

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number RS2018-001**

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**Date:** January 30, 2018

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier: 7**

**Subject:** Proposed Lease Agreement between the City of Kawartha Lakes and Ontario Clean Water Agency

**Author Name and Title:** Christine Oliver, Law Clerk

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### **Recommendations:**

**That** Report RS2018-001, **Proposed Lease Agreement between the City of Kawartha Lakes and Ontario Clean Water Agency**, be received; and

**That** the Mayor and Clerk be authorized to execute the Lease Agreement attached as Appendix B on behalf of the City of Kawartha Lakes, being a Lease Agreement with Ontario Clean Water Agency for the purpose of leasing space for the district administration office for a one year term.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## **Background:**

Ontario Clean Water Agency has been leasing space from the City of Kawartha Lakes since 2010 pursuant to a Lease Agreement dated September 1, 2010 (attached as Appendix A). This Agreement expired on December 31, 2015.

As the existing Lease has expired, Staff have negotiated a new Lease Agreement with the same terms for this space, save and except the term of the Agreement and the amount of yearly rent.

The proposed Lease Agreement was discussed by the Land Management Committee and it was the recommendation of the Committee that the terms of the proposed lease be approved.

Due to the proposed repurpose of the location it is not recommended the term be renewed past the one year term.

The purpose of this report is to provide Council with an opportunity to consider the terms of the proposed Lease Agreement and for Council to provide direction required to execute this Agreement. The proposed Lease Agreement is attached at Appendix B.

## **Rationale:**

The annual lease compensation of the proposed lease is \$38,349.48. This is an increase of 3% from the previous rate.

## **Other Alternatives Considered:**

Council could direct that the Lease Agreement not be renewed. This is not recommended in this circumstance as Ontario Clean Water Agency is currently continuing to utilize the space.

## **Financial/Operation Impacts:**

The cost of the lease for Ontario Clean Water Agency space has increased annually from \$32,730.00 in 2017 to \$33,711.96 in 2018.

## **Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:**

The recommendation in this report aligns with the strategic goal of a vibrant and growing economy and with the strategic enabler of efficient infrastructure and asset management.

## **Consultations:**

Land Management Committee  
Manager, Building and Properties  
Acting Director of Community Services  
CEO/Chief Librarian

## **Attachments:**

Appendix A – Expired Lease for Ontario Clean Water Agency at 123 East St.,  
Bobcaygeon, dated September 1, 2015



Appendix A - Expired  
Lease Agreement.pdf

Appendix B – Proposed Lease Agreement for Ontario Clean Water Agency at  
123 East St., Bobcaygeon



Appendix B -  
Proposed Lease Agree

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**Department Head: Robyn Carlson**