

# **The Corporation of the City of Kawartha Lakes**

## **AGENDA**

### **REGULAR COUNCIL MEETING**

**CC2017-34**

**Tuesday, December 12, 2017**

**Closed Session Commencing at 1:45 p.m. Open Session Commencing at 2:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **MEMBERS:**

**Mayor Andy Letham**  
**Councillor Isaac Breadner**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Gord James**  
**Councillor Gerard Jilesen**  
**Councillor Brian S. Junkin**  
**Councillor Rob Macklem**  
**Councillor Mary Ann Martin**  
**Councillor Gord Miller**  
**Councillor Patrick O'Reilly**  
**Councillor John Pollard**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Heather Stauble**  
**Councillor Stephen Strangway**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER
2. ADOPTION OF CLOSED SESSION AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST IN CLOSED SESSION ITEMS
4. CLOSED SESSION
  - 4.1 CC2017-34.4.1  
  
Closed Session Minutes, Regular Council Meeting  
November 28, 2017  
Municipal Act, 2001 s.239(2)(g)
  - 4.2 CLK2017-11  
  
Barbara Condie, Accessibility Officer  
Appointments to the Kawartha Lakes Accessibility Advisory Committee  
2018  
Personal Matter About Identifiable Individuals  
Municipal Act, 2001 s.239(2)(b)
5. OPENING CEREMONIES
  - 5.1 Call Open Session to Order
  - 5.2 O Canada
  - 5.3 Moment of Silent Reflection
  - 5.4 Adoption of Open Session Agenda
6. DISCLOSURE OF PECUNIARY INTEREST
7. MATTERS FROM CLOSED SESSION

8. PUBLIC INFORMATION

8.1 Presentations

8.1.1 CC2017-34.8.1.1 14 - 39

Christine Pacini, Parner, SHS Consulting  
City of Kawartha Lakes and County of Haliburton Affordable Housing  
Framework  
(Report HH2017-004, Item 10.3.11 on the Agenda)

8.2 Invited Guests (Quarterly Basis)

8.3 Notices and Information by Members of Council and Staff

8.3.1 Council

8.3.2 Staff

8.4 Notice of Motion

9. DEPUTATIONS

10. CONSENT MATTERS

**RESOLVED THAT** all of the proposed resolutions shown in Section 10.1, 10.2 and 10.3 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

10.1 Correspondence

10.1.1 CC2017-34.10.1.1 40 - 40

Cathie Ritchie, City Clerk  
January 9, 2018 Council Meeting Cancellation

**Resolved That** the Memorandum regarding the January 9, 2018 meeting cancellation be received;

**That** the cancellation of the January 9, 2018 Council Meeting, be approved; and

**That** notice of the meeting cancellation will be posted on the City Website.

10.1.2	CC2017-34.10.1.2	41 - 44
	Charlotte Hayward Kennel By-Law Exemption Request	
	<b>Resolved That</b> the September 5, 2017 correspondence from Charlotte Hayward, regarding a Kennel By-law Exemption Request, be received.	
10.1.3	CC2017-34.10.1.3	45 - 46
	Alix Hick, Senior Licensing Officer Charlotte Hayward Kennel By-Law Exemption Request	
	<b>Resolved That</b> the December 12, 2017 memorandum from Alix Hick, Senior Licensing Officer, regarding Charlotte Hayward Kennel By-Law Exemption Request, be received; and	
	<b>That</b> the exemption request from Charlotte Hayward for exemptions from the zoning, land size, and minimum distance separation requirements of By-Law 2014-141 for her kennel operation on the property known as 50 Mary Street West, Lindsay, be denied.	
10.2	Minutes from:	
10.2.1	Council	
10.2.1.1	CC2017-34.10.2.1.1	47 - 51
	Minutes, Special Council Information Meeting November 21, 2017	
	<b>RESOLVED THAT</b> the Minutes of the November 21 Special Council Information Meeting, be received and adopted.	
10.2.1.2	CC2017-34.10.2.1.2	52 - 65
	Minutes, Regular Council Meeting November 28, 2017	
	<b>RESOLVED THAT</b> the Minutes of the November 28 Regular Council Meeting, be received and adopted.	
10.2.2	Committees of Council, Advisory Boards and Task Forces	

10.3	Reports	
10.3.1	CLK2017-010  Barbara Condie, Accessibility Officer 2017 Accessibility Compliance Report  <b>Resolved That</b> Report CLK2017-010, <b>2017 Accessibility Compliance Report</b> , be received; and  <b>That</b> staff be authorized to submit the 2017 Accessibility Compliance Report, as outlined in Appendix A to Report CLK2017-010, to the Province of Ontario.	66 - 74
10.3.2	CLK2017-012  Joel Watts, Deputy Clerk Municipal Election Recount Policy  <b>Resolved That</b> Report CLK2017-012, <b>Municipal Election Recount Policy</b> , be received;  <b>That</b> the policy entitled Municipal Election Recount Policy, appended to Report CLK2017-012, be adopted, numbered and inserted in the Corporate Policy Manual; and  <b>That</b> the necessary by-law be brought forward for adoption.	75 - 80
10.3.3	CLK2017-013  Cathie Ritchie, City Clerk Amending By-law 2016-240 to Appoint an Acting Head of Council  <b>Resolved That</b> Report CLK2017-013, <b>Amending By-law 2016-240 to Appoint an Acting Head of Council</b> , be received; and  <b>That</b> a by-law, substantially in a form as outlined in Appendix A to Report CLK2017-013, be approved and adopted by Council.	81 - 84
10.3.4	PUR2017-060  Marielle van Engelen, Buyer Amber Hayter, Supervisor, Water and Wastewater Operations Request for Proposal 2017-101-OP Supply and Delivery of Cold Water Coagulant	85 - 88

**Resolved That** Report PUR2017-060, **Request for Proposal 2017-101-OP Supply and Delivery of Cold Water Coagulant**, be received;

**That** Kemira Water Solutions Canada Inc. of Varennes, Quebec being the highest scoring proponent be selected for the award for Request for Proposal 2017-101-OP Supply and Delivery of Cold Water Coagulant;

**That** Council be informed that the initial contract will be for a three (3) year term commencing January 1, 2018 and ending December 31, 2020;

**That** the option to renew this contract for an additional two (2) one (1) year terms, be approved pending vendor performance, annual budget approval and in accordance with the Purchasing Policy;

**That** Council be informed that if the City elects to exercise the option to renew for the optional years, unit price per liquid kilogram per year, will be based on the previous year's unit price multiplied by the annual percentage change of the Consumer Price Index (CPI), not to exceed 2 percent;

**That** subject to receipt of required documents, the Mayor and Clerk be authorized to execute the contract to award this project; and

**That** the Purchasing Division be authorized to issue a purchase order.

10.3.5

PUR2017-062

89 - 91

Ashley Wykes, Buyer

Dawna Storey, Benefits and Pension Administrator

Request for Proposal 2017-91-OP Employee and Family Assistance Program

**Resolved That** Report PUR2017-062, **Request for Proposal 2017-91-OP Employee and Family Assistance Program**, be received;

**That** Homewood Health Inc. of Toronto, being the highest scoring proponent, be selected for the award of Request for Proposal 2017-91-OP Employee and Family Assistance Program for a three year term for a total cost of \$149,385.60, plus HST;

**That** the options to renew this contract for an additional two (2), one (1) year terms, be approved pending vendor performance, annual budget approval and in accordance with the Purchasing Policy; and

**That** subject to receipt of the required documents, the Mayor and City Clerk be authorized to execute an agreement.

10.3.6	<p>PUR2017-064</p> <p>Ashley Wykes, Buyer Rod Porter, Supervisor Capital and Special Projects Tender 2017-98-CT Reconstruction of Old Mill Intake Structure, Lindsay</p> <p><b>Resolved That</b> Report PUR2017-064, <b>Tender 2017-98-CT Reconstruction of Old Mill Intake Structure, Lindsay</b>, be received;</p> <p><b>That</b> J. Hoover Ltd. of Stouffville be selected for the award of Tender 2017-98-CT Reconstruction of Old Mill Intake Structure for the tender price of \$150,000.00, plus HST;</p> <p><b>That</b> funds in the amount of \$67,611.00 be released from the Capital Projects Reserve for the purpose of completing this work;</p> <p><b>That</b> subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Tender 2017-98-CT; and</p> <p><b>That</b> the Financial Services Division be authorized to issue a purchase order.</p>	92 - 95
10.3.7	<p>ED2017-021</p> <p>Debra Soule, Economic Development Officer, Arts, Culture and Heritage Municipal Heritage Committee Work Plan</p> <p><b>Resolved That</b> Report ED2017-021, <b>Municipal Heritage Committee Work Plan</b>, be received; and</p> <p><b>That</b> the document entitled 2018 Kawartha Lakes Municipal Heritage Committee Work Plan, appended to Report ED2017-021, be approved.</p>	96 - 101
10.3.8	<p>ED2017-022</p> <p>Debra Soule, Economic Development Officer, Arts, Culture and Heritage Adding Listed Properties to the Heritage Register</p>	102 - 108

**That** staff be directed to add a Section Two: Properties of Potential Heritage Value or Interest section to the Kawartha Lakes Heritage Property Register;

**That** the property owners be notified of inclusion on the list and of the nature of the listing.

Sherry L. Rea, Development Planning Supervisor  
A By-law to Deem Lots 1 and 2, Registered Plan 144, Geographic  
Township of Fenelon, being 37 Elder Street, (McConomy and Selby)

**That a Deeming By-law respecting Lots 1 and 2, Registered Plan 144, substantially in the form attached as Appendix C to Report PLAN2017-068, be approved and adopted by Council; and**

Mark Pankhurst, Fire Chief  
Emergency Management Program Update

Hope Lee, Administrator/Manager, Housing  
Affordable Housing Framework



**RESOLVED THAT** Report HH2017-004, **Affordable Housing Framework**, be received;

**That** the Kawartha Lakes Haliburton Affordable Housing Framework, included as Appendix A and B to Report HH2017-004, be endorsed by Council and guide future City work plans and budget submissions;

**That** the 2018 programs outlined in Table 1 in Report HH2017-004, be approved; and

**That** any 2018 municipal funding not allocated by December 31, 2018 will be transferred into an Affordable Housing Reserve and used toward future year Housing Actions and targets.

10.3.12      EMS2017-001      256 - 276

Keith Kirkpatrick, Paramedic Chief  
Agreement Between Lakeridge Health and City of Kawartha Lakes

**Resolved That** Report EMS2017-001, **Agreement Between Lakeridge Health and City of Kawartha Lakes**, be received;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this agreement; and

**That** a by-law, substantially in the form attached as Appendix A to Report EMS2017-001, be forwarded to Council for adoption.

10.3.13      WM2017-011      277 - 283

Angela Porteous, Regulatory Compliance Officer  
2018 Lindsay Ops Landfill Public Review Committee Work Plan

**Resolved That** Report WM 2017-011, **2018 Lindsay Ops Landfill Public Review Committee Work Plan**, be received; and

**That** the 2018 Lindsay Ops Public Review Committee Work Plan attached as Appendix A to Report WM2017-011, be approved by Council.

10.3.14      WM2017-013      284 - 305

David Kerr, Manager Environmental Services  
Adopt A Road Program

**Resolved That** Report WM2017-013, **Adopt a Road Program**, be received;

**That** the City of Kawartha Lakes continue to administer a revised Adopt a Road Program as generally outlined in Report WM2017-013; and

**That** volunteers and groups participating in the Program be advised of the Program changes, requirements and agreements.

10.3.15

WWW2017-011

306 - 375

Julie Henry, Quality Management and Policy Coordinator  
Drinking Water Quality Management System Review and Endorsement

**Resolved That** Report WWW2017-011, **Drinking Water Quality Management System Review and Endorsement**, be received;

**That** the City of Kawartha Lakes and Ontario Clean Water Agency (OCWA) Drinking Water Quality Management Reviews, be received;

**That** the City of Kawartha Lakes Water and Wastewater Quality Management System be endorsed by Council for approval through the accreditation process;

**That** the City of Kawartha Lakes Quality Management System Policy statements be adopted;

**That** the Ontario Clean Water Agency Quality Management System be endorsed by Council for approval through the accreditation process; and

**That** the Ontario Clean Water Agency Quality Management System Policy statements be adopted.

10.4

Items Extracted from Consent

11.

COMMITTEE OF THE WHOLE

12.

COMMITTEE OF THE WHOLE AND PLANNING COMMITTEE MINUTES

12.1

CC2017-34.12.1.1

Minutes, Planning Advisory Committee Meeting  
December 6, 2017  
(To be circulated)

13.

CORRESPONDENCE AND PETITIONS

14. OTHER OR NEW BUSINESS

15. BY-LAWS

**RESOLVED THAT** the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.11 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

15.1 By-Laws by Consent

15.1.1 CC2017-34.15.1.1 376 - 379

A By-law to Adopt a Municipal Election Recount Policy for the City of Kawartha Lakes

15.1.2 CC2017-34.15.1.2 380 - 381

A By-law to Amend By-law 2016-240, being A By-law to Appoint an Acting Head of Council for the City of Kawartha Lakes

15.1.3 CC2017-34.15.1.3 382 - 382

A By-Law To Deem Part of a Plan of Subdivision, Previously Registered For Lands Within Kawartha Lakes, Not To Be A Registered Plan Of Subdivision In Accordance With The Planning Act  
Pins # 63275-0345(LT) and #63275-0346(LT), Described As Lots 1 and 2, Plan 144, Geographic Township of Fenelon, Now City of Kawartha Lakes

15.1.4 CC2017-34.15.1.4 383 - 400

A By-law to Authorize the Execution of an Agreement Between Lakeridge Health and the Corporation of the City of Kawartha Lakes

15.1.5 CC2017-34.15.1.5 401 - 403

A By-Law to Authorize the Sale Of Municipally Owned Property Legally Described as Lots 1, 2, 3, 6 and 7, Block 12, Registered Plan No. 109, in the Geographic Village of Omemee, City of Kawartha Lakes Designated as Part 1 on Plan 57R-10576 Being PIN: 63255-0263 (LT)

15.1.6 CC2017-34.15.1.6 404 - 406

A By-law to Authorize the Conveyance of Municipally Owned Property Known as Mariposa Community Hall (Building Only)

15.1.7	CC2017-34.15.1.7	407 - 408
	A By-Law to Establish and Assume a Parcel of Land Legally Described as Part Lots 8 and 9, Concession 12 and 13, further described as Parts 1, 3 and 4 on Plan 57R3091; in the Township of Mariposa, City of Kawartha Lakes, being Part of PIN: 63181-0181(LT) as Part of Black School Road	
15.1.8	CC2017-34.15.1.8	409 - 410
	A By-law to Levy Interim Taxes for 2018 in the City of Kawartha Lakes	
15.1.9	CC2017-34.15.1.9	411 - 414
	A By-Law To Amend The Town of Lindsay Zoning By-Law No. 2000-75 To Rezone Land Within The City Of Kawartha Lakes (Lindsay Retirement Home GP Ltd.)	
15.1.10	CC2017-34.15.1.10	415 - 416
	A By-law to Assume Cook Street, Plan 57M-779 (PIN: 63237-1285(LT)) and Plan 57M-793 (PIN: 63237-1614(LT)), Power Court, Plan 57M-779 (PIN: 63237-1287(LT)), and McQuarrie Road, Plan 57M-779 (PINs: 63237-1288(LT) and 63237-1289(LT)) and Trail Blocks 52 to 55, both inclusive, Plan 57M-779, (PINs: 63237-1274(LT), 63237-1275(LT), 63237-1276(LT), and 63237-1277(LT)), and Corresponding 0.3 Metre Reserves, Blocks 56 to 62, both inclusive, Plan 57M-779, (PINs: 63237-1278(LT), 63237-1279(LT), 63237-1280(LT), 63237-1281(LT), 63237-1282(LT), 63237-1283(LT), 63237-1284(LT)) and Trail Blocks 16 and 17, Plan 57M-793m (PINs: 63237-1610(LT) and 63237-1611(LT)), and Corresponding 0.3 Metre Reserves (PINs: 63237-1612(LT) and 63237-1613(LT)), Plan 57M-793, Geographic Township of Ops, The Corporation of the City of Kawartha Lakes	
15.1.11	CC2017-34.15.1.11	417 - 418
	A By-law to Assume Green Arbour Way, Plan 57M-788 (PINs: 63236-0119(LT), 63236-0197(LT), and 63236-0120(LT)) Geographic Town of Lindsay, The Corporation of the City of Kawartha Lakes	
15.2	By-Laws Extracted from Consent	
16.	<u>CLOSED SESSION (IF NOT COMPLETED PRIOR TO OPEN SESSION)</u>	
17.	<u>MATTERS FROM CLOSED SESSION</u>	

18. CONFIRMING BY-LAW

19. ADJOURNMENT