

**The Corporation of the City of Kawartha Lakes**  
**Agenda**  
**Kawartha Lakes Municipal Heritage Committee Meeting**

**KLMHC2024-006**

**Thursday, May 9, 2024**

**7:00 P.M.**

**Electronic Participation Meeting**

**Members:**

Councillor Ron Ashmore

Ann Adare

William Bateman

Athol Hart

Julia Hartman

Skip McCormack

Ian McKechnie

William Peel

Jon Pitcher

Tyler Richards

Sandy Sims

**This is an electronic participation meeting. Please contact [eturner@kawarthalakes.ca](mailto:eturner@kawarthalakes.ca) should you wish to view the proceedings and the Zoom meeting details will be provided.**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

|       |   |         |
|-------|---|---------|
| 1.    | <b>Call to Order</b>  |         |
| 1.1   | Land Acknowledgement  |         |
| 2.    | <b>Administrative Business</b>                                    |         |
| 2.1   | Adoption of Agenda  |         |
| 2.2   | Declaration of Pecuniary Interest                                 |         |
| 2.3   | Adoption of Minutes   |         |
| 2.3.1 | Minutes of the April 4, 2024 Municipal Heritage Committee Meeting | 3 - 9   |
| 3.    | <b>Reports</b>  |         |
| 3.1   | KLMHC2024-033   | 10 - 24 |
|       | Alteration Application - 25 Pontypool Road, Manvers Township      |         |
| 4.    | <b>New or Other Business</b>                                      |         |
| 5.    | <b>Next Meeting</b>   |         |
| 6.    | <b>Adjournment</b>  |         |

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Kawartha Lakes Municipal Heritage Committee**  
**Meeting**

**KLMHC2024-004**  
**Thursday, April 4, 2024**  
**5:00 P.M.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

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**1. Call to Order**

A. Hart called the meeting to order at 5:01 p.m. with the following members present: Councillor Ashmore, S. McCormack, I. McKechnie, J. Pitcher and S. Sims.

Regrets: A. Adare, W. Bateman and J. Hartman

Absent: T. Richards

Staff: E. Turner, Economic Development Officer - Heritage Planning, L. Love Economic Development Officer - Curatorial Services, and M. Faulhammer, Planner II

**1.1 Land Acknowledgement**

A. Hart read the land acknowledgement.

**2. Administrative Business**

**2.1 Adoption of Agenda**

**KLMHC2024-036**

**Moved By** S. McCormack

**Seconded By** I. McKechnie

**That** the agenda be adopted as circulated.

**Carried**

**2.2 Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**2.3 Adoption of Minutes**

**2.3.1 Minutes of the March 7, 2024 Municipal Heritage Committee Meeting**

**KLMHC2024-037**

**Moved By** J. Pitcher

**Seconded By** S. Sims

**That** the minutes of the Municipal Heritage Committee meeting held on March 7, 2024, be adopted as circulated.

**Carried**

### 3. **Presentations and Deputations**

There were no presentations or deputations.

### 4. **Reports**

#### 4.1 KLMHC2024-023

Heritage Planning Update

E. Turner provided an overview of the heritage planning activities for March 2024 including items received by Council, the upcoming Ontario Heritage Conference and the status of the Rural Zoning By-law consolidation project.

#### **KLMHC2024-038**

**Moved By** I. McKechnie

**Seconded By** S. McCormack

**That** Report KLMHC2024-023, **Heritage Planning Update**, be received for information.

**Carried**

#### 4.2 KLMHC2024-024

Proposed Heritage Designation of 16-22 King Street East, Village of Omemee

E. Turner provided an overview of the proposed designation of 16-22 King Street East in Omemee.

#### **KLMHC2024-039**

**Moved By** I. McKechnie

**Seconded By** S. Sims

**That** Report KLMHC2024-024, **Proposed Heritage Designation of 16-22 King Street East, Village of Omemee**, be received;

**That** the designation of the property known municipally as 16-22 King Street East be endorsed; and

**That** the recommendation to designate the subject property be forwarded to Council for approval.

**Carried**

4.3 KLMHC2024-025

Proposed Heritage Designation of 24-26 King Street East, Village of Omemee

E. Turner provided an overview of the proposed designation of 24-26 King Street East in Omemee.

**KLMHC2024-040**

**Moved By** S. McCormack

**Seconded By** Councillor Ashmore

That Report KLMHC2024-025, **Proposed Heritage Designation of 24-26 King Street East, Village of Omemee**, be received;

**That** the designation of the property known municipally as 24-26 King Street East be endorsed; and

**That** the recommendation to designate the subject property be forwarded to Council for approval.

**Carried**

4.4 KLMCH2024-026

Planning Act Application Review - 77-83 William Street North, Lindsay

The Committee reviewed the revised drawings for 77-83 William Street North. I. McKechnie noted that he liked the new design and it was an improvement on the previous version. He said that the brick in the drawing looked aged and he would like to see that when the building is construction. A. Hart felt that the white on the upper storeys of the building was too stark and would like to see it as a beige or biscuit colour. I. McKechnie agreed and pointed out that the set back was more of a grey that was less noticeable. A. Hart will compose a letter conveying the Committee's comments to Planning.

**KLMHC2024-041**

**Moved By** S. McCormack

**Seconded By** I. McKechnie

**That** Report KLMHC2024-026, **Planning Act Application Review – 77-83 William Street North, Lindsay**, be received; and

**That** comments be provided to Planning staff through the Chair.

**Carried**

4.5 KLMHC2024-027

Planning Act Application Review - 26 Country Club Drive, Verulam Township

The Committee reviewed the proposed rezoning application relating to 26 Country Club Drive and the relationship of the main building and its proposed extension to Dunsford House on the main property. A. Hart felt as though the changes would have little impact on Dunsford House and S. McCormack agreed. I. McKechnie felt that the extension had architectural interest and fit with the overall design of the existing hotel. A. Hart will compose correspondence to Planning staff on behalf of the Committee regarding the application.

**KLMHC2024-042**

**Moved By** I. McKechnie

**Seconded By** S. Sims

**That** Report KLMHC2024-027, **Planning Act Application Review – 26 Country Club Drive, Verulam Township**, be received; and

**That** comments be provided to Planning staff through the Chair.

**Carried**

**5. Subcommittee Updates**

5.1 Heritage Properties Subcommittee

There was no update from the Heritage Properties Subcommittee.

5.2 Outreach Subcommittee

5.2.1 Minutes of the March 25, 2024 Outreach Subcommittee

I. McKechnie provided an update on the Outreach Subcommittee and Doors Open planning. The subcommittee was contacting sites in Fenelon Falls, Sturgeon Point and Bobcaygeon to get confirmations for the event in September.

Seven sites have either confirmed or are tentatively confirmed. The subcommittee is aiming for 10-15 sites in and around the three communities. The subcommittee discussed marketing strategies and L. Love and E. Turner are going to meet with the City's Communications team to develop a marketing plan.

**KLMHC2024-043**

**Moved By** S. McCormack

**Seconded By** J. Pitcher

**That** the minutes of the March 25, 2024 Outreach Subcommittee be received for information.

**Carried**

**5.3 Listed Properties Subcommittee**

There was no update from the Listed Properties Subcommittee.

**5.4 Scugog River Subcommittee**

There was no update from the Scugog River Subcommittee.

**5.5 Heritage Conservation District Subcommittee**

There was no update from the Heritage Conservation District Subcommittee.

**6. Correspondence**

There was no correspondence received by the Committee.

**7. New or Other Business**

**7.1 Fenelon Falls 150**

A. Hart raised the matter of the Committee participating in Fenelon Falls' 150th celebrations such as doing an event or having a booth or table at another event, such as at Maryboro Lodge. I. McKechnie noted that the Committee was already doing Doors Open events around Fenelon Falls to celebrate and that there was not the capacity to do more. He said it might be feasible to man a booth at an event but not to plan anything. The Committee generally agreed. A. Hart suggested he might talk to Maryboro Lodge and see if there was an event the Committee could participate in. The Committee agreed that A. Hart should reach out to Maryboro Lodge to inquire.

**8. Next Meeting**



The next meeting will be Thursday, May 2 at 5:00 p.m. in Council Chambers at City Hall (26 Francis Street, Lindsay).

**9. Adjournment**

**KLMHC2024-044**

**Moved By** I. McKechnie

**Seconded By** S. McCormack

**That** the Municipal Heritage Committee Meeting adjourn at 5:41 p.m.

**Carried**

## Municipal Heritage Committee Report

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|                          |   |
|--------------------------|---|
| <b>Report Number:</b>    | <b>KLMHC2024-033</b>  |
| <b>Meeting Date:</b>     | May 9, 2024   |
| <b>Title:</b>            | <b>Alteration Application – 25 Pontypool Road,<br/>Manvers Township</b> |
| <b>Description:</b>      | Proposed alteration to 25 Pontypool Road (Pontypool Grain Elevator)     |
| <b>Author and Title:</b> | Emily Turner, Economic Development Officer – Heritage Planning          |

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### Recommendations:

**That** Report KLMHC2024-033, **Alteration Application – 25 Pontypool Road, Manvers Township**, be received; and

**That** the proposed alteration be approved.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

Under the City of Kawartha Lakes' delegated authority by-law for the alteration of designated heritage properties (By-law 2019-154), approvals for minor alterations to properties designated individually under Part IV of the Act are delegated to staff in consultation with the Kawartha Lakes Municipal Heritage Committee. Minor alterations are defined in the by-law and include changes to the property including, but not limited to, the replacement of exterior elements, additions, the construction of accessory structures, hard landscaping, and the installation of utilities.

25 Pontypool Road is designated individually under the Ontario Heritage Act by By-law 2011-257. By-law 2011-257 is attached to this report as Appendix A. The property contains the Pontypool Grain Elevator, which was constructed in 1900 by the Good Grain Company and is the only remaining grain elevator of this type remaining in Kawartha Lakes. It is an important and well-known landmark in Pontypool and the surrounding area. The property is owned by the City of Kawartha Lakes but is leased to the Manvers Historical Society.

The Manvers Township Historical Society is looking to undertake some repair work on the interior of the structure to address water intrusion and mitigate rodent damage. They are intending to prepare the walls for parging, remove the sunken concrete floor and replace it, repair deteriorated floor areas and seal the new concrete floor. Photographs of the current condition of the concrete are attached to this report as Appendix B. The City's Building and Property Division had applied for a heritage permit on the Society's behalf.

## **Rationale:**

Staff are supportive of the approval of this permit. The intention of this project is to restore deteriorating elements of the concrete foundation of the grain elevation to ensure its longevity and, overall, the proposed work supports the continued conservation of the structure. The property's designation by-law does not speak the concrete foundation of the structure.

## **Other Alternatives Considered:**

There are no recommended alternatives.

### **Financial/Operation Impacts:**

There are no financial or operational impacts as a result of the recommendation of this report.

### **Consultations:**

Building and Property Staff

### **Attachments:**

Appendix A – By-law 2011-257



Adobe Acrobat  
Document

Appendix B – Condition Photographs



Adobe Acrobat  
Document

**Department Head email:** lbarrie@kawarthalakes.ca

**Department Head:** Leah Barrie, Director of Development Services

THE CORPORATION OF THE CITY OF KAWARTHA LAKES

BY-LAW 2011-257

**A BY-LAW TO DESIGNATE THE PONTYPOOL GRAIN ELEVATOR IN THE FORMER  
GEOGRAPHIC TOWNSHIP OF MANVERS, CITY OF KAWARTHA LAKES**

**Recitals**

1. Section 29 of the Ontario Heritage Act, R.S.O. 1990, provides that the Council of a municipality may pass a by-law designating a property within the boundaries of the municipality to be of cultural heritage value or interest.
2. Notice of Intention to Designate the Pontypool Grain Elevator in the former Geographic Township of Manvers, now in the City of Kawartha Lakes, described further in Schedule "A", has been given in accordance with Section 29 of the Ontario Heritage Act.
3. No objection to the proposed designation has been served on the Clerk of the Municipality.
4. Reasons for Designation are set forth in Schedule "B".

**Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2011-257**

Section 1.00: Definitions and Interpretation

1.01 **Definitions**: In this by-law:

- (a) **"By-law"** means this by-law, as it may be amended from time to time. The Recitals to, and the Schedules attached to this By-law are considered integral parts of it.
- (b) **"City"** means The Corporation of the City of Kawartha Lakes.
- (c) **"Clerk"** means the person within the administration of the City which fulfils the function of the City Clerk as required by the Municipal Act 2001 S. O. c.25.
- (d) **"Council"** means the elected municipal council for the City.
- (e) **"Heritage Victoria"** means the municipal heritage committee established by By-law 2002-49 pursuant to the Ontario Heritage Act.
- (f) **"Foundation"** means the Ontario Heritage Foundation
- (g) **"Property"** means property as set out in Section 2.01

1.02 **Interpretation Rules**:

- (a) Wherever this By-law refers to a person or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable to the circumstances.
- (b) References to items in the plural include the singular, as applicable.
- (c) The word "include" is not to be read as limiting the phrases or descriptions that precede it.

1.03 **Statutes**: References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 **Severability**: If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

|                           |
|---------------------------|
| Section 2.00: Designation |
|---------------------------|

The Pontypool Grain Elevator in the Former Geographic Township of Manvers, now in the City of Kawartha Lakes, is designated as being of historic interest and value, described further in Schedule “A”. This designation shall not preclude any changes that may be deemed necessary for the efficient use of the building but that any and all such changes shall be in keeping with the original and present character of the building and in consultation with the municipal heritage committee.

- 2.01 The Municipality is hereby authorized to cause a copy of this by-law to be registered against the property described above in the proper Land Registry Office
- 2.02 The Clerk is hereby authorized to cause a copy of this by-law to be served on the owner of the aforesaid property and on the Ontario Heritage Foundation, and to cause notice of the passing of this by-law to be published in the newspaper.

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|---|
| Section 3.00: Administration and Effective Date |
|---|

- 3.01 **Administration of the By-law:** The Manager of Economic Development is responsible for the administration of this by-law.
- 3.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 13<sup>th</sup> day of December, 2011.

\_\_\_\_\_  
Ric McGee, Mayor

\_\_\_\_\_  
Judy Currins, City Clerk

**SCHEDULE 'A' TO BY-LAW 2011-257**

BEING A BY-LAW TO DESIGNATE THE PONTYPOOL GRAIN ELEVATOR IN THE FORMER GEOGRAPHIC TOWNSHIP OF MANVERS, NOW IN THE CITY OF KAWARTHA LAKES BEING LEGALLY DESCRIBED AS PT LT 11, CON 2, BEING PT 1 ON 57R-9869; KAWARTHA LAKES (PIN 63269-0779(LT)) AS BEING OF CULTURAL HERITAGE VALUE AND INTEREST.

**THE LANDS ARE MORE PARTICULARLY DESCRIBED AS FOLLOWS:**

PT LT 11, CON 2, PT 1 57R-9869; KAWARTHA LAKES (PIN 63269-0779(LT))

## **SCHEDULE 'B' TO BY-LAW 2011-257**

BEING A BY-LAW TO DESIGNATE THE PONTYPOOL GRAIN ELEVATOR, IN THE FORMER GEOGRAPHIC TOWNSHIP OF MANVERS, NOW IN THE CITY OF KAWARTHA LAKES BEING LEGALLY DESCRIBED AS PT LT 11, CON 2, BEING PT 1 ON 57R-9869; KAWARTHA LAKES (PIN 63269-0779(LT)) AS BEING OF CULTURAL HERITAGE VALUE AND INTEREST.

### **Statement of Cultural Heritage Value or Interest**

The grain elevator is an unique example of the grain elevator structures that at one time were prevalent throughout Ontario. The structure is of heritage value because of its architectural features and its landmark status. The building was built in the early 1900's by the Good Grain Company and was of significant economic use for Canada's grain industry. It was used for weighing and grading agricultural goods and facilitated the transportation of locally grown agricultural goods via the Canadian Pacific Railway. This structure is located at the gateway to the Kawartha Lakes and is visible from provincial highway No. 35.

### **Description of Heritage Attributes**

The heritage attributes of the structure include its plank on plank framing; its original construction features most notably the original post and beam construction and the exterior cladding of cedar shingles. A bronze survey plaque was added to the structure in 1918 and was used during the surveying of the surrounding area. The remarkable physical condition of the structure would easily lend itself to a heritage designation.























