

**The Corporation of the City of Kawartha Lakes**  
**Agenda**  
**Development Charges Task Force Meeting**

DC2024-002

Thursday, July 11, 2024

Meeting to Commence at 10:00 a.m. - Electronic Public Participation

Weldon Room

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

**Members:**

Councillor Eric Smeaton

Bernard Finney

Carmine Nigro

Sal Polito

Karl Repka

Jeff Solly

Mark Wilson

If you would like to attend the Meeting electronically to view the proceedings please contact [lpeimann@kawarthalakes.ca](mailto:lpeimann@kawarthalakes.ca) to request a copy of the Zoom link.

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.

- 1. **Call to Order**
- 2. **Administrative Business**
- 2.1 Adoption of Agenda  
**That** the agenda be adopted as circulated.
- 2.2 Declaration of Pecuniary Interest
- 2.3 Welcome New Members: Jeff Solly, Mark Wilson and Bernard Finney
- 2.4 Adoption of Minutes 3 - 7  
**That** the minutes of the Development Charges Task Force meeting held on March 28, 2024, be adopted as circulated.
- 3. **Deputations/Presentations**
- 4. **Correspondence**
- 5. **New or Other Business**
- 5.1 Update by Staff
- 5.2 Update by Watson and Associates
- 5.3 Other Business
- 6. **Next Meeting**
- 7. **Adjournment**

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Development Charges Task Force Meeting**

**DC2024-001**  
**Thursday, March 28, 2024**  
**10:00 A.M.**  
**Electronic Participation Meeting**

**Members:**  
**Councillor Eric Smeaton**  
**Sal Polito**  
**Karl Repka**

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## 1. **Call to Order**

A. Found called the meeting to order at 10:03 a.m. Councillor Smeaton, S. Polito, K. Repka, J. Bernal (Craft Development, on behalf of C. Nigro), S-M. Stephen (Watson and Associates) and L. Peimann (Secretary) were in attendance.

Absent: C. Nigro, S. Beukeboom, J. Rojas, L. Barrie and S. Murchison.

## 2. **Administrative Business**

### 2.1 Election of Chair and Vice Chair

A. Found called for the nominations for the position of Chair.

Councillor Smeaton nominated S. Polito.

A. Found called a second time for nominations for the position of Chair.

A. Found called for a third and final time for nominations for the position of Chair.

A. Found declared nominations for the position of Chair for the Development Charges Task Force Committee closed.

S. Polito was asked if he wished to let his name stand for Chair of the Committee.

S. Polito accepted.

A. Found declared S. Polito as Chair of the Development Charges Task Force Committee.

The Chair assumed the Chair and conducted the nominations for Vice Chair.

Chair Polito called for the nominations for the position of Vice Chair.

Chair Polito nominated K. Repka.

Chair Polito called a second time for nominations for the position of Vice Chair.

Chair Polito called for a third and final time for nominations for the position of Vice Chair.

Chair Polito declared nominations for the position of Vice Chair for the Development Charges Task Force Committee closed.

K. Repka was asked if he wished to let his name stand for Vice Chair of the Committee.

K. Repka accepted.

S. Polito declared K. Repka as Vice Chair of the Development Charges Task Force Committee.

## 2.2 Adoption of Agenda

Please add "Recommendation for New Members" as Item 5.1, and reorder the remaining Items

### **DCTF2024-001**

**Moved By** K. Repka

**Seconded By** Councillor Smeaton

**That** the agenda be adopted as amended, to add Item 5.1 "Recommendation for New Members", and reorder the remaining Items

**Carried**

## 2.3 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

## 3. Deputations/Presentations

There were no deputations or presentations

## 4. Correspondence

There was no correspondence

## 5. New or Other Business

### 5.1 Recommendation for New Members

#### **DCTF2024-002**

**Moved By** Councillor Smeaton

**Seconded By** K. Repka

That staff advertise for the remaining 3 vacancies, following the City's formal process

**Carried**

### 5.2 Update by Staff

A. Found provided the following updates:

- The Development Charges Task Force is being reconvened after a lengthy break. The delay was to allow staff time to digest all the new legislative changes.

- There are 2 major plans that will inform the DC study: The Water Wastewater Master Plan and the Transportation Master Plan. These plans are well underway.
- A. Grunda used to be the lead on this project, however, he has taken on a new role at Watson and Associates, as a result, S-M. Stephen will assume the lead.
- Council rescinded the development charges assistance policy. K. Repka inquired when the policy was rescinded? A. Found will have to look up and advise.
- Can staff provide a servicing allocation and availability summary for all systems/settlement areas within the City and commentary on adequacy or shortfall for future growth assigned to each respective water or wastewater system?

**DCTF2024-003**

**Moved By** K. Repka

**Seconded By** Councillor Smeaton

That staff provide a servicing allocation and availability summary for all systems/settlement areas within the City and commentary on adequacy or shortfall for future growth assigned to each respective water or wastewater system

**Carried**

5.3 Update by Watson and Associates

S-M. Stephen provided on update on the following:

- Introduction/Terms of Reference overview
- D.C. Study process and timeline
- D.C. Methodology
- Legislative Changes since 2019 D.C. By-law
- Overview of current D.C. By-law and Policies
- Key considerations for D.C Study process
- Status of outstanding D.C. By-Law appeals - 2014, 2015, 2019
- Discussion

**DCTF2024-004****Moved By** S. Polito**Seconded By** K. Repka

That the update from Watson and Associates be received.

**Carried****6. Next Meeting**

The next meeting will be Thursday, July 11, 2024 at 10:00 a.m. at Weldon Room, City Hall and Zoom.

**7. Adjournment****Moved By** K. Repka**Seconded By** Councillor Smeaton

**That** the Development Charges Task Force Meeting adjourn at 11:37 a.m.