds to be Redeveloped	0

	Completion Date ¹ (dd-mmm-yyyy)
Activity Objective	
Acquisition of Site	
Zoning (if applicable)	
Severance (if applicable)	
Request for minister to approve site	
Preliminary Plans Submission	
Comment (optional)	
Submission of Operational Plan	
Working Drawings Submission	
Public Tender for General Contractor/Construction Manager	
Invitation to Tender	
Deadline for Bids	
Submission of Top Bids to Minister for Approval	
Construction	
Construction Start Date	
Construction Schedule ²	
Notify Ministry 30 Days prior to expected Total Completion	
Total Completion Date	

¹Project dates forward from the date of ministry approval of your site.

²The dates in the Construction Schedule to be agreed upon between the Applicant and the general contractor or construction manager will be automatically incorporated here by reference.

Supporting Documents	
Indicate how many attached documents you are including that supports the information on this page	
Provide the file names of the attached documents on the Baseline tab, Section 7	

Central East LHIN | RLISS du Centre-Est

Information About Home and Community Care

Long-Term Care Homes (LTCH)



Long-Term Care Home Quick Facts

68

Number of LTCH homes in the Central East area

9,529

Number of long-stay LTCH beds in the Central East area

10,225

Number of individuals waiting for a LTCH in the Central East area

351

Average number of individuals per month who move into a LTCH in Central East

29%

Percentage of individuals moving to their first choice home on initial bed

July 31, 2017

Making the decision to move to a long-term care home (LTCHs, also called nursing homes) is a life-changing decision for you and your family. It's important that you have all the information you need to choose a home that is right for you. There are many things to consider including the level of care you need, location, availability and cost. The Local Health Integration Networks (LHIN) in Ontario are mandated to facilitate admission into LTCHs. Our experienced Placement Coordinators will help you and your family through the process.

We can provide information and support that will allow you and your family to make decisions that best meet your needs. It is strongly recommended that you visit the homes you are interested in. Many homes offer virtual tours on their websites.

Each person who applies for long-term care may choose up to five (5) homes, in order of preference.

These decisions will help determine the amount of time a person waits for long-term care. For example:

- 77 per cent of individuals waiting for long-term care beds are waiting for lower-cost, basic accommodations that comprise a minimum of 40 per cent of long-term care beds in the system.
- Semi-private and private accommodations cost more but may have shorter waits.
- Ethnic or culturally designated homes often have longer wait times.

We hope this document provides information you find useful in making the decision. For further information, please contact 1-800-263-3877 for a Central East LHIN Home and Community Care branch near you.

Placement Categories For Individuals

It is the legislated responsibility of the Central East LHIN Home and Community Care placement coordinator to determine the appropriate category into which a person will be placed as set out in the *Long-Term Care Act, 2007*.

Category 1	Individuals who need immediate admission to long term care and cannot have their needs met at home. Individuals presently in a Long-Term Care Home that is closing within 12 weeks.
Category 2	Individuals who need to be reunited with a spouse/partner who is currently residing in a Long-Term Care Home, and who themselves meet eligibility requirements (including care needs.)
Category 3	Individuals waiting for a Long-Term Care Home serving those of a particular religion, ethnic origin or culture.
Category 4A	Individuals who have high care needs but can still can be supported at home until a bed becomes available. Individuals in hospital waiting for long term care. Individuals in long-term care waiting for transfer to another Long-Term Care Home
Category 4B	Individuals wishing to move to a Long-Term Care Home who have low care needs and are managing at home.
Veteran	Individuals who are veterans and are applying to be placed into a Long-Term Care Home that contains Veteran Priority Access Beds.

Please note: This information is intended to be a resource for families, **not** a definitive guide on choosing a home. Ultimately, choosing the home that is right for you requires careful consideration of many factors, including your health status, needs and personal preferences. Your Home and Community Care placement coordinator can help you determine which options may be best for you.

When reviewing the information below, please remember the following:

- As each individual may select up to 5 homes and up to 3 bed types in each home, an individual may appear on multiple waitlists.
- The number of days waiting is calculated in the 90th percentile; this means they reflect the overall experience of 9 out of 10 people. You may wait a longer or a shorter period of time, depending on your circumstances and the number of available beds.
- The numbers below fluctuate based on a variety of factors; your Home and Community Care placement coordinator can help you decide what options may best meet your individual circumstances.
- If a LTC home does not offer a specific bed type, the number will be designated as “N/A”.

LTCH Waitlist Statistics by LTCH

As of 31-Jul-2017

Long - Term Care Home	Licensed Long Stay Beds	Avg. beds available per month in last 12 months	Basic		Semi-Private		Private		Patients Waiting Total
			# of Patients on Waitlist	90th Percentile Time (Days) to Placement	# of Patients on Waitlist	90th Percentile Time (Days) to Placement	# of Patients on Waitlist	90th Percentile Time (Days) to Placement	
Durham Cluster									
Ballycliffe Lodge	100	4	72	784	27	234	23	NA**	106
Bay Ridges Long Term Care Centre	124	3	309	2227	N/A	N/A	203	807	461
Bon-Air Residence	53	2	30	203	8	127	9	68	39
Chartwell WynField Long Term Care Residence	172	4	637	1499	N/A	N/A	563	1612	1,061
Extendicare - Oshawa	157	5	117	676	34	281	30	NA**	157
Fairview Lodge	198	3	804	1901	472	1232	610	1392	1,405
Fosterbrooke Long Term Care Facility	87	3	68	281	33	317	21	241	103
Glen Hill Marnwood	60	1	50	232	22	181	15	331	76
Glen Hill Strathaven	184	4	83	227	25	202	21	NA**	110
Hillsdale Estates	300	6	930	1695	N/A	N/A	651	1794	1,414
Hillsdale Terraces	200	4	782	3018	413	1428	609	3017	1,371
Lakeview Manor	147	3	165	779	62	261	63	374	227
Orchard Villa - Pickering	233	7	90	431	52	148	54	571	154
Port Perry Place - Port Perry	107	3	87	954	49	369	95	963	188
Reachview Village - Uxbridge	100	3	54	202	18	429	24	NA**	83
Sunnycrest Nursing Home	136	3	90	363	42	220	33	NA**	136
The Village of Taunton Mills Long Term Care Home	120	3	667	2425	N/A	N/A	646	1959	1,176
Thornton View	154	3	227	1098	104	592	109	945	365
Winbourne Park Long Term Care Centre	109	3	420	1978	N/A	N/A	271	1007	619

* Wait times for ethnic/cultural/religious or linguistic specific homes may be impacted for some applicants. Please speak to your Care Coordinator for more information.

** No patients were placed in the past 24 months for use in the calculation.

LTCH Waitlist Statistics by LTCH

As of 31-Jul-2017

Long - Term Care Home	Licensed Long Stay Beds	Avg. beds available per month in last 12 months	Basic		Semi-Private		Private		Patients Waiting Total
			# of Patients on Waitlist	90th Percentile Time (Days) to Placement	# of Patients on Waitlist	90th Percentile Time (Days) to Placement	# of Patients on Waitlist	90th Percentile Time (Days) to Placement	
Northeast Cluster									
Burnbrae Gardens	43	2	11	124	7	55	11	847	21
Caressant Care Lindsay	124	4	51	465	19	127	19	102	75
Caressant Care Nursing Home - McLaughlin Road	96	2	130	492	N/A	N/A	42	162	157
Case Manor Care Community	96	2	62	329	N/A	N/A	41	293	91
Centennial Place Long Term Care Centre	128	3	257	1348	N/A	N/A	185	950	400
Extendicare - Cobourg	69	2	306	2116	N/A	N/A	119	1231	371
Extendicare - Haliburton	60	2	6	77	8	217	11	NA**	19
Extendicare - Kawartha Lakes	64	1	190	1429	N/A	N/A	77	889	247
Extendicare - Lakefield	98	3	300	2216	N/A	N/A	156	1376	423
Extendicare - Peterborough	159	5	168	1278	34	252	62	363	243
Extendicare - Port Hope	128	3	198	883	N/A	N/A	81	397	243
Fairhaven	252	7	435	2253	152	1131	191	1331	664
Fenelon Court Long Term Care Centre	67	2	72	1376	12	NA**	40	473	103
Frost Manor Long Term Care Facility	62	2	37	314	14	93	21	102	58
Golden Plough Lodge	151	4	118	416	61	196	48	349	168
Haliburton Highlands Health Services, Highland Wood	30	1	59	667	N/A	N/A	22	436	72
Hope Street Terrace - Port Hope	95	4	23	116	9	61	10	NA**	33
Hyland Crest Senior Citizen's Home	61	1	69	303	N/A	N/A	22	234	83
Pinecrest Nursing Home - Bobcaygeon	65	2	16	275	7	150	9	169	25
Pleasant Meadow Manor	61	2	28	622	12	257	20	610	50
Regency Manor Nursing Home	56	1	43	302	21	179	16	55	61
Riverview Manor	124	3	71	555	23	350	38	391	122
Springdale Country Manor	68	1	130	976	57	439	74	462	203
St. Joseph's at Fleming	200	3	299	2489	119	1372	158	1076	488
Streamway Villa	59	2	28	158	24	99	18	52	49
Victoria Manor Home For The Aged	164	6	143	NA**	22	271	30	176	170
Warkworth Place - Warkworth	60	1	42	423	17	196	21	NA**	62

* Wait times for ethnic/cultural/religious or linguistic specific homes may be impacted for some applicants. Please speak to your Care Coordinator for more information.

** No patients were placed in the past 24 months for use in the calculation.

LTCH Waitlist Statistics by LTCH

As of 31-Jul-2017

Long - Term Care Home	Licensed Long Stay Beds	Avg. beds available per month in last 12 months	Basic		Semi-Private		Private		Patients Waiting Total
			# of Patients on Waitlist	90th Percentile Time (Days) to Placement	# of Patients on Waitlist	90th Percentile Time (Days) to Placement	# of Patients on Waitlist	90th Percentile Time (Days) to Placement	
Scarborough Cluster									
Altamont Care Community	157	6	61	233	8	50	11	NA**	72
Bendale Acres - Long Term Care Facility*	300	6	470	880	48	229	68	199	535
Craiglee Long Term Care Facility	169	4	41	125	2	126	6	133	47
Ehatare Long Term Care Facility*	32	1	21	812	17	2177	19	NA**	40
Extendicare - Rouge Valley	191	5	395	1257	N/A	N/A	104	373	475
Extendicare Guildwood	167	5	118	233	20	121	12	42	137
Extendicare Scarborough Long Term Care Facility	127	3	105	NA**	3	310	4	110	108
Fieldstone Commons Care Community	224	5	190	994	N/A	N/A	20	191	205
Hellenic Home for the Aged Scarborough*	127	2	202	1983	N/A	N/A	59	523	239
Ina Grafton Gage Home (Scarborough)	128	2	209	606	N/A	N/A	77	278	263
Midland Gardens Care Community	295	9	78	148	8	211	7	40	85
Mon Sheong Long Term Care Centre - Scarborough*	158	3	2,139	2382	N/A	N/A	614	3653	2,499
Revera Long Term Care Kennedy Lodge	263	5	137	386	12	104	13	NA**	156
Rockcliffe Care Community	202	6	87	140	5	248	1	36	88
Seven Oaks Homes for the Aged	230	5	299	1115	24	244	28	111	330
Shepherd Village Inc. - Shepherd Lodge Long Term Care Facility*	252	5	561	1307	N/A	N/A	299	1030	791
Tendercare Living Centre Scarborough	244	7	244	680	36	325	29	NA**	280
The Wexford Residence - Long Term Care Facility	166	3	147	449	22	135	21	187	172
Tony Stacey Centre for Veterans Care	96	3	51	NA**	6	193	N/A	N/A	54
Trilogy Long Term Care	195	6	328	1155	N/A	N/A	117	375	419
Yee Hong Centre - Scarborough Finch Centre*	249	4	1,890	3210	N/A	N/A	562	1776	2,236
Yee Hong Centre for Geriatric Care*	154	1	1,873	3305	N/A	N/A	511	2269	2,184

* Wait times for ethnic/cultural/religious or linguistic specific homes may be impacted for some applicants. Please speak to your Care Coordinator for more information.

** No patients were placed in the past 24 months for use in the calculation.

The Corporation of the City of Kawartha Lakes

Council Report

Report Number WM2017-004

Date: September 26, 2017

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Subject: Landfill Gas Generator Status

Author Name and Title: Heather Dzurko, Supervisor, Waste Management Operations

Recommendation(s):

RESOLVED THAT Report WM2017-004, **Landfill Gas Generator Status**, be received;

THAT the Waste Management and Water and Wastewater Divisions of Public Works equally share the operating costs for the landfill gas generator;

THAT savings in hydro be used to offset hydro costs within the Water and Wastewater user budget;

THAT future capital works for the generator and its appurtenances be budgeted for within the tax levy capital program.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

At the Council Meeting of August 14, 2014, Council adopted the following resolution:

RESOLVED THAT Report WM2012-008, "*Lindsay Ops Landfill Gas Electricity Generation Project Update*", be received, and that upon condition of the Ministry of the Environment extending the deadline for funding for the *Electricity Generation Project* at Lindsay Ops Landfill to August 31, 2013;

THAT the City of Kawartha Lakes purchase an electrical generator from Glenridge Gas Utilization Inc. (GGUI) for the said price of \$350,000.00 or less, with terms of sale to be negotiated between the Director of Public Works, the Manager of Purchasing and GGUI;

THAT upon successful negotiation for the electrical generator, the Clerk and the Mayor be authorized to execute an agreement for the purchase with GGUI;

THAT when the electrical generator has been purchased, a Request for Tender be issued for the supply and installation of the associated infrastructure to the generator;

THAT staff investigate the applicability of the Hydro Feed In Tariff program versus the Net Metering Program versus the Load Displacement Program and implement the program most economically beneficial to the City; and

THAT Council approve a new Capital project for the scope of work known as the Phase II component of this project, being the generator and associated costs.

CR2012-904

Following this report to Council the Waste Management Division was able to receive required extensions to the MOE funding and steps were taken to execute the landfill gas phase II project. Several additional updates were provided to Council during execution of the capital project including reports on the following dates: September 10, 2013, October 22, 2013, August 12, 2014 and May 12, 2015.

The generator was commissioned in October 2015 and has been in operation since that time. This report is to provide an update on the landfill gas generator project and associated budget.

Rationale:

The landfill gas generator operated consistently over the 2016 period offsetting 72% of the total KWH used at the Lindsay Water Pollution Control Plant (WPCP) and landfill site. Additionally, in 2016 the facility was responsible for a reduction in methane emissions of 6834 tonnes in equivalent CO₂ and a significant reduction in reliance on other forms of electricity production. This is a positive initiative that Council and staff can be proud of as it is offsetting much of the power we use at these facilities with green energy.

Throughout the 2016 and 2017 operating year Waste Management (WM) and Water/Wastewater (WWW) have been working together to determine the appropriate method for financial management of the project. Electricity production and usage as well as expected savings have been assessed by staff. Through this process it was determined that the overall system is experiencing higher than expected costs from Hydro One. Although the City is able to offset 72% of the hydro usage, there are still periods when the generator is not running and the facilities demand peak KWHs from the grid. The billing for delivery, which forms about 1/3 of the hydro bill, is based on the peak demand and is still the same as it was prior to the implementation of the landfill gas generator. When comparing the total hydro cost in 2014 of \$363,330 to the hydro cost of \$187,318 in 2016 we are seeing a savings of \$176,012. This savings also does not include any adjustments for increase in the cost of hydro. However, we are not experiencing the savings that were originally anticipated due to the peak billing.

Both divisions continue to work on ways to improve operations and reduce peak demand to minimize hydro costs. Recently, the City met with Hydro One, Comcor and OCWA to review existing operations and ways to improve the situation and reduce our peak demand. Staff is continuing to work on solutions following this meeting. Several grant opportunities were presented at the meeting including incentives to monitor hydro usage from various pieces of equipment as well as incentives to replace existing infrastructure to more current models with more energy efficiency.

An initiative that will assist with the landfill gas generator performance is the installation of additional gas extraction wells. This work is part of the requirement for landfill gas management approved by the Ministry of Environment and Climate Change and is part of the capital budget plan for 2018. This will increase methane availability and reliability as methane concentrations occasionally decline to a point where the generator must be shut down so concentrations can be restored to a level that can run the generator.

After discussions between Corporate Services-Finance, WWW and WM it has been determined that the best way to move forward for budgetary planning is to equally share the operating costs of the generator between WWW and WM. The cost benefit of the hydro created by the generator is proposed to offset hydro costs at water wastewater and waste management facilities.

Financial/Operation Impacts:

It is recommended that WWW and WM equally share the operating costs for the landfill gas generator. Currently the waste management budget has been covering the whole costs of the landfill gas generator operation.

The total operating costs for 2017 are expected to be \$139,700 so each division would budget \$69,850 for generator operations in 2018. The annual cost will continue to be split equally in subsequent years beyond 2018.

The savings seen in hydro costs at the WPCP plant in 2016 from 2014 are \$176,012 and provide justification for continuing to operate the generator. As mentioned, Staff are working to eliminate the cost impact of peak usage at the Lindsay WPCP and improve on generation capability to further improve on this revenue from the generator.

The WM division will not include revenue from the WPCP in the 2018 budget for the landfill gas generator project.

There is no immediate need for capital works to the generator. As this is infrastructure purchased with tax based funding, it was determined that any future capital works would be allocated from tax levy. This infrastructure is already included in the corporate asset management plan.

Relationship of Recommendation(s) To the 2016-2019 Strategic Plan:

This report is primarily to deal with administrative matters of budgeting for the landfill gas generator project. However the landfill gas generator project in general is in line with the Healthy Environment section of the Strategic Plan as it results in reduction in significant greenhouse gas emissions in our community.

Consultations:

Supervisor, Water & Wastewater Operations
Manager, Environmental Services
Corporate Services- Treasurer

Department Head E-Mail: brobinson@city.kawarthalakes.on.ca

Department Head: Bryan Robinson

The Corporation of the City of Kawartha Lakes
MINUTES
PLANNING ADVISORY COMMITTEE

PC2017-09
Wednesday, September 13, 2017
1:00 P.M.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:
Mayor Andy Letham
Councillor Brian Junkin
Councillor Rob Macklem
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor Heather Stauble
Councillor Andrew Veale
Mike Barkwell
Debbie Girard

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER AND ADOPTION OF AGENDA

Chair O'Reilly called the meeting to order at 1:02 p.m. Mayor A. Letham, Councillors B. Junkin, R. Macklem, G. Miller, H. Stauble and M. Barkwell and D. Girard were in attendance.

Deputy Clerk and Recording Secretary J. Watts, Director of Development Services C. Marshall, Supervisor of Development Planning S. Rea, Supervisor of Development Engineering C. Sisson, Planning Officer - Large Developments I. Walker, and Planner II M. LaHay were also in attendance.

Late Arrival: Councillor Veale, 1:04 p.m.

The Chair opened the meeting and introduced Planning Committee and the members of staff present.

Moved By Mayor Letham

Seconded By Councillor Miller

RESOLVED THAT the agenda for the Wednesday, September 13, 2017 Planning Advisory Committee Meeting be adopted as circulated and with the following amendments:

Additions - Correspondence:

Sherry L. Rea, Development Planning Supervisor
Memorandum regarding the OMB Correspondence regarding O.Reg 549/06 Part Lots 4 and 5, Concession 2, geographic Township of Emily, City of Kawartha Lakes, being vacant land on Ski Hill Road Sobrian/Kiezebrink/Chamberlain (Omeme Country Inn)

CARRIED

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest noted.

3. PUBLIC MEETING

The Chair stated that, as required under the Planning Act, a public meeting is being held prior to the City of Kawartha Lakes Council making decisions on the following planning matters.

3.1 PLAN2017-052

Ian Walker, Planning Officer - Large Developments

An application to amend the Township of Verulam Zoning By-law to change the zone category from the Open Space (OS) Zone to the Residential Type One (R1) Zone to permit a single detached dwelling and accessory uses for the property identified as Vacant Land on North Bayou Road, Verulam (Boehm)

The Chair requested staff to advise on the manner of giving notice for the proposed zoning by-law amendment. He also asked staff to briefly describe the proposal and summarize the correspondence, if any, received to date.

Mr. Walker confirmed that the required notice was given in accordance with the Planning Act and circulated to each owner of land within 500m and a sign was posted on the subject property. He summarized the application, explaining that it proposes to change the zone category from the Open Space (OS) Zone to the Residential Type One (R1) Zone. The intent of the change is to facilitate the construction of a single family dwelling on the lot, that is serviced by a private road. Full conformity to the Growth Plan and consistency with the Provincial Policy Statement will be determined upon full review of this application. Mr. Walker summarized the comments received to date, as detailed in his report, noting that subsequent to the writing of the report additional comments were received from the City's Part 8 Sewage Inspector who noted that the proposed septic system is not large enough based off proposed drawings, and the proximity of nearby wells is unknown. He also stated that Kawartha Conservation has not completed a review of the Environmental Impact Study, and their further comments were circulated to the committee. Staff are respectfully requesting further review of this application until such time as all comments and concerns are addressed. He responded to questions from Committee members.

The Chair inquired if the applicant wished to speak to the application.

Nolan Drumm, of Ecovue Consulting, made himself available to questions from the committee.

The Chair inquired if anyone wished to speak to the application.

No other persons spoke to the application.

3.2 PLAN2017-053

Ian Walker, Planning Officer - Large Developments

An application to amend the Town of Lindsay Zoning By-law to change the zone

category from the Future Residential (FR) Zone to the Residential High Rise One Special Nine (RH1-S9) Zone to allow for a five (5) storey Independent Senior's Apartment Building on the eastern portion of the property identified as 84 Adelaide Street South, Lindsay (Lindsay Retirement Home GP Ltd.)

The Chair requested staff to advise on the manner of giving notice for the proposed zoning by-law amendment. He also asked staff to briefly describe the proposal and summarize the correspondence, if any, received to date.

Mr. Walker confirmed that the required notice was given in accordance with the Planning Act and circulated to each owner of land within 120m of the subject property and a sign was posted on the subject property. He summarized the application, explaining that it proposes to change the zone category from the Future Residential (FR) Zone to the Residential High Rise One Special Nine (RH1-S9) Zone on the eastern portion of this property. The intent of the change is to facilitate the construction of a 90 unit five (5) storey independent senior's residential apartment building. Full conformity to the Growth Plan and consistency with the Provincial Policy Statement will be established upon a full review of the application. Mr. Walker summarized the comments received to date, as detailed in his/her report, noting that subsequent to the writing of the report additional comments were received from an abutting land owner who supported the application. Mr. Walker and Ms. Sisson responded to questions from Committee members.

The Chair inquired if the applicant wished to speak to the application.

Kent Randall, of EcoVue Consulting, spoke on behalf of the applicant. He stated that they are very excited to offer this to the community, and they believe it will be a good addition to the housing stock in the area. He noted that a public open house was held at the existing Adelaide Place, and they received a positive response from the neighbourhood. The new building will be in same architectural style as the existing Adelaide Place, and it will be a 5 story building, to account for the grade difference between the 2 developments. He presented renderings of the proposed development. He responded to questions from the members of the committee.

The Chair inquired if anyone wished to speak to the application.

No other persons spoke to the application.

3.3 PLAN2017-056

Mark LaHay, Planner II

An application to amend the Village of Bobcaygeon Zoning By-law to permit a townhouse dwelling containing four (4) dwelling units for the property identified as 25 Prince Street West, Bobcaygeon (Sweeney)

The Chair requested staff to advise on the manner of giving notice for the proposed zoning by-law amendment. He also asked staff to briefly describe the proposal and summarize the correspondence, if any, received to date.

Mr. LaHay confirmed that the required notice was given in accordance with the Planning Act and circulated to each owner of land within 120m and a sign was posted on the subject property. He summarized the application, explaining that it proposes to permit a four (4) unit dwelling in a townhouse dwelling format (divided vertically) rather than a fourplex dwelling format (divided horizontally) on this lot. He stated that the existing lot area is of sufficient size to support four townhouse dwelling units without the need to change any zoning provisions other than permitted use to recognize the proposed built form. The application conforms to the Growth Plan and is consistent with the Provincial Policy Statement. Mr. LaHay summarized the comments received to date, as detailed in his report, noting that subsequent to the writing of the report additional comments were received from Kawartha Conservation who foresee no issues provided the recommendations contained in the submitted Geotechnical Report are included in the detailed design drawings and the Chippewas of Rama First Nation who noted no concerns on the application. Additional comments were submitted by Ruth Campbell of Bobcaygeon who is in opposition to the application noting concerns with traffic, noise, potential for police activity, loss of historical significance, and decreased property values. Mr. LaHay and Ms. Sisson responded to questions from Committee members.

The Chair inquired if the applicant wished to speak to the application.

The applicant, Tom deBoer, who spoke on behalf of the owner, made himself available to the Committee for any questions.

The Chair inquired if anyone wished to speak to the application.

Karen (Campbell) Dudman questioned if the zoning on the lot already permitted a four-unit dwelling, and if other lots in the area also had the same provision.

No other persons spoke to the application.

The public meeting concluded at 1:35 p.m.

4. BUSINESS ARISING FROM PUBLIC MEETING

4.1 Item 3.1

PC2017-038

Moved By Mayor Letham

Seconded By Councillor Miller

RECOMMEND THAT Report PLAN2017-052, **Plan 551 Lot 63, Concession 2 Part of Lot 13, Geographic Township of Verulam, Boehm – Application D06-17-024**, be received; and

THAT Report PLAN2017-052 respecting Application D06-17-024 be referred back to staff to address any issues raised through the public consultation process and for further review and processing until such time that all comments have been received from all circulated agencies and City departments and that any comments and concerns have been addressed.

CARRIED

4.2 Item 3.2

PC2017-039

Moved By Councillor Veale

Seconded By M. Barkwell

RECOMMEND THAT Report PLAN2017-053, **Plan 8P, Part of Park Lot K, 57R-7336, Part of Part 1, Former Town of Lindsay, Lindsay Retirement Home GP Ltd. – Application D06-17-025**, be received; and

THAT Report PLAN2017-053 respecting Application D06-17-025 be referred back to staff to address any issues raised through the public consultation process and for further review and processing until such time that all comments have been received from all circulated agencies and City departments and that any comments and concerns have been addressed.

CARRIED

4.3 Item 3.3

PC2017-040

Moved By Councillor Junkin

Seconded By Councillor Stauble

RECOMMEND THAT Report PLAN2016-056, respecting Lot 8 and Part Lot 9, Plan 70, being Part 1, Plan 57R-4111, identified as 25 Prince Street West, former Village of Bobcaygeon, Sweeney – Application D06-17-026, be received;

THAT Zoning By-Law Amendment application D06-17-026 identified as 25 Prince Street West, City of Kawartha Lakes, as generally outlined in Appendix D to Report PLAN2017-056, be approved and adopted by Council; and

THAT the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

CARRIED

5. **DEPUTATIONS**

6. **CORRESPONDENCE**

6.1 **PC2017-09.6.1**

Sherry L. Rea, Development Planning Supervisor

Memorandum regarding the OMB Correspondence regarding O.Reg 549/06 Part Lots 4 and 5, Concession 2, geographic Township of Emily, City of Kawartha Lakes, being vacant land on Ski Hill Road Sobrian/Kiezebrink/Chamberlain (Omeme Country Inn)

Ms. Rea made herself available for any questions on the memorandum. Ms. Rea and Mr. Marshall responded to questions from the members of the committee.

PC2017-041

Moved By Mayor Letham

Seconded By Councillor Miller

RECOMMEND THAT the September 13, 2017 memorandum from Sherry L. Rea, regarding OMB Correspondence regarding O.Reg 549/06 Part Lots 4 and 5, Concession 2, geographic Township of Emily, City of Kawartha Lakes, being vacant land on Ski Hill Road Sobrian/Kiezebrink/Chamberlain (Omeme Country Inn), be received; and

THAT the OMB Correspondence regarding O.Reg 549/06 Part Lots 4 and 5, Concession 2, geographic Township of Emily, City of Kawartha Lakes, being

vacant land on Ski Hill Road Sobrian/Kiezebrink/Chamberlain (Omeme Country Inn) be received for information purposes.

CARRIED

7. **CITY OF KAWARTHA LAKES REPORTS**

8. **ADJOURNMENT**

Moved By D. Girard

Seconded By Councillor Junkin

RESOLVED THAT the Planning Advisory Committee Meeting adjourn at 1:42 p.m.

CARRIED

Recommendations made at the September 13, 2017 Planning Advisory Committee:

PC2017-038

Moved By Mayor Letham

Seconded By Councillor Miller

RECOMMEND THAT Report PLAN2017-052, **Plan 551 Lot 63, Concession 2 Part of Lot 13, Geographic Township of Verulam, Boehm – Application D06-17-024**, be received; and

THAT Report PLAN2017-052 respecting Application D06-17-024 be referred back to staff to address any issues raised through the public consultation process and for further review and processing until such time that all comments have been received from all circulated agencies and City departments and that any comments and concerns have been addressed.

CARRIED

PC2017-039

Moved By Councillor Veale

Seconded By M. Barkwell

RECOMMEND THAT Report PLAN2017-053, **Plan 8P, Part of Park Lot K, 57R-7336, Part of Part 1, Former Town of Lindsay, Lindsay Retirement Home GP Ltd. – Application D06-17-025**, be received; and

THAT Report PLAN2017-053 respecting Application D06-17-025 be referred back to staff to address any issues raised through the public consultation process and for further review and processing until such time that all comments have been received from all circulated agencies and City departments and that any comments and concerns have been addressed.

CARRIED

PC2017-040

Moved By Councillor Junkin

Seconded By Councillor Stauble

RECOMMEND THAT Report PLAN2016-056, respecting Lot 8 and Part Lot 9, Plan 70, being Part 1, Plan 57R-4111, identified as 25 Prince Street West, former Village of Bobcaygeon, Sweeney – Application D06-17-026, be received;

THAT Zoning By-Law Amendment application D06-17-026 identified as 25 Prince Street West, City of Kawartha Lakes, as generally outlined in Appendix D

to Report PLAN2017-056, be approved and adopted by Council; and
THAT the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

CARRIED

PC2017-041

Moved By Mayor Letham

Seconded By Councillor Miller

RECOMMEND THAT the September 13, 2017 memorandum from Sherry L. Rea, regarding OMB Correspondence regarding O.Reg 549/06 Part Lots 4 and 5, Concession 2, geographic Township of Emily, City of Kawartha Lakes, being vacant land on Ski Hill Road Sobrian/Kiezebrink/Chamberlain (Omemee Country Inn), be received; and

THAT the OMB Correspondence regarding O.Reg 549/06 Part Lots 4 and 5, Concession 2, geographic Township of Emily, City of Kawartha Lakes, being vacant land on Ski Hill Road Sobrian/Kiezebrink/Chamberlain (Omemee Country Inn) be received for information purposes.

CARRIED

RECEIVED

SEP 15 2017

PETITION

OFFICE OF THE CITY CLERK

KAWARTHA LAKES

**TRAFFIC ON ST. DAVID STREET - BETWEEN QUEEN
STREET AND COLBORNE STREET**

The following is a list of residents concerned by the high volume of traffic, and the speed of the traffic, on this residential street since Logie Street opened up from Lindsay Street South to St David Street.

Traffic from Hwy 35 now uses St David Street for a short cut to Tim Horton's and a short cut to Hwy 36 north.

Driving in excess of the speed limit has become a regular occurrence from Colborne St. E, to Queen St. via St David St., during the day and evenings, amid the fact that children and seniors make up a large part of residents that live on St David Street.

The large truck sign at both ends of the street have not worked. Large vehicles including fire truck training, School Bus Drivers Training, City of Kawartha Lake Work Trucks, tractor trailers and delivery vehicles that are not doing business, are still using St. David Street on a daily basis.

The influx of traffic crossing Queen St. to St. David have now presented a hazard for school children and others who are trying to cross the road. It is a regular occurrence to see students running across the intersection to and from school as no crossing guard is at this section of Queen Street.

We are requesting 2 sets of speed bumps be placed between Colborne and Queen Streets.

We would also like to suggest 4 way stops at Queen Street, Short Ave, and Colborne Street intersections.

We understand that a 4-way stop is to be installed at King St. and St David and it is not as busy as the Queen Street intersection.

Education is also a factor. The public does not seem to know when they can cross the road at 4-way stops that currently exist. For example, at the 4-way stop on Hwy 36, students can be seen during the day just standing there till there is no traffic, then running across the highway before traffic comes to a stop.

We the undersigned do not think council understood the amount of traffic St David Street would be handling once Logie Street opened up with all the new homes and easy access from Lindsay Street South to Highway 36. Since the construction was on Colborne last year and vehicles began to detour using St David Street, they continued once the construction was complete, which initiated the problem.

We would certainly welcome counting strips on our street and speed strips to verify our concerns.

Thank you for considering our petition and we look forward to a resolution to our concerns.

Signing on behalf of residents:



Margaret McLean

705 324 9690

52 St David Street

Lindsay On K9V 1N3



Philip Yates


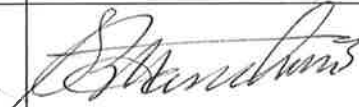




705 536 0929

51 St David Street

Lindsay On K9V 1N3

Aug. 28/17

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NAME	ADDRESS	PHONE	SIGNATURE
Philip Yates	51 St David St	705-536-0929	
DONNA COBB	53 ST. DAVID ST.	705-340-5065	Donna Cobb,
MARGARET McLean	52 ST DAVID ST.	705 324 9690	Margaret McLean.
CHRISTOPHER McLean	52 ST DAVID ST	705 324 9690	Chris McLean
Blair Hanthorn - Vivian	55 St David St.	705 324 4919	
Vivian Hanthorn	"	"	Vivian Hanthorn
Crystal Fry	57. St. David St	705 - 928 - 2068	
wendy Marshall	64 St. David St.	705-324-5558	Wendy Marshall
Shirley Martin	60	705-324-6351	
Kelly Ebeling	58 St. David St	705-328-7122	
LOUISE Ebeling	58 St David	705-328-7122	Louise Ebeling
Holly Kloos	54 St David	705-328-9160	

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NAME	ADDRESS	PHONE	SIGNATURE
Jerry Kloos	54 St David	705 328 9160	Jerry Kloos
Devon Meade	49 St David	705 320 9920	Devon Meade
CYNTHIA MEADE	49 ST DAVID	705 320 9920	Cynthia Meade
Ed Meade	49 St David	705 320 9920	Ed Meade
Philip Wright	48 St. David	705-308-7589	Philip Wright
Sheila Wright	"	705-308-7779	Sheila Wright
Avaline Wright	45 St. David	705-308-3311	Avaline Wright
Tom Ritchie	46 St. David	705-324-1709	Tom Ritchie
Sheri Ritchie	46 St. David	705-324-1749	Sheri Ritchie
Steve Mosher	46 ST DAVID	705 719 6181	Steve Mosher
Melissa Payne	38 St David	705 878-5167	Melissa Payne
Mike Payne	38 St David	705 878-5167	Mike Payne

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NAME	ADDRESS	PHONE	SIGNATURE
BILL SHORTBRIDGE	36 ST. DAVID	705-879 7060	William Shortbridge
Sheila Shortbridge	36 ST. DAVID	705-879 6350	Sheila
Cassie Hoskin	36 ST DAVID	905-259 1572.	Cassie Hoskin
Dale Kennedy	32 ST David street	324-4950	Dale Kennedy
ED PALUBSKI	26 ST DAVID	324-0205	Ed Palubski
Kim WAGG	31 ST DAVID	705 313 3114	Kim Wagg
Shaun Wagg	31 ST David St.	705 341 3572	Shaun Wagg
Angie O'Brien	31 ST David St	705 341-3570	Angie O'Brien
Brent Farrow	35 st David St	705-340-1035	Brent Farrow
Arlene MacPhail	35 st David St.	705-928- 6696.	Arlene
MARY PETERSEN	37 st. DAVID	705-324- 3116	Mary Petersen
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NAME	ADDRESS	PHONE	SIGNATURE
BOB SNOOK	50 ST. DAVID ST	705-324-1883	R. Snook
WENDY SNOOK	50 ST. DAVID ST	705-324-1883	W. Snook
GLORIA BROAD	34 ST. DAVID ST	705-324-2290	G. Broad
JASON BAILLIE	47 ST. DAVID	705 878-7409	J. Baillie
W FULLER	53 ST DAVID	705 340 5065	W. Fuller
DAN MASON	56 ST. DAVID ST	705 928-1194	D. Mason
Sep 14/17			
Scott Ledger	33 st Davidst	705 934 5566	Scott Ledger

Sep 14/17

PETITION

TRAFFIC ON ST. DAVID STREET - BETWEEN QUEEN
STREET AND COLBORNE STREET

Attachment:

The following is results of a physical count of the vehicles that drove on St. David Street, between Queen Street and Colborne Street, on September 12, 2017 from 5:00 a.m. to 6:00 p.m.

5:00 a.m. to 6:00 a.m.	42	
6:00 a.m. to 7:00 a.m.	41	
7:00 a.m. to 8:00 a.m.	86	
8:00 a.m. to 9:00 a.m.	94	
9:00 a.m. to 10:00 a.m.	96	
10:00 a.m. to 11:00 a.m.	119	
11:00 a.m. to 12:00 a.m.	86	
12:00 a.m. to 1:00 p.m.	100	
1:00 p.m. to 2:00 p.m.	95	
2:00 p.m. to 3:00 p.m.	88	
3:00 p.m. to 4:00 p.m.	115	
4:00 p.m. to 5:00 p.m.	171	
5:00 p.m. to 6:00 p.m.	87	Total for 13 hours = 1220

The Corporation of the City of Kawartha Lakes

By-Law 2017-____

A By-law to Amend By-law Number 2005-328, being a By-law to Establish Speed Limits in the City of Kawartha Lakes (Amendment No. 33)

Recitals

1. Council adopted Resolution Numbers CR2017-745 on September 12, 2017 directing amendments to By-law Number 2005-328 the Speed Limit By-law.
2. An amendment is required to change speed limit on North Bay Drive.
3. These changes require an amendment to the original by-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-____.

Section 1.00: Definitions and Interpretation

Definitions:

All defined terms in the amending By-law take their meaning from By-law Number 2005-328 of the City of Kawartha Lakes.

Section 2.00: Amendment Details

- 2.01 **Schedule D:** That Schedule D to By-law Number 2005-328, Highways with a Speed Limit of 50 Kilometres per Hour, be amended by deleting the following:

<u>ROAD #</u>	<u>FROM</u>	<u>TO</u>
Bexley – Lakeshore and North Bay Drive	Southerly Junction	Northerly Junction – King’s Highway #48

and replaced with the following:

<u>ROAD #</u>	<u>FROM</u>	<u>TO</u>
North Bay Drive	Kawartha Lakes Rd 48	A point 1200 m south of Kawartha Lakes Rd 48

- 2.05 **Schedule E:** That Schedule E to By-law Number 2005-328, Highways with a Speed Limit of 40 Kilometres per Hour, be amended by adding the following:

<u>ROAD #</u>	<u>FROM</u>	<u>TO</u>
North Bay Drive	A point 1200 m south of Kawartha Lakes Rd 48	To the west end

Section 3.00: Administration and Effective Date

- 3.01 **Administration of the By-law:** The Director of Engineering and Corporate Assets is responsible for the administration of this by-law.
- 3.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017-____

A By-law to Repeal By-law 2017-093, being A By-law to Appoint a Municipal Law Enforcement Officer for the City of Kawartha Lakes

Recitals

1. Council adopted By-law 2017-093 on May 2, 2017 to appoint a Municipal Law Enforcement Officer.
2. Council deems it appropriate to repeal By-law 2017-093 due to changes in staffing.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-__.

Section 1.00: Definitions and Interpretation

- 1.01 **Definitions:** In this by-law,

“**City**”, “**City of Kawartha Lakes**” or “**Kawartha Lakes**” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

“**Council**” or “**City Council**” means the municipal council for the City.

Section 2.00: Repeals

- 2.01 **Repeal:** By-law 2017-093 is repealed.

Section 3.00: Administration and Effective Date

- 3.01 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017-____

A By-law to Repeal By-law 2017-094, being A By-law to Appoint a Weed Inspector for the City of Kawartha Lakes

Recitals

1. Council adopted By-law 2017-094 on May 2, 2017 to appoint a Weed Inspector.
2. Council deems it appropriate to repeal By-law 2017-094 due to changes in staffing.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-____.

Section 1.00: Definitions and Interpretation

- 1.01 **Definitions:** In this by-law,

“**City**”, “**City of Kawartha Lakes**” or “**Kawartha Lakes**” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

“**Council**” or “**City Council**” means the municipal council for the City.

Section 2.00: Repeals

- 2.01 **Repeal:** By-law 2017-094 is repealed.

Section 3.00: Administration and Effective Date

- 3.01 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017-____

A By-law to Repeal By-law 2017-095, being a By-law to Appoint a Municipal Law Enforcement Officer for the City of Kawartha Lakes

Recitals

1. Council adopted By-law 2017-095 on May 2, 2017 to appoint a Municipal Law Enforcement Officer.
2. Council deems it appropriate to repeal By-law 2017-095 due to changes in staffing.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-__.

Section 1.00: Definitions and Interpretation

- 1.01 **Definitions:** In this by-law,

“**City**”, “**City of Kawartha Lakes**” or “**Kawartha Lakes**” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

“**Council**” or “**City Council**” means the municipal council for the City.

Section 2.00: Repeals

- 2.01 **Repeal:** By-law 2017-095 is repealed.

Section 3.00: Administration and Effective Date

- 3.01 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017-____

A By-law to Repeal By-law 2017-096, being a By-law to Appoint a Weed Inspector for the City of Kawartha Lakes

Recitals

1. Council adopted By-law 2017-096 on May 2, 2017 to appoint a Weed Inspector.
2. Council deems it appropriate to repeal By-law 2017-096 due to changes in staffing.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-____.

Section 1.00: Definitions and Interpretation

- 1.01 **Definitions:** In this by-law,

“**City**”, “**City of Kawartha Lakes**” or “**Kawartha Lakes**” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

“**Council**” or “**City Council**” means the municipal council for the City.

Section 2.00: Repeals

- 2.01 **Repeal:** By-law 2017-096 is repealed.

Section 3.00: Administration and Effective Date

- 3.01 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017-____

A By-law to Appoint a Municipal Law Enforcement Officer for the City of Kawartha Lakes

Recitals

1. Section 15 of the Police Services Act R.S.O. 1990, c.P.15 authorizes municipal councils to appoint municipal law enforcement officers, who are peace officers for the purpose of enforcing their by-laws.
2. Council considers it advisable to appoint an individual to serve as a municipal law enforcement officer.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-____.

Section 1.00: Definitions and Interpretation

- 1.01 **Definitions**: In this by-law,

“**City**”, “**City of Kawartha Lakes**” or “**Kawartha Lakes**” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

“**Council**” or “**City Council**” means the municipal council for the City;

“**Manager of Municipal Law Enforcement Officer**” means the person who holds that position and his or her delegate(s) or, in the event of organizational changes, another person designated by Council.

- 1.02 **Interpretation Rules**:

- (a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.
- (b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

- 1.03 **Statutes**: References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

- 1.04 **Severability**: If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Appointments

- 2.01 **Municipal Law Enforcement Officer**: Christopher Tassone is appointed as a Municipal Law Enforcement Officer for the City of Kawartha Lakes in accordance with section 15 of the Police Services Act R.S.O. 1990, c.P.15.
- 2.02 **Reporting Relationship**: Christopher Tassone shall report to and be under the direction of the Manager of Municipal Law Enforcement.

Section 3.00: Administration and Effective Date

- 3.01 **Administration of the By-law:** The Manager of Municipal Law Enforcement is responsible for the administration of this by-law.
- 3.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

<hr/>	<hr/>
Andy Letham, Mayor	Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017-____

A By-law to Appoint a Weed Inspector for the City of Kawartha Lakes

Recitals

1. Weed inspectors are required to enforce the Weed Control Act, R.S.O. 1990, c. W.5.
2. Paragraph 6(1) of the Weed Control Act, R.S.O. 1990, c.W.5 states that the council of every upper-tier and single-tier municipality shall by by-law appoint one or more persons as area weed inspectors to enforce the Weed Control Act in the area within the council's jurisdiction and fix their remuneration or other compensation.
3. Council deems it appropriate to appoint Municipal Law Enforcement Officers as Weed Inspectors.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-____.

Section 1.00: Definitions and Interpretation

- 1.01 **Definitions:** In this by-law,

“City”, “City of Kawartha Lakes” or “Kawartha Lakes” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

“Council” or “City Council” means the municipal council for the City;

“Manager of Municipal Law Enforcement Officer” means the person who holds that position and his or her delegate(s) or, in the event of organizational changes, another person designated by Council.

- 1.02 **Interpretation Rules:**

- (a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.
- (b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

- 1.03 **Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

- 1.04 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Appointment

- 2.01 **Municipal Weed Inspector:** Christopher Tassone is appointed as an Area Weed Inspector for The Corporation of the City of Kawartha Lakes.

Section 3.00: Duties and Responsibilities

- 3.01 The duties and responsibilities of the Area Weed Inspector are set out in the Statutes and Regulations of the Province of Ontario and in the By-laws and Policies of The Corporation of the City of Kawartha Lakes, which exist or may be passed in future.
- 3.02 The Area Weed Inspector shall report to and be under the direction of the Manager Municipal Law Enforcement of The Corporation of the City of Kawartha Lakes.

Section 4.00 Remuneration:

- 4.01 The Area Weed Inspector shall receive remuneration in accordance with the City's Collective Agreement with the Canadian Union of Public Employees.

Section 5.00 Notice:

- 5.01 Written notice of this by-law shall be given to the chief inspector appointed under Section 2 of the Weed Control Act R.S.O. 1990, c.W.5 by the Manager of Municipal Law Enforcement.

Section 6.00: Administration and Effective Date

- 6.01 **Administration:** The Manager of Municipal Law Enforcement is responsible for the administration of this by-law.
- 6.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of The City of Kawartha Lakes

By-Law 2017 -

A By-Law to Amend Bylaw 2016-072 and to Provide for the Levying of Costs Resulting from the Construction of the Gingrich Petition Municipal Drain

Recitals

1. The Gingrich Petition Municipal Drain has been constructed under the authority of by-law 2016-072;
2. The actual cost of the Gingrich Petition Municipal Drain is \$26,579;
3. The grant received from the Ontario Ministry of Agriculture & Food is \$8,860.;
4. The sum necessary to be raised by assessment is \$14,630.;
5. The Council of the City of Kawartha Lakes deems it expedient to amend by-law 2016-072 which provided for an amount less than the final cost of the Gingrich Petition Municipal Drain.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-_____

Section 1.00: Definitions and Interpretation

1.01 **Definitions:** In this by-law:

- (a) **“By-law”** means this by-law, as it may be amended from time to time. The Recitals to, and the Schedules attached to this By-law are considered integral parts of it.
- (b) **“City”, “City of Kawartha Lakes”, “Kawartha Lakes”** means The Corporation of the City of Kawartha Lakes and includes its entire geographic area.
- (c) **“City Clerk”** means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act, 2001*;
- (d) **“Council” or “City Council”** means the municipal council for the City.

1.02 **Interpretation Rules:**

- (a) Wherever this By-law refers to a person or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable to the circumstances.
- (b) References to items in the plural include the singular, as applicable.
- (c) The word “include” is not to be read as limiting the phrases or descriptions that precede it.

1.03 **Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Authorization of Final Cost Levy on Gingrich Petition Municipal Drain

2.01 Bylaw No. 2016-072 is hereby amended to conform to the attached Schedule “A” which forms part of this By-law.

2.02 The amount of \$25,579. necessary to be raised for the Gingrich Petition Municipal Drain be made a cash assessment upon lands and roads affected by the Gingrich Petition Municipal Drain as set forth in Schedule “A” to this By-law with interest at the rate of 1¼% per month added after the date payment is due.

If property owners request and meet the criteria for debenture as outlined in Municipal Debenture to Property Owners in regard to the Credit Granting Policy Number CP2017-004 the amount owing will be debentured as per the Policy.

- 2.03 By-law No. 2016-072 be amended to provide that all assessments shall be due on October 31st , 2017 and that any assessments not paid in full on or before the due date shall be collected in the same manner as taxes.
- 2.04 Where an allowance or compensation has been determined for an owner pursuant to the provisions of the Drainage Act, and where the amount so determined is less than the total amount owing from the owner, the City shall deduct from the total amount so determined, and the owner shall be responsible for paying the balance in the manner prescribed in this by-law.

Section 3.00: Effective Date

- 3.01 This By-law shall come into force on the date it is finally passed and may be cited as the “Gingrich Petition Municipal Drain Levying By-law”.

By-law read a first, second and third time, and finally passed, this _____ day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

Schedule ‘A’ – Bylaw 2017 - _____



City of Kawartha Lakes
Gingrich Petition Drain
July 25, 2017

SCHEDULE OF ASSESSMENT AS CONSTRUCTED

Conc.	Lot or Part	Aff. Ha.	Roll No. (1651)	Owner	Total Estimated Assessment	Estimated Special Benefit	Total Estimated Assessment Less Estimated Special Benefit	Actual Special Benefit	As Constructed Assessment	Grant	Allowance	Net Assessment
Agricultural Land												
11	E1/2 LOT 5	8.2	001-004-18200	P. Gingrich	20630		20630		19645	6548	1674	11422
	W1/3 LOT 6	0	001-004-18300	M. Harrington	7282		7282		6934	2311	1415	3208
					\$ 27,912	\$ -	\$ 27,912	\$ -	\$ 26,579	\$ 8,860	\$ 3,089	\$ 14,630

The Corporation of The City of Kawartha Lakes

By-Law 2017 -

A By-Law to Amend Bylaw 2016-073 and to Provide for the Levying of Costs Resulting from the Construction of the Sandringham Municipal Drain

Recitals

1. The Sandringham Municipal Drain has been constructed under the authority of by-law 2016-073;
2. The actual cost of the Sandringham Municipal Drain is \$118,247.;
3. The grant received from the Ontario Ministry of Agriculture & Food is \$28,295.;
4. The sum necessary to be raised by assessment is \$82,691.;
5. The Council of the City of Kawartha Lakes deems it expedient to amend by-law 2016-073 which provided for an amount less than the final cost of the Sandringham Municipal Drain.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-____.

Section 1.00: Definitions and Interpretation

1.01 Definitions: In this by-law:

- (a) **“By-law”** means this by-law, as it may be amended from time to time. The Recitals to, and the Schedules attached to this By-law are considered integral parts of it.
- (b) **“City”, “City of Kawartha Lakes”, “Kawartha Lakes”** means The Corporation of the City of Kawartha Lakes and includes its entire geographic area.
- (c) **"City Clerk"** means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act, 2001*;
- (d) **“Council” or “City Council”** means the municipal council for the City.

1.02 Interpretation Rules:

- (a) Wherever this By-law refers to a person or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable to the circumstances.
- (b) References to items in the plural include the singular, as applicable.
- (c) The word “include” is not to be read as limiting the phrases or descriptions that precede it.

1.03 Statutes: References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 Severability: If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Authorization of Final Cost Levy on Sandringham Municipal Drain

- 2.01 Bylaw No. 2016-073 is hereby amended to conform to the attached Schedule “A” which forms part of this By-law.

- 2.02 The amount of \$118,247. necessary to be raised for the Sandringham Municipal Drain be made a cash assessment upon lands and roads affected by the Sandringham Municipal Drain as set forth in Schedule “A” to this By-law with interest at the rate of 1¼% per month added after the date payment is due.

If property owners request and meet the criteria for debenture as outlined in Municipal Debenture to Property Owners in regard to the Credit Granting Policy Number CP2017-004 the amount owing will be debentured as per the Policy.

- 2.03 By-law No. 2016-073 be amended to provide that all assessments shall be due on October 31st, 2017 and that any assessments not paid in full on or before the due date shall be collected in the same manner as taxes.
- 2.04 Where an allowance or compensation has been determined for an owner pursuant to the provisions of the Drainage Act, and where the amount so determined is less than the total amount owing from the owner, the City shall deduct from the total amount so determined, and the owner shall be responsible for paying the balance in the manner prescribed in this by-law.

Section 3.00: Effective Date

- 3.01 This By-law shall come into force on the date it is finally passed and may be cited as the “Sandringham Municipal Drain Levying By-law”.

By-law read a first, second and third time, and finally passed, this _____ day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

Schedule ‘A’ – By-Law 2017 –



Schedule A -
Sandringham Drain.pd

City of Kawartha Lakes
 Sandringham Petition Drain
 September 1, 2017

SCHEDULE OF ASSESSMENT AS CONSTRUCTED

Conc.	Lot or Part	Aff. Ha	Roll No. (1651)	Owner	Total Estimated Assessment	Estimated Special Benefit	Total Estimated Assessment Less Estimated Special Benefit	Actual Special Benefit	As Constructed Assessment	Grant	Allowance	Net Assessment
Agricultural Land												
5	E1/2 Lot 2	0	160-010-18701	D. McFeeters	46,076		46,076		48856	16285	7261	25310
6	W1/2 Lot 2	20.6	160-020-00400	U. Kressibucher	25,517		25,517		27057	9019		18038
	W1/2 Lot 3	1.1	160-020-00600	F. Dart	679		679		720	240		480
	E1/2 Lot 2	5	160-020-00200	D. Myers	3,088		3,088		3274	1091		2183
	E1/2 Lot 3	7.6	160-020-00700	R. Maceachern	4,695		4,695		4978	1659		3319
Public Land												
Sandringham Road		0.8	City of Kawartha Lakes		36,700	23,800	12,900	19,683	33361			33361
					\$ 116,755	\$ 23,800	\$ 92,955	\$ 19,683	\$ 118,247	\$ 28,295	\$ 7,261	\$ 82,691

The Corporation of The City of Kawartha Lakes

By-Law 2017-

A By-Law to Authorize the Sale of Municipally Owned Property Legally Described as Block A Plan 152, in The Geographic Township of Manvers, City of Kawartha Lakes Described as Parts 1 and 2 on Plan 57R-10596 being Part of PIN: 63260-0203 (LT) and to Authorize a Grant of Easement in favour of Hydro One Networks Inc. over Part 2 on Plan 57R-10596

Recitals

1. The subject land was declared to be surplus to municipal needs by City Council on the 24th day of September, 2013 by the adoption of Report LM2013-009 by CR2013-848.
2. Notice of the intention of City Council to pass this by-law was given by notice duly published in the Kawartha Lakes This Week newspaper in the City of Kawartha Lakes on the 9th, 16th, and 23rd days of February, 2017, in accordance with the provisions of the *Municipal Act* and By-laws 2008-065 and 2010-118, as amended.
3. The proposed by-law came before Council for consideration at its regular meeting on the 26th day of September, 2017 at 2:00 p.m.
4. The sale of this land was approved by the City Council on the 24th day of September, 2013 by the adoption of Report LM2013-009 by CR2013-848.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-_____.

Section 1.00: Definitions and Interpretation

1.01 Definitions: In this by-law,

“City”, “City of Kawartha Lakes” or “Kawartha Lakes” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

"City Clerk" means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act*, 2001;

“Council” or “City Council” means the municipal council for the City;

“Mayor” means the Chief Executive Officer of the City.

1.02 Interpretation Rules:

(a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.

(b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

1.03 Statutes: References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 Severability: If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Sale of Surplus Property and Easement

- 2.01 **Sale:** Block A Plan 152, in the Geographic Township of Manvers, City of Kawartha Lakes Described as Parts 1 and 2 on Plan 57R-10596 Being Part of PIN: 63260-0203 (LT) is hereby authorized to be sold to 2085634 Ontario Limited for One Hundred Twenty-Five Thousand Dollars (\$125,000.00), plus HST, if applicable, inclusive of all additional costs associated with this transaction.
- 2.02 **Easements:** Prior to the transfer of Block A Plan 152, in the Geographic Township of Manvers, City of Kawartha Lakes Described as Parts 1 and 2 on Plan 57R-10596 Being Part of PIN: 63260-0203 (LT), the City of Kawartha Lakes is authorized to grant an easement in favour of Hydro One Networks Inc. over Part 2 on Plan 57R-10596.

Section 3.00: Effective Date

- 3.01 **Effective Date:** This By-law shall come into force and take effect when it has been finally passed by Council.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017-

A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as Block B Plan 152, in the Geographic Township of Manvers, City of Kawartha Lakes Described as Parts 3 and 4 on Plan 57R-10596 Being Part of PIN: 63260-0203 (LT) and to Authorize a Grant of Easement in Favour of Hydro One Networks Inc. Over Part 3 on Plan 57R-10596

Recitals

1. The subject land was declared to be surplus to municipal needs by City Council on the 24th day of September, 2013 by the adoption of Report LM2013-009 by CR2013-848.
2. Notice of the intention of City Council to pass this by-law was given by notice duly published in the Kawartha Lakes This Week newspaper in the City of Kawartha Lakes on the 9th, 16th, and 23rd days of February, 2017, in accordance with the provisions of the *Municipal Act* and By-laws 2008-065 and 2010-118, as amended.
3. The proposed by-law came before Council for consideration at its regular meeting on the 26th day of September, 2017 at 2:00 p.m.
4. The sale of this land was approved by the City Council on the 24th day of September, 2013 by the adoption of Report LM2013-009 by CR2013-848.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-_____.

Section 1.00: Definitions and Interpretation

1.01 Definitions: In this by-law,

“City”, “City of Kawartha Lakes” or “Kawartha Lakes” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

"City Clerk" means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act*, 2001;

“Council” or “City Council” means the municipal council for the City;

“Mayor” means the Chief Executive Officer of the City.

1.02 Interpretation Rules:

(a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.

(b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

1.03 Statutes: References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 Severability: If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Sale of Surplus Property and Easement

- 2.01 **Sale:** Block B Plan 152, in the Geographic Township of Manvers, City of Kawartha Lakes Described as Parts 3 and 4 on Plan 57R-10596 Being Part of PIN: 63260-0203 (LT) is hereby authorized to be sold to 2085634 Ontario Limited for One Hundred Twenty-Five Thousand Dollars (\$125,000.00), plus HST, if applicable, inclusive of all additional costs associated with this transaction.
- 2.02 **Easements:** Prior to the transfer of Block B Plan 152, in the Geographic Township of Manvers, City of Kawartha Lakes Described as Parts 3 and 4 on Plan 57R-10596 Being Part of PIN: 63260-0203 (LT), the City of Kawartha Lakes is authorized to grant an easement in favour of Hydro One Networks Inc. over Part 3 on Plan 57R-10596.

Section 3.00: Effective Date

- 3.01 **Effective Date:** This By-law shall come into force and take effect when it has been finally passed by Council.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017-

A By-Law to Authorize the Sale of Municipally Owned Property Legally Described as Lot 6 Registered Plan 405, in the Geographic Township of Eldon, City of Kawartha Lakes Described as Part 1 on Plan 57R-10609 Being PIN: 63168-0169 (LT)

Recitals

1. The subject land was declared to be surplus to municipal needs by City Council on the 10th day of November, 2015 by the adoption of Report LM2015-015 by CR2015-1164.
2. Notice of the intention of City Council to pass this by-law was given by notice duly published in the Kawartha Lakes This Week newspaper in the City of Kawartha Lakes on the 9th, 16th, and 23rd days of February, 2017, in accordance with the provisions of the *Municipal Act* and By-laws 2008-065 and 2010-118, as amended.
3. The proposed by-law came before Council for consideration at its regular meeting on the 26th day of September, 2017 at 2:00 p.m. and at that time no person objected to the proposed by-law nor claimed that his land would be prejudicially affected.
4. The sale of this land was approved by the City Council on the 10th day of November, 2015 by the adoption of Report LM2015-015 by CR2015-1164.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-__.

Section 1.00: Definitions and Interpretation

1.01 Definitions: In this by-law,

“City”, “City of Kawartha Lakes” or “Kawartha Lakes” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

"City Clerk" means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act*, 2001;

“Council” or “City Council” means the municipal council for the City;

“Mayor” means the Chief Executive Officer of the City.

1.02 Interpretation Rules:

(a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.

(b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

1.03 Statutes: References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 Severability: If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Sale of Surplus Property

2.01 **Sale:** Lot 6 Registered Plan 405, in the Geographic Township of Eldon, City of Kawartha Lakes Described as Part 1 on Plan 57R-10609 Being PIN: 63168-0169 (LT) is hereby authorized to be sold to Linda McGregor for One Hundred Thousand Two Hundred Fifty Dollars (\$100,250.00), plus HST, if applicable, inclusive of all additional costs associated with this transaction.

Section 3.00: Effective Date

3.01 **Effective Date:** This By-law shall come into force and take effect when it has been finally passed by Council.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017 -

A By-Law To Deem Part of a Plan of Subdivision, Previously Registered For Lands Within Kawartha Lakes, Not To Be A Registered Plan Of Subdivision In Accordance With The Planning Act Pin # 63198-0688(LT), Described As Lot 11, Plan 395, Geographic Township of Mariposa, Now City of Kawartha Lakes

File D30-17-007, Report PLAN2017-057, respecting 26 Rosie's Road – Mastin and Button.

Recitals:

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. The Director of Development Services has required, as a condition of provisional consent, that the land described in Section 1 of this By-law be the subject of a deeming by-law.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owners of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-__.

Section 1:00 Details

- 1.01 **Property Affected:** Pin # 63198-0688(LT). The Property affected by this By-law is described as Lot 11, Registered Plan 395, geographic Township of Mariposa, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision of the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

Section 2:00 General Terms

- 2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

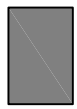
Lake Scugog

APPENDIX " A "

to

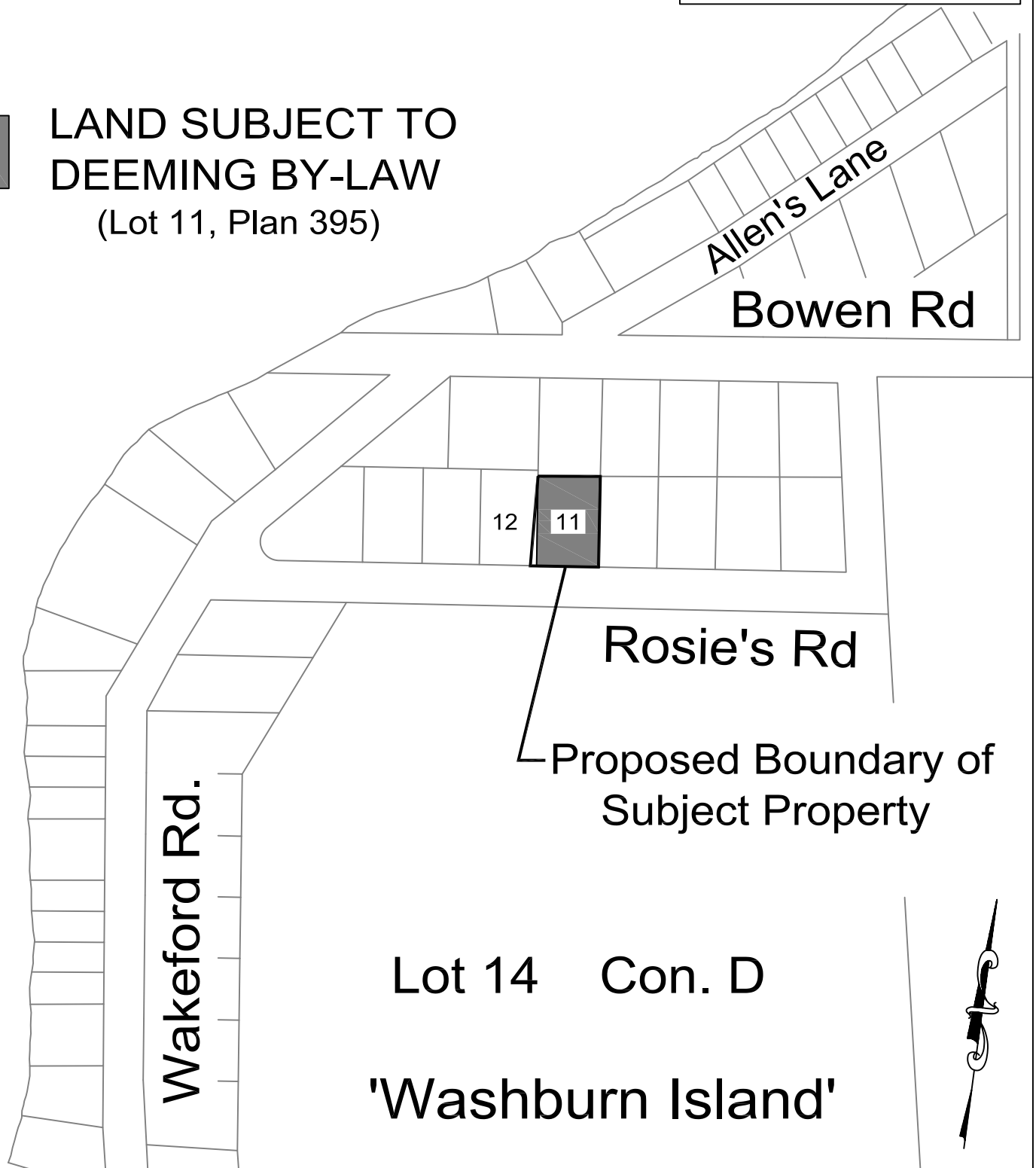
REPORT: PLAN2017-057

FILE NO: D30-17-007



LAND SUBJECT TO
DEEMING BY-LAW

(Lot 11, Plan 395)



Geographic Township of Mariposa

The Corporation of the City of Kawartha Lakes

By-law 2017-____

A Bylaw to Temporarily Suspend the Application of Subsection 50(5) of the Planning Act for a certain property within Kawartha Lakes PIN # 63130-0330 (LT)

Recitals:

1. Council has received a request to suspend the application of Subsection 50(5) of the *Planning Act* against certain property, and considers that request reasonable.
2. Pursuant to Subsection 51(4) of the *Planning Act*, The Corporation of the City of Kawartha Lakes is the approval authority for an application to suspend Subsection 50(5) to certain lands.

Accordingly, the Council enacts this By-law No. 2017-____

Section 1:00 Definitions and Interpretation

1.01 **Definitions:** Wherever a word is used in this By-law with its first letter capitalized, the term is being used as it is defined in this Section. Where any word appears in ordinary case, its regularly applied meaning in the English language is intended.

- (a) **“By-law”** means this by-law, as it may be amended from time to time. The Recitals to, and the Schedules attached to this By-law are considered integral parts of it.
- (b) **“City”** means The Corporation of the City of Kawartha Lakes.
- (c) **“Clerk”** means the person within the administration of the City, which fulfils the function of the City Clerk as required by the *Municipal Act*.
- (d) **“Council”** means the elected municipal council for the City.
- (e) **“Director”** means a Director of the City.

1.02 **Interpretation Rules:**

- (a) Whenever this By-law refers to a person or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable in the circumstances.
- (b) References to items in the plural include the singular, as applicable.
- (c) The word “include” is not to be read as limiting the phrase or descriptions that precede it.
- (d) The recitals, and any schedules to this By-law are integral parts of it.

1.03 **Statutes:** References to laws in this By-law are printed in italic font and are meant to refer to the current laws applicable within the Province of Ontario as at the time this By-law was passed. For Provincial laws, the reference is to the relevant chapter of the R.S.O. 1990 edition, as amended from time to time, including successor legislation.

1.04 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this By-law to be illegal or unenforceable, that portion of this By-law will be considered to be severed from the balance of the By-law, which will continue to operate in full force.

Section 2:00 Zoning Details

2.01 Property Affected:

PIN # 63130-0330 (LT) – PT LT 10, W/S HELEN ST, PL 70, PT 2, 57R10004;
CITY OF KAWARTHA LAKES

2.02 Suspension: Subsection 50(5) of the *Planning Act* does not apply to the
Property.

Section 3:00 General Terms

3.01 Force and Effect: This By-law shall come into force and take effect on the date it
is finally passed.

3.02 Expiry: This By-law expires three (3) years from the date that it comes into force
pursuant to Section 3.01.

By-law read a first, second and third time, and finally passed, this ____ day of September,
2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

The Corporation of the City of Kawartha Lakes

By-Law 2017 -

A By-Law To Amend The Village of Bobcaygeon Zoning By-Law No. 16-78 To Rezone Land Within The City Of Kawartha Lakes

[File D06-17-026, Report PLAN2017-056, respecting Lot 8 and Part Lot 9, Plan 70, being Part 1, Plan 57R-4111, former Village of Bobcaygeon, identified as 25 Prince Street West – SWEENEY]

Recitals:

1. Section 34 of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to determine the appropriate zoning categories and provisions assigned to land.
2. Council has received an application to amend the categories and provisions relating to a specific parcel of land to permit a four (4) unit townhouse dwelling on the subject land.
3. A public meeting to solicit public input has been held.
4. Council deems it appropriate to rezone the Property.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-__.

Section 1:00 Zoning Details

- 1.01 **Property Affected:** The Property affected by this by-law is described as Lot 8 and Part Lot 9, Plan 70, being Part 1, Plan 57R-4111, former Village of Bobcaygeon, City of Kawartha Lakes.
- 1.02 **Textual Amendment:** By-law No. 16-78 of the Village of Bobcaygeon is further amended to add the following section to Section 6.3:

“m. Notwithstanding the permitted uses of subsection 6.1, on land zoned R2-S13, a townhouse dwelling having a maximum of four (4) dwelling units shall also be permitted.”
- 1.03 **Schedule Amendment:** Schedule ‘A’ to By-law No. 16-78 of the Village of Bobcaygeon is further amended to change the zone category from the “Urban Residential Type Two (R2) Zone” to the “Urban Residential Type Two Special Thirteen (R2-S13) Zone” for the land referred to as ‘R2-S13’, as shown on Schedule ‘A’ attached to this By-law.

Section 2:00 Effective Date

- 2.01 **Effective Date:** This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Section 34 of the Planning Act R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this ** day of ***, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk

THE CORPORATION OF THE CITY OF

KAWARTHA LAKES

THIS IS SCHEDULE 'A' TO BY-LAW _____ PASSED

THIS _____ DAY OF _____ 2017.

MAYOR _____ CITY CLERK _____

'BOBCAYGEON'

Duke Street

R2-
S13



Prince Street West

Joseph Street

Main Street

The Corporation of the City of Kawartha Lakes

By-Law 2017-____

A By-law to Amend By-law Number 2005-328, being a By-law to Establish Speed Limits in the City of Kawartha Lakes (Amendment No. 34)

Recitals

- 1. Council adopted Resolution Numbers CR2017-XXX on September 26, 2017 directing amendments to By-law Number 2005-328 the Speed Limit By-law.
- 2. An amendment is required to change speed limit on Hillhead Road.
- 3. These changes require an amendment to the original by-law.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-____.

Section 1.00: Definitions and Interpretation

Definitions:

All defined terms in the amending By-law take their meaning from By-law Number 2005-328 of the City of Kawartha Lakes.

Section 2.00: Amendment Details

- 2.01 **Schedule C:** That Schedule C to By-law Number 2005-328, Highways with a Speed Limit of 60 Kilometres per Hour, be amended by adding the following:

ROAD #	FROM	TO
Hillhead Road	River Road	Mount Horeb Road (CKL 31)

Section 3.00: Administration and Effective Date

- 3.01 **Administration of the By-law:** The Director of Engineering and Corporate Assets is responsible for the administration of this by-law.
- 3.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 26th day of September, 2017.

Andy Letham, Mayor

Ron Taylor, Acting City Clerk