

# The Corporation of the City of Kawartha Lakes

## Council Report

Report Number PUR2018-011

---

**Date:** March 20, 2018  
**Time:** 2:00 p.m.  
**Place:** Council Chambers

---

**Ward Community Identifier:** Ward 10

**Subject:** 2018-19-CQ Design Services for Durham St. W., Glenelg St. W. and Bay Street.

**Author Name and Title:** Launa Lewis, Supervisor Financial Services

**Co-Author and Title:** Corby Purdy, Supervisor/Infrastructure, Design, Construction

---

### Recommendation(s):

**That** Report PUR2018-011 **2018-19-CQ Design Services for Durham St. W., Glenelg St. W. and Bay Street**, be received;

**THAT** CIMA Canada of Bowmanville, be selected for the award of Request for Quotation 2018-19-CQ Design Services for Durham St. W., Glenelg St. W. and Bay Street for the total cost of \$61,025.73 plus HST;

**THAT** the scope of work for Glenelg Street West design be added to capital program RD1803;

**THAT** subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Quotation 2018-19-CQ; and

**THAT** the Purchasing Division be authorized to issue a purchase order.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## **Background:**

The 2018 Capital Budget Program WW1803 identified four sections to be reconstructed in 2018, and nine sections to be designed in 2018.

Durham Street West, Glenelg Street West and Bay Street in the town of Lindsay are three of the design projects identified.

The 2018 Capital program RD1803 identified seven sections to be reconstructed and nine sections to be designed in 2018. Bay Street is one of those sections.

Durham Street West is overall in good condition and does not have any deficient storm sewers. Durham Street West was not included in the 2018 capital budget for design, but will be included as a future project in the road restoration for W/WW program.

Glenelg Street West is overall in good condition; however the storm sewer under Glenelg Street West is deficient. Staff have included storm sewer design component in the Quotation and request that Glenelg Street West be added to capital program RD1803 as a design project.

Quotation 2018-19-CQ was prepared and advertised in accordance with the Purchasing Policy.

The quotation was opened in public on February 13, 2018 by Launa Lewis, Supervisor of Financial Services and Andy Letham, Mayor with the following results:

Company	Quote Amount
CIMA Canada Inc.	\$61,025.73
WSP Canada Inc.	\$73,126.00

The quotations were received and carefully reviewed for compliance and evaluated based on the requirements in the document.

References were checked with no concerns identified.

## **Rationale:**

Staff recommends that CIMA Canada of Bowmanville, be selected for the award of Request for Quotation 2018-19-CQ Design Services for Durham St. W., Glenelg St. W. and Bay Street for the total cost of \$61,025.73 plus HST;

## **Other Alternatives Considered:**

None as the lowest, compliant bid is being recommended.

## Financial/Operation Impacts:

Funds for Design Services for Durham St. W., Glenelg St. W. and Bay Street was approved in the 2018 Capital Budget as noted in the table below.

Capital Project	Capital Project Budget	Other Committed Funds * (see below)	Capital Project Balance	Tender Amount (incl HST)	10% Contingency (Incl. HST)	HST Rebate	Total Tender Cost	Capital Project Balance
998180302 Bay St. WWW	\$51,000	\$1,916	\$49,084	\$12,775	\$1,278	<\$1,398>	\$12,655	\$36,429
983180312 Bay St Roads	\$40,000	\$1,916	\$38,084	\$12,775	\$1,278	<1,398>	\$12,655	\$26,429
998180304 Durham WWW	\$86,000	\$2,678	\$83,321	\$17,859	\$1,786	<\$1,954>	\$17,691	\$65,630
998180304 Glenelg St. WWW	\$53,000	\$1,916	\$51,084	\$12,775	\$1,278	<\$1,398>	\$12,655	\$38,429
983180317 Glenelg St W	\$0	\$1,916	(\$1,916)	\$12,775	\$1,278	<\$1,398>	\$12,655	(\$14,571)
<b>Total</b>	<b>\$230,000</b>	<b>\$10,344</b>	<b>\$219,656</b>	<b>\$68,959</b>	<b>\$6,898</b>	<b>\$7,546</b>	<b>\$68,311</b>	<b>\$151,345</b>

\* Other Committed Funds include engineering costs for contract \$10,344 for staff time and disbursements.

### Financial Reconciliation of Reconstruction Projects Under 9831803:

Capital Project	Project Budget	Other Committed Funds *see below	Project Balance	Tender Amount (incl HST)	HST Rebate	Contingency	Total Cost	Project Balance
Glenelg Street E. 983180301	\$1,260,000	\$66,093	\$1,193,907	\$1,101,547	<\$109,569>	\$97,482	\$1,089,460	\$104,447
Kawartha Drive 983180303	\$1,031,550	\$49,846	\$981,704	\$804,653	<\$80,038>	\$71,208	\$795,823	\$185,881
Hamilton Street 983180302	\$1,344,000	To be Tendered Q1						
St. Paul and Denniston 983180304	\$1,002,450	\$56,445	\$946,005	\$1,182,389	<\$129,371>	\$118,238	\$1,171,257	(\$225,252)
Riverview Estates 983180305	\$686,340	Currently Out for Tender						
Main Street 983180306	\$190,900	Currently Out for Tender						
Porter Road 983180307	\$115,000	Design Ongoing						
Totals	\$5,630,240	\$172,384	\$3,121,616	\$3,088,589	<\$318,978>	\$286,928	\$3,056,540	\$65,076

\*Other committed funds include geotechnical quality control, construction administration and inspection services by consultant and internal staff time / wages.

Staff will utilize / maximize all funds in program RD1803 to complete additional road sections as prioritized in the council approved roads needs study criteria and 5 year capital plan.

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

## **Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:**

2018-19-CQ Design Services for Durham, Glenelg and Bay Streets, in the Town of Lindsay aligns with the Corporate Strategic Goals "A Vibrant and Growing Economy", "An Exceptional Quality of Life", and "A Healthy Environment".

This Roads Capital Project directly aligns with these strategic goals by:

- Enabling efficient infrastructure and asset management;
- Update and execute Municipal Master Plans by implementing improvements to the road network
- Strategic Priority of creating connections within the community and externally by expanding and enhancing active transportation systems.

## **Review of Accessibility Implications of Any Development or Policy:**

Not Applicable

## **Servicing Implications:**

Not Applicable

## **Consultations:**

Junior Accountant

**Department Head E-Mail:** jrojas@kawarthlakes.ca

**Department Head:** Juan Rojas, Director of Engineering and Corporate Assets

**Department File:** 2018-19-CQ