

**The Corporation of the City of Kawartha Lakes  
Agenda  
Waste Management Advisory Committee Meeting**

**WMAC2024-10**

**Wednesday, November 13, 2024**

**Meeting to Commence at 2:30 p.m.**

**Weldon Room**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**

Councillor Dan Joyce

Councillor Pat Warren

Chris Appleton

Brian S. Junkin

Julia Taylor

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

1.	<b>Call to Order</b>	
2.	<b>Adoption of Agenda</b>	
3.	<b>Disclosures of Pecuniary Interest</b>	
4.	<b>Approval of the Minutes</b>	3 - 6
	Waste Management Advisory Committee Meeting from August 14, 2024	
5.	<b>New Business</b>	
5.1	Blue Box Transition Option for Non-Eligible Sources	
5.2	Waste Management By-law Repeal and Replace	7 - 43
5.3	Integrated Waste Management Strategy Update	
5.4	Source Separated Organics (SSO)	
6.	<b>Adjournment</b>	

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Waste Management Advisory Committee Meeting**

**WMAC2024-07**  
**Wednesday, August 14, 2024**  
**2:30 P.M.**  
**Weldon Room**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Councillor Dan Joyce**  
**Councillor Pat Warren**  
**Chris Appleton**  
**Brian S. Junkin**  
**Julia Taylor**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

C. Appleton called the meeting to order at 2:29 p.m. Councillor P. Warren and member B. Junkin were in attendance.

Director of Public Works B. Robinson, Manager of Environmental Services D. Kerr, Regulatory Compliance Officer K. Pantaleo, Waste Technician B. Ferguson, Waste Reduction Coordinator B. Drury, Waste Student S. MacDonnell and Administrative Assistant S. McKillop were also in attendance.

Absent: Councillor D. Joyce and J. Taylor.

**2. Adoption of Agenda**

**LOPRC 2024-14**

**Moved By** B. Junkin

**Seconded By** Councillor Warren

**That** the agenda be adopted as circulated.

**Carried**

**3. Disclosures of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Approval of the Minutes**

Waste Management Advisory Committee Meeting from May 1, 2024

**LOPRC 2024-15**

**Moved By** B. Junkin

**Seconded By** Councillor Warren

**That** the minutes of the Waste Management Advisory Committee meeting held on May 1, 2024, be adopted as circulated.

**Carried**

## **5. Integrated Waste Management Strategy Presentation**

Dillon Consulting brought a presentation to the Waste Management Advisory Committee for the Integrated Waste Strategy for 2025 through 2029. Dillon explained that they are completing a full study and will be bringing back a draft to the Committee in Q4.

## **6. New Business**

### **6.1 Bulky Plastics Program**

D. Kerr advised the Committee that the quality of the loads for the Bulk Plastics Program being shipped this year are much cleaner due to staff training and contamination removal. K. Pantaleo advised that the loads do need to be better quality than quantity to prevent charge backs from the vendor and loads being landfilled.

### **6.2 Waste Strategy - 5 Year Plan**

Dillon Consulting provided an overview of the five (5) year plan for the waste strategy.

### **6.3 Source Separated Organics (SSO)**

D. Kerr provided an update on the Source Separated Organics (SSO) Program. He advised that collection will begin in the four (4) urban areas, being Lindsay, Omemee, Fenelon Falls and Bobcaygeon, in January 2025. Both the curbside and counter top bins have been awarded and will be delivered in Q4 of 2024. B. Robinson advised that Public Works will be working with Development Services to define the Urban area borders. The By-law to govern the collection and management of waste and recyclables is currently being updated to reflect the Source Separated Organics Program. The list of accepted items have been completed and will be finalized with the vendor next week.

### **6.4 Construction & Demolition Diversion**

D. Kerr advised that construction and demolition materials have not been collected to date in 2024 due to bunker repairs and rehabilitation. The repair project is complete now and the program will return to operational.

6.5 Corporate Waste Reduction

D. Kerr advised that B. Druery has been working with The Kawartha Lakes Library to develop information sessions on waste reduction. B. Druery advised that she has been collaborating with the libraries to organize information sessions during P.A. days, Christmas break and March break to educate a younger generation on the importance of waste diversion.

6.6 Re-Use Program

B. Druery has reached out to associations within Kawartha Lakes as well as Building and Maintenance to achieve furniture diversion through alternative means. Further updates will be provided as more information becomes available.

7. **Adjournment**

**WMAC 2024-13**

**Moved By** B. Junkin

**Seconded By** Councillor Warren

**That** the Waste Management Advisory Committee Meeting adjourn at 3:43 p.m.

**Carried**



## Committee of the Whole Report

---

**Report Number:** WM2024-009  
**Meeting Date:** November 5, 2024  
**Title:** WM2024-009 Waste Management By-Law 2016-144 Repeal and Replace  
**Description:** Committee of the Whole Report  
**Author and Title:** Bonnie Ferguson, Waste Technician II

---

### Recommendation(s):

**That** Report WM2024-009, **Waste Management By-Law 2016-144 Repeal and Replace**, be received;

**That** the proposed By-Law to Repeal and Replace By-Law 2016-144, being the By-Law for Collection and Management of Waste and Recyclables within the City of Kawartha Lakes, as outlined in Appendix A to Report WM2024-009, be approved;

**That** the necessary By-Law be brought forward to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

**Background:**

Staff recommend to Repeal and Replace the Waste Management By-Law 2016-144, to address the regulatory changes to curbside collection (producer responsibility), to add the collection of food and other organic materials, and to update the By-Law as necessary and further outlined in the rationale section. As further background:

*Producer Responsibility*

As per the Ministry of the Environment Conservation and Parks (MECP) Food and Organic Waste Policy Statement, issued under section 11 of the Resource Recovery and Circular Economy Act, 2016, targets have been established for waste reduction and resource recovery as a means of addressing food and organic waste.

In response to the policy requirements, the City of Kawartha Lakes Council resolved on July 23, 2024, that curbside collection and transportation of source separated organics be collected in the urban areas of Lindsay, Bobcaygeon, Omemee and Fenelon Falls begin in January 2025.

As per the Blue Box Regulation implemented in 2021, the Ontario recycling program is transitioning to Extended Producer Responsibility (EPR). Producers are operationally and financially responsible for the waste generated from their products and packaging. The City of Kawartha Lakes transition began April 1, 2024 and Miller Waste was contracted by the producers to oversee the recycling collection services in Kawartha Lakes until January 31, 2025. As the contractor, they are responsible for sales of Blue Box and Green Box containers and addressing concerns from residents regarding recycling. Given that the City is no longer responsible for curbside recycling collection of eligible sources (generally residential stops) in Kawartha Lakes, staff recommend a Repeal and Replace of By-law 2016-144, to be consistent with Applicable Laws that apply to recycling.

*Recycling of Organics*

At the Council Meeting of June 20, 2023, Council adopted the following resolution:

CW2023-183



**That** Report WM2023-009, **Source Separated Organic Diversion Request for Information Submission and Options**, be received;

**That** curbside collection of source separated organics in urban areas be recommended as the preferred option for source separated organics diversion;

**That** the necessary amendment to By-Law 2016-144, being the By-Law for Collection and Management of Waste and Recyclables be brought forward to Council for consideration; and

**That**, dependent on the results of the curbside collection in urban areas, consideration be given to progressively expand the collection of source separated organics to rural areas.

**Carried**

At the Council Meeting of July 23, 2024, Council adopted the following resolution:

CR2024-223

**That** Request for Proposal 2024-050-OP Curbside Collection and Transportation of Source Separated Organics, be awarded to Miller Waste Systems Inc.;

**That** Option A curbside collection and transportation of source separated organics be collected in all four urban areas (Lindsay, Bobcaygeon, Omeme and Fenelon Falls) on Fridays;

**That** Council authorize the option to renew the contract, after the initial term (January 1, 2025 to September 23, 2027) for an additional two - one year terms, based on successful completion of the initial term and each subsequent renewals, annual budget approval, an annual Consumer Price Index (All Items Excluding Energy) increase of not more that three percent (3%) and mutual agreement; and

**That** subject to the receipt of the required documents that the Director of Public Works be authorized to execute the agreement.

**Carried**

This report addresses Council's direction and provides an opportunity to update the By-law with other needed amendments described in the Rationale section of this report.

Staff would like to update By-law 2016-144 to ensure consistency with current programs and applicable laws. These changes will ensure operations are more clear and efficient. All changes are visible through tracked changes in the amended By-law, attached as Appendix A of this report.

### **Rationale:**

In summary, staff are recommending the following By-law changes:

- Edit wording to address the responsibility changes of the Blue Box Regulation to Producers and that the City is no longer responsible for curbside recycling collection of eligible sources.
- Adding wording to clarify Non-Eligible and Eligible source types.
- Adding wording to address curbside collection of food and organic materials in the urban areas of Lindsay, Bobcaygeon, Omemee and Fenelon Falls.
- Adding wording to address residents using aggressive or threatening behavior and coarse language towards collection staff.
- Adding wording to ensure safety precautions surrounding resident's proximity to collection vehicles and associated equipment.
- Updating wording throughout the By-law to ensure consistency with current programs and applicable laws.

### **Other Alternatives Considered:**

Council could decide not to proceed with any/all of the amendments. Staff do not recommend this alternative because these amendments will provide guidelines for residents to comply with for the new food and organic waste program. As well, the amendments acknowledge changes in responsibility (Producer Responsibility) for the collection of recyclables, among other edits noted above.

### **Alignment to Strategic Priorities**

This report follows the Strategic Priority of a Healthy Environment by following the Integrated Waste Management Strategy through diversion of waste from our landfills utilizing waste as a resource and implementing a Food and Organics Waste Program.

As well, this report follows the Strategic Priority of a Good Government, more specifically increasing the efficiency and effectiveness of service delivery.

### **Financial/Operation Impacts:**

Any fiscal impacts from the proposed By-law amendment are identified in previous Council reports. All changes recommended are incorporated in the appropriate areas of

the proposed 2025 budget. Approval of this report does not have any direct financial implications.

**Consultations:**

Manager, Municipal Law Enforcement and Licensing

Insurance Risk Management Officer

City Solicitor

**Attachments:**

Appendix A – Draft By-Law 2016-144 Repeal and Replace



Appendix A Draft  
By-Law 2016-144 Re

**Department Head email:** [brobinson@kawarthalakes.ca](mailto:brobinson@kawarthalakes.ca)

**Department Head:** Bryan Robinson

## The Corporation of the City of Kawartha Lakes

### By-Law ~~2024-~~

#### A By-Law for Collection and Management of Waste and Recyclables Within The City of Kawartha Lakes

##### Recitals

1. Section 10(1), paragraphs ~~5 & 67~~ of subsection 10(2) of the Municipal Act, 2001, S.O.2001, c.25 authorizes a municipality to pass By-laws dealing with Waste Management.
2. Section 391 of the Municipal Act, 2001, S.O.2001, c.25 authorizes municipalities to impose fees or charges for services rendered.
3. Council considers it advisable to collect, remove and dispose of waste generated within the City of Kawartha Lakes.
- ~~4. This By-law replaces By-law 2007-024.~~
- ~~4. This By-law replaces By-law 2016-144.~~

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law ~~2024-~~.

##### Table of Contents

##### Section 1.00 Definitions and Interpretation

- 1.01 Short Title
- 1.02 Definitions
- 1.03 Interpretation Rules
- 1.04 Statutes
- 1.05 Severability
- 1.06 Duties and Powers of the Director of Public Works

##### Section 2.00 General Provisions and Prohibitions

- 2.01 Prohibitions

##### Section 3.00 Curbside Collection Services (General)

- 3.01 General Provisions for Curbside Collection
- 3.02 Curbside Collection for Private and Unassumed Roads
- 3.03 Curbside Collection Frequency and Time

3.04 Curbside Waste Limits and Approved Containers

[3.05 Curbside Source Separated Organics Limits and Approved Containers](#)

[3.065 Non-Eligible](#) Curbside Recycling Limits and Approved Containers

[3.076](#) Special Curbside Collections

[3.087](#) Curbside Collection Set Out Requirements

[3.098](#) Prohibitions for Curbside Collection

[3.1009](#) Removal of Uncollected Waste

[3.110](#) Medical Waste Register

#### **Section 4.00 Disposal and Recycling at Landfill Sites**

4.01 General Landfill Site Provisions

4.02 Landfill Site Hours of Operation

4.03 Acceptance of Contaminated Soil

4.04 Acceptance of Asbestos

4.05 Acceptance of Household Hazardous Waste

4.06 Acceptance of Other Materials for Diversion

4.07 Load Compliance

4.08 Prohibited Waste at Landfill Sites

#### **Section 5.00 Landfill Tipping Fees, Accounts & Exemptions**

5.01 Landfill Site Tipping Fees

5.02 Fee Exemptions

5.03 Landfill Accounts

#### **Section 6.00 Enforcement and Penalties**

6.01 Enforcement

6.02 Sanctions

6.03 Offence and Penalty

6.04 Illegal Activity

#### **Section 7.00 Administration and Effective Date**

7.01 Administration of the By-law

7.02 Conflict

7.03 Effective Date

## **Section 1.00: Definitions and Interpretation**

1.01 **Short Title:** This By-law may be referred to as the City of Kawartha Lakes Waste Management By-law.

1.02 **Definitions:** In this By-law,

**“Asbestos Waste”** means solid or liquid waste that results from the removal of asbestos-containing construction or insulation materials or the manufacture of asbestos-containing products and contains asbestos.

**“Ashes”** includes the solid residue of any household fuel after such fuel has been consumed by fire and includes soot, but shall not include ashes which accumulate as a result of building construction or demolition.

**“Bag Tag”** includes single use tags affixed to a waste container bearing the City of Kawartha Lakes identification issued by the City pursuant to this By-law.

**“By-law”** except where indicated otherwise, includes this By-law and any amendments thereto, as enacted by the Council from time to time.

**“Certificate of Approval”, “Provisional Certificate of Approval”, or “Environmental Compliance Approval”** for the purposes of this By-law means a Certificate issued by the appropriate Provincial or Federal agency permitting the Municipality to operate a waste management system or waste disposal site and related activities.

**“City”, “City of Kawartha Lakes” or “Kawartha Lakes”** means The Corporation of the City of Kawartha Lakes and includes its entire geographic area.

**“Collection Location”** includes the location, as designated by the Director of Public Works and his or her designate, where waste, recyclable materials, leaf and yard materials, mattresses and large items are to be placed out for collection at the curb by users or owners entitled to curbside collection services.

**“Industrial, Commercial or Institutional Building”** includes any industrial, commercial or institutional building within the City of Kawartha Lakes ~~as determined by the~~ according to the database maintained by the Municipal Property Assessment Corporation (MPAC) property code and taxes paid.

**“Collection Vehicle”** means a motor vehicle, designed and used for the specific purposes of gathering and collecting waste, organics, and recyclable materials.

**“Commercial Carts” or “Carts”** [pertains to non-eligible sources and](#) includes containers of more than 22 gallons (83 litres) in size. Most commercial carts are sold in 65 gallon (277 litre) and 95 gallon (390) sizes. For curbside recycling collection, carts must be affixed with a lift bar approved by the City, and this collection will only be permitted for locations approved as per this By-Law.

**“Consolidated Fees By-law”** means City of Kawartha Lakes By-law 2018-234 or if it has been repealed any subsequent City of Kawartha Lakes By-law known as the Consolidated Fees By-law.”

**“Construction and Demolition Waste”** includes [materials waste](#) which results from the [construction, demolition erection, alteration, or demolition-  
renovations](#) of any building or part thereof.

**“Container Recycling”** ~~currently~~ includes but is not limited to glass, metal cans, plastics containers and polycoat containers and any other material [for non-eligible sources as](#) designated by the Director of Public Works or his/her designate to be recyclable material.

**“Council” or “City Council”** means the municipal council for the [Corporation of the City of Kawartha Lakes City](#).

**“Container”** [means a rigid plastic box or cart that is used and designated to hold waste, food and organics and/or recyclable materials for non-eligible sources that are picked up by a Collection Vehicle from the curbside.](#)

**“Director of Public Works”** means the person who holds that position and his or her delegate or, in the event of organizational changes, another person designated by Council.

**“Downtown Cores”** includes Bolton Street, Canal Street, Front Street, Joseph Street and Main Street in Bobcaygeon; From West Street at Lindsay Street, north to the corner of Bond Street and Colborne and Francis Street, west and the commercial section of Francis Street, east and Oak Street, May Street, Water Street and Market Street in Fenelon Falls; The area bounded by Lindsay Street south in the east and Sussex Street in the west to include Peel Street in the north and Russell Street in the South and all of Kent Street in Lindsay; and King Street in Omemee.

**“Electrical and Electronic Equipment” or “EEE”** material that is designed for use with an electrical current and is further defined in Ontario Regulation 522/20.

**“Eligible Sources”** [residential material as defined under a Blue Box regulation O. Reg 391/21, under the Resource Recovery and Circular Economy Act, 2016, S.O. 2016, c. 12, Sched. 1, as amended and replaced Applicable Laws. --Eligible Sources include residential locations, schools and non-profit long-term care homes/seniors residences.](#)

**“Fibre Recycling”** currently includes paper, boxboard and cardboard and any other material designated by the Director of Public works and his or her designate to be recyclable material.

**“Food and Organic Waste”** [acceptable food and organic waste as per Schedule A: Acceptable and Unacceptable Food and Organic Material as amended by the Director of Public Works from time to time.](#)

**“Freon-Containing Items”** include appliances containing Freon gas such as refrigerators, freezers, air conditioners and dehumidifiers, unless the unit has already been tagged by a licensed technician certifying the gas has been recovered. Freon-containing items require two tags for curbside collection (1 large item tag and 1 freon tag).

**“Hauled Sewage”** means wastewater or septage removed from a wastewater system, septic tank system, a cesspool, a privy vault or privy pit, a chemical toilet, a portable toilet or a sewage holding tank that is transported to a sewer works for disposal.

**“High Density Multi-Residential Building”** includes property classes such as apartment buildings, condominium complexes, townhouse complexes, group homes, co-operative housing complexes, accessory dwelling units, or other similar residential complexes containing three (3) or more residential dwelling units, that pay the respective property taxes.

**“Household Hazardous Waste”** includes materials used or stored in the home that can be potentially hazardous to human health and the natural environment and includes but is not limited to paint, oil, batteries, pesticides and insecticides that must be brought to a City Household Hazardous Waste Depot for recycling.

**“Industrial, Commercial or Institutional Building”** includes any industrial, commercial or institutional building within the City of Kawartha Lakes as determined by the property code and taxes paid.

**“Landfill Site”** includes any area of land designated as such by the City to be used for the disposal of waste as approved by the Ministry of the Environment, Conservation and Parks.

**“Large Items”** includes but is not limited to refrigerator, oven, stove, washer, dryer, dishwasher, freezer, air conditioning unit, microwave oven, barbeque, patio furniture, oil tank, furnace, TV, monitor, vacuum cleaner, hot water heater, wood burning stove, child's swing set, humidifier, toilet, sink, furniture and any other items so designated by the Director of Public works and his or her designate from time to time that are discarded by a user or owner but do not fit into an approved container such as a 61 cm X 91 cm clear waste bag or normal waste container.

**“Leaf and Yard Material”** includes but is not limited to leaves ,trees (excluding root balls), garden roots and cuttings, hedge and shrub trimmings, brush cuttings, twigs and branches, other plant material and any other item determined by the Director of Public Works and his or her designate from time to time to be leaf and yard material.



**“Low Density Residential Building”** includes property classes such as single detached dwellings, semi-detached dwellings, duplexes, accessory dwelling units or other similar residential developments containing fewer than three (3) residential dwelling units, including farms.

**“Mattresses”** includes all mattresses and box springs regardless of size.

**“Medical Professional”** [a person who is licenced or certified to provide health care services.](#)

**“Medical Waste”** means tubing, intravenous bags etc. used as part of home care but does not include diapers or solid/liquid bio-medical waste.

**“Mobile Home Park”** includes an establishment comprising land or premises under single ownership designed and zoned to permit year round residential use where residence is exclusively for two (2) or more mobile homes, but does not include a Trailer Park.

**“Municipal Law Enforcement Officer”** means a person appointed by Council under Section 15 of the Police Services Act, R.S.O. 1990, c.P.15 to enforce the By-laws of the City of Kawartha Lakes.

**“Multi-Residential Property”** [means a property with six \(6\) or more residential dwelling units according to the database maintained by the Municipal Property Assessment Corporation \(MPAC\).](#)

**“Non-Eligible”** [recyclable material refers to recycling materials produced at a location that is not applicable under producer responsibility as per Blue Box regulation O. Reg 391/21, under the Resource Recovery and Circular Economy Act, 2016, S.O. 2016, c. 12, Sched. 1, as amended and replaced, including, but not limited to the following locations:](#)

- [Industrial and commercial properties and Business Improvement Areas \(not including residential units on the property\)](#)
- [Commercial farms \(not including a residential home on the farm property\)](#)
- [Places of Worship \(not including a residential home on the property\)](#)
- [Daycares](#)
- [Ceampgrounds & trailer-parks for temporary stay](#)
- [Municipal buildings or facilities](#)
- [Not for profit organizations, shelters](#)
- [Post-Secondary Institutions \(public or private\)](#)

[Properties having both residential and commercial units will have both eligible and ineligible \(IC&I\) units.](#)

[This list of uses will change from time to time if the definition in the underlying regulation changes.](#)

**“Non-Hazardous Contaminated Soil”** contains one or more contaminants found on, in or under a property at a concentration that exceeds the applicable site condition standards and must be classified as

'non-hazardous' as per Ontario Regulation 347 to be accepted at designated City landfill sites with prior approval based on lab results.

**“Operator”** means the owner, operator, or mover of the Collection Vehicle.

**“Owner”** includes any registered owner, occupant, resident, lessee, tenant of any low density residential building, high density multi-residential building or industrial, commercial or institutional building, or any person managing any high density multi-residential building, low density residential building, industrial, commercial or institutional building or owner of a new development.

**“Ownership of Waste”** means the person (s) responsible for each serviced unit with a city approved location to place waste. The serviced location must be accessible by the collection vehicle.

**“Prohibited Waste”** includes but is not limited to, hazardous and liquid industrial wastes as per Regulation 347 of the Environmental Protection Act, manure originating from agricultural activity, and any other item or thing designated as prohibited waste by the Director of Public Works or his or her designate.

~~**“Recyclable Materials” or “Recyclable Material”** means blue box materials as defined in the Resource Recovery and Circular Economy Act, 2016 and the associated regulations, including but not limited to designated paper products, packaging, and packaging like materials. Currently includes but is not limited to glass, metal cans, plastics containers, polycoat containers, paper, and cardboard and any other material designated by the Director of Public works or his or her designate to be recyclable material. This includes both container and fibre recycling.~~

~~By-law 2021-195 effective December 14, 2021 By-law 2020-019 effective February 18, 2020~~

**“Resort”** includes lands zoned to permit a tourist establishment that operates throughout all or part of the year, that has facilities for serving meals and furnishes equipment, supplies or services to persons in connection with angling, golfing, hunting, camping, vacationing or other similar recreational activity but shall not include any establishment otherwise defined herein.

**“Scavenge”** includes sorting through and collecting materials from recyclable materials, leaf and yard materials, household hazardous waste, bulky items, waste electrical and electronic equipment, construction and demolition waste, bulky plastic waste or waste that has been placed out for collection or deposited at a landfill site.

**“Scrap Metal”** includes any discarded material comprised of metal.

=

**“Trailer Park”** includes a parcel of land zoned to permit members of the travelling and vacationing public containing sites upon which to locate

Trailers, Tents or Recreational Vehicles and includes a campground. This definition shall not include any portion of the property used to lawfully sell or wholesale Trailers, Tents or Recreational Vehicles.

"**Tipping Fee**" shall mean the charge per tonne or unit item levied by the City at the landfill site for disposable as waste under the terms of ~~this the~~ [Consolidated Fees](#) By-law.

["Urban Settlement" area delineated in the City's Official Plan.](#)

"**User**" includes a person, persons or industrial, commercial or institutional building utilizing any curbside collection service or City landfill site.

"**Waste**" [includes ashes, garbage, refuse, domestic waste, industrial waste, or municipal refuse and such other materials as are designated in the regulations under the Environmental Protection Act, R.S.O. 1990, c. E. 19, as amended or replaced.](#) ~~includes any material discarded that is not recyclable materials, leaf and yard materials, scrap metal, waste electrical and electronic equipment, household hazardous waste, any prohibited waste or other designated recyclable.~~

#### 1.03 Interpretation Rules:

- a) The words "include" and "including" are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.
- b) Wherever this By-law refers to a user, owner or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable to the circumstances.
- c) References to items in the plural include the singular, as applicable.

1.04 **Statutes:** References to laws in this By-law are meant to refer to the statutes, as amended from time to time, which are applicable within the Province of Ontario.

1.05 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this By-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the By-law, which shall continue to operate in full force and effect.

#### 1.06 Duties and Powers of the Director of Public Works:

The Director of Public Works Work's powers or ~~their~~ ~~his or her~~ designate shall, subject to any limitations contained in this By-law, include but are not limited to:

- a) determine collection schedules specifying the time, day and frequency of collection services and when landfills are open or closed, and to give notice to the public of such collection schedules or temporary closure of landfills;

- b) determine the classification or designation of specific items to be collected at the curb or received at a City landfill site;
- c) determine the designated collection locations for approved waste, food and organic materials, ~~and~~ recycling containers, ~~large~~, Freon and mattress items, leaf and yard waste or any other items that are designated for receiving curbside collection services, and give notice to the public of same;
- d) determine whether a building, collection location, or property is safe for entry by an employee or agent of the City having regard to the physical conditions, layout, loading facilities, method of handling collectible waste at the building, or collection location of the property, the presence of a troublesome or nuisance animal or any other factor;
- e) impose limits to the level of collection services including the quantities and classes of waste to be collected;
- f) determine whether an approved curbside container or any other container or storage unit is suitable and safe for collection;
- g) determine the method, manner or other requirements for the collection and disposal of waste for which there are collection services;
- h) designate private and unassumed roads and associated restrictions pertaining to municipal collection services;
- i) establish and enforce guidelines and policies governing the inclusion, restriction, suspension or termination of curbside collection services and/or landfill site disposal privileges to any User, Owner or business for failure to comply with the provisions of this By-law or in the event of inclement weather;
- j) establish and ensure enforcement of the terms and conditions on which curbside collection services which have been included, restricted, suspended or terminated under this By-law may be resumed in whole or in part;
- k) establish procedures for the handling and disposal of waste and other materials as defined in this By-law;
- l) establish the terms of an agreement with any User or Owner for the acceptance of waste at the landfill site;
- m) establish the terms of an agreement with any User or Owner for the acceptance of recyclable materials, leaf and yard waste, scrap metal, household hazardous waste or other designated material for recycling at the landfill site;
- n) determine the guidelines for the disposal of asbestos waste in accordance with Regulation 347, R.R.O. 1990, as amended; and

- o) deal with any other matter assigned by this By-law or necessary for the curbside collection, removal and disposal of waste and administration of this By-law.
- p) Set and alter temporary pilot scale projects related to waste and recycling.

## Section 2.00: General Provision and Prohibitions

### 2.01 Prohibitions

- a) No User or Owner shall:
  - i) Unless authorized by the Director of Public Works or ~~their~~his or ~~her~~ designate, scavenge, salvage, pick over, interfere with, remove or scatter or any like or similar activity in relation to any waste, including but not limited to food and organic materials, recyclable materials, large, Freon, or mattress items set out for curbside collection;
  - ii) Cover waste, food and organic materials, recyclable materials, leaf and yard material, large, Freon or mattress items with animal deterrents such as bleach or cayenne pepper;
  - iii) Permit any animal owned by ~~them~~him or her or under ~~their~~his or her control to pick over, interfere with collection, remove or scatter any waste, food and organic materials, leaf and yard material, recyclable materials, large, Freon or mattress items placed out for curbside collection;
  - iv) Cast or otherwise deposit or permit any contractor, agent or employee of such User or Owner to throw, cast or otherwise deposit any waste, food and organic materials, recyclable materials, leaf and yard material, large, Freon or mattress items whatsoever on or in any street, public property or private property without the prior consent of the owner, except as expressly authorized by this By-Law;
  - v) Place waste, food and organic materials, recyclable materials, leaf and yard material, large, Freon or mattress items on public property for collection by a private collection agency;
  - vi) Deposit waste, food and organic materials, recyclable materials, leaf and yard material, large, Freon or mattress items generated on private property into public waste receptacles located on public streets;
  - vii) Except where permitted in this By-law, no User or Owner shall dispose or cause to dispose any waste, food and organic materials, recyclable materials, large, Freon or

mattress items within the City limits other than in authorized landfill sites.

### Section 3.00: Curbside Collection Services (General)

#### 3.01 General Provisions for Curbside Collection:

- a) The City shall provide curbside collection within the boundaries of the City of Kawartha Lakes to the following locations in accordance with this By-law,
  - i) Low ~~D~~ensity ~~R~~esidential ~~B~~uildings, residential institutions and mobile home parks for:
    - (1) waste;
    - ~~(2) recyclable materials;~~
    - ~~(23) leaf and yard material; and~~
    - ~~(34) large items, Freon items and mattresses; and~~
    - ~~(45) food and organic materials from the Urban Settlements of Bobcaygeon, Fenelon Falls, Lindsay and Omemee only.~~
  - ii) High ~~D~~ensity ~~M~~ulti-~~R~~esidential ~~B~~uildings, industrial, commercial or institutional building and seasonal trailer parks and resorts for:
    - (1) waste; and
    - (2) recyclable materials (Non-Eligible Sources only)
    - (3) leaf and yard material
    - ~~(4) food and organic materials from the Urban Settlements of Bobcaygeon, Fenelon Falls, Lindsay and Omemee for High Density Multi-Residential Buildings that contain five or less dwelling units only.~~
  - iii) For new development, the City shall provide curbside collection from occupied dwelling units, in accordance with this By-law only after the issuance of the first final occupancy permit;
  - iv) Despite any other provision of this By-law, curbside collection services ~~shall not be provided, except by agreement, to any land or building owned or leased by the Crown in Canada, the Crown in right of Ontario, a university, a community college, a hospital, or to any property for which no taxes are paid and for which no grants in lieu are received, or any vacant or for any unoccupied structure, or property that does not contain a structure.~~

### 3.02 Curbside Collection for Private and Unassumed Roads:

- a) Residents residing on a private or unassumed road will receive curbside waste collection provided that the road is accessible to a curbside collection vehicle and maintained to the following standards:
  - i) Snow ploughed to a minimum of 4.0 metres width.
  - ii) Sand and/or salt applied during icy conditions.
  - iii) Vegetation cut back to 5.0 metres height and 4.0 metres width.
  - iv) All potholes, cracks and grading shall be repaired as directed and to a standard to the satisfaction of the Director of Public Works and his or her designate.
  - v) Must have an appropriate location for a truck-Collection Vehicle to turn around. Turn arounds can be situated on private lands with permission from the land owner.
- b) Residents living on private and unassumed roads shall be responsible for arranging their own road maintenance as set herein;
- c) Every User or Owner of a premises not entitled to City collection services or who generates waste of a type for which curbside collection is not provided, shall ensure the provision of a storage enclosure which is adequate to contain all of the waste to be disposed of and such waste shall be conveyed to the point of disposal by and at the expense of the User or Owner of such waste. Every User or Owner not entitled to curbside collection, pursuant to the provisions of this By-law, shall not place waste for curbside collection;
- d) Where private collection services are utilized, the Owner shall ensure waste is stored until collected in properly constructed and maintained containers, which are emptied as necessary in order to prevent development of odours or nuisances, and which are not allowed to overflow;

Privately contracted waste collection bins shall be located at least 2.0 metres away from the road's edge (i.e. from the start of the grass/ditch and off the soft shoulder), and the placement of the private bin shall not interfere with any City maintenance operations or be placed in such a manner that poses an increased safety risk for users of the roadway including pedestrian or vehicular traffic. It is the responsibility of the property owner to keep the area clear of waste, recyclable materials, leaf and yard material and/or large items. Any materials accumulated within the vicinity of the private bin is the responsibility of the property owner.
- e) The owner shall ensure all containers, structures or buildings provided for the storage of waste shall at all times be maintained in a secure, clean, dry and sanitary condition so as to prevent entry of rodents, insects or other vector and vermin.

3.03 Curbside Collection Frequency and Time:

- a) Where the City provides curbside collection for waste, such collection services shall be provided at collection locations once a week, except when a normal collection day falls on a holiday as provided herein;
- b) Where the City provides curbside collection for food and organic materials, such collection services shall be provided at collection locations once a week every Friday, except when a normal collection day falls on a holiday as provided herein;
- ~~cb)~~ Where curbside collection is provided for Non-Eligible recyclable materials, such collection services shall be provided at collection locations once a week – alternating weekly collection between container (blue box) and fibre (green box), except when a normal collection day falls on a holiday as provided herein;
- ~~de)~~ Where the City provides curbside collection for large items, Freon containing and/or mattresses ~~items~~, such collection shall be provided on a schedule determined by the Director of Public Works and ~~their~~ his or her designate;
- ~~ed)~~ Where the City provides curbside collection for leaf and yard waste such collection services shall be provided on a schedule determined by the Director of Public Works and ~~their~~ his or her designate;
- ~~fe)~~ No curbside collection shall occur on the following designated holidays:

New Year's Day	Labour Day
Good Friday	Thanksgiving Day
Victoria Day	Christmas Day
Canada Day	Civic Holiday
Family Day	
- ~~gf)~~ On weeks with a holiday, curbside collection will take place on the day following the holiday and all subsequent days will receive curbside collection one (1) day later than their regular curbside collection day. The only exception shall be where Christmas Day and Boxing Day are both on curbside collection days, in which case ~~and then~~ collection for Christmas Day will occur on Boxing Day and all subsequent days shall receive curbside collection one (1) day later than their regular curbside collection day;
- ~~hg)~~ During normal daytime curbside collection, the approved User or Owner shall put out all items to be collected at the collection location prior to the time scheduled for collection, on ~~no~~ earlier than



5:00 PM on the previous evening and no later than 7:00 AM on the day of curbside collection. The only exception to this schedule is in areas identified as "Downtown cores", where all buildings shall put out all items to be collected at the collection location prior to the time scheduled for curbside collection, ~~no~~ No earlier than 5:00 PM on the previous evening ~~and~~ no later than 6:00 AM on the day of curbside collection;

- h) After curbside collection, Users or Owners shall ensure that all approved containers and any uncollected or refused waste, recyclable materials, food and organic materials, leaf and yard materials, large items, Freon items and/or mattresses are returned to the User's or Owner's property by no later than 7:00 PM on the day of curbside collection.

#### 3.04 Curbside Waste Limits & Approved Containers:

- a) Every User or Owner who puts waste out for curbside collection shall maintain the area around the curbside collection location including containers and storage boxes in a clean, not visually obstructed, accessible for collection, sanitary condition and free of vermin.;
- b) Every User or Owner who sets out waste for curbside collection shall ensure the waste meets the following requirements:
  - i) Low Density Residential Buildings and High Density Multi-Residential Buildings Waste:
    - (1) Allowed to place two (2) untagged clear bags of waste per unit for each curbside collection. If more than the allowed amount of waste is placed out for curbside collection in any one (1) curbside collection period the additional waste must have a bag tag affixed to each additional bag at the users or owners cost;
    - (2) Use of standard size clear waste bag with dimensions of approximately 61 cm X 91 cm;
    - (3) Large non transparent opaque bags are not permitted for waste set out and must be replaced with clear bags;
    - (4) Containers less than 124 litres (32 gallons) can be used to store up to two (2) clear bags of waste;
    - (5) The use of one (1) small coloured opaque bag 30 cm X 35 cm is permitted to conceal personal items within each clear bag;
    - (6) Each waste container shall not weigh more than 18 kilograms (40 pounds);

- (7) Over-sized bags shall count as two (2) bags of waste;
  - (8) Waste storage bins for the temporary storage of weekly household waste may be permitted for end of laneway use in rural (non-Urban Settlement areas/non-hamlet settlement areas) areas, as long as they are placed at 2.0 metres from the road's edge (i.e. from the start of the grass/ditch and off the soft shoulder). The placement of the waste storage bin shall not interfere with any City maintenance operations or be placed in such a manner that poses an increased safety risk for users of the roadway including pedestrian or vehicular traffic. Waste storage bins shall be constructed of light grade material (i.e. no steel) to allow for breaking upon impact if struck by a vehicle. Waste storage bins shall be no more than 1.0 m high in the front of the box, and if the box has a lid, the lid shall be hinged and of a weight and construction to allow collection staff to open the lid with ease. Waste storage bins shall also have a flagging device (similar to mailbox) to alert collection staff when there are materials inside to be collected. The Owner is responsible to ensure the area surrounding the waste storage bin is clear of snow, ice and debris to ensure safe access. Waste storage bins are placed at the Owner's risk and are the sole responsibility of the Owner. The City, including its contractors, agents and employees, shall not be liable for any damages to the waste storage bin or any materials or structures forming part of or attached to the waste storage bin. The Owner shall hold the City, including its contractors, agents and employees harmless from and against any and all manner of claims, loss, damage or injury to any person or property directly or indirectly arising from the Owner's placement of the waste storage bin. The City reserves the right to reject the placement of any waste storage bins, even if such waste storage bins meet all of the above specifications, as per the City Lands Encroachment By-Law.
  - (9) The waste disposal does not contain more than 10% of recyclables by volume per bag.
- ii) Industrial, Commercial or Institutional Building, Seasonal Trailer Park and Resort Waste:
- (1) Allowed to place four (4) untagged clear bags of waste for each curbside collection at the collection locations designated by the Director of Public Works and ~~their~~ designate. If more than four (4) clear bags of waste are placed out for curbside

collection in any one (1) curbside collection period the additional waste must have a user pay bag tag affixed to each additional bag at the users or owners cost. Waste placed in commercial carts will not be collected;

- (2) Use of standard size clear waste bag with dimensions of approximately 61 cm X 91;
- (3) Large non transparent opaque bags are not permitted for waste set out and must be replaced with clear bags;
- (4) Containers less than 124 litres (32 gallons) can be used to store up to two (2) clear bags of waste;
- (5) The use of one (1) small coloured opaque bag 30 cm X 35 cm is permitted to conceal personal items within each waste container;
- (6) Each waste container shall not weigh more than 18 kilograms (40 pounds);
- (7) Over-sized bags shall count as two (2) bags of waste;
- (8) The waste disposal does not contain more than 10% of recyclables [and food and organic materials](#) by volume per bag.

### 3.05 Curbside Food and Organic Materials Limits & Approved Containers:

- a) [Curbside collection of food and organic material shall be provided to Low Density Residential Buildings and High Density Multi-Residential Buildings that contain five or less dwelling units, within the Urban Settlements of Bobcaygeon, Fenelon Falls, Lindsay and Omeme only. High Density Multi-unit Residential Buildings that contain six or more dwelling units are the responsibility of the Owner, O.Reg 103/94;](#)
- b) [Every User or Owner who puts food and organic material out for curbside collection shall maintain the area around the curbside collection location including containers in a clean, not visually obstructed, accessible for collection, sanitary condition and free of vermin;](#)
- c) [Every User or Owner who sets out food and organic materials for curbside collection shall ensure the materials meets the following requirements:](#)
  - i) [Users and Owners must ensure that all food and organic materials are set out in City Approved Containers.](#)
  - ii) Food and Organic Materials shall be prepared for Collection Service as follows:

- (1) Acceptable materials shall be sorted into Approved Container(s) for Collection. For example, food and organic materials shall be placed in the container designated for Food and Organic Materials, and all non-acceptable materials shall be removed from the container.
- (2) Approved Containers shall not be over-filled, such that the cart lid is not able to be fully closed and/or materials are not easily discharged into the collection vehicle due to material being tightly compacted within the cart.
- (3) Approved Containers shall not weigh more than 18 kilograms (40 pounds);
- (4) If after roll out a unit requires additional container for food and organic materials fees may apply.
- iii) The City reserves the right to refuse collection of any food and organic materials based on size, weight, quantity, improper set out, improper materials in the stream, improper sorting, or safety hazards.
- v) No Owner shall permit food and organic materials set out for collection to become uncontained for any reason, including scattering from weather, animals, or birds such that material may, prior to collection, contribute to litter. If any food and organic waste spillage occurs, it is the responsibility of the Owner to clean it-up. The food and organic materials shall not contain greater than 10% waste and recyclables.

**3.065 Non-Eligible Curbside Recycling Limits & Approved Containers:**

- a) Eligible curbside recycling collection is the responsibility of the Producers as per O. Reg. 391/ 21, as amended and replaced.
- b) Every ~~non-eligible User~~ or Owner who puts recyclable materials out for curbside collection shall maintain the area around the curbside collection location including containers and storage boxes in a clean, sanitary condition and free of vermin;
- ~~cb)~~ Every User or Owner who sets out recyclable materials for curbside collection shall ensure the recyclable materials meet the following requirements;
  - d) Recyclable materials shall be placed at the curb in 22 gallon (83 litre) or less green or blue recycling box or similar sized box or container. Large barrels, commercial carts, waste receptacles and plastic bags including clear plastic bags are prohibited;
  - e) In the event the City or it's contractor is directly responsible for damage caused to a standard blue/green recycling bin or cart, consideration will be given to replacement of the damaged item with a standard recycling container of similar size. The City or it's contractor is not responsible for the replacement of any non-standard box or container that is used to

house Waste or recycling. The resident is responsible to replace such damaged item at their own expense;

- f) Separate approved recycling containers for Fibre (Green Recycle Box) Recycling and Container (Blue Recycle Box) Recycling shall be used;
- g) Each recycling container shall not weigh more than 18 kilograms (40 pounds);
- h) The recyclable material for recycling does not contain more than 10% of waste by volume per box;
- i) Cardboard set out for recycling on designated weeks placed out for collection separately from the approved recycling container must be flattened and bundled with string in bundles no larger than 60cm X 60cm X 60cm

In the event the City or it's contractor is directly responsible for damage caused to a standard blue/green recycling bin or cart consideration will be given to replacement of the damaged item with a standard recycling container of similar size. The City or it's contractor is not responsible for the replacement of any non-standard box or container that is used to house waste or recycling. The resident is responsible to replace such damaged item at his or her own expense;

- d) Separate approved recycling containers for Fibre (Green Recycle Box) Recycling and Container (Blue Recycle Box) Recycling shall be used;

By-law 2021-195 effective December 14, 2021

Each recycling container shall not weigh more than 18 kilograms (40 pounds);

- e) The recyclable material for recycling does not contain more than 10% of waste by volume per box;

By-law 2020-019 effective February 18, 2020

Cardboard set out for recycling on designated weeks placed out for collection separately from the approved recycling container must be flattened and bundled with string in bundles no larger than 60cm X 60cm X 60cm.

By law 2021-195 effective December 14, 2021

g)

.i) Low Density Residential Building Recyclable Material:

- (1) Allowed to place unlimited recyclable materials for each curbside collection at the collection locations designated by the Director of Public Works and his or her designate;
- (2) Recyclable materials shall be placed at the curb in 22-gallon (83 litre) or less green or blue recycling box or similar sized box or container. Large barrels, commercial carts, waste receptacles and plastic bags including clear plastic bags are prohibited;

~~(1) In the event the City or its contractor is directly responsible for damage caused to a standard blue/green recycling bin or cart consideration will be given to replacement of the damaged item with a standard recycling container of similar size. The City or its contractor is not responsible for the replacement of any non standard box or container that is used to house waste or recycling. The resident is responsible to replace such damaged item at his or her own expense;~~

~~(4) Separate approved recycling containers for Fibre (Green Recycle Box) Recycling and Container (Blue Recycle Box) Recycling shall be used;  
By-law 2021-195 effective December 14, 2021~~

~~(5) Each recycling container shall not weigh more than 18 kilograms (40 pounds);~~

~~(6) The recyclable material for recycling does not contain more than 10% of waste by volume per box;  
By-law 2020-019 effective February 18, 2020~~

~~(7) Cardboard set out for recycling on designated weeks placed out for collection separately from the approved recycling container must be flattened and bundled with string in bundles no larger than 60cm X 60cm X 60cm.  
By-law 2021-195 effective December 14, 2021~~

ii) Industrial, Commercial or Institutional Building and Resort Recyclable Material:

(1) Allowed to place a maximum of four (4) 65 gallon (277 litre) or 95 gallon (390 litre commercial carts for each curbside collection at the collection locations designated by the Director of Public Works and ~~their~~ designate;

(2) Large barrels, waste receptacles and plastic bags including clear plastic bags are prohibited;

(3) Separate approved recycling containers for Fibre (Green Recycle Cart) Recycling and Container (Blue Recycle Cart) Recycling shall be used;

(4) The recyclable material for recycling does not contain more than 10% of waste by volume per cart;

(5) Cardboard set out for recycling on designated weeks placed out for collection separately from the approved recycling container must be flattened and bundled with string in bundles no larger than 60cm X 60cm X 60cm.

- iii) High Density Multi-Residential Buildings and Seasonal Trailer Park Recyclable Material:
  - (1) Allowed to place unlimited recyclable materials for each curbside collection at the collection locations designated by the Director of Public Works and ~~their~~ designate;
  - (2) Allowed to place recyclable material in 65 gallon (277 litre) or 95 gallon (390 litre) (or) commercial carts for each curbside collection at the collection locations designated by the Director of Public Works and ~~their~~ designate;
  - (3) Large barrels, waste receptacles and plastic bags including clear plastic bags are prohibited;
  - (4) Separate approved recycling containers for Fibre (Green Recycle Cart) Recycling and Container (Blue Recycle Cart) Recycling shall be used;
  - (5) The recyclable material for recycling does not contain more than 10% of waste by volume per cart;
  - (6) Cardboard set out for recycling on designated weeks placed out for collection separately from the approved recycling container must be flattened and bundled with string in bundles no larger than 60cm X 60cm X 60cm.

### 3.076 Special Curbside Collections:

- a) Large Items, Freon Items and Mattresses:
  - i) Curbside collection of large items shall be provided to low density residential buildings, high density residential buildings and mobile home parks only;
  - ii) Where the City provides curbside collection for large items, Freon items and mattresses, such curbside collection shall be provided at collection locations and in accordance with the following procedures. The User must:
    - (1) Contact the City's service provider;
    - (2) Advise of the particulars of the large items, freon items and mattresses to be collected;
    - (3) Confirm that the item falls into the category of large items, Freon items or mattress(es);
    - (4) Prepare the item in accordance with the directions provided by the City's service provider;

- (5) Purchase a large tag or mattress tag from the City or one (1) of its registered vendors and affixed the tag to each large item(s) or mattress(es);
- (6) Confirm no single item exceeds 100 kilograms (220 lbs) in weight;
- (7) Purchase a paid Freon removal tag from the City or one (1) of its registered vendors for each large item which contains Freon.

iii) For curbside collection of Freon items the User or Owner must:

- (1) Ensure all of the doors thereon have either been first removed or latches have been removed such that the unit can in no way be closed;
- (2) Ensure either a tag or notice is displayed thereon signed by a certified pursuant to regulations indicating that the unit is empty of fluorocarbon refrigerants; or the "paid Freon removal" tag has been affixed next to the paid large item tag.

b) Leaf and Yard Waste:

a) Where the City provides curbside collection for leaf and yard waste, such curbside collection shall be provided at collection locations and in accordance with the following guidelines.

b) The User or Owner must ensure leaf and yard waste set out for collection meets the following:

- (1) Leaf and yard material shall be in dry, compostable paper bags. Plastic bags will not be accepted.
- (2) Branches must be less than 8 cm in diameter and can be bundled with string or jute to a maximum of 91 cm in length;
- (3) None of these containers or bundles shall exceed 18 kgs (40 lbs) in weight;
- (4) Christmas trees, grass clippings, sod, soil, root balls, stumps and branches over 8 cm in diameter or 91 cm in length will not be accepted for curbside collection. These items must be brought to a City landfill site.

### 3.087 **Curbside Collection Set Out Requirements:**

a) No User or Owner shall place waste, recyclable materials, food and organic wastematerialssouere separated orgaines or leaf and yard materials for curbside collection if:



- i) The Non-Eligible recyclable material is not packed in accordance with the requirements established by the Director of Public Works and ~~their/his or her~~ designate ~~from-time to time~~ and in accordance with this By-law;
  - ii) The leaf and yard material is not bundled or packed in accordance with the requirements established by the Director of Public Works and ~~their/his or her~~ designate ~~from-time to time~~;
  - ~~iii) The food and organic wastematerials~~source separated organic material is not packed in accordance with the requirements established by the Director of Public Works and their designate from time to time;
  - ~~iv)ii~~) The waste or recyclable material is frozen to the approved container and cannot be dislodged by shaking.
- b) Every User or Owner who puts waste, food and organic wastematerials, recyclable materials, ~~source separated organics~~, leaf and yard materials and large items, Freon items or mattresses out for curbside collection shall ensure that:
- i) All waste that is wet is drained where possible;
  - ii) Ashes which are put out for curbside collection are to be:
    - (1) Cold
    - (2) Separated from flammable waste
    - (3) Are considered waste and part of the weekly two bag waste limit.
  - iii) Feces of pets should be placed in a sealed leak-proof bag, mixed in with waste and the bag does not weigh more than 18 kilograms (40 pounds);
  - iv) All sharp objects or broken glass are securely wrapped and labelled so that the sharp object or broken glass cannot pierce the waste container;
  - v) The User or Owner forthwith cleans up any mess or debris created if all or any of the waste spills from, or for any reason is no longer contained in the approved container;
  - vi) The User or Owner places the approved container at the collection locations designated by the Director of Public Works or ~~their/his or her~~ designate for curbside collection but not so as to impede or obstruct pedestrian or vehicular traffic or maintenance operations;
  - vii) Waste, food and organic materials, recyclable materials, leaf and yard materials and large items, freon items and

mattresses are not more than 2.0m from the edge of the traveled portion of the road to be visible to the collection staff from the road;

- viii) Waste, food and organic materials, recyclables, leaf and yard materials and large items Freon items and mattresses shall be the responsibility of the User or Owner until it is collected by the City. If animals tear into and strew waste about the roadside, it is the User's or Owner's responsibility to clean it up;
- ix) Waste, food and organic materials, recyclables, leaf and yard materials and large items shall not be placed atop ~~or behind~~ a snow bank or other visual obstruction and out of the path of the snow plough or other maintenance equipment;
- x) In areas where access to materials set out for curbside collection is prevented due to construction, it is the responsibility of the contractor to bring material out to the nearest public collection point for access by the collection contractor.

### 3.098 Prohibitions for Curbside Collection:

- a) No User or Owner shall:
  - i) Place waste for municipal curbside collection that includes or contains hazardous or liquid industrial waste, biohazardous waste including blood, construction and demolition waste, flares, ammunition, needles and syringes, and/or dead animals;
  - ii) Place waste electrical and electronic equipment for curbside collection unless it is placed and collected as a large item.

### 3.1009 Removal of Uncollected Waste:

- a) Any User or Owner who fails or delays to remove uncollected waste from public property or the collection location shall be notified in writing by the Director of Public Works or ~~their~~ his or her designate that the City may remove the waste at the User's or Owner's expense;
- b) All costs incurred, including the expenses of the City for the removal and disposal of the waste shall be paid by the User or Owner forthwith after mailing of a written invoice setting out the costs incurred by the City;
- c) If payment is not made by the User or Owner within thirty (30) days of mailing of the invoice, the City is entitled to use all legal means at its disposal to collect the fees applicable, including placement of unpaid fees on the tax collector's roll for the property

in question, which unpaid fees shall be collected in the same manner as municipal taxes pursuant to the Municipal Act 2001, c. 25, s. 398 (2);

- d) In the event that the Director of Public Works and ~~their~~ designate suspends, revokes or discontinues collection services, the ~~u~~User or ~~O~~wner shall arrange for private collection services in accordance with the By-law.

### 3.11~~0~~ Medical Waste Register:

- a) A ~~U~~User or ~~O~~wner who requires an increase to the two (2) bag waste limit because of the requirement to dispose of medical waste ~~while such is being administered through home care~~ may register with the City to become exempt from the two (2) bag waste limit by receiving bag tags to affix to each additional bag set out;
- b) The Director of Public Works or ~~their~~ designate is responsible to maintain the privacy of the medical waste register in accordance with the requirements relating to storage of personal information contained in the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.m.56.

## Section 4.00: Disposal and Recycling at Landfill Sites

### 4.01 General Landfill Site Provisions:

- a) All waste deposited at any City landfill site with the exception of load refusals, shall become the property of the City and may be salvaged, reclaimed, recycled, composted, disposed of or otherwise dealt with by the City as the City may deem fit;
- ~~b) All privately-owned waste disposal operations shall comply with and be operated in accordance with all relevant City By-laws, landfill compliance approvals and all Provincial legislation and Federal legislation and standards and with the approval, when required, of the Medical Officer of Health;~~
- c) Users ~~or owners~~ of landfill sites shall operate a motor vehicle on designated roadways ~~or highways outside of the site and~~ within the sites, with due care courtesy and attention at the posted rate of speed;
- d) Scavenging, salvaging, picking over, interfering with, removing or scattering or like or similar any waste at any landfill site is not permitted unless specifically authorized by the Director of Public Works and or ~~their~~ designate;
- e) Transportation of waste to or at any landfill site must be done so in properly covered containers or in carts, wagons, or vehicles, totally enclosed or covered in canvas, tarpaulins or nets, so fastened down around the edges so as to prevent any of the contents from falling upon the ground or being airborne during transport;

- f) Transportation of waste to or at any landfill site must be done in such a manner so as to protect the same from insects, vector and vermin, and to control the escape of any offensive odours there from;
- g) Any User ~~or owner~~ of the landfill site must comply in a courteous and respectful manner to any direction of onsite City staff including but not limited to landfill attendant, equipment operator, crew leader or supervisor. No User shall behave in a manner that is offensive to City staff and/or any other Persons in attendance, including but not limited to, indulging in any riotous, violent, threatening or illegal conduct, or use profane or abusive language, or create a nuisance or in any way interfere with the use of the Waste Management Facility by any other Person.
- h) If any User ~~or owner~~ of the landfill site does not comply in a courteous and respectful manner to any direction of onsite City staff including but not limited to landfill attendant, equipment operator, crew leader or supervisor, then they may be requested to leave the premises immediately.
- i) Any User ~~or owner~~ entering upon a landfill site does so at their own risk. The City makes every effort to ensure landfill sites are safe. The City, including its contractors, agents and employees, shall not be liable for any injury to persons or damage to vehicles or property caused by the use of the landfill site.

**4.02 Landfill Site Hours of Operation:**

- a) Public access to a City landfill site shall be limited to hours permitted in the Certificate of Approval/Environmental Compliance Approval and/or determined by the Director of Public Works or ~~their~~ designate. Temporary closure of landfills may occur at the discretion of the Director or designate;
- b) No User or Owner shall deposit waste at any landfill site outside the hours of operation unless otherwise determined by the Director of Public Works and ~~their~~ designate;
- c) Waste shall not be deposited outside the gate or entrance to a landfill site or at any place other than the place designated for its receipt thereof.

**4.03 Acceptance of Contaminated Soil:**

- a) Users or Owners may deposit contaminated soil, at designated landfill sites provided the soil is pre-approved by the Director of Public Works or ~~their~~ designate and it is not classified as "hazardous" and/or "liquid industrial" as per Ontario Regulation 347;
- b) The Director of Public Works or ~~their~~ designate shall establish procedures for the acceptance of contaminated soil at designated landfill sites including whether it is suitable as cover or

- not and that it is in compliance with the Certificate of Approval/  
Environmental Compliance Approval and Provincial legislation for  
the designated landfill site prior to acceptance;
- c) Any User or Owner depositing contaminated soil at any designated landfill site shall be charged a fee in accordance with a fee established in the Consolidated Fees By-law. The contaminated soil shall be delivered to the appropriate site as determined and directed by the City at the users or owners expense;
  - d) The City reserves the right to reject any pre-approved contaminated soil delivered to the site upon inspection at the site and the User or Owner depositing the contaminated soil is wholly responsible for removal and any subsequent remediation at their cost;
  - e) Any User or Owner who fails or delays to remove rejected contaminated soil from the landfill shall be notified in writing by the Director of Public Works and ~~their~~ designate that the City may remove the waste at the users or owners expense;
  - f) All costs incurred, including the expenses of the City for the removal and disposal of the contaminated soil shall be paid by the user or owner forthwith after mailing of a written invoice setting out the costs incurred by the City;
  - g) If payment is not made by the User or Owner within thirty (30) days of mailing of the invoice, the City is entitled to use all legal means at its disposal to collect the fees applicable, including placement of unpaid fees on the tax collector's roll for the property in question, which unpaid fees shall be collected in the same manner as municipal taxes pursuant to the Municipal Act 2001, c. 25, s. 398 (2).

#### 4.04 **Acceptance of Asbestos:**

- a) Any waste that is considered asbestos waste shall be handled and delivered for disposal to any landfill site in accordance with Ontario Regulation 347, as may be amended or replaced;
- b) The Director of Public Works or ~~their~~ designate shall establish procedures for the acceptance of asbestos at City landfill sites that is in compliance with the Certificate of Approval/  
Environmental Compliance Approval and Provincial legislation for the landfill site.

#### 4.05 **Acceptance of Household Hazardous Waste:**

- a) The Director of Public Works and ~~their~~ designate shall establish procedures for the acceptance of household hazardous waste at City landfill sites that is in compliance with the Certificate of Approval/  
Environmental Compliance Approval and Provincial legislation for the landfill site;

- b) Any waste that is considered household hazardous waste may be accepted at City Household Hazardous Waste Depots located at the Lindsay Ops landfill, Fenelon landfill sites or any specially designated collection event locale;
- c) Hazardous or Liquid industrial waste that is generated from an industrial, commercial or institutional building will not be accepted and must be managed at the User's or Owner's expense.

**4.06 Acceptance of Other Materials for Diversion:**

- a) The Director of Public Works or ~~their~~ his or her designate, shall establish procedures for the acceptance of leaf and yard materials, boat wrap, bale wrap, electrical and electronic equipment, and scrap metal at City landfill sites and any other material that is in compliance with the Certificate of Approval/ Environmental Compliance Approval and Provincial legislation for the landfill site;
- b) The Director of Public Works or ~~their~~ his or her designate may establish procedures for the acceptance of other materials that may be designated under provision 1.06.b in this by law including but not limited to mattress and construction demolition programs.

**4.07 Load Compliance:**

- a) Loads delivered or deposited at any landfill site loads for disposal shall not be contaminated with more than 10% by volume per load of recyclable materials, mattresses, leaf and yard waste materials, opaque bags, electrical and electronic equipment, scrap metal or other material for recycling as designated by the Director of Public Works and ~~their~~ his or her designate from time to time;
- b) Non-compliant loads will be charged at the mixed loads tipping fee established in the Consolidated Fees By-law.

**4.08 Prohibited and Rejected Waste at Landfill Sites:**

- a) No User or Owner shall deposit any Hazardous or liquid industrial waste as per O. Reg. 347 at any landfill site;
- b) Divertible materials ~~such as including tires and~~ mattresses (acceptable at Lindsay ops only for recycling) as designated by the Director of Public Works or ~~their~~ his or her designate, which are banned from landfill sites in the City for the purpose of disposal;
- c) Users or Owners shall deposit in the designated area of the landfill site refrigerators, freezers, air conditioning units and other appliances that may contain or have contained chlorofluorocarbon refrigerants (Freon items). The User or Owner is subject to fees for the drop off of these items, which are dependent on whether or not the chlorofluorocarbons have been appropriately removed;

- d) No User or Owner shall deposit hauled sewage at any location in a landfill site other than the location designated by the Director of Public Works and ~~theirhis or her~~ designate for that purpose;
- e) No User or Owner shall deliver or deposit at any landfill site any waste not generated within the City ~~of Kawartha Lakes~~, or waste which does not comply with this By-law or unload such waste at a landfill site, and, whether unloaded or not, all such waste shall be removed by the expense of the User or Owner seeking to or who did dispose of it;
- f) Any User or Owner can be rejected from depositing waste at any landfill site if it cannot be proven that the waste has been generated within the City ~~of Kawartha Lakes~~ to the satisfaction of the landfill attendant;
- g) Users or Owners shall not deposit waste at any waste disposal site when such deposit has been forbidden by the Director of Public Works ~~and theirhis or her designate, or the user or owner for the time being in charge at the waste disposal site on the ground that the deposit would be contrary to this By-law or on the ground that the origin of the waste has not been satisfactorily determined in the sole discretion of the Director of Public Works and his or her designate.~~

## **Section 5.00: Landfill Tipping Fees, Accounts and Exemptions**

### **5.01 Landfill Site Tipping Fees**

- a) The City may from time to time prescribe rates or charges for the use of landfill sites and provide for terms of payment thereof. All fees shall be in accordance with the Consolidated Fees By-law;
- b) No user or owner shall deposit or deliver waste to any City landfill site operated without paying the appropriate fee(s) as set forth in Consolidated Fees By-law.
- c) Tipping Fees may be subject to change temporarily from the approved Consolidated Fees By-law at the discretion of the Director as a result of a pilot study or incentive programs. Pilot studies under this by-law can be set by the Director.

### **5.02 Fee Exemption:**

- a) Notwithstanding section 5.01, no fees shall be payable with respect to:
  - (i) Residential ~~recyclable materials~~, scrap metal, electrical and electronic equipment, ashes and household hazardous waste or other material designated for recycling by the Director of Public Works or ~~theirhis or her~~ designate that is source-separated to the satisfaction of the Director of Public Works or ~~theirhis or her~~ designate and deposited in the

appropriate container or area specified for such use by the Director of Public Works; Granular materials such as street sweepings or catch basin cleanouts determined by the Director of Public Works and ~~their/his or her~~ designate in sole discretion to be suitable as cover material at the landfill site, and source-separated to the satisfaction of the Director of Public Works and ~~their/his or her~~ designate and deposited in the appropriate container or area specified for such use by the Director of Public Works and ~~their/his or her~~ designate;

- (ii) Waste collected from low density residential buildings, high density multi-residential buildings and industrial, commercial or institutional building delivered by waste collection vehicles of the City;
- (iii) Materials determined by the Director of Public Works and ~~their/his or her~~ designate or designated as damaged materials resulting from an extreme weather event within the City; received for disposal at designated City landfills during designated periods of time associated with said weather event.

~~(iv) Materials determined by the Director of Public Works or his or her designate or designated as damaged materials resulting from an extreme weather event within the City received for disposal at designated City landfills during designated periods of time associated with said weather event.~~

~~By-law 2021-195 effective December 14, 2021~~

~~(v)(iv) Compliant clear bag residential waste and compliant leaf and yard residential waste received for disposal at designated City landfills for a designated Pilot Project period of 2 weeks in the spring (May 14-May 27) and 2 weeks in the fall (Oct 1-Oct 14) of 2018.~~

### 5.03 Landfill Accounts

- a) Landfill site ~~U~~users or ~~O~~owners can apply to the City for an account to charge waste disposal fees to;
- b) Accounts holders in arrears at any City landfill site for more than 60 days shall be denied access until all accounts are paid in full or paid according to an agreed repayment schedule approved by the Director of Public Works and ~~their/his or her~~ designate in writing.

## Section 6.00: Enforcement and Penalties

### 6.01 Enforcement:

- a) This By-law may be enforced by every ~~M~~municipal ~~L~~law ~~E~~enforcement ~~O~~officer or the Director of Public Works or ~~their/his or her~~ designate;



- b) No User or Owner shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under this By-law.
- c) No User or Owner shall behave in a manner that is offensive to Ceity staff, the Service Provider(operatorCity, )contractors, City consultants or its representatives and agents of the City; including indulging in violent, threatening, or illegal conduct or use of profane or abusive language or create a nuisance or in any way interfere with Collection Serviceservices they provide to the City.
- d) No User or Owner shall approach collection vehicles to directly load materials into the collection vehicles contracted by the City.

6.02 **Sanctions:**

- a) Where a User or Owner contravenes any of the provisions of this By-law, the Director of Public Works or ~~theirhis or her~~ designate may in ~~theirhis or her~~ sole discretion give notice in writing to the User or Owner, at the property address, that unless the User or Owner remedies the default within a specified time, and complies thereafter with the By-law, the Director of Public Works or ~~theirhis or her~~ designate may suspend, revoke or discontinue curbside collection services and/or disposal privileges to the User or Owner;
- b) Where, in the opinion of the Director of Public Works or ~~theirhis or her~~ designate, there has been a failure to comply with the Notice provisions in subsection (a), or there is a subsequent contravention of the By-Law, the Director of Public Works or ~~theirhis or her~~ designate may issue an Order to suspend, discontinue or revoke curbside collection services and/or disposal privileges to the User or Owner for a fixed period of time;
- a) Notice of the Order of the Director of Public Works or ~~theirhis or her~~ designate shall be given in writing to the User or Owner, at the property address, delivered by prepaid regular mail and shall be deemed to be delivered five (5) days after being posted by the City;
- d) Any User or Owner may apply to the Director of Public Works or ~~theirhis or her~~ designate in writing for termination of the Order, and upon the owner demonstrating to the Director of Public Works or ~~theirhis or her~~ designate that ~~theyhe or she areis~~ in compliance with the By-law and undertaking in the future to comply with the By-law, the Director of Public Works or ~~theirhis or her~~ designate may:
  - i) Terminate the Order, in whole or in part;
  - ii) Impose such conditions or terms as ~~theyhe or she~~ considers appropriate to reinstate full or partial collection services and/or disposal privileges;
  - iii) Make a new Order, on different terms and conditions;

- e) In the event that the address of the User or Owner changes, then the Director of Public Works or ~~their~~his or her designate may continue the Order with respect to the new address of the User or Owner as shown on the most recent tax roll.

#### 6.03 **Offence and Penalty:**

- a) It is an offence for a User or Owner to contravene any provision of this By-law, and every User or Owner who contravenes this By-law is guilty of an offence and, on conviction, is liable to a fine in accordance with the provisions of the Provincial Offences Act R.S.O. 1990, c.P.33 and to any other applicable penalty;
- b) Every user or owner who is convicted of an offence under any provision of this By-law is liable to a penalty as set out in Municipal Act, 2001, S.O. 2001,c.25, as amended from time to time, or any successor thereof.

#### 6.04 **Illegal Activity:**

- a) The Director of Public Works, or the employees of the City who are designated by the Director of Public Works as being in charge of any City landfill site may at any time order any User or Owner found scavenging or conducting any activity contrary to the terms of this By-law other illegal activity on a landfill site or having no lawful reason to be there to leave forthwith, and if any such User or Owner fails to or refuses to leave, may call for police assistance and cause trespass charges to be laid;
- b) In addition to any penalties imposed through prosecution of an offence pursuant to this By-law, the City is entitled to use all legal means at its disposal to collect the fees applicable pursuant to this By-law. Any and all collection methods lawfully applicable may be relied upon, including placement of unpaid fees on the tax collector's roll for the property in question;
- c) The conviction of a User or Owner for the contravention of any provision of this By-law shall not operate as a bar to a prosecution against the same user or owner for any subsequent or continued contravention of this By-law;
- d) If this By-law is contravened and a conviction entered, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may, in addition to any other remedy and to a penalty that is imposed, make an order prohibiting the continuation or repetition of the offence by the User or Owner convicted.

### **Section 7.00: Administration and Effective Date**

- 7.01 **Administration of the By-law:** The Director of Public Works is responsible for the administration of this By-law.

7.02 **Conflict:** Where provisions of this By-law conflict with the provisions of any other City By-law, the most restrictive provisions shall apply.

[7.03 Repeals: By-Law 2016-144, being a By-Law for Collection and Management of Waste and Recyclables within the City of Kawartha Lakes, together with the associated amending By-Laws, being By-Law 2016-209, 2017-132, 2017-204, 2020-019, 2021-195 and 2022-135 are hereby repealed.](#)

7.03 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this \_\_\_ day of November, 2024.

\_\_\_\_\_  
Doug Elmslie, Mayor

\_\_\_\_\_  
Cathie Ritchie, City Clerk

[Schedule A – Acceptable and Unacceptable Food and Organic Material](#)



Schedule A  
Acceptable and Una

Field Code Changed