

# **The Corporation of the City of Kawartha Lakes**

## **AGENDA**

### **REGULAR COUNCIL MEETING**

**CC2017-31**

**Tuesday, November 14, 2017**

**Closed Session Commencing at 1:00 p.m. Open Session Commencing at 2:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **MEMBERS:**

**Mayor Andy Letham**  
**Councillor Isaac Breadner**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Gord James**  
**Councillor Gerard Jilesen**  
**Councillor Brian S. Junkin**  
**Councillor Rob Macklem**  
**Councillor Mary Ann Martin**  
**Councillor Gord Miller**  
**Councillor Patrick O'Reilly**  
**Councillor John Pollard**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Heather Stauble**  
**Councillor Stephen Strangway**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER
2. ADOPTION OF CLOSED SESSION AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST IN CLOSED SESSION ITEMS
4. CLOSED SESSION
  - 4.1 CC2017-31.4.1  
  
Liana Patterson, Manager of Corporate Services - Human Resources  
Privileged and Confidential  
Ratification of OPSEU Settlement  
Labour Relations or Employee Negotiations  
Municipal Act, 2001 s. 239(2)(d)
  - 4.2 LGL2017-006  
  
Robyn Carlson, City Solicitor  
Washington Drain Update  
Advice that is Subject to Solicitor-Client Privilege  
Municipal Act, 2001 s. 239(2)(f)
  - 4.3 RS2017-015  
  
Robyn Carlson, City Solicitor, and Acting Manager of Realty Services  
Potential Surplus Declaration and Sale of 581 Highway 36, Lindsay,  
Legally Described as Part of Lot 35, Concession 6, except Parts 1, 2, and  
3 on 57R7922, in the Geographic Township of Ops, City of Kawartha  
Lakes, being part of PIN: 63209-0151 (LT)  
Proposed Acquisition or Disposition of Land  
Municipal Act, 2001 s. 239(c)
  - 4.4 CC2017-31.4.4  
  
Robyn Carlson, City Solicitor  
Verbal  
South Pond Farms - Update on Compliance Issues  
Advice that is Subject to Solicitor-Client Privilege  
Municipal Act, 2001 s.239(2)(f)

5. OPENING CEREMONIES

5.1 Call Open Session to Order

5.2 O Canada

5.3 Moment of Silent Reflection

5.4 Adoption of Open Session Agenda

6. DISCLOSURE OF PECUNIARY INTEREST

7. MATTERS FROM CLOSED SESSION

8. PUBLIC INFORMATION

8.1 Presentations

8.2 Invited Guests (Quarterly Basis)

8.3 Notices and Information by Members of Council and Staff

8.3.1 Council

8.3.2 Staff

8.4 Notice of Motion

9. DEPUTATIONS

10. CONSENT MATTERS

**RESOLVED THAT** all of the proposed resolutions shown in Section 10.1, 10.2 and 10.3 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

10.1 Correspondence

10.2 Minutes from:

10.2.1 Council

10.2.1.1 CC2017-31.10.2.1.1

Minutes, Special Council Information Meeting  
October 17, 2017

11 - 17

	<b>RESOLVED THAT</b> the Minutes of the October 17, 2017 Special Council Information Meeting, be received and adopted.	
10.2.1.2	CC2017-31.10.2.1.2  Minutes, Regular Council Meeting October 24, 2017  <b>RESOLVED THAT</b> the Minutes of the October 24, 2017 Regular Council Meeting, be received and adopted.	18 - 49
10.2.1.3	CC2017-31.10.2.1.3  Minutes, Special Council Meeting October 31, 2017  <b>RESOLVED THAT</b> the Minutes of the October 31, 2017 Special Council Meeting, be received and adopted.	50 - 59
10.2.2	Committees of Council, Advisory Boards and Task Forces	
10.3	Reports	
10.3.1	PUR2017-058  Ashley Wykes, Buyer Reconstruction of Specified Boat Launches, Tender 2017-93-CT  <b>RESOLVED THAT</b> Report PUR2017-058, <b>Tender 2017-93-CT Reconstruction of Specified Boat Launches</b> , be received; <b>THAT</b> W.G. Jackett and Sons Construction Ltd. of Fenelon Falls be selected for the award of Tender 2017-93-CT Reconstruction of Specified Boat Launches for the tender cost of \$208,938.50 plus HST; <b>THAT</b> the Community Services 2018 Capital Budget for Boat Launches of \$100,000.00 be approved for early start; <b>THAT</b> subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Tender 2017-93-CT; and <b>THAT</b> the Financial Services Division be authorized to issue a purchase order.	60 - 62
10.3.2	PUR2017-059  Marielle van Engelen, Buyer Angela Porteous, Regulatory Compliance Officer Household Hazardous Waste Services, Tender 2017-88-OT	63 - 67



**RESOLVED THAT** Report PUR2017-059, **Tender 2017-88-OT Household Hazardous Waste Services**, be received;  
**THAT** Envirosystems Inc. of Hamilton be selected for the award of Tender 2017-88-OT for Household Hazardous Waste Services for a two (2) year term, for the total tender price of \$414,890.00, excluding HST, as per the unit prices submitted for the estimated quantities in the original tender document;  
**THAT** Envirosystems Inc. be selected for the award of the the following two provisional items of Tender 2017-88-OT for a two year term, Emergency Services and Annual Training for total tender price of \$5,600.00, excluding HST, as per the unit prices submitted for the estimated quantities in the original tender document and as completed at the discretion of the City;  
**THAT** Council approve the option to renew this tender, including provisional items, for an additional three (3) one (1) year terms, pending vendor performance, annual budget approval and in accordance with the Purchasing Policy;  
**THAT** subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFT 2017-88-OT Household Hazardous Waste Services; and  
**THAT** the Purchasing Division be authorized to issue a purchase order to Envirosystems Inc.

10.3.3

ED2017-020

68 - 77

Debra Soule, Economic Development Officer, Arts, Culture, and Heritage  
 Heritage Victoria Amendments to the Terms of Reference

**RESOLVED THAT** Report ED2017-020, **Heritage Victoria Amendments to Terms of Reference**, be received;  
**THAT** the 2015 Terms of Reference for Heritage Victoria be amended to change the name of the Committee to the Kawartha Lakes Municipal Heritage Committee; and  
**THAT** the 2015 Terms of Reference for Heritage Victoria be amended to increase the number of committee members by two members to enable one representative from each of the Oak Street and Downtown Lindsay Heritage Conservation Districts.

10.3.4

PLAN2017-061

78 - 86

Janet Wong, Planner II  
 A By-law to Deem Lot 1, Registered Plan 159, geographic Township of Verulam, being 55 Meachin Drive (Styles)

**RESOLVED THAT** Report PLAN2017-061, **A By-law to Deem Lot 1, Registered Plan 159, geographic Township of Verulam, being 55 Meachin Drive (Styles) Styles – D30-17-008**, be received;  
**THAT** a Deeming By-law respecting Lot 1, Registered Plan 159, substantially in the form attached as Appendix D to Report PLAN2017-061, be approved and adopted by Council; and  
**THAT** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

10.3.5

PLAN2017-063

87 - 95

Ian Walker, Planning Officer - Large Developments

An application to amend the Town of Lindsay Zoning By-law 2000-75 to remove the Holding (H) symbol to allow the construction of three semi-detached dwellings with a total of six dwelling units at 110-120 Mary Street West, Lindsay (GRIMES)

**RESOLVED THAT** Report PLAN2017-063, respecting **Plan 8P, Part of Park Lot D1, 57R-9184, Part 21, Former Town of Lindsay, Grimes – Application D06-17-031**, be received;  
**THAT** Zoning By-Law Amendment application D06-17-031 identified as 110-120 Mary Street West, City of Kawartha Lakes, as generally outlined in Appendix C to Report PLAN2017-063, be approved and adopted by Council; and  
**THAT** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

10.3.6

FIRE2017-003

96 - 112

Andrew Veale, Councillor  
 Mark Pankhurst, Fire Chief  
 Fire Truck Specification Review

**RESOLVED THAT** Report FIRE2017-003, **Fire Truck Specification Review**, be received;  
**THAT** Council endorses the recommendation of the Fire Truck Specification Review Committee to continue with the purchase of City of Kawartha Lakes fire trucks to the current edition of the NFPA1901 standard including the items outlined in Table 1 of report FIRE2017-003; and  
**THAT** the Fire Truck Specification Review Committee be dissolved as it has completed its mandate.

Angela Porteous, Regulatory Compliance Officer  
Pilot Mattress Recycling Program

**RESOLVED THAT** Report WM 2017-009, **Pilot Mattress Recycling Program**, be received;

**THAT** Council approve the implementation of a Mattress Recycling program as a 19 month pilot to start June 1, 2018 and end on December 31, 2019 as outlined in this report WM 2017-009 at a cost of \$72,600.00 for 2018 and \$124,500.00 for 2019; and

**THAT** staff report back to Council on the success of the mattress recycling pilot program by July 31, 2019 with future program recommendations and 2020 budget expectations.

10.4 Items Extracted from Consent

11. COMMITTEE OF THE WHOLE

12. COMMITTEE OF THE WHOLE AND PLANNING COMMITTEE MINUTES

12.1 CC2017-31.13.1.1

Minutes, Planning Advisory Committee  
November 8, 2017  
(To be circulated electronically prior to meeting)

13. CORRESPONDENCE AND PETITIONS

13.1 CC2017-31.13.1

120 - 127

Greg Mills, President of the Hickory Beach Association  
Resurfacing of Sandy Point Road and Grey Road

14. OTHER OR NEW BUSINESS

15. BY-LAWS

**RESOLVED THAT** the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.12 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

15.1	By-Laws by Consent	
15.1.1	CC2017-31.15.1.9	128 - 129
	A By-law Imposing Special Annual Drainage Rates Upon Land in Respect of Which Money is Borrowed Under the Tile Drainage Act - Moore	
15.1.2	CC2017-31.15.1.2	130 - 132
	A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as Part of Lot 20, Concession 1, in the Geographic Township of Fenelon, City of Kawartha Lakes Described as Part 1 on Plan 57R-3141 Being All of PIN: 63164-0200 (LT)	
15.1.3	CC2017-31.15.1.3	133 - 135
	A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as Part of Lot 29, Registrar's Compiled Plan 544, in the Geographic Village of Woodville, City of Kawartha Lakes Described as Part 1 on Plan 57R-8488 Being All of PIN: 63179-0139 (LT)	
15.1.4	CC2017-31.15.1.4	136 - 137
	A By-law to Establish and Assume a Parcel of Land Legally Described as Part of Lot 17, Concession 9 Designated as Parts 1, 2, 3, 4, 5, and 6 on Reference Plan 57R-5533 as Part of County Road 121, in the Geographic Township of Fenelon, City of Kawartha Lakes, Being PIN: 63160-0372 (LT)	
15.1.5	CC2017-31.15.1.5	138 - 140
	A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as East Half Lot 23, North Side of King Street and West Side of Nappadale Street, Registered Plan No. 119, in the Geographic Village of Woodville, City of Kawartha Lakes Designated as Parts 1, 2, and 3 on Plan 57R-10555 Being All of PIN: 63179-0177 (LT)	
15.1.6	CC2017-31.15.1.6	141 - 141
	A By-law to Repeal Various By-laws from Predecessor Municipalities Regarding Regulation of Fences	

15.1.7	CC2017-31.15.1.7	142 - 146
	A By-Law to Amend the City of Kawartha Lakes Official Plan to Redesignate Land within the City of Kawartha Lakes - 2042825 Ontario Inc.	
15.1.8	CC2017-31.15.1.8	147 - 150
	A By-law to Amend the Township of Ops Zoning By-law No. 93-30 to Rezone Land Within the City of Kawartha Lakes – 2042825 Ontario Inc.	
15.1.9	CC2017-31.15.1.9	151 - 152
	A By-law to Assume Dobson Street, Plan 57M-787 (PIN: 63232-0002(LT)) Kyle Court, Plan 57M-787 (PIN 63238-0296(LT)), Truax Street, Plan 57M-787 (PIN: 63238-9503(LT)), and Gunsolus Street, Plan 57M-787 (PIN: 63238-9504(LT)) Geographic Town of Lindsay, The Corporation of the City of Kawartha Lakes	
15.1.10	CC2017-31.15.1.10	153 - 154
	A By-Law To Amend The Town Of Lindsay Zoning By-Law 2000-75 To Remove The Holding Symbol (H) From A Zone Category On Property Within The City Of Kawartha Lakes - Grimes	
15.1.11	CC2017-31.15.1.11	155 - 155
	A By-Law To Deem Part of a Plan of Subdivision, Previously Registered For Lands Within Kawartha Lakes, <u>Not</u> To Be A Registered Plan Of Subdivision In Accordance With The Planning Act PIN # 63127-0536(Lt), Described As Lot 1, Plan 159, Geographic Township Of Verulam, Now City Of Kawartha Lakes - Styles	
15.1.12	CC2017-31.15.1.12	156 - 156
	A By-law to Amend By-law 2012-173, being A By-law to Regulate Parking	
15.2	By-Laws Extracted from Consent	
16.	<u>CLOSED SESSION (IF NOT COMPLETED PRIOR TO OPEN SESSION)</u>	
17.	<u>MATTERS FROM CLOSED SESSION</u>	
18.	<u>CONFIRMING BY-LAW</u>	

19.

ADJOURNMENT

**The Corporation of the City of Kawartha Lakes**  
**MINUTES**  
**SPECIAL COUNCIL INFORMATION MEETING**

**CC2017-28**  
**Tuesday, October 17, 2017**  
**Open Session Commencing at 1:00 p.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**MEMBERS:**  
**Mayor Andy Letham**  
**Councillor Isaac Breadner**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Gord James**  
**Councillor Gerard Jilesen**  
**Councillor Brian S. Junkin**  
**Councillor Rob Macklem**  
**Councillor Mary Ann Martin**  
**Councillor Gord Miller**  
**Councillor Patrick O'Reilly**  
**Councillor John Pollard**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Heather Stauble**  
**Councillor Stephen Strangway**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. CALL TO ORDER**

Mayor Letham called the meeting to order at 1:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, H. Stauble, S. Strangway, and A. Veale were in attendance.

CAO and Acting City Clerk R. Taylor, Deputy Clerk A. Rooth and various other staff were also in attendance.

Late Arrival: Councillor R. Macklem 1:01 p.m.

Early Departure: Councillor P. Dunn 3:55 p.m.

**2. ADOPTION OF AGENDA**

**CR2017-888**

**Moved By** Councillor Strangway

**Seconded By** Councillor Elmslie

**RESOLVED THAT** the Agenda for the Open Session of the Special Council Information Meeting of Tuesday, October 17, 2017, be adopted as circulated.

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest noted.

**4. PUBLIC INFORMATION**

**4.1 Presentations**

Council recessed at 1:01 p.m. to allow the Kawartha Lakes-Haliburton Housing Authority Annual General Meeting to be held.

**4.1.1 CC2017-28.4.1.1**

Timed Appointment: 1:00 p.m.

Kawartha Lakes-Haliburton Housing Corporation Annual General Meeting

Council reconvened at 1:09 p.m.



#### **4.1.2 CC2017-28.4.1.2**

Hope Lee, CEO

Kawartha Lakes-Haliburton Housing Corporation

2018 Proposed Budget

CEO Hope Lee provided an overview of the Kawartha Lakes-Haliburton Housing Corporation 2018 Proposed Budget. She outlined efforts to improve resources and process and highlighted improvements to energy efficiency in facilities. Ms. Lee advised that the 2018 subsidy request to the City represents a decrease from last year. She responded to questions from Council members. A copy of the presentation is available in the Clerk's Office.

#### **CR2017-889**

**Moved By** Councillor Martin

**Seconded By** Councillor Pollard

**RESOLVED THAT** the presentation by CEO Hope Lee regarding the Kawartha Lakes-Haliburton Housing Corporation 2018 Proposed Budget, be received.

**CARRIED**

#### **4.1.3 CC2017-28.4.1.3**

John Hagarty, Chief of Police

Don Thomas, Chair

Kawartha Lakes Police Services Board

2018 Proposed Budget

Chair Don Thomas provided an overview of the Kawartha Lakes Police Services Board 2018 Proposed Budget. Mr. Thomas and Chief Hagarty responded to questions from Council members. A copy of the presentation is available in the Clerk's Office.

#### **CR2017-890**

**Moved By** Councillor Dunn

**Seconded By** Councillor Macklem

**RESOLVED THAT** the presentation by Chair Don Thomas and Chief John Hagarty regarding the Kawartha Lakes Police Services Board 2018 Proposed Budget, be received.

**CARRIED**

#### **4.1.4 CC2017-28.4.1.4**

Mark Majchrowski, CAO  
Wanda Stephen, Director, Corporate Services  
Kawartha Conservation  
2018 Proposed Budget

CAO Mark Majchrowski provided an overview of the Kawartha Conservation 2018 Proposed Budget. He outlined the various components of the budget, highlighting a number of projects and initiatives. Mr. Majchrowski responded to questions from Council members. A copy of the presentation is available in the Clerk's Office.

#### **CR2017-891**

**Moved By** Councillor Breadner  
**Seconded By** Councillor Miller

**RESOLVED THAT** the presentation by CAO Mark Majchrowski regarding the Kawartha Conservation 2018 Proposed Budget, be received.

**CARRIED**

Council recessed at 2:51 p.m. and reconvened at 3:00 p.m.

#### **4.1.5 CC2017-28.4.1.5**

Stephen Podolsky  
Charlie McDonald  
Lindsay Downtown Business Improvement Area  
2018 Proposed Budget

Charlie McDonald and Stephen Podolsky provided an overview of the Lindsay Downtown Business Improvement Area 2018 Proposed Budget including administration, beautification and marketing. Mr. McDonald and Mr. Podolsky responded to questions from Council members. A copy of the presentation is available in the Clerk's Office.

**CR2017-892**

**Moved By** Councillor Dunn

**Seconded By** Councillor Veale

**RESOLVED THAT** the presentation by Charlie McDonald and Stephen Podolsky regarding the Lindsay Downtown Business Improvement Area 2018 Proposed Budget, be received.

**CARRIED**

**4.1.6 CC2017-28.4.1.6**

Diane Lansdell, Acting Chief Librarian

Jamie Morris, Chair

Carolyn Daynes, Treasurer

Kawartha Lakes Public Library Board

2018 Proposed Budget

Chair Jamie Morrison, Acting Chief Librarian Diane Lansdell and Treasurer Carolyn Daynes provided an overview of the Kawartha Lakes Public Library Board 2018 Proposed Budget. They provided information on the library system, usage numbers, significant developments in 2017, strategic priorities for 2018 and associated budget implications. Mr. Morris, Ms. Lansdell and Ms. Daynes responded to questions from Council members. A copy of the presentation is available in the Clerk's Office.

**CR2017-893**

**Moved By** Councillor Miller

**Seconded By** Councillor Veale

**RESOLVED THAT** the presentation by Chair Jamie Morris, Acting Chief Librarian Diane Lansdell and Treasurer Carolyn Daynes regarding the Kawartha Lakes Public Library Board 2018 Proposed Budget, be received.

**CARRIED**

**4.1.7 CC2017-28.4.1.7**

Doug Erlandson, Chair

Kawartha Lakes Municipal Airport Board

2018 Proposed Budget

Chair Doug Erlandson provided an overview of the Kawartha Lakes Municipal Airport Board 2018 Proposed Budget. Mr. Erlandson responded to questions from Council members. A copy of the presentation is available in the Clerk's Office.

Councillor Dunn left Council Chambers and did not return.

**CR2017-894**

**Moved By** Councillor Dunn

**Seconded By** Councillor Breadner

**RESOLVED THAT** the presentation Chair Doug Erlandson regarding the Kawartha Lakes Municipal Airport Board 2018 Proposed Budget, be received.

**CARRIED**

**4.1.8 CC2017-28.4.1.8**

Mary Catherine Masciangelo, Director, Corporate Services  
Haliburton, Kawartha, Pine Ridge District Health Unit  
Correspondence Regarding 2018 Proposed Budget

**CR2017-895**

**Moved By** Councillor Macklem

**Seconded By** Councillor O'Reilly

**RESOLVED THAT** the September 21, 2017 correspondence from Director of Corporate Services Mary Catherine Masciangelo regarding the Haliburton, Kawartha, Pine Ridge District Health Unit 2018 Proposed Budget, be received.

**CARRIED**

**4.1.9 CC2017-28.4.1.9**

Susan McKinnon, Manager, Budgets and Business Analysis  
Lake Simcoe Region Conservation Authority  
Correspondence Regarding 2018 Proposed Budget

**CR2017-896**

**Moved By** Councillor Strangway

**Seconded By** Councillor Pollard

**RESOLVED THAT** the October 5, 2017 e-mail correspondence from Manager of Budgets and Business Analysis Susan McKinnon regarding the Lake Simcoe Region Conservation Authority 2018 Proposed Budget, be received.

**CARRIED**

5. **REPORTS**

6. **CLOSED SESSION**

7. **MATTERS FROM CLOSED SESSION**

8. **CONFIRMING BY-LAW**

**CR2017-897**

**Moved By** Councillor James

**Seconded By** Councillor Elmslie

**RESOLVED THAT** a by-law to confirm the proceedings of a Special Council Information Meeting held Tuesday, October 17, 2017 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**CARRIED**

9. **ADJOURNMENT**

**CR2017-898**

**Moved By** Councillor Breadner

**Seconded By** Councillor Macklem

**RESOLVED THAT** the Council Meeting adjourn at 4:00 p.m.

**CARRIED**

**Read and adopted this 14th day of November, 2017.**

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Andy Letham, Mayor

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Ron Taylor, Acting City Clerk

**The Corporation of the City of Kawartha Lakes**  
**MINUTES**  
**REGULAR COUNCIL MEETING**

**CC2017-29**  
**Tuesday, October 24, 2017**  
**Open Session Commencing at 2:00 p.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**MEMBERS:**  
**Mayor Andy Letham**  
**Councillor Isaac Breadner**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Gord James**  
**Councillor Gerard Jilesen**  
**Councillor Brian S. Junkin**  
**Councillor Rob Macklem**  
**Councillor Mary Ann Martin**  
**Councillor Gord Miller**  
**Councillor Patrick O'Reilly**  
**Councillor John Pollard**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Heather Stauble**  
**Councillor Stephen Strangway**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. CALL TO ORDER**

Note to Minutes: This Item was dealt with under Item 5.1.

**2. ADOPTION OF CLOSED SESSION AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST IN CLOSED SESSION ITEMS**

Note to Minutes: This item was dealt with under Item 6.

**4. CLOSED SESSION**

**5. OPENING CEREMONIES**

**5.1 Call Open Session to Order**

Mayor Letham called the Open Session of the Meeting to order at 2:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, J. Pollard, K. Seymour-Fagan, S. Strangway, A. Veale and E. Yeo were in attendance.

CAO and Acting City Clerk R. Taylor, Deputy Clerk A. Rooth, Administrative Assistant M. Warren and various other staff members were also in attendance.

Early Departures:

Councillor G. Miller 4:55 p.m.

Councillor P. Dunn 4:57 p.m.

**5.2 O Canada**

The Meeting was opened with the singing of 'O Canada'.

**5.3 Moment of Silent Reflection**

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

**5.4 Adoption of Open Session Agenda**

**CR2017-899**

**Moved By** Councillor Martin

**Seconded By** Councillor Junkin

**RESOLVED THAT** the Agenda for the Open Session of the Regular Council Meeting of Tuesday, October 24, 2017, be adopted as circulated and with the following amendments:

**Additions - DEPUTATIONS**

9.3

Susan Bigness

Preferred Waste Collection Option - Shadow Lake Road 2  
(Report WM2017-010, Item 10.3.14 on the Agenda)

9.4

Neil Evans

Preferred Waste Collection Option - Shadow Lake Road 2  
(Report WM2017-010, Item 10.3.14 on the Agenda)

**Additions – CONSENT CORRESPONDENCE**

10.1.5

Nelson and Beverley LeDrew

Preferred Waste Collection Option - Shadow Lake Road 2  
(Report WM2017-010, Item 10.3.14 on the Agenda)

10.1.6

Heather Stauble, Councillor

Haliburton, Kawartha, Pine Ridge District Health Unit Resolution Regarding  
Response to the Report of the Minister's Expert Panel on Public Health - Public  
Health within an Integrated Health System

**Additions – BY-LAWS BY CONSENT**

15.1.9

A By-Law to Assume Deane Street, Plan 57M-774 (PIN: 63148-0166(LT) and  
63148-0013(LT)), and 0.3 Metre Reserve, Plan 57M-774(PIN: 63148-0011(LT)),  
Geographic Village of Fenelon Falls, The Corporation of the City of Kawartha  
Lakes

15.1.10

A By-Law to Assume Peller Court, Plan 57M-759 (PIN: 63139-0024(LT))and both  
0.3 Metre Reserves, Plan 57M-759 (PIN: 63139-0022(LT) and 63139-0023(LT)),  
Geographic Township of Verulam, The Corporation of the City of Kawartha Lakes

15.1.11

A By-law to Assume Barron Boulevard, Plan 57M-784 (PIN: 63209-0200(LT))  
and 0.3 Metre Reserve, Plan 57M-784 (PIN 63209-0194(LT)), St. Peter Street,  
Plan 57M-784 (PIN: 63209-0201(LT)), and Simpson Road, Plan 57M-784 (PIN:  
63209-0199(LT)) and 0.3 Metre Reserve, Plan 57M-784 (PIN: 63209-0198(LT)),



and Park Block 36, Plan 57M-784, (PIN: 63209-0193(LT)), Geographic Township of Ops, The Corporation of the City of Kawartha Lakes

And;

**THAT** Item 10.3.9 be moved to Items Extracted from Consent to be dealt with immediately following Item 10.4.2.

**CARRIED**

**6. DISCLOSURE OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest noted.

**7. MATTERS FROM CLOSED SESSION**

**8. PUBLIC INFORMATION**

**8.1 Presentations**

**8.2 Invited Guests (Quarterly Basis)**

**8.3 Notices and Information by Members of Council and Staff**

**8.3.1 Council**

Mayor Letham advised that October marks the 25th anniversary of the Ontario Association of Children's Aid Societies' Child Abuse Prevention Month, noting that staff and Council are wearing purple today to help raise awareness of this important issue.

Councillor O'Reilly made the following announcements:

- Kawartha Lakes This Week presents the 2017 Home and Christmas Craft Show at the Lindsay Exhibition November 4th to 5th.
- The 6th Annual Snowflake Gala, presented by the Soroptimist International Kawartha Lakes is November 2nd at the Admiral Inn in Lindsay.
- The Kawartha Lakes Sports and Recreation Council will be presenting 2017 Volunteer Awards on November 2nd at the Lindsay Golf and Country Club.
- The Stinson Memorial Lecture Series presents Environment Canada Climatologist David Philips in "What's Up With the Weather" on October 29th at 2:00 p.m. at Cambridge Street United Church.
- The 23rd Annual Dream Ball in support of Kawartha-Haliburton Children's Foundation is November 18th at 6:00 p.m. at the Lindsay Armoury.

Councillor Martin advised that the Omemee Lioness Annual Craft and Bake Sale is on November 4th at Coronation Hall. She further advised that the Omemee Library is relocating to the former Omemee Hardware Store location in November.

**8.3.2 Staff**

**8.4 Notice of Motion**

**9. DEPUTATIONS**

**9.1 CC2017-29.9.1**

Norman Price, Chair  
Crystal Morrissey, Vice-Chair  
Kawartha Lakes Accessibility Advisory Committee  
Assistive Listening Devices

Councillor Strangway introduced Crystal Morrissey, Vice-Chair of the Kawartha Lakes Accessibility Advisory Committee. Ms. Morrissey provided Council with information on how the new assistive listening devices, available for use in Council Chambers, work. Norm Price, Chair of the Kawartha Lakes Accessibility Advisory Committee, noted that today the City has taken one more step toward achieving accessibility and thanked Council, staff and committee for their support in bringing this important initiative to fruition.

**CR2017-900**

**Moved By** Councillor Strangway

**Seconded By** Councillor Elmslie

**RESOLVED THAT** the deputation of Norman Price, Chair and Crystal Morrissey, Vice-Chair of the Kawartha Lakes Accessibility Advisory Committee regarding Assistive Listening Devices, be received.

**CARRIED**

**9.2 CC2017-29.9.2**

David Fell, Chief Executive Officer  
Eastern Ontario Regional Network (EORN)  
Improved Mobile Broadband Project  
(Report CAO2017-007, Item 10.3.1 on the Agenda)

David Fell, CEO of the Eastern Ontario Rural Network (EORN)  
provided background on the EORN's work toward expanding high speed

broadband internet in eastern Ontario. He noted that significant broadband is being used by mobile devices and that, despite past efforts, there are still geographic areas with little or no coverage due to insufficient capacity in the network. He explained that EORN has developed a business case and is looking for support from all levels of government to leverage private funding through public-private partnerships. Mr. Fell responded to questions from Council members.

**CR2017-901**

**Moved By** Councillor Breadner

**Seconded By** Councillor Miller

**RESOLVED THAT** the deputation of David Fell, Chief Executive Officer, Eastern Ontario Regional Network (EORN) regarding Improved Mobile Broadband Project, Report CAO2017-007, Item 10.3.1 on the Agenda, be received.

**CARRIED**

**9.3 CC2017-29.9.3**

Susan Bigness

Preferred Waste Collection Option - Shadow Lake Road 2  
(Report WM2017-010, Item 10.3.14 on the Agenda)

Susan Bigness, resident of Shadow Lake Road 2, commented on information provided in the staff report and provided a history of waste collection for the road as detailed in her accompanying correspondence. She expressed concern that many of the garbage issues occur during summer months with high occupancy rates at rental properties. Ms. Bigness noted that Option 1, being the status quo with expanded investigation and enforcement will not likely be successful as past efforts to prevent issues including signage and locking of the waste vault have failed to improve the situation. She requested that Council consider Option 4, being provision of curbside collection to residents, advising that local residents will work with the City to ensure adequate turnarounds are available and that residents are willing to have the vault removed at their own cost.

**CR2017-902**

**Moved By** Councillor Martin

**Seconded By** Councillor Junkin

**RESOLVED THAT** the deputation of Susan Bigness regarding Preferred Waste Collection Option - Shadow Lake Road 2, Report WM2017-010, Item 10.3.14 on the Agenda, be received.

**CARRIED**

**9.4 CC2017-29.9.4**

Neil Evans

Preferred Waste Collection Option - Shadow Lake Road 2  
(Report WM2017-010, Item 10.3.14 on the Agenda)

Mr. Evans, a local resident, expressed concern that the he has not received any correspondence from the City regarding this matter as was identified in the staff report. He noted that Options 2 and 3 presented in the report represent drastic reductions in service and requested that they not be considered. Mr. Evans advised that waste is problematic during the summer season, noting that residents work very hard to maintain the road.

**CR2017-903**

**Moved By** Councillor Yeo

**Seconded By** Councillor Macklem

**RESOLVED THAT** the deputation of Neil Evans regarding Preferred Waste Collection Option - Shadow Lake Road 2, Report WM2017-010, Item 10.3.14 on the Agenda, be received.

**CARRIED**

**10. CONSENT MATTERS**

The following items were requested to be extracted from the Consent Agenda:

Mayor Letham Item 10.1.6

Councillor Breadner Items 10.3.1 and 10.3.6

Councillor Junkin Item 10.3.3

Councillor Elmslie Items 10.3.5 and 10.3.11

Councillor Veale Item 10.3.13

Councillor Yeo Item 10.3.14

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Veale

**RESOLVED THAT** all of the proposed resolutions shown in Section 10.1, 10.2 and 10.3 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered, save and except Items

10.1.6, 10.3.1, 10.3.3, 10.3.5, 10.3.6, 10.3.9, 10.3.11, 10.3.13 and 10.3.14,  
namely:

**CARRIED**

## **10.1 Correspondence**

### **10.1.1 CC2017-29.10.1.1**

Doug Elmslie, Councillor  
Exemption from Mandatory Hook Up

#### **CR2017-904**

**RESOLVED THAT** the memorandum from Councillor Elmslie dated October 24, 2017 regarding Exemption for Mandatory Hook Up be received;

**THAT** the exemption request to the Mandatory Connection By-law 2014- 75 Wychwood Crescent , Fenelon Falls, be approved; and

**THAT** the Fixed Rate and Capital Levy to the property, 75 Wychwood Crescent , Fenelon Falls, commence immediately.

**CARRIED**

### **10.1.2 CC2017-29.10.1.2**

Mike Farquhar, Supervisor Technical Services  
Petition for Municipal Drainage - Webster Petition

#### **CR2017-905**

**RESOLVED THAT** the October 24, 2017 memorandum from Mike Farquhar, Supervisor Technical Services, regarding Petition for Municipal Drainage - Webster Petition, be received.

**CARRIED**

### **10.1.3 CC2017-29.10.1.3**

Tiffany Kummer, CEO and Founder  
CRPS/RSD Foundation  
Complex Regional Pain Syndrome (CRPS) Awareness

#### **CR2017-906**

**RESOLVED THAT** the October 7, 2017 e-mail correspondence from Tiffany

Kummer, CEO and Founder of the CRPS/RSD Foundation, regarding Complex Regional Pain Syndrome (CRPS) Awareness, be received.

**CARRIED**

**10.1.4 CC2017-29.10.1.4**

Stephen Strangway, Councillor  
Gillis Street

**CR2017-907**

**RESOLVED THAT** the memorandum from Councillor Strangway dated October 24, 2017 regarding Gillis Street, be received and;

**THAT** Gillis Street continue to receive summer maintenance (two gradings) and winter maintenance (snow ploughing) until the spring of 2019 or until a Limited Service Agreement can be put in place.

**CARRIED**

**10.1.5 CC2017-29.10.1.5**

Nelson and Beverley LeDrew  
Preferred Waste Collection Option - Shadow Lake Road 2  
(Report WM2017-010, Item 10.3.14 on the Agenda)

**CR2017-908**

**RESOLVED THAT** the October 16, 2017 e-mail correspondence from Nelson and Beverley LeDrew, regarding Preferred Waste Collection Option - Shadow Lake Road 2, Report WM2017-010, Item 10.3.14 on the Agenda, be received.

**CARRIED**

**10.2 Minutes from:**

**10.2.1 Council**

**10.2.1.1 CC2017-29.10.2.1.1**

Minutes, Regular Council Meeting  
October 10, 2017

**CR2017-909**

**RESOLVED THAT** the Minutes of the October 10, 2017 Regular Council Meeting, be received and adopted; and

**THAT** the Minutes of the October 10, 2017 Regular Council Meeting, Closed Session, be adopted.

**CARRIED**

## **10.2.2 Committees of Council, Advisory Boards and Task Forces**

### **10.2.2.1 CC2017-29.10.2.2.1**

Draft Minutes, Executive Committee Meeting  
October 5, 2017

#### **CR2017-910**

**RESOLVED THAT** the Draft Minutes of the October 5, 2017 Executive Committee Meeting, be received.

**CARRIED**

## **10.3 Reports**

### **10.3.2 CLK2017-008**

Ann Rooth, Deputy Clerk  
2018 Council and Planning Advisory Committee Meeting Schedule

#### **CR2017-911**

**RESOLVED THAT** Report CLK2017-008, **2018 Council and Planning Advisory Committee Meeting Schedule**, be received; and

**THAT** the schedule for Planning Advisory Committee, Council Meetings and Special Council Information Meetings for 2018, as outlined in Appendix A to Report CLK2017-008 – 2018 Council and Planning Advisory Committee Meeting Calendar, be approved.

**CARRIED**

### **10.3.4 PUR2017-057**

Marielle van Engelen, Buyer  
David Kerr, Manager Environmental Services  
Tender 2015-123-OT Supply and Delivery of Cover Material at Specified Landfill Sites

#### **CR2017-912**

**RESOLVED THAT** Report PUR2017-057, **Tender 2015-123-OT Supply and**

**Delivery of Cover Material at Specified Landfill Sites**, be received; and  
**THAT** the option to renew tender 2015-123-OT Supply and Delivery of Cover Material at Specified Landfill Sites for up to two (2) additional one (1) year terms, pending budget approval, vendor performance, operation requirements and contractual need, in accordance with the Table of Authority, be approved.

**CARRIED**

### **10.3.7 ED2017-018**

Denise Williams, Acting Manager of Economic Development  
Rural Economic Development Funding Agreement RED08084

#### **CR2017-913**

**RESOLVED THAT** Report ED2017-018, **Rural Economic Development Funding Agreement RED08084**, be received;

**THAT** the agreement between the Corporation of the City of Kawartha Lakes and Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs, for funding under the Rural Economic Development (RED) Program, to accept matching funds totaling \$62,150.00 to implement the Business Growth Program Project, attached as Appendix A to Report ED2017-018, be approved;

**THAT** Council authorizes the Manager of Economic Development to work with Human Resources staff to recruit a temporary full time Economic Development Officer, Downtown Revitalization for a period of up to 14 months;

**THAT** the City's contribution of \$62,150.00 from the Economic Development Reserve Fund, be approved; and

**THAT** the necessary by-law to authorize execution of the agreement be brought forward for adoption.

**CARRIED**

### **10.3.8 ED2017-019**

Debra Soule, Economic Development Officer – Arts, Culture and Heritage  
Downtown Lindsay Heritage Conservation District Designation Bylaw

#### **CR2017-914**

**RESOLVED THAT** Report ED2017-019, **Downtown Lindsay Heritage Conservation District Designation Bylaw**, be received;

**THAT** the draft By-law, being A By-law to Designate the Downtown Lindsay Area, as identified in the Downtown Lindsay Heritage Conservation District Plan,



in accordance with Section 41 of the Ontario Heritage Act, be approved; and  
**THAT** the necessary by-law be brought forward for adoption.

**CARRIED**

**10.3.10 ENG2017-024**

Joseph Kelly, Senior Engineering Technician  
Request to Establish a Speed Limit – Manvers Scugog Townline Road

**CR2017-915**

**RESOLVED THAT** Report ENG2017-024 **Request to Establish a Speed Limit – Manvers Scugog Townline Road** be received;

**THAT** the speed limit of Manvers Scugog Townline Road from Devitts Road (Scugog Township) to a point 100m north of Mckee Road (Scugog Township) be posted at 60 km/h;

**THAT** the necessary by-laws for the above recommendations be forwarded to Council for adoption;

**THAT** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

**CARRIED**

**10.3.12 HH2017-003**

Hope Lee, Administrator/Manager of Housing  
Home for Good Program

**CR2017-916**

**RESOLVED THAT** Report HH2017-003, **Home for Good Program**, be received.

**CARRIED**

**10.3.15 WWW2017-008**

Julie Henry, Quality Management and Policy Coordinator  
Water and Wastewater Division Level of Service Policy

**CR2017-917**

**RESOLVED THAT** Report WWW2017-008, **Water and Wastewater Level of Service Policy**, be received;

**THAT** the Water and Wastewater Level of Service Policy appended to report WWW2017-008 be approved, adopted and numbered for inclusion in the City's

Policy Manual;

**THAT** the Water and Wastewater Frozen Services Management Directive be received; and

**THAT** Policy Number 066 EPW 003 Water and Wastewater Complaint Handling be rescinded.

**CARRIED**

Note to Minutes: Item 10.3.14 was moved up on the Agenda to be dealt with next.

#### **10.4 Items Extracted from Consent**

##### **10.3.14 WM2017-010**

David Kerr, Manager - Environmental Services  
Preferred Waste Collection Option - Shadow Lake Road 2

**CR2017-918**

**Moved By** Councillor Yeo

**Seconded By** Councillor Breadner

**RESOLVED THAT** Report WM2017-010, **Preferred Waste Collection Option - Shadow Lake Road 2**, be received; and

**THAT** the option for waste and recyclables collection for Shadow Lake Rd. 2 be Option 4, **Provide Curbside Collection to Residences**, to be implemented pending agreement for access from private homeowner(s), including that the road meets the standards set out in the Waste Management By-law and that there is an acceptable turnaround at the end of the road for trucks during all seasons.

**CARRIED**

##### **10.1.6 CC2017-29.10.1.6**

Heather Stauble, Councillor  
Haliburton, Kawartha, Pine Ridge District Health Unit Resolution Regarding Response to the Report of the Minister's Expert Panel on Public Health - Public Health within an Integrated Health System.

**CR2017-919**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Seymour-Fagan

**RESOLVED THAT** the October 23, 2017 correspondence from the Haliburton, Kawartha, Pine Ridge District Health Unit requesting support for their Resolution

Regarding Response to the Report of the Minister's Expert Panel on Public Health - Public Health within an Integrated Health System, be received and supported; and

**THAT** the Premier of Ontario, Minister of Health and Long Term Care, MPPs for Northumberland —Quinte West, and Haliburton—Kawartha Lakes—Brock, Municipalities of Northumberland and Haliburton Counties, Chief Medical Officer of Health, Assistant Deputy Minister, Population and Public Health Division, Ministry of Health and Long Term Care, Central East LHIN CEO, South East LHIN CEO, AMO and Ontario boards of health are so advised before October 31, 2017.

**CARRIED**

#### **10.3.1 CAO2017-007**

Ron Taylor, Chief Administrative Officer  
Eastern Ontario Regional Network (EORN)  
Improved Mobile Broadband Project

**CR2017-920**

**Moved By** Councillor Breadner

**Seconded By** Councillor Yeo

**RESOLVED THAT** Report CAO2017-007, **Eastern Ontario Regional Network (EORN) – Improved Mobile Broadband Project**, be received.

**CARRIED**

**CR2017-921**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Seymour-Fagan

**RESOLVED THAT** the City of Kawartha Lakes supports EORN's submission of the Eastern Ontario Regional Cellular Mobile Broadband Project as the Region's highest economic development priority;

**THAT** the City of Kawartha Lakes will work as a partner with the EOWC and EORN, along with the federal and provincial governments and the private sector to improve mobile broadband access and services for the people and businesses of Eastern Ontario; and

**THAT** the City of Kawartha Lakes will support this project by making a financial contribution once the full extent of the project is determined by the Federal and Provincial Governments.

A recorded vote was requested by Mayor Letham.

<b>Recorded</b>	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor Letham	X		
Councillor Breadner		X	
Councillor Dunn		X	
Councillor Elmslie	X		
Councillor James	X		
Councillor Jilesen	X		
Councillor Junkin	X		
Councillor Macklem	X		
Councillor Martin	X		
Councillor Miller	X		
Councillor O'Reilly	X		
Councillor Pollard	X		
Councillor Seymour-Fagan	X		
Councillor Stauble			X
Councillor Strangway	X		
Councillor Veale	X		
Councillor Yeo	X		
<b>Results</b>	<b>14</b>	<b>2</b>	<b>1</b>
			<b>CARRIED</b>

### 10.3.3 CORP2017-028

Angela Vickery, Manager of Revenue and Procurement  
Updated Consolidated Fees By-Law

#### **CR2017-922**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Dunn

**RESOLVED THAT** Report CORP2017-028, **Updated Consolidated Fees By-Law**, be received;

**THAT** Section 2.06 of By-Law 2016-206 be amended to the following:

**Annual Adjustment:** The fees established in Schedules A to H to this by-law may be adjusted annually, on January 1, by the Consumer Price Index of April of the current year. The City Treasurer shall determine the annual adjustment by September 1<sup>st</sup> of each year. The fee adjustment may be rounded up within the nearest one dollar (\$1.00);

**THAT** By-Law 2011-260 be amended to remove Schedule A to By-Law 2014-224 in order to incorporate the fee schedule into the Consolidated Fees By-Law;

**THAT** new fees for Schedule A – Administration – Water and Wastewater be established as follows;

<b>A – 3 Water and Wastewater</b>		
<b>Service Description</b>	<b>Unit</b>	<b>Rate Effective January 1, 2018</b>
Bulk Water Key	each	\$15.00
Replacement Bulk Water Key	each	\$25.00
Extra or Replacement Smart Vend Card	each	\$15.00

**THAT** new fees for Schedule A – Administration - Legal be established as follows;

<b>A – 4 Legal</b>		
<b>Service Description</b>	<b>Unit</b>	<b>Rate Effective January 1, 2018</b>
Land Management Committee Application Fee (inquiries pertaining to ownership and/or maintenance of City land, requests to acquire/use City land)	each	\$125.00

**THAT** new fees for Schedule B – Licensing be established and implemented October 24, 2017 as follows;

<b>B – 4 Dog Tag and Regulation</b>
-------------------------------------

<b>Fees</b>		
<b>Service Description</b>	<b>Unit</b>	<b>Rate Effective October 24, 2017</b>
<b>Lifetime Tags</b>		
Microchipped, Spayed or Neutered	each	\$60.00
Microchipped, Unaltered	each	\$100.00

**THAT** new fees for Schedule D – Parks, Recreation and Culture be established as follows;

<b>D – 2 Fitness Memberships</b>		
<b>Service Description</b>	<b>Unit</b>	<b>Fees Effective January 1, 2018</b>
<b>Swim Memberships - Lindsay Recreation Complex</b>		
Child	Monthly	\$14.00
Senior	Monthly	\$16.80
Adult	Monthly	\$22.50
<b>Workout Centre Membership – Lindsay Recreation Complex</b>		
Senior	Single	\$8.15
Senior	Monthly	\$27.50
Adult	Monthly	\$34.50
<b>Squash Membership – Lindsay Recreation Complex</b>		
Senior	Monthly	\$23.80
Adult	Monthly	\$29.40
<b>Squash &amp; Workout Centre Membership – Lindsay Recreation Complex</b>		
Senior	Single	\$11.87
	Monthly	\$37.95
Adult	Monthly	\$46.90
<b>D – 3 Recreation Programs</b>		
<b>Milk Run</b>		
21K	Early	\$60.00
	Regular	\$70.00
	Day of	\$70.00
<b>Miscellaneous</b>		
Non Resident Premium		25%

**THAT** new fees for Schedule E – Planning, Development and Engineering be established as follows;

E – 1 Planning Fees		
Service Description	Unit	Fees Effective January 1, 2018
Clearance to fulfill Oak Ridges Moraine	each	\$500.00
GIS Mapping Requests (CKL Mapping only up to 11x17 paper size)	each	\$30.00 plus \$10 per additional map
Information Requests for Closed Planning Act Application Files	Per File	\$300.00
OMB Appeal Processing Fee	each	
Consent or Minor Variance Applications		\$150.00
All other Planning Act Applications		\$300.00
Preparation of Development Agreement		
Where required but not in conjunction with a Planning Act application such as roadway construction, fulfillment of Oak Ridges Moraine Conservation Plan conditions	each	\$1,100 plus \$500 processing fee

**THAT** the following fees be removed from By-Law 2016-206;

<b>A – 3 Legal</b>	
<b>Service Description</b>	<b>Unit</b>
Notarial Services	each
Notarial Services related to pension documents	each
<b>B – 4 Dog Tag and Regulation Fees</b>	
<b>Service Description</b>	<b>Unit</b>
Annual Fees (with current certification of rabies immunization)	
Unaltered Dog (0-4 years)	each
Unaltered Dog (5-10+ years)	each
Spayed/Neutered Dog (0-4 years)	each
Spayed/Neutered Dog (5-10+ years)	each
<b>Schedule D – Parks, Recreation and Culture</b>	
<b>Service Description</b>	<b>Unit</b>
PRC Staff recertification	each
First Aid Equipment	each

Child Goggles	each
Adult Goggles	each
Nose Clips	each
<b>Manuals (Usually included in Course Fee)</b>	
Can Lifesaving Manual	each
Canadian First Aid Manual	each
Alert: Lifesaving in Action	each
Lifesaving Instructor Pack	each
Red Cross Deck Book	each
Red Cross Instructor Pack	each
<b>Exam Fees (Usually included in Course Fee)</b>	
Bronze Medallion	each
Bronze Cross Course or Recertification	each
Bronze Star	each
Emergency FA LSS	each
Standard FA or Recertification LSS	each
NLS Course of Recertification	each
LSS Instructor Recertification (First)	each
LSS Instructor Recertification (Second)	each
Red Cross High Five	each
<b>Swim Memberships</b>	
Child	Single
	3 Month
	6 Month
Senior	Single
	3 Month
	6 Month
Adult	Single
	3 Month
	6 Month
Family	Single
<b>Workout Centre Membership – Lindsay Recreation Complex</b>	
Senior	3 Month



	6 Month
Adult	3 Month
	6 Month
Adult – 10 X Pass	10 Pass
<b>Squash Membership – Lindsay Recreation Complex</b>	
Senior	3 Month
	6 Month
Adult	3 Month
	6 Month
<b>Squash &amp; Workout Centre Membership – Lindsay Recreation Complex</b>	
Senior	3 Month
	6 Month
Adult	3 Month
	6 Month
<b>Corporate Memberships – Lindsay Recreation Complex</b>	
Corporate Fee	1-49
	50-99
	100-150
Individual Fee	1-49
	50-99
	100-150
<b>Miscellaneous Charges</b>	
Land Fitness Class (per class)	Single
<b>D – 3 Recreation Programs</b>	
<b>Service Description</b>	<b>Unit</b>
<b>Children's Camp</b>	
Sport & Smash	Weekly
Hockey Skills Clinic	Weekly
<b>Public Skating</b>	
<b>Service Description</b>	<b>Unit</b>
Parent & Tot (one adult/child)	Single
<b>Trailer Park</b>	
<b>Service Description</b>	<b>Unit</b>

Beach Park Backlot	Annual
Beach Park Waterfront	Annual
Trailer Deposit	seasonal
<b>D – 4 Parks, Recreation and Culture – Advertising</b>	
<b>Service Description</b>	<b>Unit</b>
<b>Community Guide Ads</b>	
Special Event Listing	each
<b>Schedule E – Planning, Development and Engineering</b>	
<b>Combined Planning Applications</b>	<b>Unit</b>
Consent - full consent fee charged for validation of title with advertising and applicable CA fee	
Consent creating two or more abutting lots	per lot over one new lot
Deeming By-law or Repeal of Deeming By-law as a condition of approval (includes legal and registration fees)	each
<b>Schedule H – Transit</b>	
<b>H – 1 Transit Fees</b>	
<b>Service Description</b>	<b>Unit</b>
Student/Senior Tokens	14 tokens

**THAT** the fees contained in Appendix A to Report CORP2017-028, be approved;  
and  
**THAT** a By-Law be forwarded to Council for adoption.

**CARRIED**

### 10.3.5 BLDG2017-003

Susanne Murchison, Chief Building Official  
Draft Fence By-law

**CR2017-923**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Seymour-Fagan

**RESOLVED THAT** Report BLDG2017-003, **Draft Fence By-law**, be received.

**CARRIED**

**CR2017-924**

**Moved By** Councillor Dunn

**Seconded By** Councillor Junkin

**RESOLVED THAT** a By-law, substantially in the form attached as Appendix B to Report BLDG2017-003, be forwarded to Council for adoption.

**CARRIED**

**10.3.6 BLDG2017-004**

Susanne Murchison, Chief Building Official  
Use of Section 4.2 of Building Code Act (BCA)

**CR2017-925**

**Moved By** Councillor Breadner

**Seconded By** Councillor Yeo

**RESOLVED THAT** Report BLDG2017-004, **Use of Section 4.2 of Building Code Act (BCA)**, be received;

**THAT** the City of Kawartha Lakes Building By-law be amended to include section 4.2 of the Building Code Act; and

**THAT** the necessary by-law be brought forward for adoption.

**CARRIED**

**10.3.9 ENG2017-022**

Adam Found, Manager of Corporate Assets  
10-Year Gravel Resurfacing Plan and Gravel Road Rehabilitation Needs

Note to Minutes: Item 10.3.9 was moved to Items Extracted From Consent with the Adoption of the Open Session Agenda. See Item 10.4.3.

**10.3.11 HS2017-007**

Carolyn Daynes, Treasurer  
Rod Sutherland, Director, Human Services  
Affordable Housing – Office Space Project Update

**CR2017-926**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Strangway

**RESOLVED THAT** Report HS2017-007, **Affordable Housing – Office Space Project Update**, be received;

**THAT** the budget for capital project BP1705 (Office Space and Affordable Housing) be increased to \$12,300,000 and refinanced as follows: (i) \$3,600,000 in various housing-related grants, (ii) \$1,900,000 in debenture to be repaid by rental revenue generated by the affordable housing portion of the building and (iii) \$6,800,000 in debenture to be repaid by lease cost avoidance and revenue generated by the office portion of the building;

**THAT** the debenture financing of capital project BP1705 (Office Space and Affordable Housing) be increased to \$8.7 million in total and be maintained and reported on separately from other debt until it is retired;

**THAT** the City Treasurer be authorized to refinance capital project BP1705 (Office Space and Affordable Housing) to reduce the reliance on debenture financing in the event the project receives additional grant or other external financing;

**THAT** capital project BP1705 (Office Space and Affordable Housing) be designated a multi-year capital project with approval for 2017-2019, inclusive;

**THAT** the application for a grant and loan under the Green Municipal Fund of the Federation of Canadian Municipalities for Capital Project BP1705, be endorsed; and

**THAT** an application for a grant under the Municipal Green House Gas (GHG) Challenge Fund for Capital Project BP1705, be endorsed.

A recorded vote was requested by Councillor Elmslie.

<b>Recorded</b>	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor Letham	X		
Councillor Breadner		X	
Councillor Dunn	X		
Councillor Elmslie	X		
Councillor James		X	
Councillor Jilesen	X		
Councillor Junkin		X	

Councillor Macklem	X		
Councillor Martin	X		
Councillor Miller	X		
Councillor O'Reilly	X		
Councillor Pollard	X		
Councillor Seymour-Fagan		X	
Councillor Stauble			X
Councillor Strangway	X		
Councillor Veale	X		
Councillor Yeo		X	
<b>Results</b>	<b>11</b>	<b>5</b>	<b>1</b>
			<b>CARRIED</b>

**CR2017-927**

**Moved By** Councillor Yeo

**Seconded By** Councillor Veale

**RESOLVED THAT** upset limit for capital project BP1705 (Office Space and Affordable Housing) be set at \$12,300,000.

**CARRIED**

**10.3.13 RS2017-014**

Robyn Carlson, City Solicitor and Acting Manager of Realty Services  
Surplus Declaration of Mariposa Community Hall (building only) and Proposed  
Land Lease of 1010 Eldon Road, Oakwood, Legally Described as Pt Blk A to Pt  
Blk D Plan 80, in the former Geographic Township of Mariposa, City of Kawartha  
Lakes

**CR2017-928**

**Moved By** Councillor Veale

**Seconded By** Councillor Miller

**RESOLVED THAT** Report 2017-014, **Surplus Declaration of Mariposa  
Community Hall (building only) and Proposed Land Lease of 1010 Eldon**

**Road, Oakwood, Legally Described as Pt Blk A to Pt Blk D Plan 80, in the former Geographic Township of Mariposa, City of Kawartha Lakes**, be received;

**THAT** the City-owned property known as Mariposa Community Hall (building only), located at 1010 Eldon Road, Oakwood, be declared surplus to municipal needs;

**THAT** the subject building be disposed of in accordance with the City of Kawartha Lakes Disposal of Real Property Policy No. C-204-DEV-001 and By-law 2010-118, as amended;

**THAT** notice be given in accordance with By-laws 2008-065 and 2010-118, as amended;

**THAT** on completion of the public notice, Council shall consider any deputation or public input in opposition of the sale, if any, and if appropriate, pass a by-law (with any amendments deemed necessary) to authorize the disposition;

**THAT** the conveyance of the subject building for nominal consideration to a not-for-profit organization (the Oakwood and District Lions Club) be supported;

**THAT** The Mayor and Clerk be authorized to sign all documents to facilitate the conveyance of the building; and

**THAT** The Mayor and Clerk be authorized to execute the agreement, in the form substantially as attached as Appendix A, on behalf of the Corporation of the City of Kawartha Lakes.

**CARRIED**

The meeting recessed at 3:45 p.m. and reconvened at 3:56 p.m.

#### **10.4.1 CS2017-017**

Craig Shanks, Director of Community Services  
Lee Anna Thornbury, Manager of Customer Services  
Customer Service Standards

Director Shanks and Manager Thornbury provided a brief presentation on the Customer Service Standards. Director Shanks and Manager Thornbury responded to questions from Council. A copy of the presentation is available in the Clerks Office.

#### **CR2017-929**

**Moved By** Councillor James

**Seconded By** Councillor Miller

**RESOLVED THAT** Report CS2017-017, **Customer Service Standards**, be received for information.

**CARRIED**

#### **10.4.2 PW2017-009**

Bryan Robinson, Director of Public Works  
Public Works Roads Depot Master Plan

Director Robinson provided a brief overview of his report. He responded to questions from Council members.

#### **CR2017-930**

**Moved By** Councillor Martin

**Seconded By** Councillor Pollard

**RESOLVED THAT** Report PW2017-09, **Public Works Roads Depot Master Plan**, be received;

**THAT** the recommendations of the draft Master Plan report and preferred solution, be endorsed;

**THAT** Staff be authorized to file the Master Plan report with the Ministry of the Environment and Climate Change for the legislated 30 day comment period; and

**THAT** Staff be directed, upon final acceptance of the report by the Ministry of the Environment and Climate Change, to update the Capital Asset Management plan accordingly.

**CARRIED**

Councillor Miller left the Council Chambers at 4:55 p.m. and did not return.  
Councillor Dunn left the Council Chambers at 4:57 p.m. and did not return.

#### **10.4.3 ENG2017-022**

Adam Found, Manager of Corporate Assets  
10-Year Gravel Resurfacing Plan and Gravel Road Rehabilitation Needs

##### Item 10.3.9

Manager of Corporate Assets A. Found provided a presentation and overview of his report. Manager Found responded to questions from Council members. A copy of the presentation is available in the Clerk's Office.

**CR2017-931**

**Moved By** Councillor Yeo

**Seconded By** Councillor Macklem

**RESOLVED THAT** Report ENG2017-022, **10-Year Gravel Resurfacing Plan and Gravel Road Rehabilitation Needs**, be received;

**THAT** the 10-Year Gravel Resurfacing Plan 2018-2027, attached as Appendix A to Report ENG2017-022, be adopted for the purpose of complementing the 5-Year Roads Capital Plan and informing future capital budgets;

**THAT** forecasted annual expenditure for the Road Lifecycle Extension program within the 5-Year Roads Capital Plan be increased by approximately \$300,000.00 for 2021 onward to address gravel road rehabilitation needs on an ongoing basis; and

**THAT** Public Works and Engineering and Corporate Assets staff review options for addressing long-term drainage-related operating and capital needs of roads without storm drains for the purpose of informing proposed post-2018 capital and operating budgets.

**CARRIED**

**CR2017-932**

**Moved By** Councillor James

**Seconded By** Councillor Elmslie

**RESOLVED THAT** staff be directed to investigate options for using City owned pits for the provision of gravel for gravel resurfacing of roads with a report back to Council by end of Q1 2018.

**CARRIED**

**CR2017-933**

**Moved By** Councillor Strangway

**Seconded By** Councillor Elmslie

**RESOLVED THAT** staff be directed to investigate costing and service implications of revising the traffic volume threshold to warrant hard-topping of gravel roads from an annual average daily traffic (AADT) level of 400 to an AADT of both 200 or 300 with a report back to Council by end of Q2 2018.

**CARRIED**



**11. COMMITTEE OF THE WHOLE**

**12. COMMITTEE OF THE WHOLE AND PLANNING COMMITTEE MINUTES**

**12.1 CC2017-29.12.1**

Minutes, Planning Advisory Committee Meeting  
October 11, 2017

**CR2017-934**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Veale

**RESOLVED THAT** the Minutes of the October 11, 2017 Planning Advisory Committee Meeting, be received and the recommendations be adopted.

**CARRIED**

**13. CORRESPONDENCE AND PETITIONS**

**14. OTHER OR NEW BUSINESS**

**15. BY-LAWS**

The mover requested the consent of Council to read the by-laws by number only.

**Moved By** Councillor Elmslie

**Seconded By** Councillor Jilesen

**RESOLVED THAT** the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.11 be read a first, second and third time, passed, numbered, signed and the corporate seal attached, namely:

**CARRIED**

**15.1 By-Laws by Consent**

**15.1.1 CR2017-935**

A By-law to Authorize the Conveyance of Municipally Owned Property Legally Described as Part of Lot 8, North of Portage Road, designated as Part 2 on Plan 57R2197, in the former Geographic Township of Bexley, City of Kawartha Lakes, being Part of PIN: 63116-0337 (LT)

**15.1.2 CR2017-936**

A By-law to Designate Downtown Lindsay as a Heritage Conservation District in the City of Kawartha Lakes

**15.1.3 CR2017-937**

A By-law to Repeal By-law 2015-052, being A By-law to Appoint a Municipal Law Enforcement Officer for the City of Kawartha Lakes

**15.1.4 CR2017-938**

A By-law to Repeal By-law 2015-053, being A By-law to Appoint a Weed Inspector for the City of Kawartha Lakes

**15.1.5 CR2017-939**

A By-law to Amend By-law 2016-206, the Consolidated Fees By-law in the City of Kawartha Lakes

**15.1.6 CR2017-940**

A By-law to Regulate Fences in the City of Kawartha Lakes

**15.1.7 CR2017-941**

A By-law to Authorize the Execution of an Agreement between HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Agriculture, Food and Rural Affairs and The Corporation of the City of Kawartha Lakes for Rural Economic Development Funding Agreement RED08084

**15.1.8 CR2017-942**

A By-law to Amend By-law Number 2005-328, being a By-law to Establish Speed Limits in the City of Kawartha Lakes (Amendment No. 35)(Manvers Scugog Townline Road)

**15.1.9 CR2017-943**

A By-Law to Assume Deane Street, Plan 57M-774 (PIN: 63148-0166(LT) and 63148-0013(LT)), and 0.3 Metre Reserve, Plan 57M-774 (PIN: 63148-0011(LT)), Geographic Village of Fenelon Falls, The Corporation of the City of Kawartha Lakes

**15.1.10 CR2017-944**

A By-Law to Assume Peller Court, Plan 57M-759 (PIN: 63139-0024(LT)) and both 0.3 Metre Reserves, Plan 57M-759 (PIN: 63139-0022(LT) and 63139-0023(LT)), Geographic Township of Verulam, The Corporation of the City of Kawartha Lakes

**15.1.11 CR2017-945**

A By-law to Assume Barron Boulevard, Plan 57M-784 (PIN: 63209-0200(LT)) and 0.3 Metre Reserve, Plan 57M-784 (PIN 63209-0194(LT)), St. Peter Street, Plan 57M-784 (PIN: 63209-0201(LT)), and Simpson Road, Plan 57M-784 (PIN: 63209-0199(LT)) and 0.3 Metre Reserve, Plan 57M-784 (PIN: 63209-0198(LT)), and Park Block 36, Plan 57M-784, (PIN: 63209-0193(LT)), Geographic Township of Ops, The Corporation of the City of Kawartha Lakes

**15.2 By-Laws Extracted from Consent**

**16. CLOSED SESSION (IF NOT COMPLETED PRIOR TO OPEN SESSION)**

**17. MATTERS FROM CLOSED SESSION**

**18. CONFIRMING BY-LAW**

**CR2017-946**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Elmslie

**RESOLVED THAT** a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, October 24, 2017 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**CARRIED**

**19. ADJOURNMENT**

**CR2017-947**

**Moved By** Councillor Pollard

**Seconded By** Councillor Veale

**RESOLVED THAT** the Council Meeting adjourn at 5:15 p.m.

**CARRIED**

**Read and adopted this 14th day of November, 2017.**

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Andy Letham, Mayor

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Ron Taylor, Acting City Clerk

**Recommendations made at the October 11, 2017 Planning Advisory Committee:**

**PC2017-042**

**Moved By** Mayor Letham

**Seconded By** Councillor Miller

**RECOMMEND THAT** Report ENG2017-019, **Assumption Report for Northern Colours Inc. Subdivision, Deane Street, Fenelon Falls, City of Kawartha Lakes**, be received;

**THAT** the Assumption of Deane Street, Fenelon Falls, City of Kawartha Lakes, be approved;

**THAT** an Assumption By-Law, substantially in the form attached as Appendix A to Report ENG2017-019 be approved and adopted by Council; and

**THAT** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**CARRIED**

**PC2017-043**

**Moved By** Mayor Letham

**Seconded By** D. Girard

**RECOMMEND THAT** Report ENG2017-020, **Assumption Report for Rolling Hills – Szakacsi Subdivision, Peller Court, Verulam, City of Kawartha Lakes**, be received;

**THAT** the Assumption of Peller Court, Geographic Township of Verulam, City of Kawartha Lakes, be approved;

**THAT** an Assumption By-Law, substantially in the form attached as Appendix A to Report ENG2017-020 be approved and adopted by Council; and

**THAT** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**CARRIED**

**PC2017-044**

**Moved By** Mayor Letham

**Seconded By** Councillor Veale

**RECOMMEND THAT** Report ENG2017-021, **Assumption Report for Riverview Estates Subdivision – Phase 1, City of Kawartha Lakes**, be received;

**THAT** the Assumption of Riverview Estates Subdivision - Phase 1, City of Kawartha Lakes, be approved;

**THAT** an Assumption By-Law, substantially in the form attached as Appendix A to Report ENG2017-021 be approved and adopted by Council; and  
**THAT** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**CARRIED**

**The Corporation of the City of Kawartha Lakes**  
**MINUTES**  
**SPECIAL COUNCIL MEETING**

**CC2017-30**  
**Tuesday, October 31, 2017**  
**Open Session Commencing at 9:00 a.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**MEMBERS:**  
**Mayor Andy Letham**  
**Councillor Isaac Breadner**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Gord James**  
**Councillor Gerard Jilesen**  
**Councillor Brian S. Junkin**  
**Councillor Rob Macklem**  
**Councillor Mary Ann Martin**  
**Councillor Gord Miller**  
**Councillor Patrick O'Reilly**  
**Councillor John Pollard**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Heather Stauble**  
**Councillor Stephen Strangway**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

**Accessible formats and communication supports are available upon request.**

**1. CALL TO ORDER**

Mayor Letham called the meeting to order at 9:00 a.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, G. Miller, P. O'Reilly, K. Seymour-Fagan, S. Strangway and A. Veale were in attendance.

CAO and Acting City Clerk R. Taylor, Deputy Clerk A. Rooth and various other staff were also in attendance.

Late Arrivals:

Councillor J. Pollard 9:02 a.m.

Councillor H. Stauble 9:02 a.m.

Councillor E. Yeo 9:03 a.m.

**2. ADOPTION OF AGENDA**

**CR2017-948**

**Moved By** Councillor Strangway

**Seconded By** Councillor Martin

**RESOLVED THAT** the Agenda for the Open Session of the Special Council Meeting of Tuesday, October 31, 2017, be adopted as circulated.

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest noted.

**4. PUBLIC INFORMATION**

**4.1 Presentations**

**4.1.1 CC2017-30.4.1.1**

Ron Taylor, CAO

Carolyn Daynes, Treasurer

Adam Found, Manager of Corporate Assets

2018 Proposed Capital Budget

CAO Taylor explained that the City's Corporate Strategic Plan, Asset Management Plan and Core Service Review have provided an effective, guiding framework for development of proposed budgets. Manager Found provided information on the Asset Management Plan and how it supports sustainable, long-term financial planning. He outlined tax-supported financial challenges

going into 2018 and strategies to address them. Treasurer Daynes provided an updated 2018 Operating Budget outlook. They answered questions from members of Council. A copy of the presentation is available in the Clerk's Office.

**CR2017-949**

**Moved By** Councillor Dunn

**Seconded By** Councillor Breadner

**RESOLVED THAT** the presentation by CAO Taylor, Treasurer Daynes and Manager Found regarding the 2018 Proposed Capital Budget, be received.

**CARRIED**

**5. REPORTS**

**5.1 ENG2017-026**

Adam Found, Manager of Corporate Assets

Carolyn Daynes, City Treasurer

Proposed 2018 Tax-Supported and Water and Wastewater Capital Budgets

**CR2017-950**

**Moved By** Councillor Dunn

**Seconded By** Councillor Elmslie

**RESOLVED THAT** Report ENG2017-026, **Proposed 2018 Tax-Supported and Water and Wastewater Capital Budgets**, be received.

**CARRIED**

**5.2 2018 Water and Wastewater Capital Budget**

**5.2.1 CC2017-30.5.2.1**

Public Comments - Water and Wastewater Capital Budget

There was no one present who wished to speak about the 2018 Water and Wastewater Capital Budget.

**5.2.2 CC2017-30.5.2.2**

Written Public Submissions - Water and Wastewater Capital Budget



No submissions were received relating to the 2018 Water and Wastewater Capital Budget.

**5.2.3 CC2017-30.5.2.3**

Extractions - Water and Wastewater Capital Budget

Councillor Breadner requested that Water Distribution Program WW1801, Project 998180102, Water Meter System and Technology, be extracted.

**CR2017-951**

**Moved By** Councillor Breadner

**Seconded By** Councillor Dunn

**RESOLVED THAT** Program WW1801, Project 998180102, Water Meter System and Technology, be removed from the 2018 Water and Wastewater Capital Budget in the amount of \$800,000.00.

**CARRIED**

**5.2.4 CC2017-30.5.2.4**

Adoption of the 2018 Water and Wastewater Capital Budget

**CR2017-952**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Pollard

**RESOLVED THAT** the 2018 Water and Wastewater Capital Budget, as amended, be approved.

**CARRIED**

Council recessed at 10:21 a.m. and reconvened at 10:31 a.m.

**5.3 2018 Tax-Supported Capital Budget**

**5.3.1 CC2017-30.5.3.1**

Public Comments - Tax-Supported Capital Budget

Sandy Spearing attended Council to speak in support of the proposed Capital Budget allocation for road reconstruction on Porter Road. She expressed the need to move the project forward, reduce liability and ensure roads are safe.

**CR2017-953**

**Moved By** Councillor Martin

**Seconded By** Councillor Pollard

**RESOLVED THAT** the public comments regarding the 2018 Tax-Supported Capital Budget, be received.

**CARRIED**

**5.3.2 CC2017-30.5.3.2**

Written Public Submissions - Tax-Supported Capital Budget

No written submissions were received relating to the 2018 Tax-Supported Capital Budget, save and except Item 5.3.2.1 on the Agenda.

**5.3.2.1 CC2017-30.5.3.2.1**

Cindy Frankland

Petition Regarding Patterson Road between County Road 30 and Sturgeon Lake

**CR2017-954**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Junkin

**RESOLVED THAT** the petition received from Cindy Frankland regarding Patterson Road between County Road 30 and Sturgeon Lake, be received.

**CARRIED**

**5.3.3 CC2017-30.5.3.3**

Extractions - Tax-Supported Capital Budget

Decision Units

**CR2017-955**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**RESOLVED THAT** Multi-Year Program RD1814, Gravel Road Rehabilitation Program, be added to the budget in the amount of \$4,599,000.00 to be funded from the Capital Reserve.

**CARRIED**

**Moved By** Councillor Elmslie  
**Seconded By** Councillor Strangway

**RESOLVED THAT** Program BP1801, Francis Street East Public Washroom, be added to the budget in the amount of \$90,000.00 to be funded from tax support.

**MOTION FAILED**

**Moved By** Councillor Elmslie  
**Seconded By** Councillor Strangway

**RESOLVED THAT** road work on Princes Street from John Street to Colborne Street, Fenelon Falls, be included in the life-cycle extension program in 2018.

**MOTION FAILED**

**Moved By** Councillor Elmslie  
**Seconded By** Councillor Strangway

**RESOLVED THAT** new garbage cans in downtown Fenelon Falls be added to the budget in the amount of \$30,000.00 to be funded from tax support.

**MOTION FAILED**

**CR2017-956**

**Moved By** Councillor Stauble  
**Seconded By** Councillor Pollard

**RESOLVED THAT** staff be directed to provide recommendations for a city-wide program for the provision of Street Furniture, including garbage and recycling containers, with a report to Council by end of Q2 2018

**CARRIED**

**CR2017-957**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Martin

**RESOLVED THAT** road work on Patterson Road be added to the budget in the amount of \$18,000.00 to be funded by tax support, to provide interim road work, including application of gravel and calcium, prior to planned road resurfacing on Patterson Road in 2019.

**CARRIED**

Council recessed at 12:12 p.m. and reconvened at 12:45 p.m.

Extractions

**Moved By** Councillor Dunn

**Seconded By** Councillor Junkin

**RESOLVED THAT** Program RD1801, Project 983180105, Second Fenelon Falls Bridge, be removed from the budget in the amount of \$260,000.00.

**MOTION FAILED**

**Moved By** Councillor Junkin

**Seconded By** Councillor Breadner

**RESOLVED THAT** Program RD1806, Projects 983180697, Cosh's Road, and 983181604, Cable Road, be removed from the budget in a total amount of \$7,240.00 and referred to the 2019 budget process for consideration.

**MOTION FAILED**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**RESOLVED THAT** Program AP1801, Project 987180101, Runway 13-31 Partial Parallel, be removed from the budget in the amount of \$163,500.00.

**MOTION FAILED**

**Moved By** Councillor Dunn

**Seconded By** Councillor Junkin

**RESOLVED THAT** Program AP1801, Project 987180102, Commercial/Hanger Service Roads be removed from the budget in the amount of \$38,000.00

**MOTION FAILED**

**Moved By** Councillor Dunn

**Seconded By** Councillor Breadner

**RESOLVED THAT** Program FT1802, Project 994180202, Tractors, be removed from the budget in the amount of \$215,000.00 and be put back into the Fleet Reserve.

**MOTION FAILED**

**Moved By** Councillor Junkin

**Seconded By** Councillor Breadner

**RESOLVED THAT** Program FS1801, Project 932180102, Fire Hall Exhaust Systems, be reduced by \$65,000.00 to \$70,000.00.

**MOTION FAILED**

Council recessed at 2:25 p.m. and reconvened at 2:34 p.m.

**Moved By** Councillor Junkin

**Seconded By** Councillor Breadner

**RESOLVED THAT** Program BP1801, Project 953180109, City Hall Council Chamber and Victoria Room, be reduced by \$160,000.00 to \$300,000.00.

**MOTION FAILED**

**Moved By** Councillor Junkin

**Seconded By** Councillor Yeo

**RESOLVED THAT** Program BP1801, Project 953180120, Lindsay Service Centre Reconfiguration be removed from the budget in the amount of \$30,000.00.

**MOTION FAILED**

**Moved By** Councillor Junkin  
**Seconded By** Councillor Breadner

**RESOLVED THAT** Program PR1801, Project 950180106, Bobcaygeon Beach Park, be reduced by \$100,000.00 to \$145,000.00.

**MOTION FAILED**

**Moved By** Councillor Junkin  
**Seconded By** Councillor Martin

**RESOLVED THAT** Program PR1805, Project 950180507, Lindsay Recreation Complex Parking Lot and Pathways, be reduced by \$245,000.00 to \$240,000.00.

**MOTION FAILED**

**Moved By** Councillor Breadner  
**Seconded By** Councillor James

**RESOLVED THAT** Program BP1801 Projects 953180119 Old Gaole Wall, be reduced by \$100,000.00 to \$100,000.00.

**MOTION FAILED**

#### **5.3.4 CC2017-30.5.3.4**

Adoption of the 2018 Tax-Supported Capital Budget

**CR2017-958**

**Moved By** Councillor James  
**Seconded By** Councillor Miller

**RESOLVED THAT** the 2018 Tax-Supported Capital Budget, as amended, be adopted.

**CARRIED**

#### **6. CLOSED SESSION**

#### **7. MATTERS FROM CLOSED SESSION**

8. **CONFIRMING BY-LAW**

**CR2017-959**

**Moved By** Councillor James

**Seconded By** Councillor Macklem

**RESOLVED THAT** a by-law to confirm the proceedings of a Special Council Meeting held Tuesday, October 31, 2017 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**CARRIED**

9. **ADJOURNMENT**

**CR2017-960**

**Moved By** Councillor Veale

**Seconded By** Councillor O'Reilly

**RESOLVED THAT** the Council Meeting adjourn at 3:31 p.m.

**CARRIED**

**Read and adopted this 14th day of November, 2017.**

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Andy Letham, Mayor

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Ron Taylor, Acting City Clerk

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number PUR2017-058**

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**Date:** November 14, 2017

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier:** 2, 3, 7, 12, 14

**Subject:** Tender 2017-93-CT Reconstruction of Specified Boat Launches

**Author Name and Title:** Ashley Wykes, Buyer

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### **Recommendation(s):**

**RESOLVED THAT** Report PUR2017-058, Tender 2017-93-CT Reconstruction of Specified Boat Launches, be received;

**THAT** W.G. Jackett and Sons Construction Ltd. of Fenelon Falls be selected for the award of Tender 2017-93-CT Reconstruction of Specified Boat Launches for the tender cost of \$208,938.50 plus HST;

**THAT** the Community Services 2018 Capital Budget for Boat Launches of \$100,000.00 be approved for early start;

**THAT** subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Tender 2017-93-CT; and

**THAT** the Financial Services Division be authorized to issue a purchase order.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_



## Background:

This report addresses the reconstruction of specified boat launches and the requirement of early start approval of the 2018 Capital Budget for boat launches.

The City of Kawartha Lakes currently has forty-two (42) municipally owned water access/boat launch locations. Every year, Community Services identifies boat launches that require improvements. The following five (5) boat launches were identified for improvements:

- Government Dock Road, Norland
- Cedar Plank Road, Burnt River
- Cowans Bay Drive, Emily
- MacAlpine Park, Verulam
- Nayoro Park, Lindsay

All five of the boat launches were included in the tender document released. Upon evaluation of the bids received, it was found that only three out of the five launches could be awarded based on the approved budgets in 2016 and 2017. Staff request Council to approve an early start for the 2018 Capital Budget of \$100,000 to ensure all five boat launch projects can be completed.

Request for Tender 2017-93-CT Reconstruction of Specified Boat Launches was released and advertised in accordance with the Purchasing Policy and Management Directive.

The tender was opened in public on Thursday, September 21, 2017 by Angela Vickery, Manager Revenue and Procurement and Ashley Wykes, Buyer, with the following results:

Company	Tender Amount (not including HST)
W.G. Jakkett and Sons Construction Ltd., Fenelon Falls	\$208,938.50
National Structures 2011 Inc., Napanee	\$369,192.00
J. Hoover Ltd., Stouffville	\$292,426.00
Euro, Toronto	\$357,783.54
Coco Paving Inc., Bowmanville	Decline to Bid - Unable to submit a competitive tender

Tenders were reviewed for compliance to the tender document and references checked with no concerns identified.

### **Rationale:**

Staff recommends W.G. Jackett and Sons Construction Ltd. of Fenelon Falls be selected for the award of Tender 2017-93-CT Reconstruction of Specified Boat Launches for the tender cost of \$208,938.50 plus HST.

### **Other Alternatives Considered:**

No alternatives are being considered as the 2018 Capital Budget for boat launches has already been approved.

### **Financial/Operation Impacts:**

Boat launch reconstruction was identified in the 2016 and 2017 Capital Budgets. Each project was approved for \$100,000. An additional \$100,000 has been approved in the 2018 Capital Budget.

<b>Project Number</b>	<b>Project Budget</b>	<b>Other Committed Funds *see below</b>	<b>Project Balance</b>	<b>Tender Amount (incl HST)</b>	<b>HST Rebate</b>	<b>Contingency</b>	<b>Total Cost</b>	<b>Project Balance</b>
2017-93-CT	\$ -	\$ -	\$ -	\$236,101	(\$23,485)	\$ -	\$212,616	(\$212,616)
950164000	\$100,000	\$49,265	\$50,735	\$ -	\$ -	\$ -	\$ -	\$50,735
950170300	\$100,000	\$ -	\$100,000	\$ -	\$ -	\$ -	\$ -	\$100,000
950180109	\$100,000	\$ -	\$100,000	\$ -	\$ -	\$ -	\$ -	\$100,000
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$49,265</b>	<b>\$250,735</b>	<b>\$236,101</b>	<b>(\$23,485)</b>	<b>\$ -</b>	<b>\$212,617</b>	<b>\$38,119</b>

### **Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:**

This project is aligned with the City of Kawartha Lakes strategic goals of “A Vibrant and Growing Economy” and “An Exceptional Quality of Life”.

### **Consultations:**

Junior Accountant

**Department Head E-Mail:** cshanks@kawarthalakes.ca

**Department Head:** Craig Shanks

**Department File:** 2017-93-CT

# The Corporation of the City of Kawartha Lakes

## Council Report

Report Number PUR2017-059

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**Date:** November 14, 2017

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier:** ALL

**Subject:** Tender 2017-88-OT Household Hazardous Waste Services

**Author Name and Title:** Marielle van Engelen, Buyer

Angela Porteous, BESc., Regulatory Compliance Officer

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### Recommendation(s):

**RESOLVED THAT** Report PUR2017-059, **Tender 2017-88-OT Household Hazardous Waste Services**, be received;

**THAT** Envirosystems Inc. of Hamilton be selected for the award of Tender 2017-88-OT for Household Hazardous Waste Services for a two (2) year term, for the total tender price of \$414,890.00, excluding HST, as per the unit prices submitted for the estimated quantities in the original tender document;

**THAT** Envirosystems Inc. be selected for the award of the the following two provisional items of Tender 2017-88-OT for a two year term, Emergency Services and Annual Training for total tender price of \$5,600.00, excluding HST, as per the unit prices submitted for the estimated quantities in the original tender document and as completed at the discretion of the City;

**THAT** Council approve the option to renew this tender, including provisional items, for an additional three (3) one (1) year terms, pending vendor performance, annual budget approval and in accordance with the Purchasing Policy;

**THAT** subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award RFT 2017-88-OT Household Hazardous Waste Services; and

**THAT** the Purchasing Division be authorized to issue a purchase order to Envirosystems Inc.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

The City of Kawartha Lakes currently offers household hazardous waste (HHW) management services to residents through two depots, located at the Lindsay Ops and Fenelon landfills, as well as event day services. The household hazardous waste program protects our environment by effectively diverting hazardous waste and corrosive liquids from the landfill and providing the public an appropriate method of disposal. The current contract for these services expires December 11, 2017 with all optional renewals being utilized.

Request for Tender 2017-88-OT Household Hazardous Waste was released for advertising in accordance with the City's Purchasing Policy. This tender is for a contractor to provide the same level of service required to collect, transport and process household hazardous waste dropped off by the public at the Fenelon and Lindsay Ops hazardous waste depots as well as event days.

The initial term of the contract is for two (2) years, commencing on December 12, 2017 and ending on December 31, 2019. The City shall have the option to renew the contract for an additional three (3), one year terms, pending vendor performance. The terms and conditions of the original contract will apply. All contract renewals are subject to satisfactory performance and the City of Kawartha Lakes' Council approved annual operating budget.

If the City elects to exercise the option to renew the contract for the additional years, the Contractor may request an annual increase to their unit pricing which does not exceed the annual percentage change in the most recent issuance of the Consumer Price Index (CPI) All items- Ontario, as issued by the Statistics Canada.

The tender closed on October 12, 2017 and was opened in public by Doug Elmslie, Councilor and Marielle van Engelen, Buyer with the following results:

Part	Household Hazardous Waste Service	Tender Amounts Read at Opening (Excluding HST) Amounts for the Initial term of 2 years	
		Buckham Transport	Envirosystems Incorporated
A & C	HHW Packaging, Transportation and Disposal	\$ 303,750.00	\$ 276,260.00
B	HHW Event Day Operations Packing, Transportation and Disposal	\$ 35,580.00	\$ 22,830.00
	HHW Event Day Operations	\$ 14,400.00	\$ 16,000.00
D	Operation of Lindsay Ops Depot - Saturdays	\$ 44,200.00	\$ 46,800.00
E	Bulk Waste Oil - Transportation and Disposal	\$ 30,000.00	\$ 48,000.00
F	HHW Underground Spill Containment tank (cleaning and inspection)	\$ 10,000.00	\$ 5,000.00
<b>Provisional items</b>			
A	Emergency Services	\$ 2,000.00	\$ 1,600.00
A	Annual Training	\$ 1,000.00	\$ 4,000.00
D	Operation Fenelon HHW Depot	\$ 54,600.00	\$ 52,000.00

In accordance the City's Purchasing Policy, an irregular result of a competitive procurement process occurred as fewer than three (3) submissions were received.

The tender packages were evaluated for mathematical accuracy and conformity to the tender requirements. Reference checks were conducted and no concerns were identified.

## **Rationale:**

Staff recommends that Envirosystems Inc. of Hamilton be selected for the award of Tender 2017-88-OT Household Hazardous Waste Services for a two (2) year term for the total tender price of \$414,890.00 plus \$5,600.00 including two of the provisional items, excluding HST, and based on estimated quantities.

Staff have chosen not to award the provisional work for the operation of the Fenelon HHW Depot at this time. Instead, Staff have allocated internal resources within the 2018 operating budget to complete this work. This will result in an operational savings to the City. The use of internal resources will be monitored through the term of the contract. Should the City require contracted services to perform this work, the provisional amount under Item D will be awarded via change order in accordance with the City's purchasing policy.

The services provided under this tender include receiving HHW at the Lindsay Ops depot and event day sites along with the packing, transportation and processing at all depots and events. The training of City staff in the handling of HHW forms part of this contract.

## **Other Alternatives Considered:**

No other alternatives are being considered as the household hazardous waste program protects our environment by effectively diverting HHW and industrial wastes from the landfill. As well, the City is not approved to dispose of HHW within the landfill.

## **Financial/Operation Impacts:**

Costs for these services are included in the Solid Waste Operating Budget. The first year of this contract covers the period December 12, 2017 to December 31, 2018. It is anticipated that approximately \$10,000 will be applied to the 2017 operational budget.

The total annual cost for this contract for two years equals \$207,445.00 in 2018 and \$207,445.00 in 2019 for a total tender price of \$414,890.00, excluding provisional items. In anticipation of this contract, staff has incorporated sufficient funds within the proposed 2018 budget. Therefore, in approval of this contract, there will be no additional operational impact for 2018 beyond the proposed budget. The 2019 budget will be proposed accordingly.

## **Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:**

This report contributes to the Council Adopted Strategic Plan, namely Strategic Action 3.1.2 which is "Executing the Waste Management Strategy". This report

aligns with the City's Integrated Waste Management Strategy to divert materials from landfill and find further recycling opportunities to save landfill space.

Also, the household hazardous waste recycling program aligns with Goal #3 of a "Healthy Environment". The act of hazardous waste diversion aligns with the City's vision of a naturally beautiful community that protects our local environment, enhances water quality and creates an improved quality of life.

**Department Head E-Mail:** brobinson@kawarthalakes.ca

**Department Head:** Bryan Robinson, Director of Public Works

**Department File:** 2017-88-OT

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number ED2017-020**

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**Date:** November 14, 2017

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier:** All

**Subject:** Heritage Victoria Amendments to Terms of Reference

**Author Name and Title:** Debra Soule    Economic Development Officer, Arts,  
Culture and Heritage

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### **Recommendations:**

**RESOLVED THAT** Report ED2017-020, **Heritage Victoria Amendments to Terms of Reference**, be received;

**THAT** the 2015 Terms of Reference for Heritage Victoria be amended to change the name of the Committee to the Kawartha Lakes Municipal Heritage Committee; and

**THAT** the 2015 Terms of Reference for Heritage Victoria be amended to increase the number of committee members by two members to enable one representative from each of the Oak Street and Downtown Lindsay Heritage Conservation Districts.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_



## **Background:**

At the Council Meeting of July 11, 2017, Council adopted the following resolution:

### **CR2017-627**

**RESOLVED THAT** Report ED2017-013, **Downtown Lindsay and Oak Street Heritage Conservation District Plans**, be received;

**THAT** the recommendation of Heritage Victoria to adopt the Heritage Conservation District Plans for the Oak Street neighbourhood in Fenelon Falls and for Downtown Lindsay Neighbourhood under Part V, Section 41.1(6) of the Ontario Heritage Act (R.S.O. 1990, c.O.18), be approved;

**THAT** staff be authorized to proceed with the process to designate the districts under Part V of the Ontario Heritage Act, including preparation and circulation of a Notice of Intention to Designate, and preparation of designating by-laws;

**THAT** the designating by-laws be presented to Council for its consideration after the notification process has been completed; and

**THAT** two new municipal heritage committee member categories be introduced on Heritage Victoria to provide the opportunity for one representative member from the Lindsay BIA and one from the Oak Street neighbourhood to provide advice to Council on matters of heritage conservation in the City of Kawartha Lakes.

**CARRIED**

This report addresses the third direction from this report pertaining to amending the Terms of Reference for the committee to enable two new committee members who will represent the Oak Street and the Downtown Lindsay Heritage Conservation Districts.

At the December 2016 Heritage Victoria meeting, the committee approved the following resolution:

### **HV2016-054**

**Moved By** J.Abernethy

**Seconded By** M. Sloboda

**RESOLVED THAT** a report be forwarded to Council to request that the Heritage Victoria Committee be renamed the Kawartha Lakes Municipal Heritage Committee.

**CARRIED**

This report also addresses Heritage Victoria's recommendation to Council that the Terms of Reference be amended to change the name of the committee to the Kawartha Lakes Municipal Heritage Committee.

### **Rationale:**

The introduction of a new Heritage Conservation District in Fenelon Falls and another in Downtown Lindsay increases the number of properties that will be submitting future Heritage Permit applications for alterations. Although Heritage Victoria will only hear those that represent substantial alterations, new development, or any applications that are declined and contested, it would be appropriate to ensure that there is representation from these communities to sit on the committee.

A change in name has been recommended for the committee due to confusion and a lack of clarity throughout the municipality about the committee's role. Although Heritage Victoria was historically the name given to the previous Local Architectural Conservation Advisory Committee (LACAC) in Victoria County prior to amalgamation, few community members currently understand the connection. Additionally, advertisements for new committee members failed to draw a response until it was referred to as "Heritage Victoria: the Kawartha Lakes Municipal Heritage Committee".

### **Other Alternatives Considered:**

Given Council's previous decision to introduce two new committee members to Heritage Victoria who will represent the new Heritage Conservation Districts, and the benefits that will be achieved by renaming the committee, no alternative recommendations are provided.

### **Financial/Operation Impacts:**

There are no financial implications associated with these recommendations.

### **Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:**

The amendments to the Terms of Reference for Heritage Victoria support Goal 1: a Vibrant and Growing Economy and Goal 2 an Exceptional Quality of Life, and relate to the following Strategic Priority:

- Quality of Life: Promote Culture and Heritage

## **Review of Accessibility Implications of Any Development or Policy:**

Not applicable.

## **Consultations:**

Director, Development Services  
Kawartha Lakes Culture and Heritage Network  
Heritage Victoria

## **Attachments:**

2015 Terms of Reference



Terms of Ref  
2015.pdf

**Department Head E-Mail:** [cmarshall@kawarthalakes.ca](mailto:cmarshall@kawarthalakes.ca)

**Department Head:** Chris Marshall

## Terms of Reference Template Revised 2015

### Terms of Reference

**Name: Heritage Victoria**

Date Established by Council: January 29, 2008

Regular Review Timeframe: annually

Date Committee Ends: n/a

**Mission:**

Heritage Victoria is a volunteer Municipal Heritage Committee appointed by Council to assist and advise Council on community heritage matters. In particular, Heritage Victoria will evaluate and recommend candidate sites of cultural heritage value or interest according to the criteria identified in Part IV of the Ontario Heritage Act (conservation of properties of cultural heritage value or interest) and on the identification of potential Heritage Conservation Districts under Part V of the Ontario Heritage Act. The committee serves the citizens of Kawartha Lakes by helping to ensure that plans for change and progress are developed in a way that recognizes the historical continuity of their community.

**Roles and Responsibilities:**

It is the responsibility of all appointed members to comply with:

- the City Code of Conduct,
- the City Accountability and Transparency Policy
- the City Procedural By-law
- Other applicable City by-laws and policies
- Municipal Act
- Municipal Freedom of Information and Protection of Privacy Act
- Municipal Conflict of Interest Act
- the Ontario Heritage Act

No individual member or the Committee as a whole has the authority to make direct representations of the City to Federal or Provincial Governments

Members shall abide by the rules outlined within the Municipal Conflict of Interest Act and shall disclose the pecuniary interest to the Secretary and absent himself or

herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

The Committee will abide by any terms and conditions which may be set out by the City's Council, CAO, City Clerk, City Solicitor, Auditor and/or Insurer for any activities relating to Committee business.

**Activities:**

**Evaluation:**

Heritage Victoria shall evaluate individual properties for potential heritage designation according to the criteria set forth under Section IV of the Ontario Heritage Act.

**Advice:**

Heritage Victoria shall identify potential Heritage Conservation Districts under Part V of the Ontario Heritage Act. Heritage Victoria shall provide advice to Council with respect to all matters of Part IV and Part V of the Ontario heritage Act and on the means of conserving heritage properties and areas with respect to current heritage conservation legislation and programs.

**Programs:**

Heritage Victoria shall recommend to Council and implement decisions on programs and activities to increase public awareness and knowledge of heritage conservation issues. The following are the activities and responsibilities of the Heritage Victoria Committee:

- (a) To make recommendations to Council on strategy, policies and various issues to achieve Council's strategic priorities relating to the Board/Committee's mandate.
- (c) To recommend to Council and develop and promote public education programs on local related issues.
- (d) To review other governmental reports and programs, and advise Council of any impacts of those reports for the City.
- (e) To prepare, by September 15<sup>th</sup> of each year, a projected budget and/or annual workplan for the succeeding year, for Council approval during the budget process. Workplan to include details on promotion of public education programs, review of other government reports, programs and legislation for any impacts on the City or its programs, and future City policy direction all with the view of advancing the City's adopted strategic priorities and the proposed budget.

- (f) Prepare an annual written report to Council by the end of January of the following year to outline the Board/Committees achievements in line with the approved workplan.
- (g) Other – as recommended and approved by Council.

**Composition:**

The Committee shall be comprised of a maximum of (10) members consisting of a minimum of seven (7) and a maximum of nine (9) members of the public and one (1) Council representative. Committee members will be appointed by Council in accordance with established policy. The Councillor appointed by the Council will be ex-officio on the Committee and have full authority to debate and vote. The Committee shall, at its first meeting in each year, elect from its membership a Chair, and Vice-Chair. It is acknowledged that there are no per diems for any Committee positions and it is acknowledged that none of the above positions shall be paid for their services. All committee members are considered volunteer positions. Mileage costs and other minor expenses related to committee activities may be eligible for reimbursement subject to budget approvals by Council. No attendance at conferences or workshops shall be allowed by a volunteer member unless clearly identified in the workplan/budget and approved by Council.

**Term of Appointment:**

Unless exempted by legislation, members will be appointed to varying terms to a maximum of a three year term. An equal number of appointees will be for a one year term and two year term with the balance appointed to a three year term for the first appointees. Successive appointments will be for a three year term to ensure knowledge succession and that there be no complete turnover of membership in any given year.

**Resources:**

The Economic Development or Planning Department will provide support in the form of advice, day-to-day liaison with the City, updates on program and promotional ideas and initial assistance in their implementation to the degree resources are available. The Department will also assist in the preparation and submission of budget requests/grant submissions, if needed and attend meetings of the committee upon request.

**Timing of Meetings:**

Meetings will be held on a set day and time as may be determined by the Committee/Board or at the call of the Chair.

**Meetings:**

The Committee shall hold a minimum of two (2) meetings in each calendar year. The Chair shall cause notice of the meetings, including the agenda for the meetings, to be provided to members of the Committee a minimum of

three (3) business days prior to the date of each meeting. Quorum for meetings shall consist of a majority of the members of the Committee. No meeting shall proceed without quorum.

The Committee shall hold a minimum of two (2) formal business meetings in each calendar year to discuss the budget/workplan and the annual report. Other formal business meetings shall be at the call of the Chair. The Chair shall cause notice of the meetings, including the agenda for the meetings, to be provided to members of the committee a minimum of five (5) business days prior to the date of each meeting. Quorum for formal business meetings shall consist of a majority of the members of the Committee. No meeting shall proceed without quorum.

Working meetings throughout the year to advance the efforts of the workplan shall be held at the call of the Chair with the Chair providing notice of the working meetings to all members of the Committee a minimum of three (3) business days prior to the date of each meeting. No formal minutes are required to be taken at working meetings, however, notes shall be taken.

Any member of the Committee who misses three consecutive formal business meetings, without being excused by the Committee, may be removed from the Committee in accordance with adopted policy.

Members shall abide by the rules outlined within the Municipal Conflict of Interest Act and shall disclose the pecuniary interest to the Secretary and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

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#### **Procedures:**

Procedures for the formal business meetings of the Committee shall be governed by Procedural By-law and Legislation or, where both of these are silent, by Robert's Rules of Order.

#### **Closed Meetings:**

The Committee may, upon affirmative vote of the majority of its members present at a meeting, determine to hold any meeting or part of a meeting as a closed session in order to discuss sensitive personal issues or legal matters. If the Committee elects to hold a closed session, all persons not entitled to vote (with the exception of the staff liaison and visiting members of Council, if any, and all persons excepted by the members) shall vacate the premises where the meeting is taking place. Closed meetings can only be held in accordance with Section 239 of the Municipal Act. Prior to the commencement of closed session, a resolution shall be passed stating the general nature of the matter to be discussed and what section of the Municipal Act applies. The Committee shall maintain a record of the meeting which will be stored in the lead department. Formal minutes are not required for working meetings.

**Agendas and Minutes:**

A copy of the Agenda shall be provided to the City Clerk's office at the same time it is provided to Committee Members. The City Clerk's office will distribute the agenda to Council members as per established policy and have it posted on the website. At the first meeting of each year, an Orientation Session shall be held for new members.

Minutes of all formal business meetings and notes from working meetings of the Committee/Board shall be forwarded to the Economic Development or Planning not later than two weeks after the meeting. Minutes of all formal business meeting of the Committee/Board shall be forwarded to the City Clerk's Office not later than two weeks after the meeting. Action items requested of staff and/or Council will be brought to the attention of the Economic Development or Planning Department at that time. The City Clerk's Office will electronically circulate the formal business meeting minutes to all members of Council for their information. The City Clerk's Office will maintain a set of printed minutes on file for public review.

**Reports:**

Two written reports are required per year from the Board/Committee, being the workplan/budget and the annual report. If there are recommendations of Heritage Victoria that fall outside of these two reports, they are to be forwarded to Council in a formal written report on the City report template. It will be the responsibility of the Committee to identify those recommendations to the Economic Development or Planning Department for final preparation of the report.

**Location of Meetings:**

The location of the meetings will be set by the Committee.

**Purchasing Policy:**

This Committee has the following purchasing responsibilities within the budget allocated as follows:

- Designation Plaques
- Heritage reference materials
- Heritage Association membership fee
- Doors Open advertising and promotion
- Mileage

**Insurance:**

Heritage Victoria will be covered by the City's insurance for committee work and activities sanctioned by Council.



**Expulsion of Member:**

The Committee may recommend to Council the expulsion of a member or Council may remove a member for reasons as listed, but not limited to, the member being in contravention of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act, the Provincial Offences Act, the Municipal Conflict of Interest Act; disrupting the work of the Board/Committee or other legal issues. The process for expulsion of a member is outlined with Policy Number 028 CAO 002.

**Terms of Reference:**

Any responsibilities not clearly identified within these Terms of Reference shall be the responsibility of the City of Kawartha Lakes. Council may, at its discretion, change the Terms of Reference for this Committee/Board at any time. Any changes proposed to these Terms of Reference by the Committee/Board shall be recommended to Council via the Director through a report to the appropriate Committee of Council.

**At the discretion of Council or upon the mandate of the Board/Committee being fulfilled, the Committee may be dissolved by resolution of Council.**

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number PLAN2017-061**

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**Date:** November 14, 2017  
**Time:** 2:00 p.m.  
**Place:** Council Chambers

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**Ward Community Identifier:** Ward 13

**Subject:** A By-law to Deem Lot 1, Registered Plan 159, geographic Township of Verulam, being 55 Meachin Drive (Styles)

**Author:** Janet Wong, Planner II

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### **Recommendations:**

**RESOLVED THAT** Report PLAN2017-061, "Styles – D30-17-008", be received;

**THAT** a Deeming By-law respecting Lot 1, Registered Plan 159, substantially in the form attached as Appendix "D" to Report PLAN2017-061, be approved and adopted by Council; and

**THAT** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## **Background:**

Proposal:	To deem Lot 1, Registered Plan 159 not to be a lot within a registered plan of subdivision.
Owners:	Carolyn Styles and Estate of Steven Norman Styles
Applicant:	Carolyn Styles
Official Plan:	"Waterfront" – City of Kawartha Lakes Official Plan
Zone:	"Residential Type One (R1) Zone" – Township of Verulam Zoning By-law Number 6-87
Site Servicing:	Private individual on-site sewage system and lake-based water system
Existing Use:	Shoreline Residential
Adjacent Uses:	North and South: shoreline residential East: rural West: Sturgeon Lake

## **Rationale:**

The owners are seeking to sever 556.1 square metres of land with existing structures for the purposes of a lot addition from property described as Lot 9, Registered Plan 130 (57 Meachin Drive). The consent application (D03-16-023) was conditionally approved January 10, 2017 by the Director of Development Services. The deeming by-law is required in order to allow the 556.1 square metres described by Part 2, 57R-10604 to merge on title with Lot 1, Plan 159. Please refer to Appendices "B" and "C". The owners have requested that Council pass a Deeming By-law to effect the consolidation of Lot 1, Plan 159 with Part 2, 57R-10604.

Adoption and subsequent registration of this Deeming By-law (Appendix "D") will allow the applicant to register the deed to effect the consolidation intended by consent application D03-16-023. The effect of this Deeming By-law is that Lot 1 and Part 2 will consolidate into one lot, which cannot be sold as two separate lots. The legal description will remain as – Lot 1, Plan 159, Part 1 57R-10604 and Part Lot 9, Plan 130, Part 2, 57R-10604. All agency comments have been addressed through consent file D03-16-23.

## **Other Alternatives Considered:**

There are no other alternatives considered to be appropriate or represent good planning. The Deeming By-law is the appropriate method to legally consolidate the applicant's lands.

## **Financial/Operation Impacts:**

The cost of registering the By-law is included in the application fee. There are no financial implications for the City.

## **Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:**

The City's Strategic Plan outlines Council's vision for the municipality. The vision consists of three main Strategic Goals: that of a vibrant and growing economy, an exceptional quality of life, and a healthy environment.

This application aligns with the quality of life and healthy environment priorities by creating a shoreline property with structures associated with the dwelling to be located on one lot and by reducing the total number of undersized residential lots.

## **Conclusion:**

The consolidation of the lands will allow for the creation of a lot with structures associated with the lot to be located on one property. Planning staff do not anticipate any negative impacts as a result of the consolidation.

## **Attachments:**

Appendix "A" – Location Map

Appendix "B" – Consent Application Sketch

Appendix "C" – Registered Plan 159 and Reference Plan 57R-10604

Appendix "D" – Draft Deeming By-law



Appendix A.pdf



Appendix B.pdf



Appendix C.pdf



Appendix D.pdf

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**Phone:** 705-324-9411 extension 1330

**E-Mail:** [jwong@kawarthalakes.ca](mailto:jwong@kawarthalakes.ca)

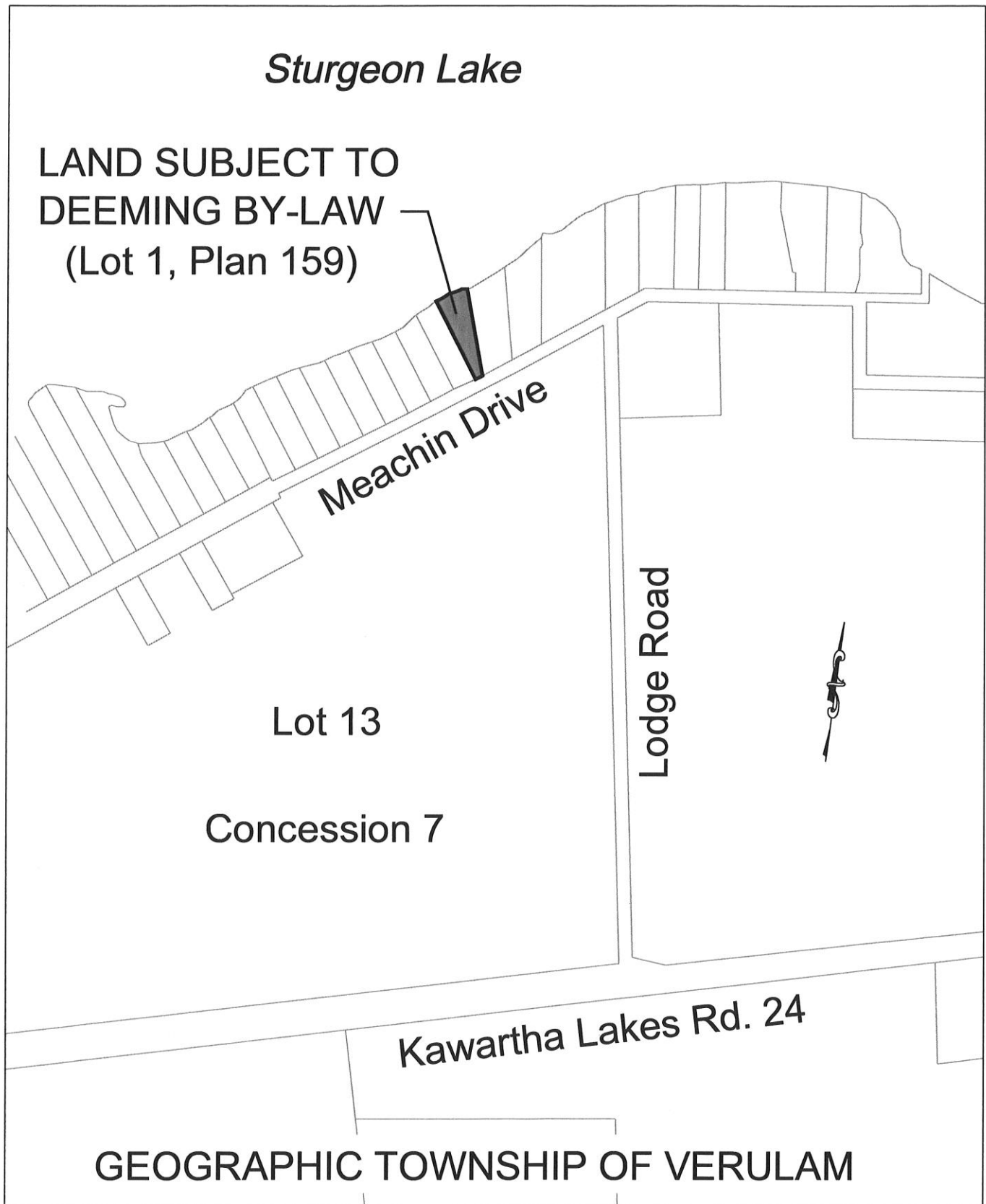
**Department Head:** Chris Marshall

**Department File:** D30-17-008

to

REPORT PLAN2017-061

FILE NO: D30-17-008



# 55 Meachin Drive, geographic Twp Verulam



0.09 Kilometers  
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© City Of Kawartha Lakes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR COMMERCIAL OR LEGAL PURPOSES

- Legend**
- Road Centreline
  - Upper Municipalities
  - Lower Tier Municipalities
  - Property ROLL#
  - Lots and Concessions

**Notes**  
Notes

APPENDIX " A "

to

REPORT PLAN2017-061

FILE NO: D30-17-008

FILE NO: D30-17-008



to

REPORT PLAN2017-061

FILE NO: D30-17-008

RI SE

N<sup>o</sup> 159  
PLAN  
OF A SUBDIVISION OF PART OF  
WEST HALF LOT 13 CON 7.  
TOWNSHIP OF VERULAM  
COUNTY OF VICTORIA  
200 FT. = 1 INCH.

NOTE RE. BEARINGS.

Bearings shown are calculated from the Astronomical Bearing of  $\frac{1}{2}$  of Tangent of C.P.A. shown as  $N. 46^{\circ} 08' E.$  Governing Line in the Subdivision is the East Limit of Lot 2.

OWNER'S CERTIFICATE

I hereby certify that this survey and plan were made in my behalf and under my instructions

--- Alfred C. C. C. ---  
Witness John W. Robinson Owner

AFFIDAVIT

County of Victoria I, Alfred C. C. C. of the County of Victoria, do hereby depose and say: That I was personally present and did see this plan and duplicate thereof duly signed and sealed by the said party and I depose and say that the said party is at the full age of 21 years and that I am a subscribing witness to the said plan and duplicate.

Sworn before me at the County of Victoria in the City of Victoria this 25<sup>th</sup> day of March 1922.

--- Alfred C. C. C. ---  
--- John W. Robinson ---  
--- Alfred C. C. C. ---  
--- John W. Robinson ---

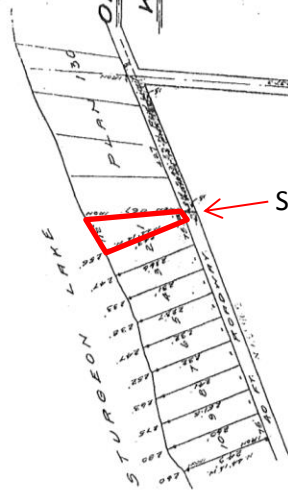
SURVEYOR'S CERTIFICATE

I hereby certify that this plan accurately shows the manner in which the land included therein has been surveyed and subdivided by me, that the said plan embodies a true copy of the field-notes taken in said survey and that the said plan has been prepared in accordance with the provisions of the Registry and Survey Acts.

Linedy, Oct. 7, 1922  
--- John W. Robinson ---  
--- Alfred C. C. C. ---

CERTIFIED TO BE A TRUE COPY OF PLAN  
REGISTERED IN THE REGISTRY OFFICE FOR THE  
REGISTRY DIVISION OF

DATE \_\_\_\_\_ REGISTRAR \_\_\_\_\_



Subject Property

MUNICIPAL APPROVAL

Approved by the Municipal Council of the Township of Verulam this 10<sup>th</sup> day of March 1922

--- John W. Robinson ---  
--- Alfred C. C. C. ---

APPROVAL UNDER PLANNING AND DEVELOPMENT ACT.

Approved by the Municipal Council of the Village of Verulam this 10<sup>th</sup> day of March 1922.

--- John W. Robinson ---  
--- Alfred C. C. C. ---

Certified Approved by the Ontario Ministry and Municipal Board, this 10<sup>th</sup> day of March 1922.

--- John W. Robinson ---  
--- Alfred C. C. C. ---

See Act Verulam 1922-1923





**The Corporation of the City of Kawartha Lakes**

to

**By-Law 2017 -**REPORT PLAN2017-061FILE NO: D30-17-008

**A By-Law To Deem Part of a Plan of Subdivision,  
Previously Registered For Lands Within Kawartha Lakes,  
Not To Be A Registered Plan Of Subdivision In Accordance With The Planning Act  
PIN # 63127-0536(Lt), Described As Lot 1, Plan 159, Geographic Township Of  
Verulam, Now City Of Kawartha Lakes**

File D30-17-008, Report PLAN 2017-061, respecting 55 Meachin Drive – STYLES.

**Recitals:**

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a deeming By-law, by the owner of the land described in Section 1 of this By-law in order to permit consolidation of lands through consent application D03-16-023.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owner(s) of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-\_\_.**

**Section 1:00 Details**

- 1.01 **Property Affected:** PIN # 63127-0536(LT). The Property affected by this By-law is described as Lot 1, Registered Plan 159, geographic Township of Verulam, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision of the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

**Section 2:00 General Terms**

- 2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this \*\* day of \*\*, 2017.

\_\_\_\_\_  
Andy Letham, Mayor

\_\_\_\_\_  
Judy Currins, Clerk

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number PLAN2017-063**

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**Date:** November 14, 2017

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier:** Ward 11 - Lindsay

**Subject:** An application to amend the Town of Lindsay Zoning By-law 2000-75 to remove the Holding (H) symbol to allow the construction of three semi-detached dwellings with a total of six dwelling units at 110-120 Mary Street West, Lindsay (GRIMES)

**Author Name and Title:** Ian Walker, Planning Officer – Large Developments

---

### **Recommendations:**

**RESOLVED THAT** Report PLAN2017-063, respecting **Plan 8P, Part of Park Lot D1, 57R-9184, Part 21, Former Town of Lindsay, “GRIMES – Application D06-17-031”**, be received;

**THAT** Zoning By-Law Amendment application D06-17-031 identified as 110-120 Mary Street West, City of Kawartha Lakes, as generally outlined in Appendix “C” to Report PLAN2017-063, be approved and adopted by Council; and

**THAT** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## Background:

This application was received on October 23, 2017 and deemed to be a complete application. This application proposes to remove the Holding (H) symbol from Schedule “A” of the Town of Lindsay Zoning By-law 2000-75, which regulates development and use of 110-120 Mary Street West. The removal of the Holding (H) symbol would permit the lot to be developed with three semi-detached dwellings with a total of six dwelling units in accordance with the permitted uses in the “Residential Three Special Sixteen (R3-S16) Zone”.

Owner:	Andrew Grimes
Legal Description:	Plan 8P, Part of Park Lot D1, 57R-9184, Part 21, former Town of Lindsay
Designation:	“Residential”, Town of Lindsay Official Plan
Zone:	“Residential Three Special Sixteen – Holding [R3-S16(H)] Zone” on Schedule ‘A’ of the Town of Lindsay Zoning By-law No. 2000-75
Lot Area:	1,618.4 sq. m. [17,424 sq. ft. – MPAC]
Site Servicing:	Municipal sanitary sewer, storm sewer and water supply
Existing Uses:	Vacant Residential (Former Brownfield Site)
Adjacent Uses:	North: Residential (Townhouse) East: Vacant – Mixed Residential-Commercial South: Mary Street, Residential (Multiple Attached Dwelling) West: Lisbeth Crescent, Residential (Single Detached)

## Rationale:

The subject land is 1,618.4 sq. m. (17,424 sq. ft.) which has been zoned as “Residential Three Special Sixteen – Holding [R3-S16(H)] Zone”. The lot is currently vacant. The “R3-S16(H)” zone was applied to this property on November 22, 2016 (By-law 2016-214). The Holding (H) symbol is to be removed to permit development of the lot in accordance with the following criteria:

- The owner shall register a Record of Site Condition (RSC) with the Ministry of the Environment and Climate Change’s Brownfields Environmental Site Registry.

The landowner has applied to have the Holding (H) provision removed to allow the construction of three (3) semi-detached dwellings with a total of six (6) dwelling units in accordance with the “R3-S16” zone provisions. See Appendix ‘B’. The property is subject to registration of a Record of Site Condition (RSC), and on October 20, 2017, the owner received confirmation from the Ministry of the Environment and Climate Change (MOECC) that the RSC was registered (RSC No. 223772). The owner has satisfied the condition above; therefore it is

appropriate for Council to consider removal of the Holding (H) provision for this lot.

### **Provincial Policies:**

The application conforms to the Growth Plan for the Greater Golden Horseshoe, 2017 (Growth Plan) and is consistent with the Provincial Policy Statement, 2014 (PPS).

### **Official Plan Conformity:**

The land is designated 'Residential' on Schedule 'A' of the Town of Lindsay Official Plan. The proposed use of the property conforms to the applicable policies of the official plan designation.

### **Zoning By-law Compliance:**

The portion of the property being considered by this application is zoned "Residential Three Special Sixteen – Holding [R3-S16(H)] Zone", which permits six semi-detached dwelling units, subject to established development provisions. Any proposed use of the property would need to conform to the appropriate zoning provisions. The applicant has submitted a rezoning application for removal of the Holding (H) provision to implement the proposed development.

### **Other Alternatives Considered:**

No other alternatives have been considered.

### **Financial/Operation Impacts:**

There are no financial considerations unless Council's decision is appealed by the owner/applicant to the Ontario Municipal Board. In the event of an appeal there could be costs for legal representation and planning staff.

### **Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:**

The Council Adopted Strategic Plan identifies these Strategic Goals:

- A Vibrant and Growing Economy
- An Exceptional Quality of Life
- A Healthy Environment

This application aligns with the vibrant and growing economy and healthy environment strategic goals as it attracts new residents, and promotes restoration and redevelopment of an existing brownfield site.

## **Review of Accessibility Implications of Any Development or Policy:**

There are no accessibility implications for the City.

## **Servicing Implications:**

The lot is connected to full municipal services within the Lindsay municipal service area.

## **Consultations:**

Notice was given in accordance with the Planning Act. To date, we have received the following comments:

### Agency Review Comments:

October 26, 2017 – The Building Division advised it has no concerns.

November 1, 2017 – The Engineering and Corporate Assets Department confirms it has no objection to this application.

## **Development Services – Planning Division Comments:**

The landowner has registered RSC No. 223772 with the MOECC Brownfields Environmental Site Registry. Staff support this application based on the information contained in this report and the comments received as of November 3, 2017. As such, staff respectfully recommends that the proposed zoning by-law application to remove the Holding (H) symbol be approved and adopted by Council.

## **Attachments:**

Appendix 'A' – Location Map



PLAN2017-063  
Appendix A.pdf

Appendix 'B' – Proposed Development Plan, dated September 6, 2016



PLAN2017-063  
Appendix B.pdf

Appendix 'C' – Draft Zoning By-law Amendment



PLAN2017-063  
Appendix C.pdf

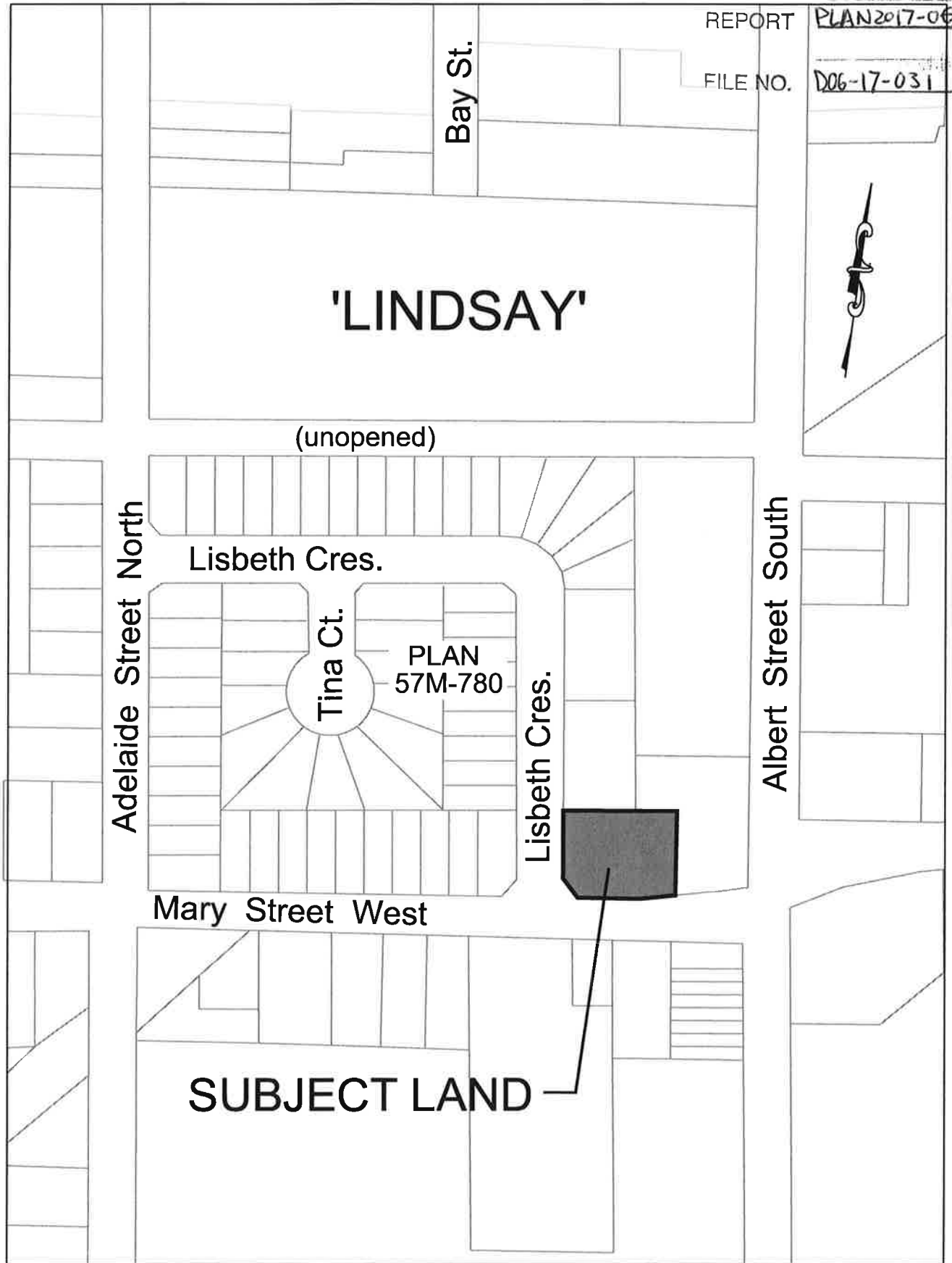
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**Department Head E-Mail:** [cmarshall@kawarthalakes.ca](mailto:cmarshall@kawarthalakes.ca)

**Department Head:** Chris Marshall, Director, Development Services

**Department File:** D06-17-031

REPORT PLAN 2017-063  
FILE NO. D06-17-031



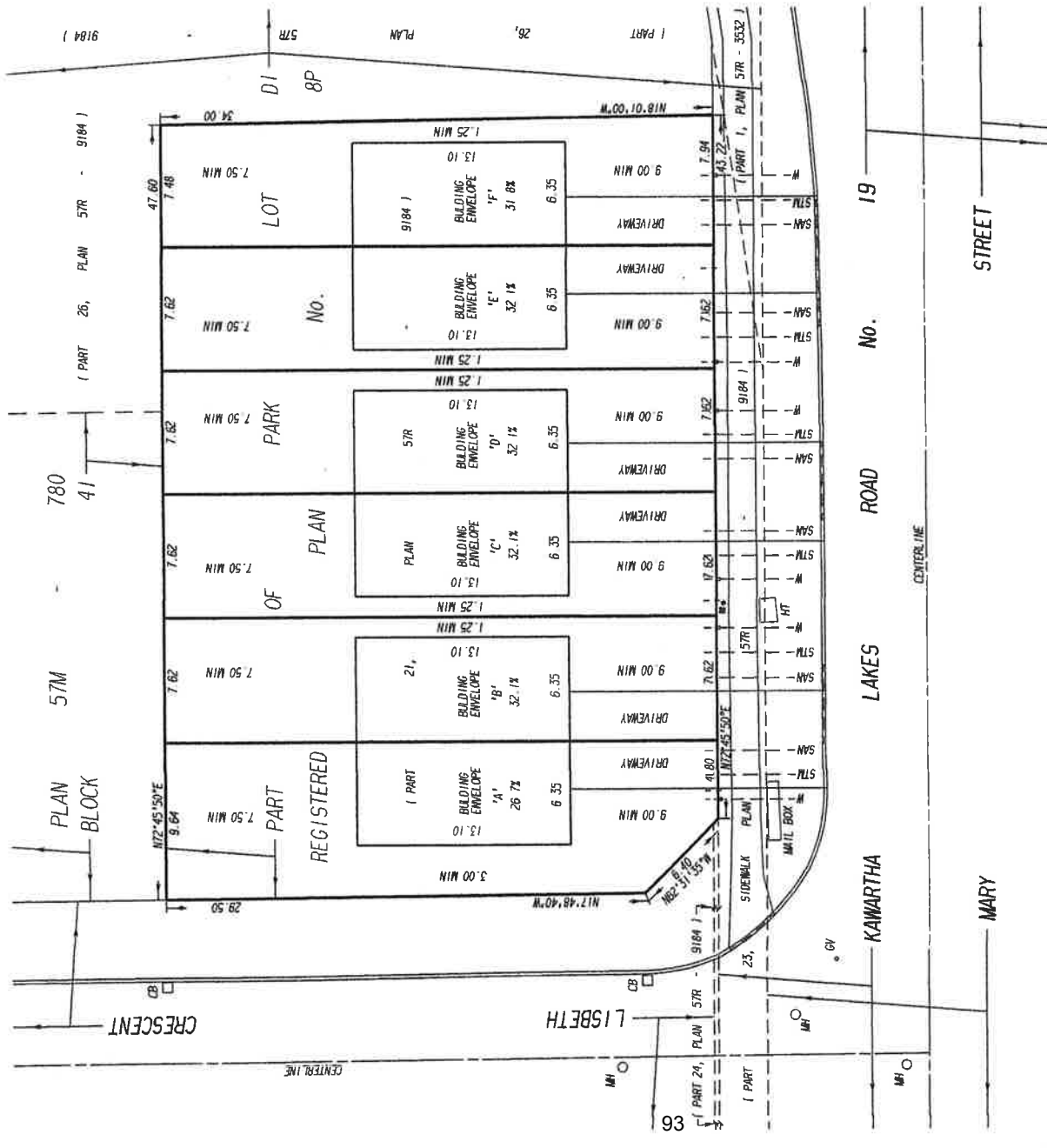


RE-ZONING SKETCH  
ON PART OF PARK LOT DI, REGISTERED PLAN No. 8P,  
TOWN OF LINDSAY,  
NOW IN THE  
CITY OF KAWARTHA LAKES  
SCALE 1 : 250 METRES

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND  
CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTES.

- TOTAL AREA = 1,610.50 M.
- LOT 'A' - AREA = 312.50 M.
- LOT 'B' - AREA = 259.50 M.
- LOT 'C' - AREA = 259.50 M.
- LOT 'D' - AREA = 259.50 M.
- LOT 'E' - AREA = 259.50 M.
- LOT 'F' - AREA = 262.50 M.
- MINIMUM FRONTAGE INTERIOR LOT = 7.50m
- MINIMUM FRONTAGE CORNER LOT = 9.25m
- MINIMUM LOT AREA = 225.50 M.
- MINIMUM EXTERIOR SIDEYARD = 3.0m (ONE SIDE)
- MINIMUM EXTERIOR SIDEYARD = 1.25m (OTHER SIDE)
- MINIMUM INTERIOR SIDEYARD = 0.00m (OTHER SIDE)
- MINIMUM REAR YARD = 7.50m
- MINIMUM FRONT YARD = 9.00m
- MAXIMUM LOT COVERAGE FOR ALL BUILDINGS = 40%
- MAXIMUM LOT COVERAGE FOR THE FRONT YARD SETBACK TO THE DWELLING SHALL BE CALCULATED AS IF THE LOT LINES WERE PRODUCED TO THEIR POINT OF INTERSECTION.



SEPTEMBER 6, 2016

CADD FILE: 76101-SK-1.DPD

APPENDIX " B "

to  
REPORT PLAN 2017-063

FILE NO. D06-17-031

H. F. GRANDER Co. Ltd.  
ONTARIO LAND SURVEYOR  
1575 HIGHWAY 7A WEST, UNIT 2A  
POST OFFICE BOX 616  
PORT FERRY, ONTARIO  
L9L 1A6  
TEL. (905) 985-3600  
FAX (905) 985-2247

**The Corporation of the City Of Kawartha Lakes**

**By-Law 2017 -**

**A By-Law To Amend The Town Of Lindsay Zoning By-Law 2000-75 To  
Remove The Holding Symbol (H) From A Zone Category On Property  
Within The City Of Kawartha Lakes**

[File D06-17-031, Report PLAN2017-063, respecting Plan 8P Pt Park Lot D1, 57R-9184 Part 21– Grimes]

APPENDIX " C "  
to  
REPORT PLAN2017-063  
FILE NO. D06-17-031  
1/2

**Recitals:**

1. Section 36 of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to place a Holding (H) symbol on any zoning category assigned to property. The purpose of the Holding (H) symbol is to restrict the use of the property until conditions imposed by Council have been met.
2. The Council of the City of Kawartha Lakes enacted By-law No. 2016-214, which contained a Holding (H) symbol relating to the use of the property.
3. Council has received a request to remove the Holding (H) symbol from the Residential Three Special Sixteen – Holding "R3-S16(H)" Zone.
4. The conditions imposed by Council and shown in By-law 2016-214 have been complied with.
5. Council deems it appropriate to remove the Holding (H) symbol.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-\*\*\*.**

**Section 1:00 Zoning Details**

- 1.01 **Property Affected:** The Property affected by this By-law is described as Part of Plan 8P Pt Park Lot D1, 57R-9184 Part 21, Former Town of Lindsay, now in the City of Kawartha Lakes.
- 1.02 **Schedule Amendment:** Schedule 'A' to By-law No. 2000-75 of the Town of Lindsay is further amended to remove the Holding (H) symbol from the "Residential Three Special Sixteen – Holding [R3-S16(H)] Zone" for the land referred to as 'R3-S16', as shown on Schedule 'A' attached to this By-law.

**Section 2:00 General Terms**

- 2.01 **Effective Date:** This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Section 34 and 36 of the Planning Act R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this \*\* day of November, 2017.

\_\_\_\_\_  
Andy Letham, Mayor

\_\_\_\_\_  
Ron Taylor, Acting City Clerk

'C'  
2/2

THE CORPORATION OF THE CITY OF

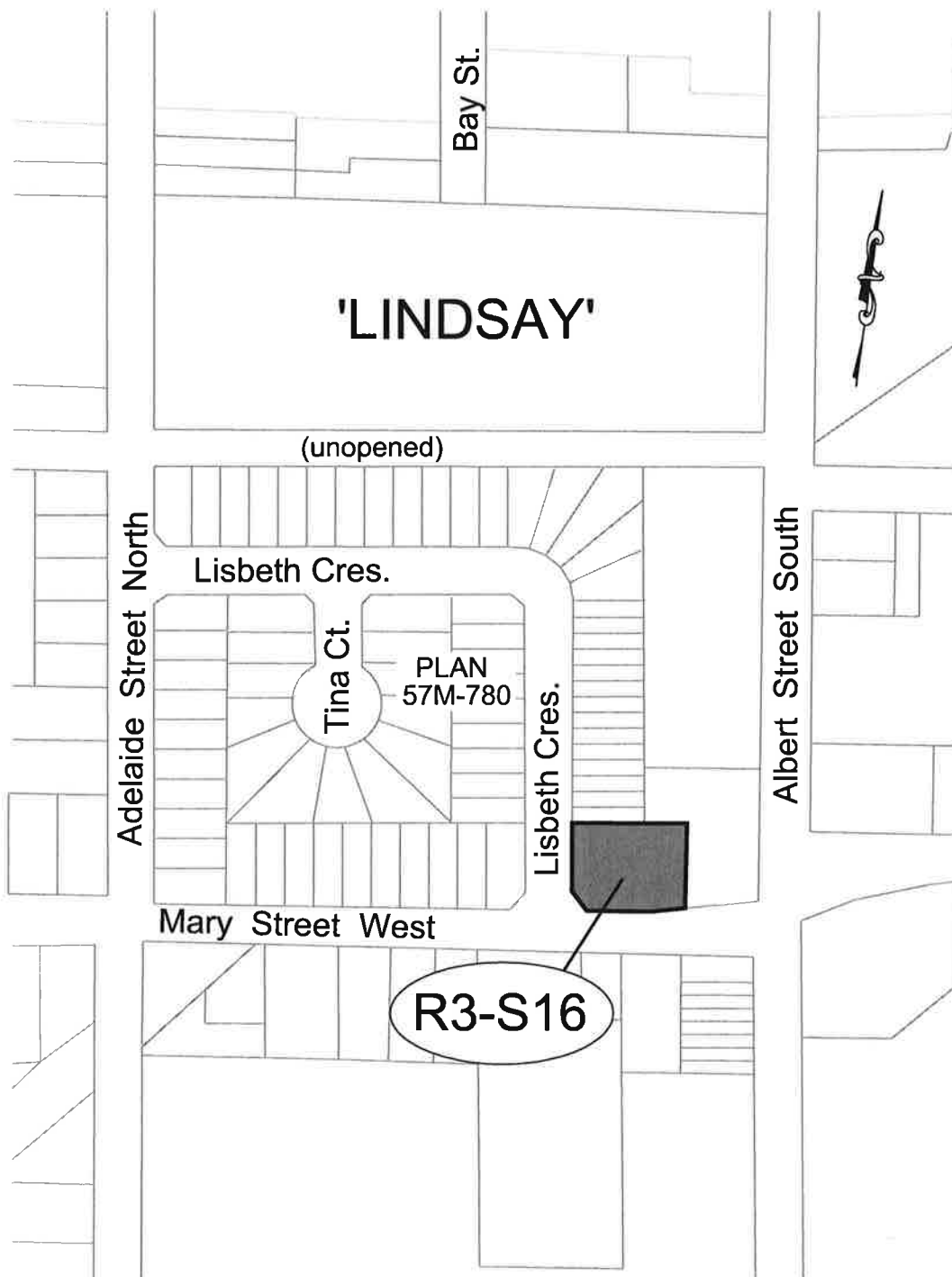
# KAWARTHA LAKES

THIS IS SCHEDULE 'A' TO BY-LAW \_\_\_\_\_ PASSED

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2017.

MAYOR \_\_\_\_\_

CITY CLERK \_\_\_\_\_



# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number FIRE2017-003**

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**Date:** November 14, 2017

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier:**

**Subject: Fire Truck Specification Review**

**Author Name and Title: Andrew Veale, Councillor**  
**Mark Pankhurst, Fire Chief**

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### **Recommendation(s):**

**RESOLVED THAT** Report FIRE2017-003, **Fire Truck Specification Review**, be received;

**AND THAT** Council endorses the recommendation of the Fire Truck Specification Review Committee to continue with the purchase of City of Kawartha Lakes fire trucks to the current edition of the NFPA1901 standard including the items outlined in Table 1 of report FIRE2017-003;

**AND THAT** the Fire Truck Specification Review Committee be dissolved as it has completed its mandate.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## **Background:**

At the Special Council Meeting of December 10, 2015, Council adopted the following resolution:

CR2015-1373

RESOLVED THAT given the Fire Chief has indicated that there will be no further fire truck purchase requests until 2019, with the exception of an aerial truck; THAT the Fire Chief be directed to review and modify fire truck specifications for a more affordable standard that can be manufactured in Canada; and

THAT the Fire Chief provide a report to Council on this issue prior to any further tanker, pumper or combination truck budget requests.

This report addresses that direction.

## **Rationale:**

The fire truck specification review committee consisted of the following members:

Andrew Veale, Councillor (Committee Chair)  
Andy Letham, Mayor  
Gerard Jilesen, Councillor, Volunteer Firefighter  
Mark Pankhurst, Fire Chief  
Ron Raymer, Deputy Fire Chief  
Bill Lockwood, Platoon Chief  
Dan Golde, Volunteer Firefighter  
Steve Rendell, Volunteer Firefighter  
Mike Cooper, Emergency Vehicle Technician  
Brenda Stonehouse, Strategy and Performance Specialist  
Valerie Knights, Executive Assistant

The objectives of the Fire Truck Specification Review Committee as stated in the terms of reference are as follows:

The Fire truck Specification Review Committee shall review the Kawartha Lakes Fire Rescue Service fire truck specifications to:

- Ensure that the City's Fire Service truck specifications upholds the legislated requirements under the *Provincial Fire Protection and Prevention Act (FPPA)*, NFPA 1901 and CANULC-S515,
- Ensure standardization of the fire truck fleet,
- Ensure the fire truck specifications meet the department's requirements to support suppression of fires and mitigation of other hazardous situations,
- Ensure the Fire Services capability to transport personnel and equipment for fire suppression and other hazardous situations.

It was discussed at the first meeting that standardization of the fire truck fleet refers to:

- Similar truck in all stations for a familiarity point of view from an operational standpoint (Occupational Health and Safety issue and Training Concern)
- Compartment/equipment similarity established through performance management greenbelt projects (Occupational Health and Safety issue and Training Concern)
- Truck movement/placement from station to station

At the first meeting several fire trucks were available for viewing by the committee members. Fire trucks with both chassis styles (custom and commercial) were available for viewing for the committee members to see the differences and ask questions. The main difference between the custom and the commercial chassis is built in safety features for the driver and passenger (roll protection) and maneuverability on the roads.

There are no longer any commercial or custom cab and chassis manufacturers in Canada. There are several fire truck body manufacturers in Canada that are mounted to either custom or commercial cabs and chassis. All of the previous fire truck tenders have been awarded to Canadian fire truck manufacturers however there may be a chance that portions of these builds may be sublet to American manufacturers of which is beyond our control.

The Kawartha Lakes Fire Rescue Service follows NFPA1901: Standard for Automotive Fire Apparatus for the specifications for new fire trucks. The NFPA 1901 standards undergo revisions every five years based on real-world incidents in order to provide better safety and effectiveness of fire prevention equipment. Updated standards define the minimum safety requirements for new automotive fire apparatus designed to be used under emergency conditions for transporting personnel and equipment, and to support the suppression of fires and mitigation of other hazardous situations.

The committee members, through consensus endorse the continuation of fire truck purchase specifications to the NFPA1901 standard.

The 6 items that are optional above the NFPA specifications were reviewed at the June 13, 2017 meeting and are itemized below in Table 1.

**Table 1**

ITEM	PROS/CONS	CONSENSUS
Trash Line	<p>This line is used for 90 percent of fires; it is fast and convenient deployment, out of the way of the pump operator.</p> <p>In Lindsay it is the most used line, Lindsay runs with smaller crews and the trash line is ground level, don't have to climb up on hose beds, easy to rebed – roll and stack, hooked into foam system for car fires.</p> <p>Emily always uses the cross lays, the trash line is not used in Emily and they didn't use to have this line on their trucks.</p> <p>Omemees uses the trash line for everything other than interior fire attack (car fires, dumpster fires, etc.)</p>	Keep in specifications
Second VMUX screen	<p>This was added to the spec as there used to be one screen that was swiveled between the driver and the passenger but this would break wires.</p> <p>Used to change climate control, open door warning, change lights.</p> <p>One screen on the swivel is easier to have someone other than the driver operating the screen; driver would have to know where everything is to operate it.</p> <p>The truck is usually pre-set at the start of the shift, driver is responsible for it, and the lights are on the main master screen.</p> <p>Need to have a passenger to run the second screen.</p> <p>Addressed through a standard operating guideline. It is up to the driver as to what is on.</p>	Remove from specification

ITEM	PROS/CONS	CONSENSUS
V-Mux Wiring Harness	Cost of V-Mux wiring is less than traditional wiring. Easier to diagnose issues with controls throughout the truck with V-Mux wiring.	Keep in specifications
Zico access ladder	Safer way up and down without having to feel for steps that may or not be in alignment.	Keep in specifications
Roll up compartment doors	Roll up doors are easier to get equipment out of and access. Safer when on a roadway in a live lane before roadway is closed.	Keep in specifications
Auto lubrication systems	This is one of the best options to have. The trucks always have weight on them and to try to manually grease is difficult. This option reduces maintenance costs of the vehicle.	Keep in specifications

#### Used Fire Truck Option

The task force reviewed the option of purchasing used fire trucks. Research was completed on the type of used trucks that are currently available and the cost.

The used trucks that were available do not comply with the current standardization specifications for a Kawartha Lakes truck. Although some items can be added or changed after purchase, if major items such as tank size and pipe threads are different then it would be cost prohibitive to do so.

There is the chance that the used trucks may not meet the current NFPA 1901 standard. Some standards can be grandfathered; others need to be brought up to standard when the truck is sold. As the task force has endorsed that Kawartha Lakes Fire Rescue Service trucks must meet current NFPA standards, purchasing a used truck would not comply with this requirement.

Used trucks were purchased in some municipalities prior to amalgamation. A truck in Fenelon was purchased from a large GTA Fire Service and required \$80,000 worth of work in order to make it road worthy.

Kawartha Lakes Fire Rescue Service currently recirculates trucks through the stations moving them to less busy stations to extend the life cycle. The Fire Service has 14 trucks that have been reassigned to stations that run fewer calls.



Over 25% of the fleet is made up of trucks that have been moved through the halls to extend their life. (See Appendix D – Reassigned Truck List)

The Fire Service is encouraged to continue reassigning trucks through the halls to extend their life cycle. The availability and suitability of used or demonstration fire trucks will be explored when there is a need to purchase a fire truck.

#### Leased Fire Truck Option

It is possible to lease a fire truck that has been built to Kawartha Lakes standards. The cost of the lease would be \$7,503.05 per month plus \$975.00 HST for a total of \$8,478.45 per month for 60 months. If the truck is not purchased at the end of the lease, the lease would cost \$508,707.00. The last tender that was awarded for a fire truck in 2016 was \$626,997.45.

Leasing does provide the opportunity to have a standard truck built with the city specifications however consideration needs to be given to the costs incurred to replace a truck every five years versus every 20 years.

#### Costs Avoided by 5 year replacement of trucks

	Pumper	Tanker
Year 6 to 10	\$ 6,900	\$ 8,900
Year 11 to 15	\$13,500	\$17,800

#### Costs Incurred by 5 year replacement of trucks

Decaling every 5 years	\$ 2,100
Undercoating every 5 years	\$ 500
Firefighter Training (OH&S requirement) 4 hours X 15 firefighters=	\$ 1,313
Taking truck out of service, Putting new truck in service 15 firefighters X 8 hours=	\$ 2,626
Remove and replace radios	\$ 1,000
Emergency Vehicle Technician Delivery Inspection – 35 hours=	\$ 3,500

Currently the trucks are funded through the fleet reserve with the appropriate portion funded through Development Charges. Development Charges can still be utilized through a lease as long as the capital portion of the payment is identified. In the past, trucks have been funded through debenture.

Although leasing does provide some limited cost avoidance opportunities, the costs incurred for of leasing a truck for 20 years would be approximately \$2,078,988 vs. \$626,997.45 for purchasing the truck outright from new.

## **Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:**

This report is in alignment with the City's Strategic Plan with respect to effective asset management. This report ties in with Enabler 4 of the 2016-2019 Strategic Plan, Efficient Infrastructure and Asset Management.

## **Consultations:**

Fulltime and Volunteer Firefighters

## **Attachments:**

Appendix A – Terms of Reference



Terms of  
Reference.doc

Appendix B – Minutes of Meeting May 16, 2017



May 16 2017  
meeting minutes.docx

Appendix C – Minutes of Meeting June 13, 2017



June 13 2017  
meeting minures.docx

Appendix D – Reassigned Truck List



Reassigned Truck  
List.docx

**Department Head E-Mail: [mpankhurst@kawarthalakes.ca](mailto:mpankhurst@kawarthalakes.ca)**

**Department Head: Mark Pankhurst**

## **TERMS OF REFERENCE**

**NAME:** Fire truck Specification Review Committee

**MISSION:** The Fire truck Specification Review Committee shall review the requirements for new fire apparatus designed to be used under emergency conditions to transport personnel and equipment and to support the suppression of fires and mitigation of other hazardous situation ensuring department requirements and standardization in adherence to legislative requirements NFPA1901 and CANULC-S515.

**BACKGROUND:** Special Council Meeting December 10, 2015  
CR2015-1373  
Moved By: Emmett Yeo  
Seconded by: Isaac Breadner

RESOLVED THAT given the Fire Chief has indicated that there will be no further fire truck purchase requests until 2019, with the exception of an aerial truck; THAT the Fire Chief be directed to review and modify fire truck specifications for a more affordable standard that can be manufactured in Canada; and  
THAT the Fire Chief provide a report to Council on this issue prior to any further tanker, pumper or combination truck budget requests.

**OBJECTIVES:** The Fire truck Specification Review Committee shall review the Fire Rescue Service fire truck specifications to:

- Ensure that the City's Fire Service truck specifications upholds the legislated requirements under the Provincial Fire Protection and Prevention Act (FPPA), NFPA 1901 2016 Edition and CANULC-S515
- Ensure standardization of the fire truck fleet
- Ensure the fire truck specifications meet the departments requirements to support suppression of fires and mitigation of other hazardous situations
- Ensure the Fire Services capability to transport personnel and equipment for fire suppression and other hazardous situations

**COMPOSITION:** The Committee shall be comprised of CLAC Local 920 Volunteer representatives, Fire Administration, a representative from Local 1701 Professional Fire fighter Association, Emergency Vehicle Technician, and members of council. CLAC Local 920 will be invited to put forward the name of Volunteer members to sit on the committee. It is acknowledged that there are no per diems for any Committee positions and it is acknowledged that none of the above positions shall be paid for their services.

**TERM OF APPOINTMENT:** Committee members will be required to attend a minimum of 2, maximum of 3 committee meetings.

- RESOURCES:** The Fire Service will provide support to the committee in the form of providing advice and information.
- STAFF ASSIGNED:** Primary staff from the Fire Service will be available to assist the Committee and to attend meetings.
- TIMING OF MEETINGS:** Meetings will be held on a day and time as may be determined by the Committee.
- REPORTS:** Minutes of the meetings of the Committee shall be forwarded to the Council for information purposes in accordance with established policy.
- ADMINISTRATION:** Any responsibilities not clearly identified within these Terms of Reference shall be the responsibility of the City of Kawartha Lakes. Council may, at its discretion, change the Terms of Reference for this Committee at any time. Any changes proposed to these Terms of Reference by the Committee shall be recommended to Council via the Fire Chief through a report to Council.
- APPOINTMENT OF OFFICERS:** The Chair of the Fire Truck Specification Committee shall be determined at the first meeting of the committee. A staff person from the Fire Service shall serve as the Secretary.
- MEETINGS; PROCEDURES** The Committee shall hold a minimum of 2, maximum of 3 meetings. The date and time of the meetings shall be determined at the first meeting of the Committee.
- PROCEDURES:** Meetings of the Committee shall be governed by Robert's Rules of Order, Procedural By-law and Legislation.
- CLOSED MEETINGS:** The Committee may, upon affirmative vote of the majority of its members present at a meeting, determine to hold any meeting or part of a meeting as a closed session in order to discuss sensitive personal issues or legal matters. If the Committee elects to hold a closed session, all persons not entitled to vote (with the exception of the staff liaison, if any, and all persons excepted by the members) shall vacate the premises where the meeting is taking place. Closed meetings can only be held in accordance with Section 239 of the Municipal Act.
- CONFLICTS OF INTEREST:** Members shall abide by the rules outlined within the municipal Conflict of Interest Act and shall disclose the pecuniary interest to the Secretary and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.
- ERRORS/OMISSIONS:** The accidental omission to give notice of any meeting of the Committee to its members, or the non-receipt of any notice by any member, or any error in any notice that does not affect its substance, does not invalidate any resolution passed or any proceedings taken at the meeting. Any member of the Committee may at any time waive notice of any meeting.

**LOCATION OF MEETINGS:** The location of the meetings will be set by the Committee.

**PURCHASING POLICY:** All Committee members that have purchasing responsibilities shall follow the Procurement Policy of the City unless another purchasing policy has been endorsed by Council.

**BUDGET:** Budget shall be as approved by Council and administered through the Fire Service.

**VOLUNTEER POSITIONS:** Unless approved by Council, as part of the Terms of Reference or establishing by-law, all Committee members are considered volunteer positions with no remuneration. Mileage costs and other minor expenses related to Committee activities may be eligible for reimbursement subject to budget approvals by Council.

**ACTIVITIES AND RESPONSIBILITIES:** The following are the activities and responsibilities of the Committee:

- (a) Committee Members will be appointed as established in the composition of the Committee Members
- (b) Review the requirements for new fire apparatus
- (c) Any other as determined necessary by the Committee

**DISSOLUTION:** At the discretion of Council or upon the mandate of the Committee being fulfilled, the Committee will be dissolved.

**EXPULSION OF MEMBER:** The Committee may recommend to Council the expulsion of a member for reasons as listed, but not limited to, the member being in contravention of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act, the Provincial Offences Act, the Municipal Conflict of Interest Act, Fire Protection and Prevention Act; disrupting the work of the Committee or other legal issues.

Fire truck Specification Review Committee  
May 16 2017  
6:30 pm  
710 Cameron

Present:

Andy Letham, Mayor  
Andrew Veale, Councillor  
Gerard Jilesen, Councillor, Volunteer Firefighter  
Mark Pankhurst, Fire Chief  
Ron Raymer, Deputy Fire Chief  
Bill Lockwood, Platoon Chief  
Dan Golde, Volunteer Firefighter  
Don Logan, Volunteer Firefighter (absent)  
Steve Rendell, Volunteer Firefighter  
Mike Cooper, EVT  
Brenda Stonehouse, Strategy and Performance Specialist  
Valerie Knights, Executive Assistant

Old and new trucks were present at the meeting at 6:30 for viewing and questions.

Consensus by the members that Andrew Veale will be the Chair of the committee.

Discussion took place and the following was noted:

Firetrucks are sent out for tender each year.

Carl Thibault has won the tender for several years.

All fire truck chassis are built in the US. The truck body is built in Canada.

The Fire Department is using the new way of doing business, utilizing best practice, performance management, cost benefit analysis and standardization. The fire fleet has been reviewed for standardization since 2001 and the fleet size has been reduced. The reduction in the number of trucks in the fire fleet is a cost avoidance of approx. \$9 mil. The new trucks are lasting longer and lower maintenance.

There is 1 rescue van and a couple of small scat trucks left in service. The overall fleet size at each hall has been reduced from 3 trucks to 2 trucks.

The draft terms of reference were circulated. The purpose of the committee is to meet the requirements of the council resolution.

RESOLVED THAT given the Fire Chief has indicated that there will be no further fire truck purchase requests until 2019, with the exception of an aerial truck; THAT the Fire Chief be directed to review and modify fire truck specifications for a more affordable standard that can be manufactured in Canada; and  
THAT the Fire Chief provide a report to Council on this issue prior to any further tanker, pumper or combination truck budget requests.

The term “more affordable” needs to be defined.

The fire trucks currently purchasing are the minimum that meet the CANULC and NFPA standard.

Frames on new trucks have a 50 year guarantee; commercial trucks are 10 years on frames.

The fire service has had 2 trucks with broken frames which were old fleet.

Committee members were asked their input on why the current spec is a good truck:  
Good turning radius (pumpers and tankers) on small roads. Assists with maneuvering on town roads with traffic, parked vehicles and street turns.  
These trucks have 4, 5 or 6 firefighters on board arriving in protective equipment and ready to do suppression. Some neighbouring municipal trucks have two men cabs. Two men are not able to do fire suppression.

Andrew would like to see a copy of NFPA 1901 and CANULC S515 to review how they effect the fire trucks. An electronic version of NFPA 1901 will be sent out to the committee members.

Mike stated that typically firetrucks aren't spec'd on packages. It's the individual items.

The Mayor asked what would be cut out of the truck if the cost had to be reduced?  
The Fire Service has already eliminated porta tanks, hose, and hard suction in order to meet the truck budget for the last purchase. These items were reused from the old truck. Lights across the top were also eliminated.

Can go to steel wheels instead of aluminum however steel wheels have corrosion and cost more in the long run to be replaced.

Ladder racks were taken off the trucks and reduced the cost by \$8,000.

Committee members were asked if there was more budget for fire trucks what would they add to the spec?

Aluminum dash, different heating system that distributes better, automatic hose bed doors vs manual.

Pumpers have monitors for water, but not tankers.

Tanks on pumpers are maxed at 800 gallons to keep the trucks smaller.

Andrew asked what could the department could get with a budget of \$300,000? A truck with this budget would only carry two men which is neither sufficient nor safe for firefighting.

Mike (EVT) was asked what has been the main thing he has had to fix on the new trucks?  
Answer was lights, nothing major. There was one truck that the turbo was faulty but in the end the manufacturer covered it under warranty. It would have been an approx. \$30,000 repair.

Jason Teel arrived at 7:45 pm with another truck for viewing.

The Mayor asked how other firefighters would get to the scene if their trucks only carry two men. Steve replied that they had a van that carried people. In our CKL trucks every firefighter has an accessible air pak and arrives at the scene ready to do their work.

A question was asked about the possibility of purchasing used trucks. The new trucks are kept for 20 to 25 years. It would be lucky to get 10 serviceable years from used trucks. The Fire Service is extending the life of the trucks by moving trucks with higher mileage to stations that run less calls. The truck Jason Teel brought was a 2003 with approx. 35,000 km. on it. It is unlikely that a truck with low mileage could be purchased used.

Automatic greasers were added to the specs of the trucks. With the manual greasers and the weight carried on the trucks, the springs had to be replaced every two years. This is not required with the automatic greasers. If automatic greasers were removed from the truck spec the city would need to look at the maintenance costs of replacing the springs every two years.

The size of the cab is needed in order for firefighters to move around and get their paks ready. When the firefighters arrive at a scene they have a crew ready to work and have assigned jobs.

There was a short break while committee members viewed the truck that Jason had brought to the meeting.

Brenda suggested to move forward that we look at the NFPA and CANULc standards. Go through the truck specs and mark what is in the spec that meets the standards. For items outside of the standard the committee should look at why there is a requirement to have the item in the spec and the cost of ownership including extra maintenance that may be required if an item is removed from the spec.

The committee should look at new trucks with a life cycle of 20 to 25 years vs a used truck with a life cycle of 10 years including maintenance costs. At the end of the day are you saving money or is it costing money?

Mike feels used trucks would be a training issue and not be standardized. All compartments on firetrucks are standardized with the contents inside them standardized. Firefighters know where on a truck and which compartment contains the tools they require.

Brenda noted that the committee should look at the entire fleet when considering purchasing used trucks. Looking forward how many trucks will come up for replacement at the same time.

The committee should look at the option of leasing trucks. Andrew Veale will follow up on providing information on leasing.

Next meeting date June 13<sup>th</sup> at 7:00 pm.



Fire truck Specification Review Committee Meeting  
June 13, 2017  
710 Cameron Road  
7:00 pm

Present:

Andy Letham, Mayor  
Andrew Veale, Councillor  
Gerard Jilesen, Councillor, Volunteer Firefighter  
Mark Pankhurst, Fire Chief  
Ron Raymer, Deputy Fire Chief  
Bill Lockwood, Platoon Chief  
Dan Golde, Volunteer Firefighter  
Don Logan, Volunteer Firefighter (absent)  
Steve Rendell, Volunteer Firefighter  
Mike Cooper, EVT  
Brenda Stonehouse, Strategy and Performance Specialist  
Valerie Knights, Executive Assistant

The minutes of May 16, 2017 meeting were circulated at the meeting. A correction was noted that the tanks on pumper trucks are maxed at 800 gallons and the truck body but not the cab is built in Canada. Commercial trucks are 10 year warranty on frames.

Used Truck Option

Ron Raymer supplied information on a used 2010 Pearce truck \$536,000 Canadian. The specs on the used truck are not the same as the trucks used by the Fire Service. Must also consider conversion of US price to Canadian funds and there is not much difference in the price of purchasing new. The used trucks Ron looked at had smaller tanks. Ron circulated information on how trucks in use by the department have been recirculated through the halls moving to less busy halls to extend the life cycle. The Fire Service has 14 trucks that have been repurposed to halls that run less calls. Over 25% of the fleet is trucks that have been moved through the halls to extend the life cycle. Send chart of reissued trucks to committee members. Pipe threads on used trucks can be different threads than what is used by the department. A question was asked about the availability of used trucks in Canada. A truck in Fenelon was purchased from Toronto and required another \$80,000 put into it to make it roadworthy. Toronto trucks often have had frame issues.

Pro – cost less, Cons – may not meet NFPA standard of the day. Some standards can be grandfathered; some have to be brought up to standard when sold. Pros and cons of used trucks should be included in the final report. Andrew noted that most fire departments in Ontario follow NFPA standards. The committee would like to look at maintenance costs (from Vadim or EVT spreadsheets) to look at maintenance costs of higher mileage trucks. There is a truck in Norland that has required costly repairs – pump \$25,000, cabinets \$12,000

Include in the report that the department follows the NFPA standard, direction of department, reduced fleet, standardization, etc. Other departments such as Toronto may have a policy/plan for how they cycle how out their trucks based on maintenance costs.

## Leased Truck Option

Andrew made some requests to other fire departments and couldn't find any department that leases their fire trucks. He has spoken with leasing companies and some lease other large municipal vehicles but not fire trucks and he has put a proposal to their board. Andrew should have this info on Friday. Andrew has supplied them the specs and the pricing of the last trucks and the leasing company will use this info and provide costs of leasing. The municipality would tender for the truck and then the leasing company would pay the vendor. There would be a term of 15 years and a buy out at the end of 15 years. Need to compare this to debenture rates and look at the HST rebate implications on leasing.

## Specification Requirements

The 6 items that are optional above the NFPA specs were reviewed.

### Item 1 Trash line-

Dan – stated that this line is used for 90 percent of fires; it is fast and convenient deployment, out of the way of the pump operator.

Bill - In Lindsay it is the most used line, Lindsay runs with smaller crews and the trash line is ground level, don't have to climb up on hose beds, had for 20 years on pumpers, for structure fire don't use it, easy to rebed – roll and stack, hooked into foam system for car fires.

Gerard – always pull the cross lays, the trash line is not used in Omemee and they didn't have this line on their trucks.

Consensus to keep the trash line in the specification.

### Item 2 Second VMUX screen-

This was added to the spec as there used to be one screen that was swivelled between the driver and the passenger but this would break wires.

Used in unit 212 to change climate control, open door warning, change lights.

Dan – his hall has the one screen on the swivel, it is easier to have someone other than the driver operating the screen, driver would have to know where everything is to operate it.

Bill – The truck is usually pre-set at the start of the shift, driver is responsible for it, the lights are on the main master screen.

Steve – need to have a passenger to run the second screen.

Consensus was to remove the second VMUX screen from the specification.

### Item 3 V-Mux Wiring Harness

Addressed thorough a standard operating guideline. It is up to the driver in the captain seat as to what is on.

Consensus to keep the V-Mux wiring harness in the specification.

Item 4 Zico access ladder –

Bill asked if you can reach across the top? The answer was yes. There is a walkway,

Consensus to keep Zico access ladder in the specification.

Item 5 Roll up compartment doors –

Consensus to keep roll up compartment doors in the specification.

Item 6 Auto lubrication systems –

Dan noted that this is one of the best options to have. The trucks always have weight on them and to try to manually grease is difficult.

Consensus to keep auto lubrication systems in the specification.

#### Preparation of report to council

Next steps are to gather information on the used truck and leased truck option. The information can be circulated to the committee members. TBD if another meeting is required.

Fire can put the shell of the report together including info talked about tonight and using past truck report formats and circulate to all.

## Repurposed Trucks

Original Unit/Location	Move to	Move to	Move to	Out of service
211		611	2111	1411
412		1612		sold
1011		2111	1611	sold
112		1612	2012	sold
111		1511	1411	
613	2019			
114	2214			
411	1811			
312	1812			
1911	1611			
2212	1612			
321	1621			
111	611			
311	711			
812	2012			
712	2022			
1021	821			
811	2111	1421		
2112	1922			

Over 25% of the fire fleet has been repurposed into less busy halls as they age. Some have been repurposed more than once.

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number WM 2017-009**

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**Date:** November 14, 2017

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier:** All

**Subject:** Pilot Mattress Recycling Program

**Author Name and Title:** Angela Porteous, Regulatory Compliance Officer

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### **Recommendation(s):**

**RESOLVED THAT** Report WM 2017-009, **Pilot Mattress Recycling Program**, be received;

**THAT** Council approve the implementation of a Mattress Recycling program as a 19 month pilot to start June 1, 2018 and end on December 31, 2019 as outlined in this report WM 2017-009 at a cost of \$72,600 for 2018 and \$124,500 for 2019; and

**THAT** staff report back to Council on the success of the mattress recycling pilot program by July 31, 2019 with future program recommendations and 2020 budget expectations.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

**Background:**

At the Council Meeting of October 27, 2015, Council adopted the following resolution:

**RESOLVED THAT** Report WM 2015-011, **Integrated Waste Management Strategy**, be received;

**THAT** Council approves the Integrated Waste Management Strategy as appended to Report WM 2015-011, as the guiding strategy to inform the City's Waste Management Program and waste master planning consideration;

**THAT** staff be directed to plan and phase-in the recommended initiatives, in consultation with Council and the Waste Management Strategy Task Force, as generally outlined in the appended Strategy; and

**THAT** the Waste Management Strategy Task Force's Terms of Reference be updated and approved to include the implementation of the Integrated Waste Management Strategy, as appended to this Report to November 30, 2018.

**CARRIED**

In the Integrated Waste Management Strategy (IWMS) it is recommended that the City implement a mattress recycling program in 2019. As part of the background research, it has been determined that the cost savings through deferring the closure of the landfill by saving space realized with the implementation of a mattress recycling program are significant and will more than pay for the program costs. Therefore, staff is recommending that this diversion effort be implemented as a pilot program starting June 1, 2018. The program may need to be adjusted throughout the pilot stage to ensure it operates efficiently.

For information the resolutions from the Task Force and public review committees are as follows;

At the Waste Management Strategy Task Force Meeting of September 27, 2017, the committee adopted the following resolution:

**Moved By** Councillor Strangway  
**Seconded By** Councillor Pollard

**RESOLVED THAT** the Waste Management Strategy Task Force endorse the implementation of a 19 month pilot mattress recycling program for the City of Kawartha Lakes to start June 1, 2018 to December 31, 2019; and

**THAT** staff provide recommendations to the Waste Management Strategy Task Force after one year of the pilot program in July 2019.

**CARRIED**

At the Lindsay Ops landfill public review committee Meeting of October 25, 2017, the committee adopted the following resolution:

**Moved By** Ken Trodd

**Seconded By** Chris Appleton

**RESOLVED THAT** the Lindsay Ops landfill PRC endorse the implementation of a pilot mattress recycling program for the City of Kawartha Lakes to start June 1, 2018 to December 31, 2019; and

**THAT** staff circulate the one year pilot recommendations to the committee for feedback and input in July 2019.

**CARRIED**

At the Fenelon landfill public review committee Meeting of September 28, 2017, the committee adopted the following resolution:

**Moved By** Robert Coleman

**Seconded By** Mike Wilson

**RESOLVED THAT** the Fenelon landfill endorse the implementation of a pilot mattress recycling program for the City of Kawartha Lakes to start June 1, 2018 to December 31, 2019; and

**THAT** staff circulate the one year pilot recommendations to the committee for feedback and input in July 2019.

**CARRIED**

### **Rationale:**

Staff is recommending that a 19 month pilot mattress recycling program be launched June 1, 2018 to December 31, 2019. A program review after one year of pilot results will provide sufficient data to make future recommendations and 2020 budget considerations to present to the Waste Management Strategy Task Force and landfill public review committees in July 2019. As well, a staff report will be presented to Council in 2019, including feedback from the Waste Management Strategy Task Force and public review committee to provide future program recommendations ahead of the 2020 budget preparation schedule.

The Integrated Waste Management Strategy (IWMS) estimated 7,000 individual mattresses and/or box springs per year could be diverted from landfill. In 2016 for a six-month period, staff counted approximately 3,000 individual mattresses and box springs received at all landfill sites combined. This number was doubled to provide an annual estimated number of 6,000 mattress and/ or box springs received in 2016. This confirms that the number of mattresses estimated in the IWMS is reasonable. The majority of the mattresses received in the 2016 were

brought to the Lindsay Ops landfill site. Therefore, since the majority of the mattresses are already received at the Lindsay Ops landfill, it is recommended that the implementation of a 19 month pilot mattress recycling program is proposed at the Lindsay Ops landfill. As well, at present Lindsay Ops landfill has the space to accommodate this program. To encourage recycling, public education efforts will focus on encouraging residents to bring mattresses to the Lindsay Ops landfill. Alternatively, residents can purchase a mattress sticker at \$15/mattress and set their items out for collection at the curb at any time throughout the year at the same cost which will be delivered to the Lindsay Ops landfill for recycling. However, if mattresses are received at the other landfill sites they will continue to be accepted for disposal. During the pilot, staff will work with the contractor to determine if there is rationale for recycling mattresses at other sites as well as at the Lindsay Ops landfill. If there is a compelling rationale to expand the program to other landfills within the pilot timelines then Council, the Waste Strategy Task Force and landfill public review committees will be consulted prior to expanding the program to other sites.

Based on the estimate of diverting 7,000 mattresses and/or box springs per year and assuming an average estimate of 0.65 m<sup>3</sup> per mattress (note: all estimates were provided by UEM (City's consulting firm) as part of the IWMS) this equates to 4,550 m<sup>3</sup> of deferred landfill space saved per year. Assuming waste in the landfill is compacted to a density of 0.7 tonnes/m<sup>3</sup> then 3,185 tonnes or 4,550 m<sup>3</sup> of deferred landfill space is saved per year. Landfill space valued at the industry standard of \$150/tonne (Reclay) equates to deferred landfill space savings valued at an estimated \$477,750/year from the Lindsay Ops landfill. Therefore, the savings to the City is the capital deferral of \$477,750 in landfill space value per year. In terms of deferred landfill space saved, this will result in an increase in landfill life of 0.12 years for each year a mattress recycling program operates. Therefore, over the anticipated 19 years of landfill life remaining at the Lindsay Ops landfill the City could gain an additional 2.3 years of landfilling capacity at existing fill rates.

Subject to approval of this report, staff currently plan to issue a tender in early in 2018 for the length of the pilot program (i.e. 19 months) with optional renewal terms should it be recommended that this recycling program is sustainable for the long term.

For the implementation of a 19 month pilot program staff has also considered requirements for landfill approvals, landfill site staging, health and safety and tipping fees discussed below.

#### Landfill Approvals

The most current Waste Management By-Law 2016-144, section 4.06 b) allows for the Director of Public Works and/or his or her designate to establish procedures to accept other materials for recycling including mattresses and box springs.



In terms of regulatory approvals required, the project was discussed with the MOECC Peterborough District Office and they have indicated in writing that they are very supportive of the pilot project since it is providing diversion of materials otherwise destined to be landfilled. Should the recommendation after one-year of the pilot be for this program to become permanent, MOECC will require that the Environmental Compliance Approval (ECA) for the Lindsay Ops landfill site be amended to reflect mattress recycling.

#### Landfill Site Staging

The staging of a mattress recycling program will be dependent on the responses received from a procurement process. However, it is most likely that mattresses and box springs will be loaded into a 50 foot trailer supplied by the recycling company. When this trailer is full it will be picked up and replaced with an empty container.

#### Health and Safety

Standard Operating Procedures (SOPs) would be established in consultation with internal departments, to ensure that program procedures meet and exceed occupational health and safety standards. Also, training to all landfill staff will be provided prior to the launch of the two-year pilot program.

#### Tipping Fees

When the pilot is launched in June 2018, the City will continue to charge \$15 per unit (any sized mattress or box spring) at all landfill sites in accordance with the Consolidated Fees By-Law. In the event tender pricing is significantly higher than the \$15 per mattress (i.e. \$20 per mattress or more) then the program would be re-evaluated and recommendations may be considered for a change to the tipping fees. Any tipping fee changes would be recommended to Council as an amendment to the consolidated fee by-law after consultation with the Waste Management Strategy Task Force and landfill public review committees.

When a program review is completed after one year, recommendations can be made if the tipping fee should be lowered or not as an incentive for the public to divert mattresses and at that time a loss in revenue can be reported.

All mattresses collected at the curb will be delivered to the Lindsay Ops landfill and recycled through this pilot program.

As part of the 19 month pilot, the number of mattresses and box springs that are recycled will be recorded to gauge the success of the program. This information will be included in the update that will be provided to Council by June 2019.

### **Other Alternatives Considered:**

Option 1: Council could choose to not implement a mattress recycling program. This would go against the Integrated Waste Management Strategy and valuable landfill space would continue to be taken up by recyclable materials.

Other recycling alternatives have been identified and considered throughout the Integrated Waste Management Strategy process. These alternatives are well documented in the strategy and many did not meet the criteria that were set by the City in consultation with the public. The main criteria are listed below.

- Proven method by other municipalities
- Ease of regulatory implementation
- Low cost to the municipality
- Deferring landfill space
- Reducing municipal liability

For instance, staff reviewed potential implementation of a carpet recycling program, disposal bans or establishing recycling incentives. After the review of all alternatives the implementation of a mattress recycling program was selected as one of the highest ranked strategies. A mattress recycling program was deemed to be one of the most effective proven ways to divert large volumes of material from landfill, saving valuable landfill space.

### Financial/Operation Impacts:

The following table summarizes the anticipated expenses and savings associated with the implementation of a 19 month pilot mattress recycling program diverting an estimated 7,000 units per year. There will be a cost to operate a mattress recycling program. The benefits to the City from this program will be in the landfill space saved (i.e. deferred cost to build additional landfill cells).

<b>Expenses</b>				
<b>Itemized Costs</b>	<b>Unit Rate</b>	<b>2018 Costs (7 months)</b>	<b>2019 Costs (12 months)</b>	<b>19 Month Pilot Total</b>
1) Processing (estimated contractor cost)	\$17/mattress plus contingency	\$72,600	\$124,500	\$197,100
<b>Expenses Sub-Total (A)</b>		<b>\$72,600</b>	<b>\$124,500</b>	<b>\$197,100</b>
<b>Savings</b>				
<b>Savings</b>	<b>Unit Rate</b>	<b>2018 Savings (7 months)</b>	<b>2019 Savings (12 months)</b>	<b>19 Month Pilot Total</b>
1) Landfill Space Saved	\$150 per tonne	\$280,000*	\$480,000*	\$760,000*
2) Equipment Maintenance Costs	Remove wires from packer wheels	\$10,000	\$10,000	\$20,000
<b>Savings Sub-Total (B)</b>		<b>\$290,000</b>	<b>\$490,000</b>	<b>\$780,000</b>
<b>TOTAL Pilot Savings (B-A)</b>		<b>\$217,400</b>	<b>\$365,500</b>	<b>\$582,900</b>

\* It should be noted these savings is deferral of future capital (value of landfill space based on industry standards)

The operation cost to run this program is estimated at \$72,600 in year one for 7 months (2018) and \$124,500 in year two for 12 months (2019) but this cost is offset by deferral of capital due to landfill space savings. In anticipation of this program, staff has incorporated \$72,600 within the proposed 2018 budget. Therefore, in approval of this program, there will be no additional operational impact for 2018 beyond the proposed budget. The 2019 budget will be adjusted accordingly.

The estimated operation costs for 2018 and 2019 include cost of minor retrofits at the landfill to better accept mattresses, as well as education costs of approximately \$5,000. The net value to the City is estimated to be at least \$217,400 in year one (2018) and \$365,500 in year two (2019) in deferred landfill space savings.

Should Council choose not to move forward with the program, \$72,600 could be removed from the 2018 operating budget.

### **Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:**

This report contributes to the Council Adopted Strategic Plan, namely Strategic Action 3.1.2 which is "Executing the Waste Management Strategy". This report aligns with the City's Integrated Waste Management Strategy to divert materials from landfill and find further recycling opportunities to save landfill space. Also, the proposed pilot mattress recycling program aligns with Goal #3 of a "Healthy Environment". The act of mattress diversion aligns with the City's vision of a naturally beautiful community that protects our local environment, enhances water quality and creates an improved quality of life.

### **Review of Accessibility Implications of Any Development or Policy:**

None

### **Servicing Implications:**

None

### **Consultations:**

Waste Strategy Task Force  
Lindsay Ops Landfill Public Review Committee  
Fenelon Landfill Public Review Committee

**Department Head E-Mail:** [aporteous@kawarthalakes.ca](mailto:aporteous@kawarthalakes.ca)

**Department Head:** Bryan Robinson

**Department File:**

**Hickory Beach Association**  
**hbassc@gmail.com**  
**www.hickorybeach.ca**

NOVEMBER 04, 2017

**Mayor Andy Letham and Members of Council**  
**City of Kawartha Lakes**

PO Box 696, 26 Francis St., Lindsay, Ontario, K9V 4W9

Dear Mayor Letham and Members of Council,

Please accept this letter and the attached petition concerning the roadways within the Hamlet of Hickory Beach.

The petition concerns itself with the condition of the following roadways within the Hamlet of Hickory Beach: **Sandy Point Road and Grey Road**. Seventy individuals have provided their signatures to this petition representing the combined occupants attached to 70 residences. Their combined concerns go well beyond the condition of the road surfaces but more importantly for the safety of those utilizing these community roadways.

#### **RESURFACING OF SANDY POINT ROAD AND GREY ROAD**

Sandy Point Road (1 km. long) runs east and west between Hickory Beach Road and Grey Road and is a major access route for local residents travelling to and from Fenelon Falls via Sturgeon Point Road. Grey Road (1 km. long) runs from Sturgeon Point south to Lake Sturgeon at the entrance to the Sturgeon Point Golf Club. Both roads are used heavily in the summer by golfers going to the Sturgeon Point Golf Club, which is located at the intersection of Sandy Point Road and Grey Road. Many children during the summer ride their bicycles on Sandy Point Road and Grey Road in the morning and afternoon when travelling to and from the Sturgeon Point Sailing Club for summer sailing classes. Many families with children and canine walk/run/cycle along Sandy Point Road and Grey Road especially during the summer months. The condition of the road surface (black-top) has deteriorated so badly that motorists are continuously swerving from one side of the road to the other to avoid the potholes. Even though the City has attempted with the best of intent to maintain the road by cold and hot patching the surface continues to noticeably deteriorate. The speed on Sandy Point Road was reduced to 50 km/h a few years ago due to the large number of adults and children traversing this roadway on foot and bicycles.

The mixing of motorists, attempting to avoid numerous potholes, and the many pedestrians and cyclists using Sandy Point Road is a recipe for a tragic ending. The community has lost a young boy on a bicycle to a roadway fatality approximately 4 years ago at the North Bayou and Hickory Beach Road resulting in a change of the speed on Hickory Beach Road just north of this intersection.

Mayor Letham please urge council to reconsider the proposed re-surfacing of Sandy Point Road and Grey Road in 2019 and have it moved up to 2018. The significant mix of pedestrians and cyclists on this road with vehicles veering to avoid potholes has the potential for another tragic event occurring on one of our community roadways.

There are other roadways within the Hamlet of Hickory Beach requiring some form of maintenance and re-surfacing but the noted requests above are the focus of this letter and are driven by safety concerns for our residents and their children.

Warm regards,

**Hickory Beach Association – President Greg Mills**

[millsbg@gmail.com](mailto:millsbg@gmail.com) (705 887 7990)

Cc: Councilor B. Junkin – CKL Ward 7, CKL Director Public Works - Bryan Robinson, CKL Roads Manager Eastern Area – Dave Bromwell, CKL Technical Services – Joseph Kelly.



# Petition for Road Resurfacing

## Hamlet of Hickory Beach

<b>Petition summary and background</b>	Condition of roadways within the Hamlet of Hickory Beach. Sandy Point Road, Gray Road, Sandy Point Road was scheduled to be resurfaced in 2014 and was put off until 2016 and was again deferred in 2016. This road is heavily used by both pedestrians, cyclists and vehicles. The condition of the road surface has deteriorated so badly that cyclists and vehicles are swerving constantly to miss pot holes creating an unsafe environment for pedestrians and other users of the roadway. The City has paid out significant funds for crews to repair the potholes 2-3 times per season resulting in a very short term impact due to the lifespan of the patching process.
<b>Action petitioned for</b>	We, the undersigned, are concerned citizens who urge our leaders to act now to have the noted roads resurfaced in 2017.

Printed Name	Signature	Address	Comment	Date
P. Wilson	<i>[Signature]</i>	17 Hughes Rd.	shocking!	Aug 3/17
Paul J. Dickson	<i>[Signature]</i>	41 S. Bayou Rd	A lot of patches on Sandy B. Rd	Aug 3/17
KAREN COLLIS	<i>[Signature]</i>	28 TRENC AV.	IN NEED OF REPAIR.	Aug 4/17
Kevin Robson	<i>[Signature]</i>	35 Henry St	Needs doing.	Aug 4/17
OPERA MENCHER	<i>[Signature]</i>	200 EAST ST SOUTH	needs repair	8/4/17
Bob Burns	<i>[Signature]</i>	10 Kiewit St.	Think of the children	8/4/17
WILLIE GILBERT	<i>[Signature]</i>	76 GOLF LINKS RD.	POORER SHAPE.	Aug 5/17
Christie Broad	<i>[Signature]</i>	119 Sandy Pt Rd	It's a MESS	
Carol H. Gray	<i>[Signature]</i>	111 Sandy Pt Rd	Dangerous for bikes	Aug 6/17



403  
250  
36.53

Printed Name	Signature	Address	Comment	Date
Tune Mchese	[Signature]	103 Sandy Pt Rd		Aug 7/17
Charlie STEWART	[Signature]	2 HICKORY BEACH RD APT #3 Fendler Falls		Aug 17
Lee Benson	[Signature]	8 Beechnut Street		Aug 15
Mr. R. Tyler	[Signature]	63 S. Bayou Rd		Aug 20
Lynna Tyler	[Signature]	63 South Bayou Rd.	Sandy Pt / Gray Rd DESAND FUL	Aug 20/17
CAUSTIA HUNTER	[Signature]	32 RIVER BANKS		Aug 23/17
Joanne Fox	[Signature]	77 Rosedale Trail FF		Aug 23/17
Danna Wilson	[Signature]	334 Hickory Beach Rd		Aug 23/17
Jacquie Graha	[Signature]	132 Francis St E.	It really needs help	Aug 23/17
Kathy Carson	[Signature]	135 Stinson Bay Rd	Fendler Falls	Aug 23/17
LEE PHILLIPS	[Signature]	134 Coldstream	Fendler	Aug 23
Jane Sedore	[Signature]	337 Hillside Dr Fendler	ix - those roads.	Aug 23
[Signature]	[Signature]	40 LAKE AVE Falls, ON KAMINO		Aug 23
Wendy Ward	[Signature]	62 South Bayou Rd	KOMINO	Aug 23
Kim Harrison	[Signature]	18 North Bayou Rd		Sept 10/17
WINNIE BROWN	[Signature]	50 " " "	dangerous for WALKERS	Sept 10/17



Printed Name	Signature	Address	Comment	Date
WENDY + GERRY TALLEN	<i>W. Tallen</i>	17 Pleasant View Dr.		10/09/17
BOB STEVENSON	<i>B. Stevenson</i>	12 NORTH BAYOU		10/9/17
KEN SIMMONS	<i>K. Simmons</i>	39 Pleasant View	Permanent View Station 1000 Grandview Paving	10/9/17
PAULINE SCOTT	<i>Pauline Scott</i>	34 North Bayou Rd		10/9/17
Allen Scott	<i>Allen Scott</i>	34 N. Bayou Rd.		10/9/17
MARTY ADESCOTT	<i>M. Adesott</i>	112 S. Beeper Rd		10/9/17
RICK KNOX (STON)	<i>Rick Knox</i>	401 Hickory Beach Rd		10/9/17
DAN + KATHY	<i>Dan + Kathy</i>	601 HICKORY BEACH RD		10/9/17
Carol Glaser	<i>Carol Glaser</i>	8 Rockhill Drive		10/09/17
Allen Shortell	<i>Allen Shortell</i>	607 Hickory Beach Rd		10/09/17
Ruth Tibando	<i>Ruth Tibando</i>	58 N Bayou		10/09/17
F. Tibando	<i>F. Tibando</i>	58 N Bayou		10/09/17
LOUISA CARTER	<i>Louisa Carter</i>	4 PARKHILL DR		10/8/17
Tony Holt	<i>Tony Holt</i>	624 Hickory Beach		
Nancy Holt	<i>Nancy Holt</i>	635 Hickory Beach		
Kathy Mark	<i>Kathy Mark</i>	631 Hickory Beach		10/10/17








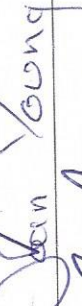



Printed Name	Signature	Address	Comment	Date
BRIAN CHATTEN	Brian Chatte	4 PARKHILL DR		10/9/17
Kathleen Parsons	K. Parsons	51 South Bayou Rd		10/9/17
Leey Parsons	K. Parsons	"		"
Billy Seppel	B. Seppel	55 South Bayou Rd.	dodging pot holes cars swerving.	10/9/17
Tyler Tom	a			
Russ Lillie	R	55 South Bayou Rd.		
Harvey Seppel	H. Seppel	55 South Bayou Rd.	DANGEROUS CARS Weaving all over Rd.	17/10/17

# Petition for Road Resurfacing

## Hamlet of Hickory Beach

<b>Petition summary and background</b>	Condition of roadways within the Hamlet of Hickory Beach. Sandy Point Road, Grey Road, Sandy Point Road was scheduled to be resurfaced in 2014 and was put off until 2016 and was again deferred in 2016. This road is heavily used by both pedestrians, cyclists and vehicles. The condition of the road surface has deteriorated so badly that cyclists and vehicles are swerving constantly to miss pot holes creating an unsafe environment for pedestrians and other users of the roadway. The City has paid out significant funds for crews to repair the potholes 2-3 times per season resulting in a very short term impact due to the lifespan of the patching process.
<b>Action petitioned for</b>	We, the undersigned, are concerned citizens who urge our leaders to act now to have the noted roads resurfaced in 2018.

Printed Name	Signature	Address	Comment	Date
ROBERT AUSTIN		72 SANDY POINT RD	AND ABOUT TIME!!!	June 23/17
Nellie Austin		72 Sandy Point Rd	(Holy) road	June 24/17
Sandy Holt		67 Sandy Point Rd	Please!!	8/8/17
Bernita Speck		78 Sandy Point	Just do it	8/8/17
Sally Hissell Foster		91 Sandy Point Rd	Please	8/8/17
GREG MILLS		163 SANDY POINT RD.	WAS SCHEDULED FOR RE-SURFACING IN 2014	8/8/17
John C Foster		91 Sandy Point Rd	Please	8/8/17
Joan Young		89 Sandy Point Road	Yes - Dangerous Please Now	8/8/17
Richard Farr		77 Sandy Pt Rd	Immediately	8/8/17



Printed Name	Signature	Address	Comment	Date
HERB YOUNG	<i>Herb Young</i>	89 Sandy Point Rd.	Do it now	8-8-17
Richard Farr	<i>Richard Farr</i>	83 Sandy Point Rd	Needs to be done!!	8-8-17
Sarah Farr	<i>Sarah Farr</i>	77 & 83 Sandy Point Rd.	Dangerous!	8-8-17
Carol Gray	<i>Carol Gray</i>	111 Sandy Pt Rd.	very Dangerous	8-8-17
Jane McKeon	<i>Jane McKeon</i>	101-103 Sandy ARd	IT's Due!	8-8-17
<i>Edith</i>	<i>Edith</i>	141 Sandy Pt Rd	Road Sucks	8-8-17
Alan Fyfe	<i>Alan Fyfe</i>	143 Sandy Pt Rd	Concepts	8-8-17
Eden Merritt	<i>Eden Merritt</i>	157 Sandy Pt. Rd.		8-8-17
ALAN SIMPSON	<i>Alan Simpson</i>	159 Sandy Pt Rd	NEED TO BE REDONE	8-8-17
NANCY REYNOLDS	<i>Nancy Reynolds</i>	157 Sandy Pt Rd	"	8-8-17
Allen Shortell	<i>Allen Shortell</i>	607 Hickory Branch Rd	Yes it is required.	8/19/17
Jane Williamson	<i>Jane Williamson</i>	18 Edgewood Dr.	Very much needed	8/19/17
Chris Appleton	<i>Chris Appleton</i>	139 Sandy Pt. Rd.	road is very bad	8/24/17

RATING BY-LAW

Tile Drainage Act, R.S.O. 1990, c. T.8, s.8

THE CORPORATION OF THE  
City of Kawartha Lakes  
BY-LAW NUMBER 2017-

A by-law imposing special annual drainage rates upon land in  
respect of which money is borrowed under the Tile Drainage Act.

WHEREAS owners of land in the municipality have applied to the council under the Tile Drainage Act for loans for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS the council has, upon their application, lent the owners the total sum of \$11,000.00 to be repaid with interest by means of rates hereinafter imposed;

The council, pursuant to the Tile Drainage Act, enacts as follows:

1. That annual rates as set out in the Schedule 'A' attached hereto are hereby imposed upon such land as described for a period of ten years, such rates shall have priority lien status, and shall be levied and collected in the same manner as taxes.

First Reading 2017-Nov-14  
yyyy/mm/dd

Second Reading 2017-Nov-14  
yyyy/mm/dd

Provisionally adopted this 14 day of November, 2017

Andy Letham  
Name of Head of Council

Signature

Ron Taylor  
Name of Clerk

Signature

Third Reading 2017-Nov-14

Enacted this 14 day of November, 2017

Andy Letham  
Name of Head of Council

Signature

Corporate Seal

Ron Taylor  
Name of Clerk

Signature

I, Ron Taylor, clerk of the Corporation of the City of Kawartha Lakes certify that the above by-law was duly passed by the council of the Corporation and is a true copy thereof.

Ron Taylor  
Name of Clerk

Signature

Corporate Seal

The Corporation of the      City      of      Kawartha Lakes

Schedule 'A' to By-law Number      2017-

Property Owner Information*				Description of Land Parcel to Which the Repayment Charge Will be Levied					Proposed date of loan (YYYY-MM-DD)	Sum to be loaned \$	Annual rate to be imposed \$		
Ryan Moore	Brooke Moore	0		Lot: 7		Con: 9			2017-Dec-01	\$ 11,000.00	\$ 1,494.55		
-	-												
1145 Old Mill Road		Omeme	ONT	Roll #:	1651	006	005	05700					
Ryan Moore	Brooke Moore	0		Lot:		Con:							
-	-												
				Roll #:									
0	0	0		Lot:		Con:							
-	-												
				Roll #:									
0	0	0		Lot:		Con:							
-	-												
				Roll #:									
0	0	0		Lot:		Con:							
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				Roll #:									
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0	0	0		Lot:		Con:							
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				Roll #:									
0	0	0		Lot:		Con:							
-	-												
				Roll #:									
0	0	0		Lot:		Con:							
-	-												
				Roll #:									
* If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer in the last blank space provided.Only the owner(s) of the property may apply for a loan.													
TOTAL *										\$ 11,000.00	\$ 1,494.55		

# The Corporation of the City of Kawartha Lakes

## BY-LAW 2017-

### **A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as Part of Lot 20, Concession 1, in the Geographic Township of Fenelon, City of Kawartha Lakes Described as Part 1 on Plan 57R-3141 Being All of PIN: 63164-0200 (LT)**

#### **Recitals**

1. The Subject Land was declared to be surplus to municipal needs by City Council on the 28<sup>th</sup> day of January, 2014 by the adoption of Report LM2014-003 by CR2014-101.
2. A map of the Subject Land can be found at Schedule "A".
3. Notice of the intention of City Council to pass this by-law was given by notice duly published in the Kawartha Lakes This Week newspaper in the City of Kawartha Lakes on the 22<sup>nd</sup> and 29<sup>th</sup> days of September, 2016 and the 6<sup>th</sup> day of October, 2016, in accordance with the provisions of the *Municipal Act* and By-law 2010-118, as amended.
4. The proposed by-law came before Council for consideration at its regular meeting on the 14<sup>th</sup> day of November, 2017 at 2:00 p.m. and at that time no person objected to the proposed by-law nor claimed that his land would be prejudicially affected.
5. The sale of this land was approved by the City Council on the 28<sup>th</sup> day of January, 2014 by the adoption of Report LM2014-003 by CR2014-101.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017- .**

#### **Section 1.00: Definitions and Interpretation**

##### **1.01 Definitions:** In this by-law,

**"City", "City of Kawartha Lakes" or "Kawartha Lakes"** means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

**"City Clerk"** means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act*, 2001;

**"Council" or "City Council"** means the municipal council for the City;

**"Mayor"** means the Chief Executive Officer of the City.

##### **1.02 Interpretation Rules:**

(a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.

(b) The words "include" and "including" are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

##### **1.03 Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

##### **1.04 Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-

law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

## **Section 2.00: Sale of Surplus Property**

- 2.01 **Sale:** Part of Lot 20, Concession 1, in the Geographic Township of Fenelon, City of Kawartha Lakes Described as Part 1 on Plan 57R-3141 Being All of PIN: 63164-0200 (LT) is hereby authorized to be sold to Faro Ltd. for Thirty-Six Thousand Five Hundred Dollars (\$36,500.00), plus HST, if applicable, inclusive of all additional costs associated with this transaction.

## **Section 3.00: Effective Date**

- 3.01 **Effective Date:** This By-law shall come into force and take effect when it has been finally passed by Council.

By-law read a first, second and third time, and finally passed, this 14<sup>th</sup> day of November, 2017.

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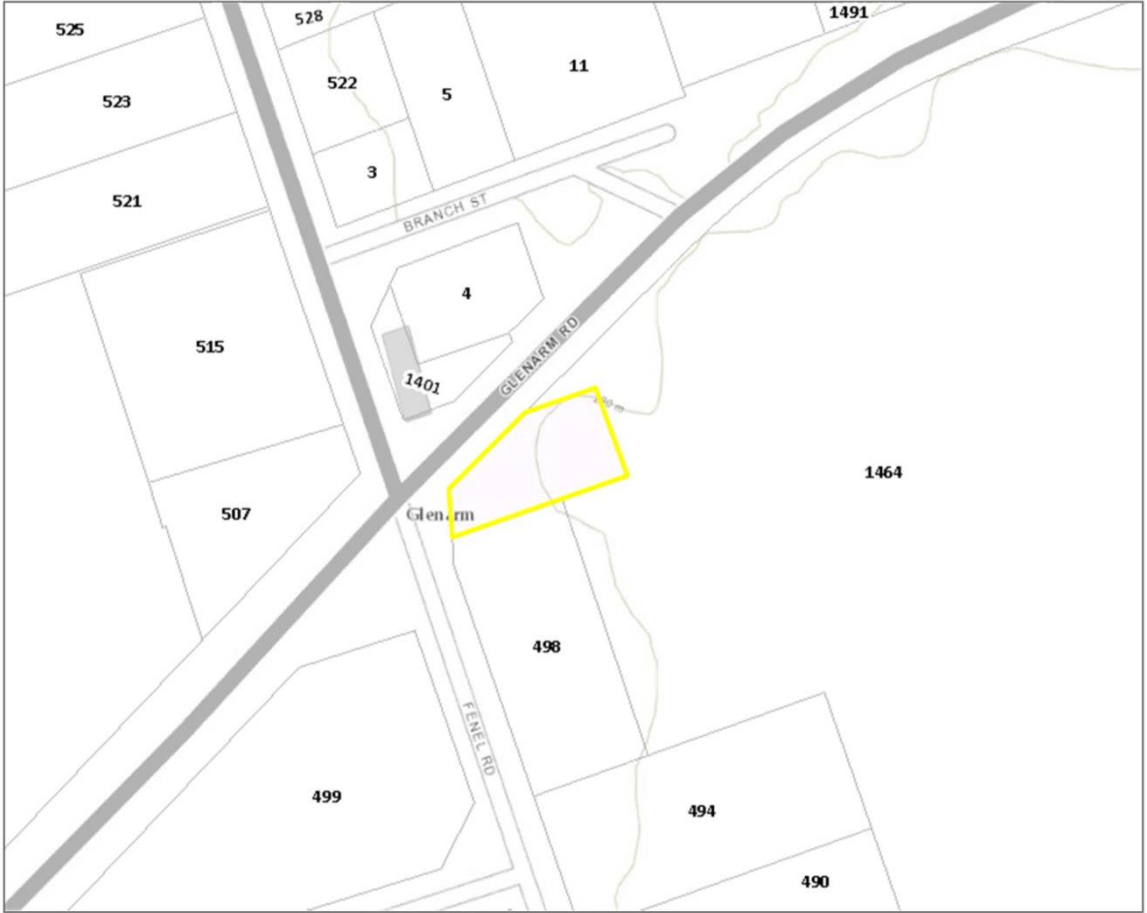
Andy Letham, Mayor

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Ron Taylor, Acting City Clerk



SCHEDULE A





**The Corporation of the City of Kawartha Lakes**

**BY-LAW 2017-**

**A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as Part of Lot 29, Registrar's Compiled Plan 544, in the Geographic Village of Woodville, City of Kawartha Lakes Described as Part 1 on Plan 57R-8488 Being All of PIN: 63179-0139 (LT)**

**Recitals**

1. The Subject Land was declared to be surplus to municipal needs by City Council on the 28<sup>th</sup> day of January, 2014 by the adoption of Report LM2014-003 by CR2014-101.
2. A map of the Subject Land can be found at Schedule "A".
3. Notice of the intention of City Council to pass this by-law was given by notice duly published in the Kawartha Lakes This Week newspaper in the City of Kawartha Lakes on the 3<sup>rd</sup>, 10<sup>th</sup>, and 17<sup>th</sup> days of September, 2015, in accordance with the provisions of the *Municipal Act* and By-law 2010-118, as amended.
4. The proposed by-law came before Council for consideration at its regular meeting on the 14<sup>th</sup> day of November, 2017 at 2:00 p.m. and at that time no person objected to the proposed by-law nor claimed that his land would be prejudicially affected.
5. The sale of this land was approved by the City Council on the 28<sup>th</sup> day of January, 2014 by the adoption of Report LM2014-003 by CR2014-101.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017- .**

**Section 1.00: Definitions and Interpretation**

**1.01 Definitions:** In this by-law,

**"City", "City of Kawartha Lakes" or "Kawartha Lakes"** means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

**"City Clerk"** means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act*, 2001;

**"Council" or "City Council"** means the municipal council for the City;

**"Mayor"** means the Chief Executive Officer of the City.

**1.02 Interpretation Rules:**

(a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.

(b) The words "include" and "including" are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

**1.03 Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

**1.04 Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-

law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

## **Section 2.00: Sale of Surplus Property**

- 2.01 **Sale:** Part of Lot 29, Registrar's Compiled Plan 544, in the Geographic Village of Woodville, City of Kawartha Lakes Described as Part 1 on Plan 57R-8488, Being All of PIN: 63179-0139 (LT) is hereby authorized to be sold to Rajendran Thayalan and Gayathiri Wignarajah for Thirty-Four Thousand Dollars (\$34,000.00), plus HST, if applicable, inclusive of all additional costs associated with this transaction.

## **Section 3.00: Effective Date**

- 3.01 **Effective Date:** This By-law shall come into force and take effect when it has been finally passed by Council.

By-law read a first, second and third time, and finally passed, this 14<sup>th</sup> day of November, 2017.

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Andy Letham, Mayor

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Ron Taylor, Acting City Clerk

SCHEDULE A



# The Corporation of the City of Kawartha Lakes

## By-Law 2017-

### **A By-law to Establish and Assume a Parcel of Land Legally Described as Part of Lot 17, Concession 9 Designated as Parts 1, 2, 3, 4, 5, and 6 on Reference Plan 57R-5533 as Part of County Road 121, in the Geographic Township of Fenelon, City of Kawartha Lakes, Being PIN: 63160-0372 (LT)**

#### **Recitals**

1. Section 31 of the *Municipal Act, 2001* authorizes Council to establish and assume a highway by by-law.
2. Pursuant to City of Kawartha Lakes By-law 2016-059, authority has been given to the Director of Engineering and Corporate Assets to present highway dedication by-laws directly to Council without separately reporting on the history of the individual parcel of land.
3. The Director of Engineering and Corporate Assets has reviewed the parcel of land acquired for road purposes, as referenced in this by-law, and approves it for assumption as a public highway.
4. That Part of Lot 17, Concession 9 designated as Parts 1, 2, 3, 4, 5, and 6 on Reference Plan 57R-5533 was transferred to the Corporation of the City of Kawartha Lakes for road purposes. The transfer/deed of land conveying the lands to the Corporation of the City of Kawartha Lakes was registered on December 21, 2016 at KL121230.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-\_\_\_\_\_.**

#### **Section 1.00: Definitions and Interpretation**

##### **1.01 Definitions:** In this by-law,

**“City”, “City of Kawartha Lakes” or “Kawartha Lakes”** means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

**"City Clerk"** means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act, 2001*;

**“Council” or “City Council”** means the municipal council for the City;

**“Director of Engineering and Corporate Assets”** means the person who holds that position and his or her delegate(s) or, in the event of organizational changes, another person designated by Council.

##### **1.02 Interpretation Rules:**

- (a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.
- (b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

##### **1.03 Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

##### **1.04 Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

**Section 2.00: Highway Assumption**

2.01 **Assumption:** The parcel of land acquired for highway purposes, more particularly described as Part of Lot 17, Concession 9 designated as Parts 1, 2, 3, 4, 5, and 6 on Reference Plan 57R-5533, Being PIN: 63160-0372 (LT), is hereby established and assumed as a public highway and part of County Road 121, in the Geographic Township of Fenelon, City of Kawartha Lakes.

**Section 3.00: Effective Date**

3.01 **Effective Date:** This By-law shall come into force on the date it is finally passed by Council and has been deposited on title in the Registry Office for the Registry Division of Victoria (No. 57).

By-law read a first, second and third time, and finally passed, this 14<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Andy Letham, Mayor

\_\_\_\_\_  
Ron Taylor, Acting City Clerk

# **The Corporation of the City of Kawartha Lakes**

## **BY-LAW 2017-**

### **A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as East Half Lot 23, North Side of King Street and West Side of Nappadale Street, Registered Plan No. 119, in the Geographic Village of Woodville, City of Kawartha Lakes Designated as Parts 1, 2, and 3 on Plan 57R-10555 Being All of PIN: 63179-0177 (LT)**

#### **Recitals**

1. The Subject Land was declared to be surplus to municipal needs by City Council on the 28<sup>th</sup> day of January, 2014 by the adoption of Report LM2014-003 by CR2014-101.
2. A map of the Subject Land can be found at Schedule “A”.
3. Notice of the intention of City Council to pass this by-law was given by notice duly published in the Kawartha Lakes This Week newspaper in the City of Kawartha Lakes on the 3<sup>rd</sup>, 10<sup>th</sup>, and 17<sup>th</sup> days of September, 2015, in accordance with the provisions of the *Municipal Act* and By-law 2010-118, as amended.
4. The proposed by-law came before Council for consideration at its regular meeting on the 14<sup>th</sup> day of November, 2017 at 2:00 p.m. and at that time no person objected to the proposed by-law nor claimed that his land would be prejudicially affected.
5. The sale of this land was approved by the City Council on the 28<sup>th</sup> day of January, 2014 by the adoption of Report LM2014-003 by CR2014-101.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017- \_\_\_\_.**

#### **Section 1.00: Definitions and Interpretation**

##### **1.01 Definitions:** In this by-law,

**“City”, “City of Kawartha Lakes” or “Kawartha Lakes”** means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

**“City Clerk”** means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act*, 2001;

**“Council” or “City Council”** means the municipal council for the City;

**“Mayor”** means the Chief Executive Officer of the City.

##### **1.02 Interpretation Rules:**

(a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.

(b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

##### **1.03 Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

##### **1.04 Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-

law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

**Section 2.00:      Sale of Surplus Property**

- 2.01    **Sale:** East Half Lot 23, North Side of King Street and West Side of Nappadale Street, Registered Plan No. 119, in the Geographic Village of Woodville, City of Kawartha Lakes Designated as Parts 1, 2, and 3 on Plan 57R-10555 Being All of PIN: 63179-0177 (LT) is hereby authorized to be sold to Troy Berezowski for Seventeen Thousand One Hundred Dollars (\$17,100.00), plus HST, if applicable, inclusive of all additional costs associated with this transaction.
- 2.02    **Easements:** Prior to the transfer of East Half Lot 23, North Side of King Street and West Side of Nappadale Street, Registered Plan No. 119, in the Geographic Village of Woodville, City of Kawartha Lakes Designated as Parts 1, 2, and 3 on Plan 57R-10555 Being All of PIN: 63179-0177 (LT), the City of Kawartha Lakes is authorized to grant an easement in favour of Hydro One Networks Inc. over Part 2 on Plan 57R-10555.

**Section 3.00:      Effective Date**

- 3.01    **Effective Date:** This By-law shall come into force and take effect when it has been finally passed by Council.

By-law read a first, second and third time, and finally passed, this 14<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Andy Letham, Mayor

\_\_\_\_\_  
Ron Taylor, Acting City Clerk



SCHEDULE A





# **The Corporation of the City of Kawartha Lakes**

## **By-Law 2017-**

### **A By-law to Repeal Various By-laws from Predecessor Municipalities Regarding Regulation of Fences**

#### **Recitals**

1. Council adopted By-law 2017-216 on October 24, 2017 to Regulate Fences in the City of Kawartha Lakes.
2. By-law 2017-216 provides for city-wide regulation of fences and replaces any existing predecessor by-laws for regulation of fences.
3. This by-law repeals by-laws from predecessor municipalities regarding regulation of fences.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-      .**

#### **Section 1.00: Definitions and Interpretation**

- 1.01 **Definitions:** In this by-law,

“**City**”, “**City of Kawartha Lakes**” or “**Kawartha Lakes**” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

“**Chief Building Official**” (**CBO**) means the person appointed by the Council as the Chief Building Official, and such inspectors as are required, for the purpose of enforcement of the Building Code Act;

“**Council**” or “**City Council**” means the municipal council for the City.

#### **Section 2.00: Repeals**

- 2.01 **Repeal:** The following by-laws are repealed:

Village of Bobcaygeon 21-89

Village of Fenelon Falls 99-10

Village of Fenelon Falls 99-18

Township of Manvers No. 109

Township of Ops 79-24

#### **Section 3.00: Administration and Effective Date**

- 3.01 **Administration of this By-law:** The Chief Building Official is responsible for the administration of this By-law.

- 3.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 14<sup>th</sup> day of November, 2017.

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Andy Letham, Mayor

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Ron Taylor, Acting City Clerk

# **The Corporation of the City of Kawartha Lakes**

## **By-Law 2017-**

### **A By-Law to Amend the City of Kawartha Lakes Official Plan to Redesignate Land within the City of Kawartha Lakes**

[File D01-16-006, Report PLAN2017-062, respecting Part of Lots 6 and 7, Concession 2, geographic Township of Ops, Vacant Land on Elm Tree Road – 2042825 Ontario Inc.]

#### **Recitals:**

1. Sections 17 and 22 of the Planning Act, R.S.O. 1990, c. P.13, authorize Council to consider the adoption of an amendment to an Official Plan.
2. Council has received an application to amend the City of Kawartha Lakes Official Plan to amend the land use policies to include a Special Policy which removes a portion of the subject land from the applicable requirements of Section 20.4.2, to facilitate the creation of eight (8) residential lots by plan of subdivision under Section 50 of the Planning Act to the property known municipally as Vacant Land on Elm Tree Road. An accessory use, such as a boathouse will be prohibited within the provisions of the implementing zoning by-law. The lots will be subject to site plan control to ensure the protection of natural features and archaeological artifacts.
3. A public meeting to solicit public input has been held.
4. Council deems it appropriate to adopt Official Plan Amendment Number 23.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-\*\*\*.

#### **Section 1:00 Official Plan Amendment Details**

- 1.01 **Property Affected:** The property affected by this By-law is a portion of Part of Lots 6 and 7, Concession 2, geographic Township of Ops, now in the City of Kawartha Lakes, Vacant Land on Elm Tree Road.
- 1.02 **Amendment:** Amendment No. 23 to the City of Kawartha Lakes Official Plan, attached hereto as Schedule 'A' and forming a part of this By-law is hereby adopted.

#### **Section 2:00 Effective Date**

- 2.01 **Force and Effect:** This By-law shall come into force and take effect on the date it is finally passed, subject to the approval of the City of Kawartha Lakes in accordance with the provisions of Section 17 and 22 of the Planning Act, R. S. O. 1990, c. P.13.

By-law read a first, second and third time, and finally passed, this \*\* day of \_\_\_\_\_, 2017.

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Andy Letham, Mayor

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Judy Currins, City Clerk

## **Schedule 'A' to By-law No. 2017-\*\*\***

The Corporation of the City of Kawartha Lakes

### **Amendment No. 23 To The Official Plan - The City of Kawartha Lakes**

#### **Part A - The Preamble**

##### **A. Purpose**

The purpose of the official plan amendment is to create a special policy which reduces the minimum lot frontage requirements for lot creation on the property identified as Vacant Land on Elm Tree Road, in the "Waterfront" designation of the City of Kawartha Lakes Official Plan. The land is also subject to an application for zoning by-law amendment and draft plan of subdivision.

The effect of the change would permit a plan of subdivision to create eight (8) residential lots within the "Waterfront" designation of the subject land, with minimum lot frontages of 30 metres. No buildings or structures will be permitted within the 30 metre high water mark setback.

##### **B. Location**

The subject land has a lot area of approximately 72.6 ha. and is situated in the geographic Township of Ops, between Elm Tree Road and the Scugog River. The easterly portion of the subject land affected by this application has an area of approximately 6.5 ha. and is located at the northern end of O'Reilly Lane. The property is legally described as Part of Lots 6 and 7, Concession 2, geographic Township of Ops, now City of Kawartha Lakes.

##### **C. Basis**

Council has enacted this official plan amendment in response to an application submitted by EcoVue Consulting Services Inc. on behalf of the owner to permit the creation of an eight (8) lot plan of subdivision on a portion of the subject land. It is intended that a special policy be incorporated into the City of Kawartha Lakes Official Plan to facilitate a concurrent application for the creation of an eight (8) lot plan of subdivision under Section 50 of the Planning Act for a portion of the subject land known municipally as Vacant Land on Elm Tree Road. No buildings or structures will be permitted within 30 metres of the shoreline within the provisions of the implementing zoning by-law.

The land is designated "Prime Agricultural", "Waterfront" and "Environmental Protection" with "Significant Woodlands" and "Provincially Significant Wetlands" as shown on Schedules "A-3" and "B-3" respectively, of the City of Kawartha Lakes Official Plan. The land is also subject to an application for zoning by-law amendment and draft plan of subdivision.

The proposed use and amendment to the City of Kawartha Lakes Official Plan are justified and represent good planning for the following reasons:

1. The proposed use conforms to relevant provincial policy documents being the Growth Plan for the Greater Golden Horseshoe and is consistent with the Provincial Policy Statement.
2. The proposed use conforms to the goals and objectives of the Waterfront designation as set out in the City of Kawartha Lakes Official Plan.
3. The proposed use is compatible and integrates well with the surrounding area.
4. The applicant has submitted background reports to demonstrate the appropriateness of the proposed use with respect to the protection of the environment and the Kawartha Region Conservation Authority is satisfied with the Environmental Impact Study.

## **Part B - The Amendment**

### **D. Introductory Statement**

All of this part of the document entitled Part B - The Amendment, consisting of the following text and the attached map constitutes Amendment No. 23 to the City of Kawartha Lakes Official Plan.

### **E. Details of the Amendment**

1. The Official Plan for the City of Kawartha Lakes is hereby amended to add the following subsection.

#### **20.7 SPECIAL PROVISIONS:**

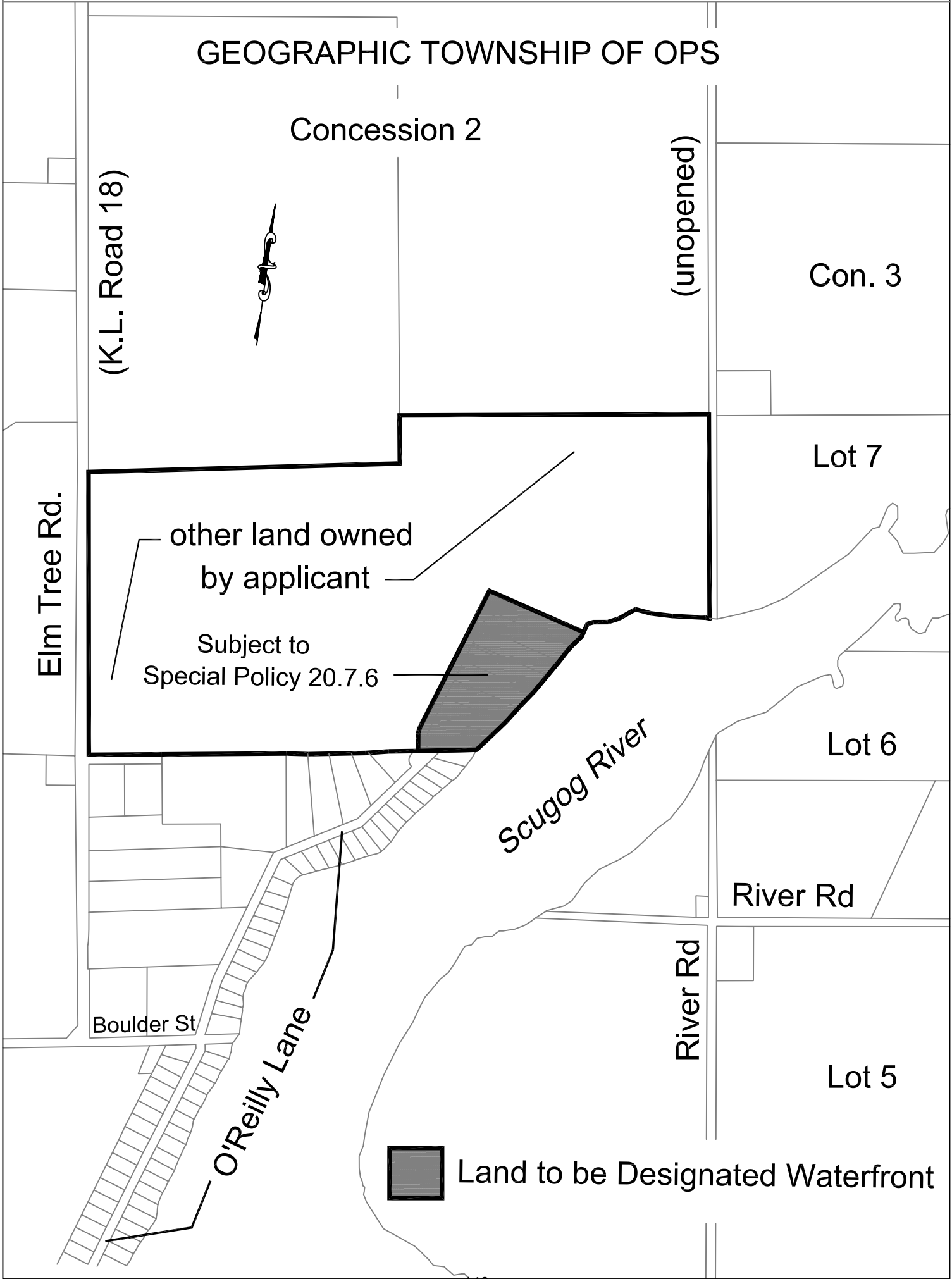
- “20.7.6. Notwithstanding Sections 20.4.2, 20.5.2, and 34.7 of this Plan, on Part of Lots 6 and 7, Concession 2, geographic Township of Ops, on lands designated as Waterfront, an eight (8) lot plan of subdivision, with a minimum lot frontage of 30 metres for each lot, may be established. No structures, including boathouses, shall be permitted within 30 m. of the high water mark. The lots in the plan of subdivision are subject to site plan control.”
3. Schedule ‘A-3’ of the City of Kawartha Lakes Official Plan is hereby amended by inserting a note that the lot is subject to Special Policy 20.7.6 of the Official Plan, as shown on Map ‘A’ as ‘Land to be Designated Waterfront – Subject to Special Policy 20.7.6’.

### **F. Implementation and Interpretation**

The implementation and interpretation of this amendment shall be in accordance with the relevant policies of the Official Plan.

THE CORPORATION OF THE CITY OF  
**KAWARTHA LAKES**

Map 'A' to Amendment No. 23  
to the City of Kawartha Lakes Official Plan



# THE CORPORATION OF THE CITY OF KAWARTHA LAKES

## BY-LAW 2017-

### A By-law to Amend the Township of Ops Zoning By-law No. 93-30 to Rezone Land Within the City of Kawartha Lakes

[File D06-16-031, Reports PLAN2016-069 and PLAN2017-062, respecting Part of Lots 6 and 7, Concession 2, geographic Township of Ops, now City of Kawartha Lakes and being vacant land on Elm Tree Road – 2042825 ONTARIO INC.]

#### Recitals:

1. Sections 34 and 36 of the *Planning Act* authorizes Council to determine the appropriate zoning categories and provisions assigned to land.
2. Council has received an application to amend the categories and provisions relating to a specific parcel of land to change the zone category to permit an eight (8) lot plan of subdivision, a reduction in minimum lot frontage, and an increase to the minimum water setback.
3. A public meeting to solicit public input has been held.
4. Council deems it appropriate to rezone the Property.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-\_\_.

#### Section 1:00 Zoning Details

- 1.01 **Property Affected:** The Property affected by this by-law is described as Part of Lots 6 and 7, Concession 2, geographic Township of Ops, now City of Kawartha Lakes and being vacant land on Elm Tree Road.
- 1.02 **Textual Amendment:** By-law No. 93-30 of the Township of Ops is further amended by amending Sections 6.3 and 15.3 to add the following:

“6.3.2 Shoreline Residential Exception Two – Holding (RS-2(H)) Zone

Notwithstanding the provisions of the Shoreline Residential (RS) Zone, Section 2.1, Section 2.25.1(b), and Section 3.6 to the contrary, on lands within the Shoreline Residential Exception Two – Holding (RS-2(H)) Zone, the following shall apply:

- |  |              |
|--|--------------|
| a) Minimum lot area                                    | 4,000 sq. m. |
| b) Minimum lot frontage                                | 30.0 m.      |
| c) Minimum water setback                               | 30.0 m.      |
| d) A marine facility is not a permitted accessory use. |              |

On land zoned RS-2(H), the removal of the (H) shall be in accordance with the following:

- The owner has entered into a site plan agreement with the City.

In all other respects, the provisions of Section 6, Shoreline Residential (RS) Zone shall apply.

6.3.3 Shoreline Residential Exception Three – Holding (RS-3(H)) Zone

Notwithstanding the provisions of the Shoreline Residential (RS) Zone, Section 2.25.1(b), and Section 3.6 to the contrary, on lands within the Shoreline Residential Exception Three – Holding (RS-3(H)) Zone, the following shall apply:

- |                     |              |
|---------------------|--------------|
| a) Minimum lot area | 5,000 sq. m. |
|---------------------|--------------|

- b) Minimum water setback 30.0 m.
- c) A marine facility is not a permitted accessory use.

On land zoned RS-3(H), the removal of the (H) shall be in accordance with the following:

- For Lot 6, 7 and 8, the developer has obtained clearance from the Ontario Ministry of Tourism, Culture and Sport indicating that the site is free of any artifacts of cultural significance; and
- The owner has entered into a site plan agreement with the City.

In all other respects, the provisions of Section 6, Shoreline Residential (RS) Zone shall apply.

#### 15.3.7 Open Space Exception Seven – Holding (OS-7(H)) Zone

Notwithstanding the permitted uses of the Open Space (OS) Zone to the contrary, on lands within the Open Space Exception Seven – Holding (OS-7(H)) Zone, the following shall apply:

Residential uses:

- Prohibited

Non-Residential uses:

- Drainage purposes

On land zoned OS-7(H), the removal of the (H) shall be in accordance with the following:

- The developer has fully complied with the requirements of the subdivision agreement respecting the stormwater management.

In all other respects, the provisions of Section 15, Open Space (OS) Zone shall apply.

#### 15.3.8 Open Space Exception Eight – Holding (OS-8(H)) Zone

Notwithstanding the permitted uses of the Open Space (OS) Zone to the contrary, on lands within the Open Space Exception Eight – Holding (OS-8(H)) Zone, the following shall apply:

Residential uses:

- Prohibited

Non-Residential uses:

- A cemetery

On land zoned OS-7(H), the removal of the (H) shall be in accordance with the following:

- The developer has obtained clearance from the Ministry of Tourism, Culture and Sport indicating that the site is free of any artifacts of cultural significance.

In all other respects, the provisions of Section 15, Open Space (OS) Zone shall apply.

- 1.03 **Schedule Amendment:** Schedule 'A' to By-law No. 93-30 of the Township of Ops is further amended to change the zone category from the "Agricultural (A) Zone" to the "Shoreline Residential Exception Two – Holding [RS-2(H)] Zone", "Shoreline Residential Exception Three – Holding [RS-3(H)] Zone", "Open Space Exception Seven – Holding [OS-7(H)] Zone", "Open Space Exception Eight – Holding [OS-8(H)] Zone", and "Hazard Land (HL) Zone", for the land referred to as 'RS-2(H)', RS-3(H)', OS-7(H)', 'OS-8(H)', and 'HL'.

## Section 2:00 Effective Date



2.01 **Effective Date:** This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Sections 34 and 36 of the Planning Act.

By-law read a first, second and third time, and finally passed, this \*\* day of , 2017.

\_\_\_\_\_  
Andy Letham, Mayor

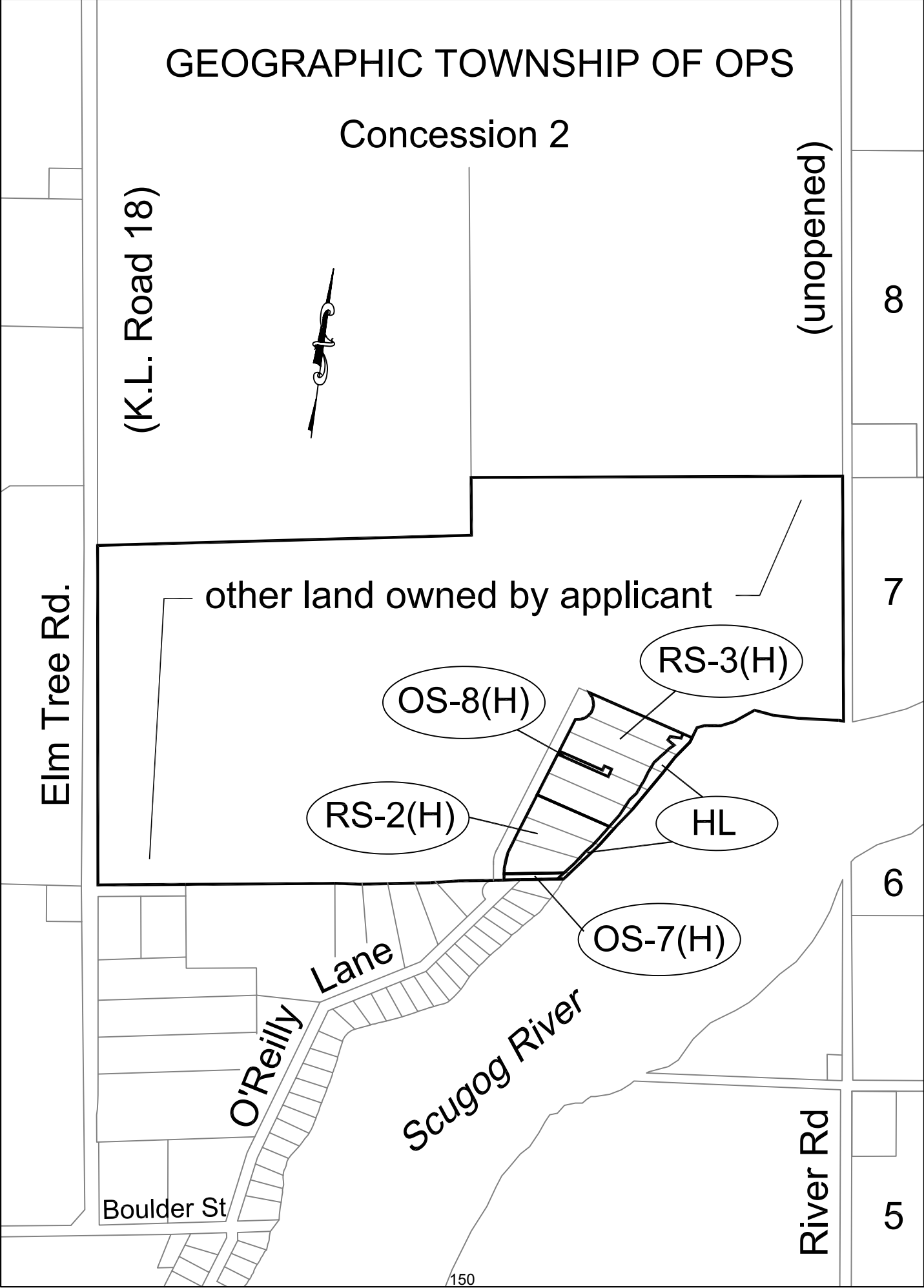
\_\_\_\_\_  
Judy Currins, City Clerk

THE CORPORATION OF THE CITY OF  
**KAWARTHA LAKES**

THIS IS SCHEDULE 'A' TO BY-LAW \_\_\_\_\_ PASSED  
THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2017.

MAYOR \_\_\_\_\_ CITY CLERK \_\_\_\_\_

**GEOGRAPHIC TOWNSHIP OF OPS**  
**Concession 2**



## The Corporation of the City of Kawartha Lakes

### By-law 2017 - \_\_\_\_\_

**A By-law to Assume Dobson Street, Plan 57M-787 (PIN: 63232-0002(LT))  
Kyle Court, Plan 57M-787 (PIN 63238-0296(LT)), Truax Street, Plan 57M-787  
(PIN: 63238-9503(LT)), and Gunsolus Street, Plan 57M-787 (PIN: 63238-  
9504(LT)) Geographic Town of Lindsay, The Corporation of the City of  
Kawartha Lakes**

### Recitals

1. Subsection 31(4) of the *Municipal Act, 2001* authorizes Council to assume unopened road allowances or road allowances shown on registered plans of subdivision for public use, by by-law.
2. Council now deems it desirable to assume Dobson Street, Kyle Court, Truax Street, and Gunsolus Street, Plan 57M-787, Geographic Town of Lindsay, the Corporation of the City of Kawartha Lakes as public highways in the City of Kawartha Lakes.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-\_\_\_\_\_.**

### Section 1.00: Definitions and Interpretation

- 1.01 **Definitions:** In this by-law,

“City”, “City of Kawartha Lakes” or “Kawartha Lakes” means The Corporation of the City of Kawartha Lakes.

“City Clerk” means the person appointed by Council to carry out the duties of the clerk described in section 228 of the *Municipal Act, 2001*;

“Council” or “City Council” means the municipal council for the City.

- 1.02 **Interpretation Rules:**

(a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.

(b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

- 1.03 **Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, which are applicable within the Province of Ontario.

- 1.04 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

### Section 2.00: Assumption of Services

- 2.01 **Assumption:** The following highways are assumed by the City:

- a) The roads known as Dobson Street, Kyle Court, Truax Street, and Gunsolus Street, Plan 57M-787, Geographic Town of Lindsay, City of Kawartha Lakes.

**Section 3.00:     Effective Date**

3.01    **Effective Date**: This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Andy Letham, Mayor

\_\_\_\_\_  
Ron Taylor, Acting City Clerk

# **The Corporation of the City Of Kawartha Lakes**

## **By-Law 2017 -**

### **A By-Law To Amend The Town Of Lindsay Zoning By-Law 2000-75 To Remove The Holding Symbol (H) From A Zone Category On Property Within The City Of Kawartha Lakes**

[File D06-17-031, Report PLAN2017-063, respecting Plan 8P Pt Park Lot D1, 57R-9184 Part 21– Grimes]

#### **Recitals:**

1. Section 36 of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to place a Holding (H) symbol on any zoning category assigned to property. The purpose of the Holding (H) symbol is to restrict the use of the property until conditions imposed by Council have been met.
2. The Council of the City of Kawartha Lakes enacted By-law No. 2016-214, which contained a Holding (H) symbol relating to the use of the property.
3. Council has received a request to remove the Holding (H) symbol from the Residential Three Special Sixteen – Holding “R3-S16(H)” Zone.
4. The conditions imposed by Council and shown in By-law 2016-214 have been complied with.
5. Council deems it appropriate to remove the Holding (H) symbol.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-\*\*\*.**

#### **Section 1:00      Zoning Details**

- 1.01 **Property Affected:** The Property affected by this By-law is described as Part of Plan 8P Pt Park Lot D1, 57R-9184 Part 21, Former Town of Lindsay, now in the City of Kawartha Lakes.
- 1.02 **Schedule Amendment:** Schedule ‘A’ to By-law No. 2000-75 of the Town of Lindsay is further amended to remove the Holding (H) symbol from the “Residential Three Special Sixteen – Holding [R3-S16(H)] Zone” for the land referred to as ‘R3-S16’, as shown on Schedule ‘A’ attached to this By-law.

#### **Section 2:00      General Terms**

- 2.01 **Effective Date:** This By-law shall come into force and take effect on the date it is finally passed, subject to the provisions of Section 34 and 36 of the Planning Act R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this \*\* day of November, 2017.

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Andy Letham, Mayor

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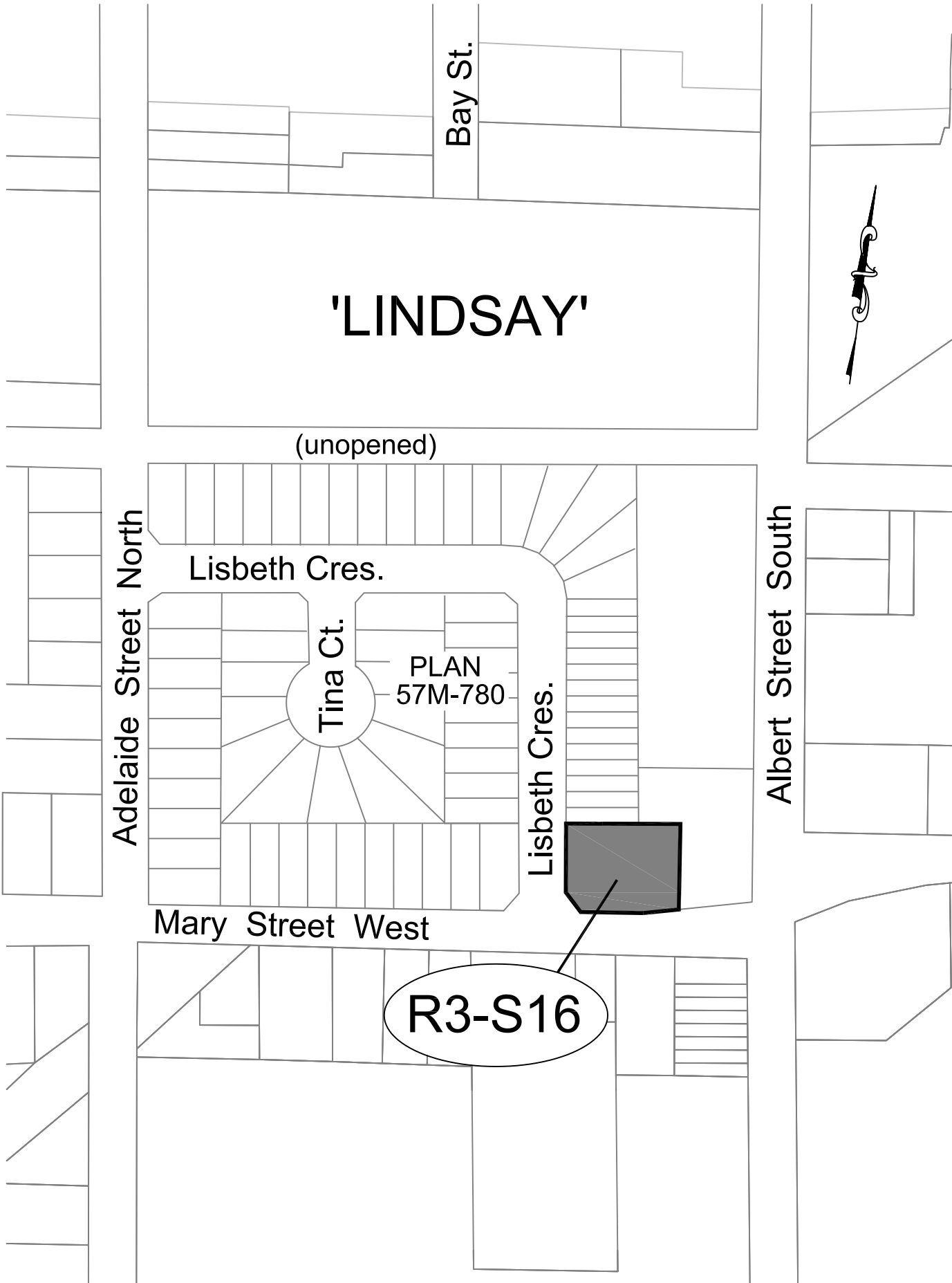
Ron Taylor, Acting City Clerk

THE CORPORATION OF THE CITY OF

# KAWARTHA LAKES

THIS IS SCHEDULE 'A' TO BY-LAW \_\_\_\_\_ PASSED  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2017.

MAYOR \_\_\_\_\_ CITY CLERK \_\_\_\_\_



# **The Corporation of the City of Kawartha Lakes**

## **By-Law 2017 -**

### **A By-Law To Deem Part of a Plan of Subdivision, Previously Registered For Lands Within Kawartha Lakes, Not To Be A Registered Plan Of Subdivision In Accordance With The Planning Act PIN # 63127-0536(Lt), Described As Lot 1, Plan 159, Geographic Township Of Verulam, Now City Of Kawartha Lakes**

File D30-17-008, Report PLAN 2017-061, respecting 55 Meachin Drive – STYLES.

#### **Recitals:**

1. Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13 authorizes Council to deem any plan of subdivision, or part of a plan of subdivision, that has been registered for eight years or more, not to be a registered plan of subdivision for the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.
2. Council has been requested to pass a deeming By-law, by the owner of the land described in Section 1 of this By-law in order to permit consolidation of lands through consent application D03-16-023.
3. A duplicate of this By-law shall be registered in the Land Registry Office in accordance with the Planning Act, R.S.O. 1990, c.P.13.
4. Notice of the passing of this By-law shall be mailed to the owner(s) of the land described in Section 1 of this By-law.
5. Council considers it appropriate to enact the requested By-law.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-\_\_.**

#### **Section 1:00      Details**

- 1.01 **Property Affected:** PIN # 63127-0536(LT). The Property affected by this By-law is described as Lot 1, Registered Plan 159, geographic Township of Verulam, City of Kawartha Lakes.
- 1.02 **Deeming Provision:** The Property is deemed not to be part of a Registered Plan of Subdivision of the purposes of Subsection 50(3) of the Planning Act, R.S.O. 1990, c.P.13.

#### **Section 2:00      General Terms**

- 2.01 **Force and Effect:** This By-law shall come into force on the date it is finally passed, subject to the provisions of Sections 50(26), 50(28), and 50(29) of the Planning Act, R.S.O. 1990, c.P.13.

By-law read a first, second and third time, and finally passed, this \*\* day of \*\*, 2017.

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Andy Letham, Mayor

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Judy Currins, Clerk

# **The Corporation of the City of Kawartha Lakes**

## **By-Law 2017-**

### **A By-law to Amend By-law 2012-173, being A By-law to Regulate Parking**

#### **Recitals**

1. By-law 2012-173 being a by-law to regulate parking was passed by Council on June 26, 2012.
2. Section 2.14(v) of By-law 2012-173, prohibiting the parking or stopping of a vehicle in the turning circle of a cul-de-sac, has become obsolete.
3. Municipal Law Enforcement has discontinued the direct enforcement of section 2.14(v) as this type of activity is captured under other provisions of the by-law; parking too close to driveways, parking to interfere with snow removal or traffic flow, etc.
4. This change requires an amendment to the original by-law.

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2017-      .**

#### **Section 1.00: Definitions and Interpretation**

##### **Definitions:**

All defined terms in the amending By-law take their meaning from By-law 2012-173 of the City of Kawartha Lakes.

#### **Section 2.00: Amendment Details**

- 2.01 **Amendment:** Section 2.14(v) to By-law 2012-173 is deleted in its entirety.

#### **Section 3.00: Administration and Effective Date**

- 3.01 **Administration of the By-law:** The Director of Public Works and the Director of Development Services are responsible for the administration of this by-law.
- 3.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 14<sup>th</sup> day of November, 2017.

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Andy Letham, Mayor

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Ron Taylor, Acting City Clerk