

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR 2017-008

Date: January 24, 2017

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: 9, 10

Subject: 2016-104-CT Supply and Delivery of One Low Floor
Conventional Transit Bus

Author: Karen Buckley
Buyer

Signature:



Co-Author: Todd Bryant
Manager, Fleet and Transit

Signature:



Recommendation(s):

RESOLVED THAT Report PUR2017-008, **2016-104-CT Supply and Delivery of One Low Floor Conventional Transit Bus**, be received;

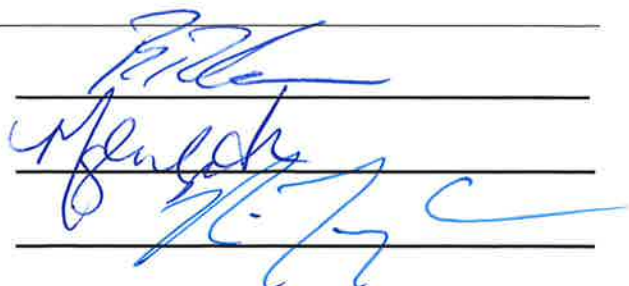
THAT Crestline Coach Limited of Saskatoon, SK, be selected for the award of Tender 2016-104-CT for the supply and delivery of one Low Floor Conventional Transit Bus for the tender price of \$169,493.00, plus HST; and

THAT the Purchasing Division be authorized to issue a purchase order.

Department Head:

Corporate Services Director / Other:

Chief Administrative Officer:



Background:

The 2017 approved capital budget (FT1701) allocated \$190,000.00 for the purchase of one low floor conventional transit bus.

Request for Tender 2016-104-CT for the Supply and Delivery of One Low Floor Conventional Transit Bus was released for advertising in accordance with the Purchasing Policy.

The request for tender closed on December 22, 2016. Tenders were opened in public by Judy Currins, City Clerk and Karen Buckley, Buyer, with the following results:

Tenders Received From:	Tender Amount Read at Opening (including HST)
Crestline Coach Ltd. Saskatoon, SK	\$189,701.00

In accordance with the purchasing policy, the results of a competitive procurement process are considered to be irregular when fewer than three submissions are received. The award of an irregular bid shall be approved in accordance with the Table of Authority 4.04, in this case, Council approval is required as the spend is over \$100,000.00.

The Tender was checked for mathematical errors and compliance to the tender call.

Rationale:

Staff recommends that Crestline Coach Limited of Saskatoon, SK, be selected for the award for the supply and delivery of one Low Floor Conventional Transit Bus for the tender cost of \$169,493.00, plus HST.

Other Alternatives Considered:

No other alternatives are being considered at this time as the recommendation to award was obtained through a competitive procurement process and falls within the approved capital budget.

Financial Considerations:

Financing for Capital Project FT1701 was allocated through the approved 2017 capital budget for the supply and delivery of one low floor conventional transit bus.

Capital Project Number	Project Budget	Other Committed Funds	Capital Project Balance	Tender Amount (incl. HST)	HST Rebate	Total Tender Cost	Capital Project Balance
FT1701	\$190,000	\$5,000	\$185,000	\$189,701	(\$17,451)	\$172,250	\$12,750

*Other committed funds will be used to outfit the bus with required items, such as decals, radio, side plating and licensing.

Any remaining balances after the project is completed will be dealt with through the capital close reports presented to Council by the Treasury Department in accordance with the Capital Close Policy.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

This recommendation resonates strongly with the three goals listed below, namely:

- Goal 1 – A Vibrant and Growing Economy. Transit continues to increase ridership and supports many businesses and residents within the town of Lindsay
- Goal 2 – An Exceptional Quality of Life. Transit assists residents in aging at home enhancing a quality of life for persons with disabilities.
- Goal 3 – A Healthy Environment. Transit ridership reduces people in cars, reduces congestion on roads and reduces greenhouse gases.

Review of Accessibility Implications of Any Development or Policy:

N/A

Servicing Comments:

N/A

Consultations:

Laurie Lawder, Financial Coordinator, Public Works & Community Services

Attachments:

N/A

Phone: 705-324-9411 ext. 1143

E-Mail: brobinson@city.kawarthalakes.on.ca

Department Head: Bryan Robinson, Director of Public Works

Department File: 2016-104-CT