

**The Corporation of the City of Kawartha Lakes**  
**MINUTES**  
**KAWARTHA LAKES ACCESSIBILITY ADVISORY**  
**COMMITTEE**

**KLAAC2017-004**  
**Thursday, September 21, 2017**  
**1:30 P.M.**  
**Community Boardroom**  
**Kawartha Lakes Police Services**  
**6 Victoria Avenue North, Lindsay, Ontario**

**MEMBERS:**  
**Councillor Stephen Strangway**  
**Cathy Bell**  
**Donald Brown**  
**Sharon Coupland**  
**Lynda DaSilva**  
**Mary Ann Fitzpatrick**  
**Dick Foster**  
**Bill Huskinson**  
**Jane McLean**  
**Crystal Morrissey**  
**Elizabeth Peeters**  
**Norm Price**  
**Joan Skelton**

**Accessible formats and communication supports are available upon request.**

**1. CALL TO ORDER**

N. Price called the meeting to order at 1:30 p.m. with the following Committee members present: M. Fitzpatrick, D. Foster, B. Huskinson, C. Morrissey, E. Peeters, and Councillor Strangway.

Staff present: Barb Condie, Accessibility Co-ordinator and Recording Secretary.

**2. ADMINISTRATIVE BUSINESS**

**2.1 Adoption of Agenda**

**KLAAC2017-017**

**Moved By** E. Peeters

**Seconded By** D. Foster

**RESOLVED THAT** the agenda for the September 21, 2017 Kawartha Lakes Accessibility Advisory Committee Meeting be adopted, with the following amendment:

**Additions - NEW BUSINESS**

7.1

Parking and Parking Authority

**CARRIED**

**2.2 Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

**2.3 Adoption of Minutes from Previous Meeting**

**2.3.1 KLAAC2017-004.2.3.1**

Minutes, Kawartha Lakes Accessibility Advisory Committee Meeting  
June 15, 2017

**KLAAC2017-018**

**Moved By** D. Foster

**Seconded By** C. Morrissey

**RESOLVED THAT** the minutes of the Kawartha Lakes Accessibility Advisory Committee meeting held on June 15, 2017, be adopted as circulated.

**CARRIED**

### **3. PRESENTATIONS**

#### **3.1 KLAAC2017-004.3.1**

##### **Update on Lindsay Transit Study Report**

Wally Beck, Transit Consulting Network

Todd Bryant, Manager of Fleet and Transit Services

W. Beck and T. Bryant provided an update to the committee during this 9<sup>th</sup> and final consultation before the completion of a Lindsay Transit Study report that will be presented to Council in December or early January.

During a round table discussion, the information shared and the comments provided, included but were not limited to the following points:

- Hundreds of people engaged during the process. Over 200 people completed a survey on Lindsay transit. This included a response from 32 companies (businesses);
- Discussion included but was not limited to the following:
  - Need for extended service times
  - Sunday service
  - Requests to reinstate Rural Transportation
  - More information on transit services on the Website
  - Extending transit boundaries (Lindsay boundaries)
  - Improved scheduling for specialized transit services
  - Improved snow removal at stops
  - Community partnerships

The Chair thanked Mr. Bryant and Mr. Beck, on behalf of the committee, for their presentation, discussion and for attending to collect feedback from the members of the Kawartha Lakes AAC.

### **4. CORRESPONDENCE**

There was no correspondence.

## **5. NEWS/UPDATES FROM WORKING GROUPS, STAFF AND COUNCIL**

### **5.1 Accessibility Coordinator Update**

#### **5.1.1 2018 Committee WorkPlan**

The Accessibility Coordinator circulated the draft **2018 Committee WorkPlan** seeking the approval of the content for the annual report to Council.

**KLAAC2017-019**

**Moved By** E. Peeters

**Seconded By** B. Huskinson

**RESOLVED THAT** the City of Kawartha Lakes Accessibility Advisory Committee endorse the proposed 2018 work plan; and

**THAT** a Report, including the Committee's 2018 work plan, be forwarded to Council for information purposes.

**CARRIED**

#### **5.1.2 Meeting Scheduled for October 19, 2017**

The Accessibility Coordinator advised the Committee of an opportunity she has to attend the City of Ottawa / Ottawa Hospital, Ontario Network of Accessibility Professionals Annual Conference on Thursday, October 19th and 20th.

**KLAAC2017-020**

**Moved By** E. Peeters

**Seconded By** D. Brown

**RESOLVED THAT** the City of Kawartha Lakes Accessibility Advisory Committee cancel the meeting proposed for October 19, 2017, and

**THAT** all business is deferred to the meeting scheduled for November 16, 2017.

**CARRIED**

### **5.2 Communication, Employment and Public Awareness Working Group**

E. Peeters advised that the Working Group met to discuss the current **Universal Symbol of Accessibility vs. the "Dynamic"** that has been newly introduced. She advised that the Working Group would recommend to the membership that they wait for the International Body to decide on the change, that it should be changed internationally not locally.

Accessibility Tips continue to be shared with the Economic Development Department to be included in their monthly newsletters.

The Accessibility Coordinator will be consulting with the Communications Department to discuss contacts that could assist with new design for the Kawartha Lakes AAC Logo.

The Public Awareness Working Group will participate in the launch of new Assistive Hearing Devices available for Council meetings. C. Morrissey will meet with the Accessibility Coordinator in the development of a standard operating procedure associated with signing out and in the devices and will coordinate the launch date with media release.

Threshold tape is available from the Accessibility Coordinator. Both J. Skelton and B. Huskinson have requested a supply to share with their organizations.

### **5.3 Parks and Transportation Working Group**

N. Price informed the committee that the Transit Hub now located at Kent Street and William will be relocated to Kent and Victoria Streets in Lindsay on Monday, October 2, 2017.

### **5.4 Built Environment Working Group**

B. Huskinson advised they have reviewed without comment on two site plans relating to storage. The Working Group met to provide feedback into the workplan.

### **5.5 Councillor's Update**

Councillor Strangway advised that Council is currently reviewing the proposed budget. He noted that a number of budget items suggested for the coming year reference accessibility such as accessible bus stop locations and snow removal from the bus stops, building retrofits, etc.

Councillor Strangway noted that Mike Perry will bring a report to Council providing the outcome of the Rural Transportation Forum held in Fenelon Falls in June. He also noted that rural transportation and proposal to strengthen train transit throughout the province has been a discussion at the Eastern Wardens table.

Councillor Strangway opened the discussion regarding the current meeting location. The committee advised that they preferred the Public Library meeting room based on lighting, equipment availability and the availability of room setup. Although the space is appreciated there are interruptions experienced by the intercom system and the visitors to the station. Councillor Strangway went on to

explain that the current location was selected due to the ease of evacuation from a main level area in the case of an emergency. The committee made the recommendation to move back to the Public Library noting the location is directly beside the assistance of the Fire Department in the event of an emergency.

**KLAAC2017-021**

**Moved By** D. Foster

**Seconded By** M.A. Fitzpatrick

**RESOLVED THAT** the reports provided under agenda items 5.1, 5.2, 5.3, 5.4 and 5.5 be received by Kawartha Lakes Accessibility Advisory Committee for information purposes.

**CARRIED**

**6. DEPUTATIONS/PRESENTATIONS**

**7. NEW OR OTHER BUSINESS**

**7.1 Parking and Parking Authority**

A discussion ensued regarding information on parking at the Giant Tiger Plaza on Angeline Street North and the authority to ticket and collect. The query was clarified.

**8. NEXT MEETING**

The next meeting will be held on Thursday, November 16, 2017 at 1:30 p.m. in the Lower Level Boardroom at the Lindsay Public Library.

**9. ADJOURNMENT**

**KLAAC2017-022**

**Moved By** E. Peeters

**Seconded By** M.A. Fitzpatrick

**RESOLVED THAT** the Kawartha Lakes Accessibility Advisory Committee Meeting adjourn at 3:45 p.m.

**CARRIED**