

The Corporation of the City of Kawartha Lakes

AGENDA

REGULAR COUNCIL MEETING

CC2017-29

Tuesday, October 24, 2017

Open Session Commencing at 2:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:

Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER
2. ADOPTION OF CLOSED SESSION AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST IN CLOSED SESSION ITEMS
4. CLOSED SESSION
5. OPENING CEREMONIES
 - 5.1 Call Open Session to Order
 - 5.2 O Canada
 - 5.3 Moment of Silent Reflection
 - 5.4 Adoption of Open Session Agenda
6. DISCLOSURE OF PECUNIARY INTEREST
7. MATTERS FROM CLOSED SESSION
8. PUBLIC INFORMATION
 - 8.1 Presentations
 - 8.2 Invited Guests (Quarterly Basis)
 - 8.3 Notices and Information by Members of Council and Staff
 - 8.3.1 Council
 - 8.3.2 Staff
 - 8.4 Notice of Motion
9. DEPUTATIONS
 - 9.1 CC2017-29.9.1
Norman Price, Chair
Crystal Morrissey, Vice-Chair
Kawartha Lakes Accessibility Advisory Committee
Assistive Listening Devices

9.2 CC2017-29.9.2

David Fell, Chief Executive Officer
Eastern Ontario Regional Network (EORN)
Improved Mobile Broadband Project
(Report CAO2017-007, Item 10.3.1 on the Agenda)

10. **CONSENT MATTERS**

RESOLVED THAT all of the proposed resolutions shown in Section 10.1, 10.2 and 10.3 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

10.1 Correspondence

10.1.1 CC2017-29.10.1.1 19 - 19

Doug Elmslie, Councillor
Exemption from Mandatory Hook Up

RESOLVED THAT the memorandum from Councillor Elmslie dated October 24, 2017 regarding Exemption for Mandatory Hook Up be received;

THAT the exemption request to the Mandatory Connection By-law 2014-75 Wychwood Crescent , Fenelon Falls, be approved; and

THAT the Fixed Rate and Capital Levy to the property, 75 Wychwood Crescent , Fenelon Falls, commence immediately.

10.1.2 CC2017-29.10.1.2 20 - 21

Mike Farquhar, Supervisor Technical Services
Petition for Municipal Drainage - Webster Petition

RESOLVED THAT the October 24, 2017 memorandum from Mike Farquhar, Supervisor Technical Services, regarding Petition for Municipal Drainage - Webster Petition, be received.

10.1.3 CC2017-29.10.1.3 22 - 22

Tiffany Kummer, CEO and Founder
CRPS/RSD Foundation
Complex Regional Pain Syndrome (CRPS) Awareness

RESOLVED THAT the October 7, 2017 e-mail correspondence from Tiffany Kummer, CEO and Founder of the CRPS/RSD Foundation, regarding Complex Regional Pain Syndrome (CRPS) Awareness, be received.

10.1.4	CC2017-29.10.1.4	23 - 24
	Stephen Strangway, Councillor Gillis Street	
	RESOLVED THAT the memorandum from Councillor Strangway dated October 24, 2017 regarding Gillis Street, be received and; THAT Gillis Street continue to receive summer maintenance (two gradings) and winter maintenance (snow ploughing) until the spring of 2019 or until a Limited Service Agreement can be put in place.	
10.2	Minutes from:	
10.2.1	Council	
10.2.1.1	CC2017-29.10.2.1.1	25 - 42
	Minutes, Regular Council Meeting October 10, 2017	
	RESOLVED THAT the Minutes of the October 10, 2017 Regular Council Meeting, be received and adopted; and THAT the Minutes of the October 10, 2017 Regular Council Meeting, Closed Session, be adopted.	
10.2.2	Committees of Council, Advisory Boards and Task Forces	
10.2.2.1	CC2017-29.10.2.2.1	43 - 46
	Draft Minutes, Executive Committee Meeting October 5, 2017	
	RESOLVED THAT the Draft Minutes of the October 5, 2017 Executive Committee Meeting, be received.	
10.3	Reports	
10.3.1	CAO2017-007	47 - 52
	Ron Taylor, Chief Administrative Officer Eastern Ontario Regional Network (EORN) Improved Mobile Broadband Project	

RESOLVED THAT Report CAO2017-007, **Eastern Ontario Regional Network (EORN) – Improved Mobile Broadband Project**, be received;
THAT the City of Kawartha Lakes supports EORN’s submission of the Eastern Ontario Regional Cellular Mobile Broadband Project as the Region’s highest economic development priority;
THAT the City of Kawartha Lakes will work as a partner with the EOWC and EORN, along with the federal and provincial governments and the private sector to improve mobile broadband access and services for the people and businesses of Eastern Ontario; and
THAT the City of Kawartha Lakes will support this project by making a financial contribution once the full extent of the project is determined by the Federal and Provincial Governments.

10.3.2	CLK2017-008	53 - 67
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Ann Rooth, Deputy Clerk
2018 Council and Planning Advisory Committee Meeting Schedule

RESOLVED THAT Report CLK2017-008, **2018 Council and Planning Advisory Committee Meeting Schedule**, be received; and
THAT the schedule for Planning Advisory Committee, Council Meetings and Special Council Information Meetings for 2018, as outlined in Appendix A to Report CLK2017-008 – 2018 Council and Planning Advisory Committee Meeting Calendar, be approved.

10.3.3	CORP2017-028	68 - 95
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Angela Vickery, Manager of Revenue and Procurement
Updated Consolidated Fees By-Law

RESOLVED THAT Report CORP2017-028, **Updated Consolidated Fees By-Law**, be received;

THAT Section 2.06 of By-Law 2016-206 be amended to the following:

Annual Adjustment: The fees established in Schedules A to H to this by-law may be adjusted annually, on January 1, by the Consumer Price Index of April of the current year. The City Treasurer shall determine the annual adjustment by September 1st of each year. The fee adjustment may be rounded up within the nearest one dollar (\$1.00);

THAT By-Law 2011-260 be amended to remove Schedule A to By-Law 2014-224 in order to incorporate the fee schedule into the Consolidated Fees By-Law;

THAT new fees for Schedule A – Administration – Water and Wastewater be established as follows;

A – 3 Water and Wastewater

Service Description	Unit	Rate Effective January 1, 2018
Bulk Water Key	each	\$15.00
Replacement Bulk Water Key	each	\$25.00
Extra or Replacement Smart Vend Card	each	\$15.00

THAT new fees for Schedule A – Administration - Legal be established as follows;

A – 4 Legal

Service Description	Unit	Rate Effective January 1, 2018
Land Management Committee Application Fee (inquiries pertaining to ownership and/or maintenance of City land, requests to acquire/use City land)	each	\$125.00

THAT new fees for Schedule B – Licensing be established and implemented October 24, 2017 as follows;

B – 4 Dog Tag and Regulation Fees

Service Description	Unit	Rate Effective October 24, 2017
Lifetime Tags		
Microchipped, Spayed or Neutered	each	\$60.00

Microchipped, Unaltered	each	\$100.00
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THAT new fees for Schedule D – Parks, Recreation and Culture be established as follows;

D – 2 Fitness Memberships

Service Description	Unit	Fees Effective January 1, 2018
Swim Memberships - Lindsay Recreation Complex		
Child	Monthly	\$14.00
Senior	Monthly	\$16.80
Adult	Monthly	\$22.50
Workout Centre Membership – Lindsay Recreation Complex		
Senior	Single	\$8.15
Senior	Monthly	\$27.50
Adult	Monthly	\$34.50
Squash Membership – Lindsay Recreation Complex		
Senior	Monthly	\$23.80
Adult	Monthly	\$29.40
Squash & Workout Centre Membership – Lindsay Recreation Complex		
Senior	Single	\$11.87
	Monthly	\$37.95
Adult	Monthly	\$46.90
D – 3 Recreation Programs		
Milk Run		
21K	Early	\$60.00
	Regular	\$70.00
	Day of	\$70.00
Miscellaneous		
Non Resident Premium		25%

THAT new fees for Schedule E – Planning, Development and Engineering be established as follows;

E – 1 Planning Fees

Service Description	Unit	Fees Effective January 1, 2018
Clearance to fulfill Oak Ridges Moraine	each	\$500.00
GIS Mapping Requests (CKL Mapping only up to 11x17 paper size)	each	\$30.00 plus \$10 per additional map
Information Requests for Closed Planning Act Application Files	Per File	\$300.00
OMB Appeal Processing Fee		
Consent or Minor Variance Applications	each	\$150.00
All other Planning Act Applications		\$300.00

Preparation of Development Agreement

Where required but not in conjunction
with a Planning Act application such
as roadway construction, fulfillment of
Oak Ridges Moraine Conservation
Plan conditions

\$1,100 plus \$500
processing fee

THAT the following fees be removed from By-Law 2016-206;

A – 3 Legal**Service Description****Unit**

Notarial Services

each

Notarial Services related to pension documents

each

B – 4 Dog Tag and Regulation Fees**Service Description****Unit**

Annual Fees (with current certification of rabies immunization)

Unaltered Dog (0-4 years)

each

Unaltered Dog (5-10+ years)

each

Spayed/Neutered Dog (0-4 years)

each

Spayed/Neutered Dog (5-10+ years)

each

Schedule D – Parks, Recreation and Culture**Service Description****Unit**

PRC Staff recertification

each

First Aid Equipment

each

Child Goggles

each

Adult Goggles

each

Nose Clips

each

Manuals (Usually included in Course Fee)

Can Lifesaving Manual

each

Canadian First Aid Manual

each

Alert: Lifesaving in Action

each

Lifesaving Instructor Pack

each

Red Cross Deck Book

each

Red Cross Instructor Pack

each

Exam Fees (Usually included in Course Fee)

Bronze Medallion

each

Bronze Cross Course or Recertification

each

Bronze Star

each

Emergency FA LSS

each

Standard FA or Recertification LSS

each

NLS Course of Recertification

each

LSS Instructor Recertification (First)

each

LSS Instructor Recertification (Second)
Red Cross High Five

each
each

Swim Memberships

Child

Single
3 Month
6 Month

Senior

Single
3 Month
6 Month

Adult

Single
3 Month
6 Month

Family

Single

Workout Centre Membership – Lindsay Recreation Complex

Senior

3 Month
6 Month

Adult

3 Month
6 Month

Adult – 10 X Pass

10 Pass

Squash Membership – Lindsay Recreation Complex

Senior

3 Month
6 Month

Adult

3 Month
6 Month

Squash & Workout Centre Membership – Lindsay Recreation Complex

Senior

3 Month
6 Month

Adult

3 Month
6 Month

Corporate Memberships – Lindsay Recreation Complex

Corporate Fee

1-49
50-99
100-150

Individual Fee

1-49
50-99
100-150

Miscellaneous Charges

Land Fitness Class (per class)

Single

D – 3 Recreation Programs

Service Description

Unit

Children's Camp

Sport & Smash	Weekly
Hockey Skills Clinic	Weekly
Public Skating	
Service Description	Unit
Parent & Tot (one adult/child)	Single
Trailer Park	
Service Description	Unit
Beach Park Backlot	Annual
Beach Park Waterfront	Annual
Trailer Deposit	seasonal
D – 4 Parks, Recreation and Culture – Advertising	
Service Description	Unit
Community Guide Ads	
Special Event Listing	each
Schedule E – Planning, Development and Engineering	
Combined Planning Applications	Unit
Consent - full consent fee charged for validation of title with advertising and applicable CA fee	
	per lot
Consent creating two or more abutting lots	over one
	new lot
Deeming By-law or Repeal of Deeming By-law as a condition of approval (includes legal and registration fees)	each

Schedule H – Transit	
H – 1 Transit Fees	
Service Description	Unit
Student/Senior Tokens	14 tokens

THAT the fees contained in Appendix A to Report2017-028 be approved; and

THAT a By-Law be forwarded to Council for adoption.

10.3.4	PUR2017-057	96 - 102
	Marielle van Engelen, Buyer	
	David Kerr, Manager Environmental Services	
	Tender 2015-123-OT Supply and Delivery of Cover Material at Specified Landfill Sites	

RESOLVED THAT Report PUR2017-057, **Tender 2015-123-OT Supply and Delivery of Cover Material at Specified Landfill Sites**, be received; and

THAT the option to renew tender 2015-123-OT Supply and Delivery of Cover Material at Specified Landfill Sites for up to two (2) additional one (1) year terms, pending budget approval, vendor performance, operation requirements and contractual need, in accordance with the Table of Authority, be approved.

10.3.5 BLDG2017-003 103 - 120

Susanne Murchison, Chief Building Official
Draft Fence By-law

RESOLVED THAT Report BLDG2017-003, **Draft Fence By-law**, be received; and

THAT a By-law, substantially in the form attached as Appendix B to Report BLDG2017-003 be forwarded to Council for adoption.

10.3.6 BLDG2017-004 121 - 130

Susanne Murchison, Chief Building Official
Use of Section 4.2 of Building Code Act (BCA)

RESOLVED THAT Report BLDG2017-004, **Use of Section 4.2 of Building Code Act (BCA)**, be received.

10.3.7 ED2017-018 131 - 169

Denise Williams, Acting Manager of Economic Development
Rural Economic Development Funding Agreement RED08084

RESOLVED THAT Report ED2017-018, **Rural Economic Development Funding Agreement RED08084**, be received;

THAT the agreement between the Corporation of the City of Kawartha Lakes and Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs, for funding under the Rural Economic Development (RED) Program, to accept matching funds totaling \$62,150.00 to implement the Business Growth Program Project, attached as Appendix A to Report ED2017-018, be approved;

THAT Council authorizes the Manager of Economic Development to work with Human Resources staff to recruit a temporary full time Economic Development Officer, Downtown Revitalization for a period of up to 14 months;

THAT the City's contribution of \$62,150.00 from the Economic Development Reserve Fund, be approved; and

THAT the necessary by-law to authorize execution of the agreement be brought forward for adoption.

10.3.8

ED2017-019

170 - 177

Debra Soule, Economic Development Officer – Arts, Culture and Heritage

Downtown Lindsay Heritage Conservation District Designation Bylaw

RESOLVED THAT Report ED2017-019, **Downtown Lindsay Heritage Conservation District Designation Bylaw**, be received;

THAT the draft By-law, being A By-law to Designate the Downtown Lindsay Aarea, as identified in the Downtown Lindsay Heritage Conservation District Plan, in accordance with Section 41 of the Ontario Heritage Act, be approved; and

THAT the necessary by-law be brought forward for adoption.

10.3.9

ENG2017-022

178 - 199

Adam Found, Manager of Corporate Assets

10-Year Gravel Resurfacing Plan and Gravel Road Rehabilitation Needs

RESOLVED THAT Report ENG2017-022, **10-Year Gravel Resurfacing Plan and Gravel Road Rehabilitation Needs**, be received;

THAT the 10-Year Gravel Resurfacing Plan 2018-2027, attached as Appendix A to Report ENG2017-022, be adopted for the purpose of complementing the 5-Year Roads Capital Plan and informing future capital budgets;

THAT forecasted annual expenditure for the Road Lifecycle Extension program within the 5-Year Roads Capital Plan be increased by approximately \$300,000.00 for 2021 onward to address gravel road rehabilitation needs on an ongoing basis; and

THAT Public Works and Engineering and Corporate Assets staff review options for addressing long-term drainage-related operating and capital needs of roads without storm drains for the purpose of informing proposed post-2018 capital and operating budgets.

10.3.10 ENG2017-024 200 - 207

Joseph Kelly, Senior Engineering Technician
Request to Establish a Speed Limit – Manvers Scugog Townline Road

RESOLVED THAT Report ENG2017-024 **Request to Establish a Speed Limit – Manvers Scugog Townline Road** be received;

THAT the speed limit of Manvers Scugog Townline Road from Devitts Road (Scugog Township) to a point 100m north of Mckee Road (Scugog Township) be posted at 60 km/h;

THAT the necessary by-laws for the above recommendations be forwarded to Council for adoption;

THAT the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

10.3.11 HS2017-007 208 - 213

Carolyn Daynes, Treasurer
Rod Sutherland, Director, Human Services
Affordable Housing – Office Space Project Update

RESOLVED THAT Report HS2017-007, **Affordable Housing – Office Space Project Update**, be received;
THAT the budget for capital project BP1705 (Office Space and Affordable Housing) be increased to \$12,300,000 and refinanced as follows: (i) \$3,600,000 in various housing-related grants, (ii) \$1,900,000 in debenture to be repaid by rental revenue generated by the affordable housing portion of the building and (iii) \$6,800,000 in debenture to be repaid by lease cost avoidance and revenue generated by the office portion of the building;
THAT the debenture financing of capital project BP1705 (Office Space and Affordable Housing) be increased to \$8.7 million in total and be maintained and reported on separately from other debt until it is retired;
THAT the City Treasurer be authorized to refinance capital project BP1705 (Office Space and Affordable Housing) to reduce the reliance on debenture financing in the event the project receives additional grant or other external financing;
THAT capital project BP1705 (Office Space and Affordable Housing) be designated a multi-year capital project with approval for 2017-2019, inclusive;
THAT the application for a grant and loan under the Green Municipal Fund of the Federation of Canadian Municipalities for Capital Project BP1705, be endorsed; and
THAT an application for a grant under the Municipal Green House Gas (GHG) Challenge Fund for Capital Project BP1705, be endorsed.

10.3.12	HH2017-003	214 - 223
	Hope Lee, Administrator/Manager of Housing Home for Good Program	
	RESOLVED THAT Report HH2017-003, Home for Good Program , be received.	
10.3.13	RS2017-014	224 - 286
	Robyn Carlson, City Solicitor and Acting Manager of Realty Services Surplus Declaration of Mariposa Community Hall (building only) and Proposed Land Lease of 1010 Eldon Road, Oakwood, Legally Described as Pt Blk A to Pt Blk D Plan 80, in the former Geographic Township of Mariposa, City of Kawartha Lakes	

RESOLVED THAT Report 2017-014, **Surplus Declaration of Mariposa Community Hall (building only) and Proposed Land Lease of 1010 Eldon Road, Oakwood, Legally Described as Pt Blk A to Pt Blk D Plan 80, in the former Geographic Township of Mariposa, City of Kawartha Lakes**, be received;

THAT the City-owned property known as Mariposa Community Hall (building only), located at 101 Eldon Road, Oakwood, be declared surplus to municipal needs;

THAT the subject building be disposed of in accordance with the City of Kawartha Lakes Disposal of Real Property Policy No. C-204-DEV-001 and By-law 2010-118, as amended;

THAT notice be given in accordance with By-laws 2008-065 and 2010-118, as amended;

THAT on completion of the public notice, Council shall consider any deputation or public input in opposition of the sale, if any, and if appropriate, pass a by-law (with any amendments deemed necessary) to authorize the disposition;

THAT the conveyance of the subject building for nominal consideration to a not-for-profit organization (the Oakwood and District Lions Club) be supported;

THAT The Mayor and Clerk be authorized to sign all documents to facilitate the conveyance of the building; and

THAT The Mayor and Clerk be authorized to execute the agreement, in the form substantially as attached as Appendix A, on behalf of the Corporation of the City of Kawartha Lakes.

10.3.14 WM2017-010 287 - 291

David Kerr, Manager - Environmental Services
Preferred Waste Collection Option - Shadow Lake Road 2

RESOLVED THAT Report WM2017-010, **Preferred Waste Collection Option - Shadow Lake Road 2**, be received; and

THAT the preferred option for waste and recyclables collection for Shadow Lake Rd. 2 be Option 1, Status quo with expanded investigation and enforcement, to be implemented immediately.

10.3.15 WWW2017-008 292 - 314

Julie Henry, Quality Management and Policy Coordinator
Water and Wastewater Division Level of Service Policy

RESOLVED THAT Report WWW2017-008, **Water and Wastewater Level of Service Policy**, be received;
THAT the Water and Wastewater Level of Service Policy appended to report WWW2017-008 be approved, adopted and numbered for inclusion in the City's Policy Manual;
THAT the Water and Wastewater Frozen Services Management Directive be received; and
THAT Policy Number 066 EPW 003 Water and Wastewater Complaint Handling be rescinded.

10.4	Items Extracted from Consent	
10.4.1	CS2017-017 Craig Shanks, Director of Community Services Lee Anna Thornbury, Manager of Customer Services Customer Service Standards	315 - 341
10.4.2	PW2017-009 Bryan Robinson, Director of Public Works Public Works Roads Depot Master Plan	342 - 497
11.	<u>COMMITTEE OF THE WHOLE</u>	
12.	<u>COMMITTEE OF THE WHOLE AND PLANNING COMMITTEE MINUTES</u>	
12.1	CC2017-29.12.1 Minutes, Planning Advisory Committee Meeting October 11, 2017	498 - 503
13.	<u>CORRESPONDENCE AND PETITIONS</u>	
14.	<u>OTHER OR NEW BUSINESS</u>	
15.	<u>BY-LAWS</u>	

RESOLVED THAT the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.8 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

15.1	By-Laws by Consent	
15.1.1	CC2017-29.15.1.1	504 - 507
	A By-law to Authorize the Conveyance of Municipally Owned Property Legally Described as Part of Lot 8, North of Portage Road, designated as Part 2 on Plan 57R2197, in the former Geographic Township of Bexley, City of Kawartha Lakes, being Part of PIN: 63116-0337 (LT)	
15.1.2	CC2017-29.15.1.2	508 - 623
	A By-law to Designate Downtown Lindsay as a Heritage Conservation District in the City of Kawartha Lakes	
15.1.3	CC2017-29.15.1.3	624 - 624
	A By-law to Repeal By-law 2015-052, being A By-law to Appoint a Municipal Law Enforcement Officer for the City of Kawartha Lakes	
15.1.4	CC2017-29.15.1.4	625 - 625
	A By-law to Repeal By-law 2015-053, being A By-law to Appoint a Weed Inspector for the City of Kawartha Lakes	
15.1.5	CC2017-29.15.1.5	626 - 642
	A By-law to Amend By-law 2016-206, the Consolidated Fees By-law in the City of Kawartha Lakes	
15.1.6	CC2017-29.15.1.6	643 - 651
	A By-law to Regulate Fences in the City of Kawartha Lakes	
15.1.7	CC2017-29.15.1.7	652 - 687
	A By-law to Authorize the Execution of an Agreement between HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Agriculture, Food and Rural Affairs and The Corporation of the City of Kawartha Lakes for Rural Economic Development Funding Agreement RED08084	
15.1.8	CC2017-29.15.1.8	688 - 688
	A By-law to Amend By-law Number 2005-328, being a By-law to Establish Speed Limits in the City of Kawartha Lakes (Amendment No. 35)(Manvers Scugog Townline Road)	

- 15.2 By-Laws Extracted from Consent
- 16. CLOSED SESSION (IF NOT COMPLETED PRIOR TO OPEN SESSION)
- 17. MATTERS FROM CLOSED SESSION
- 18. CONFIRMING BY-LAW
- 19. ADJOURNMENT