



# Memo

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**To: Members of Council**  
**From: Mayor Letham**  
**Date: January 24<sup>th</sup>, 2017**  
**Subject: Executive Committee**

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## **BACKGROUND**

On January 13<sup>th</sup>, 2015 Council passed the following resolution.

**RESOLVED THAT** Report MAYOR 2015-001, **Establish Executive Committee**, be received;

**THAT** an Executive Committee be formed composed of the Mayor and up to six members of Council appointed by the Mayor, with an annual review by the Mayor;

**THAT** the Terms of Reference for the Executive Committee be adopted in the form attached as Appendix B to Report MAYOR 2015-001 as amended; and

**THAT** the Human Resources Committee, the Budget Advisory Committee and the Audit Committee be dissolved.

The mission of the Executive Committee is to allow an opportunity for senior staff to review and vet issues with members of Council in the preliminary stages of the issue and vice versa.

As we are now in our second term of the Executive Committee, it is important that we discuss the direction of this Committee as well as receive Council's input and suggestions for the remainder of the term.

## **RECOMMENDATION TO COUNCIL**

**RESOLVED THAT** the memo from Mayor Letham dated January 24<sup>th</sup>, 2017 regarding the Executive Committee, be received.