

The Corporation of the City of Kawartha Lakes
MINUTES
REGULAR COUNCIL MEETING

CC2017-01

Tuesday, January 10, 2017

**Closed Session Commencing at 1:30 p.m. Open Session Commencing at
2:00 p.m.**

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

MEMBERS:

Mayor Andy Letham
Councillor Isaac Breadner
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Gord James
Councillor Gerard Jilesen
Councillor Brian S. Junkin
Councillor Rob Macklem
Councillor Mary Ann Martin
Councillor Gord Miller
Councillor Patrick O'Reilly
Councillor John Pollard
Councillor Kathleen Seymour-Fagan
Councillor Heather Stauble
Councillor Stephen Strangway
Councillor Andrew Veale
Councillor Emmett Yeo

Accessible formats and communication supports are available upon request.

1. CALL TO ORDER

Mayor Letham called the Meeting to order at 1:30 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, P. O'Reilly, J. Pollard, K. Seymour-Fagan, S. Strangway, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk J. Currins and various other staff members were also in attendance.

2. ADOPTION OF CLOSED SESSION AGENDA

CR2017-001

Moved By Councillor James

Seconded By Councillor Strangway

RESOLVED THAT the Closed Session agenda be adopted as circulated.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST IN CLOSED SESSION ITEMS

There were no declarations of pecuniary interest noted.

4. CLOSED SESSION

CR2017-002

Moved By Councillor Elmslie

Seconded By Councillor Pollard

RESOLVED THAT Council convene into closed session at 1:31 p.m. in order to consider matters on the Tuesday, January 10, 2017 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) of the Municipal Act, S.O. 2001. S.25.

CARRIED

5. OPENING CEREMONIES

5.1 Call Open Session to Order

Mayor Letham called the Open Session of the Meeting to order at 2:00 p.m. Councillors I. Breadner, P. Dunn, D. Elmslie, G. James, G. Jilesen, B. Junkin, R. Macklem, M.A. Martin, P. O'Reilly, J. Pollard, K. Seymour-Fagan, S. Strangway, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk J. Currins and various other staff members were also in attendance.

5.2 O Canada

The Meeting was opened with the singing of 'O Canada'.

5.3 Moment of Silent Reflection

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

5.4 Adoption of Open Session Agenda

CR2017-007

Moved By Councillor Strangway

Seconded By Councillor Seymour-Fagan

RESOLVED THAT the Agenda for the Open Session of the Regular Council Meeting of Tuesday, January 10, 2017, be adopted as circulated.

CARRIED

6. DISCLOSURE OF PECUNIARY INTEREST

There were no declarations of pecuniary interest noted.

7. MATTERS FROM CLOSED SESSION

8. PUBLIC INFORMATION

8.1 Presentations

8.1.1 CC2017-01.8.1.1

Carl Wong, HDR Consultants
Colborne Street Corridor Study, Lindsay

Michael Farquhar, Supervisor of Technical Services, Engineering and Corporate Assets, introduced Carl Wong of HDR Consultants, who was present to provide an overview of the Corridor Study that was completed in conjunction with the Environmental Assessment for Colborne Street in Lindsay. Mr. Wong provided Council with an overview of the Corridor Study and the process that was involved with the completion of the Environmental Assessment. Mr. Wong outlined the recommendations for the Colborne Street Corridor that HDR Consultants have put forward as a result of the Corridor Study and Environmental Assessment and also provided the rationale behind those recommendations.

Mr. Wong responded to questions from Council. A copy of the presentation is available in the Clerk's Office.

CR2017-008

Moved By Councillor O'Reilly

Seconded By Councillor Yeo

RESOLVED THAT the presentation by Carl Wong, of HDR Consultants, regarding the Colborne Street, Lindsay, Corridor Study, be received.

CARRIED

8.1.2 CC2017-01.8.1.2

Craig Shanks, Director, Community Services
Lee Anna Thornbury, Manager, Customer Services
Customer Services Standards Strategy

Craig Shanks, Director of Community Services, introduced Lee Anna Thornbury, Manager of Customer Services, who provided an outline of the Customer Services Standards Strategy. The Customer Services Standards Strategy has been created to define the City's customer service commitment to the public and to provide staff with standards to be followed to reinforce that commitment. Ms. Thornbury responded to questions from Council.

CR2017-009

Moved By Councillor Martin

Seconded By Councillor Pollard

RESOLVED THAT the presentation by Craig Shanks, Director of Community Services, and Lee Anna Thornbury, Manager of Customer Services, regarding Customer Services Standards Strategy, be received.

CARRIED

8.1.3 CC2017-01.8.1.3

Mary-Anne Dempster, Director, Corporate Services
Cheri Davidson, Manager of Communications, Advertising and Marketing
Corporate Communications Strategy

Mary Anne Dempster, Director of Corporate Services, introduced Cheri Davidson, Manager of Communications, Advertising and Marketing, who provided Council with an overview of the City's Corporate Communications Strategy. Ms. Davidson outlined the Strategy is divided into two parts, being the Corporate Communications Strategy and the Branding and Marketing Strategy.

Ms. Davidson reviewed the goals to be met within each section of the Strategy as well as the timelines involved. Ms. Davidson responded to questions from Council.

CR2017-010

Moved By Councillor Martin

Seconded By Councillor Pollard

RESOLVED THAT the presentation by Mary Anne Dempster, Director of Corporate Services and Cheri Davidson, Manager of Communications, Advertising and Marketing, regarding the Corporate Communications Strategy, be received.

CARRIED

8.1.4 CC2017-01.8.1.4

Mary-Anne Dempster, Director, Corporate Services
Liana Patterson, Corporate Services Manager - Human Resources
Human Resources Strategy - Relationship of Recommendations to the 2016-2019 Strategic Plan

Mary Anne Dempster, Director of Corporate Services, introduced Liana Patterson, Corporate Services Manager, Human Resources, who presented an overview of the Human Resources Strategy. Ms. Patterson outlined that the Human Resources Strategy has been created around three main factors of the employment life cycle, being attract, train and retain a workforce that is able to respond to business needs. Ms. Patterson responded to questions from Council.

CR2017-011

Moved By Councillor Yeo

Seconded By Councillor Macklem

RESOLVED THAT the presentation by Mary Anne Dempster, Director of Corporate Services and Liana Patterson, Corporate Services Manager - Human Resources, regarding the Human Resources Strategy, be received.

CARRIED

8.2 Invited Guests (Quarterly Basis)

8.3 Notices and Information by Members of Council and Staff

8.3.1 Council

Councillor James advised that the Burnt River Chili Cook Off will be held on Saturday, January 28, 2017 at 5:00 p.m.. Councillor James extended an invitation to the event on behalf of Councillor Miller.

Councillor O'Reilly made the following announcements:

- National Eating Disorder Awareness Week will be held on February 1, 2017 to February 7, 2017.
- 2017 will mark the 50th Anniversary of the International Education Program at Sir Sandford Fleming College . The College currently has a large contingent of international students enrolled in their Agricultural Sustainability Program.
- A celebration was held at Victoria Manor on January 10, 2017 to recognize that the Manor has achieved the Three Year Status, being the highest level of accreditation status from the International Commission on Accreditation of Rehabilitation Facilities (CARF).
- A grand opening celebration will be held at Planet Fitness, the newly opened fitness establishment in Lindsay on January 25, 2017.

8.3.2 Staff

8.4 Notice of Motion

9. DEPUTATIONS

10. CONSENT MATTERS

The following items were requested to be extracted from the Consent Agenda:

Councillor James Item 10.1.2

Councillor Dunn Item 10.3.1

Councillor Elmslie Item 10.3.5

Moved By Councillor Veale

Seconded By Councillor James

RESOLVED THAT all of the proposed resolutions shown in Section 10.1, 10.2 and 10.3 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

CARRIED

10.1 Correspondence

10.1.1 CC2017-01.10.1.1

Martyn Stollar, J. Stollar Construction Limited

Subdivision Agreement for 25 Lot Bromont Homes Draft Plan 16T-15502

CR2017-012

RESOLVED THAT the December 5, 2016 correspondence from Martyn Stollar, J. Stollar Construction Limited, regarding the Subdivision Agreement for 25 Lot Bromont Homes Draft Plan 16T-15502, be received.

CARRIED

10.2 Minutes from:

10.2.1 Council

10.2.1.1 CC2017-01 10.2.1.1

Minutes, Special Council Meeting
December 6, 2016

CR2017-013

RESOLVED THAT the Minutes of the December 6, 2016 Special Council Meeting, be received and adopted.

CARRIED

10.2.1.2 2017-01.10.2.1.2

Minutes, Special Council Meeting
December 12, 2016

CR2017-014

RESOLVED THAT the Minutes of the December 12, 2016 Special Council Meeting, be received and adopted.

CARRIED

10.2.1.3 CC2017-01.10.2.1.3

Minutes, Regular Council Meeting
December 13, 2016

CR2017-015

RESOLVED THAT the Minutes of the December 13, 2016 Regular Council Meeting, be received and adopted.

CARRIED

10.2.2 Committees of Council, Advisory Boards and Task Forces

10.3 Reports

10.3.2 CS2017-002

Craig Shanks, Director, Community Services
Lee Anna Thornbury, Manager, Customer Services
Customer Services Standards Strategy

CR2017-016

RESOLVED THAT Report CS2017-002, **Customer Services Standards Strategy**, be received for information.

CARRIED

10.3.3 CORP2017-002

Cheri Davidson, Manager of Communications, Advertising and Marketing
Corporate Communications Strategy

CR2017-017

RESOLVED THAT Report CORP-2017-002, **Corporate Communications Strategy**, be received.

CARRIED

10.3.4 CORP2017-001

Liana Patterson, Corporate Services Manager - Human Resources
Human Resources Strategy - Relationship of Recommendations to the 2016-2019 Strategic Plan

CR2017-018

RESOLVED THAT Report CORP2017-001, **Human Resources Strategy**, be received.

CARRIED

10.3.6 PUR2017-001

Debbie Ball, Buyer
Denise Williams, Office of Strategy Management (OSM)
2016-86-OP - Consulting Services for Development of Kawartha Lakes Healthy Environment Plan

CR2017-019

RESOLVED THAT Report PUR2017-001, **Request for Proposal 2016-86-OP Consulting Services for Development of Kawartha Lakes Healthy**

Environment Plan, be received;

THAT Land Use Research Associates (LURA) of Toronto, being the highest scoring proponent, be selected for the award of Request for Proposal 2016-86-OP for Consulting Services for Development of Kawartha Lakes Healthy Environment Plan;

THAT subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award RFP 2016-86-OP; and

THAT Purchasing Division be authorized to issue a purchase order.

CARRIED

10.3.7 PUR2017-002

Debbie Ball, Buyer

Nafiur Rahman, Senior Engineering Technician

Tender 2016-97-CT - Replacement of Two Chemical Bulk Storage Tanks at Lindsay Water Treatment Plant

CR2017-020

RESOLVED THAT Report PUR2017-002, **Tender 2016-97-CT, Replacement of Two Chemical Bulk Storage Tanks at Lindsay Water Treatment Plant**, be received;

THAT BGL Contractors Corp. of Waterloo be selected for the award of Tender 2016-97-CT – Replacement of Two Chemical Bulk Storage Tanks at Lindsay Water Treatment Plant for the tender price, of \$360,400.00 plus HST;

THAT Project WW1603 Thornhill Road Reservoir Venting Upgrade be closed and the debenture funding be reduced by \$326,000;

THAT an additional \$225,000 of debenture funding be approved for Project WW1604 Lindsay WTP Chemical Bulk Tank Replacement;

THAT subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award Tender 2016-97-CT; and

THAT Purchasing Division be authorized to issue a purchase order.

CARRIED

10.3.8 PUR2017-006

Debbie Ball, Buyer

Amending Agreement for Tender 2013-114-OT - Supply and Delivery of Gasoline, Clear and Coloured Diesel Fuel (Co-operative)

CR2017-021

RESOLVED THAT Report PUR2017-006, **Amending Agreement for Tender 2013-114-OT - Supply and Delivery of Gasoline, Clear and Coloured Diesel Fuel**, be received;

THAT the Amending Agreement with Suncor Energy Products Partnership of Mississauga be approved to be entered into for three months to coincide with the term of the Kawartha Collaborative Purchasing Group (KCPG) co-operative contract from January 1, 2017 to March 31, 2017 at the estimated operating cost of \$386,000.00;

THAT subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the Amending Agreement; and

THAT Purchasing Division be authorized to issue a Purchase Order in 2017.

CARRIED

10.3.9 VM2017-001

Rod Sutherland, Director, Human Services
Victoria Manor Redevelopment

CR2017-022

RESOLVED THAT Report VM2017-001, **Victoria Manor Redevelopment Direction**, be received; and

THAT staff investigate and identify a preferred redevelopment strategy for Victoria Manor and report back to the Committee of Management and Council no later than September 2017 with recommendations for a redevelopment application.

CARRIED

10.4 Items Extracted from Consent

10.1.2 CC2017-01.10.1.2

Brad Craig, Dillon Consulting Limited
Ministry of Transportation, Ontario
Replacement of Stoney Creek Culverts on Highway 35, City of Kawartha Lakes
Request for Noise By-law Exemption

CR2017-023

Moved By Councillor James

Seconded By Councillor O'Reilly

RESOLVED THAT the correspondence from Brad Craig, Dillon Consulting Limited Project Manager, on behalf of the Ministry of Transportation requesting

an exemption from the City's Noise By-law for construction work on Highway 35 be referred to the January 24, 2017 meeting of Council.

CARRIED

10.3.1 ENG2017-001

Michael Farquhar, Supervisor of Technical Services
Colborne St. Corridor Study EA

CR2017-024

Moved By Councillor Dunn

Seconded By Councillor Yeo

RESOLVED THAT Report ENG2017-001, **Colborne St. Corridor Study EA**, be received and referred back to staff to provide a new report that outlines the recommendations separately to afford Council the opportunity to make individual decisions.

CARRIED

10.3.5 CS2017-001

Craig Shanks, Director of Community Services
Fenelon Falls Community Centre Build Canada Grant Funding Reconciliation and Update

CR2017-025

Moved By Councillor Elmslie

Seconded By Councillor Martin

RESOLVED THAT Report CS2017-001, **Fenelon Falls Community Centre Build Canada Grant Funding Reconciliation and Update**, be received.

CARRIED

CR2017-026

Moved By Councillor Elmslie

Seconded By Councillor Dunn

RESOLVED THAT the unfunded cost of the ice resurfacer in the amount of \$60,000.00 be funded from the Fleet Reserve and not from the Fenelon Falls C.H.E.S.T. Fund.

A recorded vote was requested by Councillor Elmslie.

Recorded

For

Against

Absent

Mayor Letham	X		
Councillor Breadner		X	
Councillor Dunn	X		
Councillor Elmslie	X		
Councillor James		X	
Councillor Jilesen	X		
Councillor Junkin		X	
Councillor Macklem		X	
Councillor Martin	X		
Councillor Miller			
Councillor O'Reilly	X		
Councillor Pollard	X		
Councillor Seymour-Fagan	X		
Councillor Stauble			
Councillor Strangway	X		
Councillor Veale	X		
Councillor Yeo	X		
Results	11	4	0
			CARRIED

Moved By Councillor Elmslie

Seconded By Councillor Seymour-Fagan

RESOLVED THAT the unfinanced balance of the Fenelon Falls Community Centre project in the amount of \$173,802.14 be funded as follows:
\$86,000.00 from the Fenelon Falls C.H.E.S.T. Fund and
\$87,802.14 from the Contingency Reserve.

A recorded vote was requested by Councillor Elmslie.

Recorded	For	Against	Absent
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Mayor Letham		X	
Councillor Breadner		X	
Councillor Dunn	X		
Councillor Elmslie	X		
Councillor James		X	
Councillor Jilesen	X		
Councillor Junkin		X	
Councillor Macklem		X	
Councillor Martin	X		
Councillor Miller			
Councillor O'Reilly		X	
Councillor Pollard		X	
Councillor Seymour-Fagan	X		
Councillor Stauble			
Councillor Strangway	X		
Councillor Veale		X	
Councillor Yeo	X		
Results	7	8	0

MOTION FAILED

CR2017-027

Moved By Councillor Junkin

Seconded By Councillor Breadner

RESOLVED THAT the unfinanced balance of the Fenelon Falls Community Centre project in the amount of \$173,802.14 be funded from the Fenelon Falls C.H.E.S.T. Fund.

CARRIED

11. **COMMITTEE OF THE WHOLE**

12. **COMMITTEE OF THE WHOLE AND PLANNING COMMITTEE MINUTES**

13. CORRESPONDENCE AND PETITIONS

14. OTHER OR NEW BUSINESS

15. BY-LAWS

The mover requested the consent of Council to read the by-laws by number only.

Moved By Councillor O'Reilly

Seconded By Councillor Veale

RESOLVED THAT the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.11 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

CARRIED

15.1 By-Laws by Consent

15.1.1 CR2017-028

A by-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2017 in the City of Kawartha Lakes

15.1.2 CR2017-029

A by-law to levy interim taxes for 2017

15.1.3 CR2017-030

A by-law to amend by-law 2011-260, being a by-law to govern water and wastewater services in the City of Kawartha Lakes

15.1.4 CR2017-031

A by-law to authorize the sale of municipally owned property legally described as Lot 23, Registered Plan 508, City of Kawartha Lakes designated as Part 2 on Reference Plan 57R10513 being PIN63170-0250(LT)

15.1.5 CR2017-032

A by-law to authorize the sale of municipally owned property legally described as Part of Lot 92 Registered Plan 508, City of Kawartha Lakes, being PIN 63170-0328 (LT) and designated as Parts 1 & 2 on a draft Plan of Survey prepared by Coe Fisher Cameron, Ontario Land Surveyors and to authorize a grant of easement in favour of Hydro One Networks Inc. over Part 2 on said Plan of Survey

15.1.6 2017-033

A by-law to authorize the sale of municipally owned property legally described as Block A Registered Plan No. 524, City of Kawartha Lakes, being PIN 63170-0364 (LT) and designated as Part 1 & 2 on draft plan of survey prepared by Coe Fisher Cameron, Ontario Land Surveyors and to authorize a grant of easement in favour of Hydro One Networks Inc. over Part 2 on said Plan of Survey

15.1.7 2017-034

A by-law to authorize the sale of municipally owned property legally described as Lot 60 Registered Plan No. 508, City of Kawartha Lakes designated as Parts 1 & 2 on Reference Plan 57R10547 being part of PIN 63170-0291(LT) and to authorize a grant of easement in favour of Hydro One Networks Inc. over insert Part of Lot 60 Registered Plan No. 508, City of Kawartha Lakes, designated as Part 2 on Reference Plan 57R10547 being part of PIN 63170-0291(LT)

15.1.8 2017-035

A by-law to appoint a member of council to the City of Kawartha Lakes Committee of Adjustment for the 2017 calendar year

15.1.9 2017-036

A by-law to repeal by-law number 2016-022 being a by-law to appoint a member of council to the City of Kawartha Lakes Committee of Adjustment for the 2017 calendar year

15.1.10 2017-037

A by-law to authorize the execution of a letter of agreement between her Majesty in right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario and the City of Kawartha Lakes related to funding provided by the Province of Ontario to the municipality under the Dedicated Gas Tax Funds for Public Transportation Program

15.1.11 2017-038

A by-law to authorize the execution of an agreement for Court Security Prisoner Transportation (CSPT) Program between the Ministry of Community Safety and Correctional Services and the Corporation of the City of Kawartha Lakes

15.2 By-Laws Extracted from Consent

16. CLOSED SESSION (IF NOT COMPLETED PRIOR TO OPEN SESSION)

17. MATTERS FROM CLOSED SESSION

18. **CONFIRMING BY-LAW**

CR2017-039

Moved By Councillor Breadner

Seconded By Councillor Yeo

RESOLVED THAT a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, January 10, 2017 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

CARRIED

19. **ADJOURNMENT**

CR2017-040

Moved By Councillor James

Seconded By Councillor Macklem

RESOLVED THAT the Council Meeting adjourn at 4:41p.m.

CARRIED

Read and adopted this 24th day of January, 2017.

Andy Letham, Mayor

Judy Currins, City Clerk