

The Corporation of the City of Kawartha Lakes
Agenda
Kawartha Lakes Accessibility Advisory Committee Meeting

Monday, February 10, 2025

11:00 A.M.

Electronic Participation Meeting

Members:

Deputy Mayor Charlie McDonald

Frederico (Arbee) Buenafe

Shane Orr

Matthew Kuiken

Katelyn Lowes

Crystal Morrissey

Elizabeth Peeters

Luke Brunner

This will be an electronic participation Meeting held via Zoom. Please contact Christine Briggs, IDEA Partner, at cbriggs@kawarthalakes.ca to request a copy of the Zoom Invitation to attend meeting electronically.

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact AgendaItems@kawarthalakes.ca if you have an accessible accommodation request.

1.	Call to Order	
1.1	Appointment of Chair	
1.2	Appointment of Vice Chair	
1.3	Member Introduction	
2.	Administrative Business	
2.1	Adoption of Agenda	
2.2	Declaration of Pecuniary Interest	
2.3	Adoption of Minutes from Previous Meeting	4 - 7
3.	Deputations/Presentations	
4.	Correspondence	
5.	News/Updates from Working Groups, Staff and Council	
5.1	Accessibility Officer Update	
5.1.1	Information and Communication Accessible Design Standards	
5.1.2	Customer Service Standards Project Update	
5.1.3	Internet and Intranet Project Updates	
5.2	Public Awareness (Public Education/Employment/Information&Communication)	
5.2.1	Subcommittee Appointments	
5.2.2	Accessibility Awards Update	
5.2.3	Communications Campaign	
5.3	Public Spaces (Parks, Built Environment and Transportation (Transit))	
5.3.1	Subcommittee Appointments	
5.3.2	Public Spaces Updates	

5.4 Councillor's Update

That the reports provided under agenda items 5.1, 5.2, 5.3, and 5.4 be received by Kawartha Lakes Accessibility Advisory Committee for information purposes.

6. New or Other Business

6.1 Committee Priorities 2025

6.2 Meeting Schedule

7. Next Meeting

8. Adjournment

The Corporation of the City of Kawartha Lakes
Minutes
Kawartha Lakes Accessibility Advisory Committee
Meeting

Tuesday, November 12, 2024
4:00 P.M.
Electronic Participation Meeting

Members:
Deputy Mayor Charlie McDonald
Frederico (Arbee) Buenafe
Matthew Kuiken
Katelyn Lowes
Crystal Morrissey
Elizabeth Peeters
Mary Jean Porteous

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact AgendaItems@kawarthalakes.ca if you have an accessible accommodation request.

1. Call to Order

Elizabeth Peeters called the meeting to order at 4:03 p.m. Frederico (Arbee) Buenafe, Katelyn Lowes, Crystal Morrissey, Elizabeth Peeters, Christine Briggs and Sarah Bovay were in attendance.

Absent:

Deputy Mayor Charlie McDonald, Matthew Kuiken and Mary Jean Porteous were absent.

2. Administrative Business

2.1 Adoption of Agenda

Moved By F. Buenafe

Seconded By K. Lowes

That the agenda be adopted as circulated.

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

2.3 Adoption of Minutes from Previous Meeting

Moved By F. Buenafe

Seconded By K. Lowes

That the minutes of the Accessibility Advisory Committee meeting held on September 17, 2024, be adopted as circulated.

Carried

3. Deputations/Presentations

4. Correspondence

5. News/Updates from Working Groups, Staff and Council

5.1 Accessibility Officer Update

5.1.1 Information and Communications Accessibility Design Standards

C. Briggs shared the Information and Communications Accessibility Design Standards (ICADS) with the committee. This document has amalgamated the

Ontario Building Code and AODA. This will act as one document that staff, contractors and city facilities will use to close the gap that currently exists for communication standards. Once approved, this will be added to a procurement document and bids will need to meet certain standards to receive a tender.

E. Peeters asked the committee for a motion to endorse the Information and Communications Accessibility Design Standards document.

Moved By C. Morrissey

Seconded By F. Buenafe

Carried

5.1.2 Accessibility Consultations

C. Briggs has completed 65 independent consultations that pertain to approving accessibility projects with the municipality this year.

5.2 Public Awareness (Public Education/Employment/Information&Communication)

The Public Awareness group met to discuss Accessibility Awards.

5.2.1 Logo Refresh

The group is working on obtaining permission to present recipients of Accessibility Awards a decal to use on social media or in their store fronts and meeting rooms. The decal would include the Kawartha Lakes Logo and the wording 'Accessibility Award Recipient'.

5.3 Public Spaces (Parks, Built Environment and Transportation (Transit))

No update.

5.4 Councillor's Update

No update.

Moved By F. Buenafe

Seconded By C. Morrissey

That the reports provided under agenda items 5.1, 5.2, 5.3, and 5.4 be received by Kawartha Lakes Accessibility Advisory Committee for information purposes.

Carried

6. New or Other Business

6.1 End of Term Announcement

E. Peeters informed the committee that the November 12 meeting is the last of the term. If interested in serving for another year or two, committee members must email the IDEA partner, Christine Briggs, to be considered.

7. **Next Meeting**

The next meeting will be held in 2025, date to be determined.

8. **Adjournment**

Moved By C. Morrissey

Seconded By F. Buenafe

That the Accessibility Advisory Committee Meeting adjourn at 4:14 p.m.

Carried